



City of White Plains  
2025 - 2026 Proposed Budget

Fiscal Year Ending June 30, 2026



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# INTRODUCTION

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*MAYOR*

THOMAS M. ROACH

*COMMON COUNCIL*

VICTORIA PRESSER, President  
JUSTIN BRASCH  
JEREMIAH FREI-PEARSON  
JOHN M. MARTIN  
RICHARD A. PAYNE  
JENNIFER PUJA

*BUDGET AND MANAGEMENT ADVISORY COMMITTEE*

JOHN M. MARTIN, Chair  
JUSTIN BRASCH  
MARK MYLON  
TIMOTHY SHEEHAN  
MICHAEL STANTON

*BUDGET DEPARTMENT*

JAMES ARNETT, Budget Director  
EILEEN BRADLEY, Chief Deputy Budget Director  
JOHN DELANEY, Associate  
JAMES HESLOP, Associate  
CAROLYN MAYO, Associate

# Budget Message

## OVERVIEW

The annual budget process is one of the most important financial planning activities undertaken by the City each year. The process consists of activities that encompass the development, implementation and evaluation of a financial plan in a manner that will help our elected officials make informed choices about the provision of services and capital assets. Key to the process is the fact that it should incorporate both a short and long term perspective, establish linkages to organizational goals, focus on results and outcomes and promote effective communication among the public, the Common Council, the City administration and departments and other stakeholders. The 2025-2026 Proposed Budget has been constructed to maintain the City's high (Aa1) credit rating with Moody's Investors Service, a rating that it has proudly held since 1988.

## BUDGET SUMMARY

- A property tax levy increase of 2.23% which is under the NYS Property Tax Cap limit for the 2025-2026 Fiscal Year;
- A property tax rate of \$250.27 per \$1,000 taxable assessed valuation, which is 2.49% more than the 2024-2025 tax rate of \$244.18. For a residential home with a median assessed value of \$13,500, this would yield an increase in City property taxes of \$82 annually;
- Appropriations of \$219.5 million, \$6.6 million (3.1%) more than the 2024-2025 Adopted Budget of \$212.9 million;
- Debt proceeds are not used as a financing source for tax certiorari or pension amortization;
- \$16.0 million is appropriated from the various components of fund balance, which is the same amount that was appropriated in the 2024-2025 Adopted Budget;
- Taxable assessed valuation of \$277.8 million, a decrease of \$.7 million from the assessed valuation from the prior year.

This is the fourteenth fiscal year that we developed an annual budget in accordance with a real property tax levy cap ("tax cap") mandated by Chapter 97 of the New York State Laws of 2011. In all fourteen years the city has met this tax cap limit and has not once required an override of the cap. This law limits the real property tax levy increase over the prior year's levy by not more than two percent (2%) or the rate of inflation, whichever is less, plus or minus other adjustments. The rate of inflation utilized by the State for the City's 2025-2026 fiscal year was 2.0%. In addition to the inflation rate, the tax cap formula also includes adjustments to the maximum allowed levy for special assessments (such as Business Improvement District assessments), a tax based growth factor provided by the State (such as new construction), certain increases in pension costs (also provided by the State) and judgments or court orders related to tort actions (tax certiorari are not considered to be tort actions). When compared to the current year, the 2025-2026 proposed real property tax levy is increasing by 2.23%. However, the levy as proposed in the FY 2025-2026 budget is actually \$854,022 less than the maximum increase allowed by the NYS tax cap formula and allows the City to maintain a rollover amount to be used in future budget years. The real property tax levy of \$69.5 million represents 32% of total General Fund revenues and other resources.

Over the past several years, the City has made significant strides in addressing the expenditure side of the equation. One initiative undertaken by the City has been a "green initiative" to convert less efficient, older technology lighting to LED lighting. The City has converted street lighting to LED lighting and has also installed LED lighting in some City parking garages and facilities as well as at Delfino Park and City Hall. The City is now, with the help of a NYS grant, converting the lighting in the White Plains Library, the Library Garage and the City Center Garage to continue this initiative. As utility prices rise the cost savings aspect of this initiative

becomes even more significant. This and other “green initiatives” are constantly being evaluated as ways to help both the environment and the City Budget. A second initiative is one in which the City has entered into a 25-year agreement to lease property for solar development. Through this contract solar energy systems have been installed at eight City owned facilities and benefit both the City and its residents in addition to helping to preserve the environment. The City expects to receive \$936,584 in the upcoming and future years with these systems now fully online.

Some recent quality of life and other initiatives undertaken by the city include the installation of handicapped accessible playground equipment at Delfino Park, the completion of the Battle Hill Pollinator Habitat which serves as a shelter and habitat for butterflies, moths and hummingbirds and boasts an impressive array of native plants. The city’s in-house food waste composting program reduces waste and creates high quality compost. This compost is then available to be used throughout the city and is distributed to city residents at no cost. The city has continued to expand its electric fleet, including the ordering of an electric garbage truck which is expected to be received by the end of the year and four electric police vehicles. The city has also increased its focus on beautifying the downtown area with additional code enforcement, additional staff to keep the downtown clean of graffiti, lantern flies and other eye sores. Also, performing additional maintenance and repairs and continuing the annual Holiday lighting display and the Summer Independence Day Celebration and Rock the Block Concerts.

In spite of the challenge of keeping property tax increases to a minimum, the City continues to provide superior services to our residents and maintain the infrastructure in peak condition. The 2025-2026 Proposed Budget includes amounts necessary to fund salaries, benefits, debt service and other costs in accordance with current contractual or legal requirements. Taxes levied on behalf of the Business Improvement District (B.I.D.) remain at \$900,000.

The City is using its bonding authority to address capital needs where appropriate. High interest rates will continue to put additional stress on the City’s budget in future years. Where prudent, the City has recently paid for certain Capital Projects with cash instead of bonds. This practice is likely to continue as rates remain high. Even with close attention paid to cost control measures by departments in the current and prior years, and in planning for next year, increases in operating costs when compared to the 2024-2025 Adopted Budget remain. In addition to continued increases in utilities, pension related expenses set by the State and approved union contract salary increases are playing a large role in this increase.

The total 2025-2026 Proposed Budget for the Library Fund is \$7.4 million, an increase of \$24,304 over the previous year. Property taxes raised through the General Fund will provide \$7.2 million (97%) of the funding needed for Library operations.

The 2025-2026 Proposed Budget of \$16.1 million for the Debt Service Fund is \$.5 million more than the amount in the 2024-2025 Adopted Budget. The impact of rising interest rates has just begun to impact the City Budget as the debt service expense associated with the April 2024 bond sale is now included in the 2025-2026 Budget. The 2025-2026 Proposed Budget provides \$12.2 million for the payment of principal and \$3.9 million for the payment of interest on general long-term debt. Transfers in from the General Fund and Library Fund of \$14.8 million and \$0.5 million, respectively, together with a \$750,000 appropriation of fund balance and a subsidy of \$125,379 from the New York State Environmental Facilities Corporation (EFC) provide the resources for these payments.

Including depreciation (a non-cash expense) of \$1.8 million, the 2025-2026 Water Fund Proposed Budget provides for \$20.4 million of expenses. Included within these expenses is \$0.9 million for capital improvements

and emergency repairs. Expenses in the Water Fund are fully covered by revenue from user charges and other revenues.

The 2025-2026 Sewer Rent Fund Proposed Budget provides for \$4.2 million of expenses, including depreciation in the amount of \$.5 million. Funding is provided for \$725,000 in capital improvements or any needed emergency repairs. Revenues from user charges of \$3.2 million as well as other miscellaneous revenues fund the entire \$4.2 million of expenses. The sewer rent surcharge that the City bills residents and businesses is 18% of the total water bill.

The 2025-2026 Proposed Budget of \$6.2 million for the Self Insurance Fund covers current operating costs needed during the fiscal year for the City's risk management and insurance program. These costs are charged back to the other funds of the City through interfund charges.

## KEY REVENUE SOURCES

The City's portion of the total sales tax rate (8.375%) is 2.5%. This 2.5% is comprised of a 1.5% unrestricted amount, a 0.75% unrestricted amount and a 0.25% amount that was converted from restricted to unrestricted in 2023. While the 1.5% component is permanent, the 0.75% and 0.25% components need to be renewed every two years. They are currently due to expire on August 31, 2025. The previously restricted component, mentioned above, was required by New York State to be deposited into a Contingency and Tax Stabilization Fund. While the restriction was removed for new receipts, the requirement to follow the rules set forth by NYS Law restricting the uses for the monies already in that fund remains.

For the current year the City estimates that sales tax collections will total \$58.6 million, which is less than a million dollars more than what was received in the prior year and significantly more than the current year budgeted amount of \$56.0 million. Sales tax revenues seem to have increased significantly in the past few years due a strong economy, inflation and the enhanced State collection of internet sales taxes, but are conservatively budgeted going forward. In the fiscal year 2025-2026 proposed budget, sales tax revenue is proposed at \$57.5 million, which is \$1.5 million more than budgeted in the current year. In the future, the addition of retail and residential units in the City, currently underway, should provide new retail purchasing which should also help to strengthen the sales tax revenues.

Parking related revenues of \$31.2 million, including meter fees, parking related fines, red light fines, and permit charges, represent 14.2% of total General Fund revenues and other resources. Parking revenues fund the total cost of operating and maintaining parking facilities and help support the costs of services provided to non-residents visiting and doing business in the City. As more and more people came back to the City to work and shop after the Covid pandemic, these revenues have increased and are now nearing those pre-pandemic levels. A parking rate increase was approved by the Common Council at the December 2023 Council Meeting for certain parking related fees and fines. The additional revenue related to these increases reduces the reliance on property taxes to fund vital City services including current and future maintenance of the aging parking system.

The 2025-2026 Proposed Budget includes two new revenue sources. The first is the Adult Use Cannabis Tax which was approved by New York State. The City first began to receive revenue from this tax at the end of the 2023-2024 fiscal year and is budgeting \$680,000 next year. The second is related to school bus stop arm camera violations which were recently approved by the City Council. This program would enhance student, pedestrian and school bus safety in the city and the related revenue is budgeted at \$455,000 in the Proposed Budget.

The 2025-2026 Proposed Budget includes Intergovernmental Grants and Aid of \$8.4 million representing 3.8% of total General Fund revenues and other resources. Revenue from the New York State Aid and Incentives to Municipalities (AIM) program is proposed in this category at \$6.1 million. Local Municipalities have lobbied the State to increase this funding which has not increased in over a decade and there is hope that this could be increased at some point in the future.

In the 2025-2026 Proposed Budget the amount of unassigned fund balance appropriated is \$14.2 million. This amount is the same as adopted in the 2024-2025 Adopted Budget. An appropriation of \$1.7 million from the fund balance committed to tax certiorari is also included. An appropriation of \$1.7 million from the fund balance committed to tax certiorari is also included. There is no appropriation from the Contingency and Tax Stabilization Reserve in the 2025-2026 Proposed Budget, although those funds have been used recently and likely will be used again to fund certain Capital Projects where selling bonds is not the best choice due to the specifics of those particular projects.

## THE FUTURE

The objectives of this and every budget are to contain costs, to seek reasonable and responsible increases and new forms of revenue and to ensure that our fiscal performance goals meet or exceed best practices. We strive to achieve the alignment of revenues with activities generating costs to alleviate to the extent possible the burden on our taxpayers.

We affirm our commitment to maintain and replace our capital assets in a manner that spreads the costs appropriately over the life of those assets and to those receiving the benefits produced by those assets. This includes responsible long-term planning for the acquisition, maintenance and disposal of assets and a judicious funding blend of cash, debt and grants/aid.

The 2025-2026 Proposed Budget offers a plan for the delivery of needed and desired services that preserve our quality of life while adhering to fiscal policies that will ensure retention of our coveted Aa1 credit rating. The budget achieves these goals while remaining within the State mandated cap on the property tax levy.

## ACKNOWLEDGMENTS

Appreciation is extended to all department heads for their cooperation and participation throughout the entire budget process. I specifically thank Eileen Bradley, Carolyn Mayo, James Heslop, John Delaney and Deputy Commissioner of Finance Carol Endres for their efforts in preparing this budget.



James Arnett  
Budget Director

## Budget at a Glance

### Fiscal Year

July 1, 2025 - June 30, 2026

Date of Budget Adoption on or

Before May 30, 2025

### General Fund Tax Budget:

- ◆ Total General Fund Tax Budget: \$219,495,989
- ◆ Change versus 2024-2025 Adopted Budget: \$6,619,319
- ◆ Percentage Change: 3.11%

### Tax Base:

- ◆ Total Taxable Assessed Valuation: \$277,776,698
- ◆ Change versus 2024-2025 Assessment: \$(725,085)
- ◆ Percentage Change: (.26%)

### Property Taxes:

- ◆ Property Tax Rate (per \$1,000 Taxable Assessed Valuation): \$250.27
- ◆ Change versus 2024-2025 Tax Rate: \$6.09
- ◆ Percentage Change: 2.49%

### Combined Operating Budgets:

(General, Library, Self Insurance, Sewer Rent and Water Funds)

- ◆ Total (Memorandum Only): \$241.9M
- ◆ Change versus 2024-2025 Adopted Budgets: \$7.2M
- ◆ Percentage Change: 3.08%

## Budget Strategies

The Fiscal Year 2025-2026 Budget has been prepared in compliance with the City's Fiscal Performance Goals and the City Charter. Section 68 of the City Charter requires the Budget Director to prepare a proposed budget in the form required by law and transmit this proposed budget in writing to the Common Council at their stated meeting in April. Copies of the proposed budget are made available to the public immediately following transmission to the Common Council.

The Common Council must consider the proposed budget as submitted by the Budget Director and adopt a budget for the ensuing fiscal year on or before the 30th day of May. The following strategies were used in reviewing departmental requests and in preparing the proposed budget:

- ◆ The property tax levy does not exceed the state mandated cap calculated using the Office of the State Comptroller's Local Government Property Tax Cap filing system.
- ◆ The property tax rate is proposed at the level needed to remain within the state-mandated property tax levy and to maintain a high level of City service.
- ◆ All City fees were reviewed and revised, as needed, in the proposed budget to 1) ensure that the historical relationship between the fees and the cost of providing services for which the fees are charged is maintained and 2) ensure that fees are imposed and levied on a fair and equitable basis.
- ◆ All other revenues are budgeted in accordance with the guidelines mandated by the City's Charter.
- ◆ Departments were required to submit budgets within a target developed to minimize expenditure growth.
- ◆ Departmental budget proposals were analyzed in the context of available resources, expenditure growth rates, program objectives and performance measures as demonstrated by the budget submission materials, annual reports, discussions with department heads and City priorities.
- ◆ Full-time positions are budgeted according to current labor contracts, and pension costs are funded as mandated by the State retirement system.
- ◆ Self-insurance costs are budgeted in accordance with state regulations and actuarial projections of risk exposure.
- ◆ Tax certiorari claims expected to be settled within the new fiscal year continue to be fully funded with current operating revenues and without the use of debt.
- ◆ Capital needs of the City's general, water, and sewer infrastructure are supported in the proposed budget in accordance with the 2025-2031 Capital Improvement Program and as adopted by the Capital Projects Board.
- ◆ In conformance with the City's Fiscal Performance goals, the Reserve for Financing for contingencies is budgeted in an amount not to exceed 1% of the proposed tax budget.
- ◆ Water Fund and Sewer Rent Fund operating and capital expenses are supported entirely by user charges.

## How to Use this Budget

When adopted, this budget becomes an important legal document that serves as a policy document, a financial plan, an operations guide, and a communications device.

Table of Contents: The Table of Contents specifies each of the areas addressed in the budget, allowing the reader to quickly find items or areas of interest.

Introduction: In this section the Budget Director gives a brief overview of the budget, covering the important issues facing the City and proposed solutions. Also included are a section discussing budget strategies, a one-page summary of pertinent budget facts, this reader's guide to the budget, and an explanation of the budget's accounting and budgeting format related to funds, programs and departments.

General Fund: This section is the largest part of this budget book and covers a great deal of information. It provides the reader with information on the General Fund and on the specific budgets for all of the operating departments, including their objectives and performance measures. Topics include a discussion of the proposed budget and the City's fiscal performance goals, a forecast of financial condition, the budget development process, and a summary of the accounting, budgeting and management policies that the City follows.

The majority of this section provides information on the operating budgets for the City's many departments. Departments are organizational units established under the authority of the City Charter to provide specific programs and services. Displayed in this section is a city-wide organizational chart, followed by descriptions of each department and any subdivisions within the department, as well as a listing of the services that each provides. Historical and proposed revenue and expenditures are provided for each department, as well as an analysis of filled and vacant positions.

Other Funds: This section contains information related to the funds other than the General Fund that are adopted by the Common Council: the Library Fund, the Self Insurance Fund, the Sewer Rent Fund and the Water Fund. Also included is the Debt Service Fund. Graphic and tabular summaries for each of these funds are presented.

Supplemental Information: This section contains statistical information on the City as a whole, including detailed information on the City's assessment roll, property taxes, sales taxes, personnel costs, staffing levels, demographics and other useful information.

Appendix: This section contains a glossary of terms and acronyms used throughout this document.

## Funds, Departments and Activities

The City uses a three-tiered organizational structure to budget and account for the needs and desires of the community: funds, departments, and activities.

**Funds:** A “fund” is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The City adopts annual budgets for the General Fund, Library Fund, Debt Service Fund, Self Insurance Fund, Sewer Rent Fund and Water Fund. This document references other funds, such as the Cable Television Fund, Youth Development Fund and Community Development Fund, that have an impact on the City’s operations, but do not have budgets adopted annually by the Common Council. Information on these last funds can be found in the Supplemental Information section.

FUND/PURPOSE	RELATIONSHIP TO OTHER FUNDS
<p><u>General Fund</u> The General Fund is used to account for and report all financial resources not accounted for and reported in another fund. Budget is adopted by the Common Council.</p>	<p>Provides funding to the Library Fund for Library operations; to the Debt Service Fund for payments of principal and interest on general long-term debt other than water, sewer, open space and municipal garage debt; to the Capital Projects Fund for capital improvements; to other funds for specific purposes. “Buys” services from the Self-Insurance Fund.</p>
<p><u>Library Fund</u> The Library Fund is a special revenue fund used to account for the operations of the White Plains Public Library. Budget is adopted by the Common Council.</p>	<p>Receives funding from the General Fund for operating expenditures. Provides funding to the Debt Service Fund and the Capital Projects Fund. “Buys” services from the Self Insurance Fund.</p>
<p><u>Self Insurance Fund</u> The Self Insurance Fund is an internal service fund that accounts for and reports on the City’s risk management and insurance program. Budget is adopted by the Common Council.</p>	<p>“Sells” risk management services and provides insurance protection to all entities of the City.</p>
<p><u>Sewer Rent Fund</u> The Sewer Rent Fund is an enterprise fund, funded entirely by fees charged to users of the sewer system, that accounts for and reports on the City’s sanitary sewer operations. Budget is adopted by the Common Council.</p>	<p>“Buys” services from the General and Self Insurance Funds. Uses no tax dollars for support.</p>
<p><u>Water Fund</u> The Water Fund is an enterprise fund, funded entirely by fees charged to users of the water system, that accounts for and reports on the City’s water supply and distribution operations. Budget is adopted by the Common Council.</p>	<p>“Buys” services from the General and Self Insurance Funds. Uses no tax dollars for support.</p>

<p><u>Cable Television Fund</u> The Cable Television Fund is a special revenue fund used to account for and report the proceeds of cable television franchise fees (as determined by the Common Council) that are restricted or committed to expenditure for the operation of cable television channels for public and governmental purposes. Budgets are approved by the Cable Commission.</p>	<p>Receives funding from the City's cable franchise fees, as determined by the Common Council.</p>
<p><u>Capital Projects Fund</u> The Capital Projects fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. A multi-year Capital Improvement Program is developed annually. Individual project budgets are adopted by the Common Council as needed or desired.</p>	<p>Receives funding from the General Fund and Library Fund, various forms of grants, aid and contributions, and from the proceeds of the sale of debt instruments to be used to acquire or construct capital facilities and other capital assets.</p>
<p><u>Debt Service Fund</u> The Debt Service Fund is used to account for and report financial resources that are restricted, committed, or assigned for principal and interest expenditures. Budget is adopted by Common Council.</p>	<p>Receives funding from the General Fund and Library Fund for annual principal and interest payments on general long-term debt. Also, receives dedicated revenues as specified by the Common Council to meet the debt service requirements of the City's open space bonds.</p>
<p><u>Youth Development Fund</u> The Youth Development Fund is a special revenue fund used to account for and report the proceeds of grants and contributions that are restricted or committed to expenditure for youth development programs.</p>	<p>Receives funding from various grants related to youth. Grant terms vary in length and terms.</p>
<p><u>White Plains Housing Authority</u> The White Plains Housing Authority is a separate public agency established to manage the City's public housing facilities.</p>	<p>The City pays the Chairman and tenant members of the Board of Directors an annual stipend from the General Fund.</p>
<p><u>Community Development Block Grant (CDBG)</u> CDBG is a special revenue fund used to account for and report proceeds of grants restricted or committed to expenditure for housing, public works and assistance programs. Budget is determined by the grant application as amended and approved by the authorizing federal agency and public service programs.</p>	<p>Provides funding to various City programs, "buys" services from several General Fund Departments (Finance, Law, Planning, etc.).</p>
<p><u>White Plains City Court</u> The White Plains City Court is an entity of the New York State Unified Court System and is administered by the New York State Office of Court Administration.</p>	<p>The City of White Plains appoints four full-time City Court Judges for a term expiring ten years after the date of such appointment or upon a vacancy within the ten-year appointment. The Court adjudicates violations of various statutes and transfers municipal related fines to the City. Most of the expenses of the Court are funded by the State of New York, but the City funds some minimal expenses. The City of White Plains Traffic Violations Bureau, which operates under the Parking Department, assists the court in disposition of offenses in relation to traffic violations.</p>
<p><u>White Plains Urban Renewal Agency</u> The White Plains Urban Renewal Agency is a public benefit corporation authorized by Title 14, Article 15-B of New York State General Municipal Law to exercise certain powers to carry out urban renewal projects approved by the Common Council which conform to and promote the goals and objectives of the City's Comprehensive Plan.</p>	<p>The White Plains Urban Renewal Agency is composed of a five-member board including the Mayor and four other members appointed by the Mayor. City departments provide administrative support to the White Plains Urban Renewal Agency for which the City is reimbursed by the Agency.</p>

Departments: Departments are organizational units established under the authority of the City Charter. The City appropriates funding by department and department heads are empowered to commit City resources. The Public Works Department includes "sub-organizations" called bureaus. Budgets are adopted for the major bureaus, but ultimate management and financial responsibility remains with the department heads.

Activities: Activities are groupings of identifiable programs or services which are provided by the departments that are of sufficient magnitude and interest to the public to warrant tracking.

Chart of Funds, Departments & Activities: The exhibit on the next page illustrates the organizational structure of the City in terms of funds, departments, and activities. It shows the five operating funds for which the Common Council adopts budgets (General Fund, Library Fund, Self-Insurance Fund, Sewer Rent Fund and Water Fund). Within each fund, the schedule shows the various departments, and within each department, the organization of services provided by the departments.

**GENERAL FUND**

**Council & Boards**

**Assessment Review Board**  
Assessment Review

**White Plains Board of Ethics**  
Board of Ethics

**City Court**  
City Court Proceedings

**Common Council**  
Policy Formulation

**Real Estate Committee**  
Tax Property Management

**Zoning Board of Appeals**  
Review of Zoning Appeals

**WP Housing Authority Board**  
White Plains Housing Authority

**General Government**

**Budget Department**  
Resource Planning & Management

**Building Department**  
Engineering Review & Construction

**Code Enforcement**  
Equipment & Environmental Code Enforcement

**Housing Code Enforcement**

**Finance Department**  
Bookkeeping & Financial Reporting

**City-wide Financial Activities**

**Disbursements & Payroll**

**Financial Policy & Administration**

**Revenue Collections**

**General Government (continued)**

**Information Technology**  
Information Technology

**Law Department**  
Counsel to City  
Labor Relations  
Litigation & Tax Assessment Review

**Office of the Assessor**  
Establish/Maintain Assessment Roll

**Office of the City Clerk**  
City Clerk Services  
Elections

**Office of the Mayor**  
Municipal Management

**Personnel Department**  
Civil Service Administration  
Personnel Administration

**Planning Department**  
City Support to Federal Programs  
Support to Urban Renewal Agency  
Planning Services

**Parking**

**Purchase Department**  
Purchase of Stockroom Warehouse

**Department of Parking**

General Operations

Garages

Parking Lots & On-street Parking

Parking Violations

Enforcement-General & City Center

Traffic Engineering

Traffic Maintenance

**Public Safety**

**Department of Public Safety**  
**Public Safety Administration**  
Emergency Medical Services

**Fire Department**  
Fire Administration  
Fire Prevention  
Fire Suppression  
Fire Training  
Fire Special Operations

**Police Department**  
Administration  
Communication Equipment  
License Unit  
Support Services  
Training/Special Projects  
Community Policing  
Criminal Investigations  
Narcotics Unit  
Patrol Operations  
Traffic Enforcement Operations  
Emergency Services Unit/Special Response Team

**Public Works**

**Department of Public Works**  
**Bureau of Administration**  
Program Management & Admin.

**Bureau of Building Maintenance**  
City-owned Building Maintenance

**Bureau of Garage & Shop**  
Rolling Stock Maintenance

**Public Works (continued)**

**Bureau of Highways & Grounds**  
Street Lighting  
Forestry Services  
Leaf Removal  
Snow Removal  
Street Cleaning  
Street Repairs  
Parks Maintenance

**Bureau of Sanitation**  
Waste Collection/Disposal/Recycling

**Bureau of Storm Water**  
Storm Water System Maintenance

**Bureau of Engineering**  
Engineering Services

**Community Services**

**Public Library**  
General Fund Contribution to Library

**Recreation & Parks**  
Cultural & Special Events  
Admin. Services Rec. & Parks  
Prog. for People with Differing Abilities  
Ebersole Rink  
Day Camps & Special Interest Camps  
Outdoor Pools  
Youth Sports, Athletics & Spec. Interests  
Adult Sports, Athletics & Special Interests  
Renaissance Plaza  
Senior & Citizens Services

**Youth Bureau**  
Before & After School Centers  
Bits 'N Pieces Summer Day Camp  
& Saturday Academy  
Alternatives Program  
Neighborhood Services  
Youth Employment Services  
Youth Program Management & Admin.

**LIBRARY FUND**

**White Plains Public Library**  
Library Administration  
Circulation/Technical Support  
Adult Services  
Youth Services  
Library Building Operations

**SELF INSURANCE FUND**

Risk Management  
Self Insurance

**SEWER RENT FUND**

Waste Water Operations  
& Maintenance

**WATER FUND**

**Bureau of Water**  
Water Bureau Administration  
Water Supply Operations  
Water Distribution System

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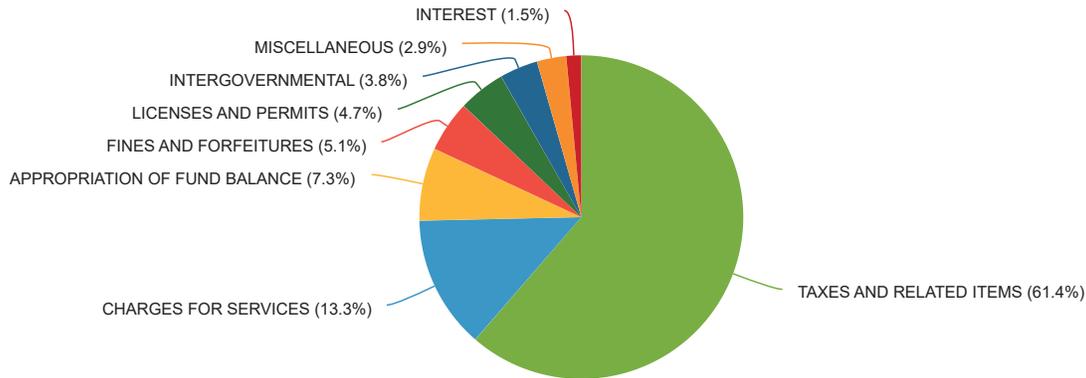
# GENERAL FUND

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# Overview of General Fund Revenues and Expenditures

This section addresses the various revenue and expenditure assumptions contained in the budget. The City Charter requires that revenue estimates are conservative: “With the exception of additional revenues resulting from increases in fees or intergovernmental assistance, or the additional revenue to be derived from sources other than those which furnish revenues in the current year, miscellaneous revenues from sources other than the property tax levy shall in no instances nor as to any item be estimated at an amount in excess of the amount of such miscellaneous revenues estimated to be recognized in the current year.”

## Major Revenue Sources General Fund

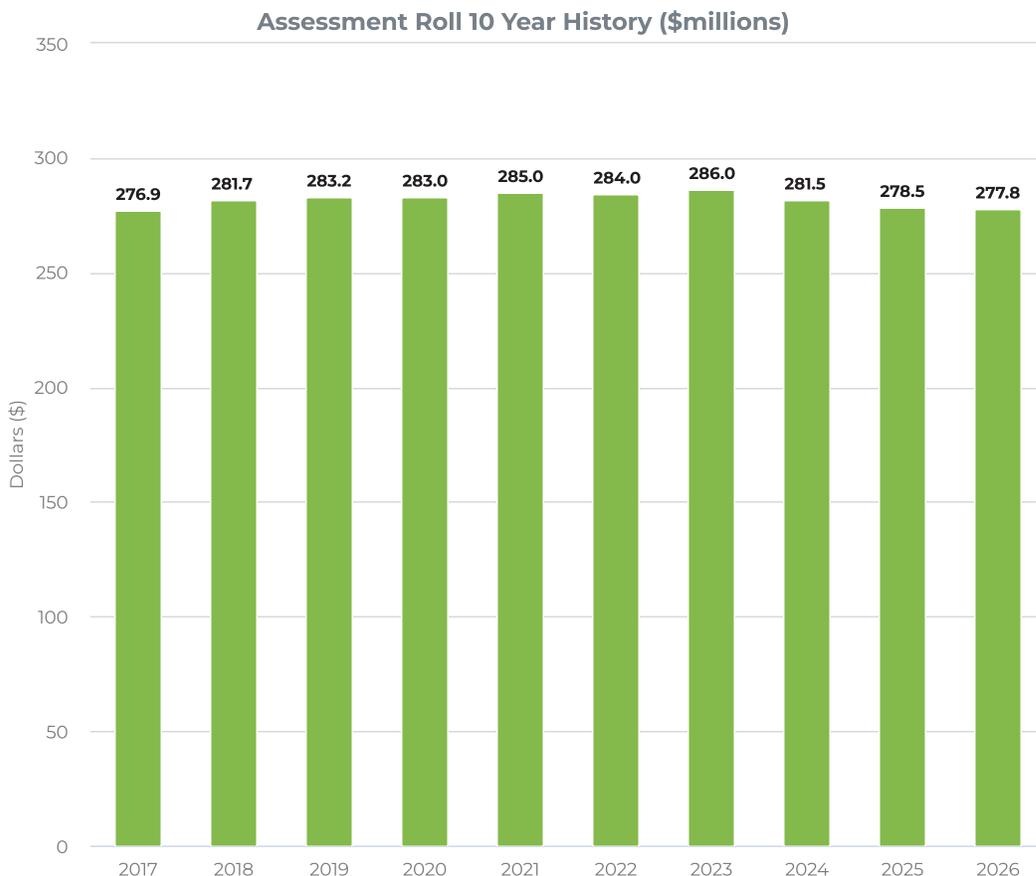


Name	FY2024 Actual	FY2025 Revised	FY2026 Proposed
TAXES AND RELATED ITEMS	\$130,038,605	\$130,438,290	\$134,688,727
INTERGOVERNMENTAL	\$7,574,524	\$8,305,450	\$8,356,696
CHARGES FOR SERVICES	\$27,178,825	\$27,292,339	\$29,166,342
LICENSES AND PERMITS	\$14,141,619	\$10,474,872	\$10,326,162
FINES AND FORFEITURES	\$10,348,176	\$10,306,400	\$11,241,106
MISCELLANEOUS	\$7,041,571	\$7,769,134	\$6,461,254
INTEREST	\$3,966,901	\$2,300,000	\$3,245,000
Capital Project Unused Funds	\$3,064		
Appropriated Open Space Reserve Fund Balance		\$120,000	\$120,000
Appropriated Tax Cert Fund Balance		\$1,700,000	\$1,700,000
Appropriation Fund Balance Prior Year Encumbrance		\$3,277,285	
Appropriated Fund Balance		\$15,321,952	\$14,190,702
Total:	\$200,293,285	\$217,305,722	\$219,495,989

**Property Tax Levy:** The assessed valuation of taxable properties in the City of White Plains on March 1, 2024, was \$278,501,783. As of March 1, 2025, the assessment roll totaled \$277,776,698, a decrease of \$725,085 from the 2024 roll. The following schedule summarizes the changes:

	<u>Taxable Properties</u>	<u>Special Franchise</u>	<u>Total Taxable Roll</u>
FY 2024-2025 Taxable Roll	\$ 262,203,350	\$ 16,298,433	\$ 278,501,783
Assessments Added to Roll	1,429,438	790,198	2,219,636
Assessments Removed from Roll	(2,963,303)	-	(2,963,303)
Net Change to Partial Exemption	<u>18,582</u>	<u>-</u>	<u>18,582</u>
<b>FY 2025-2026 TAXABLE ROLL</b>	<b>\$ 260,688,067</b>	<b>\$ 17,088,631</b>	<b>\$ 277,776,698</b>
Net Change	<u>\$ (1,515,283)</u>	<u>\$ 790,198</u>	<u>\$ (725,085)</u>

The exhibit below shows the changes to the City’s assessment roll over the last ten years. The City’s assessment roll for FY 2025-2026 decreased by \$.7 million following a decrease of \$3 million and \$4.5 million in the two previous fiscal years. Components of the year-to-year change impacting the proposed budget are as follows: additional assessments of \$2.2 million, net change to partial exemptions of \$18,582, and assessments removed from the roll of \$3.0 million. The current fiscal year City tax rate is \$244.18. The fiscal year 2025-2026 budget proposes a property tax rate increase of 2.49%, or \$6.09 per thousand dollars of assessed value, for a total rate of \$250.27. For a residential home with a median assessment of \$13,500, City property taxes will be \$3,379 an increase of approximately \$82 annually. Revenue from payments in lieu of taxes (PILOTs) is budgeted at \$2.5 million in fiscal year 2025-2026, an increase of \$353,828 from the current fiscal year.



The following schedule summarizes the changes in the City's property tax levy, including PILOTs and prior year tax collections:

	2023-2024 Actual	2024-2025 Budget	2025-2026 Budget
Property Tax Levy	\$66,332,444	\$68,004,565	\$69,519,174
Payments in Lieu of Taxes	1,700,251	2,215,725	2,569,553
Prior Year Collections	42,680	200,000	200,000
Allowance for Refunds/ Uncollected Taxes	(1,041)	(22,000)	
	<u>\$68,074,334</u>	<u>\$70,398,290</u>	<u>\$72,288,727</u>
Tax Rate	<u>\$234.51</u>	<u>\$244.18</u>	<u>\$250.27</u>

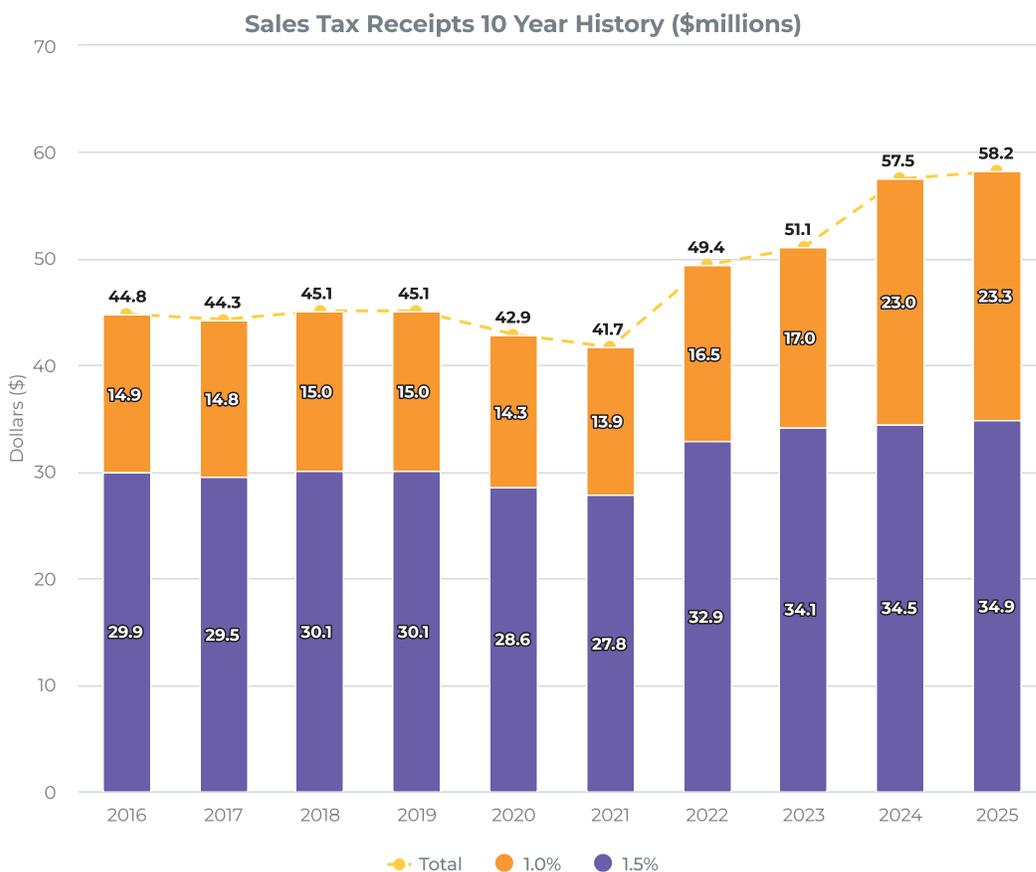
Chapter 97 of the (New York State) Laws of 2011 established a tax levy limit (“tax cap”) that became effective in 2012 and was made permanent in 2019. Under this law, the property taxes levied cannot increase by more than two percent or the rate of inflation (whichever is lower) plus or minus other allowable adjustments, unless a super majority of the Common Council votes affirmatively to override the tax cap. The formula used to calculate the tax cap includes property taxes; the City's Business Improvement District (BID) special assessments; PILOTs; a tax based growth factor (generally new construction); exclusions for increases in employer contributions to the New York State Retirement Systems where the increase is caused by growth in the system average actuarial contribution rate in excess of two percentage points; exclusions for expenditures resulting in court orders or judgments arising out of tort actions (this does not include tax certiorari) for any amount that exceeds five percent of the prior year tax levy, and adjustments for cost and savings as determined by the State Comptroller due to the transfer of functions from one local government to another. The proposed tax levy increase is less than the maximum allowed by the above formula.

In addition to the tax cap, there is a New York State constitutional tax limit that restricts the total amount of the property tax levy to two percent of the five-year average full valuation of real property within the City. It is projected that the City will have a constitutional tax limit of \$835.91 per \$1,000 on July 1, 2025. This limit, when compared with the proposed tax rate of \$250.27, less allowable exclusions, leaves a potential taxing margin of \$663.40 per \$1,000.

**Sales Tax:** The exhibit below shows a ten-year history of receipts from the City's sales tax. Since its inception in 1973, the City's sales tax has generated significant revenues. The local sales tax rate was two percent until 1982 when Westchester County pre-empted one half of one percent of the tax, reducing the City's rate to one and a half percent. The City's sales tax rate was subsequently increased back up to 2% in 1993. In 2008, the New York State Legislature approved an additional 1/4% increment bringing the sales tax rate to 2.25%. Then in 2010, New York State again approved another 1/4% increment bringing the sales tax rate to its current rate of 2.50%. Every two years since 1993 these additional amounts have been set to expire and have required the City to be granted approval by New York State to retain the full sales tax rate. The 2010 increase was required by New York State to be deposited into the City's Contingency and Tax Stabilization Reserve Fund until 2023 when the restriction was removed. The FY 2025-2026 proposed budget of \$57.54 million (the full 2 1/2% rate), is \$1.54 million more than the \$56.0 million included in the current year budget. The increase is based on actual receipts through January 2025 as well as those of the prior fiscal year. The authorization for the increases noted above (1%) expire on August 31, 2025 and are currently in the process of being extended. The 1.5% base sales tax rate is permanent and not subject to renewal. The increase in the chart below beginning with FY 2023-2024

is due to the previously restricted sales tax amount converting to unrestricted which has added over \$5 million per year to the unrestricted sales tax collections.

The 2025-2026 fiscal year proposed budget includes a sales tax estimate of \$57.54 million (26.2% of the General Fund revenue appropriations) which is 2.8% more than what is budgeted in the current year. Total Sales tax collections for the first seven months of FY 2024-2025 are \$34.5 million compared to \$33.6 million for the same time period last fiscal year. The State does not supply the City with detailed information about its sales tax distributions which can make predicting these revenues in the next budget year difficult. While the City’s sales tax is an equitable way to fund the services needed in a retail, governing and business center, it must be recognized that it is a revenue source that is sensitive to economic fluctuations.



**Other Tax-Related Sources:** Revenue sources in this category include property tax interest and penalties (\$300,000), and the utilities gross receipts tax which is budgeted at \$1,425,000. The taxes levied for the Business Improvement District (B.I.D.) remain at \$900,000. The remaining source in this category is the hotel occupancy tax budgeted at \$1,415,000, which is an increase of \$40,000 from the \$1,375,000 budgeted in the current year. The higher amount planned for FY 2025-2026 is based on current year’s receipts as of December 31, 2024. This tax is also subject to authorization by the State. The current authorization has been extended until December 31, 2027.

**Intergovernmental Revenues:** Intergovernmental revenues in the FY 2025-2026 proposed budget are up slightly from the current fiscal year's due mostly to an increase in New York State Energy and Research funding totaling \$277,500. General state aid, known as Aid and Incentives to Municipalities (AIM), is the largest revenue item in this category and is budgeted at \$6.1 million. Mortgage Recording Tax revenue is proposed at \$1,650,000 in the fiscal year 2025-2026 budget, down \$25,000 from the current year's budget. Six month receipts totaled \$.6 million for the period April 2024 through September 2024. Preliminary returns for the second half of the year (October through April), combined with the actual receipts received thus far have led to the slight decrease being proposed in next year's budget. All other Intergovernmental revenue, such as HUD-CD Block Grant funding, Youth Program State Aid, Nutrition Program T-IIIC, a NYS Unified Court System Grant and various miscellaneous sources are budgeted at \$331,539.

**Charges for Services:** As part of the budget process each year, all departments are asked to review the fees that are charged for services provided to ensure that the historical relationship between the fees and the cost of providing the service is maintained. That exercise is especially critical in the development of any budget because of the limitations imposed by the property tax levy cap. Charges for services represents fees levied for a variety of City services including recreation and camp fees, vital statistic fees, towing, parking permits and fees, as well as charges to other funds and governmental entities. Charges for Services in the proposed FY 2025-2026 budget total \$29.2 million, an increase of \$1.9 million or 7% compared to the FY 2024-2025 adopted budget. Parking meter and garage parking violation increases were last approved by the Common Council in December of 2023.

A charge to the Water Fund (\$2.1 million) for services provided by the General Fund, as well as a charge to the Sewer Rent Fund (\$0.9 million) is included in the proposed budget. The charges in both categories reflect the need for increased engineering services from City staff to comply with federal and state mandates and to implement capital projects approved by the Common Council. Fee increases for Recreation and Youth programs approved earlier this year are also reflected in the proposed budget. Revenue for Police and Fire contracted services is \$2.3 million, which is \$159,514 more than the current fiscal year.

**Licenses and Permits:** Revenues from various types of licenses and permits are proposed conservatively at \$10.3 million, which is a decrease of approximately \$149,000 from the FY 2024-2025 adopted budget. Receipts in this category for the first six months of the current fiscal year totaled \$6.1 million. Proposed revenues from the Building Department represent the largest component of this category and total \$6.4 million, or over 62% of the total category. Building permits are budgeted at \$4.2 million in fiscal year 2025-2026, representing new building construction, as well as the regular annual building activity in the City. Another important revenue source in the Licenses and Permits category is franchise fees (cable and fiber optic) which are budgeted at \$940,000. Of this amount, \$820,000 represents the City's share of monies expected from Cable Television Franchise Fees. Based on current agreements, cable television companies that operate within the City are required to remit 5% of their gross receipts to the City as part of their franchise agreement. These monies are then used by the City and the Cable TV Fund. There has been a decrease in this revenue source annually, perhaps because consumers are converting to newer technology as their entertainment sources. Total Public Works revenue from Licenses and Permits is proposed at \$1,531,750 which is up slightly (\$47,500) from what was budgeted in the current year. Revenue from Public Safety permits in total is expected to remain approximately the same as the current year's budget based on revenue projections for the current fiscal year. Public Safety revenue (\$1.2 million) includes permits for taxis, towing medallion fire alarm registration (Fire) and hazard alarm registration (Police). Also included in the category of licenses and permits is filming fees and permits which are included in the proposed budget at \$120,000.

**Fines and Forfeitures:** Fines and forfeitures in the proposed budget total \$11.2 million, an increase of 9.1% from the \$10.3 million in the fiscal year 2024-2025 adopted budget. Major revenue sources within this category include parking fines (\$8.5 million), fines and bail imposed through the City Court (\$850,000), the same amount of the current budget, overtime parking notices (\$36,600), hazard alarm fines (\$60,000), fines imposed for red light violations (\$1.3 million), and a new revenue for fiscal year 2025-2026, school bus fines (\$455,000). The proposed budget for the red light violations assumes the continued use of cameras in all intersections authorized by the State.

**Miscellaneous Revenues:** Miscellaneous revenues are budgeted at \$6.5 million in fiscal year 2025-2026, which has decreased over a million dollars from the current year's adopted budget. The largest revenue sources in this category are developer's contributions/fees (\$2,270,789), the rental of City properties (\$1,881,261) including the lease payments for the approved solar panel rental agreement initiative, the lease of parking spaces within the Longview garage (\$891,568), advertising revenues (\$150,651), as well as the rental of a portion of Renaissance Fountain Park (\$166,480). Other sources of revenue within this category are the sale of rolling stock and other surplus property, certain insurance reimbursements, and the partial repayment of health insurance fees (due over a five-year period).

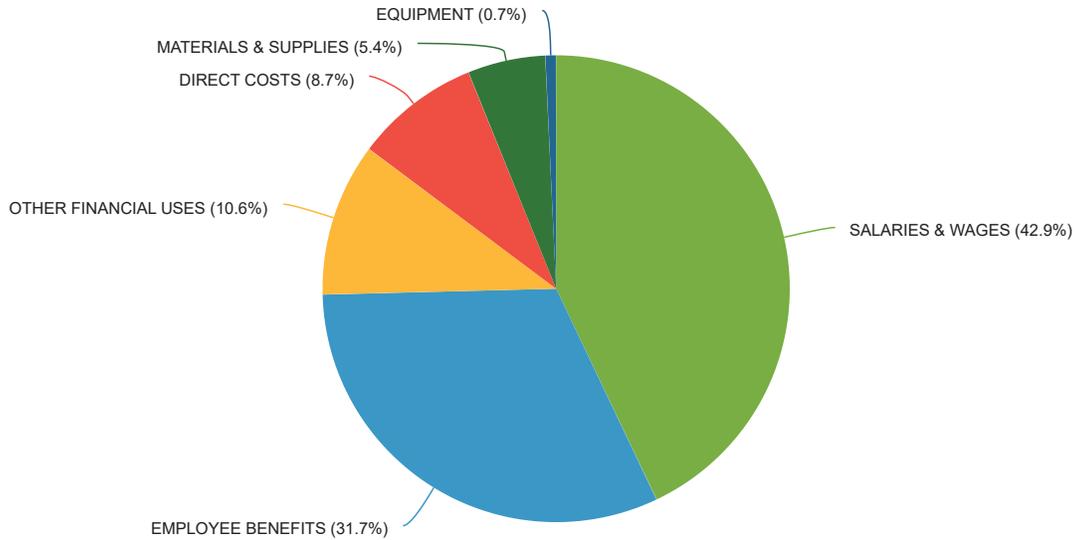
**Interest Income:** Interest income from the City's investments has varied over the years based on the City's fund balance, revenue stream and investment rates. Based on current rates and projections, the proposed interest income budget for FY 2025-2026 is \$3.2 million. It is anticipated that the City will earn \$3.9 million in the current fiscal year.

**Appropriation of Fund Balance:** The City Charter states, "An amount not to exceed the undesignated fund balance as of the close of the preceding fiscal year may be appropriated for use in the (succeeding) budget year." The proposed budget for FY 2025-2026 recommends an appropriation of \$14.2 million to balance the budget. An appropriation of \$1,700,000 from fund balance committed to tax certiorari is also recommended. In addition, as in prior years, a portion of the City's recreation and open space reserve (\$120,000) will be allocated towards debt service on prior recreation improvements and land acquired by the City. There is no longer an appropriation from the City's Tax Stabilization and Reserve Account because the City successfully petitioned the State to remove that restriction. The proposed appropriations of fund balance constitute 7.3% of the total general fund revenue budget. The appropriation of fund balance is an important tool in balancing the budget. One of the objectives of this budget proposal is to maintain a structural balance on the revenue side of the budget without negatively impacting property taxes or total fund balance.

**Revenue Outlook:** The City is committed to securing new sources of income to fund operations and to maintain or grow its fund balance in order to provide for long term financial stability. The proposed budget includes revenue (\$936,584) to be earned from the installation of solar panels over certain City facilities and garages. Continuation of the City's current temporary authorization of its 1% sales tax rate, which provides approximately \$23 million annually, is a top priority for the City. In 2023 the City requested and successfully petitioned New York State to remove the restriction to place a portion of the sales tax revenue into a Contingency and Tax Stabilization Reserve Fund and instead allow this portion of the sales tax to be considered as unrestricted current year, General Fund revenue. This added over five million dollars in current year revenue beginning with the 2023-2024 budget that can be used to offset increasing expenses without relying solely on the property tax levy or other fees. The local hotel occupancy tax that also requires State renewal is expected to provide \$1.4 million in revenue to the City. The City has also negotiated payments from developers, who are using the County's IDA, to replace local sales and mortgage taxes. The proposed (\$2.3 million) and future budgets will continue to reflect these payments based on the building permit approval process and loan closings. Also included in these negotiations, are payments into a fund to develop new parks in the City. The

extension of the City's utilities gross receipts tax to cell phones and the cable franchise fee to internet service are other revenue initiatives that would enhance the City's revenues, but State and/or other approvals would be needed for these to occur. The City will continue to adjust the revenue sources within its jurisdiction (charges for services, licenses and permits and certain fines) as it has in the proposed budget, to reflect the increase in the cost of providing services, but the cooperation of the county and state will always be needed to impact certain revenue sources positively.

## Major Expenditures General Fund



A comparison of expenditures between the proposed budget, the revised budget as of December 31, 2024 and last year's actual expenditures are shown below:

Name	FY2024 Actual	FY2025 Revised	FY2026 Proposed
SALARIES & WAGES	\$85,450,276	\$87,182,298	\$94,231,716
EMPLOYEE BENEFITS	\$61,360,895	\$63,686,680	\$69,521,394
MATERIALS & SUPPLIES	\$10,292,413	\$12,132,867	\$11,779,497
DIRECT COSTS	\$16,526,250	\$20,221,542	\$19,023,427
EQUIPMENT	\$1,209,013	\$2,862,235	\$1,632,573
To Special Revenue Fund-Library Fund Contribution	\$6,985,708	\$7,132,209	\$7,151,358
To Debt Service Fund-General Fund Contribution	\$13,350,496	\$14,205,402	\$14,793,260
To CPF-General Fund Contribution	\$2,307,213	\$1,131,250	
Reserve for Financing		\$8,751,239	\$1,362,764
<b>Total:</b>	<b>\$197,482,264</b>	<b>\$217,305,722</b>	<b>\$219,495,989</b>

**Salaries & Wages:** Based on approved pay plans, \$94.2 million is budgeted for salaries and wages. This is an increase of \$3.6 million or 4% from the FY 2024-2025 adopted budget. The increase is related to certain contractual labor agreements, a change in the number of filled positions or funded vacant positions that are expected to be filled in the near future, plus or minus many other factors, such as employee step increases. The FY 2025-2026 budget reflects positions filled as of the end of February 2025 with some adjustments for positions expected to be filled or become vacant in the near future. An allowance for merit pay which will be calculated in June 2025 has been included in the Reserve for Financing rather than this category. Pursuant to City policy, the salaries and wages budget does not usually include funding for vacant full-time positions other than specific cases. For example, because of the start dates of training academies, funding has been provided for most currently vacant Public Safety positions. The City's salary and wages budget will be adjusted at budget adoption for any staffing changes that occur between the proposed and the adopted budget. The budget also provides funding for part-time positions in accordance with the City's hourly pay plan. The budget for part-time salaries totals \$3.7 million in the proposed FY 2025-2026 budget, 12% more than the FY 2024-2025 adopted budget. Increased funding for part-time salaries is mostly due to programmatic changes related to the number of individuals expected to be served next year and an attempt to remain competitive with wages currently being paid elsewhere.

A total of 912 positions are authorized City-wide (of which 860 are funded) in the proposed budget. This is an increase of 5 positions from the FY 2024-2025 adopted budget and a decrease of 10 funded positions. The proposed budget adds 3 police officer positions and 2 firefighter positions in the Department of Public Safety. All 5 new positions are needed due to the additional development in the City. There are 794 full-time positions funded in the General Fund proposed budget out of an authorized total of 840 positions. No provision has been made in the proposed budget to fund any grant positions which may end during the fiscal year. Departmental overtime proposed budgets total \$7.3 million, or approximately a 7.8% increase as compared to current fiscal year adopted budget. Increases in the Police and Fire Bureaus account for almost this entire increase and are based on an increase in the level of need for this service.

As full-time positions become vacant, unused appropriations for salaries and benefits are transferred by the Budget Department to the Reserve for Financing-Position Control account under the authority of the budget ordinances. Conversely, when positions are filled, or adjustments to wages are authorized by the Personnel Officer or the Common Council, sufficient funding is transferred from Position Control to the appropriate department(s) to fund the cost of salaries and benefits from the date of hire or adjustment through the end of the fiscal year. The filling of vacant positions is controlled by the Mayor who acts on requests of the Vacancy Release Committee which is comprised of the Budget Director, the Personnel Officer and the Chief of Staff. In order to provide maximum flexibility in meeting the City's short term staffing requirements, the budget ordinances continue to include authorization for the Budget Department to transfer full-time salary savings from the Position Control account to departmental overtime, part-time and temporary office help accounts provided the approval of the Vacancy Release Committee is secured. These transfers are done on an as needed basis and are driven by personnel changes throughout the fiscal year.

Personnel costs exclusive of employee benefits represent 43% of the budget. When employee benefits are added in, that number increases to 75% of the total budget, slightly higher when compared to the current fiscal year. To put the cost of the City's employees into perspective, the total revenues raised from the property tax and the sales tax, the two largest sources of revenue in the budget, are not sufficient to fund the cost of personnel. Salaries and benefits in the FY 2025-2026 proposed budget total \$163.8 million. Revenues from the sales and real property tax are expected to total \$127.1 million. Accordingly, management of the City's work force through the Vacancy Release Committee and the cooperation of departments that make funding requests is key to controlling costs.

The challenge facing government policy-makers and managers today is to utilize human resources more effectively, to provide employees with clear-cut objectives and to give them the tools that are necessary to get the job done correctly and efficiently. Also important is the need to eliminate unproductive and/or ineffective practices, to utilize available technology to the greatest extent possible and to review requests for additional staff critically to ensure proper staffing levels. City management reviews staffing levels throughout the year as it seeks to address these challenges.

The City-wide workforce of 912 authorized positions can be summarized as follows:

	<u>Authorized</u>	<u>% of Total</u>
General Government	103	11%
Parking	97	11%
Public Works	235	26%
Public Safety	414	45%
Community Services	<u>63</u>	<u>7%</u>
	912	100%

Vacant positions, to the extent that they are filled, can only be funded through salary savings returned by the departments to the City's position control account.

Employee Benefits: Employee benefits in the proposed budget total \$69.5 million, an increase of \$3.9 million over the current adopted budget. This category of expenditures consists of three major elements: social security, pension costs and health insurance. Social Security costs in the General Fund are budgeted at \$7.1 million in FY 2025-2026, an increase of 3.7% over the current year. Also budgeted in this category is the MTA payroll tax at \$317,223.

After decreasing from \$17.2M to \$15.6M in the FY 2022-2023 adopted budget, Pension Costs have steadily increased and are now \$19.8 million in the current year's adopted budget. This expense is now increasing significantly to \$22.2 million in the FY 2025-2026 proposed budget. The increase in this expense the past three years has been 12%, 13% and now 12% again. Pension rates are set by the Office of the New York State Comptroller. The rates are set as of March 31<sup>st</sup> of the prior year. In the proposed budget, it is not anticipated that rates will increase even higher in the last three months of the new fiscal year. The following chart provides a comparison of pension rates supplied by the State for 2023-2024 through 2025-2026.

<u>Pension Rates</u>	04/01/23- 03/31/24 <u>Actual</u>	04/01/24- 06/30/25 <u>Actual</u>	04/01/25- 06/30/26 <u>Budget</u>
<u>Police &amp; Fire Retirement:</u>			
Tier 2	30.9%	35.4%	37.3%
Tier 3	31.0%	35.5%	37.5%
Tier 5	26.7%	30.5%	32.1%
Tier 6	21.5%	24.7%	28.9%

<u>Pension Rates</u>	04/01/23- 03/31/24 <u>Actual</u>	04/01/24- 06/30/25 <u>Actual</u>	04/01/25- 06/30/26 <u>Budget</u>
<u>Employees Retirement System:</u>			
Tier 1	19.9%	23.5%	25.4%
Tier 2	18.2%	21.5%	23.2%
Tiers 3, 4	14.9%	17.8%	19.5%
Tier 5	12.9%	15.3%	16.5%
Tier 6	9.5%	11.3%	12.8%

The final major expenditure within the employee benefits category is insurances for active and retired employees. Total health insurance costs are proposed at \$36.4 million in fiscal year 2025-2026, an increase of \$1.2 million or 3% over the adopted budget for FY 2024-2025. The New York State Health Insurance Program (NYSHIP) has set premium rates starting January 1, 2025. There is a 2.3% increase for single plans and basically no change for family plans as compared to 2024. In addition, an estimated increase of 7% is included in the proposed budget for January 1, 2026. Retiree health insurance costs are included in these increases and are budgeted at \$14.4 million, which is included in the total cost of health insurance above as is the cost for active employee premiums (\$19.8 million). Also included is the expense for Retirees Medicare Payments (\$2.1 million).

The City funds the entire premium cost for many active employees. However, new employees and some existing employees are responsible for a portion of their health insurance premiums. Some retirees must also contribute to their insurance. Effective April 1, 2020, certain retirees are eligible for 100% coverage once they are Medicare eligible plus five years. The City offers a voluntary health insurance “buy-out” program to all employees and retirees. This program generates savings for the City, a portion of which is returned to the employees or retirees. Health insurance buyout payments for active employees is budgeted at \$580,000, while buyouts for retirees is budgeted at \$200,000.

Dental insurance premium payments are budgeted at \$575,865 based on the City’s current number of eligible employees, which includes the CSEA, managerial/confidential and appointed officials. Based on the current CSEA agreement, the City will pay \$1,657 per eligible employee towards the cost of dental coverage in the new fiscal year. Employee payments make up the balance that is needed to run the program. Premiums for optical insurance are budgeted at \$118,405, based on the current number of eligible employees and the current rate of \$349 per employee. The premium for group life insurance is budgeted at \$83,945. The City also pays supplemental benefits (\$669,185), uniform and clothing related expenses (\$902,696) and a safety shoe allowance in the amount of \$21,175. Also included in the employee benefits category are expenses related to education and training (\$186,055) and tuition reimbursement (\$31,000).

**Materials & Supplies:** Appropriations in this category of expense total \$11.8 million in the proposed budget, about the same as the fiscal year 2024-2025 adopted budget. The largest item in this category is the cost of electricity which is budgeted at \$3.2 million. The savings due to the continued installation of LED lighting in various locations throughout the City has helped to keep this from being an even higher amount. HVAC systems maintenance is budgeted at \$135,750 which is down significantly from the current year which included the rental of temporary chillers at the Public Safety Building while the replacement of these chillers was being completed. Also included is the gasoline expense (\$748,305) which is budgeted slightly lower than in the 2024-2025 adopted budget due to the decrease in gasoline prices and the increase in the number of electric vehicles in the city fleet. Other rolling stock related expenses of \$1.0 million and the purchase of salt which is budgeted at \$465,000 are also included. Other major expenditures within the category of materials and supplies include building and facility operations, office operations, traffic lighting operations and rentals.

**Direct Costs:** Direct costs, which are comprised primarily of insurance costs and contractual services (such as waste haul-away, ambulance and other service contracts, procedural review of tax assessments and labor counsel) total \$19.0 million in the proposed budget, an increase of 4.1% from the current year's adopted budget. Included in this category is \$900,000 for BID services (offset by BID assessments on the revenue side of the budget). The proposed budget includes an allocation of \$856,931 for the ambulance contract. The two largest components of direct costs are legal judgments and settlements for tax certiorari which is again budgeted at \$1.7 million and the contribution to the Self Insurance Fund (\$5.3 million). A detailed analysis of the Self Insurance Fund budget is contained in the Other Funds Section of this document. Other major components of Direct Costs include waste haul-away services (\$1,328,551), service contracts (\$1.9 million), program services (\$1.5 million), ticket collections (\$400,000) and credit card fees (\$792,000). Support to the Slater Center will remain at \$226,000. The proposed budget also includes an allocation of \$810,000 for the red light camera contract as cameras for all authorized intersections are now on line.

**Equipment:** Included in this category is the acquisition of rolling stock, which accounts for \$1.3 million of the \$1.6 million being proposed. The other equipment requests include protective services equipment (\$72,755), personal computers (\$94,773) and other computer related equipment (\$18,250), mobile radios (\$22,413) and traffic control equipment (\$22,500).

**Rolling Stock:** The City's Capital Improvement Program recommends the replacement of certain rolling stock vehicles in FY 2025-2026. In the General Fund proposed budget, eighteen vehicles are funded with cash. These include an electric SUV, an electric van, an electric pickup truck, five hybrid and two electric police vehicles, three pickup trucks, a 15 passenger van in the Youth Bureau and four off road vehicles (a bobcat skid loader, a stump grinder, a lawn tractor and a variable message board. The rolling stock plan also calls for cash to be used to fund the replacement of a pickup truck in the Sewer Rent Fund and three pickup trucks (one of them electric), a box truck, a lawn tractor and a trailer in the Water Fund. A total of \$1,315,000 has been included in the General Fund proposed budget for the above listed rolling stock items as well as \$425,000 in the Water Fund and \$85,000 in the Sewer Rent Fund. In addition, the Capital Improvement Program also recommends the purchase of nine vehicles to be funded with the sale of bonds in the Capital Budget at a total estimated cost of \$4,275,000.

**Reserve for Financing:** Pursuant to the City's Fiscal Performance Goals, the Reserve for Financing includes an amount not to exceed one percent of the budget as a contingency for unknown expenses which might occur during the fiscal year. The Reserve for Financing in the FY 2025-2026 Budget includes an allowance for merit pay increases owed as of July 1 pursuant to the CSEA contract and an allowance to settle any potential labor contracts that may be agreed upon during the next fiscal year. If necessary, funds will be transferred to the appropriate salary and benefit accounts after budget adoption. The proposed budget for the Reserve for Financing is \$1.4 million.

**Transfer to Library Fund:** The proposed budget includes a General Fund contribution to the Library Fund in the amount of \$7,151,358. All Library merit increases are currently budgeted in the General Fund pending their approval. Once approved, these monies will be moved to the Library Fund and the budget will be increased accordingly. The transfer to the Library Fund, as proposed, is 3.3% of the City's total budget. A more detailed analysis of the Library Fund Budget is contained in the Other Funds section of this document.

**Transfer to Capital Projects Fund:** On February 3, 2025, the Chairman of the Capital Projects Board submitted the approved Capital Improvement Program (CIP) for 2025-2026 and the succeeding five years to the Common Council. Pursuant to City policy, the program is not adopted by the Common Council as a capital budget. Rather, the Common Council acts on each specific project, including the review of plans and

specifications, and adopts budgets for each project at the completion of the competitive bidding process. The funding provided in this expenditure category represents the General Fund's cash contribution to those projects. If any projects in the 2025-2026 Capital Improvement Program are approved by the Common Council during the 2025-2026 Fiscal Year with cash as the funding source, monies will need to be transferred into the General Fund to cover that expense. At this time, with the exception of rolling stock financed with cash as noted above, none are included in the proposed operating budget for FY 2025-2026.

**Transfer to Debt Service:** An appropriation for debt service in the amount of \$14.8 million is included in the General Fund budget as a contribution to make principal and interest payments (on tax-supported debt other than the Library) that are due in fiscal year 2025-2026. This is an increase of 4.1% from what was included in the current year adopted budget. In addition, an appropriation of debt service fund balance (\$750,000) is being used to meet current obligations in the new budget year. Based on the recommendations of the Budget and Management Advisory Committee, the proceeds from certain foreclosed property sales have been dedicated to the Debt Service Fund available for appropriation in FY 2025-2026.

A complete discussion and analysis of the Debt Service Fund and City indebtedness, including multi-year projections of authorized and outstanding indebtedness, is provided in the Other Funds section of this budget.

**Expenditure Outlook:** In the FY 2025-26 proposed budget, the City has continued its efforts to control costs. All full time positions are reviewed before approval to hire is granted. Current labor contracts include provisions for reduced pay plans for new employees. Also key to continued expenditure control are pension rates set by the State and other employee benefits. Grant funding for capital projects will reduce the challenge of funding future debt service costs.

The City continues to pay over three hundred thousand annually city-wide in payroll tax to the MTA (Metropolitan Transportation Authority). This onerous tax has been repealed by the State on many small businesses, schools and not-for-profits, yet City government continues to be saddled with this obligation. Relief from the State for this tax and for numerous unfunded mandates that originate at the state level would be helpful for the annual budget. A two percent cap on municipal tax levies has been imposed by the State with the promise of mandate relief to result in expenditure savings. Until the state delivers on its promise, funding the expenditures required to provide the services needed by our residents will continue to be a concern and could, in the future, require the City to override the property tax limit as some communities have already done.

There will undoubtedly continue to be upward pressure on costs in the future due to employee salary progression as well as increased demand for services driven by the expansion of the White Plains population - both resident and non-resident. In response to these pressures, the City will need to continue to look at duplication of services, new technologies and other approaches to improve efficiency. One example of an expenditure efficiency that the City has achieved in the proposed budget is through the installation of solar panels over certain city property.

With the associated inflation of the current economic environment, controlling expenditures where possible is of critical importance. Ensuring expenditures do not outpace revenues will need to be closely monitored by all Local Governments. Examples of this are the increase in Pension related and Health Insurance costs (rates for both are set by NYS) for City employees effective January 1<sup>st</sup> 2025, increases in service contracts as contracts are renewed at higher rates and increases in materials and supplies expenses. Other examples are the increases in utilities seen by not only residential customers, but by Municipalities as well.

# Discussion of FY 2025-26 Proposed Budget and City's Fiscal Performance Goals

The City's Fiscal Performance Goals require the proposed and adopted tax budget documents to include "an explanation as to how the budget compares to the City's Fiscal Performance Goals." Following is a discussion of how the City's proposed FY 2025-2026 Budget applies to each Fiscal Performance Goal that is applicable to the budget.

## Revenue Performance Goals

All the City's revenue performance goals are addressed in the FY 2025-2026 Proposed Budget. The General Fund budget is financed by a diversified and stable revenue system; annual revenues are estimated on an objective and reasonable basis; and user charges and fees were evaluated and adjusted, as necessary. Included in the proposed budget are fee increases for the Departments of Recreation and Parks, the Youth Bureau and the Fire Department. Funding is provided in the proposed budget for a lobbyist to continue to assist the City in securing alternative revenue sources that require State authorization. In the proprietary funds (Self Insurance Fund, Sewer Rent Fund and Water Fund), revenues and other financing sources are sufficient to support current operating costs. The Sewer Rent surcharge that the City bills residents and businesses is 18% of the total water bill. As new developments are approved, the Common Council is imposing a fee-in-lieu to be used exclusively for park, playground and other recreational purposes, including the acquisition of real property. The Common Council has also imposed on IDA supported projects, the requirement to pay local sales tax and mortgage tax to the City.

## Operating Expenditures Goals

The 2025-2026 Proposed Budget is balanced, and current operating and maintenance expenses are funded from current revenues and other financing sources. Adequate funding is provided for all employee benefit programs, as well as for the maintenance of capital assets and equipment. Sufficient resources are in place for a risk management and insurance program that includes coverage for current general and automobile liability, unemployment insurance and workers' compensation. Many vacant positions in the proposed budget are not funded and can only be filled from the savings generated when other positions become vacant during the fiscal year. The effort to replace incandescent and fluorescent lighting with energy efficient LED (light emitting diode) lighting continues. The City has already replaced street lighting, lighting in certain City garages and facilities as well as at Delfino Park and City Hall and has now begun to replace lighting at the Library, as well as reviewing other potential locations to continue this initiative. The streetlights that have been replaced with LED lights have resulted in a net savings of well over \$200,000 annually in electrical costs. The City will soon have estimates on the savings from other facilities as well.

## Reserve Performance Goals

A Reserve for Financing is included in the 2025-2026 Proposed Budget as specified by the Fiscal Performance Goals and provides for the funding of salary and merit increases as well as unknown contingencies. The amount budgeted for the latter category does not exceed one percent (1%) of the budget. A position control reserve account is budgeted as specified.

An unassigned fund balance of \$37.5 million as of June 30, 2024 (\$23.3 million after an appropriation of \$14.2 million for 2025-2026) is maintained in an amount necessary to maintain adequate cash flow and to

avoid large increases in the property tax rate. The total amount of unrestricted fund balance (including what was formerly the Tax Stabilization and Reserve Fund) as of June 30, 2024 is 21.0% of 2025-2026 General Fund expenditures.

### Capital Improvements Performance Goals

The development of the 2025-2031 Capital Improvement Program (CIP) was coordinated with the operating budget in order to maintain a reasonably stable total tax levy. The CIP identifies the estimated cost and potential funding sources for all capital projects. The estimated amount of annual debt service payments is included in the CIP and the proposed budget. Annual operating and maintenance costs associated with each project were submitted by departments during the capital program review process. The Capital Improvement Program for 2025-2031 includes limited funding from intergovernmental sources such as the New York State Consolidated Highway Improvements Program (CHIPS), PAVE NY, Touring Routes, the NYS Library Construction Fund and the City's Community Development Grant.

### Debt Performance Goals

In the FY 2025-2026 Proposed Budget, long-term debt is recommended for only those capital improvements that cannot be financed from current revenues. The City's constitutional debt margin of 88.5% compares favorably with the need to reserve 30% for emergency purposes. Total net indebtedness does not exceed five percent (5%) of the full assessed value of taxable property. Total outstanding debt per capita at June 30, 2025 is projected to be \$2,782, but net debt per capita is projected at \$1,787 which is lower than the recommended limit of \$2,000 per capita. The City still has the capacity for significant additional debt under the State constitutional taxing limit and will need to watch closely how it compares to its debt performance goals. The proposed budget does not include the issuance of budget, tax or revenue anticipation notes.

### Financial Reporting Performance Goals

The 2025-2026 Proposed Budget was prepared in a manner to maximize its understanding by both citizens and elected officials. Copies of the FY 2025-2026 Proposed Budget are made available to the public in print and posted to the City's website ([www.whiteplainsny.gov](http://www.whiteplainsny.gov)). Summaries of the budget are publicly noticed. Public budget review sessions will be held during the month of April. A public hearing on the proposed budget will be held at the regularly scheduled May meeting of the Common Council. The FY 2025-2026 budget will be adopted at a public meeting held on or before May 30, 2025.

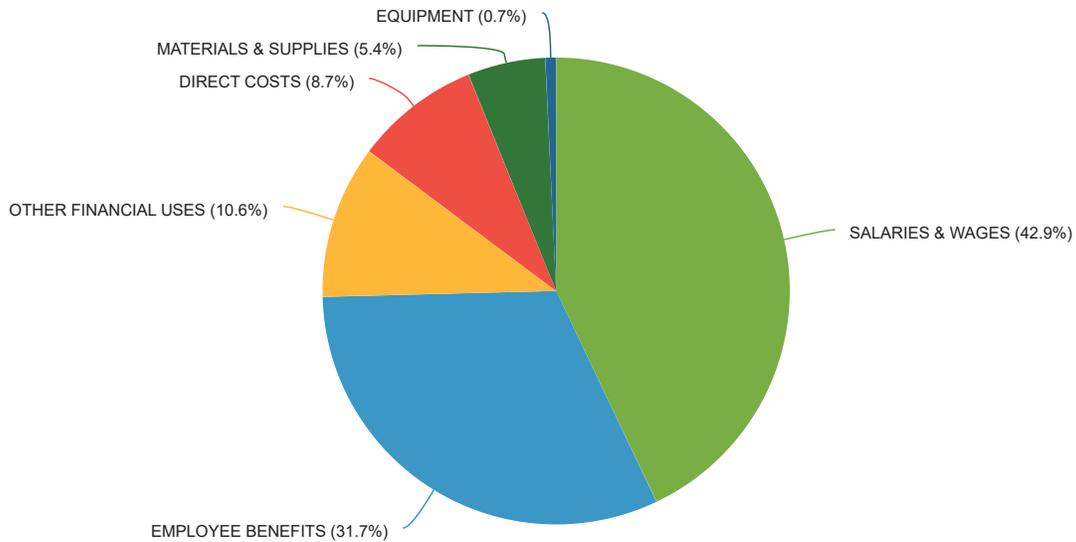
### Schedules

Charts in this section detail the distribution of resources in the proposed FY 2025-2026 budget by department and by expense type. In analyzing the relative size of the various City departments, it is important to note that some departmental budgets include amounts which are attributable to all General Fund Departments. For example, the Common Council's budget includes the Reserve for Financing and the Finance Department includes the General Fund's total insurance and retirees' health insurance costs, as well as the contribution to the Debt Service Fund exclusive of the contribution for parking debt.

A more comprehensive schedule of the General Fund budget by department, including historical comparisons, is provided at the end of this section as is detailed information on each department.

# General Fund Expenditures and Revenues

## General Fund Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Elected Officials Salary	\$417,400	\$429,900	\$205,891	\$429,900
Appointed Officials Salaries	\$4,429,738	\$4,796,634	\$2,234,957	\$4,987,492
Managerial Salaries	\$3,014,263	\$3,151,679	\$1,580,371	\$3,650,923
Managerial Overtime	\$37,625	\$47,812	\$17,339	\$49,408
M/C Attendance Bonus	\$6,200	\$10,000		\$10,000
CSEA Salaries and Wages	\$22,823,339	\$22,395,857	\$10,884,778	\$24,358,758
CSEA Overtime	\$1,077,676	\$1,321,545	\$501,597	\$1,405,594
CSEA Attendance Bonus	\$51,000	\$65,000		\$65,000
Police Salaries and Wages	\$20,566,175	\$21,088,283	\$10,222,555	\$23,116,162
Police Overtime	\$2,005,989	\$1,851,300	\$887,530	\$2,012,000
Police OT-Contractual Services	\$1,868,591	\$1,648,000	\$728,675	\$1,648,000
Police Attendance Bonus	\$158,748	\$160,000	\$439	\$150,000
Police Differential 7pm-7am	\$348,228	\$391,400	\$163,900	\$395,000
Police Differential 7am-7pm	\$205,084	\$216,150	\$97,240	\$227,000
Police Bilingual Stipend	\$203,966	\$211,150	\$104,192	\$245,000

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Police Detective Stipend	\$417,737	\$412,000	\$191,734	\$450,000
Police Other Salaries	\$77,732	\$87,550	\$43,284	\$90,000
Police Holiday Pay	\$945,738	\$1,009,400	\$491,043	\$1,020,000
Police Vacation Buyouts	\$60,446	\$72,100		\$72,100
Firefighters Salaries	\$16,751,960	\$17,096,134	\$8,237,932	\$18,291,537
Firefighters Overtime	\$1,694,938	\$1,723,190	\$960,729	\$1,934,250
Fire OT - Contracted Services	\$71,964	\$61,800	\$130,830	\$100,000
Firefighter Attendance Bonus	\$120,600	\$112,000		\$112,000
Firefighter Stipends	\$173,599	\$160,680	\$95,679	\$165,379
Fire Holiday Pay	\$714,546	\$710,185	\$394,497	\$729,967
Sanitation Salary-Wages	\$4,068,505	\$4,164,973	\$1,987,155	\$4,375,498
Sanitation Overtime	\$157,512	\$203,950	\$64,434	\$180,678
Sanitation Longevity	\$31,650	\$33,650	\$30,800	\$31,300
Teamsters Attendance Bonus	\$10,000	\$13,900	\$9,400	\$11,500
Teamsters Stipend	\$29,245	\$41,600	\$16,981	\$37,440
Special Election Officers		\$2,000		\$2,000
Part-Time Salaries	\$2,743,613	\$3,325,178	\$1,690,954	\$3,710,532
Pensioners Payments	\$145,968	\$146,798	\$70,576	\$146,798
207-A Contractual Payments	\$20,500	\$20,500	\$9,823	\$20,500
Total SALARIES & WAGES:	\$85,450,276	\$87,182,298	\$42,055,315	\$94,231,716
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$6,347,423	\$6,570,481	\$3,098,712	\$7,086,730
MTA Payroll Tax	\$288,849	\$293,779	\$143,472	\$317,223
NYS Employee Pension System	\$4,960,365	\$5,325,627	\$2,597,721	\$6,304,236
NYS Police & Fire Pension System	\$12,630,566	\$13,520,104	\$6,653,170	\$15,647,437
Pension Adjustment (P & F)	\$218,020	\$218,020	\$218,020	\$218,020
Employee Active Health Insurance	\$19,577,044	\$18,658,245	\$9,251,018	\$19,837,457
Retirees Health Insurance	\$12,430,200	\$13,599,300	\$6,771,631	\$14,442,200
Retirees Health Insurance Buyout	\$172,442	\$190,000	\$193,597	\$200,000
NYS Health Insurance Administrative Charges	\$45,970	\$46,500	\$59,453	\$50,000
Retirees Medicare Payment	\$1,795,159	\$1,857,000	\$851,341	\$2,080,000
Active Health Insurance Buyout	\$563,916	\$590,000	\$554,296	\$580,000
Dental Insurance Plan	\$525,346	\$526,584	\$262,224	\$575,865
Optical Insurance	\$111,183	\$108,630	\$54,654	\$118,405
Group Life Insurance-Management	\$78,060	\$81,500	\$38,771	\$83,945
Memberships-Fees-Dues	\$37,092	\$53,720	\$26,111	\$54,605
Education and Training Fees	\$134,269	\$182,155	\$20,294	\$186,055
Travel and Transportation	\$37,718	\$82,000	\$24,019	\$85,980
Tuition Reimbursement - CSEA		\$3,000	\$1,000	\$3,000
Tuition Reimbursement - Other		\$3,000		\$3,000
Tuition Reimbursement - PBA	\$25,000	\$25,000		\$25,000
Work Clothing	\$55,550	\$128,339	\$60,177	\$76,700
Protective Clothing	\$278,865	\$450,352	\$45,465	\$363,881

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Uniforms	\$202,087	\$314,455	\$132,071	\$273,610
Loss Reimbursement		\$200		\$200
Uniform Maintenance	\$180,203	\$183,505	\$4,421	\$188,505
Safety Shoe Allowance	\$21,071	\$21,560	\$20,405	\$21,175
Police Contractual Supplemental Benefits	\$318,773	\$333,336	\$161,200	\$340,095
Firefighter Cont Supplement Benefit	\$227,156	\$217,000	\$116,980	\$239,000
Teamsters Welfare Fund	\$84,149	\$88,928	\$35,352	\$90,090
Employee Assistance Program	\$14,420	\$14,360	\$7,180	\$14,420
NYS Voluntary Defined Contribution			\$5,154	\$14,560
Total EMPLOYEE BENEFITS:	\$61,360,895	\$63,686,680	\$31,407,907	\$69,521,394
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$166,018	\$173,615	\$77,972	\$184,965
Advertising	\$13,540	\$26,939	\$6,278	\$28,270
Printing	\$59,598	\$102,445	\$24,371	\$103,200
Postage	\$128,999	\$143,990	\$73,911	\$153,640
Books-Processing	\$22,284	\$25,200	\$17,899	\$30,200
Subscriptions-Periodicals	\$52,090	\$63,705	\$17,148	\$73,354
Licenses-Permits-Fees	\$5,239	\$3,800	\$1,571	\$11,800
Program Supplies	\$284,733	\$369,086	\$113,256	\$363,802
Office Equipment Maintenance	\$1,313	\$3,100		\$3,100
Computer Supplies	\$740	\$1,000		\$1,000
Computer Equipment Maintenance	\$337,700	\$360,710	\$478,527	\$379,581
Personal Computer Software	\$17,952	\$23,000	\$1,830	\$27,825
Copier Supplies	\$2,953	\$3,700	\$106	\$3,500
Land Maintenance	\$151	\$700		\$700
Landscaping		\$1,500		\$1,500
Street Resurfacing	\$250,000	\$125,000		\$125,000
Asphalt Materials	\$378,680	\$479,191	\$373,281	\$479,090
Land Maintenance Supplies	\$269,981	\$418,899	\$182,165	\$394,735
Portable Equipment Maintenance	\$128,969	\$157,776	\$85,700	\$273,925
Sand	\$11,275	\$17,510	\$9,296	\$19,835
Salt	\$538,707	\$573,125		\$465,000
Tree Removal/Replacement	\$122,950	\$178,570	\$4,322	\$133,280
Street Lighting	\$25,204	\$65,000	\$1,307	\$60,000
Lamps and Poles	\$52,387	\$47,900		\$52,900
Signs and Signals	\$3,000	\$3,000	\$876	\$3,000
Emergency Repairs		\$7,500	\$9,184	\$7,500
Traffic Light Maintenance Supplies	\$133,430	\$171,888	\$88,393	\$177,100
Traffic Sign/Marking Supplies		\$2,000		\$2,000
Building/Facility Repairs	\$493,483	\$588,627	\$224,383	\$593,900
Building/Facility Emergency Repairs	\$35,798	\$34,000	\$5,169	\$31,000
Security Devices	\$11,028	\$26,000	\$11,165	\$26,100
Fuel Oil	\$5,266	\$12,750	\$1,273	\$11,250

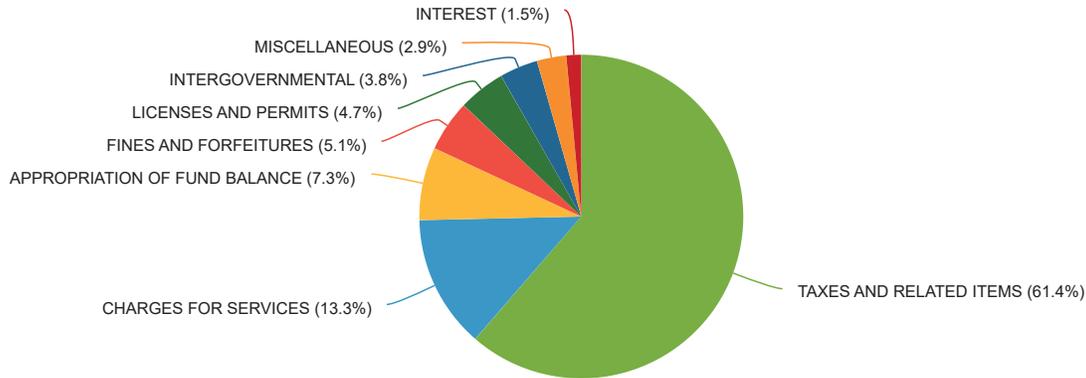
Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Maintenance Supplies	\$272,021	\$256,928	\$88,416	\$259,738
Equipment Repairs		\$1,500		\$1,500
Swimming Pool Chemicals	\$8,077	\$16,250	\$7,270	\$16,890
Skating Rink Materials		\$3,000		
Ammunition	\$79,200	\$121,884	\$8,645	\$110,000
Acquired Building Maintenance	\$3,333	\$6,225	\$475	\$5,000
Radio Communications	\$13,752	\$79,058	\$19,566	\$74,875
Plumbing Systems	\$39,849	\$30,000	\$15,146	\$33,000
Electrical Systems	\$13,055	\$29,650	\$3,674	\$29,650
HVAC Systems	\$492,797	\$415,535	\$318,781	\$135,750
Fire Warning System	\$9,284	\$14,000	\$11,817	\$17,000
Parking Meter Maint/Parts	\$109,559	\$69,000	\$6,035	\$69,000
Park/Playground Repair/Replacement	\$4,283	\$6,600	\$338	\$6,600
Pool Maint Equipment/Supplies	\$3,416	\$2,800	\$1,625	\$3,400
Pool Emergency Repairs	\$165	\$2,500		\$2,500
Glass Replacement	\$537	\$10,750	\$2,420	\$11,000
Rolling Stock Repair/Maintenance	\$915,818	\$934,358	\$545,019	\$1,002,100
Gasoline	\$668,235	\$830,325	\$298,982	\$748,305
Diesel Fuel	\$9,191	\$6,500	\$4,644	\$14,100
Tires and Chains	\$42,653	\$33,050	\$13,481	\$35,700
Lubricants/Anti-Freeze		\$2,350		\$1,000
Fire Engine Supplies	\$19,569	\$32,092	\$11,833	\$28,000
Power Sweeper Brooms		\$6,000		\$6,000
Police Car Supplies	\$3,627	\$11,800	\$5,972	\$10,000
Rolling Stock Fleet Program Supplies	\$86	\$7,000	\$36,355	\$7,000
Rolling Stock Delivery Charges	\$12	\$400		\$108
Rolling Stock Machinery/Parts Maintenance	\$37,168	\$23,000	\$7,404	\$23,000
Electricity	\$2,508,542	\$3,114,100	\$1,095,358	\$3,217,865
Telephone	\$201,203	\$256,895	\$88,529	\$268,718
Natural Gas	\$461,804	\$579,895	\$107,565	\$533,085
Water	\$121,952	\$83,805	\$33,253	\$83,725
Water Hydrants	\$10,000	\$10,000		\$10,000
Data Communications Lines	\$27,502	\$27,825	\$12,506	\$27,825
Property Rental	\$191,985	\$195,000	\$49,326	\$195,000
Space Rental	\$60,000	\$64,500	\$59,500	\$64,500
Equipment Rental	\$22,298	\$22,416	\$14,909	\$25,016
Copier Rental	\$39,560	\$62,875	\$16,950	\$57,595
Computer System Software	\$142,491	\$152,850	\$106,005	\$142,850
Automotive Software	\$3,206	\$3,550		\$3,550
Computer Aided Design Software	\$29,314	\$30,000	\$31,532	\$33,000
Geographic Information Sys Software		\$600		\$600
Post Office Box Rental	\$2,100	\$1,600	\$170	\$1,600
Munis Software	\$143,191	\$150,000	\$150,096	\$160,000
Assessment Software Maintenance	\$13,568	\$196,175		\$64,000

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Recreation Mgmt Software Maintenance	\$10,725	\$11,000		\$11,300
K-9 Police Unit	\$3,817	\$6,000	\$11,196	\$6,000
Total MATERIALS & SUPPLIES:	\$10,292,413	\$12,132,867	\$4,994,169	\$11,779,497
DIRECT COSTS				
Ambulance Service Contract	\$780,982	\$816,125	\$408,060	\$856,931
Arbitration Hearing		\$75,000		\$75,000
Consultants	\$136,899	\$1,442,200	\$149,691	\$477,675
Financial and Auditing Costs	\$106,817	\$108,932	\$108,932	\$112,150
Humane Society	\$44,892	\$45,132	\$22,686	\$45,892
Laundry and Dry Cleaning	\$1,167	\$1,100	\$604	\$1,150
Legal Services	\$18,559	\$114,836	\$4,355	\$92,500
Meals	\$52,617	\$50,500	\$20,917	\$58,500
Medical Examinations	\$31,122	\$60,000	\$1,146	\$70,000
Public Relations	\$1,087	\$2,000		\$2,000
Public Stenographer	\$13,186	\$26,100	\$5,529	\$25,650
Service Contracts	\$1,337,290	\$1,816,114	\$736,863	\$1,869,696
Weather Service	\$1,950	\$1,970	\$1,950	\$1,970
Bus Transportation	\$130,911	\$189,095	\$133,429	\$229,260
Athletic Officials-WAO	\$40,744	\$47,000	\$25,833	\$47,000
Fingerprint Record Searches	\$9,500	\$7,000	\$4,650	\$8,000
Waste Disposal Haul away	\$984,335	\$999,749	\$338,680	\$1,328,551
Program Services	\$1,051,317	\$1,805,226	\$675,759	\$1,524,123
Exterminating Services	\$33,439	\$30,145	\$19,714	\$44,195
City Historian Services	\$6,476	\$18,000	\$129	\$18,000
Intergovernmental Relations	\$1,500	\$2,000	\$134	\$2,000
Hearing Officers		\$5,700		\$5,700
White Plains School Gasoline Charges	\$33,060	\$40,125	\$15,965	\$37,125
Hockey Officials Association	\$18,118	\$18,000	\$2,470	\$19,000
Custodian Fee-Banks	\$39,066	\$30,000	\$22,876	\$56,000
Network Support and Service	\$105,578	\$120,000	\$141,208	\$132,308
Labor Counsel	\$20,973	\$237,319	\$7,120	\$150,000
Civil Service Exam Administration	\$171	\$1,500	\$2,153	\$3,000
Fire/Police Exam Administration	\$29,296	\$55,000	\$11,536	\$55,000
Basketball Officials Assn	\$28,636	\$22,500	\$9,500	\$26,000
Red Light Camera Contract	\$796,550	\$810,000	\$337,500	\$810,000
On Line Subscription Service	\$113,419	\$100,000	\$70,302	\$110,000
Ticket Collection Contract	\$366,733	\$400,000	\$126,191	\$400,000
In Rem - Foreclosure Costs		\$30,000		\$30,000
Towing	\$26,465	\$33,000	\$17,625	\$37,000
General Liability Premium	\$53,254	\$110,250	\$100,656	\$107,000
Judicial Liability Insurance		\$2,000		\$2,000
Legal Judgements - Tax Ceritoraris	\$959,390	\$1,700,000	\$381,051	\$1,700,000
Taxes on City Property	\$500,950	\$519,700	\$8,996	\$566,000

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Rent Abatements	\$27,387	\$50,000	\$13,354	\$50,000
Celebrations-Entertainment	\$1,878	\$4,750	\$1,237	\$5,000
Special Events	\$53,084	\$370,980	\$12,474	\$90,000
July 4th Celebration	\$456	\$49,000	\$51,483	\$64,014
Summer Music Festival	\$41,758	\$47,000	\$24,563	\$47,000
Business Improvement District Services	\$900,000	\$900,000	\$900,000	\$900,000
Slater Center	\$226,000	\$226,000	\$113,000	\$226,000
Self Insurance Fund Contribution	\$6,299,074	\$5,264,494	\$5,264,494	\$5,264,537
Aging Services Grant		\$8,500		\$8,500
Crime Control Planning	\$8,153	\$20,000	\$6,730	\$20,000
Procedural Revenue-Tax Assessment	\$16,500	\$275,500	\$10,000	\$100,000
NYS Emerg Tenants Prot Act Admin Charges	\$47,780	\$50,000	\$50,000	\$50,000
Armory Contract Charges	\$283,653	\$270,000	\$157,500	\$270,000
Credit Card Fees	\$744,081	\$792,000	\$334,067	\$792,000
Total DIRECT COSTS:	\$16,526,250	\$20,221,542	\$10,853,109	\$19,023,427
<b>EQUIPMENT</b>				
Passenger Vehicle	\$31,494	\$135,000	\$82,557	
Police Vehicles	\$257,675	\$1,039,718	\$489,330	\$575,000
Light Duty Vehicle	\$632,829	\$1,169,163	\$615,035	\$485,000
Heavy Duty Vehicles	\$81,242	\$18,000		\$85,000
Mowers				\$25,000
Miscellaneous Rolling Stock				\$60,000
Furniture and Fixtures	\$11,329	\$61,374	\$8,177	\$19,200
Copiers	\$662	\$12,654	\$11,497	\$5,434
Computer Peripheral Equipment	\$11,599	\$18,527	\$4,884	\$17,250
Personal Computers	\$62,227	\$94,883		\$94,773
CPU and Servers	\$997	\$1,000		\$1,000
Recreational Equipment	\$1,502	\$3,200		\$3,200
Security Equipment		\$5,000	\$5,000	\$5,000
Other Equipment-Machinery	\$23,910	\$118,311	\$47,011	\$10,298
Mobile Radios	\$10,612	\$21,913	\$4,640	\$22,413
Fire Station Furnishings	\$7,192	\$10,000		\$11,000
Other Equipment-Tools	\$13,839	\$8,500	\$5,925	\$12,450
Protective Services Equipment	\$42,257	\$98,442	\$12,690	\$72,755
Building/Facility Enhancement	\$4,724	\$24,000	\$356	\$20,300
Traffic Control Equipment	\$14,922	\$22,550	\$4,253	\$22,500
Refuse Trucks				\$85,000
Total EQUIPMENT:	\$1,209,013	\$2,862,235	\$1,291,354	\$1,632,573
<b>OTHER FINANCIAL USES</b>				
To Special Revenue Fund-Library Fund Contribution	\$6,985,708	\$7,132,209	\$2,109,341	\$7,151,358
To Debt Service Fund-General Fund Contribution	\$13,350,496	\$14,205,402	\$4,602,787	\$14,793,260
To CPF-General Fund Contribution	\$2,307,213	\$1,131,250	\$1,131,250	

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Reserve for Financing		\$8,751,239		\$1,362,764
Total OTHER FINANCIAL USES:	\$22,643,417	\$31,220,100	\$7,843,378	\$23,307,382
Total Expense Objects:	\$197,482,264	\$217,305,722	\$98,445,232	\$219,495,989

## General Fund Revenues by Source of Revenue



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
TAXES AND RELATED ITEMS				
Property Tax Levy	\$66,332,444	\$68,004,565	\$67,926,590	\$69,519,174
Interest - Penalty	\$297,268	\$300,000	\$193,168	\$300,000
Prior Year Property Tax Collection	\$42,680	\$200,000	-\$1,464	\$200,000
Business Improvement District Assessments	\$900,000	\$900,000	\$900,000	\$900,000
In Lieu - 150 Lake Street	\$15,677	\$15,800	\$15,904	\$15,800
In Lieu - 70 Ferris Ave	\$23,409	\$16,000		\$16,000
In Lieu - The Prelude	\$16,777	\$16,000		\$16,000
In Lieu - White Plains HA	\$42,172	\$29,000		\$29,000
In Lieu - 120 Lake Street	\$12,211	\$12,000		\$12,000
In Lieu - 86 Dekalb Ave	\$21,812	\$10,000		\$10,000
In Lieu - 440 Hamilton Ave	\$157,271	\$195,344	\$195,344	\$225,243
In Lieu - Hamilton Green	\$98,890	\$101,335	\$101,335	\$103,862
In Lieu - Arthouse White Plains	\$122,719	\$129,415	\$64,708	\$143,905
In Lieu - Lmv II Mmp Holdings LP	\$214,461	\$256,389	\$128,195	\$300,324
In Lieu - Power Authority State of NY	\$81,231	\$77,730	\$77,730	\$79,668
In Lieu - TB White Plains	\$153,697	\$157,496	\$157,496	\$161,424
In Lieu - Hale White Plains Owner LLC	\$35,744	\$83,021	\$41,511	\$102,611
In Lieu - Cohen Brothers	\$265,693	\$272,261	\$272,261	\$279,051

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
In Lieu - 25 N. Lexington Ave	\$95,316	\$146,508	\$73,254	\$275,297
In Lieu- 250 Mamaroneck Ave	\$95,316	\$107,439	\$53,720	\$125,135
In Lieu - Bank St Commons		\$170,926	\$85,463	\$187,703
In Lieu - Fortunoff		\$22,184	\$22,184	\$25,027
In Lieu - RMS Bdwy-51 S Bdwy	\$32,407	\$33,208	\$33,208	\$65,070
In Lieu - Kensico Terrace LLC	\$7,506	\$7,081	\$7,081	\$7,258
In Lieu - 1133 West. Ave		\$158,717	\$79,359	\$187,703
In Lieu - LCOR 55 Bank St.	\$140,889	\$144,371	\$72,186	\$147,972
Sales Tax	\$57,543,638	\$56,000,000	\$29,292,664	\$57,540,000
Hotel Occupancy Tax	\$1,403,828	\$1,375,000	\$669,686	\$1,415,000
Adult Use Cannabis Tax	\$100,268		\$163,859	\$680,000
Utility Gross Receipts-New York Telephone	\$23,178	\$25,000	\$9,312	\$25,000
Utility Gross Receipts-Consolidated Edison	\$1,202,599	\$1,100,000	\$583,686	\$1,200,000
Utility Gross Receipts - Other	\$274,193	\$200,000	\$51,199	\$200,000
Allowance for Uncollected Taxes	-\$1,041	-\$22,000		
White Plains School Tax Penalty	\$219,295	\$140,000	\$25,929	\$140,000
In Lieu - Trinity Brookfield Cmmns	\$22,520	\$22,500	\$23,058	\$22,500
In Lieu - Kingsley House	\$44,533	\$31,000		\$31,000
Total TAXES AND RELATED ITEMS:	\$130,038,605	\$130,438,290	\$101,318,622	\$134,688,727
<b>INTERGOVERNMENTAL</b>				
Federal Emergency Management Assistance	\$27,049			
HUD-CD Block Grant	\$87,700	\$87,950	\$23,000	\$87,950
Federal Relief Aid		\$126,425	\$6,470	
Senior Citizens III-B	\$17,209	\$21,000	\$6,237	\$21,000
US DOJ Bullet Vest Program	\$4,205	\$24,750		\$33,000
NYS Criminal Justice Service	\$3,679	\$8,250		\$11,000
Aid and Incentives for Municipalities	\$5,463,256	\$6,097,657	\$1,587,203	\$6,097,657
F.B.I. (West. Cty Violent Crime Taskforce)	\$32,020		\$12,655	
Youth Program State Aid	\$27,819	\$30,519	\$15,259	\$29,139
Arterial Highway Maintenance	\$28,050	\$28,050	\$14,025	\$28,050
NYS Energy Research & Development Authority	\$30,000	\$20,517	\$20,517	\$277,500
Mental Health	\$13,943	\$15,000	\$5,142	\$15,000
Commodity Funding	\$6,262	\$6,200	\$3,100	\$6,200
NYS Unified Court System	\$73,387	\$65,000	\$65,000	\$65,000
New York State Grant	\$22,431	\$55,532		
Mortgage Tax	\$1,688,021	\$1,675,000	\$622,124	\$1,650,000
Nutrition Program Title IIIC	\$35,950	\$35,200	\$17,600	\$35,200
Stop DWI/Seas Program	\$13,542	\$8,400	\$1,621	
Total INTERGOVERNMENTAL:	\$7,574,524	\$8,305,450	\$2,399,953	\$8,356,696
<b>CHARGES FOR SERVICES</b>				
Snow Removal	\$109,612	\$111,804		\$114,040
Prisoner Transportation		\$125,000		\$195,000

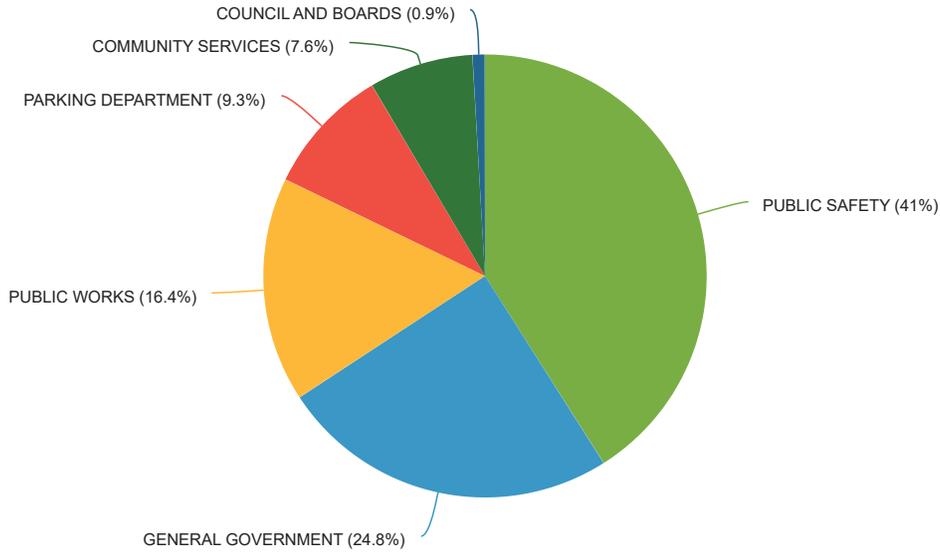
Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
White Plains School Tax-Assessments	\$40,000	\$40,000	\$40,000	\$40,000
White Plains School Civil Service	\$12,000	\$12,000	\$12,000	\$12,000
White Plains School Police Services	\$8,000	\$8,000	\$7,500	\$8,000
White Plains School Gas Reimbursemt	\$33,060	\$40,125	\$15,965	\$37,125
White Plains HA Payroll Services	\$4,000	\$4,000	\$4,000	\$4,000
Civil Service Exam Fees	\$38,528	\$45,000	\$5,000	\$30,000
Civil Service Non Compliance Application Fee	\$1,475	\$1,000	\$475	\$1,000
Water Fund General Government	\$1,741,082	\$1,892,476	\$1,892,476	\$2,149,764
Sewer Rent Fund GF Services	\$893,087	\$918,604	\$918,604	\$946,756
Parking Meter Fees	\$10,049,127	\$11,130,556	\$5,583,171	\$11,462,206
Key Meter Collections	\$6,000	\$2,000	\$2,000	\$2,000
Meter Bag Rentals	\$379,979	\$282,000	\$220,870	\$300,000
Permit - Day	\$4,720,293	\$4,689,500	\$4,186,872	\$5,247,400
Permit - Night	\$56,491	\$56,950	\$37,972	\$56,950
Permit - Weekend	\$143,774	\$140,600	\$105,471	\$140,600
Permit - 24 Hour	\$1,419,689	\$1,434,000	\$1,112,691	\$1,547,935
Permit - Motorcycle	\$6,578	\$6,600	\$4,901	\$6,600
Permit - Temporary	\$2,328	\$200	\$1,464	\$200
Permit - Replacement	\$12,983	\$8,000	\$7,894	\$8,000
Permit - Commercial	\$59,788	\$57,800	\$51,610	\$57,800
Permit-Resident Evening & Weekend	\$1,500	\$1,800	\$675	\$1,800
Valet Permit	\$300	\$8,900	\$1,300	\$8,900
Engineer Inspection Fee	\$169,460	\$40,000	\$538,580	\$40,000
Community Development	\$41,400	\$39,652	\$40,000	\$41,500
Urban Renewal Agency	\$20,536	\$12,350	\$9,776	\$12,350
Building Code Enforcement Fee	\$252,702	\$250,000	\$181,538	\$250,000
Cobra Hi Administrative Fee		\$50		\$50
Neglected Property 5% Surcharge	\$169	\$150	\$1,627	\$350
Vital Record Certificates	\$122,640	\$119,000	\$60,794	\$123,000
Public Works-Public Refuse	\$60,000	\$60,000		\$60,000
Public Works-Shopping Cart Removal	\$12,850	\$16,800	\$6,210	\$15,000
Genealogical Searches	\$1,726	\$450	\$439	\$450
Storage	\$49,590	\$50,000	\$11,260	\$50,000
Police Contract Services	\$2,868,959	\$2,038,411	\$1,289,651	\$2,142,236
Police Records	\$17,985	\$30,000	\$11,093	\$20,000
Towing	\$87,585	\$87,000	\$51,170	\$90,000
Fire Records		\$200		\$200
Fingerprinting	\$15,275	\$16,000	\$10,050	\$16,000
Fire Contract Services	\$101,108	\$74,214	\$112,578	\$129,903
Miscellaneous Reimbursements	\$323,373	\$375,000	\$12,463	\$385,000
Youth Bureau Camp Fees	\$55,168	\$90,640	\$148,715	\$125,000
Youth After School Fees	\$964,046	\$870,000	\$351,062	\$902,625
Recreation Permits	\$2,800			
Recreation Special Interest Programs	\$123,796	\$96,000	\$70,743	\$96,000

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Recreation Tennis-Permits	\$43,242	\$41,000	\$7,100	\$41,000
Camp Fees	\$614,905	\$604,000	\$550,443	\$666,400
Recreation Youth Sports League	\$128,192	\$110,000	\$106,822	\$112,000
Recreation League Entry Fees	\$94,735	\$95,000	\$34,400	\$95,000
Recreation Field Rental	\$50,402	\$45,800	\$21,727	\$46,000
Recreation Concessions	\$3,750	\$3,750	\$1,000	\$3,750
Recreation Swim Instructions	\$68,838	\$65,000	\$50,783	\$65,000
Recreation Swim Recreation	\$35,143	\$30,000	\$16,337	\$32,000
Recreation Skating Admission Fee	\$99,516	\$92,000	\$46,701	\$92,000
Recreation Skating Rink Rental	\$76,180	\$50,000	\$27,504	\$50,000
Recreation Skating Group Instruction	\$83,143	\$85,000	\$48,418	\$85,000
Recreation Ice Hockey Leagues	\$187,585	\$190,000	\$232,738	\$210,000
Recreation Locker Rentals	\$37	\$50		
Recreation Special Interest Camps	\$30,613	\$30,000	\$26,284	\$30,000
Garden Plots	\$2,860	\$3,000		\$3,750
Ice Skate Rentals/Maintenance	\$43,000	\$35,000	\$19,050	\$37,000
Recreation Tennis-Daily Fees	\$21,717	\$20,000	\$13,167	\$20,000
Recreation Tennis-Concession	\$176,097	\$175,887	\$92,341	\$193,800
White Plains City Center-Parking Sec and Enf	\$388,031	\$334,020	\$237,062	\$505,902
Total CHARGES FOR SERVICES:	\$27,178,825	\$27,292,339	\$18,652,535	\$29,166,342
LICENSES AND PERMITS				
Cable Franchise Fees	\$838,426	\$837,500	\$335,015	\$820,000
Fiber Optic Franchise Fee	\$155,216	\$114,000	\$54,702	\$120,000
Fire Inspection Certificates	\$887,727	\$916,831	\$795,896	\$916,831
Marriage Licenses	\$1,950	\$3,600	\$1,253	\$3,600
International Open Air Market		\$3,200	\$3,200	\$3,700
Occupational Licenses	\$2,075	\$3,000	\$2,825	\$3,000
Bingo Licenses	\$1,077	\$1,000	\$715	\$1,000
Dog Licenses	\$5,482	\$6,000	\$2,830	\$6,000
Transient Merchant - Shows	\$510	\$255		\$255
Games of Chance	\$509	\$300	\$26	\$300
Conduit Occupancy Fee	\$6,711	\$6,711	\$7,270	\$6,711
Kitchen Annual Renewal	\$12,625	\$11,500	\$10,250	\$12,050
Building Permits	\$6,750,157	\$4,300,000	\$2,727,227	\$4,200,000
Elevator Annual Renewal	\$255,820	\$250,000	\$247,155	\$250,000
Elevator Inspection Certificate	\$75	\$25		\$25
Signs and Awnings	\$62,665	\$61,000	\$3,725	\$61,000
Rooming House Licenses	\$2,200	\$3,150	\$100	\$2,600
Plumbing Permits	\$1,220,025	\$750,000	\$221,140	\$650,000
Hoist Permits	\$6,000	\$7,600	\$3,000	\$6,500
Hoist Licenses	\$9,000	\$6,000	\$1,300	\$6,000
Rental Housing License	\$40,473	\$5,500	\$14,518	\$17,500
Zoning Filing Fees	\$121,399	\$160,000	\$70,853	\$154,000

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Electrical Permits-Fees	\$921,478	\$650,000	\$407,931	\$705,000
Boiler Annual Renewal	\$51,550	\$37,000	\$5,300	\$51,000
Street Openings	\$589,205	\$367,500	\$205,260	\$400,000
Street Obstructions	\$1,089,964	\$866,250	\$625,013	\$866,250
Sidewalks-Curbs-Driveways	\$31,594	\$42,000	\$110,425	\$42,000
Street Vaults	\$98,000	\$90,000	\$70,000	\$90,000
Subdivision Filing Fees	\$2,000	\$150,000		\$150,000
Sidewalk Cafe	\$71,198	\$50,000	\$1,840	\$55,000
Storm Water MS4 Permits	\$92,650	\$60,000	\$34,360	\$70,000
Gardeners	\$9,750	\$8,000	\$1,500	\$8,000
Antennas		\$500		\$500
Taxi and Operators	\$64,510	\$93,000	\$49,009	\$50,000
Cabaret Licenses	\$21,250	\$15,000	\$16,250	\$30,000
Towing Medallions	\$50,000	\$50,000		\$50,000
Laundry Coin Operator	\$1,250	\$1,800	\$1,700	\$2,200
Sound Devices	\$775	\$800	\$950	\$1,100
Station Engineer License	\$24,100	\$11,000	\$11,945	\$18,000
Refrigerator Operators License	\$4,400	\$2,800	\$2,400	\$4,000
Hazard Alarm Registration	\$117,075	\$125,000	\$7,250	\$120,000
Finishing Shop Permits	\$30	\$50		\$40
TCO Permit-Fees	\$365,425	\$275,000	\$43,650	\$225,000
Certificate Occupancy Permits	\$38,895	\$32,000	\$2,820	\$27,000
Filming Fees & Permits	\$116,400	\$100,000	\$48,528	\$120,000
Total LICENSES AND PERMITS:	\$14,141,619	\$10,474,872	\$6,149,129	\$10,326,162
<b>FINES AND FORFEITURES</b>				
Overtime Parking Notices	\$37,850	\$36,600	\$18,281	\$36,600
Parking Fines	\$7,994,005	\$7,965,000	\$4,032,955	\$8,507,600
Forfeited Deposits		\$300		\$300
Hazard Alarm - Fines	\$52,050	\$60,000	\$36,400	\$60,000
Red Light Fees	\$1,366,612	\$1,444,500	\$689,444	\$1,331,606
Fines and Bail Court	\$898,184	\$800,000	\$343,987	\$850,000
Parking Fines - Refund	-\$525		-\$90	
School Bus Fines				\$455,000
Total FINES AND FORFEITURES:	\$10,348,176	\$10,306,400	\$5,120,976	\$11,241,106
<b>MISCELLANEOUS</b>				
Tenant Emergency Protection Act	\$95,520	\$94,000	\$94,000	\$94,000
Developers Contributions/Fees	\$2,517,513	\$3,532,910	\$660,000	\$2,270,789
Contributions	\$32,491	\$28,650	\$25,094	\$37,350
Books and Pamphlets			\$19	
Maps	\$5,759	\$3,710	\$2,428	\$3,900
Scrap Sales	\$29,597	\$8,000	\$6,554	\$16,000
Unclaimed Property	\$2,250		\$10,900	

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Sale of Rolling Stock	\$161,460	\$175,000	\$89,425	\$175,000
Seized Property	\$18,173	\$10,000	\$11,653	\$11,000
Other Minor Sales	\$74,623	\$70,250	\$11,535	\$70,250
Workers Compensation	\$204,927	\$97,000	\$56,404	\$122,000
Liability Insurance Claims	\$60,384	\$48,000	\$14,991	\$32,500
Seniors Contribution for Meals	\$14,424	\$12,000	\$7,283	\$12,000
Seniors Prgm Materials Fees	\$14,257	\$10,000	\$11,316	\$10,000
Seniors Trip Fees	\$32,023	\$18,000	\$29,454	\$25,000
Advertising Revenues	\$204,608	\$208,700	\$143,712	\$150,651
Lease Payment Other	\$67,434	\$84,898	\$34,995	\$85,176
White Plains Hospital Lease	\$853,863	\$884,025	\$207,106	\$891,568
Certified Copies	\$4,174	\$6,500	\$3,477	\$5,200
Rental Renaissance Plaza	\$160,395	\$146,480	\$62,113	\$166,480
Rental Real Property	\$1,809,375	\$1,874,561	\$1,127,766	\$1,881,261
Refund Prior Year Expenditures	\$296,565	\$150,000	\$147,993	\$150,000
Other	\$381,758	\$306,450	\$157,963	\$251,129
Total MISCELLANEOUS:	\$7,041,571	\$7,769,134	\$2,916,181	\$6,461,254
INTEREST				
Interest Revenue	\$3,836,260	\$2,250,000	\$2,090,518	\$3,150,000
Interest - General	\$130,641	\$50,000	\$54,959	\$95,000
Total INTEREST:	\$3,966,901	\$2,300,000	\$2,145,477	\$3,245,000
APPROPRIATION OF FUND BALANCE				
Capital Project Unused Funds	\$3,064			
Appropriated Open Space Reserve Fund Balance		\$120,000		\$120,000
Appropriated Tax Cert Fund Balance		\$1,700,000		\$1,700,000
Appropriation Fund Balance Prior Year Encumbrance		\$3,277,285		
Appropriated Fund Balance		\$15,321,952		\$14,190,702
Total APPROPRIATION OF FUND BALANCE:	\$3,064	\$20,419,237		\$16,010,702
Total Revenue Source:	\$200,293,285	\$217,305,722	\$138,702,874	\$219,495,989

# General Fund Expenditures by Program and Department

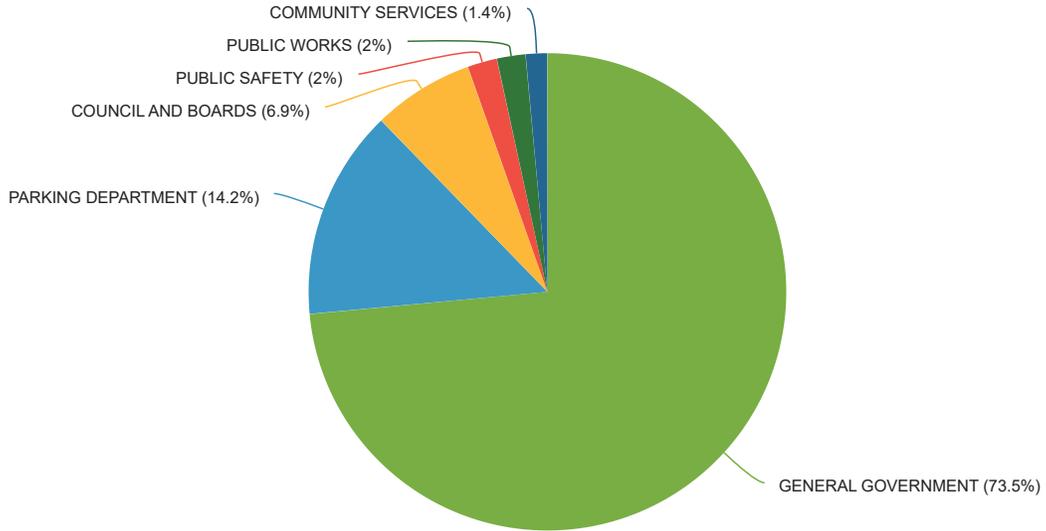


Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expenditures</b>				
<b>COUNCIL AND BOARDS</b>				
COMMON COUNCIL	\$387,122	\$9,178,546	\$200,085	\$1,883,774
CITY COURT	\$26,706	\$33,500	\$18,543	\$38,250
BOARD OF ASSESSMENT REV	\$19,343	\$19,871		\$20,245
ZONING APPEALS BOARD	\$4,522	\$6,154	\$2,933	\$6,082
REAL ESTATE COMMITTEE		\$3,025		\$3,025
BOARD OF ETHICS		\$300		\$300
WP HOUSING AUTHORITY BOARD	\$10,503	\$10,532	\$5,397	\$10,851
Total COUNCIL AND BOARDS:	\$448,196	\$9,251,928	\$226,958	\$1,962,527
<b>GENERAL GOVERNMENT</b>				
OFFICE OF THE MAYOR	\$842,890	\$1,369,979	\$452,412	\$1,074,952
CITY CLERK OFFICE	\$755,003	\$860,960	\$347,552	\$890,270
LAW DEPARTMENT	\$1,601,010	\$3,975,182	\$873,234	\$3,168,423
ASSESSOR OFFICE	\$739,328	\$976,253	\$372,004	\$878,022
FINANCE DEPARTMENT	\$36,163,493	\$36,981,316	\$20,142,286	\$38,848,378
BUDGET DEPARTMENT	\$2,810,227	\$1,776,249	\$1,351,968	\$601,761
INFORMATION TECHNOLOGY	\$1,740,470	\$1,823,296	\$1,096,846	\$1,905,639
PURCHASE DEPARTMENT	\$741,631	\$723,910	\$344,776	\$779,284
PLANNING DEPARTMENT	\$1,237,347	\$1,263,691	\$627,686	\$1,349,125
BUILDING DEPARTMENT	\$3,465,203	\$3,674,753	\$1,748,697	\$3,768,457
PERSONNEL DEPARTMENT	\$919,424	\$1,059,412	\$432,400	\$1,102,084
Total GENERAL GOVERNMENT:	\$51,016,027	\$54,485,001	\$27,789,862	\$54,366,395



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>PUBLIC WORKS</b>				
BUREAU OF ADMINISTRATION	\$1,969,533	\$1,957,762	\$1,008,141	\$2,192,885
BUREAU OF ENGINEERING	\$2,817,740	\$2,503,815	\$1,157,468	\$2,649,909
BUREAU OF BUILDING MAINT	\$5,198,621	\$5,763,295	\$2,466,699	\$5,495,175
BUREAU OF GARAGE AND SHOP	\$2,649,005	\$2,853,902	\$1,470,954	\$2,802,863
BUREAU OF STORM WATER	\$131,669	\$144,697	\$67,610	\$82,283
BUREAU OF HIGHWAYS	\$9,332,465	\$10,061,152	\$4,344,502	\$10,417,338
PARKS MAINTENANCE BUREAU	\$2,360,840	\$2,516,535	\$1,164,078	\$2,650,977
BUREAU OF SANITATION	\$8,622,569	\$9,021,001	\$4,187,764	\$9,697,699
Total PUBLIC WORKS:	\$33,082,441	\$34,822,159	\$15,867,214	\$35,989,129
<b>PUBLIC SAFETY</b>				
PUBLIC SAFETY ADMINISTRTRN	\$1,917,866	\$1,982,915	\$1,168,356	\$2,122,855
FIRE DEPARTMENT	\$33,014,861	\$34,172,216	\$16,665,900	\$36,822,561
POLICE DEPARTMENT	\$44,615,351	\$47,099,519	\$22,431,406	\$51,074,347
Total PUBLIC SAFETY:	\$79,548,079	\$83,254,650	\$40,265,662	\$90,019,763
<b>COMMUNITY SERVICES</b>				
PUBLIC LIBRARY	\$6,985,708	\$7,132,209	\$2,109,341	\$7,151,358
RECREATION AND PARKS	\$4,458,277	\$5,222,214	\$2,790,138	\$5,462,575
YOUTH BUREAU	\$3,392,903	\$3,705,256	\$1,757,042	\$4,104,421
Total COMMUNITY SERVICES:	\$14,836,889	\$16,059,679	\$6,656,521	\$16,718,354
<b>PARKING DEPARTMENT</b>				
CPD GENERAL OPERATIONS	\$9,764,100	\$9,951,866	\$3,258,496	\$9,984,596
CPD GARAGES	\$2,049,861	\$2,444,406	\$1,029,357	\$2,567,696
CPD PARKING LOTS	\$246,789	\$269,793	\$96,854	\$274,642
CPD VIOLATIONS BUREAU	\$1,868,143	\$1,817,280	\$798,725	\$1,951,785
CPD ENFORCEMENT GENRL PARKING	\$2,726,265	\$3,008,269	\$1,413,026	\$3,229,956
CPD CITY CENTER ENFORCEMENT	\$381,667	\$399,589	\$233,721	\$505,902
CPD TRAFFIC	\$1,513,808	\$1,541,102	\$808,835	\$1,925,244
Total PARKING DEPARTMENT:	\$18,550,632	\$19,432,305	\$7,639,015	\$20,439,821
Total Expenditures:	\$197,482,264	\$217,305,722	\$98,445,232	\$219,495,989

# General Fund Revenues by Program and Department

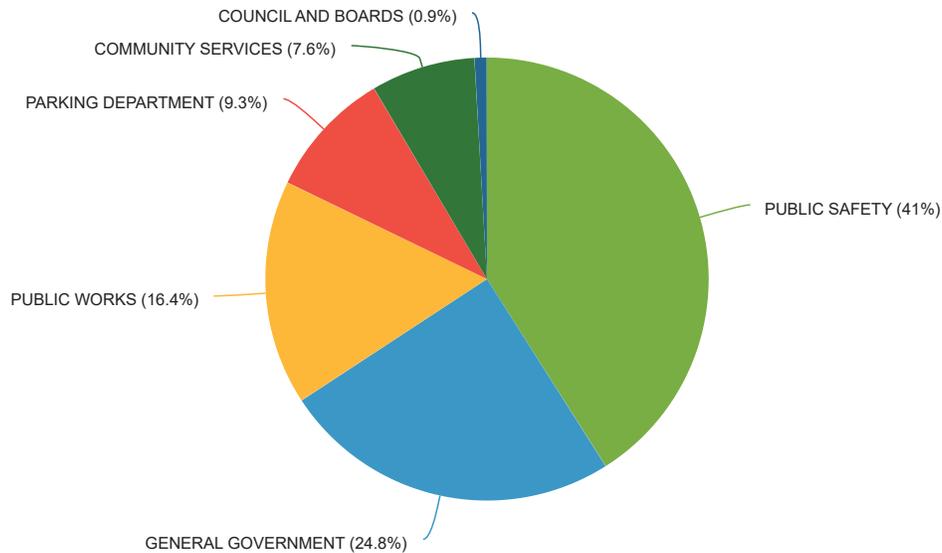


Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Revenue</b>				
<b>COUNCIL AND BOARDS</b>				
COMMON COUNCIL	\$23,889	\$17,467,987		\$14,190,702
CITY COURT	\$898,184	\$800,000	\$343,987	\$850,000
Total COUNCIL AND BOARDS:	\$922,074	\$18,267,987	\$343,987	\$15,040,702
<b>GENERAL GOVERNMENT</b>				
OFFICE OF THE MAYOR	\$116,400	\$100,000	\$48,528	\$120,000
CITY CLERK OFFICE	\$137,935	\$135,105	\$69,654	\$139,434
LAW DEPARTMENT	\$4,825	\$5,500	\$40	\$5,500
ASSESSOR OFFICE	\$4,867	\$4,180	\$2,560	\$4,380
FINANCE DEPARTMENT	\$147,520,141	\$150,848,659	\$109,637,024	\$153,901,513
BUDGET DEPARTMENT	\$215			
PURCHASE DEPARTMENT	\$249,852	\$245,000	\$111,860	\$245,000
PLANNING DEPARTMENT	\$137,196	\$280,610	\$125,961	\$280,600
BUILDING DEPARTMENT	\$10,177,999	\$6,819,975	\$3,969,511	\$6,645,925
PERSONNEL DEPARTMENT	\$52,003	\$58,000	\$17,475	\$43,000
Total GENERAL GOVERNMENT:	\$158,401,432	\$158,497,029	\$113,982,613	\$161,385,352
<b>PUBLIC WORKS</b>				
BUREAU OF ADMINISTRATION	\$2,234,969	\$1,695,475	\$1,122,864	\$1,691,126
BUREAU OF ENGINEERING	\$262,316	\$100,300	\$572,940	\$110,300
BUREAU OF BUILDING MAINT	\$1,888,665	\$1,943,561	\$1,189,671	\$2,062,261
BUREAU OF HIGHWAYS	\$168,349	\$156,604	\$19,375	\$158,840
PARKS MAINTENANCE BUREAU	\$192,337	\$191,997	\$89,455	\$190,980

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
BUREAU OF SANITATION	\$90,891	\$68,000	\$7,176	\$76,300
Total PUBLIC WORKS:	\$4,837,527	\$4,155,937	\$3,001,481	\$4,289,807
PUBLIC SAFETY				
PUBLIC SAFETY ADMINISTRTRN	\$900	\$1,600	\$620	\$8,700
FIRE DEPARTMENT	\$1,010,472	\$993,145	\$916,886	\$1,048,824
POLICE DEPARTMENT	\$3,701,394	\$3,083,243	\$1,478,001	\$3,325,536
Total PUBLIC SAFETY:	\$4,712,765	\$4,077,988	\$2,395,507	\$4,383,060
COMMUNITY SERVICES				
RECREATION AND PARKS	\$2,099,331	\$2,091,962	\$1,481,520	\$2,086,750
YOUTH BUREAU	\$1,095,825	\$1,026,159	\$538,036	\$1,091,764
Total COMMUNITY SERVICES:	\$3,195,156	\$3,118,121	\$2,019,556	\$3,178,514
PARKING DEPARTMENT				
CPD GENERAL OPERATIONS	\$884,817	\$762,700	\$624,864	\$724,700
CPD GARAGES	\$11,139,719	\$11,435,248	\$7,625,277	\$12,429,754
CPD PARKING LOTS	\$3,473,438	\$4,037,800	\$2,205,101	\$4,054,600
CPD STREETS	\$2,816,141	\$3,055,681	\$1,520,050	\$3,055,681
CPD VIOLATIONS BUREAU	\$9,501,921	\$9,544,500	\$4,740,106	\$10,429,206
CPD CITY CENTER ENFORCEMENT	\$388,031	\$334,020	\$237,062	\$505,902
CPD TRAFFIC	\$20,265	\$18,711	\$7,270	\$18,711
Total PARKING DEPARTMENT:	\$28,224,332	\$29,188,660	\$16,959,731	\$31,218,554
Total Revenue:	\$200,293,285	\$217,305,722	\$138,702,874	\$219,495,989

# Expenditures by Program - General Fund

## General Fund Expenditures by Program and Organization



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expenditures</b>				
<b>COUNCIL AND BOARDS</b>				
CC POLICY FORMULATION - A001	\$387,122	\$427,307	\$200,085	\$521,010
CC POLICY & BUDGET FORMULATION - A002		\$8,751,239		\$1,362,764
CITY COURT PROCEEDINGS - A003	\$26,706	\$33,500	\$18,543	\$38,250
ASSESSMENT REVIEW - A004	\$19,343	\$19,871		\$20,245
REVIEW OF ZONING APPEALS - A005	\$4,522	\$6,154	\$2,933	\$6,082
TAX PROPERTY MANAGEMENT - A038		\$3,025		\$3,025
BOARD OF ETHICS - A040		\$300		\$300
WP HOUSING AUTHORITY - A039	\$10,503	\$10,532	\$5,397	\$10,851
Total COUNCIL AND BOARDS:	\$448,196	\$9,251,928	\$226,958	\$1,962,527
<b>GENERAL GOVERNMENT</b>				
MUNICIPAL MANAGEMENT - A007	\$842,890	\$1,369,979	\$452,412	\$1,074,952
CITY CLERK SERVICES - A009	\$667,516	\$767,159	\$346,588	\$793,408
ELECTIONS - A010	\$87,486	\$93,801	\$964	\$96,862
COUNSEL TO CITY - A011	\$1,299,993	\$2,418,723	\$657,037	\$2,155,447

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
LITIGATION - A012	\$234,219	\$677,106	\$184,716	\$421,555
LABOR RELATIONS - A013	\$50,298	\$603,853	\$21,482	\$491,421
TAX ASSESSMENT REVIEW - A014	\$16,500	\$275,500	\$10,000	\$100,000
ESTABLISH/MAINTAIN ASSESSMENT ROLL - A015	\$739,328	\$976,253	\$372,004	\$878,022
FINANCIAL POLICY AND ADMINISTRATION - A017	\$712,470	\$699,156	\$360,514	\$800,135
BOOKKEEPING & FINANCIAL REPORTING - A018	\$224,670	\$255,430	\$114,050	\$248,865
DISBURSEMENTS & PAYROLL - A019	\$615,544	\$655,616	\$315,121	\$666,830
REVENUE COLLECTIONS - A020	\$583,285	\$651,075	\$291,570	\$792,066
CITY-WIDE FINANCIAL ACTIVITIES - A021	\$34,027,525	\$34,720,039	\$19,061,032	\$36,340,482
RESOURCE PLANNING & MANAGEMENT - A022	\$2,810,227	\$1,776,249	\$1,351,968	\$601,761
INFORMATION TECHNOLOGY - IS01	\$1,740,470	\$1,823,296	\$1,096,846	\$1,905,639
PURCHASING, STOCKROOM & WAREHOUSE - A025	\$682,725	\$723,460	\$344,776	\$778,984
STOCK ROOM - A026	\$58,906	\$450		\$300
PLANNING SERVICES - F001	\$1,224,620	\$1,258,351	\$622,938	\$1,349,125
CITY SUPPORT TO FEDERAL PROGRAMS - F022	\$4,772	\$2,004	\$1,780	
CITY SUPPORT TO URA - F025	\$7,955	\$3,336	\$2,967	
HOUSING CODE ENFORCEMENT - C007	\$720,500	\$698,918	\$361,007	\$715,846
EQUIP/ENVIRONMENTAL CODE ENFORCEMENT - C008	\$1,347,055	\$1,421,345	\$679,449	\$1,471,646
ENG. REVIEW/CONSTRUCTION CODE ENF. - C010	\$1,397,649	\$1,554,490	\$708,241	\$1,580,965
PERSONNEL ADMINISTRATION - A029	\$289,919	\$334,190	\$151,152	\$329,113
CIVIL SERVICE ADMINISTRATION - A030	\$629,505	\$725,222	\$281,248	\$772,971
Total GENERAL GOVERNMENT:	\$51,016,027	\$54,485,001	\$27,789,862	\$54,366,395
PUBLIC WORKS				
DPW PROGRAM MGMT. & ADMIN. - A032	\$1,969,533	\$1,957,762	\$1,008,141	\$2,192,885
ENGINEERING SERVICES - F027	\$2,817,740	\$2,503,815	\$1,157,468	\$2,649,909
DPW CITY-OWNED BLDG. MAINTENANCE - A033	\$3,329,775	\$3,624,293	\$1,466,732	\$3,629,710
DPW PUBLIC SAFETY BLDG MT - A035	\$1,524,164	\$1,659,422	\$802,745	\$1,415,541
SLATER BLDG MNTNC - A036	\$84,054	\$112,132	\$54,344	\$102,159
WPPAC BLDG MNTNC - A037	\$202,299	\$278,748	\$106,081	\$272,961
ETC BLDG MNTNC - A041	\$58,329	\$88,700	\$36,797	\$74,804
DPW ROLLING STOCK MAINTENANCE - A034	\$2,649,005	\$2,853,902	\$1,470,954	\$2,802,863
STORM WATER SYSTEM MAINTENANCE - C002	\$131,669	\$144,697	\$67,610	\$82,283
STREET LIGHTING - B004	\$1,142,534	\$1,352,873	\$510,114	\$1,432,251
FORESTRY SERVICES - D004	\$696,591	\$745,704	\$241,608	\$733,082
SNOW REMOVAL - D005	\$876,067	\$1,197,217	\$30,691	\$1,076,516
STREET CLEANING - D013	\$603,770	\$452,858	\$261,130	\$534,317
STREET REPAIRS - D014	\$5,723,346	\$5,959,991	\$3,197,448	\$6,199,225
LEAF REMOVAL - D015	\$290,156	\$352,509	\$103,512	\$441,947
PARKS & PLAYGROUNDS - E03P	\$2,097,482	\$2,158,204	\$1,050,592	\$2,319,868
PMP RINK/SKATE PARK - E10P	\$95,298	\$116,757	\$74,953	\$109,852
PMP BALLFIELDS - E13P	\$40,672	\$90,123	\$17,509	\$71,041
PMP TENNIS COURTS - E14P	\$83,810	\$90,823	\$3,623	\$88,638
PMP POOLS - E15P	\$43,560	\$60,628	\$17,033	\$60,578

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
PMP RENAISSANCE PLAZA - E18P	\$18		\$368	\$1,000
WASTE COLLECTION, DISPOSAL & RECYCLING - C003	\$8,622,569	\$9,021,001	\$4,187,764	\$9,697,699
Total PUBLIC WORKS:	\$33,082,441	\$34,822,159	\$15,867,214	\$35,989,129
PUBLIC SAFETY				
PUBLIC SAFETY ADMINISTRATION - B005	\$1,136,884	\$1,166,790	\$760,296	\$1,265,924
EMERGENCY MEDICAL SERVICES - B020	\$780,982	\$816,125	\$408,060	\$856,931
FIRE PREVENTION - B008	\$1,018,542	\$1,066,908	\$656,530	\$1,149,846
FIRE ADMINISTRATION - B009	\$512,004	\$517,402	\$215,349	\$540,233
FIRE TRAINING - B010	\$616,179	\$593,858	\$297,883	\$646,417
FIRE APPARATUS & BUILDING MAINTENANCE - B011	\$247,226	\$276,376	\$98,944	\$402,430
FIRE SPECIAL OPERATIONS - B012	\$29,199	\$48,000	\$822	\$58,000
FIRE SUPPRESSION - B021	\$30,591,712	\$31,669,672	\$15,396,371	\$34,025,635
POLICE PERSONNEL/ADMINISTRATION - BA30	\$3,845,347	\$4,294,108	\$1,802,391	\$4,601,515
POLICE COMM/EQUIP. MAINT. - BA31	\$28,131	\$74,883	\$38,433	\$60,700
POLICE SUPPORT SERVICES - BA33	\$1,900,684	\$1,639,573	\$902,472	\$1,993,138
POLICE TRAINING/SPECIAL PROGRAMS - BA36	\$349,827	\$414,725	\$197,032	\$515,468
COMMUNITY POLICING - BC20	\$2,575,027	\$1,967,827	\$1,149,272	\$2,837,980
CRIMINAL INVESTIGATIONS - BD40	\$5,293,640	\$4,408,182	\$2,546,587	\$5,756,795
NARCOTICS UNIT - BD42	\$1,019,030	\$1,071,677	\$514,260	\$1,115,792
PATROL OPERATIONS - BP50	\$26,938,184	\$30,548,481	\$14,081,902	\$31,556,644
TRAFFIC ENFORCEMENT - BS11	\$2,488,427	\$2,546,172	\$1,154,046	\$2,498,525
ESU/SPECIAL RESPONSE TEAM - BS12	\$177,053	\$133,891	\$45,011	\$137,790
Total PUBLIC SAFETY:	\$79,548,079	\$83,254,650	\$40,265,662	\$90,019,763
COMMUNITY SERVICES				
GENERAL FUND CONTRIBUTION TO LIBRARY - F019	\$6,985,708	\$7,132,209	\$2,109,341	\$7,151,358
RECREATION & PARKS ADMINISTRATION - E002	\$1,158,164	\$1,450,504	\$709,729	\$1,307,404
EBERSOLE RINK - E004	\$368,374	\$368,848	\$132,586	\$476,934
CAMPS - E005	\$849,010	\$986,772	\$688,660	\$1,107,244
POOLS - E006	\$211,578	\$225,734	\$170,535	\$229,423
YOUTH SPORTS & ACTIVITIES - E007	\$661,551	\$740,533	\$367,095	\$776,164
ADULT SPORTS & ACTIVITIES - E008	\$363,250	\$418,382	\$197,225	\$474,695
PROGRAMS FOR PEOPLE WITH DIFFERING ABILITIES - E009	\$37,691	\$61,270	\$19,121	\$61,951
CULTURAL & SPECIAL EVENTS - E011	\$167,132	\$251,383	\$182,294	\$294,966
RENAISSANCE PLAZA - E018	\$66,226	\$58,797	\$17,803	\$67,967
SENIOR & CITIZENS SERVICES - F006	\$575,302	\$659,991	\$305,090	\$665,827
YOUTH PROGRAM MGMT/ADMINISTRATION - F010	\$939,619	\$933,004	\$433,938	\$1,020,842
AFTER SCHOOL CENTERS & SATURDAY ACADEMY - F011	\$962,157	\$1,135,348	\$410,393	\$1,291,238
YOUTH EMPLOYMENT - F012	\$634,357	\$678,441	\$474,461	\$715,170
NEIGHBORHOOD SERVICES - F013	\$279,404	\$303,610	\$106,002	\$372,888
ALTERNATIVES PROGRAM - F014	\$385,623	\$413,558	\$204,620	\$438,246
BITS 'N PIECES SUMMER DAY CAMP - F016	\$101,028	\$119,730	\$99,075	\$137,231
SATURDAY ACADEMY - F017	\$90,715	\$121,565	\$28,552	\$128,806

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Total COMMUNITY SERVICES:	\$14,836,889	\$16,059,679	\$6,656,521	\$16,718,354
PARKING DEPARTMENT				
PARKING - P100	\$9,764,100	\$9,951,866	\$3,258,496	\$9,984,596
MAPLE GARAGE - P202	\$131,188	\$184,643	\$70,885	\$191,480
MAIN GARAGE - P203	\$224,481	\$298,240	\$110,211	\$378,652
CPD LIBRARY GARAGE - P204	\$12,570	\$14,867	\$9,972	\$16,326
GROVE WEST GARAG - P205	\$420,778	\$517,911	\$197,579	\$524,831
GROVE EAST GARAG - P206	\$378,030	\$412,610	\$155,636	\$409,247
CPD TRANSCENTER GARAGE - P207	\$91,166	\$117,671	\$37,755	\$119,421
CPD LONGVIEW GARAGE - P208	\$532,287	\$576,462	\$288,024	\$607,107
CPD LYON PLACE GARAGE - P209	\$259,361	\$322,002	\$159,294	\$320,632
CPD PARKING LOTS - P300	\$246,789	\$269,793	\$96,854	\$274,642
CPD VIOLATIONS ADMINISTRATION - P500	\$1,868,143	\$1,817,280	\$798,725	\$1,951,785
CPD ENFORCEMENT GENRL PARKING - P600	\$2,726,265	\$3,008,269	\$1,413,026	\$3,229,956
CPD CITY CENTER ENFORCEMENT - P700	\$381,667	\$399,589	\$233,721	\$505,902
TRAFFIC ENGINEERING & ADMINISTRATION - P809	\$467,119	\$482,726	\$244,924	\$500,324
OPERATIONS/MAINT. OF TRAFFIC CONTROL DEVICES - P810	\$1,046,689	\$1,058,376	\$563,911	\$1,424,920
Total PARKING DEPARTMENT:	\$18,550,632	\$19,432,305	\$7,639,015	\$20,439,821
Total Expenditures:	\$197,482,264	\$217,305,722	\$98,445,232	\$219,495,989

## Forecast of Financial Condition - General Fund

The schedule below shows total revenues and expenditures, the amount of revenues over/under expenditures and the ending fund balance of the General Fund during the past five years.

Fiscal Year	Total Revenues & Other Sources	Total Expenditures & Other Uses	Revenues Over/(Under) Expenditure	Tax Stabilization Account	Fund Balance
2019-20	164,356,208	166,486,667	(2,130,459)	4,771,469	41,093,382
2020-21	168,259,509	168,295,180	(35,671)	4,629,104	45,686,815
2021-22	194,381,926	177,444,691	16,937,235	5,491,084	68,115,134
2022-23	190,412,380	184,015,795	6,396,585	0	74,511,737
2023-24	200,293,285	197,482,263	2,811,022	0	77,322,759

**Expenditures:** The foregoing schedule shows the most recent five-year analysis and how the City has significantly re-built its fund balance and restored fiscal stability in recent years. The impact of previous staff reductions and the implementation of different pay plans for new employees by the City continue to be reflected in the expenditure column. Beginning in fiscal year 2016-2017, new union contracts included significant changes to pay grades for new employees. These changes will continue to provide significant savings in future payroll expenses and related benefits. As can be seen above, there was no expenditure growth for FY 2019-2020 due to the Covid-19 global pandemic which began at the tail end of that fiscal year. The impact of the pandemic on the economy resulted in the City cutting costs wherever possible. Expenditure growth for FY 2020-2021 was 1.1% as the impact to the economy continued. Expenditure growth for FY 2021-2022 was 5.4% as the impact of the pandemic waned and the current period of inflation began. This high level of inflation has continued to impact expenses for the City and all other public and private entities to this day (7.3% for FY 2023-24). Other components of this expenditure growth have been the significant increase in pension costs and health insurance premiums which are both set by New York State, energy cost increases, salary increases due to union contract settlements and the additional police and fire positions the City has added to its budget over the past few years.

**Revenues:** The General Fund's two major sources of revenue, the property tax and sales tax, are included in the FY 2025-2026 proposed budget at \$69.5 million and \$57.5 million, respectively. Property tax rates generally increase over time and fund decreases in assessed value and expenditure growth not funded through an increase in sales tax receipts or other revenue sources. Sales tax revenues have increased significantly since the end of the pandemic due to at first a thriving economy and the additional sales tax collections resulting from changes in State Law governing online purchases and then because of the inflation discussed above as higher prices for goods and services result in higher sales taxes. Another positive impact on sales tax revenues beginning in the FY 2023-2024 year was the removal of the restriction on a portion of the City's sales tax collections which has converted over \$5 million per year from a restricted revenue to an unrestricted revenue.

Federal Relief aid in the amount of \$23.2 million was allocated to the City in the "American Rescue Plan Act of 2021". This revenue was received in two equal allocations. The first allocation was received in FY 2020-2021 and helped to offset revenue losses incurred since the beginning of the pandemic and the second

allocation was received during FY 2021-2022. If not for this revenue the chart above would show a very different picture for those years. It should, however, be noted that this revenue fell well short of the actual revenue lost by the City due to the pandemic. But, combined with the City's strong fiscal standing when the pandemic began, the City endured this economic challenge with little disruption to the vital services and programs provided.

Assessed value has decreased by \$.7 million after decreasing \$3.0 million in FY 2024-2025 and by \$4.5M in FY 2023-24. Over the past ten years, the assessment roll has remained flat due to the decrease of the past few years. Much of this is due to properties that were transferred from the Assessment Roll to PILOT payments. Until projects currently approved and/or under consideration are constructed and transfer back from PILOT payments to the Assessment Roll, it is anticipated that there will be no substantial growth in the City's total Assessed Value.

This year and every other year, the City (and all other local taxing jurisdictions) is again required to comply with, or override by a super majority, a state-imposed cap on its property tax levy. This year the cap is based on a 2.0% inflation growth which is the maximum allowed, plus or minus other factors. However, the City has never needed to override the Tax Cap and as proposed, will not need to this year either. The property tax levy as proposed will increase by 2.2%, but the maximum allowed as per the NYS Tax Cap is 3.44%. The levy reflects the amount of revenue that is collected from all property owners in the City required to be balance the City's budget after all other revenues have been included.

The City's sales tax represents 26% of proposed operating revenues in the General Fund based on the above mentioned unrestricted City sales tax rate having increased to 2.50% and with the requirement to place the 1/4% sales tax into the Tax Stabilization and Reserve Account having been lifted. This fund was an important tool for the City to re-build its fund balance but is no longer necessary as the fund balance has growth to a very healthy level and this fund was too restrictive to provide the maximum benefit the City. Of this 2.50% tax rate, only 1.5% is permanent and the rest is required to be extended every two years and is currently set to expire on August 31, 2025.

The next largest source of operating revenue to the City in the General Fund is Charges for Services which is budgeted at \$29.2 million in the FY 2025-2026 Proposed Budget. This is an increase of 6.9% over what was budgeted in the current fiscal year due in large part to additional parking revenues resulting from increases which were approved by the Common Council in December of 2023, fee increases and additional charges to the sewer and water funds. This category of revenue provides 13% of the funding in the proposed budget. Charges for Services fees in several departments are raised periodically to reflect the increased cost of providing services. In the 2025-2026 Budget, Recreation and Parks and the Youth Bureau are proposing fee increases in this category. The Parking Department is expected to raise \$31.2 million in total revenue for FY 2025-2026. Included in this amount is \$19.5 million in Charges for Services and \$10.3 million in Fines and Forfeitures which finance the maintenance and operation of the City's extensive parking system which serves residents and non-residents alike. Parking revenues, like sales tax collections, were also hit hard by the economic downturn and collections have rebounded significantly off of those lows. The City will continue to periodically evaluate its various parking fees in order to ensure that the ongoing and future needs of its parking system will be met. Revenue from licenses and permits is \$10.3 million in the Proposed Budget. Building permit revenue is in the largest item in this category and budgeted at \$4.2 million, slightly less than the amount budgeted in the current year. In the Intergovernmental category of revenue, State aid is currently projected at the amount included in the Governor's Budget (\$6.1 million). Mortgage tax receipts are also included in this category and budgeted at \$1.65 million which is similar to the amount budgeted in the current year and based upon the amount expected to be received for this year. Interest income is projected at \$3.9 million in the current year as interested rates have remained high. The amount budgeted for next year

assumes a decrease in rates will occur at some point soon and it is thus conservatively budgeted at \$3.2 million.

**Fund Balance:** The total appropriation of fund balance in the proposed fiscal year 2025-2026 General Fund budget has remained the same as compared to the current year at \$16.0 million. The appropriation of unassigned fund balance is \$14.2 million. An appropriation of \$120,000 from the recreation and open space reserve and \$1,700,000 from the tax certiorari reserve are also being proposed in 2025-2026. The following forecasts are not absolutes, but are provided to stimulate a constructive discussion of the City's overall economic position as the Common Council reviews the proposed budget.

	Actual 2023-24	Forecast 2024-25	Forecast 2025-26
Revenues & Other Sources			
Property Tax Levy	\$ 66.3	\$ 68.0	\$ 69.5
Sales Tax - Unrestricted	57.5	58.6	57.5
Other Tax Related Items	6.2	7.5	7.7
Intergovernmental	7.6	8.3	8.4
Charges for Services	27.2	29.0	29.2
Licenses Permits	14.1	11.3	10.3
Fines & Forfeitures	10.4	11.2	11.2
All Other	11.0	11.0	9.7
	200.3	204.9	203.5
Expenditures & Other Uses:			
Salaries & Wages	85.4	87.9	94.2
Employee Benefits	61.4	64.8	69.5
Materials & Supplies	10.3	11.0	11.8
Direct Costs	16.5	17.0	19.0
Equipment/Rolling Stock	1.2	2.9	1.6
Reserve for Financing	0.0	0.0	0.0
Interfund Transfers:			
Library Fund	7.0	7.1	7.2
Debt Service Fund	13.4	14.2	14.8
Other Funds	2.3	1.8	0.0
	197.5	206.7	218.1
Total Revenues Over (Under) Expenditures	2.8	(1.8)	(14.6)
Restricted Sales Tax	0.0	0.0	0.0
Beginning Fund Balance	74.5	77.3	75.5
Ending Fund Balance	\$ 77.3	\$ 75.5	\$ 60.9
Components of Ending Fund Balance:			
Non-spendable (inventory/prepaid expenditures/receivables)	\$ 1.4	\$ 1.2	\$ 1.2
Advance to component unit	4.5	11.0	11.0
Assigned to purchases on order	3.3	3.3	3.3
Assigned to tax certiorari	5.9	5.5	5.0
Assigned to subsequent year's expenditure	15.9	15.9	14.0
Assigned to WP Housing Authority	0.0	0.0	0.0
Committed for open space	0.3	0.3	0.2
Restricted for tax stabilization	8.5	7.0	6.0
Unassigned	37.5	31.3	20.2
Total Components of Ending Fund Balance	\$ 77.3	\$ 75.5	\$ 60.9

## General Fund Summary

	2024-25			Proposed 2025-26 Budget
	2023-24 Actual	Revised Budget 12/31/2024	Year to Date Actual 12/31/2024	
<b>REVENUES:</b>				
Property Tax Levy	\$ 66,332,444	\$ 68,004,565	\$ 67,926,590	\$ 69,519,174
Property Taxes - all other	1,741,890	2,393,725	1,502,533	2,769,553
Net Tax Contribution	68,074,334	70,398,290	69,429,123	72,288,727
Sales Tax	57,543,638	56,000,000	29,292,664	57,540,000
Adult Use Cannabis Tax	100,268	-	163,859	680,000
Hotel Occupancy Tax	1,403,828	1,375,000	669,686	1,415,000
Tax Related Items (Other than Levy)	2,916,533	2,665,000	1,763,294	2,765,000
Intergovernmental:				
NYS/AIM	5,463,256	6,097,657	1,587,203	6,097,657
Other	2,111,267	2,207,793	812,750	2,259,039
Charges for Services	27,178,833	27,292,339	18,652,537	29,166,342
Licenses & Permits	14,141,621	10,474,872	6,149,131	10,326,162
Fines & Forfeitures	10,348,176	10,306,400	5,120,977	11,241,106
Miscellaneous	7,041,573	7,769,134	2,916,181	6,461,254
Interest	3,966,901	2,300,000	2,145,477	3,245,000
<b>Total Revenues</b>	<b>200,290,228</b>	<b>196,886,485</b>	<b>138,702,882</b>	<b>203,485,287</b>
Transfer from Capital Projects Fund	3,064			
Fund Balance:				
Committed to Open Space/Recreation	-	120,000	-	120,000
Committed to Tax Certs	-	1,700,000	-	1,700,000
Assigned for Pr. Yr. Enc.	-	3,277,285	-	-
Unassigned	-	15,321,952	-	14,190,702
<b>Total Funds Available</b>	<b>\$ 200,293,292</b>	<b>\$ 217,305,722</b>	<b>\$ 138,702,882</b>	<b>\$ 219,495,989</b>
<b>EXPENDITURES:</b>				
Salaries & Wages	\$ 85,450,283	\$ 87,182,298	\$ 42,055,313	\$ 94,231,716
Employee Benefits	61,360,901	63,686,680	31,608,538	69,521,394
Materials & Supplies	10,292,419	12,132,867	5,177,860	11,779,497
Direct Costs	16,526,259	20,221,542	12,994,888	19,023,427
Equipment/Rolling Stock	1,209,013	2,862,235	2,189,789	1,632,573
Operating Transfers:				
Capital Projects Fund	2,307,213	1,131,250	1,131,250	-
Debt Service Fund	13,350,496	14,205,402	4,602,787	14,793,260
Library Fund	6,985,708	7,132,209	2,109,341	7,151,358
Other Funds	-	-	-	-
Reserve for Financing		8,751,239		1,362,764
<b>Total Expenditures</b>	<b>\$ 197,482,292</b>	<b>\$ 217,305,722</b>	<b>\$ 101,869,766</b>	<b>\$ 219,495,989</b>
<b>ASSESSED VALUATION</b>	<b>\$ 281,534,856</b>	<b>\$ 278,501,783</b>		<b>\$ 277,776,698</b>
<b>PROPERTY TAX RATE</b>	<b>238.29000</b>	<b>244.18000</b>		<b>250.27000</b>

# The Budget Development Cycle

Planning for the FY 2025-2026 budget began in September 2024 when department heads' input was solicited for the Capital Improvement Program. Their proposals for capital improvements to be undertaken in the upcoming and five subsequent years were consolidated by the Budget Department and submitted to the Capital Projects Board for review. Simultaneously, the Budget Department outlined the financial limits within which the Capital Improvement Program could be developed in order to ensure that the program is affordable by the City and that the City's credit rating is preserved.

The Capital Projects Board, which consists of the Commissioners of Public Works, Recreation & Parks, Public Safety, Finance, Planning, the Budget Director, the Deputy of Commissioner of Parking II, a Planning Board representative, a member of the Common Council and the Mayor (ex-officio), reviewed each project proposal according to the City's need to undertake the project and the implications of not doing so; the relative priority for each project vis-a-vis the various other projects; and the City's ability to successfully implement the project using available resources with the least possible disruption to the daily routine of the people of White Plains. The Rolling Stock Committee, appointed by the Mayor, provided recommendations on the replacement and major refurbishing of the City's rolling stock fleet for inclusion in the Capital Improvement Program. The Capital Projects Board concluded its review in December 2024 and submitted its program to the Budget Department for inclusion in the operating budget. The Program was also submitted to the Common Council at its February 2025 meeting.

Concurrently, a manual containing operating budget forms and instructions was sent to the departments in late December of 2024 for fiscal year 2025-26 operating budgets. The Budget Department outlined the financial parameters within which each department was to formulate budget requests. Forms containing the department heads' recommended spending plan for the new fiscal year were returned to the Budget Department by January 29, 2025. During the period between late February and early March, the Budget Department reviewed the department heads' recommendations and held budget review sessions with departments.

In accordance with the City Charter, the proposed budget is submitted to the Mayor and Common Council at the regularly scheduled meeting in April. A public notice of the formal public hearing on the proposed budget, which will be held on May 6, 2025 this year, will be published in the City's official newspaper. A copy of the proposed budget will be made available for the public to review at the Library and the City Clerk's office. The proposed budget will also be posted on the City's website. The Common Council will review the proposed budget at public work sessions scheduled in conjunction with the Mayor's office. These public meetings are traditionally held during April. The public, press, members of the Mayor's Budget and Management Advisory Committee, League of Women Voters and all interested parties are invited to participate in the review process.

Each year, the Mayor appoints a Budget and Management Advisory Committee. This Committee is responsible for developing in-depth analyses and recommendations for the City's fiscal and programmatic operations. In addition, they review and comment on the City's proposed budget. The Committee will review the City's proposed budget and hold meetings to formulate their report to the Common Council. The Committee submits a written report of findings and recommendations to the Common Council at the Public Hearing.

As a result of this review and public comment, the Common Council may revise proposed expenditures and/or revenues. The Common Council must adopt a balanced tax budget where planned expenditures equal estimated revenues no later than May 30<sup>th</sup> of each fiscal year. The Fiscal Year 2025-2026 budget will be adopted at a Special Meeting of the Common Council held in May 2025.

Finally, the Common Council does not adopt a Capital Improvement Budget per se. Rather, the Common Council formally adopts budgets for each new capital project outlined in the City's Capital Improvement Program after reviewing plans and specifications and after public bidding has been concluded.

Procedures employed to amend the budget once adopted by the Common Council are outlined on the following page under the heading entitled Summary of Significant Accounting, Budgeting and Management Policies. The exhibit below depicts the budget development cycle.

July	August	September	October	November	December
For the fiscal year beginning on July 1st.  The Budget Department begins analysis of fiscal planning and performance.	The capital improvement planning process begins in the Budget Department.	The Budget Department distributes capital projects and rolling stock instructions and forms to departments.	Department heads submit capital improvement proposals.  The Budget Director submits recommendations on the financial limits of the program.	The Capital Projects Board begins deliberations.	Capital Projects Board deliberations continue.  Capital Improvement Program approved by Capital Projects Board.
January	February	March	April	May	June
The operating budget process begins with forms and instructions sent to department heads.  Operating budget requests are submitted to the Budget Director.	The capital improvement program submitted to the Common Council and the Budget Director.  Departmental budget reviews begin.	Budget Department conducts departmental review conferences and considers capital improvement program (ongoing).	Proposed operating budget submitted to the Common Council by the Budget Department.	Public hearing held.  Budget & Management Advisory Committee reports to the Common Council.  Deliberations continue.  Budget adopted no later than May 30th.	Summary of the adopted budget published in the newspaper.  Copies of budget ordinances submitted to the NYS Comptroller.

# Summary of Significant Accounting, Budgeting and Management Policies

The following information, while technical in nature, is provided to inform the interested reader of significant accounting practices and internal control mechanisms adhered to by the City of White Plains and how they are utilized to ensure that government resources are managed and accounted for in compliance with applicable laws and regulations.

**Basis/Focus:** The City's operating budgets, i.e. General Fund, Library Fund, Self Insurance Fund, Water Fund, Sewer Rent Fund and Debt Service Fund are prepared on a basis consistent with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB) and the best practices and advisories set forth by the Government Finance Officers Association of the United States and Canada (GFOA).

Governmental funds (General Fund, Debt Service Fund and Library Fund) are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become susceptible to accrual, that is, when they become both "measurable" and "available" to finance expenditures of the fiscal period. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related liability is incurred, except for interest that has not matured on general long-term debt and compensated absences which are recognized when due.

Proprietary Funds (Self Insurance Fund, Water Fund and Sewer Rent Fund) are accounted for using the economic resources measurement focus and accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Under the basis of accounting, receipt of long-term debt proceeds, capital outlays and debt service principal payments are not reported, but allocations for depreciation and amortization expense are recorded. Often, *but not always*, the opposite is true under the basis of budgeting.

**Internal Controls:** The City of White Plains employs a system where budgetary accounts are formally integrated with the City's general ledger accounts. As a result, budgetary financial statements present actual vs. budgetary comparisons, thus enhancing budgetary control and management decision-making. The City also utilizes encumbrance accounting to assure effective budgetary control and accountability and to facilitate effective cash planning and control.

Encumbrances are commitments related to unperformed (executory) contracts for goods or services and are recorded and reported as restrictions, commitments or assignments of fund balance. Outstanding encumbrances do not constitute expenditures or liabilities.

Other internal controls employed by the City in the management of its resources includes formal review procedures in the filling of vacant positions (Position Control), in the processing of purchase orders and contracts, payroll transactions, inventory and in the handling of cash. Funding for vacant positions is not generally provided in the City's budget.

**Budget Amendments:** The City's Charter establishes the procedures for amending the operating and capital budgets during the fiscal year and for the processing of transfers between appropriations.

The Common Council must formally approve amendments to the budget that increase overall spending or the spending level of individual departments. Transfers within the budgets of departments may be made by the Budget Department within specified limits as requested by department heads or deemed necessary by the Budget Director. The Budget Director may also employ a budgetary allotment system and may set aside an amount not to exceed twenty percent of unobligated appropriations for possible emergencies arising during the budget year.

Independent Audit: The City of White Plains issues an Annual Comprehensive Financial Report (AFR) which is audited by an independent certified public accountant. The City's financial records are also audited on a periodic basis by the Office of the Comptroller of the State of New York. The City of White Plains has earned the GFOA's *Certificate of Achievement for Excellence in Financial Reporting* each year since 1981 and the GFOA's *Distinguished Budget Presentation Award* each year from 1984 to 2019.

## MANAGEMENT POLICIES - FISCAL PERFORMANCE GOALS

The City's Fiscal Performance Goals, which were formally adopted by the Common Council, represent ongoing policies to guide the City's financial management practices. While some of the performance goals are specific and will limit certain types of financial activity, the goal statements are not intended to restrict the Common Council's ability and responsibility to respond to emergencies or service delivery requirements above or beyond the limitations established by the Fiscal Performance Goals. The City's goals are:

### REVENUE PERFORMANCE GOALS

The City will maintain a diversified and stable revenue system as protection from short-run fluctuations.

The City will estimate annual revenues on an objective and reasonable basis. The City will develop a method to project revenues, expenditures/expenses and fund balance on a multi-year basis.

The City will use one-time or special purpose revenues for capital expenditures, reduction of outstanding debt or for expenditures required by the revenue, and not to subsidize recurring operating and maintenance costs.

The City will establish and annually re-evaluate all user charges and fees at a level related to the cost of providing the services.

The City will endeavor to reduce reliance on the property tax by developing and expanding alternative revenue sources.

The City will endeavor to improve and diversify the City's mix of commercial and residential properties.

Proprietary funds (Self Insurance Fund, Water Fund and Sewer Rent Fund) will maintain revenues sufficient to support their respective full direct and indirect costs.

### OPERATING EXPENDITURES PERFORMANCE GOALS

The Budget Director will propose and the Common Council will adopt and maintain a balanced budget in which expenditures will not be allowed to exceed reasonable estimated resources and revenues.

The City will pay for all current operating and maintenance expenses from current revenue sources.

The operating budget will provide for the adequate maintenance of capital assets and equipment.

The budget will provide for adequate funding of all employee benefit programs.

The City will maintain a budgetary control system that will enable it to adhere to the adopted budget.

The City will maintain a system of financial and budgetary reporting that provides comparative actual to budget results.

The City will develop and implement an effective risk management program to minimize losses and reduce costs. The Common Council will ensure that adequate resources and insurance are in place. This shall include coverage for general and automobile liability, unemployment and Workers Compensation.

The City will encourage delivery of services by other public and private organizations whenever and wherever greater efficiency and effectiveness can be expected, as well as to develop and internally use technology and productivity advancements that will help reduce or avoid increasing personnel costs. The intent is to control personnel costs as a proportion of the total budget, to more productively and creatively use available resources, and to avoid duplication of effort and resources.

#### RESERVE PERFORMANCE GOALS

The City will establish annually in the operating budget a reserve for financing to:

- provide for settlement of pending labor contract negotiations;
- provide for temporary funding of unforeseen needs of an emergency or non-recurring nature;
- permit orderly budgetary adjustments when revenues are lost through the actions of other governmental bodies;
- provide the local match for public or private grants; and,
- meet unexpected small increases in service delivery costs.

The reserve for financing will be budgeted at a level sufficient to provide for settlement of pending labor contract negotiations plus an amount not to exceed one percent (1%) of the proposed tax budget. Use of the contingency funds will only be by action of the Common Council. The reserve for financing shall be separate from any component of fund balance (restricted, committed or assigned) used to fund subsequent year's expenditures.

The City will maintain an employee position control reserve account. Funding will be provided from salary lines plus related benefits as positions become vacant during the fiscal year. Funding for personnel to fill authorized but unfilled budgetary salary positions will be provided from the position control reserve account. The Budget Department will be responsible for the control of the reserve account. The Personnel Department will be responsible for ensuring that positions are filled only when adequate funds are available in the reserve account.

The City will maintain spendable fund balance in an amount necessary to maintain adequate cash flow to prevent the demand for short-term borrowing, the disruption of services to its citizens due to unexpected temporary revenue shortfalls or unpredicted one-time expenditures and the need for large increases in the property tax rate. The fund balance has been accumulated to provide stability and flexibility to respond to unexpected adversity and/or opportunities.

The fund balance comprised of amounts restricted for tax stabilization or subsequent year's expenditures, amounts assigned for subsequent year's expenditures, plus unassigned fund balance shall be maintained at a minimum of fifteen percent (15%) of the General Fund total expenditures, and shall be separate from the amount provided for in the reserve for financing.

When the previously identified fund balance comprised of amounts restricted for tax stabilization or subsequent year's expenditures, amounts assigned for subsequent year's expenditures, plus unassigned fund balance falls below the 15% of total expenditures target, a plan shall be developed to replenish the deficient amount as soon as is necessary and/or reasonable, but in no event over a period greater than five years after the original determination was made that the amount was below target level.

The Common Council is the highest level of decision-making authority and may restrict, commit or assign portions of fund balance by adopted resolution and/or ordinance. The Common Council has designated the Commissioner of Finance as the official having authority to assign portions of fund balance categories based on generally accepted accounting principles. The City will expend funds in the following order: restricted first, the committed, then assigned, and lastly, unassigned.

#### INVESTMENT PERFORMANCE GOALS

The City's primary investment performance objectives, in priority order, shall be legality, safety, liquidity and yield.

The City will develop a cash flow analysis of all funds on a regular basis. Collections, deposits and disbursements of all funds will be scheduled to ensure maximum cash availability.

The City will optimize the return on all cash investments.

Where permitted by law, cash from several separate funds and sources will be pooled to optimize investment yields. Interest will be credited to the sources of the invested monies.

The Department of Finance will provide quarterly information to the Common Council concerning investment performance.

#### CAPITAL IMPROVEMENTS PERFORMANCE GOALS

Capital improvements will be based on long range projected needs rather than on immediate needs in order to minimize future maintenance, replacement, and capital costs.

All capital improvements will be made in accordance with the City's approved five year capital improvement program (CIP). The CIP shall be updated annually.

The development of the CIP will be coordinated with the operating budget in order to maintain a reasonably stable total tax levy.

The City will identify the estimated cost and potential funding sources for each capital project proposed in the CIP before submission to review bodies and the Common Council.

Future annual costs associated with a proposed capital improvement, including annual debt service and operating and maintenance costs will be estimated and included in the CIP and updated if necessary before a decision to implement a project is made by the Common Council.

Federal, State and other intergovernmental and private funding sources shall be sought out and used as available to assist in financing capital improvements.

## DEBT PERFORMANCE GOALS

The City will limit long-term debt to only those capital improvements that cannot be financed from current revenues.

The maturity date for any debt will not exceed the period of probable usefulness (PPU) provided for in the New York State Local Finance Law.

Thirty percent (30%) of the City's available general obligation debt limit shall be reserved for emergency purposes.

As a means of further minimizing the impact of debt obligations on the City taxpayers:

- the total net indebtedness (total general obligations less exclusions for water projects, sewer projects and current debt principal appropriations) shall not exceed five percent (5%) of the full assessment value of taxable property;
- long-term net debt shall not exceed \$2,000 per capita;
- these limitations shall not apply to any debt incurred for emergency purposes.

The City will avoid the issuance of budget, tax and revenue anticipation notes.

The City will issue debt that will be repaid from special assessments, specific revenues (such as water rents, sewer rents, parking revenues, etc.) and/or any source other than property taxes ("self-liquidating debt") whenever reasonable and appropriate.

The City will prepare and distribute an official statement whenever required for the issuance of debt and maintain compliance with the annual reporting requirements of Securities and Exchange Commission (SEC) Rule 15c2-12 (municipal securities disclosure).

The City shall encourage and maintain good relations with financial and bond rating agencies, and will follow a policy of full and open disclosure on every financial report and official statement.

## FINANCIAL REPORTING PERFORMANCE GOALS

The City will adhere to a policy of full and open public disclosure of all financial activity. The proposed tax budget will be prepared in a manner to maximize its understanding by citizens and elected officials. Copies of financial documents will be made publicly available. Opportunities will be provided for full citizen participation prior to final decisions on adopting the budget. Detailed budgetary information; i.e. specific sources of revenue and objects of expenditure, will be made publicly available.

The City shall include in the proposed and adopted tax budget documents an explanation as to how the budget compares to the City's Fiscal Performance Goals.

The City's accounting system will maintain records on a basis consistent with generally accepted accounting principles.

The Commissioner of Finance will prepare regular quarterly and annual financial reports presenting a summary of financial activity by major types of funds and programs.

The City will prepare the Annual Comprehensive Financial Report in conformity with generally accepted governmental accounting principles and financial reporting best practices.

The City will employ an independent certified public accounting firm to perform an annual audit of all funds, authorities, agencies, and grant programs and will make the annual audited report publicly available. The audit shall be completed and submitted to the Common Council within 180 days of the close of the City's fiscal year.

The annual audit of the City will be conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States and in conformity with accounting principles generally accepted in the United States of America.

The annual audit of the City will comply with the requirements of the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations* ("Single Audit").

The City each year will submit its Annual Comprehensive Financial Report to the GFOA for GFOA's *Certificate of Achievement for Excellence in Financial Reporting* award program.

## Summary of Combined Operating Budgets 2025-2026 (in 000's of dollars)

	General Fund	Library Fund	Self Insurance Fund	Sewer Rent Fund	Water Fund	Interfund Adjustments	Combined Total (Memorandum Only)
<b>REVENUES:</b>							
Property Tax & Related Items	\$ 134,689	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,689
Intergovernmental	8,357	20	-	-	132	-	8,509
Charges for Services	29,166	7	5,586	3,211	18,079	(8,667)	47,372
Licenses & Permits	10,326	-	-	-	12	-	10,338
Fines & Forfeitures	11,241	-	-	-	-	-	11,241
Miscellaneous	6,461	27	-	-	36	-	6,524
Interest & Dividends	3,245	-	650	250	1,200	-	5,345
Operating Transfers	-	7,151	-	-	-	(7,151)	-
Total Revenues	203,485	7,205	6,236	3,461	19,459	(15,828)	224,018
Appropriation of Fund Balance	16,011	200	-	780	900	-	17,891
Total Funds Available	\$ 219,496	\$ 7,405	\$ 6,236	\$ 4,241	\$ 20,359	\$ (15,828)	\$ 241,909
<b>EXPENDITURES:</b>							
Salaries and Wages	\$ 94,232	\$ 3,345	\$ 18	\$ 632	\$ 2,629	\$ -	\$ 100,856
Employee Benefits	69,521	2,069	21	469	1,792	-	73,872
Materials & Supplies	11,780	1,039	-	296	8,405	-	21,520
Direct Costs	19,023	462	6,197	1,224	2,654	(8,667)	20,883
Equipment/Rolling Stock	1,633	14	-	85	516	-	2,248
Depreciation	-	-	-	510	1,801	-	2,311
Capital Outlay	-	-	-	725	900	-	1,625
Debt Service	-	-	-	254	1,586	-	1,839
Operating Transfers:							
Debt Service Fund	14,793	456	-	-	-	-	15,249
Library Fund	7,151	-	-	-	-	(7,151)	-
Reserve for Financing	1,363	20	-	46	77	-	1,506
Total Expenditures	219,496	7,405	6,236	4,241	20,359	(15,828)	241,909
Interfund Adjustments	(12,416)	(75)	-	(1,059)	(2,278)	-	-
Total (Memorandum Only)	\$ 207,080	\$ 7,330	\$ 6,236	\$ 3,182	\$ 18,081	\$ -	\$ 241,909

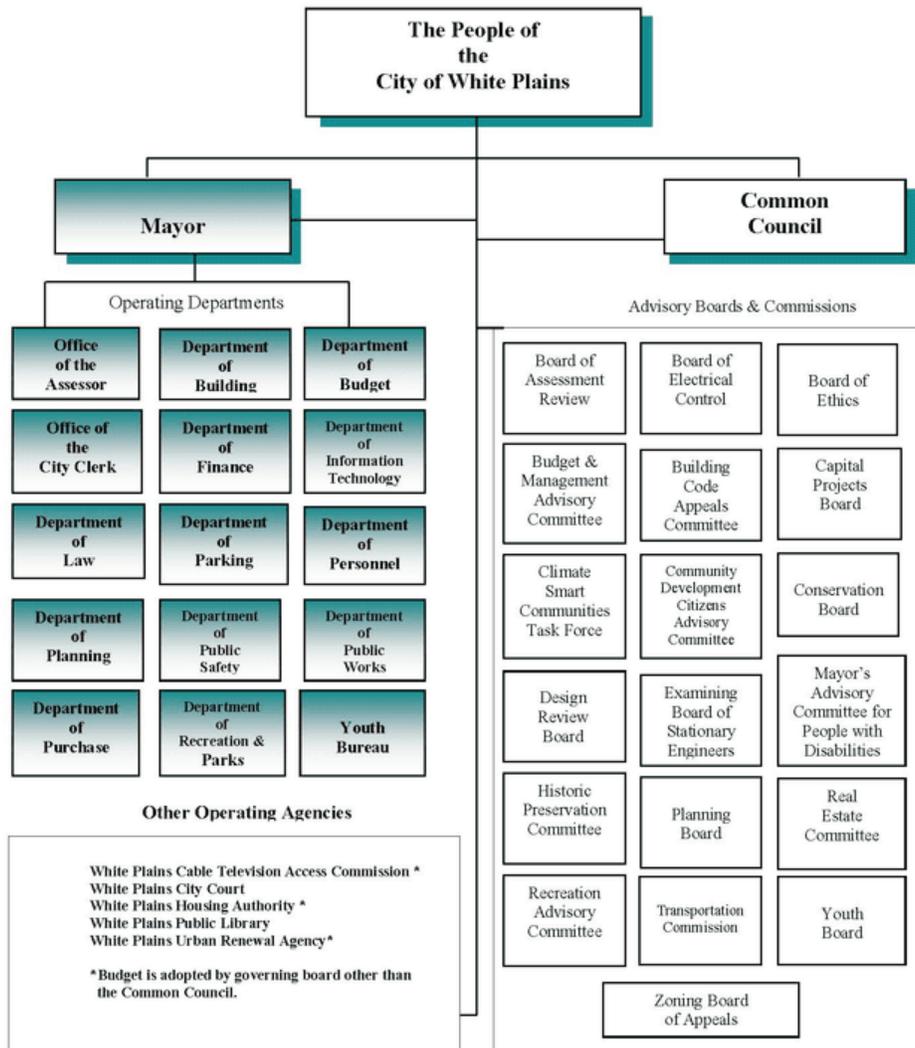
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# Departments

Departments are organizational units established under the authority of the City Charter. The City appropriates funding by department and department heads are empowered to commit City resources. The Public Works Department includes "sub-organizations" called bureaus. Budgets are adopted for the major bureaus, but ultimate management and financial responsibility remains with the department heads.

## Organizational Chart



## Board of Assessment Review

The Board of Assessment Review is a quasi-judicial agency which conducts public hearings to review taxpayer complaints of alleged illegality, or erroneousess of their property assessments. The Board administers oaths and receives evidence. The Board, in executive session, determines the assessment of the real property of each complainant and amends the tentative assessment roll, if necessary. There are three members of this Board who receive an annual stipend pursuant to the City's Compensation and Leave Ordinance. *The Board of Assessment Review has no full-time positions.*

### Board of Assessment Review: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2026 Proposed
Expense Objects			
<b>SALARIES &amp; WAGES</b>			
Appointed Officials Salaries	\$9,000	\$9,000	\$9,000
CSEA Overtime	\$1,312	\$1,404	\$1,446
Part-Time Salaries	\$6,386	\$6,600	\$6,800
Total SALARIES & WAGES:	\$16,698	\$17,004	\$17,246
<b>EMPLOYEE BENEFITS</b>			
Social Security	\$1,277	\$1,303	\$1,321
MTA Payroll Tax	\$57	\$61	\$61
NYS Employee Pension System	\$757	\$703	\$817
Total EMPLOYEE BENEFITS:	\$2,091	\$2,067	\$2,199
<b>MATERIALS &amp; SUPPLIES</b>			
Office Supplies	\$76	\$100	\$100
Printing	\$95	\$100	\$100
Postage	\$80	\$150	\$150
Program Supplies		\$150	\$150
Total MATERIALS & SUPPLIES:	\$251	\$500	\$500
<b>DIRECT COSTS</b>			
Program Services	\$302	\$300	\$300
Total DIRECT COSTS:	\$302	\$300	\$300
Total Expense Objects:	\$19,343	\$19,871	\$20,245

Objectives:

The objectives of the Board of Assessment Review are to ensure that all taxpayers are treated fairly and equally, and to hear and act upon taxpayers' grievances administratively.

Activities Performed:

The Board of Assessment Review categorizes all its expenses under the function code A004 - Assessment Review.

Board of Assessment Review: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
NY	No. of sessions conducted:				
	Public	3	3	3	3
	Executive	6	6	6	6
	Administrative	2	2	2	2
	Total no. of filings	550	550	565	575
	No. of cases adjudicated	549	549	560	570
	No. of cases withdrawn	1	1	5	5
	No. of corrections to the assessment roll approved	1	1	1	1
	No. of reductions to the assessment roll approved	53	53	33	42

## Assessor

This office performs the assessments for all real property and apportions special franchise assessments within the City of White Plains. It provides the City with a basis for determining the tax levy for the operations of the City for each fiscal year. As administrator of real property records, it provides services, as required, to the public. The Assessor is also a member of the City's Real Estate Committee.

### Objectives:

The Assessor's Office has the following objectives: 1) Provide assessments for all real property and apportion special franchise assessments within the City of White Plains in accordance with applicable laws and practices; 2) Provide the City with a basis for determining the annual tax levy; 3) Provide services, as required, to the public; and 4) Assist in maintaining fair and equitable assessments on all real properties within the City.

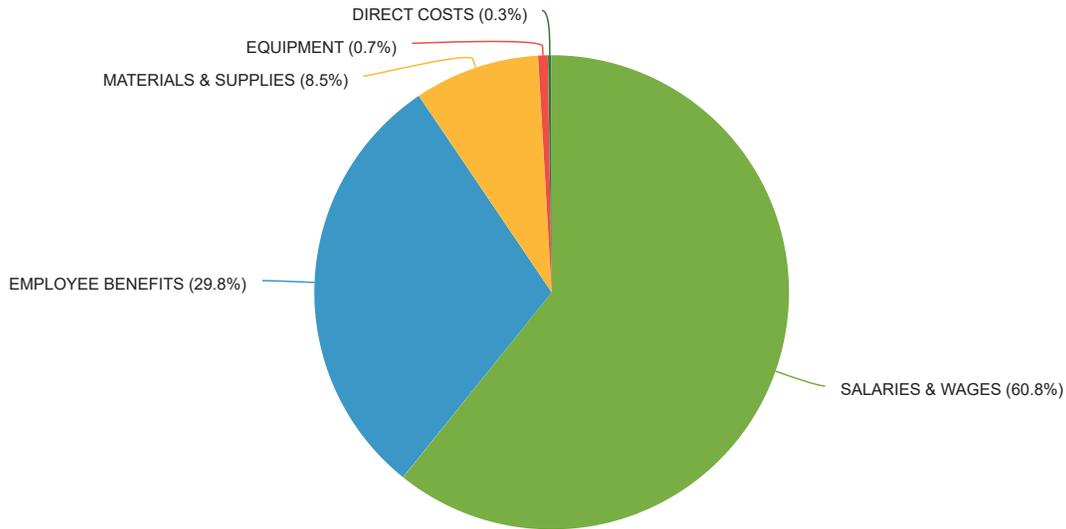
### Activities Performed:

The Assessor's Office categorizes all its expenses under the function code A015 - Establish/Maintain Assessment Roll.

### Assessor's Office - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Assessor	Appt.	1	1	-	1	1
Assistant Assessor	13	1	1	-	1	1
Assessor's Aide	11	1	1	-	1	1
Senior Assessment Clerk	8	1	1	-	1	1
Assessment Clerk	3	1	1	-	1	1
		<u>5</u>	<u>5</u>	<u>-</u>	<u>5</u>	<u>5</u>

## Assessor: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Appointed Officials Salaries	\$164,100	\$175,000	\$83,812	\$175,000
CSEA Salaries and Wages	\$325,756	\$345,854	\$165,730	\$358,663
Total SALARIES & WAGES:	\$489,856	\$520,854	\$249,542	\$533,663
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$36,770	\$39,148	\$18,736	\$40,066
MTA Payroll Tax	\$1,644	\$1,741	\$843	\$1,782
NYS Employee Pension System	\$73,427	\$84,917	\$40,681	\$95,621
Employee Active Health Insurance	\$99,550	\$103,668	\$50,567	\$106,306
Dental Insurance Plan	\$7,917	\$8,110	\$4,054	\$8,210
Optical Insurance	\$1,731	\$1,750	\$873	\$1,750
Memberships-Fees-Dues	\$1,495	\$1,610		\$1,610
Education and Training Fees	\$600	\$1,740	\$400	\$1,740
Travel and Transportation	\$1,740	\$4,300	\$2,163	\$4,300
Total EMPLOYEE BENEFITS:	\$224,875	\$246,984	\$118,317	\$261,385
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$4,471	\$3,500	\$1,755	\$4,000
Advertising	\$215	\$250		\$250
Printing	\$280	\$500	\$210	\$500
Postage	\$1,652	\$2,390	\$821	\$2,390
Subscriptions-Periodicals	\$1,994	\$2,400	\$630	\$2,400

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Rolling Stock Repair/Maintenance	\$281	\$500	\$172	\$500
Gasoline	\$146	\$400	\$88	\$400
Tires and Chains		\$200		\$200
Telephone	\$285	\$300	\$120	\$300
Assessment Software Maintenance	\$13,568	\$196,175		\$64,000
Total MATERIALS & SUPPLIES:	\$22,892	\$206,615	\$3,796	\$74,940
<b>DIRECT COSTS</b>				
Service Contracts	\$421	\$1,800	\$349	\$2,200
Total DIRECT COSTS:	\$421	\$1,800	\$349	\$2,200
<b>EQUIPMENT</b>				
Furniture and Fixtures				\$400
Copiers				\$5,434
Personal Computers	\$1,284			
Total EQUIPMENT:	\$1,284			\$5,834
Total Expense Objects:	\$739,328	\$976,253	\$372,004	\$878,022

### Assessor: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
<b>MISCELLANEOUS</b>				
Maps	\$4,525	\$3,600	\$2,400	\$3,800
Other	\$342	\$580	\$160	\$580
Total MISCELLANEOUS:	\$4,867	\$4,180	\$2,560	\$4,380
Total Revenue Source:	\$4,867	\$4,180	\$2,560	\$4,380

## Assessor's Office: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
NY	No. of inspections	2,000	2,000	2,000	2,000
NY	Property Transfers:				
	Ownership changes	446	446	482	442
	Deed review	666	666	717	700
	Tax bill address changes	1,200	1,200	1,199	1,125
NY	Review of Wholly Exempt Parcels	410	410	409	410
NY	Review of Partial Exemptions:				
	Veteran	1,825	1,825	1,646	1,637
	Senior	175	175	177	176
	STAR Enhanced	850	850	816	845
	STAR Basic	3,200	3,200	2,683	2,555
NY	RAR* Ratio Survey Analysis	700	700	700	700
NY	Inventory:				
	Update Property Record Cards & Property Assessment System	3,000	3,000	3,000	3,000
	Splits and merges of parcels	8	8	3	6
	Digital property photographs	2,500	2,500	2,500	2,500
	Update tax maps	18	18	18	18
NY	Court Appearances/Appraisal Review:				
	Small Claims Assessment Review (SCAR)	183	183	225	275
	Certiorari appraisal review	600	600	600	600
NY	Assessment valuation review	2,500	2,500	2,500	2,500
	Assessment Changes:				
	Residential	261	261	264	190
	Commercial	473	473	316	425
	No. of income & expense reports	251	251	227	250
NY	State reports	10	10	10	10
WC	County reports	4	4	4	4
	Public assistance	12 hrs/wk	12 hrs/wk	12 hrs/wk	12 hrs/wk
WP	No. of assessment complaints reviewed	1,200	1,200	1,200	1,200
	No. of tax certiorari cases settled	29	29	29	25
	No. of hours of conferences with the Assessor and special counsel	3 hrs/wk	3 hrs/wk	3 hrs/wk	3 hrs/wk
	No. of small claims filed	183	183	183	225
	No. of hours in service of this activity	21 hrs/wk	21 hrs/wk	21 hrs/wk	21 hrs/wk

\* Residential Assessment Ratio

# Budget Department

## Department Description:

The Budget Department is responsible for presenting a complete financial plan to the Mayor and Common Council for the ensuing fiscal year and for the management of the City's revenues and expenditures throughout the year. It analyzes the financial condition of the City by balancing its management resources and physical and financial assets against its statutory obligations and service delivery commitments; formulates recommendations for improved management of the City's operations; and carries out management and productivity improvement studies of departmental organizations, functions, and procedures.

## Objectives:

The Budget Department has the following goals: 1) budget development; 2) budget management; and 3) management analysis. These goals are further broken down into specific objectives and performance measures below.

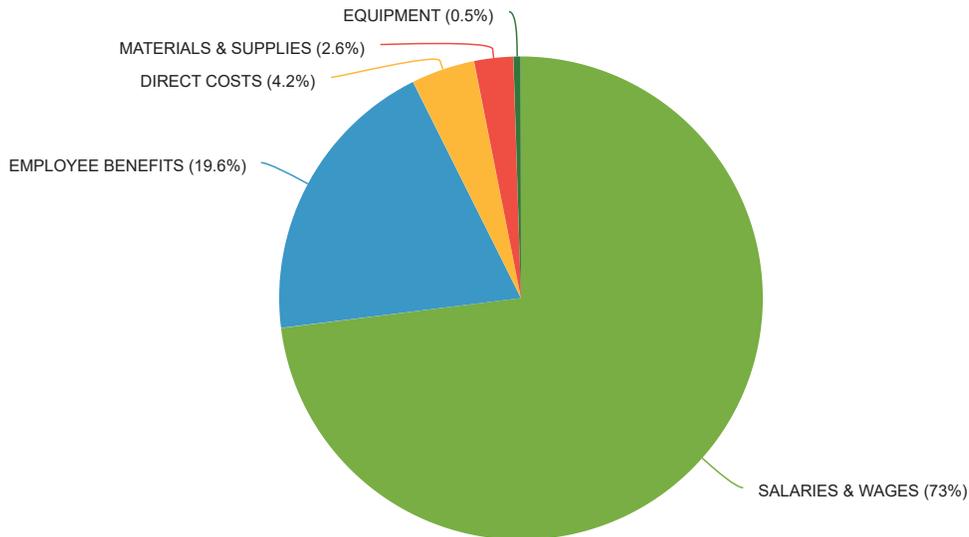
## Activities Performed:

The Budget Department's expenditures are classified under one function: A022 Resource Planning and Management.

## Budget Department - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Budget Director	Appt.	1	1	-	1	1
Deputy Budget Director	Appt.	1	-	1	1	-
Budget Analyst	M/C12	1	-	1	1	-
Budget Assistant	10	1	-	1	1	-
		<u>4</u>	<u>1</u>	<u>3</u>	<u>4</u>	<u>1</u>

## Budget Department: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Appointed Officials Salaries	\$185,000	\$199,500	\$95,546	\$199,500
Part-Time Salaries	\$197,516	\$240,000	\$62,243	\$240,000
Total SALARIES & WAGES:	\$382,516	\$439,500	\$157,789	\$439,500
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$27,922	\$32,508	\$10,852	\$32,067
MTA Payroll Tax	\$1,284	\$1,471	\$532	\$1,470
NYS Employee Pension System	\$30,095	\$35,512	\$17,007	\$38,903
Employee Active Health Insurance	\$32,927	\$35,204	\$17,172	\$35,555
Dental Insurance Plan	\$1,597	\$1,622	\$811	\$1,642
Optical Insurance	\$349	\$350	\$175	\$350
Memberships-Fees-Dues	\$388	\$1,000		\$1,000
Education and Training Fees		\$2,000		\$2,000
Travel and Transportation		\$3,000		\$5,000
Total EMPLOYEE BENEFITS:	\$94,562	\$112,667	\$46,549	\$117,987
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$9,235	\$3,500	\$1,409	\$4,000
Printing		\$10,000		\$10,000
Postage	\$35	\$50	\$165	\$50
Telephone	\$285	\$350	\$120	\$350
Copier Rental	\$440	\$1,300	\$286	\$1,300

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Total MATERIALS & SUPPLIES:	\$9,995	\$15,200	\$1,980	\$15,700
DIRECT COSTS				
Program Services	\$14,700	\$75,432	\$14,400	\$25,574
Total DIRECT COSTS:	\$14,700	\$75,432	\$14,400	\$25,574
EQUIPMENT				
Furniture and Fixtures		\$1,000		\$1,500
Personal Computers	\$1,241	\$1,200		\$1,500
Total EQUIPMENT:	\$1,241	\$2,200		\$3,000
OTHER FINANCIAL USES				
To CPF-General Fund Contribution	\$2,307,213	\$1,131,250	\$1,131,250	
Total OTHER FINANCIAL USES:	\$2,307,213	\$1,131,250	\$1,131,250	
Total Expense Objects:	\$2,810,227	\$1,776,249	\$1,351,968	\$601,761

## Budget Department: Objectives

### Budget Development

The Budget Department will submit to the Mayor and Common Council annual budgets for the City's operating funds every April in accordance with the City's Charter, and will provide the Mayor and Common Council with the information and assistance they require in their review of those proposed budgets.

The Budget Department will ensure that the City's operating budgets are prepared and managed to achieve compliance with the City's Fiscal Performance Goals relating to Operating Revenues, Expenditures and Reserve performance.

The Budget Department will participate in the development of the City's Capital Improvement Program as a member of the Capital Projects Board and will ensure that the program is in compliance with the City's Fiscal Performance Goals relating to Capital Improvements and Debt.

### Budget Management

The Budget Department will analyze operating revenues and expenditures throughout the year. All proposed revisions to the City's Adopted Budgets will be acted upon pursuant to the requirements of the City Charter and Budget Ordinances within five days of approval by appropriate authority.

The Budget Department will provide the Mayor with an analysis of workforce utilization on a monthly basis.

### Management Analysis

The Budget Department will conduct management studies as required to improve the effectiveness and efficiency of the City services.

## Budget Department: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	<u>Budget Development:</u>				
WP	Departmental budget reviews conducted	15	15	15	15
WP	Budgets proposed to the Common Council by stated meeting in April	6	6	6	6
	Common Council Budget review sessions conducted	4	2	3	3
	Capital Projects Board/Rolling Stock meetings attended and documented	4	4	5	5
	<u>Budget Management:</u>				
	Capital Projects Budgets established or amended	26	26	30	28
	Percentage of budget changes processed within 5 days of approval	100%	100%	100%	100%
	Monthly Manpower Reports prepared	12	12	12	12

# Building Department

Department Description:

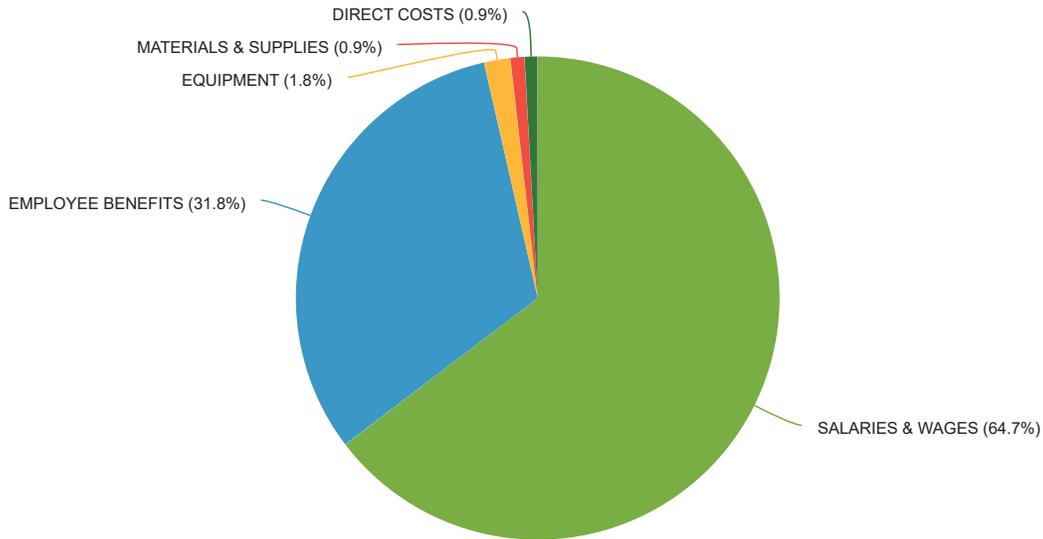
The Department of Building is responsible for the enforcement of the Ordinances of the City of White Plains and all applicable County and State Laws which regulate the use and occupancy of private land and structures. The goal is to secure the public's general health and safety through inspections relating to the structural strength, stability, means of egress, adequate light and ventilation of occupied structures. Our permit procedure provides oversight on the design, construction, alteration, addition, repair, removal, demolition, and the use and occupancy of structures in the City, thereby minimizing the loss of property and life which could occur as a result of accidents and natural disasters. The Department coordinates its program with other departments and agencies of the City, County and State Governments and also with private agencies that have similar responsibilities, including, among others, the American Society for Testing & Materials, the National Fire Protection Association and the Underwriters Laboratories. City Ordinances enforced by the Department include the White Plains Supplemental Building Code Ordinance, the Zoning Ordinance, Charter related laws and the Municipal Code of the City of White Plains. State Laws enforced include the Multiple Residence Law, the State Labor Law, the State Industrial Code, the New York State Uniform Fire Prevention and Building Code.

## Building Department - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Commissioner of Building	Appt.	1	1	-	1	1
Deputy Comm. of Building	Appt.	1	1	-	1	1
Secretary to the Commissioner	M/C8	1	1	-	1	1
Senior Architect Code Enforcement	16	1	1	-	1	1
Senior Engineer Code Enforcement	16	2	1	1	2	1
Senior Code Enforcement Officer	14	5	4	1	5	4
Sr. Electrical Code Enforcement Officer	14	1	1	-	1	1
Sr. Elevator Code Enforcement Officer	14	1	1	-	1	1
Sr. Plumbing Code Enforcement Officer	14	2	2	-	2	2
Sr. Bldg./Housing Code Enforcement Officer	14	1	1	-	1	1
Elevator Code Enf Officer	12	1	1	-	1	1
Housing Code Enf Officer	12	2	2	-	2	2
Plumbing Code Enforcement Officer	12	1	-	1	1	-
Office Assistant I	3	3	3	*	3	3
		<u>23</u>	<u>20</u>	<u>3</u>	<u>23</u>	<u>20</u>

\* One or more positions underfilled

## Building Department: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Appointed Officials Salaries	\$348,700	\$368,100	\$176,293	\$368,100
Managerial Salaries	\$72,736	\$74,918	\$35,880	\$77,166
CSEA Salaries and Wages	\$1,769,130	\$1,818,294	\$869,002	\$1,885,119
CSEA Overtime	\$42,565	\$44,000	\$22,490	\$46,000
Part-Time Salaries	\$40,800	\$80,000	\$17,788	\$60,000
<b>Total SALARIES &amp; WAGES:</b>	<b>\$2,273,930</b>	<b>\$2,385,312</b>	<b>\$1,121,452</b>	<b>\$2,436,385</b>
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$169,303	\$178,583	\$83,147	\$180,803
MTA Payroll Tax	\$7,586	\$7,990	\$3,765	\$8,105
NYS Employee Pension System	\$323,582	\$353,457	\$169,867	\$402,028
Employee Active Health Insurance	\$541,810	\$561,974	\$263,162	\$557,717
Dental Insurance Plan	\$31,402	\$31,787	\$15,609	\$32,840
Optical Insurance	\$6,882	\$6,855	\$3,361	\$7,000
Memberships-Fees-Dues	\$1,539	\$2,400	\$345	\$2,400
Education and Training Fees	\$4,178	\$6,300	\$300	\$5,800
Travel and Transportation		\$500		\$500
Work Clothing		\$2,000		\$1,000
<b>Total EMPLOYEE BENEFITS:</b>	<b>\$1,086,282</b>	<b>\$1,151,846</b>	<b>\$539,556</b>	<b>\$1,198,193</b>
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$8,105	\$5,350	\$2,515	\$5,850

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Advertising	\$434	\$300		\$450
Printing	\$1,552	\$1,250	\$317	\$1,350
Postage	\$8,079	\$7,000	\$3,664	\$7,000
Books-Processing		\$500		\$500
Subscriptions-Periodicals	\$2,944	\$800		\$3,534
Office Equipment Maintenance	\$326	\$200		\$450
Building/Facility Repairs		\$500		\$1,500
Rolling Stock Repair/Maintenance	\$4,387	\$1,900	\$889	\$2,400
Gasoline	\$2,122	\$2,500	\$758	\$2,050
Tires and Chains	\$946	\$1,150	\$177	\$1,150
Lubricants/Anti-Freeze		\$150		\$200
Telephone	\$5,441	\$5,100	\$1,691	\$5,100
Copier Rental	\$2,957	\$5,700	\$77	\$3,800
Total MATERIALS & SUPPLIES:	\$37,292	\$32,400	\$10,088	\$35,334
<b>DIRECT COSTS</b>				
Consultants		\$1,000	\$1,000	\$1,000
Public Stenographer	\$553	\$1,100		\$650
Service Contracts	\$20,228	\$21,441	\$18,394	\$24,845
Program Services	\$6,251	\$9,000	\$814	\$6,000
Total DIRECT COSTS:	\$27,031	\$32,541	\$20,208	\$32,495
<b>EQUIPMENT</b>				
Light Duty Vehicle	\$31,494	\$60,000	\$45,895	\$50,000
Furniture and Fixtures				\$7,800
Copiers	\$662	\$12,654	\$11,497	
Computer Peripheral Equipment	\$2,155			\$3,250
Personal Computers	\$6,357			\$5,000
Total EQUIPMENT:	\$40,668	\$72,654	\$57,392	\$66,050
Total Expense Objects:	\$3,465,203	\$3,674,753	\$1,748,697	\$3,768,457

### Building Department: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Revenue Source</b>				
<b>INTERGOVERNMENTAL</b>				
NYS Energy Research & Development Authority	\$30,000			
Total INTERGOVERNMENTAL:	\$30,000			
<b>CHARGES FOR SERVICES</b>				
Building Code Enforcement Fee	\$252,702	\$250,000	\$181,538	\$250,000
Neglected Property 5% Surcharge	\$169	\$150	\$1,627	\$350
Total CHARGES FOR SERVICES:	\$252,871	\$250,150	\$183,165	\$250,350
<b>LICENSES AND PERMITS</b>				

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Kitchen Annual Renewal	\$12,625	\$11,500	\$10,250	\$12,050
Building Permits	\$6,750,157	\$4,300,000	\$2,727,227	\$4,200,000
Elevator Annual Renewal	\$255,820	\$250,000	\$247,155	\$250,000
Elevator Inspection Certificate	\$75	\$25		\$25
Signs and Awnings	\$62,665	\$61,000	\$3,725	\$61,000
Rooming House Licenses	\$2,200	\$3,150	\$100	\$2,600
Plumbing Permits	\$1,220,025	\$750,000	\$221,140	\$650,000
Hoist Permits	\$6,000	\$7,600	\$3,000	\$6,500
Hoist Licenses	\$9,000	\$6,000	\$1,300	\$6,000
Rental Housing License	\$40,473	\$5,500	\$14,518	\$17,500
Zoning Filing Fees	\$121,399	\$160,000	\$70,853	\$154,000
Electrical Permits-Fees	\$921,478	\$650,000	\$407,931	\$705,000
Boiler Annual Renewal	\$51,550	\$37,000	\$5,300	\$51,000
Station Engineer License	\$24,100	\$11,000	\$11,945	\$18,000
Refrigerator Operators License	\$4,400	\$2,800	\$2,400	\$4,000
TCO Permit-Fees	\$365,425	\$275,000	\$43,650	\$225,000
Certificate Occupancy Permits	\$38,895	\$32,000	\$2,820	\$27,000
Total LICENSES AND PERMITS:	\$9,886,287	\$6,562,575	\$3,773,313	\$6,389,675
MISCELLANEOUS				
Certified Copies	\$4,174	\$6,500	\$3,477	\$5,200
Refund Prior Year Expenditures	\$4,098		\$9,221	
Other	\$570	\$750	\$335	\$700
Total MISCELLANEOUS:	\$8,842	\$7,250	\$13,033	\$5,900
Total Revenue Source:	\$10,177,999	\$6,819,975	\$3,969,511	\$6,645,925

## Building Department: Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expenditures				
GENERAL GOVERNMENT				
HOUSING CODE ENFORCEMENT - C007	\$720,500	\$698,918	\$361,007	\$715,846
EQUIP/ENVIRONMENTAL CODE ENFORCEMENT - C008	\$1,347,055	\$1,421,345	\$679,449	\$1,471,646
ENG. REVIEW/CONSTRUCTION CODE ENF. - C010	\$1,397,649	\$1,554,490	\$708,241	\$1,580,965
Total GENERAL GOVERNMENT:	\$3,465,203	\$3,674,753	\$1,748,697	\$3,768,457
Total Expenditures:	\$3,465,203	\$3,674,753	\$1,748,697	\$3,768,457

## Building Department: Objectives and Performance Measures

### Objectives:

- 1) Promote the environmental health and safety of the public as it relates to construction, use and occupancy of new buildings on private property, through plan review and inspection;
- 2) Promote the environmental health and safety of the public as it relates to maintenance of existing buildings and structures, as well as new buildings and structures on private property, through a program of plan review and inspection, and equipment and environmental code enforcement; and
- 3) Promote the environmental health and safety of the public as it relates to occupancy of existing buildings and structures on private property, through an ongoing hoisting code enforcement program.

### Performance Measures:

#### HOUSING CODE ENFORCEMENT

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
WP/NY	No. of property violations recorded	521	533	546	550
	No. of property violations cleared	210	285	305	310
	No. of substitute certificates of occupancy inspections, including updates	26	25	28	27

#### EQUIPMENT & ENVIRONMENTAL CODE ENFORCEMENT

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
WP/NY	No. of plumbing permits issued	648	787	616	810
	Valuation of plumbing work	\$19.4M	\$40.8M	\$10.0M	\$29.0M
	No. of annual test/periodic elevators and escalators inspections performed	1,032	1,005	1,039	1,029
	No. of re-inspections of elevators and escalators performed	128	117	126	130
	No. of new elevators, escalators, auto lifts, etc., installed or modernized	18	19	8	4
	No. of auto lifts, conveyors, and dumbwaiters monitored	345	328	328	330

	Valuation of elevators (et al) cost-new work	\$6.6M	\$10.9M	\$6.1M	\$6.0M
WP	No. of sign & awning permits issued	36	43	48	56
WP	No. of hoisting licenses issued	6	4	6	5
	No. of hoisting permits issued	44	30	36	40
	No. of electrical permits issued	910	957	948	990
	Valuation of electrical work	\$37.3M	\$54.7M	\$42.5M	\$37.0M

### ENGINEERING REVIEW & CONSTRUCTION CODE ENFORCEMENT

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
WP	Valuation of new construction starts (under permit)	\$204.2M	\$518.0M	\$92.7M	\$88.0M
WP	No. of building permits issued	1,366	3,262	1,384	1,600
WP	No. of final certificates of occupancy issued	12	16	34	38
	No. of temporary certificates of occupancy issued	70	86	62	48

## City Clerk

### Functions of the City Clerk:

Vital Statistics: All births, deaths and marriages are recorded, certificates are issued, and activities reported as required to New York State and Westchester County.

Clerk of the Common Council: Preparation of agendas for monthly Regular Stated Meetings and Special Meetings of the Common Council; preparation and maintenance of the Official Proceedings Minutes; certifications of authenticity of Ordinances and Resolutions; indexing Common Council proceedings; and administrative support for the Common Council.

Administrative Services: Various administrative services including acting as liaison to constituents for the Westchester County Board of Elections; licensing of other activities under the Municipal Code/City Charter, or State Law, including dogs, transient merchants, window cleaners, peddlers, and transient sales; researching legislation for City Departments; response to all information inquiries on both the City Hall phone line, and the City's website.

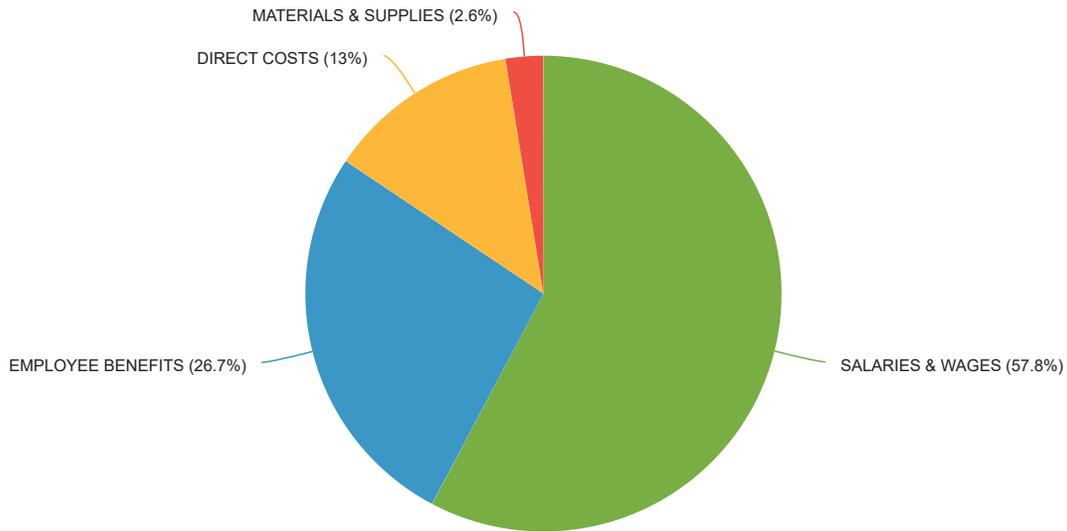
Archives-Records Management: Dissemination of information regarding records retention, management and storage; coordination of records management process for the City; management of the City Archives of historical records and artifacts, including acquisition, processing, preservation and re-formatting to digital records for future generations.

Film Office for the City of White Plains: Handle all logistics for film shoots, coordinate with City departments details of shoot and insurance documents. Issue permits and market White Plains as film friendly to increase revenue. Act as liaison to location scouts to identify locations in White Plains.

### City Clerk - Full Time Positions

Title	Grade	FY 24-25			FY 25-26	
		Authorized	Filled	Vacant	Authorized	Funded
City Clerk	Appt.	1	1	-	1	1
Deputy City Clerk	Appt.	1	1	-	1	1
Principal Clerk	8	1	1	-	1	1
Office Assistant II Spanish Spk.	6	1	1	-	-	-
Office Assistant II	6	2	1	1	2	1
Sr.Clerk Spanish Speaking	5	-	-	-	1	1
		<u>6</u>	<u>5</u>	<u>1</u>	<u>6</u>	<u>5</u>

## City Clerk: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Appointed Officials Salaries	\$191,254	\$247,000	\$117,947	\$243,000
CSEA Salaries and Wages	\$235,799	\$219,109	\$105,311	\$227,731
CSEA Overtime	\$1,360	\$11,500	\$3,302	\$11,500
Special Election Officers		\$2,000		\$2,000
Part-Time Salaries	\$14,401	\$20,000	\$6,662	\$30,000
<b>Total SALARIES &amp; WAGES:</b>	<b>\$442,813</b>	<b>\$499,609</b>	<b>\$233,222</b>	<b>\$514,231</b>
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$32,995	\$36,850	\$17,470	\$37,918
MTA Payroll Tax	\$1,467	\$1,643	\$777	\$1,689
NYS Employee Pension System	\$53,565	\$63,929	\$30,830	\$72,840
Employee Active Health Insurance	\$102,234	\$109,519	\$53,422	\$111,382
Dental Insurance Plan	\$7,984	\$8,110	\$4,054	\$8,210
Optical Insurance	\$1,746	\$1,750	\$873	\$1,750
Memberships-Fees-Dues	\$75	\$300		\$500
Education and Training Fees		\$1,000		\$1,000
Travel and Transportation	\$20	\$1,000		\$2,000
<b>Total EMPLOYEE BENEFITS:</b>	<b>\$200,085</b>	<b>\$224,101</b>	<b>\$107,426</b>	<b>\$237,289</b>
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$2,365	\$3,500	\$1,216	\$4,000
Postage	\$3,675	\$5,200	\$2,209	\$5,200

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Copier Supplies	\$2,953	\$3,200	\$106	\$3,500
Telephone	\$525	\$550	\$240	\$550
Copier Rental	\$4,120	\$6,500	\$516	\$6,500
Computer System Software		\$3,000		\$3,000
Total MATERIALS & SUPPLIES:	\$13,637	\$21,950	\$4,287	\$22,750
<b>DIRECT COSTS</b>				
Program Services	\$90,497	\$95,000	\$2,169	\$98,000
City Historian Services	\$6,476	\$18,000	\$129	\$18,000
Total DIRECT COSTS:	\$96,973	\$113,000	\$2,298	\$116,000
<b>EQUIPMENT</b>				
Computer Peripheral Equipment	\$1,494	\$2,300	\$320	
Total EQUIPMENT:	\$1,494	\$2,300	\$320	
Total Expense Objects:	\$755,003	\$860,960	\$347,552	\$890,270

### City Clerk: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Revenue Source</b>				
<b>CHARGES FOR SERVICES</b>				
Vital Record Certificates	\$122,640	\$119,000	\$60,794	\$123,000
Genealogical Searches	\$1,726	\$450	\$439	\$450
Total CHARGES FOR SERVICES:	\$124,366	\$119,450	\$61,233	\$123,450
<b>LICENSES AND PERMITS</b>				
Marriage Licenses	\$1,950	\$3,600	\$1,253	\$3,600
Occupational Licenses	\$2,075	\$3,000	\$2,825	\$3,000
Bingo Licenses	\$1,077	\$1,000	\$715	\$1,000
Dog Licenses	\$5,482	\$6,000	\$2,830	\$6,000
Transient Merchant - Shows	\$510	\$255		\$255
Games of Chance	\$509	\$300	\$26	\$300
Total LICENSES AND PERMITS:	\$11,603	\$14,155	\$7,649	\$14,155
<b>MISCELLANEOUS</b>				
Books and Pamphlets			\$19	
Maps	\$8		\$8	
Refund Prior Year Expenditures	\$129			
Other	\$1,829	\$1,500	\$746	\$1,829
Total MISCELLANEOUS:	\$1,966	\$1,500	\$772	\$1,829
Total Revenue Source:	\$137,935	\$135,105	\$69,654	\$139,434

## City Clerk: Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expenditures				
GENERAL GOVERNMENT				
CITY CLERK SERVICES - A009	\$667,516	\$767,159	\$346,588	\$793,408
ELECTIONS - A010	\$87,486	\$93,801	\$964	\$96,862
Total GENERAL GOVERNMENT:	\$755,003	\$860,960	\$347,552	\$890,270
Total Expenditures:	\$755,003	\$860,960	\$347,552	\$890,270

## City Clerk: Objectives

### City Clerk Services

To record Vital Statistics and issue certificates with immediate service at the counter and within 24 hours for mail requests.

To prepare the Common Council Meeting Agenda draft promptly after the Pre-Agenda Meeting: to mail all certified copies the day following stated monthly meetings; to complete Official Minutes for printing within one week of Stated Monthly Meeting; create searchable digital Agendas; to provide research service of Common Council Proceedings to Council members and City Departments.

To provide each Department of the City with record retention reminders on a quarterly basis to insure that non-essential documents are removed from active files.

To conserve, preserve, and protect, for future generations of citizens, the records, photographs, films, and artifacts that document the historical past of the City and promote the City Archives as a resource for educators, students and the public.

### Elections

To provide support to voters on polling places, districts and candidates; provide information to candidates as requested; notification, coordination and safety of polling places throughout the City; staff the Office on election day for voter support and serve as liaison for the Westchester County Board of Elections during election for all aspects of voting in the City of White Plains.

## City Clerk: Performance Measures

### City Clerk Services

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
NY	Births recorded	2,200	2,122	2,200	2,300
	Certificates issued	2,400	3,335	2,800	2,900
NY	Deaths recorded	750	709	850	900
	Certificates issued	9,000	8,410	8,500	9,000
NY	Marriage licenses issued	300	281	310	325
	Certificates issued	950	1,131	900	950
NY/WP	Other licenses issued	480	467	460	480
NY/WP	Genealogy requests	115	155	120	120
NY/WP	Minutes recorded/indexed	N/A	N/A	N/A	N/A
NY/WP	Code books/maps	0	1	5	5
NY/WP	Archival accessions	150 c.f.	65 c.f.	100 c.f.	150 c.f.
NY/WP	Archival processing	100 c.f.	90 c.f.	100 c.f.	100 c.f.
NY/WP	Media conversion archival	2	3	2	2
NY	EZ Pass	360	379	350	360
NY/WP	Archival man-hours	760	760	760	760

### Elections

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
NY	No. of elections	2	3	2	3
NY	No. of elections districts	46	46	46	46
NY	Ballots cast	34,700	26,132	34,700	38,000

# City Court

## Department Description:

The City Court of White Plains is a "multipurpose" Court which handles criminal and civil matters, small claims cases, vehicle and traffic law infractions and misdemeanors, City Ordinance violations, and parking violations. In addition, there is an active Hub-Drug Treatment Court, a Veterans Court, and a DWI Court. The Court, which is a Court of record under the Unified Court System of the State of New York, decides all matters presented for resolution fairly and promptly. *Full-time Court Personnel are New York State Employees. Therefore, there are no full-time City positions budgeted.*

## Objectives:

The goal of the City Court is to decide all matters for resolution fairly and promptly.

## Activities Performed:

The City Court categorizes all its expenses under the function code A003 - City Court Proceedings.

## City Court: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
Memberships-Fees-Dues	\$1,300	\$2,000	\$1,270	\$1,750
Office Supplies	\$5,117	\$5,000	\$1,350	\$5,000
Printing	\$711	\$1,500		\$1,500
Books-Processing	\$19,578	\$20,000	\$15,922	\$25,000
Public Stenographer		\$3,000		\$3,000
Judicial Liability Insurance		\$2,000		\$2,000
Total Expense Objects:	\$26,706	\$33,500	\$18,543	\$38,250

## City Court: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
Fines and Bail Court	\$898,184	\$800,000	\$343,987	\$850,000
Total Revenue Source:	\$898,184	\$800,000	\$343,987	\$850,000

## Common Council

Department Description:

The City of White Plains is governed by a Common Council which consists of a Mayor and six other Council members. The seven-member Common Council is the City's policymaking legislative body. It enacts laws and performs the administrative functions of establishing municipal departments and positions, prescribing duties, and fixing salaries. It adopts a budget, appropriates monies, grants franchises, and sells or leases properties. The Council must approve appointments to key administrative posts made by the Mayor.

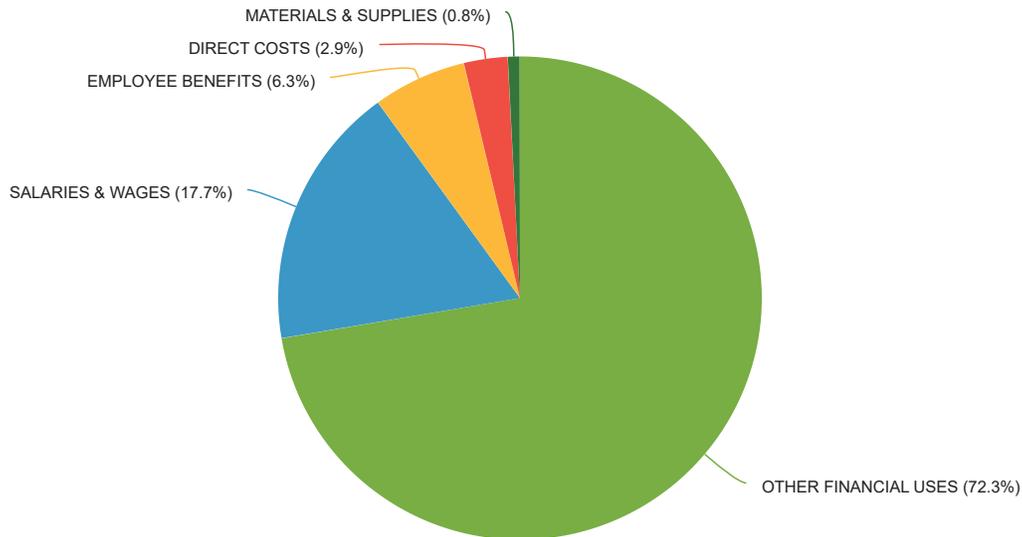
Objectives:

The goal of this Council is to review and enact legislation for the benefit of our City and its residents; to review and enact legislation for our City in relation to and with other governmental bodies; and to be responsive to and available to our constituency.

### Common Council - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Common Council Member (President's Stipend)	Elec.	1	1	-	1	1
Common Council Member	Elec.	5	5	-	5	5
Legislative Aide-Common Council	MC/1C	1	-	1	1	1
		7	6	1	7	7

## Common Council: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Elected Officials Salary	\$240,700	\$247,900	\$118,726	\$247,900
Managerial Salaries	\$43,077	\$24,941	\$25,257	\$84,872
Total SALARIES & WAGES:	\$283,777	\$272,841	\$143,983	\$332,772
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$21,442	\$20,698	\$10,931	\$24,959
MTA Payroll Tax	\$953	\$921	\$486	\$1,114
NYS Employee Pension System	\$29,933	\$31,278	\$16,468	\$42,524
Employee Active Health Insurance	\$23,752	\$24,001	\$15,685	\$33,997
Dental Insurance Plan	\$10,046	\$8,651	\$5,406	\$11,494
Optical Insurance	\$1,731	\$1,517	\$815	\$1,750
Memberships-Fees-Dues	\$50	\$200	\$50	\$200
Education and Training Fees	\$100	\$1,000		\$1,000
Travel and Transportation		\$1,000		\$1,000
Total EMPLOYEE BENEFITS:	\$88,008	\$89,266	\$49,840	\$118,038
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$1,558	\$2,000		\$7,000
Advertising	\$6,023	\$7,000	\$1,509	\$7,000
Printing		\$500		\$500
Postage	\$173	\$500	\$87	\$500
Program Supplies		\$200		\$200

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Total MATERIALS & SUPPLIES:	\$7,753	\$10,200	\$1,596	\$15,200
<b>DIRECT COSTS</b>				
Program Services	\$7,585	\$55,000	\$4,666	\$55,000
Total DIRECT COSTS:	\$7,585	\$55,000	\$4,666	\$55,000
<b>OTHER FINANCIAL USES</b>				
Reserve for Financing		\$8,751,239		\$1,362,764
Total OTHER FINANCIAL USES:		\$8,751,239		\$1,362,764
Total Expense Objects:	\$387,122	\$9,178,546	\$200,085	\$1,883,774

### Common Council: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
<b>MISCELLANEOUS</b>				
Refund Prior Year Expenditures	\$23,889			
Total MISCELLANEOUS:	\$23,889			
<b>APPROPRIATION OF FUND BALANCE</b>				
Appropriation Fund Balance Prior Year Encumbrance		\$3,277,285		
Appropriated Fund Balance		\$14,190,702		\$14,190,702
Total APPROPRIATION OF FUND BALANCE:		\$17,467,987		\$14,190,702
Total Revenue Source:	\$23,889	\$17,467,987		\$14,190,702

### Common Council: Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expenditures				
<b>COUNCIL AND BOARDS</b>				
CC POLICY FORMULATION - A001	\$387,122	\$427,307	\$200,085	\$521,010
CC POLICY & BUDGET FORMULATION - A002		\$8,751,239		\$1,362,764
Total COUNCIL AND BOARDS:	\$387,122	\$9,178,546	\$200,085	\$1,883,774
Total Expenditures:	\$387,122	\$9,178,546	\$200,085	\$1,883,774

### Common Council: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	FY 23-24 Estimate	FY 23-24 Actual	FY 24-25 Estimate	FY 25-26 Planned
WP/NY	No. of Common Council meetings	25	25	25	25
WP/NY	No. of agenda items	1,100	909	1,100	1,100
WP/NY	No. of pages of minutes documented	4,200	4,177	4,200	4,200
WP	No. of Common Council Public Hearings	30	16	30	30



# Finance Department

## Department Description:

The Finance Department is responsible for the administration and management of all the City's finances pursuant to local and state laws, the City Charter, and ordinances of the Common Council. Included in these functions are the receipt, disbursement, and accounting of all City funds. The Department is responsible for the billing and receipt of all property taxes on behalf of the City, School District, and County, water collections, and receipt of all other monies collected by the City. As the custodian for all City cash, all banking and investments are conducted through the Finance Department.

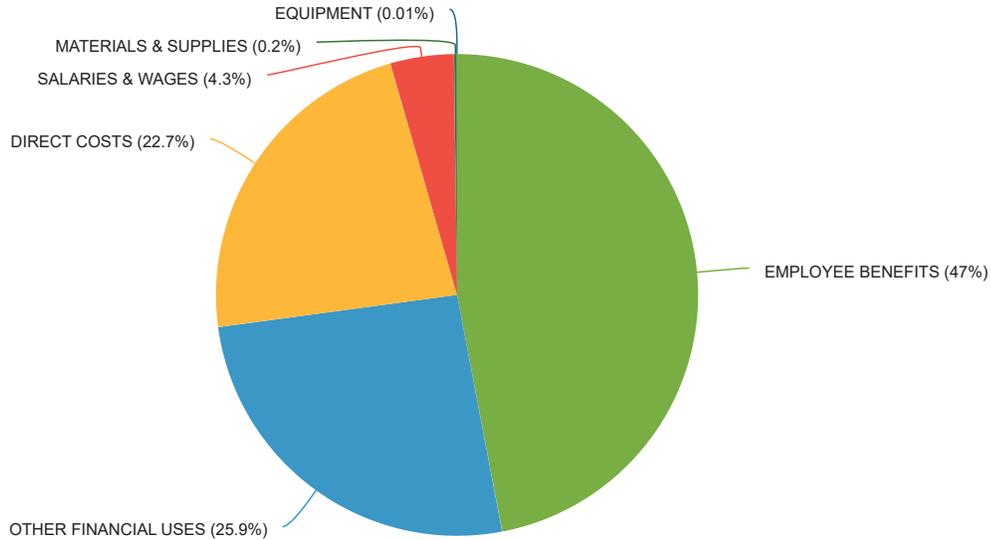
As the disbursing officer of the City's monies, the Finance Department is responsible for the auditing and payment of all claims, including those to vendors and other recipients. The Department processes the City's payroll and is responsible for tax returns and other filings on behalf of the City. Employee benefits and risk management functions are also conducted through the Finance Department. The Department manages and sells all City debt and is responsible for the proper accounting of all financial transactions. Each year the department produces the Annual Comprehensive Financial Report, (ACFR), the City's annual financial audit to the Mayor, Common Council, and other interested parties.

The Department operates in accordance with its stated Fiscal Performance Goals, adopted by the Common Council in 1981 and amended in 1985 and 2013, in the areas of revenue systems, operating expenditures, capital improvements, investments, debt management, and financial reporting. In addition, the department operates in accordance with Charter requirements, State Laws, Comptroller's Guidelines and Government Accounting Standards. The Commissioner of Finance is the City's Chief Financial Officer and Receiver of Taxes. The Commissioner of Finance also serves as Fiscal Officer to the Cable TV Commission, Urban Renewal Agency, and the White Plains Local Development Corporation.

## Finance Department - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Commissioner of Finance	Appt.	1	1	-	1	1
Deputy Commissioner of Finance	Appt.	1	1	-	1	1
Chief Accountant	M/C17	1	-	1	1	-
Secretary to the Commissioner	M/C 8	1	1	-	1	1
Accts. Receivable Supervisor	15	1	-	1	1	1
Accts. Payable Supervisor	15	1	1	-	1	1
Senior Accountant	14	1	-	1	1	-
Accountant	12	1	1	-	1	1
Assistant Accountant	11	1	1	-	1	1
Senior Payroll Clerk	10	1	1	-	1	1
Employee Benefits Clerk	10	1	1	-	1	1
Assist. Employee Benefits Clerk	8	1	-	1	1	-
Bookkeeper	8	4	4	-	4	4
Senior Account Clerk	5	1	1	-	1	1
		<u>17</u>	<u>13</u>	<u>4</u>	<u>17</u>	<u>14</u>

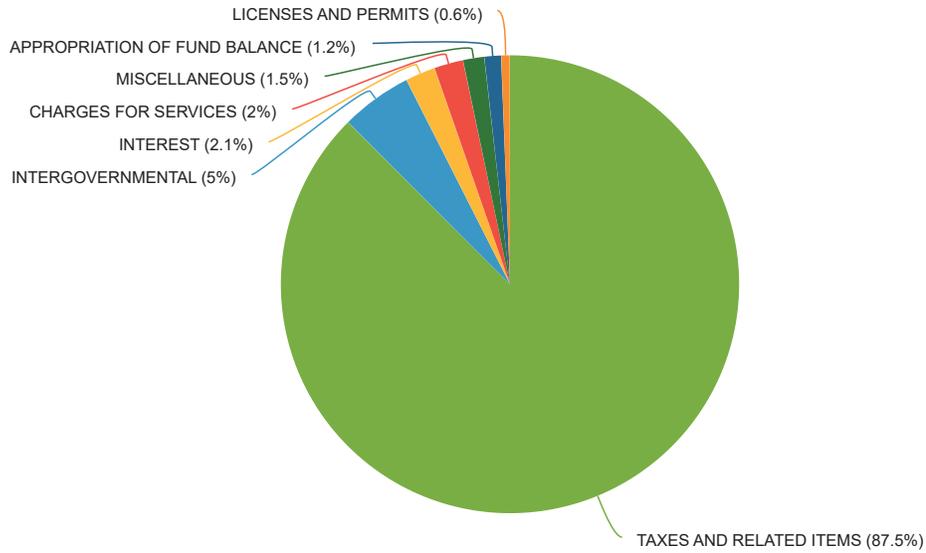
## Finance Department: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Appointed Officials Salaries	\$353,000	\$371,700	\$178,017	\$371,700
Managerial Salaries	\$66,731	\$132,545	\$88,273	\$165,517
M/C Attendance Bonus	\$6,200	\$10,000		\$10,000
CSEA Salaries and Wages	\$902,210	\$845,369	\$407,661	\$958,339
CSEA Overtime	\$1,581	\$6,000	\$1,395	\$6,500
CSEA Attendance Bonus	\$51,000	\$65,000		\$65,000
Part-Time Salaries	\$55,814	\$50,000	\$27,754	\$80,000
<b>Total SALARIES &amp; WAGES:</b>	<b>\$1,436,536</b>	<b>\$1,480,614</b>	<b>\$703,100</b>	<b>\$1,657,056</b>
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$157,223	\$169,550	\$104,626	\$182,007
MTA Payroll Tax	\$7,265	\$7,590	\$4,881	\$8,153
NYS Employee Pension System	\$202,712	\$226,554	\$106,319	\$268,796
Employee Active Health Insurance	\$1,514,870	\$316,874	\$161,053	\$331,389
Retirees Health Insurance	\$12,430,200	\$13,599,300	\$6,771,631	\$14,442,200
Retirees Health Insurance Buyout	\$172,442	\$190,000	\$193,597	\$200,000
NYS Health Insurance Administrative Charges	\$45,970	\$46,500	\$59,453	\$50,000
Retirees Medicare Payment	\$1,795,159	\$1,857,000	\$851,341	\$2,080,000
Active Health Insurance Buyout	\$563,916	\$590,000	\$554,296	\$580,000
Dental Insurance Plan	\$20,749	\$20,141	\$10,473	\$22,988
Optical Insurance	\$4,538	\$4,347	\$2,241	\$4,900

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Group Life Insurance-Management	\$78,060	\$81,500	\$38,771	\$83,945
Memberships-Fees-Dues	\$1,672	\$2,125	\$350	\$2,125
Education and Training Fees	\$325	\$2,500	\$100	\$2,600
Travel and Transportation	\$513	\$2,300		\$2,200
Total EMPLOYEE BENEFITS:	\$16,995,612	\$17,116,281	\$8,859,131	\$18,261,303
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$13,557	\$30,000	\$9,189	\$30,000
Advertising	\$343	\$1,000	\$197	\$1,000
Printing	\$2,221	\$8,600	\$1,126	\$8,600
Postage	\$23,285	\$28,250	\$10,225	\$28,250
Books-Processing		\$300		\$300
Subscriptions-Periodicals	\$149	\$1,500	\$149	\$1,500
Office Equipment Maintenance		\$150		\$150
Telephone	\$861	\$900	\$359	\$900
Copier Rental	\$1,811	\$4,000	\$582	\$4,000
Total MATERIALS & SUPPLIES:	\$42,227	\$74,700	\$21,826	\$74,700
<b>DIRECT COSTS</b>				
Consultants	\$8,775	\$40,000	\$6,250	\$40,000
Financial and Auditing Costs	\$106,817	\$108,932	\$108,932	\$112,150
Legal Services		\$20,000		\$20,000
Service Contracts	\$1,845	\$3,800	\$1,845	\$3,800
Program Services	\$79,979	\$118,000	\$36,735	\$110,000
In Rem - Foreclosure Costs		\$30,000		\$30,000
Legal Judgements - Tax Certioraris	\$959,390	\$1,700,000	\$381,051	\$1,700,000
Taxes on City Property	\$500,950	\$519,700	\$8,996	\$566,000
Business Improvement District Services	\$900,000	\$900,000	\$900,000	\$900,000
Self Insurance Fund Contribution	\$6,299,074	\$5,264,494	\$5,264,494	\$5,264,537
Credit Card Fees	\$45,314	\$58,000	\$15,866	\$58,000
Total DIRECT COSTS:	\$8,902,144	\$8,762,926	\$6,724,168	\$8,804,487
<b>EQUIPMENT</b>				
Personal Computers		\$4,500		\$4,500
Total EQUIPMENT:		\$4,500		\$4,500
<b>OTHER FINANCIAL USES</b>				
To Debt Service Fund-General Fund Contribution	\$8,786,975	\$9,542,295	\$3,834,060	\$10,046,332
Total OTHER FINANCIAL USES:	\$8,786,975	\$9,542,295	\$3,834,060	\$10,046,332
Total Expense Objects:	\$36,163,493	\$36,981,316	\$20,142,286	\$38,848,378

## Finance Department: Revenues by Source



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Revenue Source</b>				
<b>TAXES AND RELATED ITEMS</b>				
Property Tax Levy	\$66,332,444	\$68,004,565	\$67,926,590	\$69,519,174
Interest - Penalty	\$297,268	\$300,000	\$193,168	\$300,000
Prior Year Property Tax Collection	\$42,680	\$200,000	-\$1,464	\$200,000
Business Improvement District Assessments	\$900,000	\$900,000	\$900,000	\$900,000
In Lieu - 150 Lake Street	\$15,677	\$15,800	\$15,904	\$15,800
In Lieu - 70 Ferris Ave	\$23,409	\$16,000		\$16,000
In Lieu - The Prelude	\$16,777	\$16,000		\$16,000
In Lieu - White Plains HA	\$42,172	\$29,000		\$29,000
In Lieu - 120 Lake Street	\$12,211	\$12,000		\$12,000
In Lieu - 86 Dekalb Ave	\$21,812	\$10,000		\$10,000
In Lieu - 440 Hamilton Ave	\$157,271	\$195,344	\$195,344	\$225,243
In Lieu - Hamilton Green	\$98,890	\$101,335	\$101,335	\$103,862
In Lieu - Arthouse White Plains	\$122,719	\$129,415	\$64,708	\$143,905
In Lieu - Lmv II Mmp Holdings LP	\$214,461	\$256,389	\$128,195	\$300,324
In Lieu - Power Authority State of NY	\$81,231	\$77,730	\$77,730	\$79,668
In Lieu - TB White Plains	\$153,697	\$157,496	\$157,496	\$161,424
In Lieu - Hale White Plains Owner LLC	\$35,744	\$83,021	\$41,511	\$102,611
In Lieu - Cohen Brothers	\$265,693	\$272,261	\$272,261	\$279,051
In Lieu - 25 N. Lexington Ave	\$95,316	\$146,508	\$73,254	\$275,297
In Lieu- 250 Mamaroneck Ave	\$95,316	\$107,439	\$53,720	\$125,135
In Lieu - Bank St Commons		\$170,926	\$85,463	\$187,703
In Lieu - Fortunoff		\$22,184	\$22,184	\$25,027

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
In Lieu - RMS Bdwy-51 S Bdwy	\$32,407	\$33,208	\$33,208	\$65,070
In Lieu - Kensico Terrace LLC	\$7,506	\$7,081	\$7,081	\$7,258
In Lieu - 1133 West. Ave		\$158,717	\$79,359	\$187,703
In Lieu - LCOR 55 Bank St.	\$140,889	\$144,371	\$72,186	\$147,972
Sales Tax	\$57,543,638	\$56,000,000	\$29,292,664	\$57,540,000
Hotel Occupancy Tax	\$1,403,828	\$1,375,000	\$669,686	\$1,415,000
Adult Use Cannabis Tax	\$100,268		\$163,859	\$680,000
Utility Gross Receipts-New York Telephone	\$23,178	\$25,000	\$9,312	\$25,000
Utility Gross Receipts-Consolidated Edison	\$1,202,599	\$1,100,000	\$583,686	\$1,200,000
Utility Gross Receipts - Other	\$274,193	\$200,000	\$51,199	\$200,000
Allowance for Uncollected Taxes	-\$1,041	-\$22,000		
White Plains School Tax Penalty	\$219,295	\$140,000	\$25,929	\$140,000
In Lieu - Trinity Brookfield Cmmns	\$22,520	\$22,500	\$23,058	\$22,500
In Lieu - Kingsley House	\$44,533	\$31,000		\$31,000
Total TAXES AND RELATED ITEMS:	\$130,038,605	\$130,438,290	\$101,318,622	\$134,688,727
<b>INTERGOVERNMENTAL</b>				
Federal Emergency Management Assistance	\$27,049			
Aid and Incentives for Municipalities	\$5,463,256	\$6,097,657	\$1,587,203	\$6,097,657
New York State Grant	\$4,059			
Mortgage Tax	\$1,688,021	\$1,675,000	\$622,124	\$1,650,000
Total INTERGOVERNMENTAL:	\$7,182,385	\$7,772,657	\$2,209,327	\$7,747,657
<b>CHARGES FOR SERVICES</b>				
White Plains School Tax-Assessments	\$40,000	\$40,000	\$40,000	\$40,000
White Plains HA Payroll Services	\$4,000	\$4,000	\$4,000	\$4,000
Water Fund General Government	\$1,741,082	\$1,892,476	\$1,892,476	\$2,149,764
Sewer Rent Fund GF Services	\$893,087	\$918,604	\$918,604	\$946,756
Community Development	\$18,103	\$10,152	\$19,136	\$12,000
Urban Renewal Agency	\$1,760	\$1,750	\$1,678	\$1,750
Cobra Hi Administrative Fee		\$50		\$50
Total CHARGES FOR SERVICES:	\$2,698,032	\$2,867,032	\$2,875,895	\$3,154,320
<b>LICENSES AND PERMITS</b>				
Cable Franchise Fees	\$838,426	\$837,500	\$335,015	\$820,000
Fiber Optic Franchise Fee	\$155,216	\$114,000	\$54,702	\$120,000
Total LICENSES AND PERMITS:	\$993,641	\$951,500	\$389,717	\$940,000
<b>MISCELLANEOUS</b>				
Developers Contributions/Fees	\$2,267,513	\$3,282,910	\$410,000	\$2,020,789
Refund Prior Year Expenditures	\$197,488	\$150,000	\$138,387	\$150,000
Other	\$172,512	\$135,020	\$149,600	\$135,020
Total MISCELLANEOUS:	\$2,637,513	\$3,567,930	\$697,987	\$2,305,809
<b>INTEREST</b>				

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Interest Revenue	\$3,836,260	\$2,250,000	\$2,090,518	\$3,150,000
Interest - General	\$130,641	\$50,000	\$54,959	\$95,000
Total INTEREST:	\$3,966,901	\$2,300,000	\$2,145,477	\$3,245,000
APPROPRIATION OF FUND BALANCE				
Capital Project Unused Funds	\$3,064			
Appropriated Open Space Reserve Fund Balance		\$120,000		\$120,000
Appropriated Tax Cert Fund Balance		\$1,700,000		\$1,700,000
Appropriated Fund Balance		\$1,131,250		
Total APPROPRIATION OF FUND BALANCE:	\$3,064	\$2,951,250		\$1,820,000
Total Revenue Source:	\$147,520,141	\$150,848,659	\$109,637,024	\$153,901,513

## Finance Department: Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expenditures				
GENERAL GOVERNMENT				
FINANCIAL POLICY AND ADMINISTRATION - A017	\$712,470	\$699,156	\$360,514	\$800,135
BOOKKEEPING & FINANCIAL REPORTING - A018	\$224,670	\$255,430	\$114,050	\$248,865
DISBURSEMENTS & PAYROLL - A019	\$615,544	\$655,616	\$315,121	\$666,830
REVENUE COLLECTIONS - A020	\$583,285	\$651,075	\$291,570	\$792,066
CITY-WIDE FINANCIAL ACTIVITIES - A021	\$34,027,525	\$34,720,039	\$19,061,032	\$36,340,482
Total GENERAL GOVERNMENT:	\$36,163,493	\$36,981,316	\$20,142,286	\$38,848,378
Total Expenditures:	\$36,163,493	\$36,981,316	\$20,142,286	\$38,848,378

## Finance Department: Objectives

### Bookkeeping & Financial Reporting:

To maintain the financial records of all City Departments, the Cable TV Commission, the Urban Renewal Agency and the White Plains Local Development Corporation, in conformance with GASB, State, Local and Federal financial reporting requirements.

To monitor fiscal performance and trends through timely and accurate financial reporting to all City departments, component units and the Common Council.

To provide accounting services for all City budgets and capital projects.

To receive an unqualified audit opinion from the City's outside auditors and to prepare the annual ACFR for submission to GFOA.

To implement the City's debt service policy and to prepare all documentation necessary for the City's official statement.

### City-wide Financial Activities:

To oversee and account for all City-wide receipts including property taxes, sales tax, hotel occupancy tax, intergovernmental aid, utility gross receipts, and franchise fees.

To effectively administer and account for City-wide expenditures including taxes on City-owned property, insurance costs, active and retired employee health benefits, and the year-end audit.

To coordinate and oversee the year-end audit and all other such audits that affect City departments.

To administer all City employee benefit programs at the least cost to employees.

To administer the New York State ETPA Program, in full compliance with program guidelines.

### Disbursements & Payroll:

To efficiently process all claims for payments on behalf of the City departments and agencies including those for payroll, contracts, and purchases and to ensure that City monies are being expended for the appropriate purpose.

To accurately report all payroll and tax information related to these claims to the appropriate State and Federal agencies.

To maintain compliance with IRS regulations.

To provide for efficient benefit and retirement reporting on behalf of all City employees.

### Financial Policy & Administration:

To serve as the City's Chief Fiscal Officer, and financial advisor to the Mayor, the Common Council, City Departments, Boards and Commissions, including the Cable TV Commission, Urban Renewal Agency, and the White Plains Local Development Corporation.

To maintain a system of accounts in conformance with State regulations and GASB standards.

To plan and direct fiscal operations of the City to maximize investment returns and ensure the safety of the principal.

To ensure that City fiscal policies mandated by Charter and outlined in the City's fiscal performance goals are being implemented and adhered to City-wide.

To administer and direct all borrowing on behalf of the City with the intent of obtaining the lowest interest rates at the least cost. To administer the City's debt service policy in conformance with state law and the City's fiscal performance goals.

To implement fiscal policies that support the City's strong credit rating and strengthen its value in the market.

**Revenue Collections:**

To receive and account for all monies due and payable to the City of White Plains and ensure the efficient and effective investment of these funds.

To maintain all property tax accounts on behalf of the City, School District, and County; prepare all tax bills and receipts; process collections; and handle constituent inquiries to ensure the most timely payment of bills.

To process all water payments from City residents and commercial users and to respond to inquiries related to the same.

To provide for reimbursement billing, including Police and Fire overtime.

## Finance Department: Performance Measures

### Bookkeeping & Financial Reporting

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Accounting System in compliance with GASB standards and pronouncements	100%	100%	100%	100%
	Financial reports to Common Council	4	4	4	4
	No. of financial reports submitted to City Departments	26	8	8	8
	No. of external financial reports submitted	45	45	45	45
	No. of grants accounted for	77	85	78	77
	Grants subject to single audit	20	24	25	25
	No. of Capital Projects accounted for	62	71	65	65

### City-wide Financial Activities

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	No. of ETPA units billed	2,419	2,419	2,415	2,410
	No. of employee benefit consultations	2,000	2,100	1,900	1,800
	No. of active employees receiving health benefits	750	689	715	715
	No. of retired employees receiving health benefits	746	720	740	740
	No. of employees receiving dental benefits	460	496	490	490
	No. of employees receiving optical benefits	441	441	444	444
	No. of employees receiving life insurance	59	57	58	58
	No. of enrollments/changes processed	300	300	290	280
	No. of employees participating in Flex Spending	80	69	65	65
	No. of employees participating in the Dental Premium Redirection	216	128	150	150
	No. of persons receiving COBRA benefits	12	17	15	15
	No. of Employees in Deferred Compensation	532	530	532	536

## Disbursements & Payroll

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
WP	No. of employees utilizing direct deposit of payroll (includes part time)	1,055	1,042	1,055	1,055
	No. of manual checks	25	30	30	30
	Accuracy of claims processed	99%	99%	99%	99%
	No. of purchase orders outstanding for more than a year	15	15	12	10
	No. of federal and state payroll reports	22	22	22	22
	No. of City payroll reports	42	42	42	42
	No. of tax returns filed	32	32	32	32
	W-2's issued	1,560	1,758	1,760	1,760
	1099's issued	180	254	250	250
	Compliance with IRS Regulations	100%	100%	100%	100%

## Financial Policy & Administration

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	City's Credit Rating	Moody's Aa1	Moody's Aa1	Moody's Aa1	Moody's Aa1
	Interest Income (all Funds)	\$5,000,000	\$7,525,597	\$5,000,000	\$5,000,000
	Outstanding Debt exclusive of Enterprise Funds	\$122.2M	\$121.2M	\$123.9M	\$129.7M
	Number of In Rem properties at year-end	132	126	120	110
	Timely and unqualified independent audit	1	1	1	1
	Receive GFOA Certificate of Excellence in Financial Reporting	1	1	1	1
	Timely submittal of SEC Annual Disclosure	1	1	1	1

Revenue Collections

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Property tax collection rate	99.50%	99.55%	99.50%	99.60%
	Water billing collection rate	91.00%	91.00%	92.00%	92.00%
	No. of tax bills in delinquency	1,200	1,696	1,600	1,650
	No. of ACH tax payments	1,800	1,893	1,900	1,900
	No. of lockbox tax payments	17,780	16,259	16,500	16,500
	No. of web tax payments	6,450	7,027	7,050	7,100

# Information Technology

**Department Description:**

The Information Technology (IT) Department is responsible for the planning and development of the City-wide information service policy. IT directs, coordinates and manages new automated information and communication systems and technology, as well as provides enhancements to existing automated systems. IT is responsible for the planning, coordination and implementation of the security measures used to ensure the security and integrity of data and computer files developed by the City. The IT Department provides consulting, support services and guidance to all departments which require the application of technology to meet their departmental goals.

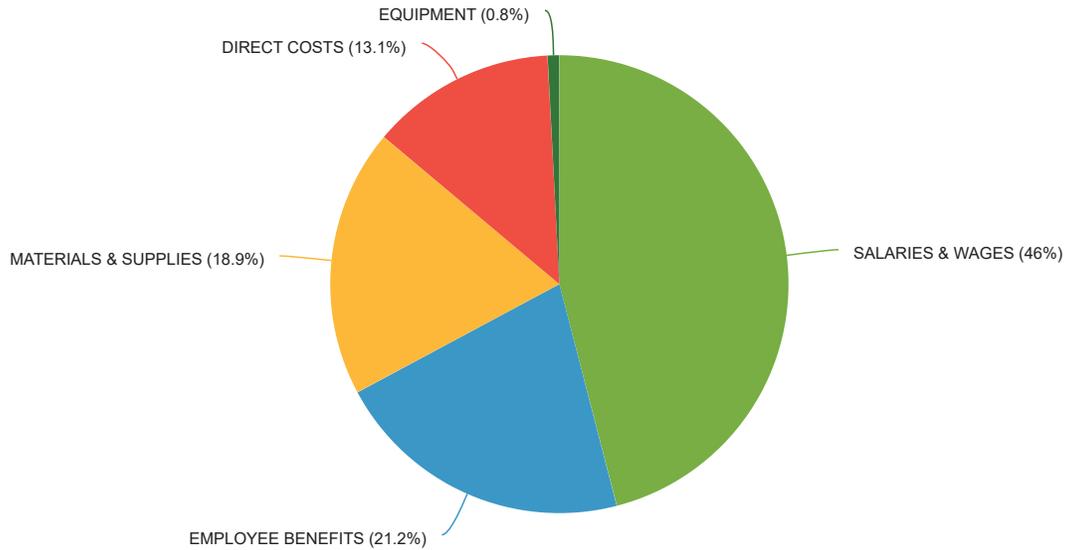
**Activities Performed:**

IT categorizes all its expenses under the function code IS01 - Information Technology.

## Information Technology - Full Time Positions

		FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
Title	Grade	Authorized	Filled	Vacant	Authorized	Funded
Chief Information Officer	Appt.	1	1	-	1	1
Information Tech. Manager	M/C16	1	1	-	1	1
PC Network Specialist	14	4	3	1	5	4
PC Network Technician	12	1	1	-	-	-
		7	6	1	7	6

## Information Technology: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Appointed Officials Salaries	\$167,800	\$175,000	\$83,812	\$175,000
Managerial Salaries	\$144,636	\$148,942	\$71,356	\$153,378
Managerial Overtime	\$2,918	\$3,500	\$769	\$4,000
CSEA Salaries and Wages	\$485,176	\$500,568	\$240,075	\$532,820
CSEA Overtime	\$9,071	\$10,000	\$1,339	\$11,000
<b>Total SALARIES &amp; WAGES:</b>	<b>\$809,601</b>	<b>\$838,010</b>	<b>\$397,351</b>	<b>\$876,198</b>
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$60,622	\$63,121	\$29,799	\$65,253
MTA Payroll Tax	\$2,694	\$2,809	\$1,324	\$2,905
NYS Employee Pension System	\$113,928	\$128,327	\$61,068	\$147,283
Employee Active Health Insurance	\$163,185	\$174,570	\$85,153	\$176,665
Dental Insurance Plan	\$9,580	\$9,732	\$4,865	\$9,852
Optical Insurance	\$2,095	\$2,100	\$1,048	\$2,100
<b>Total EMPLOYEE BENEFITS:</b>	<b>\$352,106</b>	<b>\$380,659</b>	<b>\$183,257</b>	<b>\$404,058</b>
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$526	\$700	\$208	\$700
Postage		\$50	\$1	\$50
Office Equipment Maintenance		\$100		\$100
Computer Supplies	\$740	\$500		\$500
Computer Equipment Maintenance		\$750		\$750

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Building/Facility Repairs		\$100		\$100
Electrical Systems		\$150		\$150
HVAC Systems		\$150		\$150
Rolling Stock Repair/Maintenance	\$1,468	\$300	\$12	\$300
Gasoline		\$300		
Telephone	\$2,785	\$2,500	\$1,103	\$2,500
Data Communications Lines	\$24,923	\$25,000	\$11,387	\$25,000
Copier Rental		\$1,600		\$1,600
Computer System Software	\$138,848	\$145,850	\$103,748	\$135,850
Computer Aided Design Software	\$29,314	\$30,000	\$31,532	\$33,000
Munis Software	\$143,191	\$150,000	\$150,096	\$160,000
Total MATERIALS & SUPPLIES:	\$341,795	\$358,050	\$298,087	\$360,750
<b>DIRECT COSTS</b>				
Service Contracts	\$4,250	\$8,950	\$2,125	\$6,825
Network Support and Service	\$105,578	\$120,000	\$141,208	\$132,308
On Line Subscription Service	\$113,419	\$100,000	\$70,302	\$110,000
Total DIRECT COSTS:	\$223,246	\$228,950	\$213,636	\$249,133
<b>EQUIPMENT</b>				
Furniture and Fixtures		\$500		\$500
Computer Peripheral Equipment	\$7,563	\$11,127	\$4,516	\$9,000
Personal Computers	\$5,163	\$5,000		\$5,000
CPU and Servers	\$997	\$1,000		\$1,000
Total EQUIPMENT:	\$13,723	\$17,627	\$4,516	\$15,500
Total Expense Objects:	\$1,740,470	\$1,823,296	\$1,096,846	\$1,905,639

## Information Technology: Objectives

To direct, manage, support and extend the information technology utilized by the departments throughout the City of White Plains.

To effectively track all issues routed to the IT support desk, record the approach taken to remedy the issue, and foster accountability within IT while providing clarity and attentiveness to the user community.

To provide subject expertise and to serve as technical advisor to the Mayor, Common Council, Department Heads, and the user community throughout the various departments within the City of White Plains.

To leverage knowledge of new or existing technologies that satisfy the goals of the City, reduce costs and create technical efficiencies.

To centralize and simplify the disparate systems utilized throughout the City of White Plains in order to provide agile support, timely issue resolution and/or rapid deployment.

## Information Technology: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	No. of support calls taken	6,000	6,150	6,250	6,250
	Support Tickets per resource	1,017	1,025	1,041	1,041
	Response by priority:				
	Low	1 hour	1 hour	1 hour	1 hour
	Medium	30 min	30 min	30 min	30 min
	High	10 min	10 min	10 min	10 min
	Reduction in PC's	None	None	None	None

## Law Department

### Department Description:

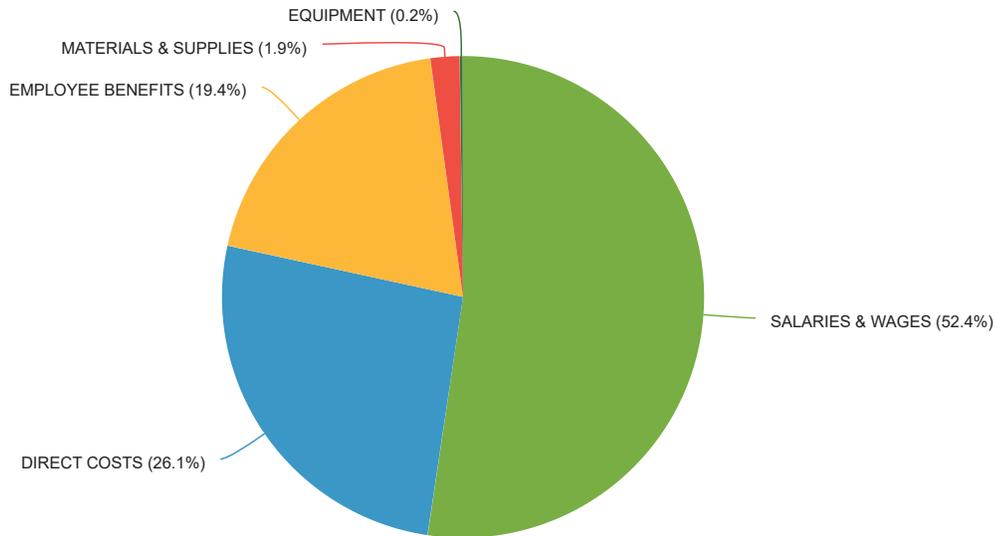
The Law Department is in charge of and conducts all of the legal business of the municipal corporation, the City of White Plains. The Corporation Counsel is the legal advisor to the Common Council and to each officer, department, bureau, board and commission of the City, and furnishes to them such advice and assistance as counsel and attorney, in and out of Court, as may be necessary.

### Law Department - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Corporation Counsel	Appt.	1	1	-	1	1
Deputy Corp. Counsel	Appt.	1	-	1	1	1
Sr. Asst. Corp. Counsel	M/C20	6	5	*	6	6
Secretary to the Corporation						
Counsel	M/C10	1	-	1	1	-
Departmental Secretary I	M/C8	1	1	-	1	1
		<u>10</u>	<u>7</u>	<u>3</u>	<u>10</u>	<u>9</u>

\* One position filled on a 1/2 time basis

## Law Department: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Appointed Officials Salaries	\$237,900	\$443,900	\$117,337	\$452,000
Managerial Salaries	\$789,296	\$853,874	\$408,889	\$1,186,891
Part-Time Salaries	\$5,858	\$20,000	\$2,550	\$20,000
<b>Total SALARIES &amp; WAGES:</b>	<b>\$1,033,053</b>	<b>\$1,317,774</b>	<b>\$528,777</b>	<b>\$1,658,891</b>
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$68,847	\$85,370	\$30,905	\$113,610
MTA Payroll Tax	\$3,542	\$4,446	\$1,845	\$5,584
NYS Employee Pension System	\$114,279	\$147,521	\$53,527	\$192,255
Employee Active Health Insurance	\$169,261	\$200,874	\$97,983	\$265,355
Dental Insurance Plan	\$7,052	\$8,113	\$4,054	\$14,778
Optical Insurance	\$1,542	\$1,054	\$873	\$3,150
Memberships-Fees-Dues	\$2,573	\$5,200	\$2,022	\$5,200
Education and Training Fees	\$1,473	\$7,500	\$229	\$7,500
Travel and Transportation	\$2,591	\$7,500	\$1,344	\$7,500
<b>Total EMPLOYEE BENEFITS:</b>	<b>\$371,160</b>	<b>\$467,578</b>	<b>\$192,783</b>	<b>\$614,932</b>
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$2,443	\$4,000	\$1,258	\$4,000
Postage	\$734	\$2,000	\$305	\$1,500
Books-Processing		\$500	\$44	\$500

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Subscriptions-Periodicals	\$42,148	\$45,000	\$15,472	\$48,000
Program Supplies		\$200		\$200
Telephone	\$286	\$500	\$120	\$400
Copier Rental	\$5,191	\$8,500	\$1,671	\$7,000
Total MATERIALS & SUPPLIES:	\$50,803	\$60,700	\$18,870	\$61,600
<b>DIRECT COSTS</b>				
Arbitration Hearing		\$75,000		\$75,000
Consultants	\$70,125	\$1,222,975	\$103,361	\$344,000
Legal Services	\$18,559	\$94,836	\$4,355	\$72,500
Public Stenographer	\$12,633	\$22,000	\$5,529	\$22,000
Program Services	\$7,204	\$162,500	\$2,440	\$62,500
Labor Counsel	\$20,973	\$237,319	\$7,120	\$150,000
Procedural Revenue-Tax Assessment	\$16,500	\$275,500	\$10,000	\$100,000
Total DIRECT COSTS:	\$145,994	\$2,090,130	\$132,805	\$826,000
<b>EQUIPMENT</b>				
Furniture and Fixtures		\$24,000		\$4,000
Personal Computers		\$15,000		\$3,000
Total EQUIPMENT:		\$39,000		\$7,000
Total Expense Objects:	\$1,601,010	\$3,975,182	\$873,234	\$3,168,423

### Law Department: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
Community Development	\$1,400	\$2,500		\$2,500
Urban Renewal Agency	\$3,425	\$3,000		\$3,000
Refund Prior Year Expenditures			\$40	
Total Revenue Source:	\$4,825	\$5,500	\$40	\$5,500

### Law Department: Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expenditures				
<b>GENERAL GOVERNMENT</b>				
COUNSEL TO CITY - A011	\$1,299,993	\$2,418,723	\$657,037	\$2,155,447
LITIGATION - A012	\$234,219	\$677,106	\$184,716	\$421,555
LABOR RELATIONS - A013	\$50,298	\$603,853	\$21,482	\$491,421
TAX ASSESSMENT REVIEW - A014	\$16,500	\$275,500	\$10,000	\$100,000
Total GENERAL GOVERNMENT:	\$1,601,010	\$3,975,182	\$873,234	\$3,168,423
Total Expenditures:	\$1,601,010	\$3,975,182	\$873,234	\$3,168,423

## Law Department: Objectives

### Counsel to the City:

To give legal advice to the Common Council with respect to all proposed legislative actions, including the preparation of all ordinances and resolutions, to ensure that City actions comply with Federal and State laws and regulations.

To give legal advice to all boards and commissions of the City.

To give legal advice to each officer and department of the City.

### Labor Relations:

To assist in securing current, fair and equitable collective bargaining agreements with the City's labor unions.

To counsel and assist in administering the terms of the City's collective bargaining agreements.

To effectively and fairly represent the City in disciplinary and grievance hearings.

### Litigation and Tax Assessment Review:

To represent the interests of the City in all litigation.

To assist in maintaining fair and equitable assessments on all real properties within the City.

To provide legal advice to the Assessor.

## Law - Counsel to the City: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
WP	No. of Common Council meetings	32	35	36	36
	No. of Common Council ordinances	215	230	235	235
	No. of Common Council resolutions	195	190	195	195
	Transportation Commission meetings	12	12	12	12
	Urban Renewal Agency meetings	4	5	7	7
WP	No. of meetings of Planning Board and Zoning Board of Appeals (as needed)	24	24	24	24
WP	No. of Historic Preservation Commission meetings	10	8	8	8
	No. of Zoning Board of Appeals and Historic Preservation Commission resolutions	35	36	35	35
WP	No. of meetings of the Board of Ethics	1	1	1	1
WP	No. of hours devoted to conferences and meetings	2,750	2,850	2,800	2,800

## Law - Labor Relations: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
WP	No. of personnel consultations with departmental heads and labor counsel	2,400	2,250	2,280	2,325
	No. of grievance proceedings	3	2	4	3
	Disciplinary proceedings:				
	No. of charges	12	10	14	18
	No. of trials	1	0	1	1
	No. of settlements	11	10	13	17
	No. of Arbitrations	1	1	2	2
NY	No. of PERB* actions	0	0	1	1

\*PERB: Public Employment Relations Board

## Law - Litigation and Tax Assessment Review: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
WP	No. of State Supreme Court cases	270	282	280	280
	No. of Appellate Division cases	3	2	4	4
WP	No. of City Court cases	1,150	1,400	1,300	1,300
	No. of Federal cases	15	9	12	12
	No. of State Agency cases	2	3	3	3
	No. of Assessment cases reviewed	540	552	545	545
	No. of Tax Certiorari cases reviewed	245	247	250	245

## Office of the Mayor

**Department Description:**

The Mayor is the Chief Executive Officer and is responsible for the overall management of the City. He directs and coordinates the activities of all City departments, boards and commissions, enforces the provisions of the City Charter, local laws and ordinances, and executes contracts and other legal agreements on behalf of the City. The Mayor's Office oversees City economic development initiatives and programs. The Mayor presides at all meetings of the Common Council, and implements policies approved by that body, including administration of the budget and appointment of key staff.

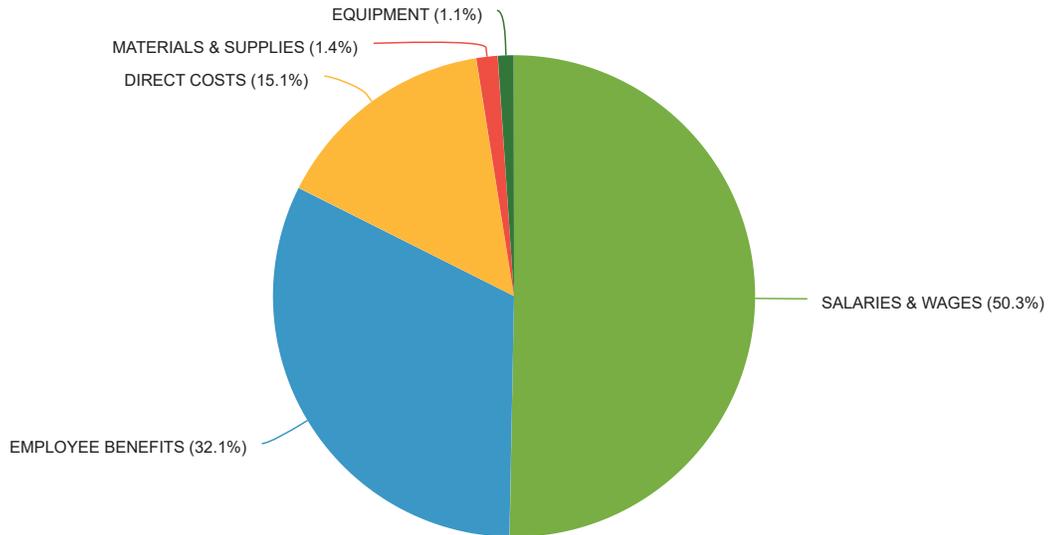
**Activities Performed:**

The Mayor's Office categorizes all its expenses under the function code A007 - Municipal Management.

### Office of the Mayor - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Mayor	Elec.	1	1	-	1	1
Chief of Staff	Appt.	1	-	1	1	-
Coordinator of Economic Dev. & Public Information	M/C17	1	1	-	1	1
Administrative Aide	M/C14	1	-	1	1	-
Executive Secretary to the Mayor	M/C12	1	1	-	1	1
Graphics Technician	M/C 9	1	1	-	1	1
		6	4	2	6	4

## Office of the Mayor: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Elected Officials Salary	\$176,700	\$182,000	\$87,165	\$182,000
Managerial Salaries	\$307,162	\$328,919	\$157,638	\$338,754
Part-Time Salaries		\$20,000		\$20,000
<b>Total SALARIES &amp; WAGES:</b>	<b>\$483,862</b>	<b>\$530,919</b>	<b>\$244,803</b>	<b>\$540,754</b>
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$35,100	\$38,959	\$17,770	\$39,386
MTA Payroll Tax	\$1,598	\$1,754	\$819	\$1,761
NYS Employee Pension System	\$73,471	\$84,562	\$40,515	\$94,771
Employee Active Health Insurance	\$143,329	\$153,243	\$74,749	\$154,770
Dental Insurance Plan	\$7,984	\$8,111	\$4,054	\$8,210
Optical Insurance	\$1,397	\$1,401	\$698	\$1,400
Memberships-Fees-Dues	\$18,336	\$25,000	\$16,758	\$25,000
Education and Training Fees		\$5,000		\$5,000
Travel and Transportation	\$6,601	\$15,000	\$2,384	\$15,000
<b>Total EMPLOYEE BENEFITS:</b>	<b>\$287,816</b>	<b>\$333,030</b>	<b>\$157,748</b>	<b>\$345,298</b>
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$5,089	\$6,000	\$2,070	\$6,000
Postage	\$145	\$400	\$20	\$400
Books-Processing		\$500		\$500
Subscriptions-Periodicals		\$500		\$500

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Program Supplies	\$153	\$3,500		\$3,500
Telephone	\$285	\$650	\$120	\$500
Copier Rental	\$1,561	\$5,000	\$1,090	\$4,000
Total MATERIALS & SUPPLIES:	\$7,233	\$16,550	\$3,299	\$15,400
DIRECT COSTS				
Public Relations	\$1,087	\$2,000		\$2,000
Program Services	\$8,250	\$66,000	\$33,955	\$66,000
Intergovernmental Relations	\$1,500	\$2,000	\$134	\$2,000
Celebrations-Entertainment	\$59	\$2,000		\$2,000
Special Events	\$53,084	\$370,980	\$12,474	\$90,000
Total DIRECT COSTS:	\$63,980	\$442,980	\$46,563	\$162,000
EQUIPMENT				
Furniture and Fixtures		\$25,000		\$5,000
Personal Computers		\$1,500		\$1,500
Building/Facility Enhancement		\$20,000		\$5,000
Total EQUIPMENT:		\$46,500		\$11,500
Total Expense Objects:	\$842,890	\$1,369,979	\$452,412	\$1,074,952

### Office of the Mayor: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Filming Fees & Permits	\$116,400	\$100,000	\$48,528	\$120,000
Total Filming Fees & Permits:	\$116,400	\$100,000	\$48,528	\$120,000

## Office of the Mayor: Objectives

The Office of the Mayor provides policy direction for City departments and works to ensure that municipal programs and services meet the needs of all residents and businesses in the City. In particular, the Office of the Mayor focuses on:

- Economic development and maintenance of a strong economic base in the City;
- Ensuring that the government is providing services in the most cost-effective and efficient manner;
- Preserving and strengthening the City's neighborhoods;
- Maintaining productive relationships with the School District and County, State and Federal Governments;
- Communicating with residents and the business community in an accurate and consistent way about programs and services as well as issues of concern;
- Enhancing citizen participation in government through regular meetings with neighborhood associations and community groups and expanding the number of citizen volunteers serving on City Committees, boards, and commissions; and
- Creating a government of courtesy and inclusion.

# Parking Department

## Department Description:

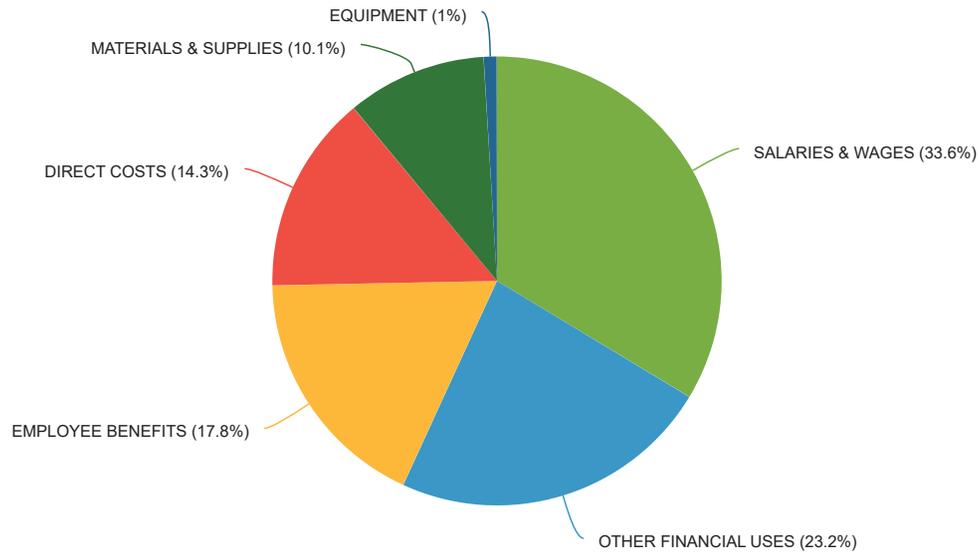
The Parking Department operates, manages, and maintains the City of White Plains Municipal Parking System (MPS). The Department also oversees the City's Traffic Division which is responsible for the design, installation and maintenance of all traffic control devices within the City. The Department also reviews the impact of proposed development in order to determine the current and future transportation needs of the City as required by projected traffic flows. The Municipal Parking System includes nine garages and twenty-three surface lots throughout the City. The MPS also includes all on-street parking meters in White Plains. There are over 13,400 spaces within the City of White Plains' MPS. Additionally, the Department operates the Parking Violations Office. The Department of Parking is responsible for meter revenue collection, meter revenue processing, parking facility maintenance, general cleaning, landscaping, snow removal, signage maintenance and installation throughout the MPS. The Department maintains and collects revenue for approximately 1,600 single space parking meters and 156 multi-space parking meters throughout the MPS. The Department sells permits, takes parking ticket payments, and assists the public at four parking garage offices. The Department oversees the Parking Enforcement Unit. The Department prepares the annual budget and monitors and evaluates the Parking Department's income and expenses. The Department continually responds to the changing demands and needs of the City of White Plains.

## Parking Department - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Commissioner of Parking	Appt.	1	1	-	1	1
Dep. Commissioner of Pkg I	Appt.	1	-	1	1	-
Dep. Commissioner of Pkg II	Appt.	1	1	-	1	1
Secretary to the Commissioner of Parking	M/C 8	1	1	-	1	1
Supervisor of Enforcement-Pkg	15	1	1	-	1	1
Transportation Engineer II	15	1	1	-	1	1
Traffic Signal Installer II	13	1	1	-	1	1
Traffic Signal Installer	12	2	2	-	2	2
Parking Violations Supvr.	12	1	1	-	1	1
Parking Ramp Attendant Supvr.	12	2	2	-	2	2
Sr. Parking Ramp Attendant	10	5	4	1	5	5
Electrician	10	1	-	1	1	1
Staff Assistant	10	1	1	-	1	1
Collection Clerk	9	1	1	-	1	1
Sr. Traffic Sign Installer	9	1	1	-	1	1
Crew Leader	9	4	4	-	4	4
Sr. Pkg Code Enforce Officer	9	4	4	-	4	4
Parking Ramp Attendant	8Q	5	3	2	5	3
Traffic Sign Installer	8	2	2	-	2	2
Bookkeeper	8	1	1	-	1	1
Parking Enforcement Officer	7	5	4	1	5	5
Pkg/ Code Enforcement Officer	7	22	22	-	22	22
Pkg./Code Enforce Off- Span S.	7	1	1	*	1	1
Skilled Laborer	6	18	16	2	18	16
Senior Clerk	5	2	2	-	2	2
Semi-Skilled Laborer	4	2	-	2	2	-
Cashier	4	10	9	1	10	10
		<u>97</u>	<u>86</u>	<u>11</u>	<u>97</u>	<u>90</u>

\* One or more positions underfilled

## Parking Department: Expenditures by Expense Type

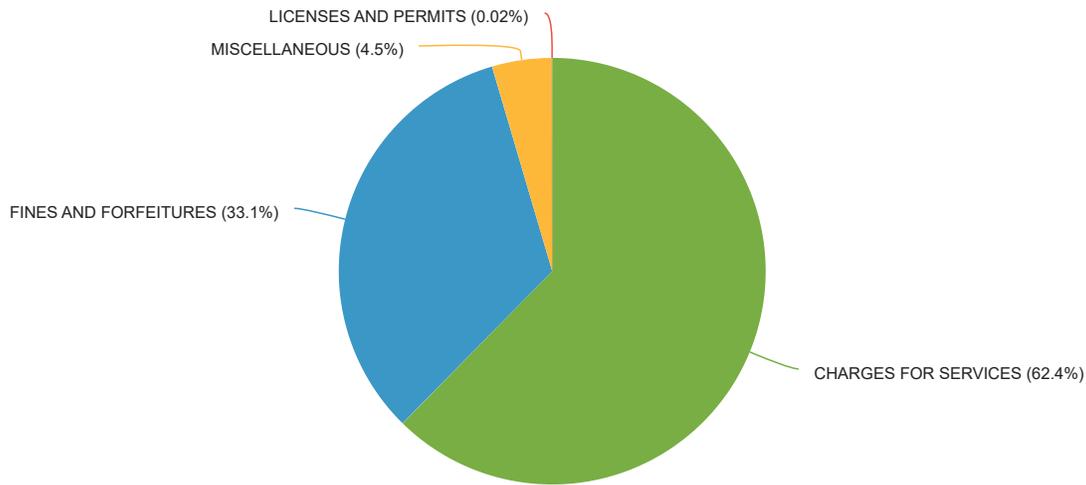


Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Appointed Officials Salaries	\$351,400	\$370,892	\$177,630	\$370,892
Managerial Salaries	\$83,431	\$85,934	\$41,156	\$88,513
CSEA Salaries and Wages	\$5,441,465	\$5,375,077	\$2,741,353	\$6,034,106
CSEA Overtime	\$337,768	\$354,300	\$161,353	\$364,300
Part-Time Salaries		\$19,000		\$19,000
<b>Total SALARIES &amp; WAGES:</b>	<b>\$6,214,064</b>	<b>\$6,205,203</b>	<b>\$3,121,492</b>	<b>\$6,876,811</b>
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$463,235	\$462,561	\$231,627	\$511,343
MTA Payroll Tax	\$20,656	\$20,599	\$10,358	\$22,801
NYS Employee Pension System	\$789,004	\$834,952	\$428,895	\$1,033,261
Employee Active Health Insurance	\$1,675,522	\$1,764,885	\$885,806	\$1,875,556
Dental Insurance Plan	\$116,662	\$119,641	\$61,785	\$130,024
Optical Insurance	\$24,779	\$24,955	\$12,944	\$26,705
Memberships-Fees-Dues	\$630	\$1,900	\$650	\$1,900
Education and Training Fees	\$1,025	\$3,800	\$695	\$3,800
Travel and Transportation	\$2,000	\$4,800	\$1,366	\$4,800
Work Clothing	\$225	\$500	\$260	\$500
Protective Clothing	\$10,266	\$15,977	\$1,134	\$15,977
Uniforms	\$16,307	\$16,575	\$7,388	\$15,900
<b>Total EMPLOYEE BENEFITS:</b>	<b>\$3,120,310</b>	<b>\$3,271,145</b>	<b>\$1,642,908</b>	<b>\$3,642,567</b>

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$25,440	\$25,415	\$16,029	\$25,515
Advertising	\$208	\$1,000		\$1,000
Printing	\$27,481	\$38,800	\$4,624	\$38,800
Postage	\$67,570	\$66,000	\$44,108	\$76,000
Books-Processing		\$500		\$500
Subscriptions-Periodicals	\$354	\$1,100	\$522	\$1,100
Office Equipment Maintenance		\$800		\$800
Computer Supplies		\$500		\$500
Computer Equipment Maintenance		\$1,000		\$1,000
Personal Computer Software		\$3,000		\$3,000
Landscaping		\$1,500		\$1,500
Portable Equipment Maintenance	\$572	\$1,500	\$556	\$1,500
Lamps and Poles	\$14,920	\$25,000		\$30,000
Signs and Signals	\$3,000	\$3,000	\$876	\$3,000
Traffic Light Maintenance Supplies	\$123,482	\$146,788	\$75,972	\$152,000
Traffic Sign/Marking Supplies		\$2,000		\$2,000
Building/Facility Repairs	\$55,306	\$64,400	\$22,191	\$75,500
Security Devices	\$1,712	\$16,000	\$9,392	\$16,000
Maintenance Supplies	\$105,797	\$115,438	\$42,700	\$117,938
Equipment Repairs		\$1,500		\$1,500
Radio Communications	\$1,033	\$4,875	\$105	\$4,875
Plumbing Systems		\$2,000		\$2,000
Electrical Systems		\$1,000		\$1,000
HVAC Systems		\$3,500		\$3,500
Fire Warning System	\$4,574	\$2,000		\$2,000
Parking Meter Maint/Parts	\$109,559	\$69,000	\$6,035	\$69,000
Glass Replacement	\$537	\$10,750	\$2,420	\$11,000
Rolling Stock Repair/Maintenance	\$64,634	\$43,600	\$23,321	\$43,600
Gasoline	\$64,555	\$65,500	\$27,245	\$65,500
Tires and Chains	\$5,141	\$5,500	\$1,470	\$5,500
Lubricants/Anti-Freeze		\$800		\$800
Power Sweeper Brooms		\$6,000		\$6,000
Electricity	\$804,562	\$1,052,300	\$330,188	\$1,069,887
Telephone	\$25,294	\$26,350	\$10,656	\$26,350
Natural Gas	\$22,002	\$19,505	\$5,946	\$19,505
Water	\$13,931	\$14,725	\$5,405	\$15,225
Data Communications Lines	\$2,578	\$2,825	\$1,119	\$2,825
Property Rental	\$146,985	\$150,000	\$34,326	\$150,000
Equipment Rental	\$1,023	\$3,000	\$4,075	\$6,000
Post Office Box Rental	\$2,100	\$1,600	\$170	\$1,600
Total MATERIALS & SUPPLIES:	\$1,694,349	\$2,000,071	\$669,450	\$2,055,320
<b>DIRECT COSTS</b>				

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Service Contracts	\$575,628	\$708,920	\$325,245	\$736,865
Program Services	\$56,634	\$39,000	\$26,250	\$49,000
Exterminating Services	\$3,336	\$5,600	\$1,668	\$5,600
Custodian Fee-Banks	\$39,066	\$30,000	\$22,876	\$56,000
Red Light Camera Contract	\$796,550	\$810,000	\$337,500	\$810,000
Ticket Collection Contract	\$366,733	\$400,000	\$126,191	\$400,000
Towing	\$19,700	\$25,000	\$9,900	\$25,000
General Liability Premium	\$53,254	\$110,250	\$100,656	\$107,000
Credit Card Fees	\$698,767	\$734,000	\$318,202	\$734,000
Total DIRECT COSTS:	\$2,609,667	\$2,862,770	\$1,268,487	\$2,923,465
<b>EQUIPMENT</b>				
Passenger Vehicle	\$31,494	\$135,000	\$82,557	
Light Duty Vehicle	\$217,063	\$232,229	\$72,228	\$65,000
Heavy Duty Vehicles	\$81,242	\$18,000		\$85,000
Computer Peripheral Equipment		\$2,000		\$2,000
Personal Computers		\$3,317		\$3,317
Security Equipment		\$5,000	\$5,000	\$5,000
Mobile Radios	\$3,999	\$11,913	\$3,912	\$11,913
Traffic Control Equipment	\$14,922	\$22,550	\$4,253	\$22,500
Total EQUIPMENT:	\$348,721	\$430,009	\$167,951	\$194,730
<b>OTHER FINANCIAL USES</b>				
To Debt Service Fund-General Fund Contribution	\$4,563,521	\$4,663,107	\$768,727	\$4,746,928
Total OTHER FINANCIAL USES:	\$4,563,521	\$4,663,107	\$768,727	\$4,746,928
Total Expense Objects:	\$18,550,632	\$19,432,305	\$7,639,015	\$20,439,821

## Parking Department: Revenues by Source



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Revenue Source</b>				
<b>CHARGES FOR SERVICES</b>				
Parking Meter Fees	\$10,049,127	\$11,130,556	\$5,583,171	\$11,462,206
Key Meter Collections	\$6,000	\$2,000	\$2,000	\$2,000
Meter Bag Rentals	\$379,979	\$282,000	\$220,870	\$300,000
Permit - Day	\$4,720,293	\$4,689,500	\$4,186,872	\$5,247,400
Permit - Night	\$56,491	\$56,950	\$37,972	\$56,950
Permit - Weekend	\$143,774	\$140,600	\$105,471	\$140,600
Permit - 24 Hour	\$1,419,689	\$1,434,000	\$1,112,691	\$1,547,935
Permit - Motorcycle	\$6,578	\$6,600	\$4,901	\$6,600
Permit - Temporary	\$2,328	\$200	\$1,464	\$200
Permit - Replacement	\$12,983	\$8,000	\$7,894	\$8,000
Permit - Commercial	\$59,788	\$57,800	\$51,610	\$57,800
Permit-Resident Evening & Weekend	\$1,500	\$1,800	\$675	\$1,800
Valet Permit	\$300	\$8,900	\$1,300	\$8,900
Storage	\$49,590	\$50,000	\$11,260	\$50,000
Towing	\$72,585	\$75,000	\$42,820	\$75,000
White Plains City Center-Parking Sec and Enf	\$388,031	\$334,020	\$237,062	\$505,902
<b>Total CHARGES FOR SERVICES:</b>	<b>\$17,369,037</b>	<b>\$18,277,926</b>	<b>\$11,608,033</b>	<b>\$19,471,293</b>
<b>LICENSES AND PERMITS</b>				
Conduit Occupancy Fee	\$6,711	\$6,711	\$7,270	\$6,711
<b>Total LICENSES AND PERMITS:</b>	<b>\$6,711</b>	<b>\$6,711</b>	<b>\$7,270</b>	<b>\$6,711</b>
<b>FINES AND FORFEITURES</b>				

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Overtime Parking Notices	\$37,850	\$36,600	\$18,281	\$36,600
Parking Fines	\$7,994,005	\$7,965,000	\$4,032,955	\$8,507,600
Red Light Fees	\$1,366,612	\$1,444,500	\$689,444	\$1,331,606
Parking Fines - Refund	-\$525		-\$90	
School Bus Fines				\$455,000
Total FINES AND FORFEITURES:	\$9,397,942	\$9,446,100	\$4,740,590	\$10,330,806
<b>MISCELLANEOUS</b>				
Developers Contributions/Fees	\$250,000	\$250,000	\$250,000	\$250,000
Scrap Sales		\$1,000		\$1,000
Workers Compensation	\$27,780	\$2,000		\$2,000
Liability Insurance Claims	\$15,054	\$14,000	\$330	\$14,000
Advertising Revenues	\$201,893	\$206,000	\$143,062	\$150,000
Lease Payment Other	\$67,434	\$84,898	\$34,995	\$85,176
White Plains Hospital Lease	\$853,863	\$884,025	\$207,106	\$891,568
Rental Real Property	\$3,500	\$3,500	\$3,500	\$3,500
Refund Prior Year Expenditures	\$2,656			
Other	\$28,463	\$12,500	-\$35,156	\$12,500
Total MISCELLANEOUS:	\$1,450,642	\$1,457,923	\$603,838	\$1,409,744
Total Revenue Source:	\$28,224,332	\$29,188,660	\$16,959,731	\$31,218,554

## Parking Department: Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expenditures</b>				
<b>PARKING DEPARTMENT</b>				
PARKING - P100	\$9,764,100	\$9,951,866	\$3,258,496	\$9,984,596
MAPLE GARAGE - P202	\$131,188	\$184,643	\$70,885	\$191,480
MAIN GARAGE - P203	\$224,481	\$298,240	\$110,211	\$378,652
CPD LIBRARY GARAGE - P204	\$12,570	\$14,867	\$9,972	\$16,326
GROVE WEST GARAG - P205	\$420,778	\$517,911	\$197,579	\$524,831
GROVE EAST GARAG - P206	\$378,030	\$412,610	\$155,636	\$409,247
CPD TRANSCENTER GARAGE - P207	\$91,166	\$117,671	\$37,755	\$119,421
CPD LONGVIEW GARAGE - P208	\$532,287	\$576,462	\$288,024	\$607,107
CPD LYON PLACE GARAGE - P209	\$259,361	\$322,002	\$159,294	\$320,632
CPD PARKING LOTS - P300	\$246,789	\$269,793	\$96,854	\$274,642
CPD VIOLATIONS ADMINISTRATION - P500	\$1,868,143	\$1,817,280	\$798,725	\$1,951,785
CPD ENFORCEMENT GENRL PARKING - P600	\$2,726,265	\$3,008,269	\$1,413,026	\$3,229,956
CPD CITY CENTER ENFORCEMENT - P700	\$381,667	\$399,589	\$233,721	\$505,902
TRAFFIC ENGINEERING & ADMINISTRATION - P809	\$467,119	\$482,726	\$244,924	\$500,324
OPERATIONS/MAINT. OF TRAFFIC CONTROL DEVICES - P810	\$1,046,689	\$1,058,376	\$563,911	\$1,424,920
Total PARKING DEPARTMENT:	\$18,550,632	\$19,432,305	\$7,639,015	\$20,439,821
Total Expenditures:	\$18,550,632	\$19,432,305	\$7,639,015	\$20,439,821

## General Operations

The Parking Department operates, manages, and maintains the City of White Plains Municipal Parking System (MPS). The MPS includes garages, surface lots, and all on-street parking meters throughout the City. General Operations is responsible for the meter revenue collection, meter revenue processing and it performs daily parking facility maintenance, which includes general cleaning, landscaping, snow removal and signage maintenance. General Operations maintains and collects the revenue throughout the MPS. General Operations sells permits, accepts parking ticket payments, sells CashKeys and assists the public at the four parking garage offices. The Enforcement Unit patrols and issues tickets at all garages, lots and City streets.

### Parking - General Operations: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES	\$2,305,778	\$2,264,197	\$1,138,450	\$2,358,011
EMPLOYEE BENEFITS	\$1,222,986	\$1,250,574	\$630,190	\$1,303,219
MATERIALS & SUPPLIES	\$391,017	\$388,138	\$118,819	\$392,638
DIRECT COSTS	\$950,997	\$990,304	\$442,526	\$1,023,483
EQUIPMENT	\$329,799	\$395,546	\$159,785	\$160,317
OTHER FINANCIAL USES	\$4,563,521	\$4,663,107	\$768,727	\$4,746,928
Total Expense Objects:	\$9,764,100	\$9,951,866	\$3,258,496	\$9,984,596

### Parking - General Operations: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
CHARGES FOR SERVICES	\$388,679	\$295,700	\$226,845	\$313,700
MISCELLANEOUS	\$496,138	\$467,000	\$398,019	\$411,000
Total Revenue Source:	\$884,817	\$762,700	\$624,864	\$724,700

## Parking - General Operations: Objectives and Performance Measures

### Objectives

To maintain the municipal parking system of the City of White Plains.

To support the economic vitality of the City by providing clean, safe, convenient, and economical parking.

### Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Meter bag rental revenue	\$ 192,000	\$ 379,979	\$ 282,000	\$ 282,000
	City-wide permits revenue	\$ 1,800	\$ 1,500	\$ 1,800	\$ 1,800
	Parking Card revenue	\$ 6,000	\$ 6,000	\$ 2,000	\$ 2,000

## Parking - Garages

The Parking Department operates and maintains nine municipal parking garages within the City of White Plains. Four of these garages have an office open to the public for general assistance, as well as permit sales, parking ticket payment, overtime notice payment and CashKey sales. Other functions of the Parking Department staff at various City parking garages include general cleaning services, building systems monitoring, parking meter repair, parking meter collection, snow and ice control and traffic control. City-owned and operated parking facilities are critical to the economic vitality of the City of White Plains.

### Parking - Garages: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES	\$622,427	\$611,741	\$298,417	\$705,852
EMPLOYEE BENEFITS	\$321,644	\$348,487	\$155,091	\$351,052
MATERIALS & SUPPLIES	\$750,962	\$985,255	\$302,878	\$998,947
DIRECT COSTS	\$354,827	\$498,923	\$272,972	\$511,845
Total Expense Objects:	\$2,049,861	\$2,444,406	\$1,029,357	\$2,567,696

### Parking - Garages: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
CHARGES FOR SERVICES	\$10,180,572	\$10,429,725	\$7,364,895	\$11,416,410
FINES AND FORFEITURES	\$37,850	\$36,600	\$18,281	\$36,600
MISCELLANEOUS	\$921,297	\$968,923	\$242,101	\$976,744
Total Revenue Source:	\$11,139,719	\$11,435,248	\$7,625,277	\$12,429,754

## Parking - Garages: Objectives and Performance Measures

### Objectives

To support the economic vitality of the City by providing clean, safe, convenient, and economical parking and to maximize the use of available parking. To maintain parking facilities consistent with first class municipal parking garages. To provide parking facilities that meet the needs of a wide variety of users.

### Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	FY 23-24 Estimate	FY 23-24 Actual	FY 24-25 Estimate	FY 25-26 Planned
WP	Meter Revenue:				
	Chester-Maple	\$ 540,000	\$ 677,715	\$ 709,375	\$ 709,375
	Hamilton-Main	487,000	610,567	660,000	660,000
	Lexington Grove-East	350,000	104,390	138,750	138,750
	Lexington Grove-West	630,000	725,168	702,750	702,750
	Library	190,000	263,993	285,000	285,000
	Longview-Cromwell	470,000	584,794	607,875	607,875
	Lyon Place	450,000	410,365	521,250	521,250
	TransCenter	817,000	1,304,621	1,324,125	1,324,125
WP	Permit Revenue:				
	Chester-Maple	\$ 1,250,000	\$ 1,275,114	\$ 1,280,000	\$ 1,280,000
	Hamilton-Main	728,000	653,887	649,000	649,000
	Lexington Grove-East	1,000,000	1,080,516	1,044,400	1,044,400
	Lexington Grove-West	580,000	658,401	696,300	696,300
	Library	190,000	141,012	139,750	139,750
	Longview-Cromwell	330,000	294,544	291,000	291,000
	Lyon Place	620,000	708,934	679,600	679,600
	TransCenter	670,000	686,973	699,000	699,000
WP	Number of Permits Sold:				
	Chester-Maple	4,500	4,657	4,500	4,500
	Hamilton-Main	2,800	2,925	2,800	2,800
	Lexington Grove-East	2,700	2,918	2,700	2,700
	Lexington Grove-West	1,400	1,992	1,400	1,400
	Library	1,000	949	1,000	1,000
	Longview-Cromwell	1,500	1,480	1,500	1,500
	Lyon Place	1,800	2,022	1,800	1,800
	TransCenter	2,200	2,070	2,200	2,200
WP	Number of Overtime Notices Paid:				
	Hamilton-Main	870	370	400	400
	Lexington Grove -East	1,400	378	460	400
	Lexington Grove -West	2,300	680	700	700
WP	Overtime Notice Revenue:				
	Hamilton-Main	\$ 8,700	\$ 9,368	\$ 9,100	\$ 9,100
	Lexington Grove-East	14,000	9,360	10,000	10,000
	Lexington Grove-West	23,000	19,102	17,500	17,500

## Parking - Lots and On-Street Parking

The Parking Department operates and maintains twenty-three municipal parking lots throughout the City of White Plains. Functions performed include general cleaning services, parking meter repair, parking meter collection, snow and ice control, lighting maintenance and repair, and pavement maintenance. Municipal lots within the City vary greatly in type of utilization. These surface lots serve commuters, overnight and 24-hour residential parkers, central business district transient parkers, school district employees, City employees, etc. On-street Parking maintains all on-street meters throughout the City. This includes meter maintenance, repair and replacement, and the collection of monies.

### Lots and Street Parking: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
MATERIALS & SUPPLIES	\$198,042	\$217,800	\$54,568	\$221,090
DIRECT COSTS	\$48,747	\$51,993	\$42,287	\$53,552
Total Expense Objects:	\$246,789	\$269,793	\$96,854	\$274,642

### Lots and Street Parking: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
CHARGES FOR SERVICES	\$3,473,438	\$4,037,800	\$2,205,101	\$4,054,600
Total Revenue Source:	\$3,473,438	\$4,037,800	\$2,205,101	\$4,054,600

## Parking - Lots and Street Parking: Objectives and Performance Measures

### Objectives

- To support the economic vitality of the City by providing clean, safe, convenient, and economical parking. To maximize the use of available parking especially in densely populated areas of the City.
- To promote the availability of parking in the various business districts within the City by encouraging and enforcing the "turn-over" of on-street parking spaces.
- To maintain parking facilities consistent with first class municipal parking facilities.
- To collect parking meter revenue efficiently.

### Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
WP	Meter Revenue:				
	Parking Lots	\$ 2,232,000	\$ 2,550,469	\$ 3,125,000	\$ 3,125,000
	On-Street Parking	2,332,000	2,816,140	3,055,681	3,055,681
WP	Permit Revenue - Parking Lots	\$ 893,800	\$ 923,022	\$ 912,800	\$ 912,800
WP	Number of Permits Sold - Parking Lots	3,500	3,442	3,500	3,500

## Parking - Violations

The Parking Department operates the City Court's Parking Violations Office. The Office provides assistance to the public regarding all parking ticket issued within the City of White Plains. The Parking Violations Office (PVO) is responsible for maintaining all parking ticket records and data. The PVO processes parking ticket payments by mail, over the phone, and in-person at PVO public payment windows. The PVO is responsible for mailing late payment notices and managing the City's scofflaw program. The PVO processes in-person red light camera notice of liability payments.

### Parking - Parking Violations: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES	\$396,401	\$338,346	\$185,849	\$422,574
EMPLOYEE BENEFITS	\$192,779	\$147,784	\$82,668	\$188,061
MATERIALS & SUPPLIES	\$84,200	\$80,950	\$49,856	\$90,950
DIRECT COSTS	\$1,194,762	\$1,250,200	\$480,352	\$1,250,200
Total Expense Objects:	\$1,868,143	\$1,817,280	\$798,725	\$1,951,785

### Parking - Parking Violations: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
CHARGES FOR SERVICES	\$122,175	\$125,000	\$54,080	\$125,000
FINES AND FORFEITURES	\$9,360,092	\$9,409,500	\$4,722,309	\$10,294,206
MISCELLANEOUS	\$19,654	\$10,000	-\$36,282	\$10,000
Total Revenue Source:	\$9,501,921	\$9,544,500	\$4,740,106	\$10,429,206

## Parking - Violations: Objectives and Performance Measures

### Objectives

- To assist the City Court in managing parking summonses.
- To efficiently and accurately maintain and manage all parking summons data.
- To provide convenient methods of payment for parking summonses.
- To accurately process all parking summons payments.
- To send delinquent notices to registrants for failure to pay parking summonses.
- To provide support services to the Department of Public Safety regarding parking enforcement.

### Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	FY 23-24 Estimate	FY 23-24 Actual	FY 24-25 Estimate	FY 25-26 Planned
	Number of summons paid	195,000	201,674	195,000	195,000
	Amount of fines collected	\$ 7,456,271	\$ 7,994,005	\$ 7,965,000	\$ 7,965,000
	Number of summons entered	240,000	244,725	240,000	240,000
	Number of vehicles towed	700	692	700	700
	Amount of storage fees collected	\$ 60,000	\$ 49,590	\$ 50,000	\$ 50,000
	Amount of booting/towing fees collected	\$ 100,000	\$ 72,585	\$ 75,000	\$ 75,000
	Amount red light camera fines collected	\$ 1,480,000	\$ 1,366,611	\$ 1,444,500	\$ 1,444,500

## Parking - Enforcement - General Parking

The Enforcement Unit of the Parking Department consists of a Supervisor of Enforcement, thirteen uniformed Parking Enforcement Officers, two Senior Parking Enforcement Officers, one Senior Parking/Code Enforcement Officer, and twelve Parking/Code Enforcement Officers, one of which is Spanish speaking. The primary duty of this Unit is the issuance of summonses for parking violations throughout the City; however, summonses are also issued for various code violations. This includes all City streets, lots and parking structures. The Unit works rotating shifts with several different starting times. These shifts cover day and night tours seven days a week, including most holidays. Their posts are patrolled by walking and motorized vehicle, providing a more uniform presence to the public. Members of this Unit observe the safety of the general public, and notify the police when the need arises. Tickets are written both on paper and state-of-the-art hand-held units that are downloaded into a computerized system.

### Parking - Enforcement - General Parking: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES	\$1,872,872	\$2,008,805	\$947,770	\$2,147,436
EMPLOYEE BENEFITS	\$843,865	\$976,611	\$455,247	\$1,059,667
MATERIALS & SUPPLIES	\$5,529	\$10,940	\$6,098	\$10,940
EQUIPMENT	\$3,999	\$11,913	\$3,912	\$11,913
Total Expense Objects:	\$2,726,265	\$3,008,269	\$1,413,026	\$3,229,956

## Parking - Enforcement - City Center

The City Center parking structure is centrally located in the business district and provides metered and permit parking in support of the City Center retail facility.

### Parking - Enforcement - City Center: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES	\$239,992	\$265,680	\$147,386	\$315,918
EMPLOYEE BENEFITS	\$141,675	\$133,909	\$86,335	\$189,984
Total Expense Objects:	\$381,667	\$399,589	\$233,721	\$505,902

### Parking - Enforcement - City Center: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
CHARGES FOR SERVICES	\$388,031	\$334,020	\$237,062	\$505,902
Total Revenue Source:	\$388,031	\$334,020	\$237,062	\$505,902

## Parking - Traffic Division

The Parking Department's Traffic Division is responsible for the design, installation, and maintenance of all traffic control devices within the City. There are over 14,000 traffic signs throughout the City which are in frequent need of replacement due to wear, accident damage or vandalism. The City also has over 50 miles of pavement markings including 550 crosswalks which must be remarked on a regular schedule during the warmer months. The Division utilizes both paint and thermoplastic to refresh the markings. Finally, the Traffic Control System consists of 136 signalized intersections, most of which are connected via communications cable to the Central Computer Room at City Hall. All of the signals and the computers are maintained as part of a 24/7 emergency repair operation which is provided by the Division. The Division performs traffic surveys, accident studies, travel time studies, highway capacity calculations, signal timing optimization programming (SYNCRO) and traffic volume counts.

The Division also reviews the impact of proposed development in order to determine the current and future transportation needs of the City, as required by projected traffic flows. There are also several databases maintained, including accident records, sign/marketing inventories and volume histories. There are currently 6.0 miles of designated bike lanes and 24.0 additional miles of bike paths and bike routes with painted shoulders and sharrows for shared lanes in the City. The bike lanes have all been designed by the Traffic Division and all signs and markings are either maintained by the Division following Capital Project installation or actually installed using Division maintenance forces. The Division/Department coordinates the new red light camera program. There are currently 18 cameras installed at 12 intersections.

The Traffic Division had been active in working with various agencies to advance Transit Signal Priority (TSP) and Integrated Corridor Management (ICM) as part of the Lower Hudson Transit Link (LHTL) project. There are 22 intersections planned for the addition of TSP. The City is currently operating TSP at ten intersections along Central Avenue and four intersections along Tarrytown Road.

### Parking - Traffic Division: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES	\$776,593	\$716,434	\$403,620	\$927,020
EMPLOYEE BENEFITS	\$397,360	\$413,780	\$233,378	\$550,584
MATERIALS & SUPPLIES	\$264,598	\$316,988	\$137,233	\$340,755
DIRECT COSTS	\$60,334	\$71,350	\$30,350	\$84,385
EQUIPMENT	\$14,922	\$22,550	\$4,253	\$22,500
Total Expense Objects:	\$1,513,808	\$1,541,102	\$808,835	\$1,925,244

### Parking - Traffic Division: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
LICENSES AND PERMITS	\$6,711	\$6,711	\$7,270	\$6,711
MISCELLANEOUS	\$13,554	\$12,000		\$12,000
Total Revenue Source:	\$20,265	\$18,711	\$7,270	\$18,711

## Parking - Traffic Engineering: Objectives and Performance Measures

### OBJECTIVES:

To advise Mayor and Common Council on any matters that may involve pedestrian safety, the safe and efficient movement of vehicles, and all other reports and submissions required.

To coordinate, monitor & supervise all departmental, administrative, engineering, budget, and maintenance activities.

To review and comment on plan submissions for accuracy, content and adherence to City ordinances, and traffic engineering standards.

To operate the "Central Traffic Control Computer" system efficiently and effectively by developing and fine-tuning timing patterns to improve the flow of traffic.

To collect vehicle volume data so that accurate analysis and forecasts of travel patterns can be made.

To analyze accident reports and prepare collision diagrams at high frequency locations, as well as locations requested by civic groups, Common Council or the Mayor.

To investigate and report requests concerning various traffic problems such as signals, signs, sight obstructions or other citizen requests.

### PERFORMANCE MEASURES

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
WP	No. of reports prepared for the Mayor, Common Council and Traffic Commission and other Departments/Boards	150	122	120	120
WP	No. of citizen requests received/ responded to	650	557	550	550
NY	No. of site plan reviews	90	79	80	80
	No. of operational changes in data base	150	59	60	60
	Retrieve and analyze computer data	2,700	2,615	2,700	2,700
	Prepare and upgrade timing patterns	150	108	110	110
NY	No. of Code 53 requests	200	177	180	180
	No. of traffic counts	5	7	5	5
	No. of field investigations conducted	200	178	200	200
	No. of accident, parking or speed studies completed	200	310	300	300

## Parking - Traffic Maintenance: Objectives and Performance Measures

### OBJECTIVES:

To fabricate, install and maintain all traffic control signs in accordance with mandated standards.

To apply pavement markings so that motorists are guided safely to their destination.

To keep operational, through required and preventive maintenance programs, the signal systems in White Plains.

To test and repair the controller equipment associated with the computer system.

### PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
WP/NY	No. of sign fabrications & installations	2,000	2,520	2,000	2,000
NY	No. of 4" painted line applied	100,000	50,000	100,000	100,000
WP	No. of symbols and legends applied	50	10	40	50
WP	No. of tons of thermoplastic applied	30	25	30	35
WP/NY	No. of controllers replaced	40	42	40	30
WP	No. of emergencies responded to	120	131	130	130
WP	No. of sensing devices installed	10	14	15	15
NY	No. of controllers repaired or rebuilt	5	2	5	5
WP	No. of components rebuilt	5	3	5	5
WP	No. of LED displays replaced	110	133	130	130

## Personnel Department

The Personnel Department is responsible for the establishment and implementation of comprehensive policies and procedures consistent with professional standards and labor agreements, as well as applicable Federal, State, and Local laws affecting all aspects of employment, compensation, labor relations, and performance standards to insure a stable, productive, effective and diverse workforce for the various mandates, services and programs carried out by the Departments of the City of White Plains.

In addition, the Personnel Officer functions as the local Civil Service administrator of the City of White Plains, the White Plains Board of Education and the Housing Authority with responsibility for ensuring compliance to New York State Civil Service Law and Rules for the selection, retention, classification, discipline, and employment records of all applicable staff.

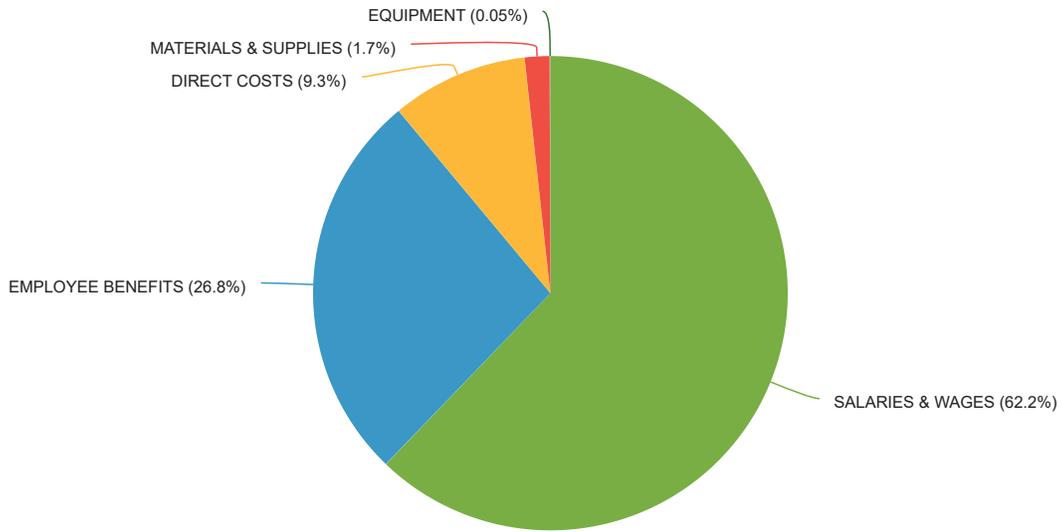
The Personnel Department provides consulting support services to the various City Departments to assist in managing their staff to meet the City's goals and objectives, as well as departmental service mandates. Work is performed in coordination with the Law Department relative to legal matters affecting employment, labor and civil service.

### Personnel Department - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Personnel Officer	Appt.	1	1	-	1	1
Deputy Personnel Officer	Appt.	1	1	-	1	1
Personnel Associate	M/C13	1	1	*	1	1
Civil Service Assistant	M/C9	2	2	-	2	2
		<u>5</u>	<u>5</u>	<u>-</u>	<u>5</u>	<u>5</u>

\* One or more positions underfilled

## Personnel Department: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Appointed Officials Salaries	\$321,751	\$334,500	\$160,201	\$334,500
Managerial Salaries	\$225,432	\$235,942	\$115,279	\$261,014
Part-Time Salaries	\$60,260	\$90,000	\$2,770	\$90,000
Social Security	\$43,594	\$48,101	\$19,347	\$49,706
MTA Payroll Tax	\$1,998	\$2,201	\$914	\$2,260
NYS Employee Pension System	\$85,501	\$96,669	\$44,963	\$109,532
Employee Active Health Insurance	\$91,587	\$98,332	\$47,965	\$100,792
Dental Insurance Plan	\$7,984	\$8,110	\$4,054	\$8,210
Optical Insurance	\$1,746	\$1,750	\$873	\$1,750
Memberships-Fees-Dues	\$100	\$100		\$100
Education and Training Fees		\$150		\$150
Travel and Transportation	\$1,399	\$2,000		\$2,000
Tuition Reimbursement - CSEA		\$3,000	\$1,000	\$3,000
Tuition Reimbursement - Other		\$3,000		\$3,000
Employee Assistance Program	\$14,420	\$14,360	\$7,180	\$14,420
Office Supplies	\$2,503	\$3,000	\$1,272	\$3,000
Advertising		\$2,000		\$2,000
Printing	\$601	\$2,000	\$622	\$2,000
Postage	\$3,164	\$3,000	\$1,721	\$3,000
Books-Processing	\$306			
Program Supplies	\$1,622	\$2,700	\$432	\$2,700
Office Equipment Maintenance	\$295	\$450		\$450
Telephone	\$287	\$500	\$120	\$500

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Space Rental		\$5,000		\$5,000
Consultants	\$18,800	\$18,000		\$28,000
Medical Examinations	\$550	\$2,000		\$2,000
Service Contracts	\$2,270	\$2,500	\$950	\$2,500
Program Services	\$2,976	\$14,673	\$1,440	\$12,000
Civil Service Exam Administration	\$171	\$1,500	\$2,153	\$3,000
Fire/Police Exam Administration	\$29,296	\$55,000	\$11,536	\$55,000
Furniture and Fixtures	\$813	\$8,374	\$7,560	
Computer Peripheral Equipment		\$500	\$48	\$500
<b>Total:</b>	<b>\$919,424</b>	<b>\$1,059,412</b>	<b>\$432,400</b>	<b>\$1,102,084</b>

### Personnel Department: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
White Plains School Civil Service	\$12,000	\$12,000	\$12,000	\$12,000
Civil Service Exam Fees	\$38,528	\$45,000	\$5,000	\$30,000
Civil Service Non Compliance Application Fee	\$1,475	\$1,000	\$475	\$1,000
<b>Total:</b>	<b>\$52,003</b>	<b>\$58,000</b>	<b>\$17,475</b>	<b>\$43,000</b>

### Personnel Department: Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expenditures				
GENERAL GOVERNMENT				
PERSONNEL ADMINISTRATION - A029	\$289,919	\$334,190	\$151,152	\$329,113
CIVIL SERVICE ADMINISTRATION - A030	\$629,505	\$725,222	\$281,248	\$772,971
Total GENERAL GOVERNMENT:	\$919,424	\$1,059,412	\$432,400	\$1,102,084
<b>Total Expenditures:</b>	<b>\$919,424</b>	<b>\$1,059,412</b>	<b>\$432,400</b>	<b>\$1,102,084</b>

## Personnel Department: Objectives

### Personnel Administration:

To serve as personnel advisor to the Mayor, Common Council, City department heads and managers, and develop appropriate policies and procedures in managing the workforce.

To manage all City recruitment (vacancy control, posting, advertising, application review) to insure the hiring and promotion of qualified candidates consistent with Civil Service law, State and Federal requirements, and applicable labor agreements.

To manage and ensure compliance to Federal Consent Decrees for recruitment, training, selection and reporting of Police Officers and Fire Fighters.

To review, study and recommend proper classification and salary allocations for the City's positions, manage employee compensation and merit reviews, develop appropriate job specifications, and maintain employment records.

To ensure compliance to the applicable provisions of the Federal Regulations, New York State Retirement System, Americans with Disabilities Act, Equal Employment Opportunity, Family Medical Leave Act (FMLA), City of White Plains policies, and Department of Labor regulations as well as provide management support and professional consultation to the City's departments.

To manage tuition reimbursement, employee ID's, employee assistance, supervisory and sexual harassment training; and coordinate participation in various community and employee programs.

To maintain effective labor/management relations under the New York State Taylor Law; and coordinate the administration of labor agreements with departments in a fair and consistent manner; and participate in grievance procedures.

To advertise and participate in executive searches and recruitment.

### Civil Service Administration:

To administer and ensure compliance to Civil Service Laws, rules and procedures by all departments of the City, Board of Education and the Housing Authority while striving to maximize recruitment and retention goals, and support operational objectives.

To administer and update the local Civil Service Rules and Appendices.

To maintain accurate personnel and exam records; and report to New York State Civil Service required statistical data in an annual report.

To administer all Civil Service examinations, establish and certify lists, and coordinate candidate recruitment and appointment.

To administer written and agility police and fire exams, coordinate medical exams and psychological testing, establish eligible lists, prepare statistical reports; and coordinate with counsel the requirements set forth by Federal Court consent decrees.

To approve hires, promotions, leaves, reinstatements, transfers and workforce reductions consistent with Civil Service Law and Rules.

To assist departments in the processing of Civil Service Law Section 71 & 72 proceedings related to employees who are unable to work.

To ensure implementation of NYS mandated hiring/promotional preferences for active military and veterans.

## Personnel Department: Performance Measures

### Personnel Administration:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
	Personnel recruitment/related procedures:				
	- Executive	3	3	3	3
	- Full time	60	60	60	60
	- Hourly	300	300	300	300
NY/WP	Salary/classification studies	15	20	15	15
	Surveys completed	10	8	10	10
WP	Changes to the Compensation and Leave Plan	10	12	10	10
	Tuition reimbursements	0	0	1	1
	Advertisements placed	0	0	6	6
	Training/Community Service Programs (including F/T Employee Orientation, P/T Retirement Registration and Retirement Assistance)	1,300	1,300	1,300	1,300
	No. of contracts administered	4	4	4	4
WP	No. of merit performance reviews	15	15	15	15
	No. Payroll/Personnel Action Forms	1,600	1,580	1600	1,600
	BOE Change Order Forms	150	82	130	130
NY/WP	Job specifications written/revised	36	30	35	35
NY	Employee Verifications	50	56	50	50
WP	Records Retention				
	Stored	300	323	300	300
	Destroyed	270	270	300	330

Civil Service Administration

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
NY	Payroll certifications	3	3	3	3
NY	Roster records maintained	1,500	1,500	1,500	1,500
NY/FED	Exam applications processed	1,450	1,442	883	1,450
NY/FED	Examinations administered	48	50	50	50
NY/FED	Physical agility exams administered	85	105	0	85
	No. of candidates eligible (agility, practice/actual)	808	808	0	800
FED	Training for actual exams	15	14	8	15
	No. of candidates eligible (training)	1,275	1,056	653	1,100
NY	Performance exams administered (typing, database, etc.)	15	11	20	20
	No. of candidates eligible (performance)	35	16	35	35
NY	Eligible lists established	40	29	40	40
NY	Eligible lists certified	46	46	45	45
NY	Collected exam fees (no. of checks, money orders, etc.)	1,450	1,442	883	1,450
NY	Collected fees for non-competitive and promotional (no. of checks, money orders, etc.)	75	70	50	50
NY	Candidate verifications	25	36	30	30
WP	Records Retention				
	Stored	140	278	250	250
	Destroyed	160	329	400	300

## Planning Department

The central purpose and function of the Department of Planning is to create and implement plans, policies, and programs that work together to achieve the community's vision for the City of White Plains today and in the future - a sustainable City with a diverse population, a robust economy, and interesting and livable neighborhoods that are easily accessible to all.

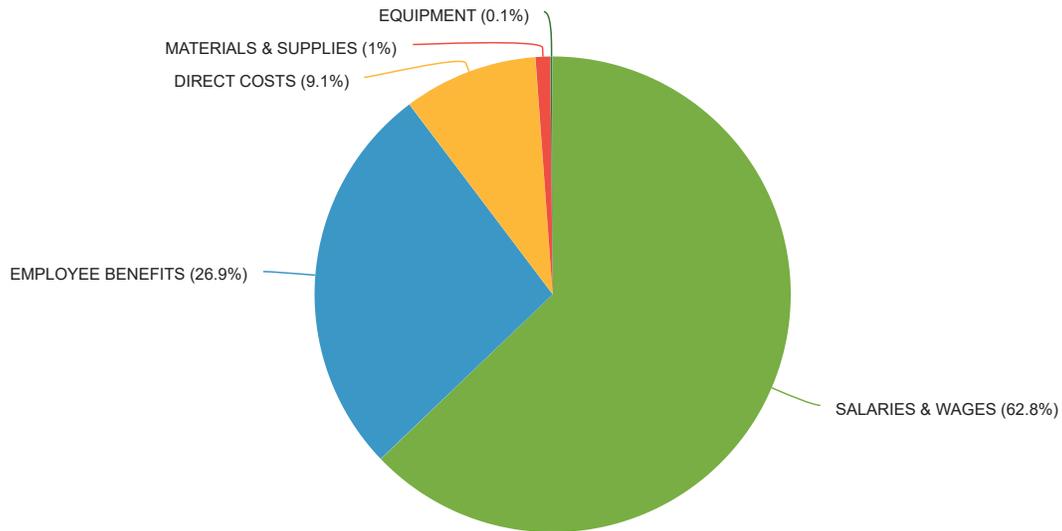
The Department supports and advises the Mayor, the Common Council, and other Boards and Departments on a wide range of issues related to the development and preservation of the City. Each year, the Department reviews more than 70 land use applications for zoning amendments, site plan approvals, special permit approvals and disposition of City property. The Planning Department also directs comprehensive, consensus-based planning, zoning, and economic development initiatives that apply both city-wide and to individual neighborhoods. Its support of other City agencies includes technical assistance such as map preparation, and data base research as well as the identification of funding opportunities and the application for grants from government and private sources.

The Planning Department also administers federally assisted activities including the Community Development Block Grant, and provides staff support to the Urban Renewal Agency.

### Planning Department - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Comm. of Planning	Appt.	1	1	-	1	1
Deputy Comm. of Planning	Appt.	1	1	-	1	1
Senior Planner	17	1	1	-	1	1
Planner II	14	1	1	-	1	1
Planner I	11	1	-	1	1	1
Drafter II	10	1	-	1	1	-
Housing Coordinator	8	1	1	-	1	1
		<u>7</u>	<u>5</u>	<u>2</u>	<u>7</u>	<u>6</u>

## Planning Department: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
Appointed Officials Salaries	\$342,000	\$363,500	\$174,090	\$363,500
CSEA Salaries and Wages	\$418,365	\$370,668	\$195,430	\$419,283
Part-Time Salaries	\$55,590	\$65,000	\$24,885	\$65,000
Social Security	\$60,734	\$59,668	\$28,790	\$62,861
MTA Payroll Tax	\$2,751	\$2,693	\$1,338	\$2,844
NYS Employee Pension System	\$109,639	\$113,994	\$57,629	\$130,448
Employee Active Health Insurance	\$140,972	\$130,734	\$68,574	\$146,937
Dental Insurance Plan	\$9,580	\$8,787	\$4,662	\$9,852
Optical Insurance	\$1,746	\$1,547	\$829	\$1,750
Memberships-Fees-Dues	\$948	\$2,100	\$667	\$2,100
Education and Training Fees	\$3,437	\$2,100	\$830	\$3,000
Travel and Transportation	\$1,064	\$3,000		\$3,000
MATERIALS & SUPPLIES	\$12,247	\$13,400	\$5,078	\$13,550
Consultants		\$20,000		\$20,000
Service Contracts	\$3,107	\$3,000	\$1,530	\$3,000
Rent Abatements	\$27,387	\$50,000	\$13,354	\$50,000
NYS Emerg Tenants Prot Act Admin Charges	\$47,780	\$50,000	\$50,000	\$50,000
Furniture and Fixtures		\$1,500		
Personal Computers		\$2,000		\$2,000
<b>Total Expense Objects:</b>	<b>\$1,237,347</b>	<b>\$1,263,691</b>	<b>\$627,686</b>	<b>\$1,349,125</b>

## Planning Department: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
Community Development	\$21,897	\$27,000	\$20,864	\$27,000
Urban Renewal Agency	\$15,351	\$7,600	\$8,098	\$7,600
Subdivision Filing Fees	\$2,000	\$150,000		\$150,000
Tenant Emergency Protection Act	\$95,520	\$94,000	\$94,000	\$94,000
Maps		\$10		
Refund Prior Year Expenditures	\$178			
Other	\$2,250	\$2,000	\$3,000	\$2,000
<b>Total Revenue Source:</b>	<b>\$137,196</b>	<b>\$280,610</b>	<b>\$125,961</b>	<b>\$280,600</b>

## Planning Department: Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expenditures				
GENERAL GOVERNMENT				
PLANNING SERVICES - F001	\$1,224,620	\$1,258,351	\$622,938	\$1,349,125
CITY SUPPORT TO FEDERAL PROGRAMS - F022	\$4,772	\$2,004	\$1,780	
CITY SUPPORT TO URA - F025	\$7,955	\$3,336	\$2,967	
Total GENERAL GOVERNMENT:	\$1,237,347	\$1,263,691	\$627,686	\$1,349,125
<b>Total Expenditures:</b>	<b>\$1,237,347</b>	<b>\$1,263,691</b>	<b>\$627,686</b>	<b>\$1,349,125</b>

## Planning - City Support to Federal Programs

### Objectives:

To administer the City's Community Development Block Grant (CDBG) Program in strict compliance with all applicable Federal regulations and pursuant to the requisite Annual Action Plan and Consolidated Plan adopted by the Common Council.

To provide staff support to the Community Development Citizens Advisory Committee (CDCAC).

To prepare the CDBG Consolidated Plan, Annual Action Plans and Annual Performance Reports for the U.S. Department of Housing and Urban Development (HUD) and other reports that may be required by statute or regulation.

To oversee all projects funded with Community Development (CD) funds, and to provide technical assistance to funded public service organizations and neighborhood organizations.

### Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
FED	No. of CD funded programs supervised	18	18	20	18
FED	No. of public service groups receiving technical assistance	20	20	20	20
FED	Support to CDCAC (number of meetings)	6	6	6	6
FED	No. of reports to HUD	2	2	2	2
	No. of reports and resolutions to Common Council	2	2	2	2

## Planning - City Support to URA: Objectives and Performance Measures

### Objectives:

The Urban Renewal Agency is a separate Public Benefit Corporation which is staffed on a hourly reimbursement basis by the staff of the Department of Planning under a Cooperation Agreement with the City of White Plains.

The objectives are:

- To carry out the completion of the Central Renewal Project ensuring redevelopment in accordance with contracts and plans approved by the Urban Renewal Agency and the Common Council and in compliance with all applicable Federal and State regulations.
- To undertake and carry out such other renewal projects and economic development projects as the Agency and Common Council deem appropriate and in the public interest and as are consistent with Article 15(a) of the General Municipal Law.

### Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
FED	Central Renewal Project NY R:37: No. of hours staff support to Agency	125	125	125	125
NY/WP	Establishment of new urban renewal areas or plans (unassisted)	0	0	0	0
	Parcels purchased	1	2	1	1
	Parcels sold	0	0	0	0
	Parcels subject to development or amendment to contracts	1	1	1	5
	No. of hours of staff support related to unassisted urban renewal areas	350	350	350	350
	Redevelopment Projects approved or amended or extended	2	2	2	2
	Communications & resolutions to Common Council	10	11	12	12

## Planning Services: Objectives and Performance Measures

### Objectives:

To develop proposals and provide advice to the Common Council and to City boards, commissions and agencies on long-range planning and physical development of the City of White Plains, including responsibility for updating the City's Comprehensive Plan.

On referral, and on initiation of the Department, to provide advice to the Common Council and City boards and commissions on land development, zoning, special permit and site plan proposals.

To maintain statistical information, and respond to public information inquires.

To develop a program for the City to promote economic development, to stabilize and, ultimately, enlarge the City's tax base.

To provide professional and technical support to various City boards and commissions and to other agencies, both permanent and ad hoc, and various committees appointed by the Mayor and Common Council.

To administer the NYS Administrative Charges for units covered under the Emergency Tenant Protection Act of 1974, as amended.

To determine eligibility of senior citizens for the Senior Center Rent Increase Exemption (SCRIE) program, also known as the Rent Abatement Program and to administer the City's Affordable Rental Housing Program (ARHP) and the Affordable Home Ownership Program (AHOP).

### Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
WP	No. of City boards, commissions, committees and agencies receiving technical support	15	15	15	15
	Common Council (meetings attended)	20	20	20	20
	Planning Dept. reports to Common Council	80	86	80	80
	Planning Board reviews and applications	65	59	46	55
	Zoning Board of Appeals case reviews	30	25	25	25
	Environmental Officer reports	85	97	80	80
	Tree Committee reports & site visits	2	11	12	12
	No. of existing ARHP Units	350	331	380	400
	No. of existing ARHP Tenant Recertification Reviews	220	207	200	200
	No. of ARHP New Application Reviews	450	455	450	450
	ARHP New Project Initiation (no. of units)	200	48	40	40
	No. of ARHP inquires	5,000	5,000	5,000	5,000
	NY/WP	No. of ETPA units	2,750	2,750	2,750
No. of qualified SCRIE program participants		24	24	25	25
Dollar value of SCRIE abatements		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

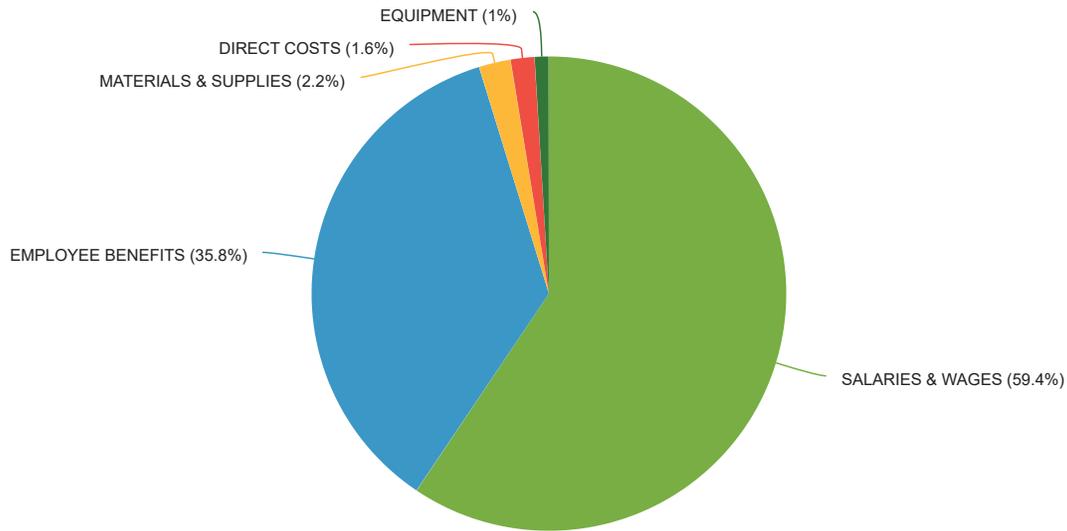
## Department of Public Safety

The City Charter directs the Commissioner of Public Safety to have jurisdiction, supervision and control of the government, administration, disposition, and discipline of the officers and members of the Fire and Police Bureaus, Emergency Planning and Emergency Medical Services, and shall provide in all ways possible for the safety and protection of the inhabitants of the City and of their property; and, they shall have further powers and duties as may be provided by ordinance of the Common Council. To increase overall accountability and improve management in the Department, significant changes have been made to identify spending and revenues by specific police and fire divisions.

### Public Safety Department - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Comm. of Public Safety	Appt.	1	1	-	1	1
Deputy Comm. of Public Safety	Appt.	1	1	-	1	1
Physician	Appt.	1	1	-	1	1
Fire Chief	M/C	1	1	-	1	1
Police Chief	M/C	1	1	-	1	1
Asst. Police Chief	M/C	1	-	1	1	-
Captain (Police)	3	4	4	-	4	4
Deputy Chief (Fire)	3	6	6	-	6	6
Lieutenant (Police)	2	14	14	-	14	14
Lieutenant (Fire)	1	40	40	-	40	40
Sergeant (Police)	1	21	21	-	21	21
Police Officer	P	169	153	16	172	164
Fire Fighter	F	113	108	5	115	112
Secretary to the Commissioner of Public Safety	M/C8	1	1	-	1	1
Departmental Secretary I-Police	8	1	1	-	1	1
PSA I-Dispatcher	8	6	6	-	6	6
Public Safety Records Clerk	8	1	1	-	1	1
Departmental Secretary I-Fire	8	-	-	-	1	1
PSA I-Animal Enforcement	7	1	1	-	1	1
Special Patrol Officer	7	1	1	-	1	1
Secretary	7	1	1	-	1	1
Office Assistant II	6	1	1	-	-	-
Senior Clerk	5	2	1	1	2	2
Senior Clerk Sp Spk	5	1	1	-	1	1
School Crossing Guard	1	20	19	1	20	20
		<u>409</u>	<u>385</u>	<u>24</u>	<u>414</u>	<u>402</u>

## Public Safety: Expenditures by Expense Type

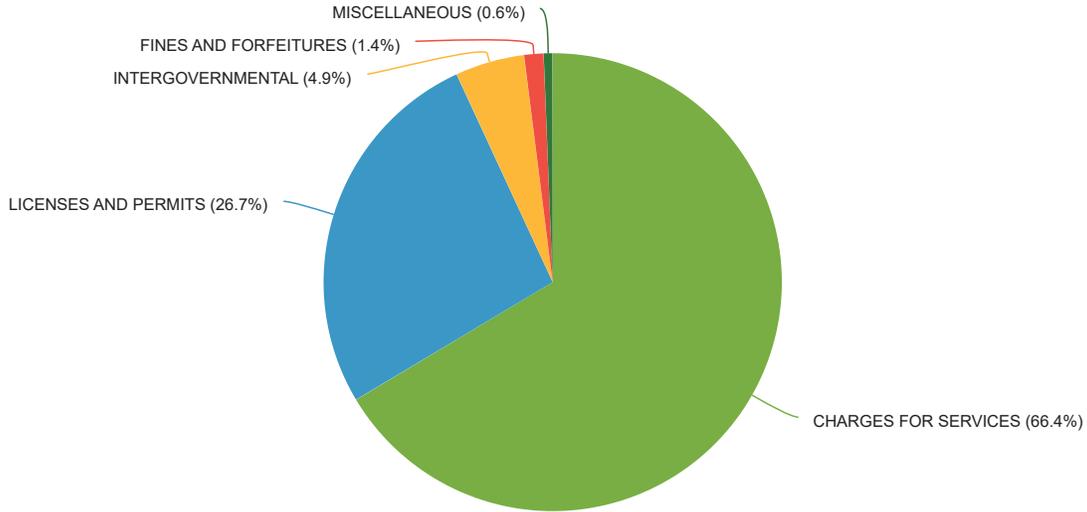


Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Appointed Officials Salaries	\$455,218	\$475,900	\$227,981	\$522,200
Managerial Salaries	\$527,306	\$514,007	\$258,306	\$501,734
CSEA Salaries and Wages	\$1,297,717	\$1,346,329	\$582,299	\$1,482,410
CSEA Overtime	\$29,552	\$30,000	\$11,424	\$30,000
Police Salaries and Wages	\$20,566,175	\$21,088,283	\$10,222,555	\$23,116,162
Police Overtime	\$2,005,989	\$1,851,300	\$887,530	\$2,012,000
Police OT-Contractual Services	\$1,868,591	\$1,648,000	\$728,675	\$1,648,000
Police Attendance Bonus	\$158,748	\$160,000	\$439	\$150,000
Police Differential 7pm-7am	\$348,228	\$391,400	\$163,900	\$395,000
Police Differential 7am-7pm	\$205,084	\$216,150	\$97,240	\$227,000
Police Bilingual Stipend	\$203,966	\$211,150	\$104,192	\$245,000
Police Detective Stipend	\$417,737	\$412,000	\$191,734	\$450,000
Police Other Salaries	\$77,732	\$87,550	\$43,284	\$90,000
Police Holiday Pay	\$945,738	\$1,009,400	\$491,043	\$1,020,000
Police Vacation Buyouts	\$60,446	\$72,100		\$72,100
Firefighters Salaries	\$16,751,960	\$17,096,134	\$8,237,932	\$18,291,537
Firefighters Overtime	\$1,694,938	\$1,723,190	\$960,729	\$1,934,250
Fire OT - Contracted Services	\$71,964	\$61,800	\$130,830	\$100,000
Firefighter Attendance Bonus	\$120,600	\$112,000		\$112,000
Firefighter Stipends	\$173,599	\$160,680	\$95,679	\$165,379
Fire Holiday Pay	\$714,546	\$710,185	\$394,497	\$729,967

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Part-Time Salaries				\$35,000
Pensioners Payments	\$145,968	\$146,798	\$70,576	\$146,798
207-A Contractual Payments	\$20,500	\$20,500	\$9,823	\$20,500
Total SALARIES & WAGES:	\$48,862,302	\$49,544,856	\$23,910,667	\$53,497,037
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$3,568,340	\$3,702,583	\$1,701,210	\$3,996,923
MTA Payroll Tax	\$163,997	\$165,472	\$80,147	\$178,693
NYS Employee Pension System	\$178,406	\$176,291	\$88,208	\$226,175
NYS Police & Fire Pension System	\$12,630,566	\$13,520,104	\$6,653,170	\$15,647,437
Pension Adjustment (P & F)	\$218,020	\$218,020	\$218,020	\$218,020
Employee Active Health Insurance	\$9,566,164	\$9,657,234	\$4,755,483	\$10,382,143
Dental Insurance Plan	\$44,174	\$48,496	\$18,629	\$50,119
Optical Insurance	\$7,967	\$8,285	\$3,317	\$8,400
Memberships-Fees-Dues	\$3,575	\$4,060	\$2,595	\$4,700
Education and Training Fees	\$106,889	\$125,000	\$15,010	\$125,000
Travel and Transportation	\$19,220	\$33,000	\$16,229	\$33,000
Tuition Reimbursement - PBA	\$25,000	\$25,000		\$25,000
Work Clothing	\$55,325	\$125,839	\$59,917	\$75,200
Protective Clothing	\$254,623	\$415,345	\$36,749	\$329,000
Uniforms	\$126,785	\$221,773	\$87,718	\$180,000
Loss Reimbursement		\$200		\$200
Uniform Maintenance	\$180,203	\$183,505	\$4,421	\$188,505
Police Contractual Supplemental Benefits	\$318,773	\$333,336	\$161,200	\$340,095
Firefighter Cont Supplement Benefit	\$227,156	\$217,000	\$116,980	\$239,000
Total EMPLOYEE BENEFITS:	\$27,695,181	\$29,180,543	\$14,019,000	\$32,247,610
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$38,979	\$30,000	\$17,590	\$33,000
Advertising		\$100		\$100
Printing	\$6,460	\$9,750	\$4,424	\$9,750
Postage	\$5,723	\$6,000	\$3,109	\$6,000
Books-Processing		\$300		\$300
Subscriptions-Periodicals	\$1,082	\$2,955	\$125	\$2,955
Program Supplies	\$80,262	\$114,088	\$40,442	\$105,200
Computer Equipment Maintenance	\$337,700	\$358,960	\$478,527	\$377,831
Personal Computer Software		\$2,000		\$2,000
Portable Equipment Maintenance	\$95,993	\$106,476	\$77,142	\$224,725
Building/Facility Repairs	\$31,693	\$105,000	\$6,094	\$95,000
Building/Facility Emergency Repairs	\$35,087	\$30,000	\$5,169	\$30,000
Maintenance Supplies	\$22,200	\$19,000	\$12,042	\$20,500
Ammunition	\$79,200	\$121,884	\$8,645	\$110,000
Radio Communications	\$12,720	\$74,183	\$19,461	\$70,000
Rolling Stock Repair/Maintenance	\$127,100	\$126,500	\$54,845	\$260,000

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Gasoline	\$189,042	\$219,000	\$85,582	\$193,000
Diesel Fuel	\$9,191	\$6,500	\$4,644	\$14,100
Tires and Chains	\$34,094	\$24,000	\$11,580	\$27,000
Lubricants/Anti-Freeze		\$1,400		
Fire Engine Supplies	\$19,569	\$32,092	\$11,833	\$28,000
Police Car Supplies	\$3,627	\$11,800	\$5,972	\$10,000
Electricity	\$43,716	\$52,600	\$23,067	\$56,930
Telephone	\$95,635	\$125,500	\$43,916	\$125,520
Natural Gas	\$37,450	\$55,000	\$9,999	\$55,000
Water	\$3,478	\$3,500	\$1,079	\$3,500
Water Hydrants	\$10,000	\$10,000		\$10,000
Property Rental	\$45,000	\$45,000	\$15,000	\$45,000
Equipment Rental	\$6,361	\$6,400	\$3,668	\$5,000
Copier Rental	\$17,663	\$19,800	\$9,840	\$19,920
K-9 Police Unit	\$3,817	\$6,000	\$11,196	\$6,000
Total MATERIALS & SUPPLIES:	\$1,392,840	\$1,725,788	\$964,988	\$1,946,331
<b>DIRECT COSTS</b>				
Ambulance Service Contract	\$780,982	\$816,125	\$408,060	\$856,931
Humane Society	\$44,892	\$45,132	\$22,686	\$45,892
Meals	\$2,300	\$2,500		\$2,500
Medical Examinations	\$30,572	\$58,000	\$1,146	\$68,000
Service Contracts	\$99,867	\$192,286	\$96,917	\$365,707
Fingerprint Record Searches	\$9,500	\$7,000	\$4,650	\$8,000
Program Services	\$112,569	\$245,400	\$240,503	\$67,500
Exterminating Services	\$5,620	\$4,500	\$2,376	\$5,500
Hearing Officers		\$5,000		\$5,000
Towing	\$6,765	\$8,000	\$7,725	\$12,000
Celebrations-Entertainment	\$1,819	\$2,750	\$1,237	\$3,000
Crime Control Planning	\$8,153	\$20,000	\$6,730	\$20,000
Total DIRECT COSTS:	\$1,103,038	\$1,406,693	\$792,030	\$1,460,030
<b>EQUIPMENT</b>				
Police Vehicles	\$257,675	\$1,039,718	\$489,330	\$575,000
Light Duty Vehicle	\$139,089	\$188,610	\$76,230	\$90,000
Miscellaneous Rolling Stock				\$60,000
Personal Computers	\$40,956	\$50,000		\$50,000
Mobile Radios	\$6,613	\$10,000	\$728	\$10,000
Fire Station Furnishings	\$7,192	\$10,000		\$11,000
Protective Services Equipment	\$42,257	\$98,442	\$12,690	\$72,755
Building/Facility Enhancement	\$935			
Total EQUIPMENT:	\$494,717	\$1,396,770	\$578,977	\$868,755
Total Expense Objects:	\$79,548,079	\$83,254,650	\$40,265,662	\$90,019,763

# Public Safety: Revenues by Source



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Revenue Source</b>				
<b>INTERGOVERNMENTAL</b>				
US DOJ Bullet Vest Program	\$4,205	\$24,750		\$33,000
NYS Criminal Justice Service	\$3,679	\$8,250		\$11,000
F.B.I. (West. Cty Violent Crime Taskforce)	\$32,020		\$12,655	
NYS Energy Research & Development Authority				\$170,000
New York State Grant	\$18,372	\$55,532		
Stop DWI/Seas Program	\$13,542	\$8,400	\$1,621	
Total INTERGOVERNMENTAL:	\$71,819	\$96,932	\$14,276	\$214,000
<b>CHARGES FOR SERVICES</b>				
Prisoner Transportation		\$125,000		\$195,000
White Plains School Police Services	\$8,000	\$8,000	\$7,500	\$8,000
Police Contract Services	\$2,868,959	\$2,038,411	\$1,289,651	\$2,142,236
Police Records	\$17,985	\$30,000	\$11,093	\$20,000
Towing	\$15,000	\$12,000	\$8,350	\$15,000
Fire Records		\$200		\$200
Fingerprinting	\$15,275	\$16,000	\$10,050	\$16,000
Fire Contract Services	\$101,108	\$74,214	\$112,578	\$129,903
Miscellaneous Reimbursements	\$323,373	\$375,000	\$12,463	\$385,000
Total CHARGES FOR SERVICES:	\$3,349,700	\$2,678,825	\$1,451,685	\$2,911,339
<b>LICENSES AND PERMITS</b>				
Fire Inspection Certificates	\$887,727	\$916,831	\$795,896	\$916,831
Taxi and Operators	\$64,510	\$93,000	\$49,009	\$50,000

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Cabaret Licenses	\$21,250	\$15,000	\$16,250	\$30,000
Towing Medallions	\$50,000	\$50,000		\$50,000
Laundry Coin Operator	\$1,250	\$1,800	\$1,700	\$2,200
Sound Devices	\$775	\$800	\$950	\$1,100
Hazard Alarm Registration	\$117,075	\$125,000	\$7,250	\$120,000
Finishing Shop Permits	\$30	\$50		\$40
Total LICENSES AND PERMITS:	\$1,142,617	\$1,202,481	\$871,054	\$1,170,171
<b>FINES AND FORFEITURES</b>				
Hazard Alarm - Fines	\$52,050	\$60,000	\$36,400	\$60,000
Total FINES AND FORFEITURES:	\$52,050	\$60,000	\$36,400	\$60,000
<b>MISCELLANEOUS</b>				
Contributions	\$7,500	\$8,150	\$1,000	\$10,350
Seized Property	\$6,769	\$10,000	\$11,653	\$11,000
Workers Compensation	\$14,450		\$5,200	
Liability Insurance Claims		\$15,000		
Refund Prior Year Expenditures	\$58,866		-\$1,361	
Other	\$8,995	\$6,600	\$5,600	\$6,200
Total MISCELLANEOUS:	\$96,580	\$39,750	\$22,091	\$27,550
Total Revenue Source:	\$4,712,765	\$4,077,988	\$2,395,507	\$4,383,060

## Public Safety: Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expenditures</b>				
<b>PUBLIC SAFETY</b>				
<b>PUBLIC SAFETY ADMINISTRTN</b>				
PUBLIC SAFETY ADMINISTRATION - B005	\$1,136,884	\$1,166,790	\$760,296	\$1,265,924
EMERGENCY MEDICAL SERVICES - B020	\$780,982	\$816,125	\$408,060	\$856,931
Total PUBLIC SAFETY ADMINISTRTN:	\$1,917,866	\$1,982,915	\$1,168,356	\$2,122,855
<b>FIRE DEPARTMENT</b>				
FIRE PREVENTION - B008	\$1,018,542	\$1,066,908	\$656,530	\$1,149,846
FIRE ADMINISTRATION - B009	\$512,004	\$517,402	\$215,349	\$540,233
FIRE TRAINING - B010	\$616,179	\$593,858	\$297,883	\$646,417
FIRE APPARATUS & BUILDING MAINTENANCE - B011	\$247,226	\$276,376	\$98,944	\$402,430
FIRE SPECIAL OPERATIONS - B012	\$29,199	\$48,000	\$822	\$58,000
FIRE SUPPRESSION - B021	\$30,591,712	\$31,669,672	\$15,396,371	\$34,025,635
Total FIRE DEPARTMENT:	\$33,014,861	\$34,172,216	\$16,665,900	\$36,822,561
<b>POLICE DEPARTMENT</b>				
POLICE PERSONNEL/ADMINISTRATION - BA30	\$3,845,347	\$4,294,108	\$1,802,391	\$4,601,515
POLICE COMM/EQUIP. MAINT. - BA31	\$28,131	\$74,883	\$38,433	\$60,700
POLICE SUPPORT SERVICES - BA33	\$1,900,684	\$1,639,573	\$902,472	\$1,993,138

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
POLICE TRAINING/SPECIAL PROGRAMS - BA36	\$349,827	\$414,725	\$197,032	\$515,468
COMMUNITY POLICING - BC20	\$2,575,027	\$1,967,827	\$1,149,272	\$2,837,980
CRIMINAL INVESTIGATIONS - BD40	\$5,293,640	\$4,408,182	\$2,546,587	\$5,756,795
NARCOTICS UNIT - BD42	\$1,019,030	\$1,071,677	\$514,260	\$1,115,792
PATROL OPERATIONS - BP50	\$26,938,184	\$30,548,481	\$14,081,902	\$31,556,644
TRAFFIC ENFORCEMENT - BS11	\$2,488,427	\$2,546,172	\$1,154,046	\$2,498,525
ESU/SPECIAL RESPONSE TEAM - BS12	\$177,053	\$133,891	\$45,011	\$137,790
Total POLICE DEPARTMENT:	\$44,615,351	\$47,099,519	\$22,431,406	\$51,074,347
Total PUBLIC SAFETY:	\$79,548,079	\$83,254,650	\$40,265,662	\$90,019,763
Total Expenditures:	\$79,548,079	\$83,254,650	\$40,265,662	\$90,019,763

## Public Safety: Revenue by Department

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue				
PUBLIC SAFETY				
PUBLIC SAFETY ADMINISTRTN				
Contributions	\$0.00	\$0.00	\$0.00	\$7,500.00
Other	\$900.00	\$1,600.00	\$620.00	\$1,200.00
Total PUBLIC SAFETY ADMINISTRTN:	\$900.00	\$1,600.00	\$620.00	\$8,700.00
FIRE DEPARTMENT				
Fire Contract Services	\$101,108.40	\$74,214.00	\$112,578.03	\$129,903.00
Fire Inspection Certificates	\$887,727.02	\$916,831.00	\$795,895.53	\$916,831.00
Finishing Shop Permits	\$30.00	\$50.00	\$0.00	\$40.00
Fire Records	\$0.00	\$200.00	\$0.00	\$200.00
Miscellaneous Reimbursements	\$20,406.20	\$0.00	\$8,412.00	\$0.00
Contributions	\$1,200.00	\$1,850.00	\$0.00	\$1,850.00
Total FIRE DEPARTMENT:	\$1,010,471.62	\$993,145.00	\$916,885.56	\$1,048,824.00
POLICE DEPARTMENT				
Us Doj Bullet Vest Program	\$4,205.00	\$24,750.00	\$0.00	\$33,000.00
Nys Criminal Justice Service	\$3,679.38	\$8,250.00	\$0.00	\$11,000.00
Contributions	\$6,300.00	\$6,300.00	\$1,000.00	\$0.00
Taxi And Operators	\$64,510.00	\$93,000.00	\$49,008.92	\$50,000.00
Cabaret Licenses	\$21,250.00	\$15,000.00	\$16,250.00	\$30,000.00
Towing Medallions	\$50,000.00	\$50,000.00	\$0.00	\$50,000.00
Laundry Coin Operator	\$1,250.00	\$1,800.00	\$1,700.00	\$2,200.00
Sound Devices	\$775.00	\$800.00	\$950.00	\$1,100.00
Hazard Alarm Registration	\$117,075.00	\$125,000.00	\$7,250.00	\$120,000.00
Hazard Alarm - Fines	\$52,050.00	\$60,000.00	\$36,400.00	\$60,000.00
Other	\$40.00	\$0.00	\$0.00	\$0.00
Police Records	\$17,984.60	\$30,000.00	\$11,093.26	\$20,000.00
Fingerprinting	\$15,275.00	\$16,000.00	\$10,050.00	\$16,000.00
Miscellaneous Reimbursements	\$275,000.00	\$360,000.00	\$0.00	\$360,000.00

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
F.B.I. (West. Cty Violent Crime Taskforce)	\$32,019.73	\$0.00	\$12,655.41	\$0.00
NYS Energy Research & Development Authority		\$0.00	\$0.00	\$170,000.00
New York State Grant	\$18,372.42	\$55,532.00	\$0.00	\$0.00
Stop Dwi/Seas Program	\$13,542.24	\$8,400.00	\$1,620.77	\$0.00
Prisoner Transportation	\$0.00	\$125,000.00	\$0.00	\$195,000.00
White Plains School Police Services	\$8,000.00	\$8,000.00	\$7,500.00	\$8,000.00
Police Contract Services	\$2,868,959.22	\$2,038,411.00	\$1,289,650.79	\$2,142,236.00
Towing Fee	\$15,000.00	\$12,000.00	\$8,350.00	\$15,000.00
Miscellaneous Reimbursements	\$27,966.42	\$0.00	\$4,050.72	\$0.00
Contributions	\$0.00	\$0.00	\$0.00	\$1,000.00
Seized Property	\$6,768.80	\$10,000.00	\$11,652.84	\$11,000.00
Workers Compensation	\$14,449.61	\$0.00	\$5,200.00	\$0.00
Liability Insurance Claims	\$0.00	\$15,000.00	\$0.00	\$0.00
Refund Prior Year Expenditures	\$58,866.10	\$0.00	-\$1,361.38	\$0.00
Other	\$8,055.00	\$5,000.00	\$4,980.00	\$5,000.00
Miscellaneous Reimbursements	\$0.00	\$15,000.00	\$0.00	\$25,000.00
Total POLICE DEPARTMENT:	\$3,701,393.52	\$3,083,243.00	\$1,478,001.33	\$3,325,536.00
Total PUBLIC SAFETY:	\$4,712,765.14	\$4,077,988.00	\$2,395,506.89	\$4,383,060.00
Total Revenue:	\$4,712,765.14	\$4,077,988.00	\$2,395,506.89	\$4,383,060.00

## Public Safety Administration

The Department of Public Safety provides overall management support and technical expertise to the department bureaus; the Department assures that resources are utilized effectively and efficiently; that all department personnel remain highly trained and motivated through proper support and direction; and that all Public Safety services are coordinated to achieve the City's goal of protecting its persons and property.

### Public Safety Administration - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Comm. of Public Safety	Appt.	1	1	-	1	1
Deputy Comm. of Public Safety	Appt.	1	1	-	1	1
Physician	Appt.	1	1	-	1	1
Secretary to the Commissioner of Public Safety	MC/8	1	1	-	1	1
Secretary	7	1	1	-	1	1
		<u>5</u>	<u>5</u>	<u>-</u>	<u>5</u>	<u>5</u>

### Public Safety Administration: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES	\$617,379	\$617,422	\$318,187	\$688,836
EMPLOYEE BENEFITS	\$199,432	\$175,198	\$96,190	\$186,527
MATERIALS & SUPPLIES	\$307,218	\$347,670	\$336,479	\$364,061
DIRECT COSTS	\$793,838	\$842,625	\$417,501	\$883,431
Total Expense Objects:	\$1,917,866	\$1,982,915	\$1,168,356	\$2,122,855

### Public Safety Administration: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
Contributions				\$7,500
Other	\$900	\$1,600	\$620	\$1,200
Total Revenue Source:	\$900	\$1,600	\$620	\$8,700

Objectives - Public Safety Administration

To preserve the rights of citizens and reduce fear in the City through the prevention of crime, prevention and suppression of fire, and to anticipate and respond to events that threaten public order.

Public Safety's mission also requires that the Department deal with a wide range of behavioral and social problems that arise in the City and that the end product of Public Safety consists of dealing with these problems.

Performance Measures - Public Safety Administration

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
	Percentage of Public Safety objectives achieved	92%	90%	93%	90%
	Emergency Medical Services	100%	90%	100%	90%
	Police Department	92%	90%	92%	90%
	Fire Department	90%	90%	90%	90%

Objectives - Emergency Medical Services

To provide prompt and effective emergency medical assistance to all residents and visitors.

To investigate all allegations pertaining to delay of transport and inappropriate medical procedures.

To monitor accuracy and procedures of current ambulance contract.

To monitor performance and response time of current EMS contract holder.

Performance Measures - Emergency Medical Services

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
WP	No. of Police dispatched emergency ambulance calls	8,660	9,050	9,411	10,100
	No. of allegations of delay of transport investigated & substantiated	6	5	6	6
	Percentage of ambulance call response under 7 minutes	90%	90%	90%	90%

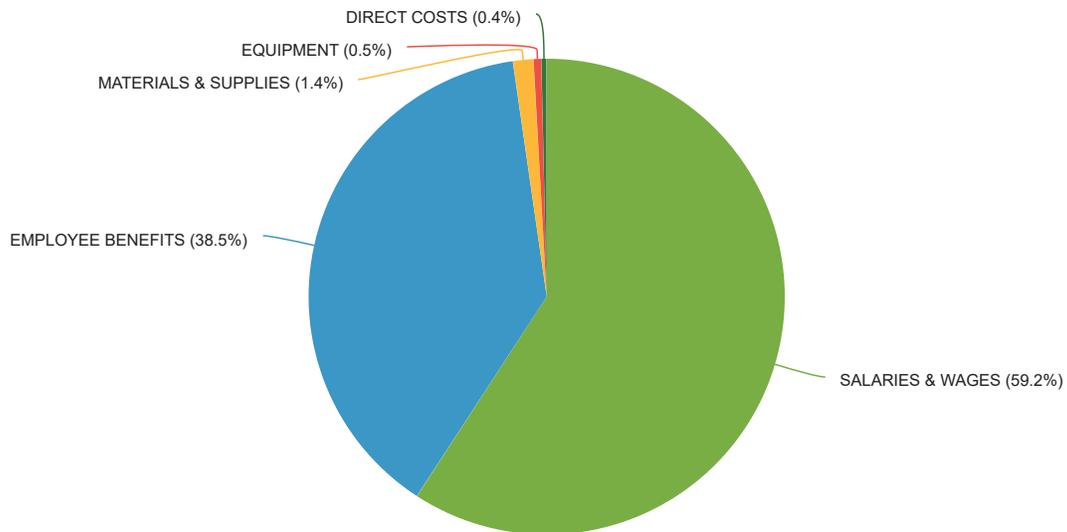
## Public Safety - Fire Bureau

The mission of the Fire Bureau is to provide fire prevention, education, suppression and rescue services through effective management and training. If these services are properly delivered, City-wide fire safety will be increased, citizen fear will be reduced, and personal satisfaction will have been achieved.

### Fire Bureau - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Chief	M/C	1	1	-	1	1
Deputy Chief	3	6	6	-	6	6
Lieutenant	1	40	40	-	40	40
Fire Fighter	F	113	108	5	115	112
Departmental Secretary I	8	-	-	-	1	1
Office Assistant II	6	1	1	-	-	-
		<u>161</u>	<u>156</u>	<u>5</u>	<u>163</u>	<u>160</u>

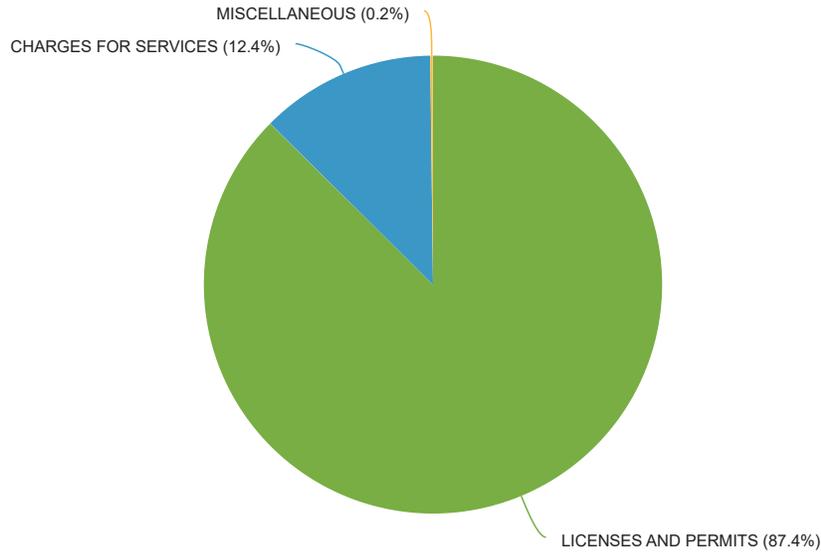
### Public Safety - Fire Bureau: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
SALARIES & WAGES	\$19,984,673	\$20,302,260	\$10,030,780	\$21,792,896
EMPLOYEE BENEFITS	\$12,385,574	\$13,040,420	\$6,368,059	\$14,192,505
MATERIALS & SUPPLIES	\$335,376	\$391,608	\$123,343	\$514,905
DIRECT COSTS	\$102,794	\$125,876	\$54,070	\$133,500
EQUIPMENT	\$206,445	\$312,052	\$89,648	\$188,755
Total Expense Objects:	\$33,014,861	\$34,172,216	\$16,665,900	\$36,822,561

## Public Safety - Fire Bureau: Revenues by Source



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
CHARGES FOR SERVICES				
Fire Records		\$200		\$200
Fire Contract Services	\$101,108	\$74,214	\$112,578	\$129,903
Miscellaneous Reimbursements	\$20,406		\$8,412	
Total CHARGES FOR SERVICES:	\$121,515	\$74,414	\$120,990	\$130,103
LICENSES AND PERMITS				
Fire Inspection Certificates	\$887,727	\$916,831	\$795,896	\$916,831
Finishing Shop Permits	\$30	\$50		\$40
Total LICENSES AND PERMITS:	\$887,757	\$916,881	\$795,896	\$916,871
MISCELLANEOUS				
Contributions	\$1,200	\$1,850		\$1,850
Total MISCELLANEOUS:	\$1,200	\$1,850		\$1,850
Total Revenue Source:	\$1,010,472	\$993,145	\$916,886	\$1,048,824

Fire Prevention - Objectives:

To reduce the probability of loss of life and property through systematic control and elimination of fire hazards in the City, and to educate the public on all matters of fire safety.

To enforce the Fire Code of New York State and the White Plains Supplemental Code through plan review, consultation, and on-site inspection.

To continue to get the fire message out via cable television, radio and newspaper, Lexington-Grove Municipal Parking Garage Variable Message Sign, school presentations, fire house visits, etc.

Fire Prevention - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
NY	No. of buildings inspections	908	1,000	1,169	1,000
NY	No. of violations issued	1,865	1,500	1,926	1,600
	No. of re-checks performed	305	250	313	300
	No. of consultations, including meetings with design personnel and contractors	194	180	198	180
	Estimate of number of people reached with a fire safety message	19,000	19,000	16,292	16,000
WP	No. of legal actions taken (Court Appearance Tickets issued)	22	20	30	20
	No. of complaint investigations	54	45	65	50
NY/WP	No. of fires investigated by Cause and Origin Unit	22	25	31	25
	No. of public education details completed	84	80	101	80
WP	No. of life safety systems and building site plan reviews	238	225	249	230
FED	No. of property violation record searches performed	31	20	20	20
	No. of juvenile fire interventions	5	5	0	2

Fire Suppression - Objectives:

To suppress fires resulting in: (1) prevention of loss of life and property, (2) confinement of fire to place of origin.

To respond to citizen requests for emergency services in situations other than actual fires; i.e., rescue, emergency medical assist, explosions, hazardous conditions; electrical, flammable gas or liquid, hazardous materials response, service calls, water and smoke conditions, public service assistance; fire alarm response, severe weather and natural disasters.

To perform fire prevention assistance, train school children in evacuation procedures and educate suppression force in building familiarization and pre-planning.

Fire Suppression - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
	Structure Fire	38	40	53	40
	Mobile Property Fire	12	10	16	10
	Natural Vegetation/Outside Fire	31	30	22	30
WC	Mutual Aid rendered to other municipalities	11	10	5	10
WC	Mutual Aid requested by White Plains	6	5	3	5
	Rescue /Emergency Medical Service	717	600	817	700
	Other Alarms (explosion, hazardous condition, service call, good intent)	1,460	1,250	1,647	1,300
	False calls (malicious, malfunction, unintentional)	2,001	1,800	2,081	1,850
WP	Public assembly inspections	36	75	222	175
	Average response time (department)	4 min.	4 min.	4 min.	4 min.

### Fire Training - Objectives:

To provide 229 hours of recruit training per firefighter pursuant to State mandate. Recruit firefighters receive 680 hours of instruction.

To provide 101 hours of in-service training per firefighter pursuant to State mandate.

To provide the training necessary to achieve 100% certification of those volunteer firefighters who meet department requirements.

To provide a diversified qualified in-service training program for all firefighters and officers.

### Fire Training - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
NY	Percentage of recruits who receive state-mandated training (229 hours mandated, recruit firefighters receive 680 hours of instruction)	100%	100%	100%	100%
NY	Percentage of firefighters who receive state-mandated training (101 hours required, recruit firefighters receive 150 hours of instruction)	100%	100%	100%	100%
NY	No. of man-hours of in-service training for firefighters and superior officers	32,472	30,000	32,382	30,000
NY	No. of man-hours of volunteer division certification training	930	900	900	900
NY	No. of man-hours of specialized training (codes, sprinklers, arson, etc.)	1,472	1,000	1,568	1,300

Fire Special Operations - Objectives:

To provide appropriate, specialized rescue and hazardous material response to the City of White Plains.

To provide specialized rescue and hazardous material technician training for firefighters.

To participate in a Regional Task Force performing decontamination and other hazardous materials functions during emergencies in the City of White Plains and areas throughout Westchester County.

Fire Special Operations - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
	No. of man-hours of specialized rescue training	1,710	1,500	1,195	1,500
FED	No. of man-hours of hazardous material technician training	1,594	1,500	1,614	1,500
NYS/WP	Percentage of participation in all Task Force hazardous material responses	100%	100%	100%	100%

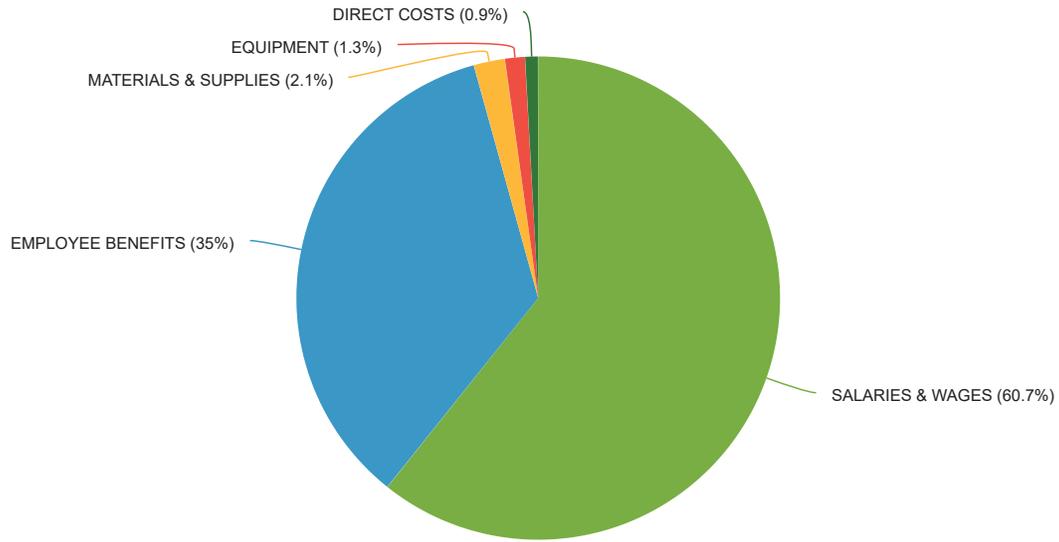
## Public Safety - Police Bureau

The mission of the Police Bureau is to prevent crime and disorder, to preserve peace, community safety and well-being; to protect life and property and individual freedom for personal safety and well-being through the enforcement of State laws and City ordinances. The Police mission requires that the department deal with a wide range of behavioral and social problems that arise in a community and that the end product consists of dealing with these problems. The Police Bureau is accredited by the State of New York.

### Police Bureau - Full Time Positions

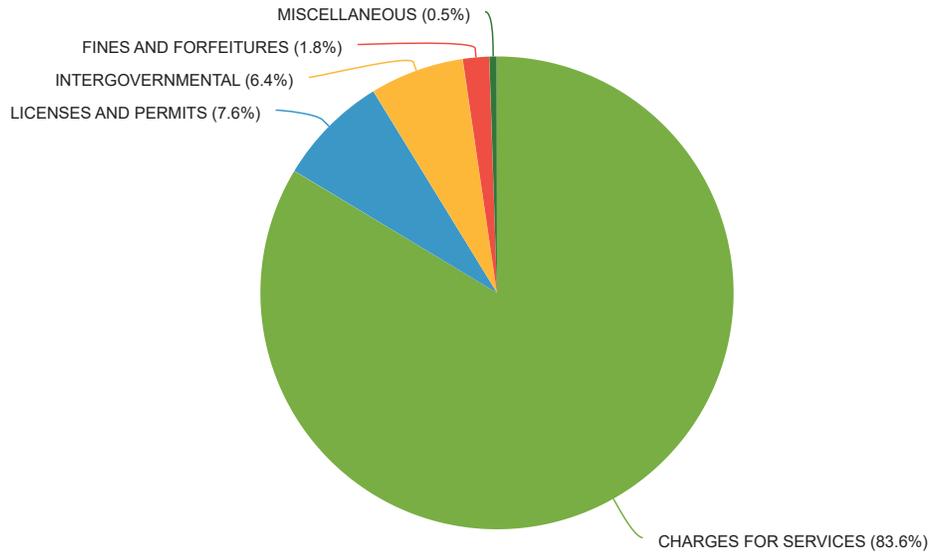
Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Chief	M/C	1	1	-	1	1
Asst. Police Chief	M/C	1	-	1	1	-
Captain	3	4	4	-	4	4
Lieutenant	2	14	14	-	14	14
Sergeant	1	21	21	-	21	21
Police Officer	P	169	153	16	172	164
Departmental Secretary I	8	1	1	-	1	1
Public Safety Records Clerk	8	1	1	-	1	1
PSA I-Dispatcher	8	6	6	-	6	6
PSA I-Animal Enforcement	7	1	1	-	1	1
Special Patrol Officer	7	1	1	-	1	1
Senior Clerk	5	2	1	1	2	2
Senior Clerk-Spanish Spk.	5	1	1	-	1	1
School Crossing Guard	1	20	19	1	20	20
		<u>243</u>	<u>224</u>	<u>19</u>	<u>246</u>	<u>237</u>

## Public Safety - Police Bureau: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES	\$28,260,251	\$28,625,174	\$13,561,700	\$31,015,305
EMPLOYEE BENEFITS	\$15,110,175	\$15,964,925	\$7,554,752	\$17,868,578
MATERIALS & SUPPLIES	\$750,246	\$986,510	\$505,166	\$1,067,365
DIRECT COSTS	\$206,407	\$438,192	\$320,458	\$443,099
EQUIPMENT	\$288,273	\$1,084,718	\$489,330	\$680,000
Total Expense Objects:	\$44,615,351	\$47,099,519	\$22,431,406	\$51,074,347

## Public Safety - Police Bureau: Revenues by Source



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Revenue Source</b>				
<b>INTERGOVERNMENTAL</b>				
US DOJ Bullet Vest Program	\$4,205	\$24,750		\$33,000
NYS Criminal Justice Service	\$3,679	\$8,250		\$11,000
F.B.I. (West. Cty Violent Crime Taskforce)	\$32,020		\$12,655	
NYS Energy Research & Development Authority				\$170,000
New York State Grant	\$18,372	\$55,532		
Stop DWI/Seas Program	\$13,542	\$8,400	\$1,621	
<b>Total INTERGOVERNMENTAL:</b>	<b>\$71,819</b>	<b>\$96,932</b>	<b>\$14,276</b>	<b>\$214,000</b>
<b>CHARGES FOR SERVICES</b>				
Prisoner Transportation		\$125,000		\$195,000
White Plains School Police Services	\$8,000	\$8,000	\$7,500	\$8,000
Police Contract Services	\$2,868,959	\$2,038,411	\$1,289,651	\$2,142,236
Police Records	\$17,985	\$30,000	\$11,093	\$20,000
Towing	\$15,000	\$12,000	\$8,350	\$15,000
Fingerprinting	\$15,275	\$16,000	\$10,050	\$16,000
Miscellaneous Reimbursements	\$302,966	\$375,000	\$4,051	\$385,000
<b>Total CHARGES FOR SERVICES:</b>	<b>\$3,228,185</b>	<b>\$2,604,411</b>	<b>\$1,330,695</b>	<b>\$2,781,236</b>
<b>LICENSES AND PERMITS</b>				
Taxi and Operators	\$64,510	\$93,000	\$49,009	\$50,000
Cabaret Licenses	\$21,250	\$15,000	\$16,250	\$30,000
Towing Medallions	\$50,000	\$50,000		\$50,000
Laundry Coin Operator	\$1,250	\$1,800	\$1,700	\$2,200

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Sound Devices	\$775	\$800	\$950	\$1,100
Hazard Alarm Registration	\$117,075	\$125,000	\$7,250	\$120,000
Total LICENSES AND PERMITS:	\$254,860	\$285,600	\$75,159	\$253,300
FINES AND FORFEITURES				
Hazard Alarm - Fines	\$52,050	\$60,000	\$36,400	\$60,000
Total FINES AND FORFEITURES:	\$52,050	\$60,000	\$36,400	\$60,000
MISCELLANEOUS				
Contributions	\$6,300	\$6,300	\$1,000	\$1,000
Seized Property	\$6,769	\$10,000	\$11,653	\$11,000
Workers Compensation	\$14,450		\$5,200	
Liability Insurance Claims		\$15,000		
Refund Prior Year Expenditures	\$58,866		-\$1,361	
Other	\$8,095	\$5,000	\$4,980	\$5,000
Total MISCELLANEOUS:	\$94,480	\$36,300	\$21,471	\$17,000
Total Revenue Source:	\$3,701,394	\$3,083,243	\$1,478,001	\$3,325,536

**Police Administration - Objectives:**

To coordinate all transactions, i.e., recording attendance, computing overtime, processing personnel requests for time off, time owed, and monitoring all personnel contractual obligations.

To maintain a liaison with all unit commanders for scheduling, and to increase the Bureau's efficiency, productivity and effectiveness.

To monitor sick time for the entire department and conduct personnel interviews with division members who exceed the desired goal.

To achieve 90% of the department's stated objectives.

**Police Administration - Performance Measures:**

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
	No. of personnel transactions processed	10,077	10,100	9,260	9,500
WP	No. of vouchers for overtime, court time processed	9,611	9,800	9,800	9,900
	No. of personnel interviews to reduce sick time	19	25	25	25
	Average number of sick hours taken by personnel	43	45	39	40
	No. of vacation selections processed and recorded	1,044	1,031	1,031	1,050
	No. of vacation changes processed and recorded	60	65	60	62

Communication and Equipment - Objectives:

To ensure that Police vehicles and radios are maintained in a state of readiness for the safety of the officers and the protection of the public by maintaining effective in-house repairs.

To keep current with all the latest state-of-the-art equipment to bring to the department the best communications technology available.

To maintain an inventory of all rolling stock assigned to the Police Bureau.

To act as the contact and control person for telecommunications and alarm systems in the department.

To maintain an appropriate level of vehicle supplies, emergency lighting and radio equipment parts as necessary to maintain fleet operations 24 hours a day, including storm preparedness and response.

Communication and Equipment - Performance Measures:

<u>Mandate Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
Portable radio equipment maintenance in-house 180 (Police Department units) - Hours	650	650	650	650
Install and maintain mobile radios, light bars, sirens, and other auto equipment - Hours	700	800	700	700
Facilitate the overall service and maintain records of Police vehicles (fleet)	91	96	96	96
Maintain, issue and inventory emergency vehicle equipment (flares, oxygen, etc.) - Hours	300	300	300	300
Maintain inventory of barricades, portable stop signs, and other equipment related to emergency preparedness and special events.	1,600	1,600	1,600	1,600

License Unit - Objectives:

To improve the services and safety of taxicabs operating in the City by conducting inspections to ensure compliance under laws and ordinances.

To investigate taxi complaints and make disciplinary recommendations to the Commissioner of Public Safety or his designee.

To investigate and process various licenses and permits issued by the City for the safety and security of home and store owners.

License Unit - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
WP	Taxicab inspections	133	140	138	145
WP	Taxi complaints	5	5	6	6
WP	Taxicab medallions (renewals)	138	145	138	145
WP	Taxi driver licenses (renewals and new issues)	189	195	190	200
WP	City license renewals (i.e. junk dealer, second-hand dealer, cabaret and peddlers)	52	56	53	56
WP	No. of taxi medallions	200	200	200	200
WP	No. of taxi medallions sales processed	3	4	4	4
WP	No. of taxi companies operating in White Plains	4	4	4	4
WP	No. of independent taxi companies	35	35	35	37
WP	No. of tow medallions issued	6	5	5	5

### Support Services - Objectives:

To coordinate all departmental purchasing, including supervising the preparation of direct claim vouchers, purchase requisitions and payment of purchase orders.

To plan, develop, install, implement and maintain the Computer Aided Dispatch System, Records Management System and Mobile Computers software for the Police and Fire Departments and to create and maintain the files necessary for accurate reporting and retrieval, and to produce reports as required.

To ensure that the information allowed by law, and/or departmental procedures will be supplied to citizens and other government agencies in a timely manner. This shall include request fulfillment, FOIL requests, Good Conduct Certificate processing and Special Event request processing and notification.

To produce all digital evidence requests required by law including Body Worn Camera video, City Camera video, Digital Photos and Police Audio recordings. Provide courtroom testimony when necessary.

To approve and process all Red Light Camera violations recorded by the City of White Plains Traffic Safety Program System and to conduct monthly hearings and testify when necessary

To monitor and act as Westchester County Liaison for the White Plains E911 emergency call answering point.

To maintain all computer and peripheral equipment in good working order and to secure all system and data files from unauthorized use and to provide on-going review of computer capacity to meet user demand.

To maintain an error rate of less than 3% in our monthly IBR (Incident Based Reporting) data submission to DCJS (Department of Criminal Justice Services).

Support Services - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
WP	Purchase-related claims & requisitions processed	886	950	985	1,035
WP	Processed - calls for service	97,778	100,000	93,827	98,520
NY	Monitor NYS TSLED Personal Summons	9,909	10,200	9,443	9,915
NY	Red light Camera Violations Processed	33,165	33,400	32,375	33,995
NY	Red light Camera Hearings	35	35	34	36
NY	911 calls received	20,063	20,500	20,216	21,230
NY	Personal Computers Maintained	195	195	195	205
NY	Arrests Processed	2,481	2,700	2,842	2,990
NY	Fingerprints (ink) civilian - cards	445	475	484	510
NY	Fingerprints (electronic) criminal	1,581	1,700	1,920	2,020
NY	Fingerprints (electronic) civil applicant	100	120	124	130
NY	FOIL requests processed	230	270	320	340
NY	Report Requests inter-agency processed	988	1,000	1,325	1,395
NY	Accident Reports processed	1,919	2,000	2,340	2,460
NY	Online Report requests	500	525	595	625
WP	Special Event Permits processed	95	95	85	90
WP	Good Conduct Certificates processed	75	80	79	85
NY	Body Worn Camera evidence processed	1,683	1,750	1,686	1,770
NY	City Camera video evidence processed	258	275	353	375
NY	Booking video evidence processed	1,456	1,600	1,600	1,680
NY	Police/Fire audio recordings processed	1,718	1,900	1,688	1,775
NY	Digital photo evidence processed	444	460	343	360
NY	Discovery Compliance Packets Processed	1,832	2,000	2,131	2,240

Training/Special Programs - Objectives:

To research, plan and direct new special projects and coordinate media productions.

To update and disseminate Departmental rules and procedures manual.

To coordinate with division commanders and assist them with developing training strategies to maintain the appropriate levels of recruit, in-service and field training, in order to comply with all training mandates of the New York State Bureau of Municipal Police and the New York State Accreditation Council.

Responsible for conducting thorough background investigations of police and fire candidates for White Plains Public Safety as well as civilian hires for the City of White Plains Personnel Department.

Training/Special Programs - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
NY	Hours of in-service training, including use of force and law updates	8,040	7,500	7,720	7,500
NY	Hours of recruit training	8,500	20,000	15,760	17,000
NY	Hours of supervisor training	1,732	1,000	1,200	1,000
NY	Hours of field training	8,820	8,000	4,000	8,000
NY	Hours of specialized training	5,675	5,000	5,180	5,000
NY	Percent of State-mandates satisfied	100%	100%	100%	100%
NY	Hours of public safety aide training	91	100	72	100
NY	Hours of special weapons training	2,100	2,000	2,024	2,000
	Number of applicant investigations initiated	80	150	237	250

Community Policing - Objectives:

To promote and foster partnerships between the police and its citizens. Community and Police involvement in solving problems will reduce crime, the fear of crime and social and physical disorder. The result will be the overall improvement of the quality of life for all residents, workers and visitors to the City of White Plains.

Community Policing - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
	Number of mental health outreach and referrals	439	450	607	705
	Number of crime prevention through environmental design reviews	9	12	10	15
NY	Number of domestic violence and violent crime victims receiving intervention and referral services	1,225	1,350	1,170	1,300
	Number of community presentations	20	40	24	40
NY	Number of youth (persons less than 19 yrs.) receiving intervention and referral services	250	300	254	320
NY	Number of registered sex offender monitoring activities initiated	70	80	71	81
NY	Number of missing persons investigations	115	130	158	170
NY	Homeless Outreach	174	190	176	195

Criminal Investigations - Objectives:

To investigate all cases of missing persons, all crimes committed by or against any youth under the age of 18, and all crimes involving offenses against a person involving physical injury, sexual conduct, restraint and intimidation and specific sex offenses as defined in the New York State Penal Law under Article 130.

To increase the number of cases investigated and ensure that the quality of such investigations provides substantial evidence to exceed judicial standards.

To increase the number of cases closed by arrest or investigation, ensuring that the Constitutional rights of each Citizen are upheld.

To gather and disseminate police related information to all divisions of the department.

To analyze and identify patterns of criminal activity in an effort to assist and coordinate police efforts and promote collective intelligence by sharing information with outside agencies.

To maintain accurate records pertaining to the receiving and executing of warrants issued by the Criminal Court System and to ensure compliance with NYS Criminal Procedure Law.

Criminal Investigations - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
NY	Number of juvenile cases/arrests	62/19	95/20	78/56	95/20
NY	Number of sex crime cases/arrests	69/20	60/20	42/12	60/20
NY	Cases Reviewed by CID	942	950	696	900
NY	Number of investigations initiated	712	750	614	750
	Number of cases closed	510	550	391	550
NY	Number of cases cleared by arrest	69	70	74	70
	Number of arrests	78	80	98	80
	Number of intelligence flyers disseminated:				
	City of White Plains flyers	102	110	118	110
	Outside agency flyers	104	110	110	110
	Outside Agency flyers received	2,640	2,700	2,690	2,700
	Number of outside departmental intelligence meetings attended	94	100	97	100
NY	Number of warrants received	996	1,000	754	1,000
NY	Number of warrants arrests	381	400	444	400

Narcotics Unit - Objectives:

To foster and maintain active participation relationships with Federal, State and Local law enforcement agencies.

To increase the number of narcotics/vice cases being actively investigated and to ensure that the quality of such investigations provides substantial evidence to exceed judicial standards.

To either apprehend or deter, by means of clandestine or aggressive investigation, those persons involved in offenses against public health and morals as defined in Title M of the New York State Penal Law.

To increase the number of intelligence files as they relate to crimes involving narcotics, gambling, prostitution, and gangs.

Narcotics Unit - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
NY	Number of narcotics cases	170	180	182	190
NY	Number of narcotics arrests	106	120	181	200
NY	Number of overall cases handled	149	160	180	190
NY	Number of narcotics search warrants executed	10	15	5	10
NY	Number of narcotics intelligence bulletins	1	5	4	10
NY	Amount of narcotics seized by type:				
	Cocaine base	1,852g	1,900g	1,950g	1,900g
	Opium base	604g	625g	700g	625g
	MDMA	115g	120g	150g	120g
	PCP	71g	75g	100g	75g

Police Patrol Operations - Objectives:

To render a wide variety of services which directly or indirectly further the protection of life and property in White Plains and to ensure that no member of this division unnecessarily denies the rights, dignity, or liberty of any person.

To terminate/prevent violations of the laws and ordinances, to arrest or summons the offenders, to give aid, relief and information to citizens as circumstances require.

To promptly dispatch and respond to calls for service by the public. To maintain the flow of information from state/federal computers to officers in the field by the timely forwarding of requested information.

To supervise the transfer of prisoners from various facilities such as the County Jail, Penitentiary, and Ryker's Island, to City Court for proceedings and to conform to NYS mandates regarding the security and care of prisoners.

Through strict enforcement of City Ordinances and quick response to citizen complaints, maintain a safe and clean environment by the control of loose, stray and wild dogs. Investigate those complaints of animal bites by working with Westchester County Health officials.

To attend community events and engage community members in the furtherance of enhancing police community relations.

Police Patrol Operations - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
NY/WP	John Doe summonses (includes overnight parking)	30,121	30,000	32,485	34,000
	Dispatched calls (less Directed Patrol)	39,984	40,500	44,644	45,000
	Directed Patrol	44,746	45,000	35,402	40,000
NY	Moving violations (Uniformed Traffic Tickets)	4,391	4,500	4,625	4,800
NY	Arrests	2,299	2,200	2,719	2,800
NY	No. of inquires in E-Justice (listings and criminal checks, etc.)	85,848	86,000	76,284	81,000
NY	Prisoners handled for court appearances	2,695	2,580	2,705	2,700
NY	No. of times medical aid provided to prisoners as mandated by law	79	75	49	50
NY	Criminal intake-arraignments	2,299	2,200	2,719	2,800
NY	Prisoners transported (male/female)	486/75	500/75	480/53	528/52
NY	Total number of prisoners transported to/from County Jail	561	575	533	580
NY/WP	No. of animal complaints received and investigated	259	275	190	200

NY/WP	No. of animals taken to shelter	6	5	4	5
NY/WP	No. of summonses issued for City Ordinance and animal violations	158	175	232	250
NY/WP	No. of Community Problem Cases initiated	57	45	47	50

Emergency Services Unit - Objectives:

To utilize trained officers, equipped with specialized equipment, to respond to unusual incidents throughout the City and to support all divisions within the department with special weapons, less lethal options, defense equipment and medical equipment.

To provide high visibility patrol while being prepared for rapid response to incidents beyond the normal operational capabilities of regular patrol officers.

To continually train, update and hone professional skills.

To coordinate and develop local, State and Federal planning, including Federal and local disaster operations on a 24-hour basis to satisfy at least 90% of all designated requirements.

To provide a City-wide, comprehensive emergency management-oriented, disaster plan.

To maintain a viable Public Safety Emergency Operations Center capable of being effectively staffed by an integrated emergency response team.

Emergency Services Unit - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
	No. of tactical incidents response	760	800	740	800
NY	No. of warrant executions	0	1	0	1
NY	No. of training man-hours	4,800	4,800	4,800	4,800
NY/WP	No. of Uniformed Traffic Tickets issued	21	22	21	34
NY	No. of arrests	45	20	96	40
	No. of hours of Directed Patrol	3,900	4,000	3,700	4,000
	Hours spent on the following activities:				
NY	Update of emergency operation procedures	110	115	115	120
NY	Update of White Plains Comprehensive Emergency Management Plan	90	100	100	120
NY	Prepare quarterly & annual program reports	100	83	90	100
NY	Attend training seminars & district meetings	650	700	680	740
NY	Conduct and/or participate in local coordination meetings on readiness and response	600	600	600	600

Traffic Enforcement Operations - Objectives:

To maintain a safe and orderly flow of traffic in City streets through sound traffic enforcement practices.

Work in conjunction with State, County and local agencies as well as other units within the department for the organizing and staffing of special events, programs and anticipated traffic problems.

To reduce traffic accidents through selective enforcement.

To increase the omni-presence of police through effective use of the traffic units.

To maintain and monitor the excellent service provided at existing school crossings.

Traffic Enforcement Operations - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2024 Actual</u>	<u>2025 Planned</u>	<u>2025 Actual</u>	<u>2026 Planned</u>
NY	No. of traffic accidents (10-1s) (physical injury or more than \$1,000 damage)	2,046	2,000	1,991	2,000
WP	No. of vehicles abandoned and towed from City streets	8	6	4	6
NY/WP	No. of vehicles impounded	542	500	614	500
NY	No. of Uniform Traffic Tickets issued	5,504	5,000	5,039	5,500
NY/WP	No. of personal summonses issued	810	1,000	795	1,000
NY/WP	No. of parking summonses issued	160	100	90	100
	No. of special events patrolled	160	100	155	100
	No. of funeral escorts	95	75	80	75
	No. of special events reviewed and/or coordinated with other divisions and agencies (parades, demonstrations, etc.)	65	50	57	50
	No. of staffed school crossing locations	20	20	20	20

## Public Works

The Department of Public Works provides many essential services for the residents of the City. It is responsible for the design, construction, maintenance, cleaning and lighting of all public streets, parks and rights-of-way, any trees or shrubs contained therein, the municipal water works, the collection and disposal or recycling of waste and garbage; the construction and maintenance of all public buildings, sanitary sewers and storm drains; and the design, specification and subsequent inspection of all municipal motor vehicles, and the complete maintenance of vehicles. The Department is also responsible for placement of orders, and the record keeping of the fuel, electricity and natural gas used by various City Agencies and Departments. This responsibility pertains to building structures, as well as detailed vehicle-by-vehicle information on motor fuel consumption, including the City of White Plains School District vehicles.

## Public Works - Full Time Positions

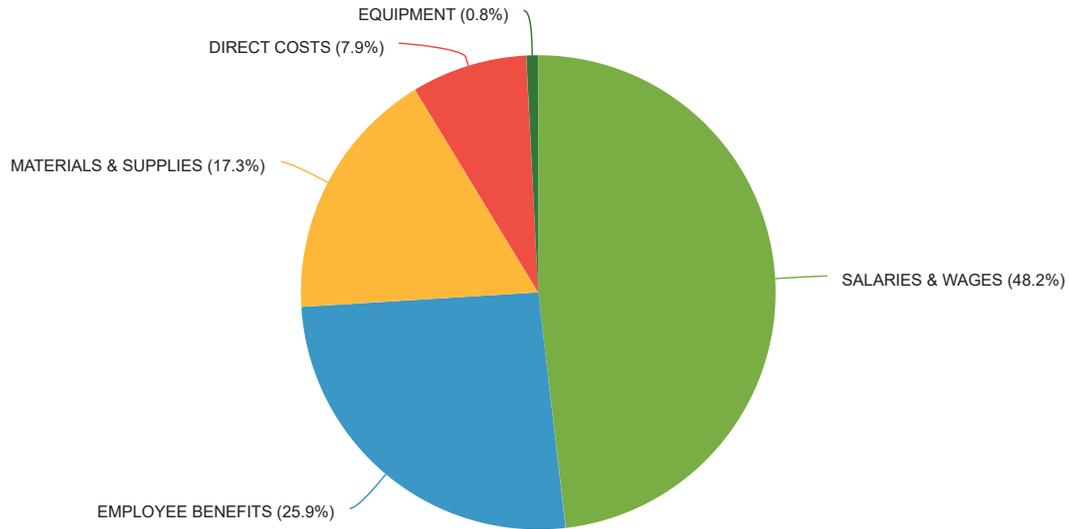
Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Comm. of Public Works	Appt.	1	1	-	1	1
Deputy Commissioner of Public Works	Appt.	2	1	1	2	2
Supt. of Highways & Grounds	M/C17	1	1	-	1	1
Assoc. Engineer (B.S.)	17	1	1	-	1	1
Assoc. Mech. Engineer (B.S.)	17	1	-	1	1	-
Supt. of Public Facilities	17	1	1	-	1	1
Chief Construction Coord.	16	1	1	-	1	1
Sr. Engineer (B.S.)	16	3	2	1	3	3
Garage & Shop Supt.	M/C16	1	1	-	1	1
Sanitation Superintendent	M/C15	1	1	-	1	1
Coord. Computer Systems	15	1	-	1	1	-
Assistant Highway Supt.	14	1	1	-	1	1
Asst. Super. Pub. Facilities	14	1	1	-	1	1
Engineer II (B.S.)	14	2	2	-	2	2
Construction Coordinator	14	2	1	1	2	1
Administrative Officer	M/C15	1	1	-	1	1
Design Coordinator	14	1	1	-	1	1
Assistant Sanitation Supt.	14	1	1	-	1	1
Assistant Construction Coordinator	11	2	2	-	2	2
Building Service Manager	11	2	2	-	2	2
Parks Maintenance Supvr I	11	2	2	-	2	2
Lead Auto. Mechanic	11	2	2	-	2	2
Street Light Installer	11	1	1	-	1	1
Code Enforcement Officer II - PW	11	1	1	-	1	1
Plumber	11	1	1	-	1	1
Secretary to the Commissioner of Public Works	M/C10	1	1	-	1	1
Safety Coordinator	10	1	1	-	1	1
Lead Tree Trimmer	10	1	1	-	1	1
<b>Subtotal</b>		<b>37</b>	<b>32</b>	<b>5</b>	<b>37</b>	<b>34</b>

## Public Works - Full Time Positions (continued)

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Subtotal brought forward		37	32	5	37	34
Welder	10	1	1	-	1	1
Carpenter	10	1	1	-	1	1
Automotive Mechanic II	10	11	10	* 1	11	10
Jr. Administrative Assistant	10	2	2	-	2	2
Crew Leader	9	6	4	2	6	6
Automotive Mechanic I	9	1	1	-	1	1
Engineering Technician	9	2	2	-	2	2
Code Enforcement Officer I	9	2	2	-	2	2
Contracts Clerk	8	1	1	-	1	1
Maintenance Mechanic	8	14	14	-	14	14
Tree Trimmer	8	4	2	2	4	2
Motor Equipment Operator	7A	19	17	2	19	18
Skilled Laborer	6	12	11	* 1	12	11
Automotive Stock Clerk	8	1	1	-	1	1
Semi-Skilled Laborer	4	15	13	2	15	15
Building Service Worker	3	11	10	* 1	11	11
Messenger	3	1	1	-	1	1
Sanitation Leader	39	1	1	-	1	1
Sanitation Driver	37	19	18	1	19	18
Sanitation Worker	35	38	35	3	38	35
		<u>199</u>	<u>179</u>	<u>20</u>	<u>199</u>	<u>187</u>

\* One or more positions underfilled

## Public Works - Expenditures by Expense Type

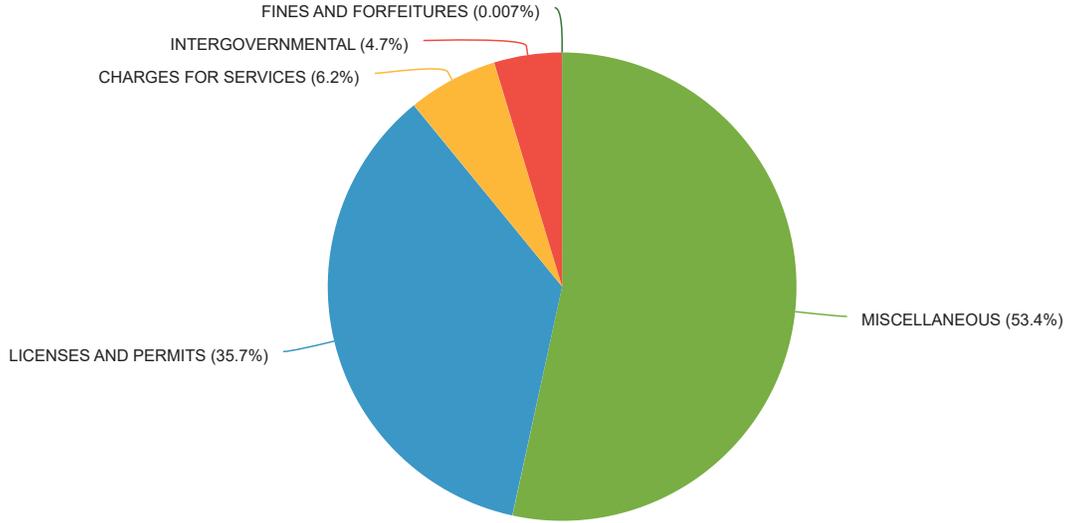


Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Appointed Officials Salaries	\$522,135	\$438,142	\$247,314	\$579,000
Managerial Salaries	\$670,025	\$664,723	\$336,630	\$703,471
Managerial Overtime	\$34,707	\$44,312	\$16,570	\$45,408
CSEA Salaries and Wages	\$9,700,111	\$9,198,446	\$4,438,424	\$10,034,475
CSEA Overtime	\$651,778	\$861,341	\$299,346	\$931,848
Sanitation Salary-Wages	\$4,068,505	\$4,164,973	\$1,987,155	\$4,375,498
Sanitation Overtime	\$157,512	\$203,950	\$64,434	\$180,678
Sanitation Longevity	\$31,650	\$33,650	\$30,800	\$31,300
Teamsters Attendance Bonus	\$10,000	\$13,900	\$9,400	\$11,500
Teamsters Stipend	\$29,245	\$41,600	\$16,981	\$37,440
Part-Time Salaries	\$241,067	\$361,729	\$188,244	\$398,371
<b>Total SALARIES &amp; WAGES:</b>	<b>\$16,116,735</b>	<b>\$16,026,766</b>	<b>\$7,635,298</b>	<b>\$17,328,989</b>
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$1,208,080	\$1,203,805	\$571,249	\$1,295,518
MTA Payroll Tax	\$53,885	\$53,328	\$25,510	\$57,799
NYS Employee Pension System	\$2,266,726	\$2,356,129	\$1,149,425	\$2,803,155
Employee Active Health Insurance	\$4,517,067	\$4,479,861	\$2,260,958	\$4,674,415
Dental Insurance Plan	\$193,935	\$186,891	\$94,510	\$208,534
Optical Insurance	\$42,282	\$40,119	\$20,307	\$44,800
Memberships-Fees-Dues	\$2,474	\$3,325	\$554	\$3,470
Education and Training Fees	\$15,271	\$18,115	\$575	\$17,915

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Travel and Transportation	\$567	\$1,500	\$477	\$1,830
Protective Clothing	\$13,977	\$19,030	\$7,582	\$18,904
Uniforms	\$52,374	\$64,507	\$36,964	\$64,610
Safety Shoe Allowance	\$21,071	\$21,560	\$20,405	\$21,175
Teamsters Welfare Fund	\$84,149	\$88,928	\$35,352	\$90,090
NYS Voluntary Defined Contribution			\$5,154	\$14,560
Total EMPLOYEE BENEFITS:	\$8,471,859	\$8,537,098	\$4,229,024	\$9,316,775
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$24,482	\$25,550	\$12,687	\$26,800
Advertising	\$2,233	\$7,850	\$3,178	\$8,470
Printing	\$2,210	\$4,245	\$1,873	\$3,300
Postage	\$1,509	\$1,950	\$694	\$1,950
Books-Processing	\$2,400	\$2,600	\$1,933	\$2,600
Subscriptions-Periodicals	\$2,796	\$8,100		\$12,015
Licenses-Permits-Fees	\$990			\$4,000
Program Supplies	\$26,108	\$12,480		\$12,550
Office Equipment Maintenance	\$692	\$1,400		\$1,150
Personal Computer Software	\$17,952	\$18,000	\$1,830	\$22,825
Street Resurfacing	\$250,000	\$125,000		\$125,000
Asphalt Materials	\$378,680	\$479,191	\$373,281	\$479,090
Land Maintenance Supplies	\$269,981	\$418,899	\$182,165	\$394,735
Portable Equipment Maintenance	\$32,404	\$49,800	\$8,002	\$47,700
Sand	\$11,275	\$17,510	\$9,296	\$19,835
Salt	\$538,707	\$573,125		\$465,000
Tree Removal/Replacement	\$122,950	\$178,570	\$4,322	\$133,280
Street Lighting	\$25,204	\$65,000	\$1,307	\$60,000
Lamps and Poles	\$37,467	\$22,900		\$22,900
Emergency Repairs		\$7,500	\$9,184	\$7,500
Traffic Light Maintenance Supplies	\$9,948	\$25,100	\$12,421	\$25,100
Building/Facility Repairs	\$402,555	\$331,558	\$163,642	\$411,300
Building/Facility Emergency Repairs		\$3,000		
Security Devices	\$9,316	\$10,000	\$1,773	\$10,100
Fuel Oil	\$5,266	\$12,750	\$1,273	\$11,250
Maintenance Supplies	\$138,938	\$115,940	\$29,816	\$115,200
Swimming Pool Chemicals	\$8,077	\$16,250	\$7,270	\$16,890
Skating Rink Materials		\$3,000		
Acquired Building Maintenance	\$3,333	\$6,225	\$475	\$5,000
Plumbing Systems	\$39,849	\$28,000	\$15,146	\$31,000
Electrical Systems	\$13,055	\$28,500	\$3,674	\$28,500
HVAC Systems	\$492,797	\$411,885	\$318,781	\$132,100
Fire Warning System	\$4,711	\$12,000	\$11,817	\$15,000
Park/Playground Repair/Replacement	\$4,283	\$6,600	\$338	\$6,600
Pool Maint Equipment/Supplies	\$3,416	\$2,800	\$1,625	\$3,400

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Pool Emergency Repairs	\$165	\$2,500		\$2,500
Rolling Stock Repair/Maintenance	\$711,470	\$752,808	\$454,194	\$686,700
Gasoline	\$402,138	\$528,625	\$179,953	\$473,355
Rolling Stock Fleet Program Supplies	\$86	\$7,000	\$36,355	\$7,000
Rolling Stock Delivery Charges	\$12	\$400		\$108
Rolling Stock Machinery/Parts Maintenance	\$37,168	\$23,000	\$7,404	\$23,000
Electricity	\$1,388,846	\$1,680,900	\$626,281	\$1,740,748
Telephone	\$57,089	\$81,145	\$24,855	\$93,598
Natural Gas	\$391,907	\$488,510	\$85,381	\$441,700
Water	\$104,543	\$65,580	\$26,768	\$65,000
Equipment Rental	\$13,956	\$11,516	\$6,686	\$12,016
Automotive Software	\$3,206	\$3,550		\$3,550
Geographic Information Sys Software		\$600		\$600
Total MATERIALS & SUPPLIES:	\$5,994,170	\$6,679,412	\$2,625,680	\$6,212,015
<b>DIRECT COSTS</b>				
Consultants		\$96,825	\$22,580	
Laundry and Dry Cleaning	\$1,167	\$1,100	\$604	\$1,150
Service Contracts	\$616,555	\$853,692	\$283,112	\$707,629
Weather Service	\$1,950	\$1,970	\$1,950	\$1,970
Waste Disposal Haul away	\$984,335	\$999,749	\$338,680	\$1,328,551
Program Services	\$387,036	\$532,371	\$128,271	\$463,401
Exterminating Services	\$22,724	\$18,220	\$14,848	\$31,270
Hearing Officers		\$700		\$700
White Plains School Gasoline Charges	\$33,060	\$40,125	\$15,965	\$37,125
Armory Contract Charges	\$283,653	\$270,000	\$157,500	\$270,000
Total DIRECT COSTS:	\$2,330,480	\$2,814,752	\$963,509	\$2,841,796
<b>EQUIPMENT</b>				
Light Duty Vehicle	\$122,683	\$628,324	\$360,597	\$145,000
Mowers				\$25,000
Personal Computers	\$6,647	\$6,996		\$9,806
Other Equipment-Machinery	\$23,233	\$118,311	\$47,011	\$10,298
Other Equipment-Tools	\$12,846	\$6,500	\$5,739	\$10,450
Building/Facility Enhancement	\$3,789	\$4,000	\$356	\$4,000
Refuse Trucks				\$85,000
Total EQUIPMENT:	\$169,198	\$764,131	\$413,703	\$289,554
Total Expense Objects:	\$33,082,441	\$34,822,159	\$15,867,214	\$35,989,129

# Public Works - Revenues by Source



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Revenue Source</b>				
<b>INTERGOVERNMENTAL</b>				
Arterial Highway Maintenance	\$28,050	\$28,050	\$14,025	\$28,050
NYS Energy Research & Development Authority		\$20,517	\$20,517	\$107,500
NYS Unified Court System	\$73,387	\$65,000	\$65,000	\$65,000
Total INTERGOVERNMENTAL:	\$101,437	\$113,567	\$99,542	\$200,550
<b>CHARGES FOR SERVICES</b>				
Snow Removal	\$109,612	\$111,804		\$114,040
White Plains School Gas Reimbursemt	\$33,060	\$40,125	\$15,965	\$37,125
Engineer Inspection Fee	\$169,460	\$40,000	\$538,580	\$40,000
Public Works-Public Refuse	\$60,000	\$60,000		\$60,000
Public Works-Shopping Cart Removal	\$12,850	\$16,800	\$6,210	\$15,000
Total CHARGES FOR SERVICES:	\$384,982	\$268,729	\$560,755	\$266,165
<b>LICENSES AND PERMITS</b>				
Street Openings	\$589,205	\$367,500	\$205,260	\$400,000
Street Obstructions	\$1,089,964	\$866,250	\$625,013	\$866,250
Sidewalks-Curbs-Driveways	\$31,594	\$42,000	\$110,425	\$42,000
Street Vaults	\$98,000	\$90,000	\$70,000	\$90,000
Sidewalk Cafe	\$71,198	\$50,000	\$1,840	\$55,000
Storm Water MS4 Permits	\$92,650	\$60,000	\$34,360	\$70,000
Gardeners	\$9,750	\$8,000	\$1,500	\$8,000
Antennas		\$500		\$500
Total LICENSES AND PERMITS:	\$1,982,360	\$1,484,250	\$1,048,398	\$1,531,750

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>FINES AND FORFEITURES</b>				
Forfeited Deposits		\$300		\$300
Total FINES AND FORFEITURES:		\$300		\$300
<b>MISCELLANEOUS</b>				
Maps	\$1,226	\$100	\$20	\$100
Scrap Sales	\$29,597	\$7,000	\$6,554	\$15,000
Other Minor Sales	\$63	\$250		\$250
Workers Compensation	\$156,509	\$95,000	\$51,204	\$120,000
Liability Insurance Claims	\$45,331	\$19,000	\$14,661	\$18,500
Advertising Revenues	\$2,715	\$2,700	\$650	\$651
Rental Renaissance Plaza	\$160,395	\$146,480	\$62,113	\$166,480
Rental Real Property	\$1,805,875	\$1,871,061	\$1,124,266	\$1,877,761
Refund Prior Year Expenditures	\$5,267			
Other	\$161,769	\$147,500	\$33,317	\$92,300
Total MISCELLANEOUS:	\$2,368,748	\$2,289,091	\$1,292,786	\$2,291,042
Total Revenue Source:	\$4,837,527	\$4,155,937	\$3,001,481	\$4,289,807

## Public Works Department - Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expenditures</b>				
<b>BUREAU OF ADMINISTRATION</b>				
DPW PROGRAM MGMT. & ADMIN. - A032	\$1,969,533	\$1,957,762	\$1,008,141	\$2,192,885
Total BUREAU OF ADMINISTRATION:	\$1,969,533	\$1,957,762	\$1,008,141	\$2,192,885
<b>BUREAU OF ENGINEERING</b>				
ENGINEERING SERVICES - F027	\$2,817,740	\$2,503,815	\$1,157,468	\$2,649,909
Total BUREAU OF ENGINEERING:	\$2,817,740	\$2,503,815	\$1,157,468	\$2,649,909
<b>BUREAU OF BUILDING MAINT</b>				
DPW CITY-OWNED BLDG. MAINTENANCE - A033	\$3,329,775	\$3,624,293	\$1,466,732	\$3,629,710
DPW PUBLIC SAFETY BLDG MT - A035	\$1,524,164	\$1,659,422	\$802,745	\$1,415,541
SLATER BLDG MNTNC - A036	\$84,054	\$112,132	\$54,344	\$102,159
WPPAC BLDG MNTNC - A037	\$202,299	\$278,748	\$106,081	\$272,961
ETC BLDG MNTNC - A041	\$58,329	\$88,700	\$36,797	\$74,804
Total BUREAU OF BUILDING MAINT:	\$5,198,621	\$5,763,295	\$2,466,699	\$5,495,175
<b>BUREAU OF GARAGE AND SHOP</b>				
DPW ROLLING STOCK MAINTENANCE - A034	\$2,649,005	\$2,853,902	\$1,470,954	\$2,802,863
Total BUREAU OF GARAGE AND SHOP:	\$2,649,005	\$2,853,902	\$1,470,954	\$2,802,863
<b>BUREAU OF STORM WATER</b>				
STORM WATER SYSTEM MAINTENANCE - C002	\$131,669	\$144,697	\$67,610	\$82,283

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Total BUREAU OF STORM WATER:	\$131,669	\$144,697	\$67,610	\$82,283
<b>BUREAU OF HIGHWAYS</b>				
STREET LIGHTING - B004	\$1,142,534	\$1,352,873	\$510,114	\$1,432,251
FORESTRY SERVICES - D004	\$696,591	\$745,704	\$241,608	\$733,082
SNOW REMOVAL - D005	\$876,067	\$1,197,217	\$30,691	\$1,076,516
STREET CLEANING - D013	\$603,770	\$452,858	\$261,130	\$534,317
STREET REPAIRS - D014	\$5,723,346	\$5,959,991	\$3,197,448	\$6,199,225
LEAF REMOVAL - D015	\$290,156	\$352,509	\$103,512	\$441,947
Total BUREAU OF HIGHWAYS:	\$9,332,465	\$10,061,152	\$4,344,502	\$10,417,338
<b>PARKS MAINTENANCE BUREAU</b>				
PARKS & PLAYGROUNDS - E03P	\$2,097,482	\$2,158,204	\$1,050,592	\$2,319,868
PMP RINK/SKATE PARK - E10P	\$95,298	\$116,757	\$74,953	\$109,852
PMP BALLFIELDS - E13P	\$40,672	\$90,123	\$17,509	\$71,041
PMP TENNIS COURTS - E14P	\$83,810	\$90,823	\$3,623	\$88,638
PMP POOLS - E15P	\$43,560	\$60,628	\$17,033	\$60,578
PMP RENAISSANCE PLAZA - E18P	\$18		\$368	\$1,000
Total PARKS MAINTENANCE BUREAU:	\$2,360,840	\$2,516,535	\$1,164,078	\$2,650,977
<b>BUREAU OF SANITATION</b>				
WASTE COLLECTION, DISPOSAL & RECYCLING - C003	\$8,622,569	\$9,021,001	\$4,187,764	\$9,697,699
Total BUREAU OF SANITATION:	\$8,622,569	\$9,021,001	\$4,187,764	\$9,697,699
Total Expenditures:	\$33,082,441	\$34,822,159	\$15,867,214	\$35,989,129

## Public Works - Bureau of Administration

The Bureau of Administration provides administrative support and assistance to the Commissioner, Deputies and Bureau Chiefs in responsibilities related to its personnel, payrolls, purchasing, contracting, correspondence, records, telephone service, and duplicating service. The Bureau develops and coordinates the Department segment of the City operating budget. It is also responsible for providing technical advice and written specifications for City Agencies and Departments for purchasing mechanical equipment and rolling stock. The Bureau has the responsibility to institute and expand an occupational safety training and risk reduction program for the Department, as well as inter-agency cross training as feasible. The Bureau of Administration provides Code Enforcement that is responsible for the investigation of potential violations and the enforcement of municipal codes, ordinances and regulations. The Bureau addresses matters from both residential and commercial properties that affect the City Right-of-Way (ROW).

### Public Works Bureau of Administration - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Commissioner of Public Works	Appt.	1	1	-	1	1
Deputy Commissioner of PW	Appt.	2	1	1	2	2
Administrative Officer	M/C15	1	1	-	1	1
Code Enforcement Officer II-PW	11	1	1	-	1	1
Secretary to the Commissioner of Public Works	M/C10	1	1	-	1	1
Safety Coordinator	10	1	1	-	1	1
Jr. Administrative Assistant	10	2	2	-	2	2
Code Enforcement Officer I-PW	9	2	2	-	2	2
		11	10	1	11	11

### Public Works - Bureau of Administration: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES	\$1,252,875	\$1,197,354	\$627,918	\$1,414,963
EMPLOYEE BENEFITS	\$582,545	\$529,855	\$278,569	\$595,962
MATERIALS & SUPPLIES	\$80,386	\$104,101	\$35,001	\$118,841
DIRECT COSTS	\$41,821	\$72,300	\$17,397	\$62,219
EQUIPMENT	\$11,907	\$54,152	\$49,256	\$900
Total Expense Objects:	\$1,969,533	\$1,957,762	\$1,008,141	\$2,192,885

## Public Works - Bureau of Administration: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
CHARGES FOR SERVICES	\$45,910	\$56,925	\$22,175	\$52,125
LICENSES AND PERMITS	\$1,889,710	\$1,424,250	\$1,014,038	\$1,461,750
MISCELLANEOUS	\$299,349	\$214,300	\$86,651	\$177,251
Total Revenue Source:	\$2,234,969	\$1,695,475	\$1,122,864	\$1,691,126

### Public Works - Program Management and Administration: Objectives

To manage all resources of the Department of Public Works to provide the services set forth in the City Charter in the most efficient and effective manner possible.

To respond to all departments' requests processed through the Bureau of Building Maintenance.

To manage the City's fleet tracker system and to provide rolling stock billing and accounting services to all City departments and agencies. To maintain compliance with applicable City codes and ordinances within the City rights-of-way that may adversely affect quality of life, aesthetics, public health, safety and welfare.

To provide Departmental occupational safety training for field personnel.

## Public Works - Program Management and Administration: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
WP	No. of payrolls prepared	29	29	29	29
WP	No. of requisitions prepared	200	167	170	170
	No. of purchase orders handled	200	130	170	170
WP	No. of purchase/vouchers orders prepared	1,300	1,168	1,200	1,200
	No. of personnel files maintained	350	350	350	350
WP	No. of sidewalk vault permits renewed	35	35	35	35
	No. of pieces of inter-office and metered mail processed	241,000	150,000	150,000	150,000
	Municipal Court and examination before trial appearances/affidavits, claim investigations and FOIL responses	14	15	16	17
	No. of street opening/obstruction permits issued (includes those issued to Verizon)	145	211	185	205
	Con Edison street opening/obstruction permits issued	260	317	290	300
	No. of sidewalk, curb and driveway permits issued	43	55	50	54
	No. of sidewalk café licenses issued	30	25	25	30
	No. of Gedney Way landscaper drop off permits issued	6	13	10	10
	No. of Safety Seminar Presentations & Inspections	30	28	30	30
	No. of cell phone sites reviewed/monitored	70	35	50	50

## Public Works - Bureau of Building Maintenance

The Bureau of Building Maintenance provides centralized maintenance services for City-owned buildings, including the T. H. Slater Center and the Performing Arts Center, in the areas of cleaning, painting, carpentry, general repairs; maintenance of plumbing, electrical, heating, cooling, security, fire alarm and mechanical systems; and any and all other building services, including responsibilities related to mail and messenger service. The Bureau awards and administers contractual maintenance services for all City agencies.

### Public Works Bureau of Building Maintenance - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Supt. of Public Facilities	17	1	1	-	1	1
Asst. Superintendent of Public Facilities	14	1	1	-	1	1
Plumber	11	1	1	-	1	1
Building Service Manager	11	2	2	-	2	2
Carpenter	10	1	1	-	1	1
Maintenance Mechanic	8	3	3	-	3	3
Building Service Worker	3	11	10	*	11	11
Messenger	3	1	1	-	1	1
		<u>21</u>	<u>20</u>	<u>1</u>	<u>21</u>	<u>21</u>

\* One or more positions underfilled

### Public Works - Bureau of Building Maintenance: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES	\$1,596,717	\$1,636,481	\$760,598	\$1,734,805
EMPLOYEE BENEFITS	\$790,772	\$820,017	\$411,554	\$936,393
MATERIALS & SUPPLIES	\$1,881,069	\$1,979,354	\$843,593	\$1,719,963
DIRECT COSTS	\$909,108	\$1,161,818	\$444,018	\$990,864
EQUIPMENT	\$20,954	\$165,625	\$6,935	\$113,150
Total Expense Objects:	\$5,198,621	\$5,763,295	\$2,466,699	\$5,495,175

## Public Works - Bureau of Building Maintenance: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
INTERGOVERNMENTAL	\$73,387	\$65,000	\$65,000	\$172,500
MISCELLANEOUS	\$1,815,278	\$1,878,561	\$1,124,671	\$1,889,761
Total Revenue Source:	\$1,888,665	\$1,943,561	\$1,189,671	\$2,062,261

## Public Works - Bureau of Building Maintenance: Objectives and Performance Measures

### Objectives:

To consolidate all work requests from the various City Agencies in order to schedule work in an efficient manner.

To provide repair, renovation and custodial services for over 37 City-owned buildings; to maintain the Thomas H. Slater Center facility, the White Plains Performing Arts Center and the Education Training Center.

To respond to all departments' requests processed through the Bureau of Building Maintenance.

To maintain the City-owned fiber optic network.

### Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Work requests processed	1,500	1,575	1,650	1,675
	Average response days to review work requests	0.0625	0.0625	0.0416	0.0416
	Percentage of requests done "in-house"	97%	97%	97%	97%
	Heating plants operated	34	34	35	35
	Buildings cleaned	3	3	3	3
	Buildings Maintained:				
	Occupied	38	38	38	38
	Non-occupied	12	12	12	12
	Miles of fiber optic cable maintained	35	35	35	35

## Public Works - Bureau of Engineering

The Bureau of Engineering is responsible for the planning, design and construction of Public Works and Capital Improvement Projects. The majority of these projects include City-owned facilities, Right-of-Way (ROW) and utilities. We also assist internal clients to plan, design and construct City Projects. The Bureau performs essential Departmental functions which include, but are not limited to, the following: (1) Administration and Annual Program Management (e.g. roads, curbs and sidewalks, pedestrian curb ramps, utilities, etc.), (2) Survey, (3) Site Plan Review (4) Design, (5) Contractor Procurement and (6) Construction Administration and Inspection. Staff consists of highly professional administrative and technical personnel that provide both office and field support for a variety of City and private projects. Execution of these functions provides a sound infrastructure that meets the current and future public needs.

### Public Works Bureau of Engineering - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Assoc. Engineer (B.S.)	17	1	1	-	1	1
Assoc. Mech. Engineer (B.S)	17	1	-	1	1	-
Sr. Engineer (B.S.)	16	3	2	1	3	3
Chief Construction Coordinator	16	1	1	-	1	1
Coord. Computer Systems	15	1	-	1	1	-
Engineer II (B.S.)	14	2	2	-	2	2
Construction Coordinator	14	2	1	1	2	1
Design Coordinator	14	1	1	-	1	1
Asst. Construction Coordinator	11	2	2	-	2	2
Engineering Technician	9	2	2	-	2	2
Contracts Clerk	8	1	1	-	1	1
		17	13	4	17	14

## Public Works - Bureau of Engineering: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES	\$1,835,366	\$1,507,783	\$697,099	\$1,687,694
EMPLOYEE BENEFITS	\$953,741	\$832,677	\$382,879	\$919,096
MATERIALS & SUPPLIES	\$20,652	\$27,150	\$8,963	\$31,225
DIRECT COSTS	\$4,740	\$46,205	\$25,962	\$7,388
EQUIPMENT	\$3,240	\$90,000	\$42,565	\$4,506
Total Expense Objects:	\$2,817,740	\$2,503,815	\$1,157,468	\$2,649,909

## Public Works - Bureau of Engineering: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
Engineer Inspection Fee	\$169,460	\$40,000	\$538,580	\$40,000
Storm Water MS4 Permits	\$92,650	\$60,000	\$34,360	\$70,000
Forfeited Deposits		\$300		\$300
Other	\$206			
Total Revenue Source:	\$262,316	\$100,300	\$572,940	\$110,300

## Public Works - Bureau of Engineering: Objectives

To provide a variety of engineering and construction services designed to protect public safety and welfare, while maintaining a high quality of service and efficiency.

To develop high quality projects completed within the allocated construction schedule and budget.

To maintain cooperative professional relationships with the public, City entities and non-City entities (e.g. consulting engineers, utility companies, contractors, developers, suppliers and outside government agencies).

## Public Works - Bureau of Engineering: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
	Contracts administered	70	64	70	70
	Information requested/furnished	1,700	1,500	1,500	1,500
	GIS, orthographic and design map requests or plots	1,000	800	800	800
	Municipal plans/projects prepared/reviewed	125	181	170	170
	Reviews for Common Council & other Boards & Commissions	100	55	50	50
	Reviews for City departments	300	254	300	300
	Govt. agencies/utility co. plans/projects reviews	30	40	40	40
	Code compliance reviews/investigations	40	25	30	30
	Backflow device reviews/approvals	40	52	50	50
	Construction projects inspected	300	190	220	220
	Studies/surveys/research prepared	80	77	80	80
	Infrastructure drawings updated/created	70	30	50	50
	Engineering documents reviewed/created/updated	130	80	100	100
	Engineering documents digitally archived	700	530	500	500
	FOIL requests	40	36	40	40
	SWPPP's/SWMP's reviewed/prepared	60	28	40	40
	Witness MS4 soil testing	25	72	40	30
	Field Investigations	250	175	200	200
	Flood Permitting Review/ Inspections	1	2	2	2
	Outfall inspections	100	68	75	75
	Sediment Erosion Control Inspections (Site Plan & SWPPP)	300	96	100	100

## Public Works - Bureau of Garage and Shop

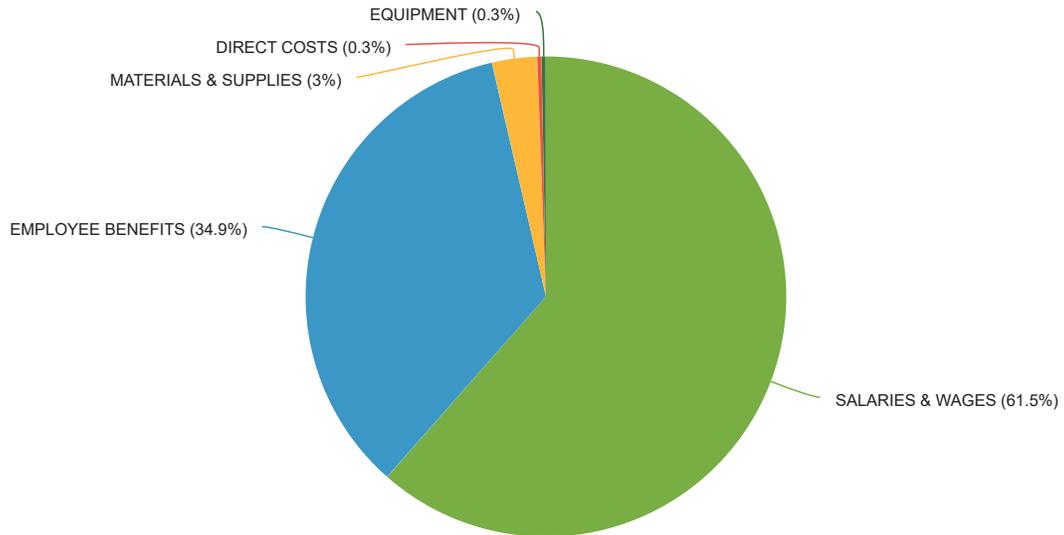
The Bureau of Garage and Shop provides both centralized maintenance and repairs, and preventative maintenance, for all City-owned motor vehicles, including automobiles, trucks, heavy equipment and specialized units, including Fire vehicles. These services are also provided to the White Plains School District (WPSD). The Bureau also provides mandated State inspection services for municipal vehicles, and works in conjunction with the City's Department of Purchase to dispose of vehicles at public auction.

### Public Works Bureau of Garage and Shop - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Garage & Shop Supt.	M/C16	1	1	-	1	1
Lead Auto. Mechanic	11	2	2	-	2	2
Automotive Mechanic II	10	11	10	* 1	11	10
Welder	10	1	1	-	1	1
Automotive Mechanic I	9	1	1	-	1	1
Automotive Stock Clerk	8	1	1	-	1	1
Skilled Laborer	6	2	2	-	2	2
Semi-skilled Laborer	4	1	1	-	1	1
		20	19	1	20	19

\* One or more positions underfilled

## Public Works - Bureau of Garage and Shop: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES	\$1,575,910	\$1,649,345	\$783,921	\$1,723,470
EMPLOYEE BENEFITS	\$814,653	\$892,419	\$438,775	\$978,600
MATERIALS & SUPPLIES	\$189,551	\$171,370	\$135,715	\$84,493
DIRECT COSTS	\$6,721	\$8,500	\$5,631	\$8,200
EQUIPMENT	\$62,170	\$132,268	\$106,912	\$8,100
Total Expense Objects:	\$2,649,005	\$2,853,902	\$1,470,954	\$2,802,863

## Public Works - Bureau of Garage and Shop

### Objectives:

To maintain and repair all City-owned vehicles, including those of the Public Safety Department and the White Plains School District.

To maintain and repair mechanized units, non-self propelled.

To provide state emission and safety inspections for municipal vehicles.

To maintain parts inventory and work orders through fleet tracker system.

### Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	No. of City vehicles maintained	419	422	424	424
	No. of School District vehicles maintained	35	37	37	37
	No. of work orders processed	2,800	2,786	2,800	2,800
NY	No. of emission inspections performed* (includes safety inspections for most vehicles)	275	266	275	275
NY	No. of safety inspections performed (includes five motorcycles)	75	60	75	75
	No. of lawn equipment, saws, pumps and generators served	260	260	260	260

\* New York Emissions inspections include diesel.

## Public Works - Bureau of Highways and Grounds

The Bureau of Highways maintains and repairs all City streets, highways, bridges, and other municipal properties, including certain maintenance functions on Country roadways, together with removal of ice and snow, collection of leaves and brush, and provides labor and equipment to other operational divisions of the City government. It also directs and supervises Street Cleaning, Forestry, Parks Maintenance and Street Lighting activities. The Bureau also is responsible for certain recycling programs\*, storage and transportation to market of scrap metal (including resident's "white goods"), and recycling of discarded sections of old asphalt for use as pothole patching material in City streets.

\*Including residential compostable pickup

### Public Works Bureau of Highways and Grounds - Full Time Positions

Title	Grade	FY 24-25			FY 25-26	
		Authorized	Filled	Vacant	Authorized	Funded
					Revised Budget 12/31/24	Proposed Budget
Superintendent of Highways and Grounds	M/C17	1	1	-	1	1
Asst. Highway Superintendent	14	1	1	-	1	1
Parks Maintenance Superv. I	11	2	2	-	2	2
Street Light Installer	11	1	1	-	1	1
Lead Tree Trimmer	10	1	1	-	1	1
Crew Leader	9	6	4	2	6	6
Maintenance Mechanic	8	11	11	-	11	11
Tree Trimmer	8	4	2	2	4	2
Motor Equipment Operator	7A	18	16	2	18	17
Skilled Laborer	6	10	9	*	10	9
Semi-Skilled Laborer	4	13	11	2	13	13
		<u>68</u>	<u>59</u>	<u>9</u>	<u>68</u>	<u>64</u>

\* One or more positions underfilled

## Public Works - Bureau of Highways and Grounds: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES	\$5,210,348	\$5,241,853	\$2,481,753	\$5,811,499
EMPLOYEE BENEFITS	\$2,682,870	\$2,619,681	\$1,372,144	\$2,977,251
MATERIALS & SUPPLIES	\$3,362,249	\$3,887,187	\$1,331,837	\$3,778,193
DIRECT COSTS	\$366,913	\$507,580	\$114,811	\$423,474
EQUIPMENT	\$70,926	\$321,386	\$208,034	\$77,898
Total Expense Objects:	\$11,693,305	\$12,577,687	\$5,508,580	\$13,068,315

## Public Works - Bureau of Highways and Grounds: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
INTERGOVERNMENTAL	\$28,050	\$48,567	\$34,542	\$28,050
CHARGES FOR SERVICES	\$109,612	\$111,804		\$114,040
MISCELLANEOUS	\$223,024	\$188,230	\$74,288	\$207,730
Total Revenue Source:	\$360,687	\$348,601	\$108,830	\$349,820

## Public Works - Street Lighting: Objectives and Performance Measures

### Objectives

To maintain the City's street lighting system to provide nighttime safety for motorists and pedestrians.

### Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
	Total number of lights in street lighting system	4,860	4,900	4,885	4,900
	Total number of LUMAC-LED lights in the promenade area (included in above)	620	660	670	670
	No. of LUMAC-LED lights repaired/replaced	100	42	60	60
	No. of new LED lights installed	30	40	50	50
	No. of LUMAC poles replaced	20	4	15	15
	No. of photo cells replaced or repaired	300	133	200	200
	No. of fuses replaced	300	86	250	250
	No. of pigtails installed	200	54	150	150
	No. of 30' poles replaced	15	4	12	12
	No. of 8' arms replaced	15	3	10	10
	No. of handhold covers installed	100	35	50	50
	No. of service drops (Con Ed.)	30	15	25	25
	No. of transformer bases	3	2	4	4
	No. of total light repairs	1,000	210	500	500

## Public Works - Forestry Services: Objectives and Performance Measures

### Objectives

To maintain trees on City-owned land and rights-of-way in order to enhance the appearance of the City.

### Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
	Approximate number of trees maintained	25,000	25,000	25,000	25,000
	No. of diseased trees removed	300	265	300	300
	No. of trees planted	125	127	250	300
	No. of trees trimmed	350	339	350	350
	No. of tree stumps removed	200	138	150	150

## Public Works - Leaf Removal: Objectives and Performance Measures

### Objectives

To maintain trees on City-owned land and rights-of-way in order to enhance the appearance of the City.

### Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
	No. of cubic yards of leaves collected	45,000	46,000	45,000	45,000
	No. of cubic yards of leaves composted	10,000	12,000	10,000	10,000
	No. of leaf collection days	65	65	65	65
	Brush collected (cubic yards)	16,000	12,665	16,000	16,000
	Logs and stumps collected (cubic yards)	18,000	1,598	18,000	18,000
	Brush chipped into mulch (cubic yards)	10,000	2,000	10,000	10,000
	Food Scrapes processed on site - 50 gallon barrels (new program August 2023)	30	281	200	200

## Public Works - Snow Removal: Objectives and Performance Measures

### Objectives

To remove snow and ice from City streets to provide safe road conditions for motorists.

### Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
	Miles of City streets maintained	144.5	144.5	144.5	144.5
	Miles of County roads maintained within City limits	16	16	16	16
	Miles of State roads maintained within City limits	1	1	1	1
	Materials purchased for ice and snow control:				
	No. of yards of sand	15	2	10	10
	No. of tons of salt	8,000	7,296	8,000	8,000
	No. of gallons of brine	20,000	16,100	20,000	20,000
	No. of gallons of calcium	10,000	500	10,000	10,000

## Public Works - Street Cleaning: Objectives and Performance Measures

### Objectives

To maintain public roadways and Central Business District sidewalks in a clean and attractive manner.

### Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
	Total miles of all City streets cleaned	160.5	160.5	160.5	160.5
	Curb miles of streets cleaned:				
	Downtown - 3 times a week	25	23	25	25
	Other - 5 times per year	135	130	135	135

## Public Works - Street Repairs: Objectives and Performance Measures

### Objectives

To provide for the safe and unobstructed movement of vehicular traffic through maintenance of the facilities within the street rights-of-way.

To provide for collection of abandoned shopping carts on City streets.

### Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
	Total miles of streets maintained	144.5	144.5	144.5	144.5
	Tons of asphalt mix used (cold mix)	15	5	15	15
	Tons of asphalt mix used (hot winter mix) for potholes	200	268	200	200
	Tons of asphalt mix used (hot mix) for road paving	3,000	2,490	3,000	3,000
	Tons of asphalt used for patching	400	600	400	400
	Gallons of crack sealer	1,580	Contracted out.	No longer done in house	

## Public Works - Parks Maintenance: Objectives and Performance Measures

### Objectives

To maintain safe, useable and attractive recreation, park and other facilities through a comprehensive maintenance management system designed to increase productivity of staff and increase overall efficiency of operations.

### Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	No. of park areas maintained	24	24	24	24
	No. of other maintenance sites: malls, medians, entrance gardens, etc.	60	60	60	60
	Total City maintained sites	84	84	84	84
	Acres of parks & playgrounds and other areas maintained, including schools	134.1	134.1	134.1	134.1
	Acres of nature areas	32.5	32.5	32.5	32.5
	Acres of greenbelt areas mowed/trimmed	50.5	50.5	50.5	50.5
	Total acreage maintained	217.0	217.0	217.0	217.0
	Total number of special events supported by Parks Maintenance	50	50	50	50

## Public Works - Bureau of Sanitation

The Bureau of Sanitation provides a solid-waste and refuse collection system for residents, institutions and commercial establishments within the City on established schedules. It also provides weekly newspaper, corrugated cardboard and food and beverage container recycling collections from all residential and commercial buildings for recycling purposes and maintains records and necessary billing statements for materials processed for other agencies. Recycling of "white goods" (scrap metal) and other large (scrap metal) items as well as maintaining a recycling drop-off facility is conducted by this Bureau which also provides recycling consulting services for business and multi-family housing facilities. The Bureau is also responsible for meeting State and County imposed recycling and waste reduction goals.

### Public Works - Bureau of Sanitation: Full Time Positions

Title	Grade	FY 24-25			FY 25-26	
		Authorized	Filled	Vacant	Authorized	Funded
Sanitation Superintendent	M/C15	1	1	-	1	1
Asst. Sanitation Superintendent	14	1	1	-	1	1
Sanitation Leader	39	1	1	-	1	1
Sanitation Driver	37	19	18	1	19	18
Sanitation Worker	35	38	35	3	38	35
		<u>60</u>	<u>56</u>	<u>4</u>	<u>60</u>	<u>56</u>

### Public Works - Bureau of Sanitation: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES	\$4,549,361	\$4,688,365	\$2,236,093	\$4,901,597
EMPLOYEE BENEFITS	\$2,620,325	\$2,816,337	\$1,333,680	\$2,894,151
MATERIALS & SUPPLIES	\$451,747	\$497,250	\$262,301	\$467,300
DIRECT COSTS	\$1,001,136	\$1,018,349	\$355,690	\$1,349,651
EQUIPMENT		\$700		\$85,000
Total Expense Objects:	\$8,622,569	\$9,021,001	\$4,187,764	\$9,697,699

## Public Works - Bureau of Sanitation: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Public Works-Public Refuse	\$60,000	\$60,000		\$60,000
Scrap Sales	\$29,597	\$7,000	\$6,554	\$15,000
Other	\$1,294	\$1,000	\$622	\$1,300
<b>Total:</b>	<b>\$90,891</b>	<b>\$68,000</b>	<b>\$7,176</b>	<b>\$76,300</b>

## Public Works - Bureau of Sanitation: Objectives

To promote a clean environment by providing to all residents, institutions and commercial establishments, prompt, scheduled and courteous solid waste management and collection systems, within all mandated Federal, State and County regulations.

To promote and expand recycling and waste reduction programs as cost-effective methods to reduce solid waste.

To achieve State and County mandated recycling and waste reduction goals through promotional and educational programs designed to decrease garbage disposal and to educate residents to the environmental and economic benefits derived from source reduction activities.

To increase the percentage of sold waste recycling by adding items acceptable and marketable for recycling and to operate a recycling drop off depot for use by residents and City merchants.

To institute yard and garden composting programs designed to divert a significant portion of the waste stream and to provide assistance to the Bureau of Highways as may be necessary during leaf removal operations.

To expand recycling of office paper and corrugated cardboard by continuing to provide assistance to the business community.

To educate residents on the use of nonhazardous alternatives to household toxic substances to achieve proper management and reduction in the generation of household chemical waste.

## Public Works - Bureau of Sanitation: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	FY 23-24 Estimate	FY 23-24 Actual	FY 24-25 Estimate	FY 25-26 Planned
	Tons of solid waste collected	37,960	27,960	29,000	29,000
	Tons of paper recycled and combined recyclables	4,840	4,813	4,900	4,900
	Tons of organic waste collected	3,500	2,970*	3,500*	3,500*
	Tons of scrap metal recycled	230	236	230	230
	Gallons of motor oil recycled	2,000	1,700	2,000	2,000
	Gallons of anti-freeze recycled	150	120	150	150
	Automotive batteries recycled	175	90	175	175
	Tires	400	365	400	400

\*Includes organic and food scraps now collected for in-house processing in Highway Bureau

## Public Works - Bureau of Storm Water

The Bureau of Storm Water maintains the storm water drain system owned by the City.

### Public Works Bureau of Storm Water - Full Time Positions

Title	Grade	FY 24-25			FY 25-26	
		Authorized	Filled	Vacant	Proposed Budget	Funded
Motor Equipment Operator	7A	1	1	-	1	1
Semi-skilled Laborer	4	1	1	-	1	1
		<u>2</u>	<u>2</u>	<u>-</u>	<u>2</u>	<u>2</u>

### Public Works - Bureau of Storm Water: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES	\$96,157	\$105,585	\$47,917	\$54,961
EMPLOYEE BENEFITS	\$26,954	\$26,112	\$11,423	\$15,322
MATERIALS & SUPPLIES	\$8,517	\$13,000	\$8,270	\$12,000
DIRECT COSTS	\$41			
Total Expense Objects:	\$131,669	\$144,697	\$67,610	\$82,283

### Bureau of Storm Water System Maintenance: Objectives

The primary responsibilities of the Bureau are the following: (1) operation, maintenance and protection of the City's storm water system; (2) protection of adjacent waterways; and (3) assistance in the development of the Department of Public Works Capital Improvement Program (storm sewer). The Bureau, in conjunction with the Department of Building, approves and inspects storm sewer connections performed by licensed plumbers and/or authorized contractors. The Bureau also stocks materials to perform in-house storm sewer connections for capital and private projects. In addition, the Bureau has overall responsibility for the approval and inspection of all public and private construction projects which, if not properly designed and constructed, can adversely impact the City's storm sewer system.

This Bureau (coordinated with the Department of Building, and the Bureau of Engineering), is responsible for maintaining and updating storm sewer system information records for the City of White Plains.

Services include responding to a variety of problems and emergency situations. These include, but are not limited to, the following: (1) storm sewer/culvert repairs or failures, (2) catch basin repairs or failures and (3) street flooding.

## Bureau of Storm Water System Maintenance: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Miles of storm water drains maintained	100	100	100	100
	No. of feet of pipelines flushed and rodded	85,000	106,270	107,000	107,000
	No. of catch basins to maintain	3,500	3,500	3,500	3,500
	No. of manholes to maintain	3,000	3,000	3,000	3,000
	No. of catch basins cleaned	300	624	650	650
	No. of manhole and catch basins repaired	150	189	200	200
	No. of field inspections	300	1,000	1,000	1,000
	No. of emergency investigations	275	660	500	500

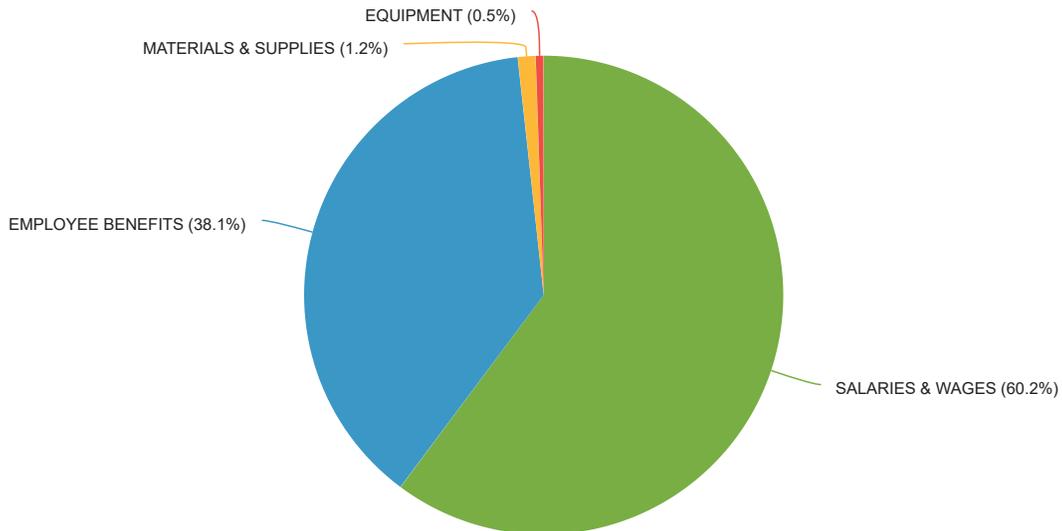
## Purchase Department

The Department of Purchase provides the various departments and agencies of the City of White Plains with all required materials, supplies and equipment through sound purchasing techniques pursuant to New York State Municipal Law and the Charter of the City of White Plains.

### Purchase Department - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Commissioner of Purchase	Appt.	1	1	-	1	1
Buyer	12	1	1	-	1	1
Purchase Clerk	8	1	1	-	1	1
Sr. Data Entry Operator/Verifier	5	1	1	-	1	1
Stock Clerk I	5	1	1	-	1	1
		5	5	-	5	5

### Purchase Department: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
<b>SALARIES &amp; WAGES</b>				
Appointed Officials Salaries	\$151,100	\$155,700	\$74,569	\$155,700
CSEA Salaries and Wages	\$273,856	\$292,147	\$140,172	\$313,453
Total SALARIES & WAGES:	\$424,956	\$447,847	\$214,741	\$469,153
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$31,684	\$33,288	\$16,062	\$34,571
MTA Payroll Tax	\$1,408	\$1,482	\$714	\$1,539
NYS Employee Pension System	\$59,338	\$68,065	\$32,627	\$78,271
Employee Active Health Insurance	\$136,269	\$148,268	\$72,323	\$170,390
Dental Insurance Plan	\$7,984	\$8,110	\$4,054	\$8,210
Optical Insurance	\$1,746	\$1,750	\$873	\$1,750
Memberships-Fees-Dues	\$405	\$250	\$150	\$400
Education and Training Fees	\$195	\$250		\$250
Travel and Transportation	\$1,060	\$1,000		\$1,250
Total EMPLOYEE BENEFITS:	\$240,088	\$262,463	\$126,803	\$296,631
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$2,909	\$3,000	\$740	\$3,000
Advertising	\$1,907	\$3,000	\$934	\$3,000
Printing	\$500	\$1,000	\$85	\$600
Postage	\$42	\$150	\$140	\$300
Land Maintenance	\$151	\$700		\$700
Building/Facility Repairs	\$462	\$700	\$500	\$700
Rolling Stock Repair/Maintenance	\$673	\$450		\$300
Gasoline	\$35			
Telephone	\$517	\$600	\$216	\$700
Total MATERIALS & SUPPLIES:	\$7,196	\$9,600	\$2,615	\$9,300
<b>EQUIPMENT</b>				
Light Duty Vehicle	\$58,198			
Furniture and Fixtures	\$10,517	\$1,000	\$616	
Computer Peripheral Equipment		\$1,600		\$1,500
Personal Computers		\$1,400		\$1,400
Other Equipment-Machinery	\$677			
Building/Facility Enhancement				\$1,300
Total EQUIPMENT:	\$69,392	\$4,000	\$616	\$4,200
<b>Total Expense Objects:</b>	<b>\$741,631</b>	<b>\$723,910</b>	<b>\$344,776</b>	<b>\$779,284</b>

## Purchase Department: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
MISCELLANEOUS				
Unclaimed Property	\$2,250		\$10,900	
Sale of Rolling Stock	\$161,460	\$175,000	\$89,425	\$175,000
Seized Property	\$11,404			
Other Minor Sales	\$74,560	\$70,000	\$11,535	\$70,000
Refund Prior Year Expenditures	\$178			
Total MISCELLANEOUS:	\$249,852	\$245,000	\$111,860	\$245,000
Total Revenue Source:	\$249,852	\$245,000	\$111,860	\$245,000

## Purchase Department: Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expenditures				
GENERAL GOVERNMENT				
PURCHASING, STOCKROOM & WAREHOUSE - A025	\$682,725	\$723,460	\$344,776	\$778,984
STOCK ROOM - A026	\$58,906	\$450		\$300
Total GENERAL GOVERNMENT:	\$741,631	\$723,910	\$344,776	\$779,284
Total Expenditures:	\$741,631	\$723,910	\$344,776	\$779,284

## Purchase Department: Objectives

To facilitate the purchase of all equipment, materials and supplies utilized by the City and ensure the most economical use of taxpayers' dollars in providing quality, price and timeliness of delivery.

To maintain a central stockroom for the common use commodities required by various City agencies, and to obtain better commodity pricing through the bulk purchase method.

To enhance inventory control and reduce the cost of carrying inventory through the application of efficient materials management techniques.

To provide adequate and safe storage of valuable City materials.

## Purchase Department: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
NY	No. of advertised bids	35	28	30	32
NY	No. of unadvertised bids	70	73	70	74
WP	No. of purchase requisitions processed	1,200	929	1,000	1,050
	No. of purchase orders issued	450	457	450	458
	No. of direct claim vouchers processed	3,000	2,739	2,800	2,940
	No. of Credit Card Transactions	1,500	1,200	1,200	1,260
	Value of Credit Card Transactions	\$500,000	\$428,000	\$450,000	\$480,000
	On-line auctions of surplus equipment and rolling stock	3	5	6	5
	Value of on-line auctions combined	\$200,000	\$338,490	\$350,000	\$370,000
	Value of issued purchase orders and direct claim vouchers	\$16.5M	\$17.1M	\$18.0M	\$19.0M
	No. of contract claim vouchers prepared	500	440	475	500
	Value of contract claim vouchers prepared	\$2.0M	\$2.2M	\$2.4M	\$2.5M
	Value of stock room goods distributed & inventory	\$445,200	\$430,000	\$440,000	\$460,000
	Department estimate of savings achieved through bulk purchasing, central storage and distribution	\$210,000	\$210,000	\$215,000	\$226,000
	Average response time (days) to department requests (stock room requisitions)	1-2 days	1-2 days	1-2 days	1-2 days
WP	No. of stock room requisitions processed	450	437	450	460
	<u>Bulk Storage Area:</u>				
WP	Storage Capacity (cu. ft.)	4,000	4,000	4,000	4,000
	Estimated savings due to bulk storage	\$60,000	\$60,000	\$60,000	\$60,000
	Sale of topsoil and mulch	\$45,000	\$21,749	\$30,000	\$32,000

## Real Estate Committee

The Real Estate Committee, established by Section 105 (as amended) of the City Charter consists of the Assessor, the Corporation Counsel, and the Commissioners of Finance, Planning and Public Works. The primary function of the Real Estate Committee is to hold and manage all property acquired by the City through tax foreclosures and to recommend to the Common Council the disposition of these properties. The Commissioner of Finance is the current chairperson of the Committee. *There are no full-time positions.*

### Real Estate Committee: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
MATERIALS & SUPPLIES		\$525		\$525
DIRECT COSTS		\$2,500		\$2,500
Total Expense Objects:		\$3,025		\$3,025

### Real Estate Committee: Objectives and Performance Measures

#### Objectives

To review tax foreclosed property and recommend disposition of such property to the Common Council.

To dispose of tax foreclosed property approved for sale by the Common Council.

To lease tax foreclosed property as approved by the Common Council.

#### Performance Measures

<u>Mandate</u> <u>Task/Measure</u>	FY 23-24 Estimate	FY 23-24 Actual	FY 24-25 Estimate	FY 25-26 Planned
No. of Committee meetings	1	0	1	1
No. of parcels of tax foreclosed property to be disposed of through private sale or public auction	1	1	1	1
No. of tax foreclosed properties over which the Committee has jurisdiction	2	2	2	2
Cost-basis of tax foreclosed properties under the Committee's jurisdiction	\$ 21,400	\$ 21,400	\$ 10,000	\$ 0

## Department of Recreation and Parks

The Department of Recreation & Parks is charged with ensuring that White Plains is a beautiful City in which a variety of recreational and cultural experiences are available to the general population. As the City department responsible for recreational services, it is community-driven and dedicated to creatively developing and providing quality programs, services and opportunities which enable all people to participate and enjoy, thereby enhancing the quality of life within our community. The Department provides approximately three hundred fifty (350) different recreational, cultural and sports programs, special events and services which are directed at all age groups and encourage participation at all levels of proficiency.

Special efforts are made to improve the access that all children, young people and families have to participate in the programs of the Department of Recreation and Parks through increased financial aid, collaboration with the City's Youth Bureau including co-planning programs, co-promotion of programs, bilingual flyers and information in our bi-annual program brochure. The City's contribution to the Thomas H. Slater Center for youth and adult programs and activities is now funded through the Recreation and Parks budget.

The Department of Recreation and Parks operates the Senior Center, offering recreational and cultural opportunities to seniors, as well as transportation services, nutritional and educational programs and outreach services throughout the City of White Plains. It also oversees seventy-six (76) parks, playgrounds, gardens, and malls and medians that are maintained by the Department of Public Works.

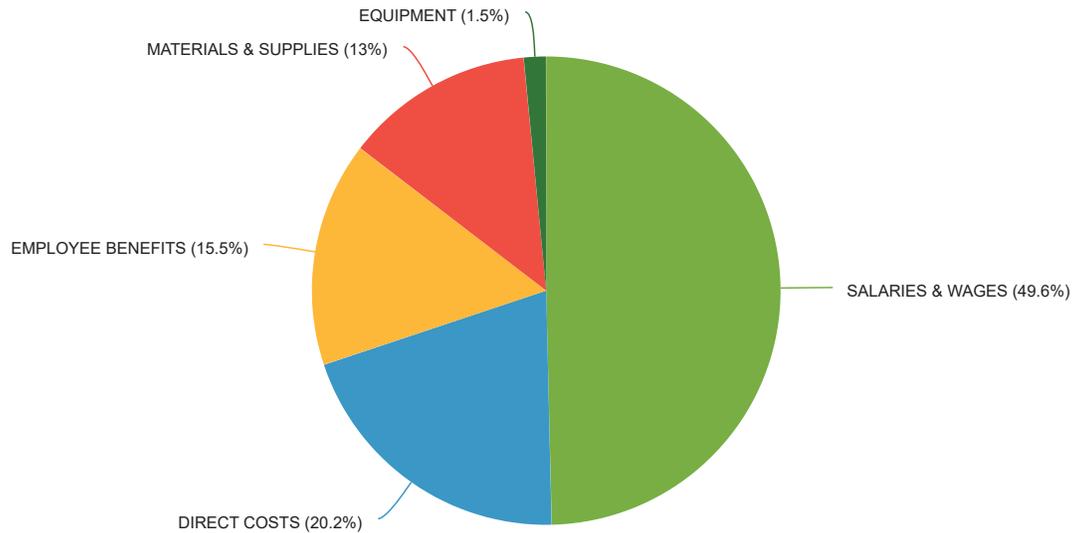
The mission of the City of White Plains Recreation and Parks Department is to enhance the quality of life by providing recreational opportunities through safe, well-organized and affordable programs and facilities; and to maintain a comprehensive network of parks, trails and open spaces that promote the mental, physical and social well-being of our residents.

## Department of Recreation and Parks - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Commissioner of Recreation and Parks	Appt.	1	1	-	1	1
Deputy Commissioner of Recreation and Parks	Appt.	1	1	-	1	1
Secretary to the Commissioner of Recreation and Parks	M/C 7	1	1	*	1	1
Recreation Administrator	15	1	1	-	1	1
Director Community Center	14	1	1	-	1	1
Recreation Supervisor I	13	3	3	-	3	3
Asst. Director - Community Center	12	1	1	-	1	1
Assistant Accountant	11	1	1	-	1	1
Office Assistant II-Spanish Spk.	6	1	1	-	1	1
Driver/Custodian	5	1	1	-	1	1
Recreation Leader	4	1	1	-	1	1
Office Assistant I	3	1	1	-	1	1
		14	14	-	14	14

\* One or more positions underfilled

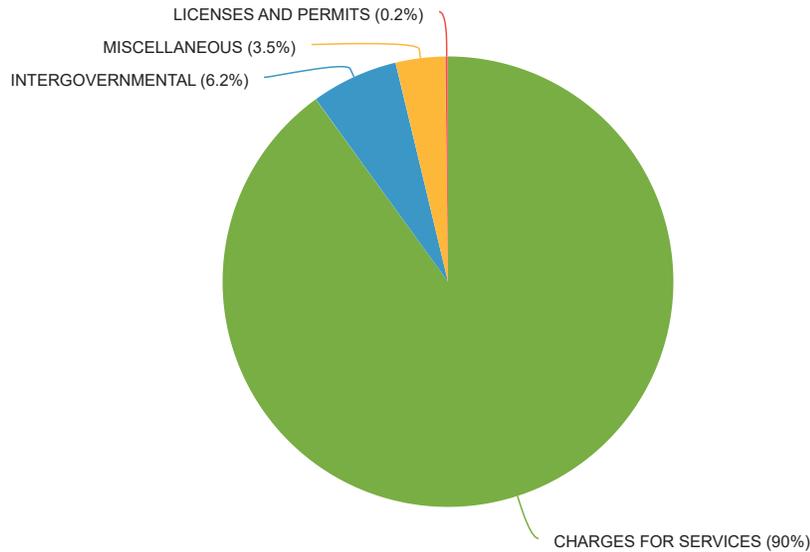
## Department of Recreation and Parks: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Appointed Officials Salaries	\$316,700	\$337,300	\$161,542	\$337,300
CSEA Salaries and Wages	\$971,767	\$1,040,617	\$504,552	\$1,051,647
CSEA Overtime	\$2,690	\$3,000	\$948	\$3,000
Part-Time Salaries	\$1,066,969	\$1,180,700	\$773,358	\$1,319,876
Total SALARIES & WAGES:	\$2,358,126	\$2,561,617	\$1,440,401	\$2,711,823
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$177,549	\$193,806	\$108,329	\$205,165
MTA Payroll Tax	\$7,934	\$8,647	\$4,864	\$9,170
NYS Employee Pension System	\$235,926	\$269,996	\$140,615	\$288,252
Employee Active Health Insurance	\$326,241	\$343,289	\$167,451	\$302,109
Dental Insurance Plan	\$18,495	\$19,464	\$9,730	\$19,704
Optical Insurance	\$4,045	\$4,200	\$2,095	\$4,200
Memberships-Fees-Dues	\$917	\$1,250	\$675	\$1,250
Education and Training Fees	\$376	\$1,500	\$280	\$5,100
Travel and Transportation		\$500		\$1,000
Uniforms	\$6,271	\$11,250		\$12,750
Total EMPLOYEE BENEFITS:	\$777,755	\$853,902	\$434,039	\$848,700
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$5,709	\$6,500	\$4,636	\$6,500
Advertising	\$1,363	\$2,250	\$40	\$2,500

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Printing	\$14,308	\$20,200	\$9,895	\$22,200
Postage	\$10,227	\$15,000	\$5,091	\$15,000
Subscriptions-Periodicals	\$164	\$250		\$250
Licenses-Permits-Fees	\$4,249	\$3,800	\$1,571	\$7,800
Program Supplies	\$134,375	\$183,931	\$52,500	\$175,450
Building/Facility Repairs	\$2,996	\$84,369	\$31,904	\$7,000
Building/Facility Emergency Repairs	\$711	\$1,000		\$1,000
Maintenance Supplies	\$3,327	\$4,950	\$3,824	\$4,500
Rolling Stock Repair/Maintenance	\$4,077	\$4,000	\$11,219	\$4,000
Gasoline	\$7,026	\$10,000	\$3,655	\$10,000
Tires and Chains	\$1,532	\$700	\$254	\$700
Electricity	\$271,418	\$328,300	\$115,823	\$350,300
Telephone	\$8,974	\$9,050	\$3,994	\$9,050
Natural Gas	\$10,445	\$16,880	\$6,238	\$16,880
Space Rental	\$60,000	\$59,500	\$59,500	\$59,500
Equipment Rental	\$959	\$1,500	\$480	\$1,500
Copier Rental	\$3,969	\$7,000	\$1,939	\$7,000
Recreation Mgmt Software Maintenance	\$10,725	\$11,000		\$11,300
Total MATERIALS & SUPPLIES:	\$556,558	\$770,180	\$312,562	\$712,430
<b>DIRECT COSTS</b>				
Meals	\$50,317	\$48,000	\$20,917	\$56,000
Service Contracts	\$7,991	\$11,075	\$4,313	\$8,250
Bus Transportation	\$120,692	\$164,970	\$122,579	\$186,635
Athletic Officials-WAO	\$40,744	\$47,000	\$25,833	\$47,000
Program Services	\$226,635	\$323,650	\$167,723	\$416,373
Exterminating Services	\$1,032	\$650	\$486	\$650
Hockey Officials Association	\$18,118	\$18,000	\$2,470	\$19,000
Basketball Officials Assn	\$28,636	\$22,500	\$9,500	\$26,000
July 4th Celebration	\$456	\$49,000	\$51,483	\$64,014
Summer Music Festival	\$41,758	\$47,000	\$24,563	\$47,000
Slater Center	\$226,000	\$226,000	\$113,000	\$226,000
Aging Services Grant		\$8,500		\$8,500
Total DIRECT COSTS:	\$762,378	\$966,345	\$542,866	\$1,105,422
<b>EQUIPMENT</b>				
Light Duty Vehicle		\$60,000	\$60,085	\$65,000
Computer Peripheral Equipment	\$387	\$1,000		\$1,000
Personal Computers	\$579	\$3,970		\$3,000
Recreational Equipment	\$1,502	\$3,200		\$3,200
Other Equipment-Tools	\$992	\$2,000	\$186	\$2,000
Building/Facility Enhancement				\$10,000
Total EQUIPMENT:	\$3,460	\$70,170	\$60,271	\$84,200
Total Expense Objects:	\$4,458,277	\$5,222,214	\$2,790,138	\$5,462,575

## Department of Recreation and Parks: Revenues by Source



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Revenue Source</b>				
<b>INTERGOVERNMENTAL</b>				
HUD-CD Block Grant	\$52,700	\$52,950		\$52,950
Federal Relief Aid		\$126,425	\$6,470	
Senior Citizens III-B	\$17,209	\$21,000	\$6,237	\$21,000
Mental Health	\$13,943	\$15,000	\$5,142	\$15,000
Commodity Funding	\$6,262	\$6,200	\$3,100	\$6,200
Nutrition Program Title IIIC	\$35,950	\$35,200	\$17,600	\$35,200
Total INTERGOVERNMENTAL:	\$126,064	\$256,775	\$38,549	\$130,350
<b>CHARGES FOR SERVICES</b>				
Recreation Permits	\$2,800			
Recreation Special Interest Programs	\$123,796	\$96,000	\$70,743	\$96,000
Recreation Tennis-Permits	\$43,242	\$41,000	\$7,100	\$41,000
Camp Fees	\$614,905	\$604,000	\$550,443	\$666,400
Recreation Youth Sports League	\$128,192	\$110,000	\$106,822	\$112,000
Recreation League Entry Fees	\$94,735	\$95,000	\$34,400	\$95,000
Recreation Field Rental	\$50,402	\$45,800	\$21,727	\$46,000
Recreation Concessions	\$3,750	\$3,750	\$1,000	\$3,750
Recreation Swim Instructions	\$68,838	\$65,000	\$50,783	\$65,000
Recreation Swim Recreation	\$35,143	\$30,000	\$16,337	\$32,000
Recreation Skating Admission Fee	\$99,516	\$92,000	\$46,701	\$92,000
Recreation Skating Rink Rental	\$76,180	\$50,000	\$27,504	\$50,000
Recreation Skating Group Instruction	\$83,143	\$85,000	\$48,418	\$85,000
Recreation Ice Hockey Leagues	\$187,585	\$190,000	\$232,738	\$210,000

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Recreation Locker Rentals	\$37	\$50		
Recreation Special Interest Camps	\$30,613	\$30,000	\$26,284	\$30,000
Garden Plots	\$2,860	\$3,000		\$3,750
Ice Skate Rentals/Maintenance	\$43,000	\$35,000	\$19,050	\$37,000
Recreation Tennis-Daily Fees	\$21,717	\$20,000	\$13,167	\$20,000
Recreation Tennis-Concession	\$176,097	\$175,887	\$92,341	\$193,800
Total CHARGES FOR SERVICES:	\$1,886,549	\$1,771,487	\$1,365,557	\$1,878,700
LICENSES AND PERMITS				
International Open Air Market		\$3,200	\$3,200	\$3,700
Total LICENSES AND PERMITS:		\$3,200	\$3,200	\$3,700
MISCELLANEOUS				
Contributions	\$24,991	\$20,500	\$24,094	\$27,000
Seniors Contribution for Meals	\$14,424	\$12,000	\$7,283	\$12,000
Seniors Prgm Materials Fees	\$14,257	\$10,000	\$11,316	\$10,000
Seniors Trip Fees	\$32,023	\$18,000	\$29,454	\$25,000
Refund Prior Year Expenditures	\$450		\$1,707	
Other	\$573		\$360	
Total MISCELLANEOUS:	\$86,718	\$60,500	\$74,214	\$74,000
Total Revenue Source:	\$2,099,331	\$2,091,962	\$1,481,520	\$2,086,750

## Department of Recreation and Parks: Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expenditures				
COMMUNITY SERVICES				
RECREATION & PARKS ADMINISTRATION - E002	\$1,158,164	\$1,450,504	\$709,729	\$1,307,404
EBERSOLE RINK - E004	\$368,374	\$368,848	\$132,586	\$476,934
CAMPS - E005	\$849,010	\$986,772	\$688,660	\$1,107,244
POOLS - E006	\$211,578	\$225,734	\$170,535	\$229,423
YOUTH SPORTS & ACTIVITIES - E007	\$661,551	\$740,533	\$367,095	\$776,164
ADULT SPORTS & ACTIVITIES - E008	\$363,250	\$418,382	\$197,225	\$474,695
PROGRAMS FOR PEOPLE WITH DIFFERING ABILITIES - E009	\$37,691	\$61,270	\$19,121	\$61,951
CULTURAL & SPECIAL EVENTS - E011	\$167,132	\$251,383	\$182,294	\$294,966
RENAISSANCE PLAZA - E018	\$66,226	\$58,797	\$17,803	\$67,967
SENIOR & CITIZENS SERVICES - F006	\$575,302	\$659,991	\$305,090	\$665,827
Total COMMUNITY SERVICES:	\$4,458,277	\$5,222,214	\$2,790,138	\$5,462,575
Total Expenditures:	\$4,458,277	\$5,222,214	\$2,790,138	\$5,462,575

## Recreation & Parks - Cultural and Special Events: Objectives and Performance Measures

### Objectives:

To provide diverse, quality cultural programs and special events to the members of the White Plains community of all ages.

### Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	No. of youth events	23	26	30	32
	No. of events for adults (18+ years)	23	26	30	32
	No. of program participants	32,500	51,935	55,000	60,000

## Recreation & Parks - Administrative Services: Objectives and Performance Measures

### Objectives:

To provide overall management and technical support necessary to efficiently and effectively administer a comprehensive City-wide Recreation and Parks program.

To seek maximum public participation in organized recreation programs and informal use of City park facilities, playgrounds and downtown parades and festivals.

### Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	No. of program brochures distributed	55,000	55,000	1,760*	1,760*
	No. of recreation programs administered	425	425	425	430
	No. of field permits issued	670	670	670	675
	No. of grant-in-aid programs administered	8	8	8	8
	No. of program flyers printed/distributed	64,000	86,000	90,000	90,000
	No. of email newsletters	250,000	250,100	250,125	250,150
	No. of Seasonal Pool Passes	1,004	1,267	1,300	1,450
	No. of Paddle Court Permits	65	34	40	50

\* Emailed with limited print

# Recreation & Parks - Senior and Citizens Services: Objectives and Performance Measures

## Objectives:

To provide diversified recreational and instructional programs, special events, transportation, nutrition, physical education, preventative medicine and health screening programs for the senior citizen population of White Plains.

To provide all residents with information, guidance, advocacy and support services that help their quality of life by acting as a liaison between government and family service agencies.

To provide assistance to senior citizens with issues related to their health insurance.

## Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Average daily attendance	148	150	155	160
	No. of transportation service units	5,239	5,070	5,200	5,250
	No. of meals served in Senior Nutrition Program	7,464	7,899	8,200	8,300
	No. of participants in recreational and instructional programs (unduplicated)	3,141	3,200	3,300	3,400
	No. of recreational/instructional programs (unduplicated)	80	80	82	85
	No. of units of service for Senior Citizens	15,600	15,800	15,900	16,000
	No. of non-seniors served	25	25	25	25

## Recreation & Parks - Renaissance Plaza: Objectives and Performance Measures

### Objectives:

To provide a venue for concerts which offer visual and auditory stimulation in an urban setting.

### Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Number of programs/concerts, special events	14	15	15	17
	Number of program participants	6,000	6,000	6,000	6,200

## Recreation & Parks - Programs for People with Differing Abilities: Objectives and Performance Measures

### Objectives:

To provide diverse, quality recreation programs and activities for developmentally disabled members of the White Plains community.

### Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	No. of youth/teen sessions (duplicated)	0	0	0	0
	Camp	6	0	0	0
	No. of adult, youth and teen programs	15	11	15	15
	No. of unduplicated teen/adult participants	12	12	13	15
	No. of units of service adults and youth	460	460	470	480
	No. of adult sessions (duplicated)	45	45	50	52

## Recreation & Parks - Ebersole Ice Rink: Objectives and Performance Measures

### Objectives:

To provide seasonal ice skating instruction, ice hockey programs, figure skating programs and public ice skating sessions.

### Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Number of programs available for youth	60	56	60	60
	Number of youth participants (unduplicated)	1,320	1,555	1,600	1,700
	Number of programs available for adults	52	52	55	60
	Number of adult participants (unduplicated)	35	25	30	35
	Number of participants at public ice sessions	10,500	9,149	10,000	11,000

## Recreation & Parks - Day and Special Interest Camps: Objectives and Performance Measures

### Objectives:

To provide numerous summer camp programs that are fun, instructional, affordable and meet the needs of children and/or their families.

### Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Number of programs for youth	23	20	20	23
	Number of youth participants (unduplicated)	1,200	842	720	800
	Number of Units of Service	15,440	15,950	12,180	14,000

## Recreation & Parks - Outdoor Pools: Objectives and Performance Measures

### Objectives:

To provide safe, clean and enjoyable outdoor swim facilities.

To provide swimming lessons for resident youth.

### Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Number of pool patrons	17,400	16,953	17,000	17,000
	Number of participants in Specialty Programs	100	64	64	90

## Recreation & Parks - Youth Sports, Athletic and Special Interest Programs: Objectives and Performance Measures

### Objectives:

To provide a variety of sports, athletic and special interest programs to engage resident youth in supervised recreational activities.

### Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Number of programs available for youth	165	165	165	165
	Number of youth participants	67,500	67,500	67,500	67,500
	Number of youth participants (unduplicated)	6,200	6,200	6,200	6,200

## Recreation & Parks - Adult Sports, Athletics and Special Interest Programs: Objectives and Performance Measures

### Objectives:

To provide a variety of quality adult sports, athletic and special interest programs for White Plains residents, ages eighteen and older.

### Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Number of programs available for adults	135	137	135	140
	Number of adult participants	16,150	16,200	16,150	16,500
	Number of adult participants (unduplicated)	2,300	2,350	2,300	2,500

## Youth Bureau

The Youth Bureau is responsible for the planning, implementation and coordination of the continuum of youth development services for all youth, ages 5 - 24, in the City of White Plains. Youth development is a process which prepares young people to meet the challenges of adolescence and adulthood through a coordinated, progressive series of activities and experiences which help them to become socially, morally, emotionally, physically, and cognitively competent. Positive youth development addresses the broader developmental needs of youth, in contrast to deficit-based models which focus solely on youth problems.

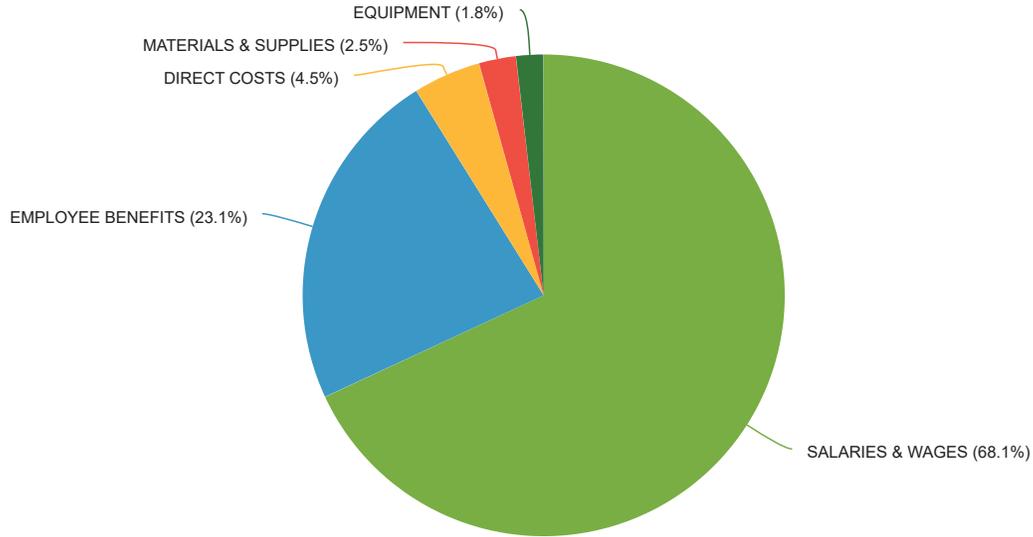
The Youth Bureau fosters youth development through the provision of a wide array of programs under the broad categories of Youth Employment Services, Neighborhood Services, After School Services, Prevention Services, Counseling, Youth Leadership Services, and Community Education and Training Services. The Youth Bureau acts as the lead agency in developing collaborations with other youth and community organizations to provide an integrated service delivery system in White Plains that is responsive to the current needs of youth and families that maximize the strength of all community resources.

### Youth Bureau - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Youth Services Director	Appt.	1	1	-	1	1
Deputy Youth Services Director	Appt.	1	1	-	1	1
Asst. to YB Director - Admin.	M/C11	1	1	*	1	1
Youth Specialist II	14	4	4	-	4	4
Youth Specialist I	12	1	1	*	-	-
Youth Care Specialist	11	1	1	-	1	1
Bookkeeper - Youth Bureau	10	1	1	-	1	1
Youth Services Aide	9	3	3	-	3	3
Office Assistant II	6	-	-	-	1	1
Office Assist. I (Spanish Spk.)	4	1	1	-	1	1
		14	14	-	14	14

\* One or more positions underfilled

## Youth Bureau: Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Appointed Officials Salaries	\$299,981	\$317,300	\$151,964	\$317,300
Managerial Salaries	\$84,431	\$86,934	\$41,706	\$89,613
CSEA Salaries and Wages	\$1,001,988	\$1,043,379	\$494,771	\$1,060,712
Part-Time Salaries	\$998,953	\$1,172,149	\$584,701	\$1,326,485
Total SALARIES & WAGES:	\$2,385,354	\$2,619,762	\$1,273,141	\$2,794,110
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$181,735	\$199,489	\$97,334	\$212,193
MTA Payroll Tax	\$8,088	\$8,875	\$4,331	\$9,438
NYS Employee Pension System	\$219,579	\$252,120	\$118,619	\$278,286
Employee Active Health Insurance	\$332,303	\$355,715	\$173,512	\$411,979
Dental Insurance Plan	\$22,221	\$22,708	\$11,419	\$22,988
Optical Insurance	\$4,860	\$4,900	\$2,459	\$4,900
Memberships-Fees-Dues	\$615	\$900	\$25	\$900
Education and Training Fees	\$400	\$4,200	\$1,875	\$4,200
Travel and Transportation	\$945	\$1,600	\$56	\$1,600
Uniforms	\$350	\$350		\$350
Total EMPLOYEE BENEFITS:	\$771,095	\$850,857	\$409,630	\$946,834
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$7,860	\$11,500	\$2,182	\$11,500
Advertising		\$1,000		\$1,000

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Printing	\$2,729	\$3,000	\$1,068	\$3,000
Postage	\$1,875	\$4,375	\$1,107	\$4,375
Subscriptions-Periodicals		\$200		\$200
Program Supplies	\$42,212	\$51,837	\$19,882	\$63,852
Copier Supplies		\$500		
Building/Facility Repairs	\$471	\$1,700	\$51	\$2,500
Maintenance Supplies	\$1,759	\$1,600	\$34	\$1,600
Rolling Stock Repair/Maintenance	\$1,584	\$4,000	\$353	\$4,000
Gasoline	\$3,170	\$4,000	\$1,701	\$4,000
Tires and Chains	\$300	\$1,500		\$1,000
Telephone	\$2,371	\$2,500	\$780	\$2,000
Equipment Rental				\$500
Copier Rental	\$1,847	\$3,475	\$949	\$2,475
Total MATERIALS & SUPPLIES:	\$66,178	\$91,187	\$28,107	\$102,002
<b>DIRECT COSTS</b>				
Consultants	\$39,199	\$40,900	\$16,500	\$42,175
Service Contracts	\$5,129	\$8,650	\$2,084	\$8,075
Bus Transportation	\$10,219	\$24,125	\$10,850	\$42,625
Program Services	\$50,700	\$68,600	\$16,394	\$92,175
Exterminating Services	\$728	\$1,175	\$336	\$1,175
Total DIRECT COSTS:	\$105,974	\$143,450	\$46,164	\$186,225
<b>EQUIPMENT</b>				
Light Duty Vehicle	\$64,303			\$70,000
Personal Computers				\$4,750
Mobile Radios				\$500
Total EQUIPMENT:	\$64,303			\$75,250
Total Expense Objects:	\$3,392,903	\$3,705,256	\$1,757,042	\$4,104,421

## Youth Bureau: Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
HUD-CD Block Grant	\$35,000	\$35,000	\$23,000	\$35,000
Youth Program State Aid	\$27,819	\$30,519	\$15,259	\$29,139
Youth Bureau Camp Fees	\$55,168	\$90,640	\$148,715	\$125,000
Youth After School Fees	\$964,046	\$870,000	\$351,062	\$902,625
Workers Compensation	\$6,187			
Refund Prior Year Expenditures	\$3,150			
Other	\$4,455			
<b>Total Revenue Source:</b>	<b>\$1,095,825</b>	<b>\$1,026,159</b>	<b>\$538,036</b>	<b>\$1,091,764</b>

## Youth Bureau: Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expenditures				
COMMUNITY SERVICES				
YOUTH PROGRAM MGMT/ADMINISTRATION - F010	\$939,619	\$933,004	\$433,938	\$1,020,842
AFTER SCHOOL CENTERS & SATURDAY ACADEMY - F011	\$962,157	\$1,135,348	\$410,393	\$1,291,238
YOUTH EMPLOYMENT - F012	\$634,357	\$678,441	\$474,461	\$715,170
NEIGHBORHOOD SERVICES - F013	\$279,404	\$303,610	\$106,002	\$372,888
ALTERNATIVES PROGRAM - F014	\$385,623	\$413,558	\$204,620	\$438,246
BITS 'N PIECES SUMMER DAY CAMP - F016	\$101,028	\$119,730	\$99,075	\$137,231
SATURDAY ACADEMY - F017	\$90,715	\$121,565	\$28,552	\$128,806
Total COMMUNITY SERVICES:	\$3,392,903	\$3,705,256	\$1,757,042	\$4,104,421
<b>Total Expenditures:</b>	<b>\$3,392,903</b>	<b>\$3,705,256</b>	<b>\$1,757,042</b>	<b>\$4,104,421</b>

## Youth Bureau: Objectives

### Before and After School Centers:

To provide needed safe and affordable before and after school supervision and enriching activities.

To contribute to the wholesome and productive development of youth by offering a broad array of youth development activities and opportunities in an after-school setting.

### Bits 'n Pieces Summer Day Camp and Saturday Academy:

The Bits 'n Pieces Tutorial Camp offers children entering grades 1 through 5 the opportunity to stay on track with their studies. The camp offers a safe, enjoyable, educational six-week program, emphasizing reading, writing, math, science and computers. In addition, tennis, swimming, arts & crafts and field trips are a part of this summer experience.

To provide needed, safe and affordable out-of-school enrichment activities.

To contribute to the wholesome and productive development of youth by offering a broad array of youth development activities and opportunities.

To provide leadership development, academic, cultural and social enrichment in the Saturday Academy program.

### Alternatives Program: Youth Development and Delinquency Prevention:

The Alternatives Program provides comprehensive group, individual and counseling services for young people and their families.

Provide information and referral services for young people and their families.

Provide mentoring and community service opportunities for young people.

Provide advocacy for young people in negotiating educational, social and legal systems.

Provide young people with career exploration, training, and education.

### Neighborhood Services:

To provide youth with neighborhood Teen Centers where they can participate in youth development programs to enhance self-management, social skills and refusal skills.

To provide participating youth with access to staff who serve as positive role models and provide youth with needed information and provide assistance as necessary.

To provide young people with information, skill and competency development that will prevent risky behaviors.

To provide young people with choices of after-school and weekend programs that promote physical activity and team building.

Youth Employment:

To help young people between the ages of 14 and 21 prepare to enter the job market by providing job readiness training, related counseling, and support services.

To find temporary, part-time, and full-time job placements for young people and thereby reduce at risk behavior.

To increase the number of jobs received by intensifying job development activities.

Youth Program Management and Administration:

To provide the overall management and technical support necessary to efficiently and effectively administer a comprehensive youth service delivery system.

To develop and implement strategies for youth development and disconnected youth prevention.

To develop collaborations and coordinate youth services with other agencies serving youth.

To coordinate the City of White Plains' youth service delivery system with regional, County, and State efforts to maximize opportunities for the youth of White Plains.

## Youth Bureau: Performance Measures

### Before and After School Centers - Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
	No. of week-day Before School Centers in operation	5	5	5	5
	Total no. of days of operation (39wks/yr)	158	180	180	180
	Total no. of youth registered	55	67	55	80
	Total no. of youth participating per day	52	60	55	72
	No. of week-day After School Centers in operation	8	8	8	8
	Total no. of days of operation (39 wks/yr)	180	172	177	177
	Total no. of youth registered-school based	249	192	261	292
	Total no. of youth registered-community learning center	20	19	20	20
	Total no. of youth participating per day	229	171	241	272
	Participants in school based programs will increase homework completion as measured by staff observation, parent survey and student records	135	124	112	134
	No. of youth volunteers participating in Community Gardens	100	76	125	149
	No. of adult volunteers participating in Community Gardens	48	52	48	40

### Bits 'n Pieces Summer Day Camp and Saturday Academy - Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
	Operation of Tutorial Day Camp: (6 weeks during the summer)				
	Total number of days	29	29	29	29
	Total number of youth	150	180	180	180
	No. of youth participating in pre- and post-tests in reading and math	150	180	180	180
	No. of youth whose post-test indicated progress	86	85	90	90
	No. of educational field trips	3	2	3	3
	Saturday Academy for Boys in Grades 4-12 and Girls in Grades 5-12:				
	No. of weekends centers in operation	25	25	25	25

Total number of youth registered	80	70	80	80
Total number of youth participating per day	70	65	70	75
No. of youth participating in pre- and post-test in reading	50	45	50	55
No. of youth with post-test results progress	35	35	40	40

Alternatives Program: Youth Development and Delinquency Prevention - Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
NY	No. of youth ages 11-21 receiving programming and counseling - 75% will improve academics/attendance and self-esteem	267	250	270	285
NY	No. of Hispanic clients served including counseling, tutorial & outreach - 75% will improve attendance, grades and self-esteem	184	156	176	184
	No. of volunteer mentors	24	24	29	29
	No. of mentees (bi-weekly meetings with mentor/mentee)	23	23	27	27
	No. of students in Youth Council (W.P.H.S., Stepinac, Middle School)-85% will participate in Community Service projects; 90% will develop greater leadership skills	26	25	31	31
	No. of participants in educational and cultural activities - 70% in educational programs will improve academically per progress reports	267	250	270	285
	No. of youth served by grant funded programs - 75% will improve academically per progress reports and report cards	69	68	83	89
	No. of youth participating in the Aviation Academy	30	15	30	36

## Neighborhood Services - Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Leadership-Youth will improve their leadership skills in a variety of settings (dance, Youth Leadership Toastmasters, Teen Lounge) by using their abilities to organize and plan activities.	318	330	350	350
	Citizenship-Youth will improve their mastery of the soft skills of honesty, compassion, respect, responsibility and courage while participating in Teens On the Go, Saturday Teen Lounge Events, Open Gym, Drum Corps, Dance Team, Capoeira, and Toastmasters leadership to develop higher level interests and skills of understanding how government works and their role in it and global awareness.	300	313	325	330
	Health and Wellness- Youth will engage in activities (Teens On the Go, Performing Arts, Teen Lounge, Open Gym ) where they will get hands-on experience with developing/improving behaviors that support good eating habits and physical and emotional strengthening as well as fiscal responsibility.	269	363	375	390
	The Arts- Youth will engage in the musical and theatre arts performing on stage where they will engage in hands on experiences that encourage understanding of the Arts in all forms.	116	137	140	145

## Youth Employment - Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Participating youth will successfully complete summer employment	161	194	179	179
	Youth participating in career exploration programs will demonstrate an increase in awareness of careers/trades	722	749	769	789
	Youth participating in employment training				

programs will demonstrate an increase in job readiness skills	159	191	200	205
Participants will demonstrate increased knowledge in the basics of business development	12	12	12	12
Youth participating in financial literacy training will demonstrate increased knowledge in the basics of business development	182	228	210	210
Participating middle school aged youth will demonstrate increased awareness of employment skills	125	168	180	180

Youth Program Management and Administration - Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	No. of programs designed and implemented	7	11	8	10
	No. of grant applications submitted	14	14	12	16
	No. of grant applications approved	20	14	11	15
NY	No. of community collaborations with agencies serving youth	74	74	70	70
	No. of staff supervision sessions per month	64	64	64	64
	No. of special youth programs/conferences	12	16	10	14
	No. of press releases	32	17	22	25
	No. of staff training development seminars	56	24	26	32
NY	No. of program reports and evaluations completed	60	42	48	50

## Zoning Board of Appeals

The Zoning Board of Appeals, a quasi-judicial body, consists of five members and a secretary, all of whom are appointed by the Mayor. Because zoning ordinances are in many respects technical and restrictive, the Zoning Board of Appeals may grant relief where hardship or practical difficulty would result if the ordinances were strictly followed. The Board may permit certain reasonable differences from the Zoning Ordinance itself where the community or applicant would mutually benefit. The Zoning Board of Appeals also passes on all applications for permits for Special uses listed in the Zoning Ordinance that are subject to review. Any company or individual making an application to the Board must first publish its intention in a local newspaper and give notice to the owners within 200 feet of the applicant's property and adjoining municipalities. This requirement gives all interested parties a fair opportunity to support or challenge such requests and obtain reasonable conditions of safeguards deemed appropriate by the Board. The Board meets the first Wednesday of each month, except August, in the Common Council Chambers and holds executive meetings as required. It also makes field trips to inspect actual site conditions. There are three members of this Board who receive an annual stipend pursuant to the City's Compensation and Leave Ordinance. *There are no full-time positions budgeted.*

### Zoning Board of Appeals: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$3,200	\$4,700	\$2,150	\$4,300
Total SALARIES & WAGES:	\$3,200	\$4,700	\$2,150	\$4,300
EMPLOYEE BENEFITS				
Social Security	\$245	\$362	\$164	\$332
MTA Payroll Tax	\$11	\$19	\$7	\$18
NYS Employee Pension System	\$252	\$384	\$191	\$432
Total EMPLOYEE BENEFITS:	\$507	\$765	\$363	\$782
MATERIALS & SUPPLIES				
Advertising	\$815	\$689	\$420	\$1,000
Total MATERIALS & SUPPLIES:	\$815	\$689	\$420	\$1,000
Total Expense Objects:	\$4,522	\$6,154	\$2,933	\$6,082

## Zoning Board of Appeals: Objectives and Performance Measures

**Objective:**

To act as a "safety-valve" to relieve the pressure caused by too rigid enforcement of zoning regulations and to grant relief from such enforcement where it is shown the same will benefit the surrounding property, the owner and the City in general.

**Performance Measures:**

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
WP	No. of monthly review meetings (public)	11	11	11	11
	No. of executive meetings, discussions, and field trips	11	11	11	11
	No. of cases studied	35	26	50	45
	Percentage of cases studied for which relief was granted	95%	96%	98%	98%

# Board of Ethics

## Department Description:

The White Plains Board of Ethics consists of (5) members appointed by the Common Council. A majority of the members are people other than officers or employees of the City, but there must be at least one (1) member who is an elected or appointed officer or employee of the City. The City Corporation Counsel, or his designate, is a member ex-officio of the Board without the power to vote. The Board of Ethics has the powers and duties prescribed by Article 18 of the General Municipal Law and renders advisory opinions to officers and employees of the City, with respect to Article 18 of the General Municipal Law and any code of ethics adopted pursuant to such article under such rules and regulations as the Board of Ethics may prescribe. The advisory opinions are on ethics-related matters involving prospective conduct and may be requested only by the individual officer or employee whose conduct may be called into question. The Board may make recommendations with respect to the drafting and adoption of a code of ethics or amendments thereto upon request of the Common Council. The Board also has the authority to receive from any person a written complaint with respect to the compliance by any City officer with the provision of the Code and to resolve the same in accordance with the terms of the Code of Ethics. *There are no full-time positions budgeted.*

## Objective:

To administer and enforce the City's Code of Ethics.

## Board of Ethics: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
DIRECT COSTS				
Program Services		\$300		\$300
Total DIRECT COSTS:		\$300		\$300

# Housing Authority Board

**Department Description:**

The White Plains Housing Authority is responsible for operating and maintaining public housing facilities in the City of White Plains. The Authority Board consists of seven members, five of whom are appointed by the Mayor to serve terms of five years. The remaining two members are elected by the tenants for terms of two years. The Chairman and tenant members receive an annual stipend which is paid by the City for their services. The information provided on this page represents those stipends. *There are no full-time positions budgeted.*

**Objective:**

To operate and maintain public housing facilities in the City of White Plains.

## Housing Authority Board: Expenditures by Expense Type

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expense Objects				
Appointed Officials Salaries	\$9,500	\$9,500	\$4,750	\$9,500
Social Security	\$727	\$728	\$363	\$728
MTA Payroll Tax	\$32	\$37	\$16	\$37
NYS Employee Pension System	\$244	\$267	\$267	\$586
Total Expense Objects:	\$10,503	\$10,532	\$5,397	\$10,851

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# OTHER FUNDS

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## Library Fund FY 2025-2026 Budget Overview

The Library Fund was established by the Common Council effective July 1, 1979 as a special revenue fund to account for the operations of the White Plains Public Library. The Library's services are provided to residents and non-residents alike at no cost to the user. A significant number of the Library's users are non-residents who indirectly support the Library through the City's sales tax. The City provides in its proposed budget 97% of the resources needed to operate the Library.

The Proposed Library Fund Budget for FY 2025-2026 totals \$7.4 million and includes total salaries and benefits of \$5.4 million, which represents 73% of the total budget. The total for salaries and benefits is exclusive of monies needed for merit increases which have not been determined at this time. Funds for these purposes have been included in the City's reserve for financing and will be moved to the Library Fund once they have been approved (after budget adoption).

Materials and supplies are budgeted at \$1,038,485, an increase of 2% from the current year budget. Included in this amount are utility costs and the costs of books, periodicals and other materials distributed by the Library to its patrons. Direct costs in the Library Fund are proposed at \$462,067, an increase of 2%. Included in this total is the Library's required FY 2025-2026 contribution to the Self Insurance Fund (\$75,410), service contracts (\$177,716), security guards (\$111,829) and on-line subscription services (\$60,797). The proposed contribution to the Debt Service Fund of \$456,342, which decreased 28% from the current year, accounts for approximately 6% of the Library's FY 2025-2026 proposed budget.

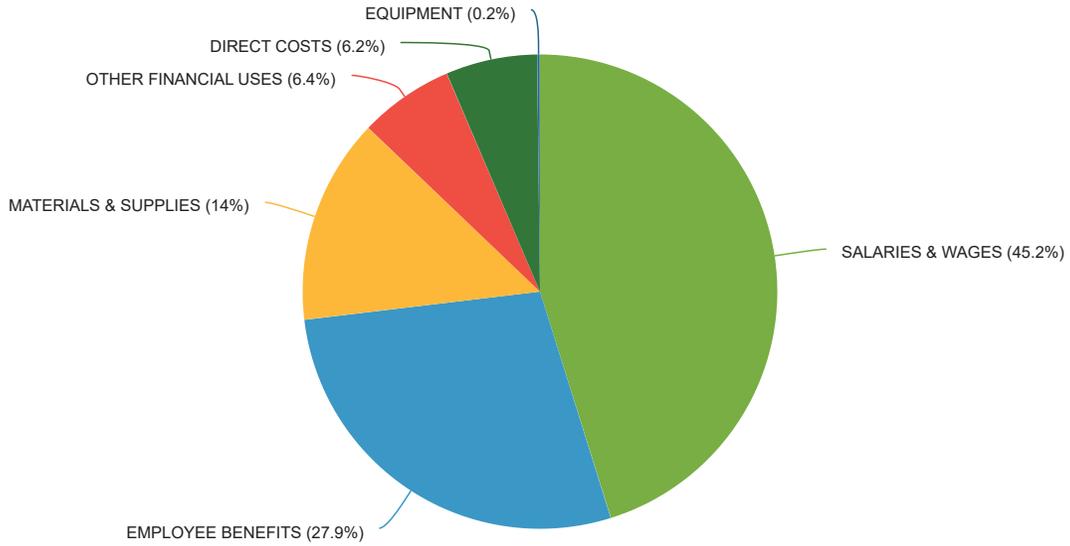
The components of the Library Fund revenue budget include intergovernmental, charges for services, miscellaneous revenues, the contribution from the General Fund, and an appropriation of the Library's fund balance. The proposed budget includes a contribution of \$7.2 million from the City's General Fund. There is an appropriation of fund balance of \$200,000 and other revenues are budgeted at \$53,304.

The following chart illustrates the trends of Library Fund revenue for the most recent five-year period.

### Trend of Library Fund Revenue for the Most Recent 5 Years

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Revised	FY2026 Proposed
LIBRARY FUND					
INTERGOVERNMENTAL	\$17,458	\$18,571	\$18,921	\$18,149	\$19,804
CHARGES FOR SERVICES	\$1,372	\$980	\$3,581	\$7,000	\$7,000
MISCELLANEOUS	\$7,202	\$23,334	\$24,793	\$23,000	\$26,500
APPROPRIATION OF FUND BALANCE	\$6,657,332	\$6,610,557	\$6,985,708	\$7,332,209	\$7,351,358
Total LIBRARY FUND:	\$6,683,363	\$6,653,442	\$7,033,004	\$7,380,358	\$7,404,662

# Library Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Appointed Officials Salaries	\$182,400	\$154,784	\$68,701	\$187,900
Managerial Salaries	\$260,406	\$268,158	\$128,470	\$276,243
CSEA Salaries and Wages	\$2,330,568	\$2,336,317	\$1,099,198	\$2,533,259
CSEA Overtime	\$38,382	\$44,000	\$10,886	\$40,000
CSEA Attendance Bonus	\$3,300	\$10,000		\$8,000
Part-Time Salaries	\$280,191	\$300,000	\$132,239	\$300,000
<b>Total SALARIES &amp; WAGES:</b>	<b>\$3,095,246</b>	<b>\$3,113,259</b>	<b>\$1,439,495</b>	<b>\$3,345,402</b>
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$233,712	\$233,246	\$110,910	\$249,454
MTA Payroll Tax	\$10,457	\$10,419	\$4,929	\$11,124
NYS Employee Pension System	\$414,563	\$464,286	\$217,666	\$547,745
Employee Active Health Insurance	\$667,978	\$692,760	\$336,463	\$772,602
Retirees Health Insurance	\$227,038	\$254,500	\$127,648	\$271,600
Retirees Health Insurance Buyout	\$3,000	\$3,000	\$1,500	\$3,000
NYS Health Insurance Administrative Charges	\$292	\$2,000		\$2,500
Retirees Medicare Payment	\$80,598	\$89,000	\$31,970	\$98,000
Active Health Insurance Buyout	\$29,992	\$30,500	\$31,331	\$32,000
Dental Insurance Plan	\$46,771	\$45,194	\$22,231	\$50,902
Optical Insurance	\$10,229	\$9,746	\$4,787	\$10,850
Group Life Insurance-Management	\$5,053	\$5,200	\$2,037	\$5,356
Memberships-Fees-Dues	\$4,630	\$5,500	\$2,882	\$6,300

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Education and Training Fees	\$108	\$1,000	\$209	\$2,500
Travel and Transportation	\$1,228	\$2,000	\$95	\$3,000
Uniforms		\$350		\$350
Employee Assistance Program	\$1,180	\$1,200	\$600	\$1,200
Total EMPLOYEE BENEFITS:	\$1,736,826	\$1,849,901	\$895,258	\$2,068,483
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$12,538	\$14,000	\$3,917	\$14,000
Advertising	\$549			
Printing	\$332	\$1,500	\$180	\$1,500
Postage	\$2,036	\$2,220	\$1,089	\$2,220
Books-Processing	\$153,390	\$210,000	\$72,798	\$210,000
Subscriptions-Periodicals	\$1,949	\$2,140	\$1,003	\$2,640
Program Supplies	\$1,777			
Office Equipment Maintenance	\$440	\$600	\$411	\$600
Personal Computer Software	\$19,796	\$14,645	\$6,981	\$23,814
Building/Facility Repairs	\$28,994	\$17,000	\$3,730	\$17,000
Building/Facility Emergency Repairs	\$3,325	\$3,325		\$3,325
Maintenance Supplies	\$20,419	\$22,000	\$10,313	\$22,000
Electricity	\$243,376	\$314,700	\$119,388	\$313,400
Telephone	\$2,957	\$3,420	\$1,488	\$3,300
Natural Gas	\$90,194	\$119,446	\$21,865	\$105,726
Water	\$8,809	\$10,000	\$6,850	\$10,000
Copier Rental	\$1,509	\$12,000	\$4,527	\$12,000
Non-Book-Processing	\$210,221	\$174,000	\$92,363	\$194,000
Library Supplies	\$8,816	\$7,500	\$1,713	\$7,500
Library Software Lease	\$86,998	\$93,577	\$44,560	\$95,460
Total MATERIALS & SUPPLIES:	\$898,424	\$1,022,073	\$393,177	\$1,038,485
<b>DIRECT COSTS</b>				
Financial and Auditing Costs	\$4,760	\$4,854	\$4,854	\$4,995
Service Contracts	\$184,515	\$182,430	\$81,740	\$177,716
Security Guards	\$105,288	\$111,652	\$48,093	\$111,829
Program Services	\$3,258	\$3,505	\$107	\$360
Exterminating Services	\$1,084	\$960	\$432	\$960
On Line Subscription Service	\$47,591	\$52,928	\$32,329	\$60,797
Self Insurance Fund Contribution	\$39,175	\$75,407	\$75,407	\$75,410
Library Program Activities	\$18,146	\$20,000	\$10,104	\$30,000
Total DIRECT COSTS:	\$403,817	\$451,736	\$253,065	\$462,067
<b>EQUIPMENT</b>				
Furniture and Fixtures		\$3,807		\$3,100
Computer Peripheral Equipment	\$7,700	\$4,532	\$1,323	\$5,212
Personal Computers	\$3,659	\$5,490	\$1,498	\$5,571
Total EQUIPMENT:	\$11,359	\$13,829	\$2,821	\$13,883

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
OTHER FINANCIAL USES				
To Debt Service Fund-Library Fund Contribution	\$695,474	\$635,936	\$109,341	\$456,342
Reserve for Financing		\$293,624		\$20,000
Total OTHER FINANCIAL USES:	\$695,474	\$929,560	\$109,341	\$476,342
Total Expense Objects:	\$6,841,147	\$7,380,358	\$3,093,157	\$7,404,662

### Library Revenues by Source

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Library - Other Libraries	\$18,921	\$18,149	\$16,975	\$19,804
Replacement Materials Fee	\$3,581	\$7,000	\$2,873	\$7,000
Refund Prior Year Expenditures	\$748			
Other	\$459	\$1,000	\$505	\$1,000
Library Fines	\$1,827			
Rental Library Space	\$8,613	\$7,000	\$4,450	\$9,000
Commission Coin Machine	\$13,146	\$15,000	\$8,123	\$16,500
Appropriated Fund Balance		\$200,000		\$200,000
General Fund Contribution	\$6,985,708	\$7,132,209	\$2,109,341	\$7,151,358
Total:	\$7,033,004	\$7,380,358	\$2,142,267	\$7,404,662

### Library Fund - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Filled
Library Director	Appt.	1	1	-	1	1
Assistant Library Director	M/C17	1	1	-	1	1
Business Manager	M/C11	1	1	-	1	1
Librarian IV	16	1	1	*	1	1
Librarian III	14	3	3	*	3	3
Librarian II	12	7	7	*	7	7
PC Network Technician	12	1	1	-	1	1
Librarian I	10	6	6	-	6	6
Chief Library Clerk	9	1	1	-	1	1
Library Assistant	9	2	-	2	2	-
Digital Media Specialist-Library	9	1	1	-	1	1
Departmental Secretary I	8	1	1	-	1	1
Library Media Technician	6	1	1	-	1	1
Senior Library Clerk	6	2	1	1	2	1
Library Clerk	3	6	4	2	6	5
		<u>35</u>	<u>30</u>	<u>5</u>	<u>35</u>	<u>31</u>

\* One or more positions underfilled

# White Plains Public Library Department Description and Activities Performed

## Department Description:

The White Plains Public Library is a dynamic, civic resource that enables all members of the community to engage in lifelong learning, find inspiration and build citizenship by providing:

- free and open access to knowledge
- personal guidance in its use
- formal and informal opportunities for learning and cultural exchange, the exploration of ideas, entertainment and fun

Through the planning and action of the Staff and Trustees, the Library will:

- play a vigorous role in the life of the City as a center of information, education, cultural and recreational enrichment
- encourage and market the Library's services
- provide the greatest possible access through hours of service, an up-to-date website, social networking, and other means of delivery
- employ and develop a staff that ensures the Library's success
- offer an up-to-date collection that is responsive to the community's needs, well organized and maintained, and aggressively promoted
- carry out its program of services in a comfortable, attractive and safe building and grounds

## Activities Performed:

- Administration
- Circulation/Technical Support
- Adult Services
- Children's Services
- Building Operations

## Library Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
LIBRARY				
PUBLIC LIBRARY				
LIBRARY ADMINISTRATION - L001				
SALARIES & WAGES	\$529,066	\$518,361	\$238,102	\$560,095
EMPLOYEE BENEFITS	\$569,047	\$615,887	\$303,839	\$691,210
MATERIALS & SUPPLIES	\$9,854	\$12,535	\$5,270	\$22,820
DIRECT COSTS	\$47,195	\$84,661	\$80,957	\$80,405
EQUIPMENT		\$3,807		\$3,100
OTHER FINANCIAL USES		\$293,624		\$20,000
Total LIBRARY ADMINISTRATION - L001:	\$1,155,162	\$1,528,875	\$628,167	\$1,377,630
CIRCULATION/TECH SUPPORT - L002				
SALARIES & WAGES	\$1,039,613	\$1,062,016	\$491,745	\$1,144,598

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
EMPLOYEE BENEFITS	\$548,998	\$586,935	\$284,447	\$645,129
MATERIALS & SUPPLIES	\$118,435	\$120,150	\$54,443	\$127,774
DIRECT COSTS	\$16,309	\$15,329	\$9,990	\$10,755
EQUIPMENT	\$11,359	\$10,022	\$2,821	\$10,783
Total CIRCULATION/TECH SUPPORT - L002:	\$1,734,715	\$1,794,452	\$843,446	\$1,939,039
ADULT SERVICES - L003				
SALARIES & WAGES	\$753,796	\$726,245	\$332,233	\$787,296
EMPLOYEE BENEFITS	\$320,801	\$316,909	\$152,274	\$371,029
MATERIALS & SUPPLIES	\$278,573	\$345,282	\$131,214	\$355,640
DIRECT COSTS	\$58,988	\$63,878	\$39,198	\$76,747
Total ADULT SERVICES - L003:	\$1,412,158	\$1,452,314	\$654,918	\$1,590,712
CHILDRENS SERVICES - L004				
SALARIES & WAGES	\$769,450	\$803,637	\$376,928	\$850,413
EMPLOYEE BENEFITS	\$297,259	\$329,219	\$154,607	\$360,044
MATERIALS & SUPPLIES	\$93,489	\$54,215	\$38,615	\$57,500
DIRECT COSTS	\$7,648	\$10,000	\$4,134	\$15,000
Total CHILDRENS SERVICES - L004:	\$1,167,845	\$1,197,071	\$574,284	\$1,282,957
LIBRARY BUILDING OPNS - L005				
SALARIES & WAGES	\$3,321	\$3,000	\$487	\$3,000
EMPLOYEE BENEFITS	\$721	\$951	\$92	\$1,071
MATERIALS & SUPPLIES	\$398,074	\$489,891	\$163,635	\$474,751
DIRECT COSTS	\$273,677	\$277,868	\$118,787	\$279,160
OTHER FINANCIAL USES	\$695,474	\$635,936	\$109,341	\$456,342
Total LIBRARY BUILDING OPNS - L005:	\$1,371,267	\$1,407,646	\$392,341	\$1,214,324
Total PUBLIC LIBRARY:	\$6,841,147	\$7,380,358	\$3,093,157	\$7,404,662
Total LIBRARY:	\$6,841,147	\$7,380,358	\$3,093,157	\$7,404,662

## Library Revenue by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue				
LIBRARY				
PUBLIC LIBRARY				
LIBRARY ADMINISTRATION				
INTERGOVERNMENTAL	\$18,921	\$18,149	\$16,975	\$19,804
MISCELLANEOUS	\$9,361	\$7,000	\$4,450	\$9,000
APPROPRIATION OF FUND BALANCE	\$6,290,234	\$6,696,273	\$2,000,000	\$6,895,016
Total LIBRARY ADMINISTRATION:	\$6,318,517	\$6,721,422	\$2,021,425	\$6,923,820
CIRCULATION/TECH SUPPORT				
MISCELLANEOUS	\$2,286	\$1,000	\$505	\$1,000
Total CIRCULATION/TECH SUPPORT:	\$2,286	\$1,000	\$505	\$1,000
ADULT SERVICES				
CHARGES FOR SERVICES	\$3,581	\$7,000	\$2,873	\$7,000
MISCELLANEOUS	\$13,146	\$15,000	\$8,123	\$16,500
Total ADULT SERVICES:	\$16,727	\$22,000	\$10,996	\$23,500
LIBRARY BUILDING OPNS				
APPROPRIATION OF FUND BALANCE	\$695,474	\$635,936	\$109,341	\$456,342
Total LIBRARY BUILDING OPNS:	\$695,474	\$635,936	\$109,341	\$456,342
Total PUBLIC LIBRARY:	\$7,033,004	\$7,380,358	\$2,142,267	\$7,404,662
Total LIBRARY:	\$7,033,004	\$7,380,358	\$2,142,267	\$7,404,662
Total Revenue:	\$7,033,004	\$7,380,358	\$2,142,267	\$7,404,662

# Library - Administration: Objectives and Performance Measures

**OBJECTIVES:**

Provide the City of White Plains with best-in-class library services.

With the Library Board, develop a three-year operational plan, with action steps to enact the plan, and align resources to support the plan.

Engage in rigorous quantitative and qualitative analysis to support continuous improvement in library operations.

Foster relationships with community and non-profit organizations, governmental agencies, library networks, professional associations and the business community to broaden resources and expand services.

Recruit, hire, and develop a skilled and responsive staff that values innovation while providing a work environment that encourages their success.

Administer the business affairs of the library: prepare the budget, control expenditures, negotiate with vendors, seek efficiencies in operations and procedures.

Develop a public relations program to increase the community’s awareness of the full range of library services.

Work with the Library Board, Friends, Foundation and others to secure funds to enhance library services.

Work with other City agencies and local non-profits to maximize use at the Library building and promote the Library as a community center for the City.

Participate in the leadership of the Westchester Library System and the continued development of shared library services in Westchester.

**PERFORMANCE MEASURES:**

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
	Meetings with the Library Board	12	12	12	12
	Other meetings attended (City, Professional, Community)	360	360	360	360
	Claim vouchers issued	350	184	200	200
	Requisitions/direct claims prepared	130	139	140	140
	Meeting Room Rentals	41	60	60	60
	<i>Public information materials issued:</i>				
	Flyers, calendars, brochures, booklists produced	600	550	600	600
	Flyers & calendars distributed (est)	150,000	150,000	150,000	150,000
	E-newsletters	1,000,000	630,760	650,000	650,000

# Library - Circulation/Technical Support: Objectives and Performance Measures

## OBJECTIVES:

Provide the technology (hardware, software, network, partner solutions) that enables excellent public services and effective library management.

Support seamless operations between the White Plains Library and the Westchester Library System.

Provide excellent customer service supporting the circulation of materials, both analog and digital, and the use of technology.

Maintain an accurate inventory of library users and holdings and the appropriate measure to secure holdings.

House and maintain collections to maximize their full use.

Continue to evaluate outcomes and workflow to improve efficiency, provide staff training as needed.

Seek out new solutions within the industry that can help streamline materials handling and library operations, including the use of downloadable and streaming materials.

## PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
NY	Items added/materials processed	15,000	17,185	17,000	17,000
NY	Items removed	12,000	15,143	15,000	15,000
NY	Collection size (cataloged items)	250,000	205,758	210,000	210,000
NY	Total turnstile estimate	300,000	340,600	375,000	400,000
NY	Total circulation - checkouts	400,000	420,010	440,000	460,000
NY	Total registered borrowers	37,000	37,886	38,000	40,000
	New patrons registered	2,500	2,812	3,000	3,500
NY	Interlibrary loans sent and received	63,000	61,069	60,000	60,000
	Electronic services:				
	Onsite user sessions	120,000	212,491	225,000	225,000
	Offsite (remote) user sessions	750,000	627,242	750,000	750,000

## Library - Adult Services: Objectives and Performance Measures

### OBJECTIVES:

Provide a full-range of informational, cultural, educational, and recreational library services to patrons for self-improvement, personal growth, and enrichment.

Deliver effective and timely customer service through a variety of channels.

Develop and maintain up-to-date collections that respond to community needs.

Provide formal and informal learning opportunities through classes, workshops, one-on-one training and reference services. Instruct users in library resources and information technology.

Develop collections and services to support literacy and English language acquisition, citizenship, and workforce and local business development.

Participate in community partnerships to both increase public awareness of the library and ensure that the library is responding to the community.

### PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 23-24 Estimate	FY 23-24 Actual	FY 24-25 Estimate	FY 25-26 Planned
NY	Adult Services turnstile (estimate)	175,000	220,145	260,000	300,000
NY	Adult circulation (check-outs)	280,000	298,884	325,000	350,000
NY	Adult registration	28,500	29,671	31,000	33,000
NY	Adult reference questions	45,000	44,801	45,000	45,000
	General assistance	22,000	21,932	22,000	22,000
	Magazines requested	7,600	22,729	23,000	23,000
	Outreach to local organizations (# of contacts)	900	941	900	900
	Homebound visits	5	3	5	5
	Partnership activities	600	776	800	800
	Participants in partnership activities	11,000	18,368	18,000	18,000
NY	Adult library programs & class visits	525	586	600	600
NY	Attendance at Adult Library programs	5,500	4,940	5,000	5,000
NY	Meeting Room use	50	60	60	60
NY	Attendance at meetings	5,000	3,818	4,000	4,000
	Museum Gallery Exhibits	6	5	8	3
	Exhibits, book displays, booklists	250	250	250	250
	Computer users	30,000	29,367	30,000	30,000

# Library - Youth Services: Objectives and Performance Measures

**OBJECTIVES:**

Promote lifelong learning, family literacy, and an appreciation of reading by encouraging families and children to make regular use of the library and its resources and programs.

Create a culture of inclusion and acceptance by providing access to information, resources, programs, languages, and services that reflect the diversity of White Plains. Celebrate the many cultures and traditions that comprise the White Plains community.

Enhance the lives of White Plains community youth through opportunities for playful learning, exploration of the arts and technologies, and entertaining and educational programming.

Select, maintain, and promote collections, programs, electronic resources, and reference services to youth from birth through teenage years, as well as parents and caregivers. Develop a continuum of family-centered and developmentally appropriate services for children, teens, caregivers and those who work with them.

Through collections, programs, and activities: prepare pre-school children to enter school ready to read and promote the critical role of parents and caregivers as their child's first teacher; and provide support and resources for the learning success of students, while also creating opportunities for exploratory learning and recreation.

Collaborate with the White Plains Public Schools to help support the school's mission, curriculum and initiatives.

Collaborate with the community and other partners to provide programs and services that meet the needs of White Plains' youth and families.

Provide youth and families with an introduction and access to technology, including the appropriate use of online resources; and new and emerging technologies in order to create a future-ready community.

Deliver excellent customer service and provide expert guidance in the use of library resources and information technology.

Stay abreast of current research and trends in reading and literacy; library programs and services; and new and emerging technologies, and develop programs and services accordingly.

**PERFORMANCE MEASURES:**

Mandate	Task/Measure	FY 23-24 Estimate	FY 23-24 Actual	FY 24-25 Estimate	FY 25-26 Planned
NY	Youth Services turnstile	65,000	71,856	80,000	90,000
NY	Youth Services circulation - checkouts	125,000	121,066	125,000	125,000
NY	Youth Services registration	8,000	8,215	8,500	9,000
NY	Youth Services reference questions	18,000	16,564	17,000	17,000
	General assistance	48,000	48,859	50,000	50,000
	Exhibits, book displays, booklists	350	273	300	300
	Outreach to local organizations (# of contacts)	1,500	1,940	2,000	2,000
	Programs & class visits	2,000	1,938	2,000	2,000
	Attendance at Programs	15,000	22,850	25,000	25,000
	Computer users	2,000	2,196	2,000	2,000

## Library - Building Operations: Objectives and Performance Measures

**OBJECTIVES:**

Provide heating, lighting, cooling and cleaning of the Library building for safety, efficiency, and comfort.

Monitor condition of building, grounds, furnishings, library and building equipment and take appropriate action to correct problems and malfunctions.

Communicate issues with Library Administration.

Provide a full range of maintenance support for day-to-day Library activities.

Coordinate with Public Works in carrying out general maintenance and repairs.

Cooperate with Public Works in the planning and implementation of capital projects to protect the City's investment in and public enjoyment of the Library building and grounds.

Ensure public safety and enjoyment of Library facilities.

**PERFORMANCE MEASURES:**

<u>Mandate</u> <u>Task/Measure</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 23-24</u> <u>Actual</u>	<u>FY 24-25</u> <u>Estimate</u>	<u>FY 25-26</u> <u>Planned</u>
General cleaning and maintenance	81,000	81,000	81,000	81,000
	sq. ft.	sq. ft.	sq. ft.	sq. ft.
Meeting room setups	750	750	750	750
Security coverage against hours of operation	98%	98%	98%	98%
Days open	345	346	345	345

# Library Fund: Statement of Revenues, Expenses and Changes in Net Position

	FY 2024-2025			
	FY 23-24	Revised	Projected	FY 25-26
	Actual <sup>(1)</sup>	Budget 12/31/24	Actual 06/30/25	Proposed Budget
<b>Revenues &amp; Other Sources:</b>				
Intergovernmental Revenues	\$ 18,921	\$ 18,149	\$ 19,804	\$ 19,804
Charges for Services	3,581	7,000	7,000	7,000
Miscellaneous Revenues	24,794	23,000	26,500	26,500
Transfer In -				
General Fund Contribution	6,985,708	7,132,209	7,132,209	7,151,358
Appropriation of Fund Balance	<u>-</u>	<u>200,000</u>	<u>-</u>	<u>200,000</u>
<b>Total Revenues &amp; Other Sources</b>	<b><u>\$ 7,033,004</u></b>	<b><u>\$ 7,380,358</u></b>	<b><u>\$ 7,185,513</u></b>	<b><u>\$ 7,404,662</u></b>
<b>Expenditures &amp; Other Uses:</b>				
Personal Services	3,095,246	\$3,113,259	3,150,000	\$3,345,402
Employee Benefits	1,736,826	1,849,901	1,900,000	2,068,483
Materials & Supplies	898,424	1,022,073	954,942	1,038,485
Direct Costs	403,817	451,736	434,435	462,067
Equipment	11,359	13,829	13,829	13,883
Transfer to Debt Service Fund	695,474	635,936	-	456,342
Reserve for Financing	<u>-</u>	<u>293,624</u>	<u>-</u>	<u>20,000</u>
<b>Total Expenditures &amp; Other Uses</b>	<b><u>\$ 6,841,146</u></b>	<b><u>\$ 7,380,358</u></b>	<b><u>\$ 6,453,206</u></b>	<b><u>\$ 7,404,662</u></b>
Excess of Revenues & Other Sources Over/(Under)				
Expenditures & Other Uses	887,332		732,307	
Other Financing Sources (Uses)-				
Transfer to Debt Service Fund	<u>(695,474)</u>		<u>(635,936)</u>	
<b>Net Change in Fund Balance</b>	<b>191,858</b>		<b>96,371</b>	
<b>Fund Balance at Beginning of Year</b>	<b><u>388,394</u></b>		<b><u>580,252</u></b>	
<b>Fund Balance at End of Year</b>	<b><u>\$ 580,252</u></b>		<b><u>\$ 676,623</u></b>	

<sup>(1)</sup> City of White Plains Annual Comprehensive Financial Report, July 1, 2023 - June 30, 2024.

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### Self Insurance Fund FY 2025-2026 Budget Overview

The Self Insurance Fund (SIF) was established by the Common Council effective July 1, 1985 as an internal service fund to account for the resources employed in administering the City’s insurance program which is primarily self-insured. The self insurance program is managed by the Commissioner of Finance. The City also contracts with a third-party administrator to process liability and workers’ compensation claims and assist the City in establishing reserves. In addition, the City hires an actuary to review the adequacy of its reserves. The City’s Law Department is also actively involved in resolving general liability claims. Risk management is a key component of the City’s self-insurance program. Each year, a number of training sessions and inspections are held to minimize risk and other circumstances that lead to accidents.

White Plains is self-insured for liability, workers’ compensation and unemployment benefits. When it is prudent and cost-effective, the City purchases policies in the marketplace for such coverage as public officials’ liability, property insurance, and a stop-loss policy for workers’ compensation. The City also purchases an excess liability policy for any liability claim settlements in excess of \$1 million to a maximum of \$20 million. The bulk of the City’s exposure, however, is self-insured.

Based upon the actuarial determinations of risk provided by the City’s insurance consultant and the other costs of the program, a total budget of \$6.2 million has been proposed for fiscal year 2025-2026. Of this amount, \$5.8 million is provided for insurance premiums, claims and reserves with the remaining \$400,336 available to administer the program. Insurance costs will increase by 2% from the FY 2024-2025 adopted budget.

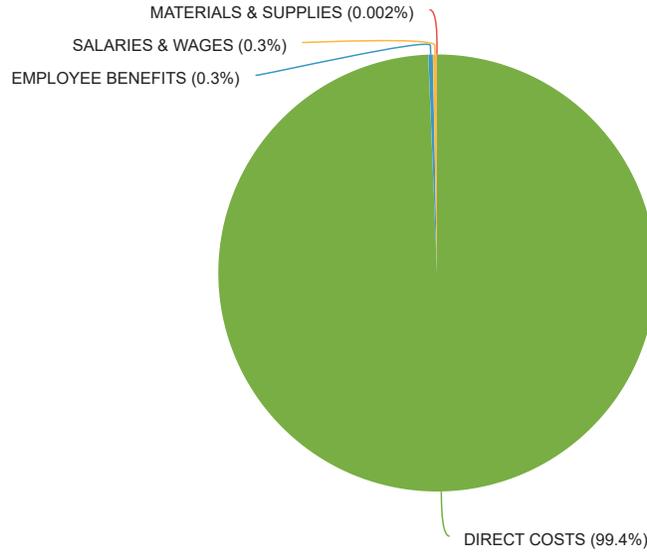
Funding for the Self Insurance Fund is in large part determined by an actuarial calculation that analyzes how much each of the other funds in the city should contribute based upon previous and expected levels of utilization by those other funds each year. Approximately 84% of the funding will be provided from the General Fund in the 2025-2026 Budget.

The Self Insurance Fund ended fiscal year 2023-2024 with a net position of \$4,766,032, an increase of \$1,008,985 from the prior year. This is significant as the fund had previously ended every year in deficit from 2011 through 2021. The City made a concerted effort in the last few years to reverse this deficit and the fund is now in a much stronger position because of it. Projections for June 30, 2025 indicate that this net position should increase at the end of the current fiscal year. The following chart illustrates the trend of revenues in the Self Insurance Fund for the most recent five year period:

#### Trend of Self Insurance Fund Revenues for the Most Recent 5 Year Period

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Revised	FY2026 Proposed
SELF INSURANCE FUND					
CHARGES FOR SERVICES	\$8,373,167	\$6,717,143	\$6,623,833	\$5,585,634	\$5,585,683
MISCELLANEOUS	\$220,311	\$318,979	\$68,912		
INTEREST	\$43,006	\$729,428	\$1,301,378	\$525,000	\$650,000
Total SELF INSURANCE FUND:	\$8,636,484	\$7,765,550	\$7,994,123	\$6,110,634	\$6,235,683

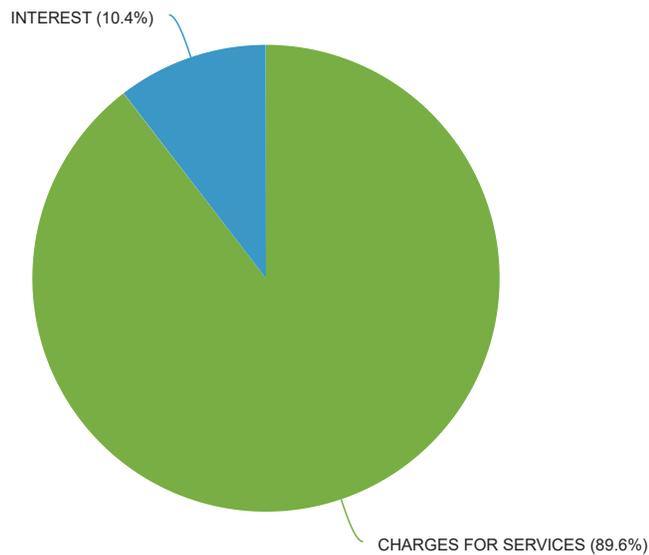
# Self Insurance Expenditures by Expense Type



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Part-Time Salaries		\$18,000		\$18,000
Total SALARIES & WAGES:		\$18,000		\$18,000
<b>EMPLOYEE BENEFITS</b>				
Social Security		\$1,377		\$1,377
MTA Payroll Tax		\$62		\$62
Retirees Health Insurance	\$11,009	\$11,800	\$5,728	\$11,800
Retirees Medicare Payment	\$4,075	\$7,700	\$2,096	\$7,700
Total EMPLOYEE BENEFITS:	\$15,084	\$20,939	\$7,824	\$20,939
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies		\$100		\$100
Total MATERIALS & SUPPLIES:		\$100		\$100
<b>DIRECT COSTS</b>				
Financial and Auditing Costs	\$10,754	\$10,969	\$10,968	\$11,297
Program Services	\$73	\$1,000		\$1,000
Appraisal Services	\$2,970	\$3,000		\$3,000
Excess Liability Premiums	\$988,328	\$1,155,271	\$1,373,320	\$1,415,000
Workers Comp Board Assessments	\$165,588	\$180,000	\$90,000	\$175,000
Insurance Claim Service	\$158,993	\$159,500	\$117,059	\$171,000
Workers Compensation Loss Payment	\$3,588,615	\$2,200,000	\$1,037,388	\$2,200,000

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Unemployment Insurance Loss	\$60,592	\$60,775	\$69,927	\$90,000
Property Insurance Premium	\$350,277	\$392,000	\$325,519	\$335,000
Public Officers Insurance Premium	\$120,286	\$124,000	\$131,885	\$136,000
Employers Liability Premium	\$8,679	\$9,000	\$8,721	\$9,000
General Liability Loss Payments	\$1,252,367	\$1,455,080	\$693,520	\$1,315,347
Public Employee Blanket Insurance	\$5,197	\$5,000	\$5,197	\$5,000
Public Official Liability Loss		\$25,000		\$25,000
Workers Compensation Excess Policy	\$282,520	\$291,000	\$295,664	\$305,000
Total DIRECT COSTS:	\$6,995,239	\$6,071,595	\$4,159,168	\$6,196,644
Total Expense Objects:	\$7,010,323	\$6,110,634	\$4,166,992	\$6,235,683

### Self Insurance Revenues by Source



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
<b>CHARGES FOR SERVICES</b>				
Self Insurance Fund Contribution-Liability	\$2,673,931	\$2,874,679	\$2,874,679	\$2,879,404
Self Insurance Fund Contribution-Workers Comp	\$3,492,000	\$2,262,253	\$2,262,253	\$2,225,968
Self Insurance Fund Contribution-Unemployment	\$62,556	\$55,194	\$55,194	\$79,975
Self Insurance Fund Contribution Admin-Gen Fund	\$378,962	\$370,902	\$370,903	\$377,336
Self Insurance Fund Contribution Admin-Library	\$2,958	\$5,311	\$5,311	\$5,405
Self Insurance Fund Contribution Admin-Water Fund	\$9,090	\$9,047	\$9,046	\$9,204
Self Insurance Fund Contribution Admin-Sewer Fund	\$3,953	\$7,867	\$7,867	\$8,004
Self Insurance Fund Contribution Admin Cable TV	\$383	\$381	\$382	\$387
Total CHARGES FOR SERVICES:	\$6,623,833	\$5,585,634	\$5,585,635	\$5,585,683
<b>MISCELLANEOUS</b>				

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Workers Compensation	\$68,597		\$42,879	
Liability Insurance Claims	\$290			
Other	\$25			
Total MISCELLANEOUS:	\$68,912		\$42,879	
INTEREST				
Interest - General	\$1,294,478	\$525,000	\$577,550	\$650,000
Treasury Securities	\$6,900		\$3,450	
Total INTEREST:	\$1,301,378	\$525,000	\$581,000	\$650,000
Total Revenue Source:	\$7,994,123	\$6,110,634	\$6,209,514	\$6,235,683

### Self Insurance Fund Revenue by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue				
SELF INSURANCE				
SELF INSURANCE PROGRAM				
RISK MANAGEMENT	\$1,689,849	\$918,508	\$971,059	\$1,050,336
GENERAL FUND	\$5,988,999	\$4,893,591	\$4,936,470	\$4,887,203
LIBRARY FUND	\$36,217	\$70,096	\$70,096	\$70,005
WATER FUND	\$157,957	\$119,420	\$122,870	\$119,262
SIF - SEWER RENT	\$116,286	\$103,842	\$103,842	\$103,706
CABLE TV FUND	\$4,815	\$5,177	\$5,177	\$5,171
Total SELF INSURANCE PROGRAM:	\$7,994,123	\$6,110,634	\$6,209,514	\$6,235,683
Total SELF INSURANCE:	\$7,994,123	\$6,110,634	\$6,209,514	\$6,235,683
Total Revenue:	\$7,994,123	\$6,110,634	\$6,209,514	\$6,235,683

### Self Insurance Fund - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Insurance/Risk Manager	M/C17	1	-	1	1	-
		1	-	1	1	-

# Self Insurance Fund Department Description and Activities Performed

## Department Description:

The City of White Plains is self-insured for liability, workers' compensation and unemployment benefits. Other risks are insured through commercial carriers. The Department of Finance is responsible for administering the City's insurance program and for providing risk management services. The primary objective of the insurance program is to maintain sufficient commercial insurance and self-insurance reserves to protect the City of White Plains so that it may fulfill its responsibilities to the people of White Plains. Key to meeting this objective is a sound risk management safety/loss control program designed to identify and correct potential hazards and thereby reduce risk exposure.

## Self Insurance Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Expenditures				
SELF INSURANCE				
SELF INSURANCE PROGRAM				
RISK MANAGEMENT - A043				
SALARIES & WAGES		\$18,000		\$18,000
EMPLOYEE BENEFITS	\$15,084	\$20,939	\$7,824	\$20,939
MATERIALS & SUPPLIES		\$100		\$100
DIRECT COSTS	\$338,378	\$354,469	\$218,027	\$361,297
Total RISK MANAGEMENT - A043:	\$353,462	\$393,508	\$225,851	\$400,336
GENERAL FUND - S001				
DIRECT COSTS	\$6,341,017	\$5,388,404	\$3,803,845	\$5,499,826
Total GENERAL FUND - S001:	\$6,341,017	\$5,388,404	\$3,803,845	\$5,499,826
LIBRARY FUND - S201				
DIRECT COSTS	\$37,563	\$77,183	\$30,250	\$78,780
Total LIBRARY FUND - S201:	\$37,563	\$77,183	\$30,250	\$78,780
WATER FUND - S630				
DIRECT COSTS	\$155,190	\$131,494	\$59,351	\$134,213
Total WATER FUND - S630:	\$155,190	\$131,494	\$59,351	\$134,213
SIF - SEWER RENT - S635				
DIRECT COSTS	\$118,083	\$114,342	\$45,453	\$116,707
Total SIF - SEWER RENT - S635:	\$118,083	\$114,342	\$45,453	\$116,707
CABLE TV FUND - S902				
DIRECT COSTS	\$5,009	\$5,703	\$2,242	\$5,821
Total CABLE TV FUND - S902:	\$5,009	\$5,703	\$2,242	\$5,821
Total SELF INSURANCE PROGRAM:	\$7,010,323	\$6,110,634	\$4,166,992	\$6,235,683
Total SELF INSURANCE:	\$7,010,323	\$6,110,634	\$4,166,992	\$6,235,683
Total Expenditures:	\$7,010,323	\$6,110,634	\$4,166,992	\$6,235,683

## Self Insurance - Risk Management: Objectives and Performance Measures

### OBJECTIVES:

#### Self Insurance

To provide the financial resources necessary to administer the City's Self Insurance Program.

#### Risk Management

To administer the City's liability, workers' compensation and unemployment self insurance programs in a fiscally prudent manner.

To systematically and continuously identify accidental loss exposure to the City, analyze the exposure in terms of frequency and severity probabilities, apply sound risk control and loss prevention procedures, and finance the risk consistent with financial resources.

To reduce insurance claims against the City by administering a City-wide Safety and Loss Control Program and the New York State Department of Labor-Division of Safety and Health (NYSDOL-DOSH) Program.

To protect the interests of the people of White Plains by reviewing and processing all insurance claims in a thorough and timely manner.

### PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Total Claims Processed:				
NY	Workers' Compensation	100	127	100	100
NY	Liability	15	21	15	15
NY	Unemployment Insurance	60	35	50	50
WP	No. of safety training sessions conducted	1	0	1	1
WP	Risk exposure surveys	1	1	1	1
WP	Safety and Loss Control Committee meetings held	1	0	1	1
WP	Safety and Loss Departmental meetings held	1	0	1	1
FED	Summary Work Related Injury and Illnesses (Form 300A) (OSHA)	1	1	1	1
NY	Summary Work-Related Injury and Illnesses (Form SH-900.1) (PESH)	20	20	20	20

Note: The risk management safety program is under review. The training sessions, risk exposure surveys, and safety and loss control committee meetings and safety and loss departmental meetings are being evaluated. Maintenance of OSHA and PESH logs are new measures.

# Self Insurance Fund: Statement of Revenues, Expenses and Changes in Net Position

	FY 23-24 Actual	FY 2024-2025		FY 25-26 Proposed Budget
		Revised Budget 12/31/24	Projected Actual 06/30/25	
Operating Revenues:				
Charges for Services	\$ 6,623,833	\$5,585,634	\$5,585,634	\$ 5,585,683
Miscellaneous	68,912	-	42,879	-
Total Operating Revenues	<u>6,692,745</u>	<u>5,585,634</u>	<u>5,628,513</u>	<u>5,585,683</u>
Operating Expenses:				
Personal Services	-	18,000	18,000	18,000
Employee Benefits	(10,101)	20,939	20,939	20,939
Materials & Supplies	-	100	100	100
Direct Costs	6,995,239	6,071,595	6,071,595	6,196,644
Reserve for Financing	-	-	-	-
Total Operating Expenses	<u>6,985,138</u>	<u>\$6,110,634</u>	<u>6,110,634</u>	<u>\$ 6,235,683</u>
Operating Income	(292,393)	(525,000)	(482,121)	(650,000)
Non-Operating Revenues				
Interest Income	<u>1,301,378</u>	<u>525,000</u>	<u>990,000</u>	<u>650,000</u>
Change in Net Position	1,008,985	-	507,879	-
Net Position-Beginning of Year	<u>3,757,047</u>		<u>4,766,032</u>	
Net Position-End of Year	<u>\$ 4,766,032</u>		<u>\$5,273,911</u>	

<sup>(1)</sup>City of White Plains Annual Comprehensive Financial Report, July 1, 2023 - June 30, 2024

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### Sewer Rent Fund FY 2025-2026 Budget Overview

The Sewer Rent Fund was established by the Common Council as an enterprise fund effective July 1, 2010 to account for all revenues, expenses and deposit of funds related exclusively for the operation, maintenance and repair of the City’s sanitary sewer system. This also includes the payment of principal and interest on sewer related debt and capital improvements to the sewer system. This Fund is a bureau of the Department of Public Works and is operated in a manner which is similar to a private enterprise where the costs of providing goods and services are recovered primarily through user charges. The major funding source is sewer rents that are based on a percentage of water consumption. The costs of the system are distributed over all sewer system users, both taxable and tax-exempt, as authorized by New York State General Municipal Law.

Revenue in the proposed FY 2025-2026 Sewer Rent Fund totals \$4,241,300, of which 75% is from sewer rents. These rents are billed and collected as a percentage of water usage on all properties that are connected to the City’s water distribution system. A rate of 18% of the billing for water consumption is again being proposed. Because water consumption is billed semi-annually for most water users, the timing of the approval directly impacts the percentage of water consumption to be set as sewer rents. The City’s water rates, which were last increased in December of 2023, are included in the calculation of sewer rents.

Proposed expenses for the Sewer Rent Fund total \$4,241,300, an increase of 6.7% from the current year’s adopted budget. The majority of the increase is attributable to an increase in debt service interest and depreciation expense. Personnel costs account for \$1,101,366 or 26% of the total expenditures in the fund. Materials and supplies total \$295,825 and direct costs total \$1,224,337. Included within direct costs is a payment to the General Fund for services such as engineering, financial accounting and billing (\$946,756). Interest payments on debt (\$254,154) account for 6% of the budget. The allowance for depreciation is budgeted at \$509,488, which is down slightly from the current year. A Reserve for Financing is proposed at \$46,130 to fund any unanticipated expenses.

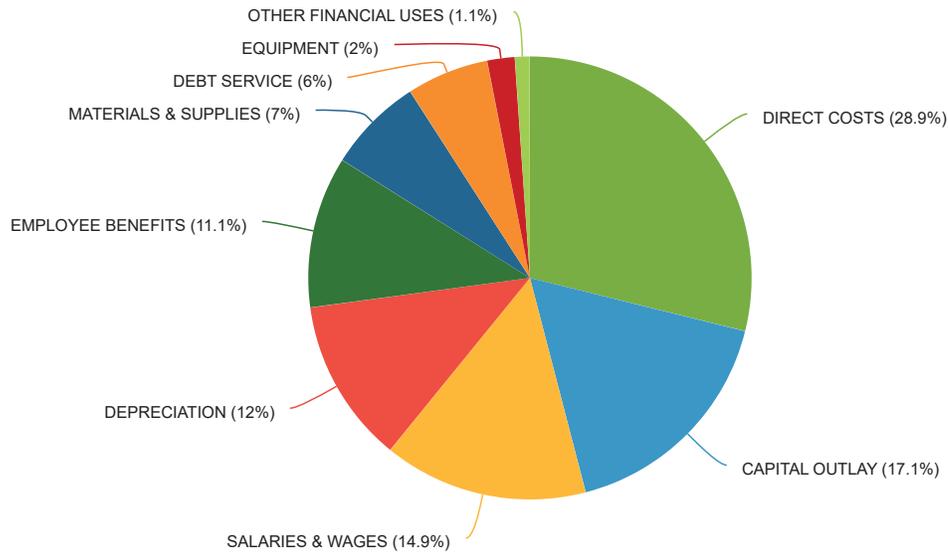
As of June 30, 2024, the Sewer Rent Fund had a net operating gain of \$502,170 and a net position of \$10,503,769.

The following chart illustrates the trend of revenues in the Sewer Rent Fund for the most recent five year period:

### Trend of Sewer Rent Fund Revenue for the Most Recent 5 Years

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Revised	FY2026 Proposed
SEWER RENT FUND					
INTERGOVERNMENTAL	\$272,171	\$170,389	\$89,456		
CHARGES FOR SERVICES	\$2,551,778	\$2,819,829	\$2,757,477	\$3,273,000	\$3,211,000
MISCELLANEOUS	\$553,722	\$294,263	\$58,367	\$250	\$300
INTEREST	\$1,977	\$152,009	\$271,081	\$125,000	\$250,000
APPROPRIATION OF FUND BALANCE				\$1,921,541	\$780,000
Total SEWER RENT FUND:	\$3,379,648	\$3,436,490	\$3,176,380	\$5,319,791	\$4,241,300

## Sewer Rent Fund Expenditures by Expense Type

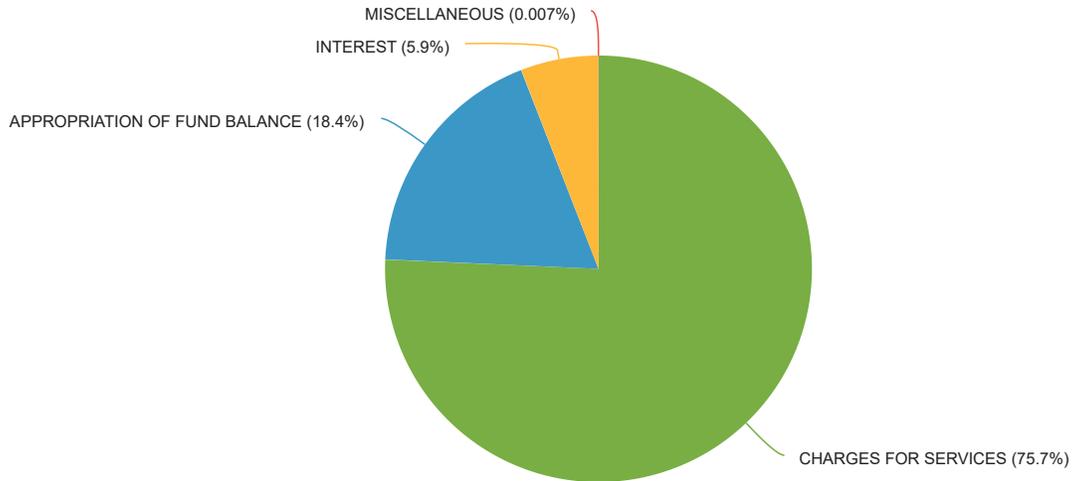


Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Managerial Overtime		\$19,000	\$4,842	\$19,000
CSEA Salaries and Wages	\$460,448	\$452,238	\$234,835	\$535,187
CSEA Overtime	\$54,754	\$76,500	\$8,969	\$76,500
CSEA Attendance Bonus		\$1,200		\$1,200
Total SALARIES & WAGES:	\$515,202	\$548,938	\$248,646	\$631,887
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$39,358	\$41,577	\$19,197	\$47,888
MTA Payroll Tax	\$1,753	\$1,853	\$856	\$2,133
NYS Employee Pension System	\$67,503	\$80,574	\$37,243	\$102,944
Employee Active Health Insurance	\$102,234	\$144,723	\$53,422	\$111,382
Retirees Health Insurance	\$153,856	\$166,900	\$81,877	\$168,900
NYS Health Insurance Administrative Charges	\$55	\$400		\$400
Retirees Medicare Payment	\$10,188	\$11,000	\$5,241	\$12,000
Active Health Insurance Buyout	\$6,450	\$6,500	\$6,200	\$6,500
Dental Insurance Plan	\$9,713	\$7,821	\$4,662	\$9,852
Optical Insurance	\$1,775	\$2,042	\$1,004	\$2,100
Education and Training Fees	\$124	\$1,000		\$1,000
Protective Clothing	\$182	\$1,400	\$529	\$1,400
Uniforms	\$2,377	\$2,575	\$1,552	\$2,700
Employee Assistance Program	\$260	\$240	\$120	\$280
Total EMPLOYEE BENEFITS:	\$395,828	\$468,605	\$211,903	\$469,479

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies		\$500		\$250
Advertising	\$679	\$2,500		\$1,950
Postage	\$5,812	\$5,900	\$2,845	\$6,700
Personal Computer Software	\$4,858	\$5,320		\$4,000
Land Maintenance Supplies	\$34,789	\$30,000	\$24,661	\$36,000
Portable Equipment Maintenance	\$1,553	\$9,500	\$8,248	\$12,000
Chemicals	\$4,225	\$5,500	\$4,380	\$5,500
Maintenance Supplies	\$475	\$1,000		\$1,000
Equipment Repairs		\$1,500		\$1,500
Rolling Stock Repair/Maintenance	\$65,020	\$75,000	\$23,774	\$75,000
Gasoline	\$28,848	\$43,125	\$11,504	\$37,875
Electricity	\$336	\$300	\$96	\$350
Telephone	\$1,906	\$3,923	\$907	\$3,400
Property Rental	\$295	\$300	\$265	\$300
Sewer Improvements	\$72,800	\$110,000		\$110,000
Total MATERIALS & SUPPLIES:	\$221,597	\$294,368	\$76,680	\$295,825
<b>DIRECT COSTS</b>				
Financial and Auditing Costs	\$10,931	\$11,148	\$11,148	\$11,470
Program Services	\$22,540	\$230,328	\$16,075	\$122,400
Waste Maintenance		\$54,936	\$29,402	\$32,000
Self Insurance Fund Contribution	\$120,239	\$111,709	\$111,709	\$111,711
General Fund Services	\$893,087	\$918,604	\$918,604	\$946,756
Total DIRECT COSTS:	\$1,046,797	\$1,326,725	\$1,086,938	\$1,224,337
<b>EQUIPMENT</b>				
Light Duty Vehicle				\$85,000
Heavy Duty Vehicles		\$342,105		
Other Equipment-Machinery	\$84,095	\$22,939	\$20,940	
Total EQUIPMENT:	\$84,095	\$365,044	\$20,940	\$85,000
<b>DEBT SERVICE</b>				
Serial Bond-Interest	\$154,153	\$227,264	\$131,034	\$254,154
Total DEBT SERVICE:	\$154,153	\$227,264	\$131,034	\$254,154
<b>DEPRECIATION</b>				
Depreciation	\$424,719	\$522,690	\$261,345	\$509,488
Total DEPRECIATION:	\$424,719	\$522,690	\$261,345	\$509,488
<b>CAPITAL OUTLAY</b>				
Sanitary Sewers	\$62,221	\$1,485,798	\$111,824	\$725,000
Total CAPITAL OUTLAY:	\$62,221	\$1,485,798	\$111,824	\$725,000

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
OTHER FINANCIAL USES				
Reserve for Financing		\$80,359		\$46,130
Total OTHER FINANCIAL USES:		\$80,359		\$46,130
Total Expense Objects:	\$2,904,612	\$5,319,791	\$2,149,309	\$4,241,300

## Sewer Rent Fund Revenues by Source



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Revenue Source				
NYS EFC Grant	\$89,456			
Sewer Interest/Penalty	\$57,614	\$15,000	\$5,773	\$25,000
Sewer Rents	\$2,699,863	\$3,258,000	\$1,155,205	\$3,186,000
Developers Contributions/Fees	\$23,000			
Sale of Rolling Stock	\$28,100			
Workers Compensation		\$250		\$300
Refund Prior Year Expenditures	\$7,186			
Other	\$81		\$0	
Interest Revenue	\$271,081	\$125,000	\$125,341	\$250,000
Appropriation Fund Balance Prior Year Encumbrance		\$1,346,541		
Appropriated Fund Balance		\$575,000		\$780,000
Total Revenue Source:	\$3,176,380	\$5,319,791	\$1,286,319	\$4,241,300

## Sewer Rent Fund Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Lead Waste Water Maintenance Wkr.	10	1	1	-	1	1
Crew Leader	9	1	1	-	1	1
Maintenance Mechanic	8	2	2	-	2	2
Motor Equipment Operator	7A	1	1	-	1	1
Semi-Skilled Laborer	4	2	2	-	2	2
		<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>	<u>7</u>

### Sewer Rent Fund Department Description

The primary responsibilities of the Sewer Rent Fund, Bureau of Waste Water are the following: (1) operation, maintenance and protection of the City's waste water collection (sanitary sewer) systems; (2) protection of adjacent waterways; and (3) assistance in the development of the Department of Public Works Capital Improvement Program (waste water). The Bureau, in conjunction with the Department of Building, also approves and inspects sanitary sewer connections performed by licensed plumbers and/or authorized contractors.

The Bureau has overall responsibility for the approval and inspection of all public and private construction projects relating to sanitary sewers and waste water. Approval of this Bureau (coordinated with the Department of Building and Bureau of Engineering) must be obtained for anyone proposing the following activities: (1) installation of a private sewer, (2) construction of any type of sanitary structure in the City Right-of-Way, (3) discharge effluent into the sanitary sewer system or (4) connection of a service line to the City sanitary sewer system. This Bureau, and the Bureau of Engineering, are responsible for maintaining and updating sanitary sewer information records for the City of White Plains.

Through the maintenance and repair of the City's sanitary sewer system, our field forces ensure that we will have a properly functioning waste water collection system. Thus, the services we provide extend beyond day-to-day operations. Services include responding to a variety of problems and emergency situations. These include sanitary sewer main breaks, leaks from sewer mains, sewer backups or overflows, pump station failure and odor problems.

## Sewer Rent Fund: Objectives and Performance Measures

### OBJECTIVES:

To provide supervision and administrative support for the White Plains sanitary sewer system.

Establish sewer rent fees based upon percentage of user water consumption.

Operate and maintain the sewage pump station and sewer lines.

Monitor performance of the sewer pump station in compliance with applicable Federal, State and County regulations.

Bill and maintain records for all users.

### PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	Miles of sanitary sewer lines maintained	130	130	130	130
	Gallons of bioculture used to treat sanitary lines to control grease	120	120	120	120
	No. of manholes to maintain	3,000	3,000	3,000	3,000

# Sewer Rent Fund: Statement of Revenues, Expenses and Changes in Net Position

	FY 23-24 Actual <sup>(1)</sup>	FY 2024-2025		FY 25-26 Proposed Budget
		Revised Budget 12/31/24	Projected Actual 06/30/25	
<b>Operating Revenues:</b>				
Intergovernmental	\$ 89,456	\$ -	\$ -	\$ -
Charges for Services	2,699,863	3,273,000	3,211,000	3,211,000
Miscellaneous	115,981	250	300	300
Appropriation of Net Position		1,921,541	-	780,000
<b>Total Operating Revenues</b>	<b>2,905,300</b>	<b>5,194,791</b>	<b>3,211,300</b>	<b>3,991,300</b>
<b>Operating Expenses:</b>				
Personal Services	515,202	548,938	550,000	631,887
Employee Benefits	259,523	468,605	450,000	469,479
Material & Supplies	221,597	294,368	270,000	295,825
Direct Costs	1,099,017	1,326,725	1,150,000	1,224,337
Equipment/Rolling Stock	-	365,044	365,044	85,000
Depreciation	424,719	522,690	522,690	509,488
Capital Outlay	-	1,485,798	1,300,000	725,000
Reserve for Financing	-	80,359	-	46,130
<b>Total Operating Expenses</b>	<b>2,520,058</b>	<b>5,092,527</b>	<b>4,607,734</b>	<b>3,987,146</b>
<b>Operating Income</b>	<b>385,242</b>	<b>102,264</b>	<b>(1,396,434)</b>	<b>4,154</b>
<b>Non-Operating Revenues (Expenses):</b>				
Interest Income	271,081	125,000	725,000	250,000
Interest Expense	(154,153)	(227,264)	(227,264)	(254,154)
	<b>116,928</b>	<b>(102,264)</b>	<b>47,736</b>	<b>(4,154)</b>
<b>Change in Net Position</b>	<b>502,170</b>	<b>-</b>	<b>(1,348,698)</b>	<b>-</b>
<b>Net Position-Beginning of Year</b>	<b>10,001,599</b>		<b>10,503,769</b>	
<b>Net Position-End of Year</b>	<b>\$ 10,503,769</b>		<b>\$ 9,155,071</b>	

<sup>(1)</sup>City of White Plains Annual Comprehensive Financial Report, July 1, 2023 - June 30, 2024

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## Water Fund FY 2025-2026 Budget Overview

The Water Fund was established by the Common Council on July 1, 1979 as an enterprise fund to account for the operation of the City's water works. It is a bureau of the Department of Public Works and it is operated in a manner which is similar to a private business enterprise, where the costs (expenses, including depreciation) of providing goods and services are recovered primarily through user charges.

The City of White Plains purchases water from the New York City (NYC) system, and operates and maintains an extensive system for the delivery of water to its residents and commercial establishments. The ability to utilize the City's own water resources in the future will allow the City to partially mitigate its reliance on water from NYC sources which are billed on a per capita allotment. As water needs escalate, and the City exceeds its per capita allowance on a regular basis, significant increases in the cost of purchasing water may occur. NYC charges an excess per capita rate that is more than double the regular rate and the per capita billing formula imposed allows no flexibility for the City of White Plains which has a significant day-time population not included in its per capita allowance.

Water Fund expenses in the proposed budget total \$20.4 million, an increase of 2.5% from the current year's adopted budget. Salary and fringe benefit costs which total \$4.4 million account for 22% of the proposed Water Fund budget. The cost of purchasing untreated water from NYC is budgeted at \$7.2 million and is 35% of the total Water Fund budget. NYC had been steadily increasing its water charges in recent years to finance its costs of complying with state and federal mandates. The current water rate charged by NYC is \$2,265 per mg. A rate increase from NYC of 5% is projected for July 1, 2025. All other materials and supplies total \$1,181,365. Direct costs total \$2,653,526, or 13% of the proposed budget and include a contribution to the Self Insurance Fund (\$128,467) and also to the General Fund (\$2,149,764) for services such as engineering, financial accounting and billing. Interest on Water Fund debt totals \$1,584,447, while depreciation is budgeted at \$1,800,910. The purchase of equipment totals \$516,039 and includes the purchase of three pickup trucks (one electric), a box truck, a lawn tractor and a trailer. The remaining proposed expenses for FY 2025-2026 include the capital outlay of \$900,000 and a Reserve for Financing of \$76,830 for any unanticipated expenses.

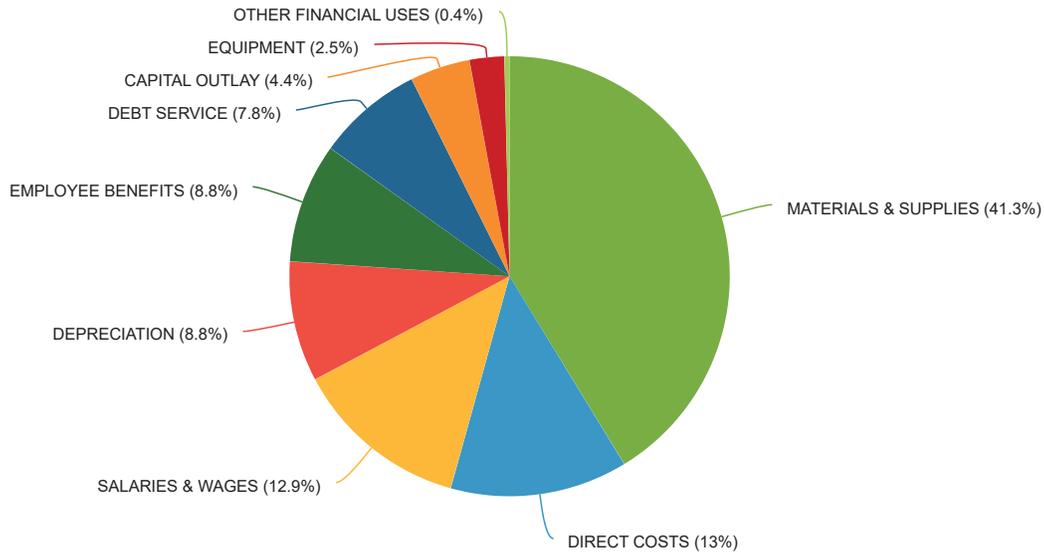
Revenue in the proposed FY 2025-2026 budget totals \$20.4 million, an increase of 2.5% from the current year's adopted budget. The City utilizes a progressive water rate structure whereby the cost per cubic foot of water increases with escalating usage. Approximately 87% of the proposed revenue budget is from metered water sales. Water rates were last increased by the Common Council in December of 2023. As of June 30, 2024, the Water Fund had a net position of \$43.1 million.

## Trend of Water Fund Revenue for the Most Recent 5 Years

The following chart illustrates the trend of revenues in the Water Fund for the most recent five-year period:

Name	FY2022 Actual	FY2023 Actual	FY2024 Actual	FY2025 Revised	FY2026 Proposed
<b>WATER FUND</b>					
INTERGOVERNMENTAL	\$123,381	\$125,466	\$127,603	\$129,051	\$132,000
CHARGES FOR SERVICES	\$16,431,584	\$17,942,067	\$17,729,689	\$18,314,000	\$18,079,000
LICENSES AND PERMITS	\$11,882	\$11,277	\$7,250	\$11,500	\$11,500
MISCELLANEOUS	\$99,565	\$86,967	\$120,833	\$36,500	\$36,000
INTEREST	\$25,086	\$859,296	\$1,369,312	\$600,000	\$1,200,000
APPROPRIATION OF FUND BALANCE				\$1,301,750	\$900,000
<b>Total WATER FUND:</b>	<b>\$16,691,498</b>	<b>\$19,025,074</b>	<b>\$19,354,686</b>	<b>\$20,392,801</b>	<b>\$20,358,500</b>

## Water Fund Expenditures by Expense Type

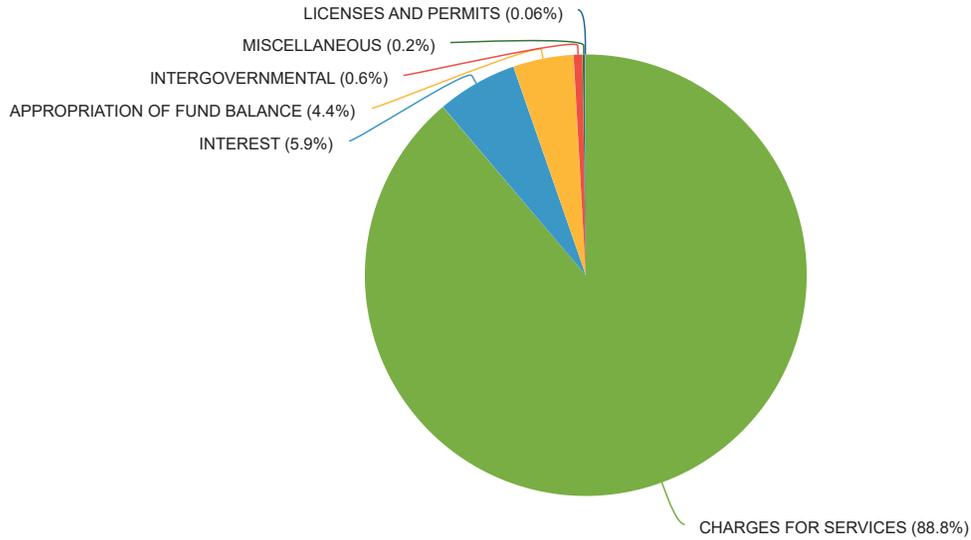


Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Expense Objects</b>				
<b>SALARIES &amp; WAGES</b>				
Managerial Salaries	\$138,169	\$146,966	\$70,437	\$150,892
Managerial Overtime	\$66,987	\$37,000	\$22,181	\$37,000
M/C Attendance Bonus	\$600	\$600		\$600
CSEA Salaries and Wages	\$1,951,964	\$1,925,913	\$962,702	\$2,114,956
CSEA Overtime	\$284,982	\$317,429	\$114,310	\$317,429

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
CSEA Attendance Bonus	\$5,700	\$8,500		\$8,500
Total SALARIES & WAGES:	\$2,448,402	\$2,436,408	\$1,169,629	\$2,629,377
<b>EMPLOYEE BENEFITS</b>				
Social Security	\$183,463	\$181,895	\$85,924	\$195,650
MTA Payroll Tax	\$8,240	\$8,097	\$3,927	\$8,712
NYS Employee Pension System	\$322,088	\$337,973	\$168,457	\$402,342
Employee Active Health Insurance	\$560,079	\$537,881	\$293,472	\$663,852
Retirees Health Insurance	\$290,839	\$310,700	\$148,924	\$380,400
Retirees Health Insurance Buyout		\$1,650		\$1,650
NYS Health Insurance Administrative Charges	\$143	\$1,000		\$2,000
Retirees Medicare Payment	\$21,259	\$19,000	\$12,578	\$27,000
Active Health Insurance Buyout	\$32,339	\$47,300	\$19,162	\$25,000
Dental Insurance Plan	\$40,051	\$40,434	\$21,622	\$45,976
Optical Insurance	\$8,759	\$8,373	\$4,656	\$9,800
Group Life Insurance-Management	\$1,354	\$1,400	\$778	\$1,442
Memberships-Fees-Dues	\$2,998	\$3,100		\$3,440
Education and Training Fees	\$3,352	\$10,785	\$6,283	\$11,460
Travel and Transportation	\$567	\$750	\$483	\$720
Protective Clothing	\$762	\$3,200	\$1,159	\$3,200
Uniforms	\$8,844	\$7,345	\$4,291	\$8,372
Employee Assistance Program	\$1,020	\$1,040	\$520	\$1,040
Vacation Accrual	\$24,867			
Total EMPLOYEE BENEFITS:	\$1,511,026	\$1,521,923	\$772,236	\$1,792,056
<b>MATERIALS &amp; SUPPLIES</b>				
Office Supplies	\$8,150	\$8,600	\$2,831	\$8,600
Advertising		\$3,000		\$1,000
Printing	\$6,034	\$5,300	\$2,024	\$6,550
Postage	\$12,503	\$11,400	\$4,361	\$12,600
Licenses-Permits-Fees	\$1,110	\$1,110	\$1,000	\$1,110
Land Maintenance	\$3,125	\$35,000	\$2,975	\$35,000
Land Maintenance Supplies	\$38,001	\$45,700	\$17,882	\$45,700
Portable Equipment Maintenance	\$2,968	\$2,500	\$255	\$2,500
Building/Facility Repairs	\$29,843	\$52,000	\$7,688	\$52,000
Maintenance Supplies	\$21,267	\$23,500	\$18,970	\$23,500
Rolling Stock Repair/Maintenance	\$54,998	\$43,400	\$32,072	\$57,200
Gasoline	\$39,569	\$54,675	\$18,079	\$48,075
Tires and Chains			\$1,119	
Laboratory Control	\$73,126	\$114,400	\$14,995	\$95,000
Electricity	\$299,625	\$390,000	\$147,817	\$395,800
Telephone	\$12,810	\$16,000	\$5,618	\$17,390
Natural Gas	\$27,452	\$45,000	\$6,146	\$40,000
Water	\$5,636,083	\$7,109,995	\$3,357,154	\$7,223,950

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
Equipment Rental			\$12	\$150
Water Equipment Maintenance	\$67,223	\$60,000	\$42,073	\$67,000
Water Treatment Chemicals	\$78,479	\$86,540	\$49,808	\$87,190
Water Pipe Lines/Hydrant	\$206,550	\$125,000	\$30,678	\$125,000
Water Service Lines	\$58,680	\$60,000	\$8,442	\$60,000
Total MATERIALS & SUPPLIES:	\$6,677,596	\$8,293,120	\$3,771,999	\$8,405,315
<b>DIRECT COSTS</b>				
Financial and Auditing Costs	\$13,575	\$13,844	\$13,844	\$14,245
Legal Services	\$15,511	\$49,772	\$4,267	\$20,000
Service Contracts	\$103,612	\$138,646	\$35,264	\$148,750
Program Services	\$137,872	\$172,880	\$70,345	\$175,250
Exterminating Services	\$72	\$750		\$750
Taxes on City Property	\$14,739	\$15,700	\$10,958	\$16,300
Self Insurance Fund Contribution	\$160,147	\$128,466	\$128,466	\$128,467
General Fund Services	\$1,741,082	\$1,892,476	\$1,892,476	\$2,149,764
Total DIRECT COSTS:	\$2,186,610	\$2,412,534	\$2,155,621	\$2,653,526
<b>EQUIPMENT</b>				
Light Duty Vehicle	\$60,053	\$250,000	\$253,084	\$350,000
Mowers				\$84,510
Miscellaneous Rolling Stock		\$50,000		
Furniture and Fixtures			\$1,226	
Personal Computers		\$700		\$700
Other Equipment-Machinery	\$42,712	\$80,372	\$79,911	\$51,389
Water Meters	\$31,925	\$40,000		\$29,440
Total EQUIPMENT:	\$134,690	\$421,072	\$334,221	\$516,039
<b>DEBT SERVICE</b>				
Serial Bond-Interest	\$1,649,167	\$1,723,420	\$862,422	\$1,584,447
Total DEBT SERVICE:	\$1,649,167	\$1,723,420	\$862,422	\$1,584,447
<b>DEPRECIATION</b>				
Depreciation	\$1,739,366	\$1,745,372	\$872,686	\$1,800,910
Total DEPRECIATION:	\$1,739,366	\$1,745,372	\$872,686	\$1,800,910
<b>CAPITAL OUTLAY</b>				
Water System	\$641,086	\$1,383,982	\$219,201	\$900,000
Total CAPITAL OUTLAY:	\$641,086	\$1,383,982	\$219,201	\$900,000
<b>OTHER FINANCIAL USES</b>				
Reserve for Financing		\$454,970		\$76,830
Total OTHER FINANCIAL USES:		\$454,970		\$76,830
Total Expense Objects:	\$16,987,943	\$20,392,801	\$10,158,015	\$20,358,500

## Water Fund Revenues by Source



Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
<b>Revenue Source</b>				
Westchester County	\$127,603	\$129,051	\$40,000	\$132,000
Meter Water Sales	\$17,258,010	\$18,100,000	\$7,493,778	\$17,700,000
Water Interest-Penalty	\$364,765	\$100,000	\$38,468	\$225,000
Taps and Connections	\$46,450	\$50,000	\$47,550	\$85,000
Special Water Services	\$48,464	\$50,000	\$33,150	\$55,000
AMR Reading	\$12,000	\$14,000	\$5,700	\$14,000
Hydrant Permit Fees	\$7,250	\$11,500	\$2,800	\$11,500
Sale of Rolling Stock	\$35,400			
Workers Compensation	\$12,811	\$10,000		\$10,000
Liability Insurance Claims	\$9,519	\$18,000		\$15,000
Refund Prior Year Expenditures	\$230			
Other	\$62,872	\$8,500	\$44,113	\$11,000
Interest Revenue	\$1,369,312	\$600,000	\$592,868	\$1,200,000
Appropriation Fund Balance Prior Year Encumbrance		\$521,750		
Appropriated Fund Balance		\$780,000		\$900,000
<b>Total Revenue Source:</b>	<b>\$19,354,686</b>	<b>\$20,392,801</b>	<b>\$8,298,426</b>	<b>\$20,358,500</b>

## Water Fund - Full Time Positions

Title	Grade	FY 24-25 Revised Budget 12/31/24			FY 25-26 Proposed Budget	
		Authorized	Filled	Vacant	Authorized	Funded
Sup't. of Water & Waste Water	M/C 18	1	-	1	1	-
Asst. Sup't. of Water & Waste Water	M/C 14	1	1	-	1	1
Drafter III	13	1	-	1	1	1
Senior Water Plant Operator	12	1	1	-	1	1
Electronics Field Technician	12	1	1	-	1	1
Engineer I (B.S.)	11	1	-	1	1	1
Staff Assistant	10	1	1	-	1	1
Lead Water Maintenance Worker	9	2	2	-	2	2
Water Maintenance Mechanic	9	1	1	-	1	1
Water Plant Operator	9	5	5	*	5	5
Water Maintenance Worker, Grade I	8	4	4	-	4	4
Bookkeeper	8	2	2	-	2	2
Water Maintenance Worker, Grade II	7	6	5	1	6	6
Skilled Laborer	6	1	1	-	1	1
Senior Account Clerk	5	1	1	-	1	1
		29	25	4	29	28

\*One or more positions underfilled.

### Water Fund Department Description and Activities Performed

#### Department Description:

The Water Fund is an enterprise fund established to account for all revenues and expenses related to the supply and distribution of water within the City of White Plains. The primary responsibilities of the Bureau of Water are the following: (1) operation, maintenance and protection of the City's water supply and distribution systems; (2) protection of adjacent waterways; and (3) assistance in the development of the Department of Public Works Capital Improvement Program (water). The fund is divided into three functional areas: Administration, Supply, and Distribution. Additional information on these activities is on the pages referenced below.

#### Activities Performed:

Water Department Administration  
 Water Supply Operations  
 Water Distribution Systems

## Water Fund Expenditures by Organization

Name	FY2024 Actual	FY2025 Revised	FY2025 Actual	FY2026 Proposed
WHITE PLAINS WATER SYSTEM				
BUREAU OF WATER				
WATER FUND ADMINISTRATION - W001				
SALARIES & WAGES	\$811,145	\$648,233	\$357,311	\$809,847
EMPLOYEE BENEFITS	\$697,383	\$657,007	\$340,827	\$818,080
MATERIALS & SUPPLIES	\$27,297	\$32,980	\$13,330	\$35,170
DIRECT COSTS	\$2,061,520	\$2,229,558	\$2,108,204	\$2,459,846
EQUIPMENT		\$700	\$1,226	\$700
DEBT SERVICE	\$1,649,167	\$1,723,420	\$862,422	\$1,584,447
OTHER FINANCIAL USES		\$454,970		\$76,830
Total WATER FUND ADMINISTRATION - W001:	\$5,246,512	\$5,746,868	\$3,683,320	\$5,784,920
WATER SUPPLY OPERATIONS - W002				
SALARIES & WAGES	\$587,047	\$639,429	\$279,782	\$660,459
EMPLOYEE BENEFITS	\$263,907	\$257,995	\$126,234	\$296,376
MATERIALS & SUPPLIES	\$6,262,705	\$7,913,765	\$3,659,481	\$8,018,770
DIRECT COSTS	\$47,859	\$83,976	\$18,831	\$82,680
EQUIPMENT	\$12,554	\$23,065	\$22,952	\$17,160
DEPRECIATION	\$1,739,366	\$1,745,372	\$872,686	\$1,800,910
Total WATER SUPPLY OPERATIONS - W002:	\$8,913,439	\$10,663,602	\$4,979,966	\$10,876,355
WATER DISTRIB SYSTEM MT - W003				
SALARIES & WAGES	\$1,050,210	\$1,148,746	\$532,536	\$1,159,071
EMPLOYEE BENEFITS	\$549,736	\$606,921	\$305,176	\$677,600
MATERIALS & SUPPLIES	\$387,594	\$346,375	\$99,188	\$351,375
DIRECT COSTS	\$77,231	\$99,000	\$28,585	\$111,000
EQUIPMENT	\$122,135	\$397,307	\$310,043	\$498,179
CAPITAL OUTLAY	\$641,086	\$1,383,982	\$219,201	\$900,000
Total WATER DISTRIB SYSTEM MT - W003:	\$2,827,992	\$3,982,331	\$1,494,728	\$3,697,225
Total BUREAU OF WATER:	\$16,987,943	\$20,392,801	\$10,158,015	\$20,358,500
Total WHITE PLAINS WATER SYSTEM:	\$16,987,943	\$20,392,801	\$10,158,015	\$20,358,500

# Water Bureau: Objectives and Performance Measures

**OBJECTIVES:**

To provide supervision and administrative support for the White Plains Water System.

To maintain water account files and record keeping system necessary for account billing.

To manage all correspondence relating to water accounts.

To schedule monitor testing and replacement of official water meters and backflow devices.

To issue permits and receipts relating to water installation and street openings for the Department of Public Works.

To maintain updated and accurate database of regulatory compliance records for the City of White Plains as required by County, State and Federal agencies.

**PERFORMANCE MEASURES:**

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
WP	No. of accounts	10,400	10,392	10,400	10,400
WP	No. of semi-annual billings	23,200	23,176	23,200	23,200
	No. of work orders written & processed	1,900	2,000	2,000	2,000
WP	No. of special bills rendered	400	260	300	300
	No. of telephone inquiries answered	8,000	8,000	8,000	8,000
	No. of letters sent	1,900	2,000	2,000	2,000
WP	No. of permits issued	50	25	40	40
WP	No. of receipts issued	70	25	40	40
	No. of large meters tested	60	61	60	60
NY	No. of backflow devices tested	850	920	950	950
NY	No. of NYS Code Rule 753's received and processed for White Plains and adjoining communities	5,000	5,000	5,000	5,000

# Water Supply Operations: Objectives and Performance Measures

**OBJECTIVES:**

To operate and maintain two (2) water pumping stations, one booster station, chemical treatment facilities, two (2) reservoir systems and three (3) wells.

To provide a sufficient supply of potable water for human consumption and emergencies.

To investigate questions and complaints concerning water quality.

To perform all required water testing.

To keep records in an efficient and accurate manner.

**PERFORMANCE MEASURES:**

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
	No. of pumps maintained	25	25	25	25
	No. of chemical equipment maintained	26	26	26	26
NY	No. of chemical, bacteriological and physical tests	30,000	30,000	30,000	31,000
	MG of water pumped	2,600	2,400	2,500	2,600
WP	No. of pumping record entries	175,000	175,000	175,000	175,000
	No. of telephone and radio responses	9,000	9,000	9,000	10,000

## Water Distribution System: Objectives and Performance Measures

### OBJECTIVES:

To maintain and repair the City's water distribution system.

To install and maintain water meters.

To read meters measuring water consumption.

### PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 23-24 Estimate</u>	<u>FY 23-24 Actual</u>	<u>FY 24-25 Estimate</u>	<u>FY 25-26 Planned</u>
WP	No. of new service connections	25	23	25	25
	No. of feet of new service line installed	350	400	400	400
	No. of valves maintained	800	1,000	1,000	1,000
	No. of valves inspected	3,250	3,500	3,500	3,500
	No. of valves in system	7,060	7,070	7,080	7,080
	No. of hydrants maintained	350	364	375	375
	No. of hydrants inspected	2,110	2,110	2,110	2,110
	No. of hydrants in system	2,110	2,110	2,110	2,110
	No. of private hydrants inspected	200	202	204	204
WP	No. of emergency call-outs	250	310	310	310
NY	No. of facilities located within the City of Plains per NYS Code Rule 753	3,500	3,500	3,500	3,500
WP	No. of large and small meter manual readings	350	337	340	340
WP	No. of automated meter readings (small meters only)	9,300	10,055	10,100	10,100
	No. of complaints investigated	675	550	550	550
	No. of field investigations	2,000	2,000	2,000	2,000
WP	No. of miles of water mains to maintain	165	165	165	165

# Water Fund: Statement of Revenues, Expenses and Changes in Net Position

	FY 2024-2025			
	FY 23-24	Revised	Projected	FY 25-26
	Actual <sup>(1)</sup>	Budget 12/31/24	Actual 06/30/25	Proposed Budget
<b>Operating Revenues:</b>				
Intergovernmental	\$ 127,603	\$ 129,051	\$ 132,000	\$ 132,000
Charges for Services	17,729,689	18,314,000	18,079,000	18,079,000
Miscellaneous	128,083	48,000	94,500	47,500
Appropriation of Net Position	-	1,301,750	-	900,000
<b>Total Operating Revenues</b>	<b>17,985,375</b>	<b>19,792,801</b>	<b>18,305,500</b>	<b>19,158,500</b>
<b>Operating Expenses:</b>				
Personal Services	2,448,402	2,436,408	2,500,000	2,629,377
Employee Benefits	2,564,858	1,521,923	1,600,000	1,792,056
Material & Supplies	6,677,597	8,293,120	8,200,000	8,405,315
Direct Costs	2,827,696	2,412,534	2,400,000	2,653,526
Equipment/Rolling Stock	74,637	421,072	421,072	516,039
Depreciation	1,739,366	1,745,372	1,745,372	1,800,910
Capital Outlay	-	1,383,982	1,360,000	900,000
Reserve for Financing	-	454,970	-	76,830
<b>Total Operating Expenses</b>	<b>16,332,556</b>	<b>18,669,381</b>	<b>18,226,444</b>	<b>18,774,053</b>
<b>Operating Income</b>	<b>1,652,819</b>	<b>1,123,420</b>	<b>79,056</b>	<b>384,447</b>
<b>Non-Operating Revenues</b>				
<b>(Expenses):</b>				
Interest Income	1,369,312	600,000	1,400,000	1,200,000
Interest Expense	(1,649,167)	(1,723,420)	(1,723,420)	(1,584,447)
	<b>(279,855)</b>	<b>(1,123,420)</b>	<b>(323,420)</b>	<b>(384,447)</b>
<b>Change in Net Position</b>	<b>1,372,964</b>	<b>-</b>	<b>(244,364)</b>	<b>-</b>
<b>Net Position-Beginning of Year</b>	<b>41,701,086</b>		<b>43,074,050</b>	
<b>Net Position-End of Year</b>	<b>\$ 43,074,050</b>		<b>\$ 42,829,686</b>	

<sup>(1)</sup> City of White Plains Annual Comprehensive Financial Report, July 1, 2023–June 30, 2024.

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## Debt Service Fund FY 2025-2026 Budget Overview

The City issues general obligation (GO) bonds to provide funds for major capital projects. General obligation bonds are issued for general government (General and Library Funds) and proprietary activities (Water and Sewer Rent Funds). The City may also issue Bond Anticipation Notes (BANs) to finance all or part of the cost of any project authorized by New York State Local Finance Law. Bond anticipation notes are issued in anticipation of permanent financing but are often paid off before permanent financing is required. BANs may be renewed from time to time, but each renewal may not exceed a one year period, and in most circumstances may not be extended more than five years beyond the original issue date. Performance contracts are another way that the City can fund long-term capital projects which are financed through leasing.

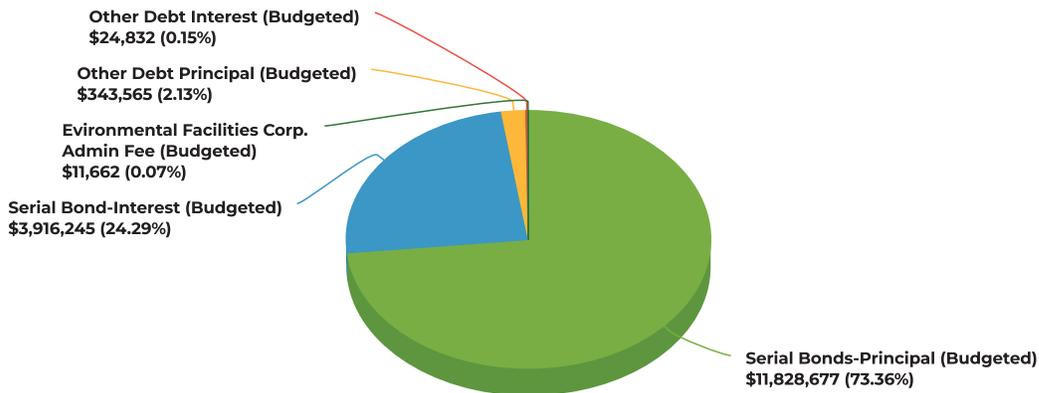
General obligation bonds are issued by the City which pledges its full faith and credit and is liable for all debt service requirements. The City has incurred general obligation debt in connection with the acquisition, rehabilitation and construction of streets, storm water drains and public buildings; traffic improvements; parks and recreation facilities; water supply and distribution facilities; sanitary sewer improvements; parking facilities; and related equipment. The Water Fund and the Sewer Rent Fund pay the principal and interest costs of each of their related obligations through user fees, and the General and Library Funds incur the expense of their obligations. In the General Fund, parking fees and fines provide the funding for all parking improvements and operations. Thus, the Water Fund, Sewer Rent Fund and Parking Improvements debt are generally considered self-liquidating, while all other General Fund and Library Fund debt is considered tax-supported. The City's last debt issue in May of 2024 totaled \$25,260,000 with an effective interest rate of 3.22%. The City's next major issue of debt is not planned until at least FY 2025-2026 with no debt service payments required until at least FY 2026-2027.

The City's Debt Performance Goals (see Section I), together with generally recognized credit industry benchmarks, are the basis upon which the City must determine what it believes to be acceptable debt levels. The City must consider (1) its total indebtedness, (2) the relationship of its debt burden vis-a-vis the Constitutional Debt Limit (its ability to borrow against its credit limit) and (3) its ability to repay its debt obligations. The City maintains a Aa1 rating from Moody's Investor's Service and has done so since 1988. A comprehensive plan which includes conservative revenue assumptions, adherence to the City's fiscal performance goals, a tax stabilization and reserve fund, and firm control of expenditures, particularly personnel costs, remains in place to stabilize tax increases and to meet the criteria of the rating agency.

On June 30, 2024, outstanding indebtedness totaled \$180,742,221. Of that amount, \$52,385,234 was for water improvements, \$7,157,370 was for sewer improvements and \$30,786,106 was for parking facilities, all of which are considered self-supporting debt. The remaining \$90,413,511 is considered net direct indebtedness which will be retired from future General Fund tax levies and from any other revenue which the Common Council may dedicate for this purpose. The City also had \$5,165,600 of authorized, but unissued debt, of which \$2,893,100 was for general projects, \$2,272,500 was for parking projects. Outstanding and authorized but unissued debt totaled \$185,907,821 at June 30, 2024, a decrease of \$1,061,155 from the previous year. Like most other municipalities striving to keep tax rate increases as low as possible, maintain infrastructure and address revenue and expenditure fluctuations, debt has been used to finance some of the City's needs, where appropriate. A significant portion of outstanding indebtedness is attributable to self-liquidating debt (principally the Water Fund). The Debt Service Fund budget includes principal and interest payments related to debt attributable to the General and Library Funds. Debt service related to the Water and Sewer Rent Funds is budgeted and reported in each of those funds.

# Debt Service Fund Expenditures

**Debt Service Fund Expenditures: \$16.1M**

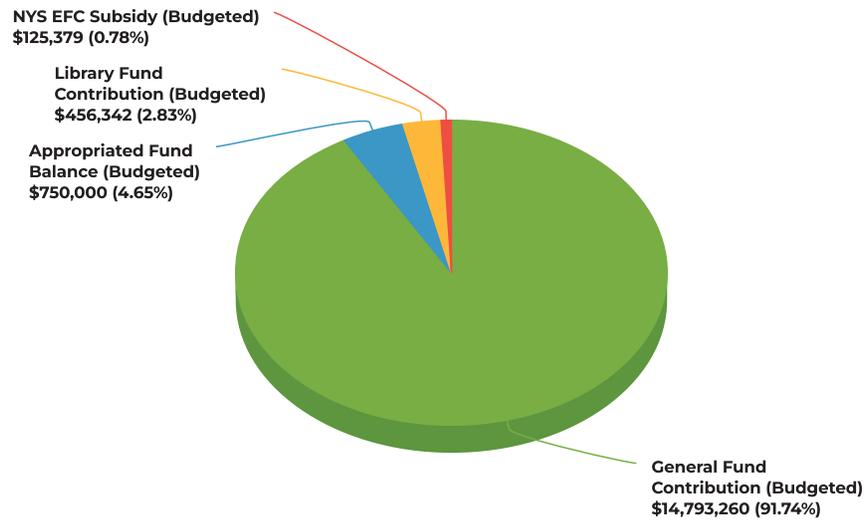


The proposed Debt Service Fund expenditure budget for FY 2025-26 totals \$16,124,981 which is \$496,995 or 3% more than the current year's adopted budget. A comparison between the proposed budget, the FY 2024-25 adopted budget and last year's actuals is shown below.

Expenditures	2023-24 Actual	2024-25 Adopted Budget	2025-26 Proposed Budget
Principal Payments	\$11,022,068	\$11,340,716	\$12,172,242
Interest & Fiscal Charges	3,877,017	4,274,270	3,941,077
EFC Fees (Fiscal Charges)	14,324	13,000	11,662
<b>Total</b>	<b>\$14,913,409</b>	<b>\$15,627,986</b>	<b>\$16,124,981</b>

# Debt Service Fund Revenues

## Debt Service Fund Revenues: \$16.1M



The FY 2025-26 proposed Debt Service Fund revenue budget totals \$16,124,981. The General Fund contribution, which will increase by 4%, includes funding from the open space reserve (\$120,000) and the White Plains Hospital's portion of debt service (\$536,408) on the Longview Garage. The Library Fund contribution decreases to \$456,342. A subsidy of \$125,379 from the Environmental Facilities Corporation is also a proposed revenue source. An appropriation of fund balance from the Debt Service Fund of \$750,000 is also proposed. A comparison between the FY 2025-26 proposed budget, the FY 2024-25 adopted budget and last year's actuals (exclusive of refunding issues) is shown below.

Name	FY2024 Actual	FY2025 Revised	FY2026 Proposed
<b>DEBT SERVICE FUND</b>			
Nys Efc Subsidy	\$144,120	\$136,648	\$125,379
Serial Bond Premium	\$1,044,735		
General Fund Contribution	\$13,350,496	\$14,205,402	\$14,793,260
Capital Proj Unused Funds	\$224,002		
Appropriated Fund Balance		\$650,000	\$750,000
Library Fund Contribution	\$695,474	\$635,936	\$456,342
Interest R	\$105,103		
<b>Total DEBT SERVICE FUND:</b>	<b>\$15,563,930</b>	<b>\$15,627,986</b>	<b>\$16,124,981</b>

## Expenditures

Name	FY2024 Adopted	FY2024 Actual	FY2025 Revised	FY2025 Adopted	FY2025 Proposed	FY2026 Proposed
<b>Expense Objects</b>						
DIRECT COSTS	\$14,324	\$14,324	\$13,000	\$13,000	\$13,000	\$11,662
Serial Bonds-Principal	\$10,697,612	\$10,697,612	\$11,006,460	\$11,006,460	\$11,006,460	\$11,828,677
Other Debt Principal	\$325,200	\$324,456	\$334,256	\$334,256	\$334,256	\$343,565
Other Debt Interest	\$43,198	\$43,941	\$34,141	\$34,141	\$34,141	\$24,832
Serial Bond-Interest	\$3,833,078	\$3,833,075	\$4,240,129	\$4,240,129	\$4,024,576	\$3,916,245

Name	FY2024 Adopted	FY2024 Actual	FY2025 Revised	FY2025 Adopted	FY2025 Proposed	FY2026 Proposed
Total Expense Objects:	\$14,913,412	\$14,913,408	\$15,627,986	\$15,627,986	\$15,412,433	\$16,124,981

### Debt Projections for FY 2024-25

Based upon new indebtedness incurred and/or issued in the current fiscal year and scheduled principal payments to be made during the same time period, total authorized and outstanding indebtedness is projected to be \$215,788,565 at June 30, 2025 which is summarized below.

	Self-Liquidating Debt			Tax-Supported Debt		Total
	Parking	Water	Sewer	Library	All Other	
Serial Bonds	\$27,156,896	\$49,011,982	\$6,842,082	\$2,048,431	\$79,590,609	\$164,650,000
Energy Contract					1,062,965	1,062,965
Unissued	8,080,500	17,860,000	1,212,000		22,923,100	50,075,600
	\$35,237,396	\$66,871,982	\$8,054,082	\$2,048,431	\$103,576,674	\$215,788,565

Authorized and unissued debt, during the current fiscal year, based on the actions of the Common Council as of February 3, 2025 totaled \$23,651,600. It is anticipated that any future new indebtedness authorized by the Common Council in the current fiscal year (\$26,424,000) will also remain unissued as of June 30, 2025. The City will retire approximately \$15.0 million in debt during the 2024-25 fiscal year and expend approximately \$6.3 million for interest expense.

### Debt Service Projections for FY 2025-26

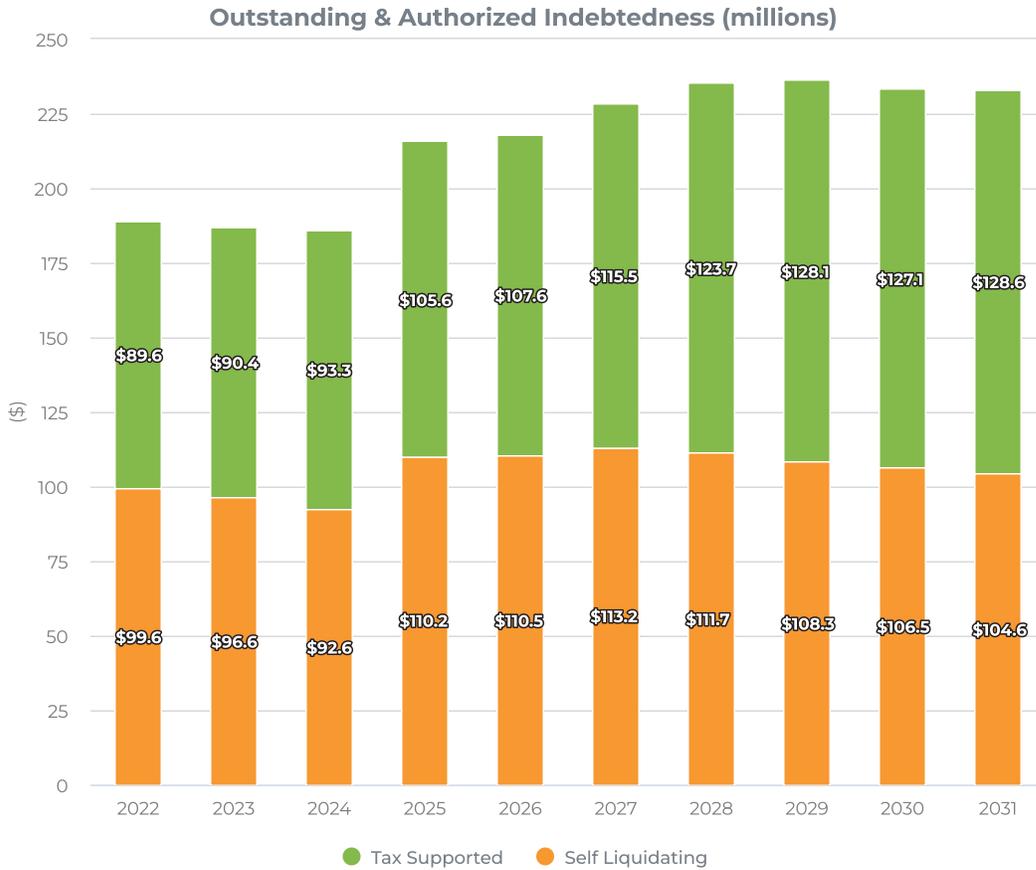
Based upon anticipated indebtedness incurred prior to June 30, 2025 and during FY 2025-2026, as well as scheduled principal and interest payments during FY 2025-2026, authorized and outstanding indebtedness at June 30, 2026 is projected to total \$218,143,000, an increase of \$2.4 million or 1% over FY 2024-25. Debt-related activity for the new fiscal year is projected as follows (in millions):

Projected Debt	Self-Liquidating Debt	Tax Support Debt		Total
		General Debt	Library Fund	
As of June 30, 2025	\$110.2	\$103.6	\$2.0	\$215.8
FY 25-26 Capital Improvement Program	7.9	10.4	-	18.3
Retired /Rescinded Debt	(7.6)	(8.0)	(0.4)	(16.0)
As of June 30, 2026	\$110.5	\$106.0	\$1.6	\$218.1

## Outstanding and Authorized Indebtedness

The exhibit below demonstrates the trend of City indebtedness beginning in fiscal year 2021-2022 through the period covered by the 2025-2031 Capital Improvement Program, including the relationship between tax-supported indebtedness and indebtedness which is self-liquidating. The funding for self-liquidating debt is provided from water billings, sewer rent billings and parking revenues. The funding for tax-supported debt comes from general City revenue, including real property taxes. Outstanding debt increases, as the chart below indicates, and this trend will reach its peak in FY 2028-2029 before moderating slightly in the following years.

Tax-supported debt as a percentage of the total begins to exceed self-liquidating debt in FY 2026-2027. Indebtedness projected from 2024-2025 through 2030-2031 is based on the current Capital Improvement Program. The City's actual indebtedness and subsequent debt service during this time period will depend on the approval and timing of the related bond issues which is projected on the following page.

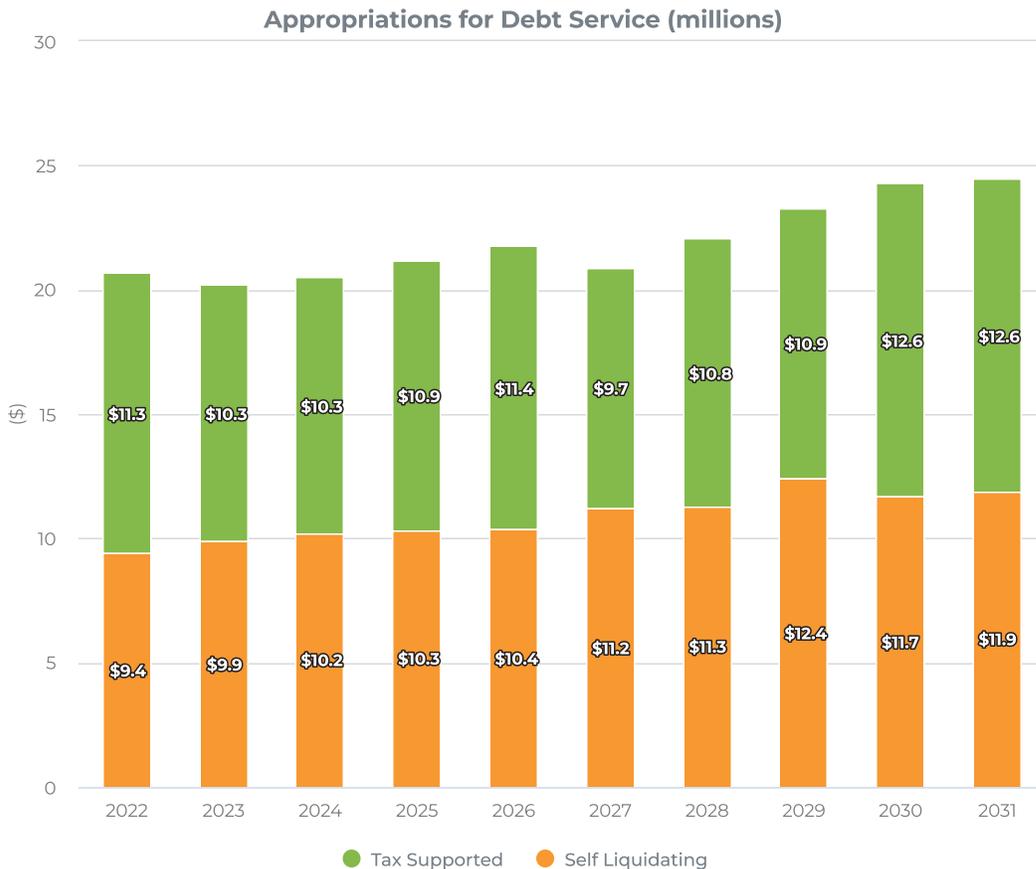


It is important to note in any discussion of indebtedness that White Plains' credit rating from Moody's Investors Services is Aa1, thereby indicating the Mayor and Common Council have traditionally established and followed debt management policies which have protected the financial well-being of the City.

The Local Finance Law of the State of New York establishes a cap on the level of debt cities may incur. The constitutional debt limit is calculated at 7% of the average last five years full valuation. It is currently projected that the City will have exhausted 11.5% of its available debt limit and will have approximately \$719.5 million of debt contracting margin (borrowing authority) available when the constitutional debt limitation is computed at June 30, 2025.

The final consideration in determining acceptable debt levels is the City's ability to repay its debt obligations. Based upon the 2025-2031 Capital Improvement Program adopted by the Capital Projects Board, it is projected that net debt service payments for the operating funds combined will equal less than the credit industry benchmark of 10% of general expenditures as of June 30, 2025. Total authorized and outstanding indebtedness will be less than 5% of the full valuation of property within the City as of the same date. Total authorized and outstanding debt per capita as of June 30, 2025 is projected to be \$2,782. Net debt per capita is projected to equal \$1,787.

The exhibit below demonstrates the City's appropriations for debt service since fiscal year 2021-2022 through fiscal year 2024-2025 and the projected payments for fiscal years 2026-2031 based on the 2025-2031 Capital Improvement Program.



In fiscal year 2025-26 debt service payments will total \$21.8 million, an increase of 2.2% over the current fiscal year. Included in this increase are debt service payments which will be funded from parking revenues for continuing garage elevator modernization, structural work in various garages and parking lot rehabilitation. Payments to continue the City's annual program to reconstruct/replace various water lines as well as roof replacement at the Orchard Street Pump Station (OSPS) and land remediation are funded in the Water Fund. Payments from the Sewer Rent Fund will be made for miscellaneous sanitary sewer reconstruction. Debt service payments from the General Fund include design and construction to remove and replace chillers at the Public Safety building, miscellaneous street reconstruction, replacement of heavy duty rolling stock, miscellaneous storm water drain reconstruction, Library and Public Safety building exterior rehabilitation, heating units at the City Garage, window and ventilation replacement at 140 S. Kensico Avenue and improvements to various parks including Kittrell Park, Gedney Park and Battle Hill Park Playground.

Finally, as indicated by the exhibit above debt service payments for self-liquidating debt are expected to be approximately \$10.4 million in FY 2025-26, while tax supported debt service payments are projected at approximately \$11.4 million. Tax-supported debt service payments are increasing primarily because of the need to upgrade and maintain several of the City's aging buildings. The increase in debt service payments for self-liquidating debt in future years is based on the City's plan to upgrade the chemical system at the Central Avenue Pump Station, the replacement of water lines and other necessary water projects.

# Debt Service Fund: Statement of Revenues, Expenditures and Changes in Fund Balance

	ACTUALS			Projected FY 24-25	Proposed FY 25-26
	FY 21-22*	FY 22-23*	FY 23-24*		
<b>Revenues:</b>					
Intergovernmental	\$133,087	\$125,535	\$144,119	\$136,648	\$125,379
Interest	4,552	73,392	105,103	150,000	-
Miscellaneous	701	-	-	-	-
<b>Total Revenues</b>	<b>138,340</b>	<b>198,927</b>	<b>249,222</b>	<b>286,648</b>	<b>125,379</b>
<b>Expenditures:</b>					
<b>Debt Service:</b>					
Principal Retirement	11,680,052	10,257,813	11,022,068	11,340,716	12,172,242
Interest & Fiscal Charges	3,966,540	4,234,197	3,891,339	4,287,270	3,953,739
Refunded Bonds & Related	80,106	-	-	-	-
<b>Total Expenditures</b>	<b>15,726,698</b>	<b>14,492,010</b>	<b>14,913,407</b>	<b>15,627,986</b>	<b>16,124,981</b>
<b>Other Financing Sources:</b>					
<b>Transfer In:</b>					
General Fund	13,578,534	13,071,918	13,350,496	14,205,402	14,793,260
Library Fund	702,569	694,557	695,474	635,936	456,342
Capital Fund	61,106	83,348	224,003	-	-
Refunding bonds issued	11,318,095	-	-	-	-
Payment to refunded bond escrow agent	(12,420,771)	-	-	-	-
Issuance premium	2,093,233	-	1,044,735	-	-
<b>Total Other Financing Sources</b>	<b>15,332,766</b>	<b>13,849,823</b>	<b>15,314,708</b>	<b>14,841,338</b>	<b>15,249,602</b>
<b>Net Changes in Fund Balance</b>	<b>(255,592)</b>	<b>(443,260)</b>	<b>650,523</b>	<b>(500,000)</b>	<b>(750,000)</b>
<b>Fund Balance at Beginning of Year</b>	<b>2,922,641</b>	<b>2,667,049</b>	<b>2,223,789</b>	<b>2,874,312</b>	<b>2,374,312</b>
<b>Fund Balance at End of Year</b>	<b>\$2,667,049</b>	<b>\$2,223,789</b>	<b>\$2,874,312</b>	<b>\$2,374,312</b>	<b>\$1,624,312</b>

\* Source: City of White Plains Annual Comprehensive Financial Reports for the fiscal years ended June 30th.

RATIO OF ANNUAL DEBT SERVICE FOR GENERAL  
LONG-TERM DEBT TO TOTAL GENERAL EXPENDITURES  
LAST TEN FISCAL YEARS (1)

Fiscal Year	Principal Retirements	Total Interest and Fiscal Charges	Total Debt Service	Total General Expenditures (2)	Ratio of Debt Service to Total General Expenditures
2023-24	\$ 11,022,068	\$ 3,891,339	\$ 14,913,407	\$ 198,205,138	7.5%
2022-23	10,257,813	4,234,197	14,492,010	184,649,242	7.8%
2021-22	11,680,052	4,046,646	15,726,698	178,775,999	8.8%
2020-21	11,351,953	4,404,507	15,756,460	169,800,650	9.3%
2019-20	11,216,604	4,314,601	15,531,205	167,477,798	9.3%
2018-19	10,512,844	3,837,379	14,350,223	167,681,632	8.6%
2017-18	9,739,538	4,033,851	13,773,389	165,678,857	8.3%
2016-17	9,231,948	4,029,876	3,261,824	162,092,380	8.2%
2015-16	8,800,004	4,086,873	12,886,877	160,132,274	8.0%
2014-15	7,260,984	4,086,857	11,347,841	157,563,497	7.2%

(1)Source - City of White Plains Annual Comprehensive Financial Reports for the fiscal years ended June 30th and other Finance Department reports.

(2)Includes the General, Library and Debt Service Funds.

City of White Plains  
 Constitutional Debt Statement  
 Pro Forma Projected as of July 1, 2025

Fiscal Year Ended June 30	Assessed Valuation	State Equalization Rate	Full Valuation
2026	\$ 277,776,698	2.18%	\$ 12,742,050,367
2025	278,501,783	2.37%	11,751,130,084
2024	281,534,856	2.39%	11,779,701,088
2023	286,074,129	2.58%	11,088,144,535
2022	284,300,633	2.66%	10,687,993,722
Total Five Year Full Valuation			<u>\$ 58,049,019,796</u>
Average Five Year Full Valuation			<u>\$ 11,609,803,959</u>
Constitutional Debt Limit (7% of Average Full Valuation)			<u>\$ 812,686,277</u>
Outstanding Indebtedness June 30, 2025			
Serial Bonds			\$ 164,650,000
Less Exclusions:			
2025-26 Debt Service Appropriation (Principal Only)			\$ (15,635,000)
Water and Sewer System Debt - June 30, 2025			<u>(55,854,064)</u>
			(71,489,064)
TOTAL PROJECTED NET INDEBTEDNESS			<u>\$ 93,160,936</u>
Net Debt Contracting Margin			<u>\$ 719,525,341</u>
Pro Forma Projected Percentage of Debt Contracting Power Exhausted			<u>11.5%</u>

## Summary of Authorized and Outstanding Debt

FISCAL YEAR	SERIAL BONDS	BOND ANTICIPATION NOTES	ENERGY PERFORM. GRANT	TOTAL OUTSTANDING	PERCENTAGE OF		
					CONSTITUTIONAL DEBT LIMIT EXHAUSTED	AUTHORIZED BUT UNISSUED	AUTHORIZED AND UNISSUED
2007-2008	\$ 88,561,000	\$ 3,273,750	\$ -	\$ 91,834,750	13.78%	\$ 8,517,800	\$ 100,352,550
2008-2009	82,815,000	9,530,200	-	92,345,200	15.61%	9,849,225	102,194,425
2009-2010	87,656,825	8,400,000	-	96,056,825	15.52%	10,024,675	106,081,500
2010-2011	82,188,000	18,099,650	-	100,287,650	16.81%	15,420,125	115,707,775
2011-2012	106,606,555	-	-	106,606,555	21.25%	36,195,125	142,801,680
2012-2013	110,542,555	-	-	110,542,555	22.20%	37,468,075	148,010,630
2013-2014	136,675,800	-	-	136,675,800	25.57%	12,702,350	149,378,150
2014-2015	154,452,742	-	-	154,452,742	31.01%	17,665,250	172,117,992
2015-2016	156,406,200	-	-	156,406,200	31.61%	19,022,650	175,428,850
2016-2017	160,170,901	-	-	160,170,901	30.88%	11,999,400	172,170,301
2017-2018	148,693,901	-	3,217,627	151,911,528	31.40%	29,454,650	181,366,178
2018-2019	158,955,351	-	2,934,160	161,889,511	35.49%	43,093,750	204,983,261
2019-2020	180,045,001	-	2,643,245	182,688,246	30.16%	14,729,300	197,417,546
2020-2021	175,285,000	-	2,344,454	177,629,454	30.07%	19,174,200	196,803,654
2021-2022	181,565,000	-	2,037,342	183,602,342	26.44%	5,646,872	189,249,214
2022-2023	168,400,000	-	1,721,677	170,121,677	26.12%	16,847,299	186,968,976
2023-2024	179,345,000	-	1,397,221	180,742,221	24.90%	5,165,600	185,907,821
2024-2025							
July	179,345,000	-	1,369,779	180,714,779	25.37%	13,974,600	194,689,379
August	178,915,000	-	1,342,274	180,257,274	26.27%	21,347,600	201,604,874
September	176,165,000	-	1,314,706	177,479,706	25.91%	21,347,600	198,827,306
October	176,165,000	-	1,287,074	177,452,074	25.91%	21,347,600	198,799,674
November	174,770,000	-	1,259,379	176,029,379	25.72%	21,347,600	197,376,979
December	174,770,000	-	1,231,621	176,001,621	25.72%	21,347,600	197,349,221



**CITY OF WHITE PLAINS  
PRO FORMA SUMMARY OF TOTAL DEBT SERVICE PAYABLE  
AND BUDGET PROJECTION FOR FISCAL YEAR 2025-2026**

	Actual 2023-24	Estimates 2024-25	Budget Projections 2025-2026		Less Funds Available	Amount Needed
			Principal	Interest		
<b>PROPRIETARY FUNDS</b>						
Water Fund:						
Serial Bonds	\$ 5,377,388	\$ 5,096,672	\$ 3,372,051	\$ 1,584,445	\$ 4,956,496	\$ -
Bond Anticipation Notes	-	-	-	-	-	-
Total Water Fund	<u>5,377,388</u>	<u>5,096,672</u>	<u>3,372,051</u>	<u>1,584,445</u>	<u>4,956,496</u>	<u>(1)</u>
Sewer Fund:						
Serial Bonds	467,420	568,495	434,272	254,152	688,424	-
Bond Anticipation Notes	-	-	-	-	-	-
Total Sewer Fund	<u>467,420</u>	<u>568,495</u>	<u>434,272</u>	<u>254,152</u>	<u>688,424</u>	<u>(2)</u>
<b>GENERAL LONG TERM/SHORT TERM DEBT</b>						
General Projects:						
EFC Fees	14,324	13,000	-	-	11,662	11,662
Serial Bonds	13,835,214	14,610,653	11,440,785	3,847,795	15,288,580	(3)
Energy Performance Contract	368,397	368,397	343,565	24,832	368,397	-
	<u>14,217,935</u>	<u>14,992,050</u>	<u>11,784,350</u>	<u>3,872,627</u>	<u>15,668,639</u>	<u>875,379</u>
Total General Fund	<u>14,217,935</u>	<u>14,992,050</u>	<u>11,784,350</u>	<u>3,872,627</u>	<u>15,668,639</u>	<u>875,379</u>
Library Fund:						
Serial Bonds	695,473	635,936	387,892	68,450	456,342	456,342
Total Library Fund	<u>695,473</u>	<u>635,936</u>	<u>387,892</u>	<u>68,450</u>	<u>456,342</u>	<u>456,342</u>
<b>Total Debt Service</b>	<b>\$ 20,758,216</b>	<b>\$ 21,293,153</b>	<b>\$ 15,978,565</b>	<b>\$ 5,779,674</b>	<b>\$ 21,769,901</b>	<b>\$ 15,249,602</b>
Recapitulation:						
EFC Administrative Fee	\$ 14,324	\$ 13,000	\$ -	\$ -	\$ 11,662	\$ 11,662
Serial Bonds	20,375,495	20,911,756	15,635,000	5,794,842	21,389,842	14,869,543
Energy Performance Contract	368,397	368,397	343,565	24,832	368,397	368,397
	<u>\$ 20,758,216</u>	<u>\$ 21,293,153</u>	<u>\$ 15,978,565</u>	<u>\$ 5,779,674</u>	<u>\$ 21,769,901</u>	<u>\$ 15,249,602</u>

(1) \$ 4,956,496 Water Fees  
(2) \$688,424 Sewer Rent Fees  
(3) Includes \$536,408 WP Hospital's portion of debt service for Longview Garage and \$120,000 from Open Space Reserve  
(4) \$750,000 from Appropriation of Debt Service Fund Balance; \$125,379 EFC Subsidy

**CITY OF WHITE PLAINS  
PRO FORMA SCHEDULE OF SERIAL BOND INDEBTEDNESS  
JUNE 30, 2025 & 2026**

Description	Sale Date	Original Borrowing	Interest Rate (%)	Fiscal Year Final Maturity	Outstanding 6/30/2025	Fiscal Year 2025-2026		Balance Outstanding 6/30/2026
						Principal Payments	Interest Payments	
<b>General Projects:</b>								
Public Improvements	2014	3,269,991	2.00-3.25	2029	1,077,166	257,287	33,702	819,879
Public Improvements	2015	8,703,200	3.00-5.00	2035	5,146,690	452,346	143,400	4,694,344
Public Improvements	2016	8,920,250	2.00-5.00	2036	5,655,208	452,272	152,027	5,202,936
Public Improvements - R 2006 & 2007	2016	5,758,200	0.640-1.670	2027	897,235	444,559	17,945	452,676
Public Improvements Series C	2017	7,719,250	3.00	2032	4,192,673	548,375	125,780	3,644,298
Public Improvements - R 2008 A - Series B	2017	1,776,715	3.00-4.00	2028	523,498	178,464	20,940	345,034
Public Improvements	2018	12,473,350	3.00-5.00	2039	9,370,267	554,487	336,028	8,815,780
Public Improvements	2019	10,116,749	2.25-5.00	2040	8,583,996	433,491	274,081	8,150,505
Public Improvements	2020	3,148,324	2.00-5.00	2041	2,787,504	133,090	74,560	2,654,414
Public Improvements - R 2010- Series B	2020	6,917,487	5.00	2030	2,759,926	943,465	114,410	1,816,461
Public Improvements - R 2010- Series B	2020	3,461,057	5.00	2030	1,182,492	513,136	46,296	689,356
Public Improvements Series A	2022	11,594,530	3.00-5.00	2042	10,781,626	438,539	430,891	10,343,087
Public Improvements Series B (R2012, 2012 R & 2013)	2022	6,280,414	5.00	2028	2,519,451	955,429	125,973	1,564,022
Public Improvements-EFC-R2013-Series A	2023	5,730,000	.2630-4.6095	2033	4,665,000	545,000	197,258	4,120,000
Public Improvements	2024	19,447,877	4.00-5.00	2042	19,447,877	766,053	832,367	18,681,824
		<u>115,317,394</u>			<u>79,590,609</u>	<u>7,615,993</u>	<u>2,925,656</u>	<u>71,974,616</u>
<b>Library Fund:</b>								
Public Improvements	2014	1,263,000	2.00-3.25	2029	416,044	99,375	13,017	316,669
Public Improvements	2017	1,919,000	3.00	2032	1,042,293	136,325	31,269	905,968
Public Improvements	2019	144,207	2.25-5.00	2040	122,359	6,179	3,907	116,180
Public Improvements - R 2010 (2010&2011)	2020	394,525	5.00	2030	128,958	59,702	4,955	69,256
Public Improvements Series A	2022	175,457	3.00-5.00	2042	163,155	6,636	6,521	166,519
Public Improvements Series B (R2012, 2012 R & 2013)	2022	1,068,340	5.00	2028	175,622	79,675	8,781	95,947
		<u>4,964,529</u>			<u>2,048,431</u>	<u>387,892</u>	<u>68,450</u>	<u>1,660,539</u>
		<u>120,281,923</u>			<u>81,639,040</u>	<u>8,003,885</u>	<u>2,994,106</u>	<u>73,635,155</u>
<b>S/T Tax-Supported</b>								
<b>Parking Projects:</b>								
Public Improvements - Series C (Taxable)	2008	250,000	6.25-6.75	2033	80,000	10,000	5,400	70,000
Public Improvements	2014	17,548,350	2.00-3.25	2029	5,780,595	1,380,728	180,860	4,399,867
Public Improvements	2015	1,717,000	2.00-3.00	2035	1,015,358	89,240	28,290	926,118
Public Improvements	2016	303,000	3.00-5.00	2036	192,094	15,363	5,164	176,731
Public Improvements - R 2006 & 2007	2016	937,149	0.640-1.670	2027	160,752	79,651	3,215	81,101
Public Improvements	2017	3,363,300	3.00	2032	1,826,757	238,929	54,803	1,587,828
Public Improvements - R 2008 B Series A	2017	13,805,000	2.00-3.00	2033	8,095,000	895,000	242,850	7,200,000
Public Improvements	2018	808,000	3.00-5.00	2039	606,988	35,919	21,767	571,069
Public Improvements	2019	1,490,136	2.25-5.00	2040	1,264,371	63,851	40,370	1,200,520
Public Improvements	2020	1,245,723	2.00-5.00	2041	1,102,955	52,661	29,502	1,050,294
Public Improvements - R 2010 B	2020	1,302,310	5.00	2030	571,820	166,803	24,421	405,017
Public Improvements Series A	2022	1,628,784	3.00-5.00	2042	1,514,590	61,606	60,531	1,452,984
Public Improvements Series B (R2012, 2012 R & 2013)	2022	3,969,341	5.00	2029	1,845,817	612,934	92,291	1,232,883
Public Improvements	2024	3,099,799	4.00-5.00	2042	3,099,799	122,107	132,671	2,977,692
		<u>51,467,892</u>			<u>27,156,896</u>	<u>3,824,792</u>	<u>922,135</u>	<u>23,332,104</u>

**CITY OF WHITE PLAINS**  
**PRO FORMA SCHEDULE OF SERIAL BOND INDEBTEDNESS**  
**JUNE 30, 2025 & 2026 (cont.)**

Description	Sale Date	Original Borrowing	Interest Rate (%)	Fiscal Year Final Maturity	Balance Outstanding 6/30/2025	Fiscal Year 2025-2026		Balance Outstanding 6/30/2026
						Principal Payments	Interest Payments	
<b>Water Fund:</b>								
Public Improvements	2014	252,500	2.00-3.25	2029	83,177	19,867	2,602	63,310
Public Improvements	2015	15,554,000	2.00-3.00	2035	9,197,952	808,414	256,278	8,389,538
Public Improvements	2016	2,800,750	3.00-5.00	2036	1,775,603	142,002	47,733	1,633,601
Public Improvements - R 2006 & 2007	2016	2,574,730	0.640-1.670	2027	382,063	188,608	7,641	193,455
Public Improvements	2017	992,350	3.00	2032	538,990	70,497	16,170	468,493
Public Improvements - R 2008 A Series B	2017	453,285	3.00-4.00	2028	136,502	46,536	5,460	89,966
Public Improvements	2018	8,484,000	3.00-5.00	2039	6,373,378	377,145	228,556	5,996,233
Public Improvements	2019	21,237,185	2.25-5.00	2040	18,019,620	909,987	575,354	17,109,633
Public Improvements	2020	5,404,959	2.00-5.00	2041	4,785,505	228,486	128,003	4,557,019
Public Improvements - R 2010	2020	1,480,654	5.00	2030	839,140	150,497	38,195	688,643
Public Improvements Series A	2022	7,024,738	3.00-5.00	2042	6,532,232	265,695	261,062	6,266,537
Public Improvements Series B (R2012, 2012 R & 2013)	2022	1,469,665	5.00	2028	347,820	164,317	17,391	183,503
		<u>67,738,816</u>			<u>49,011,962</u>	<u>3,372,051</u>	<u>1,584,445</u>	<u>45,639,931</u>
<b>Sewer Fund:</b>								
Public Improvements	2014	479,700	2.00-3.25	2029	158,018	37,743	4,944	120,275
Public Improvements	2016	303,000	3.00-5.00	2036	192,095	15,363	5,164	176,732
Public Improvements - R 2006 & 2007	2016	319,921	0.640-1.670	2027	64,950	32,182	1,299	32,768
Public Improvements	2017	505,000	3.00	2032	274,287	35,874	8,229	238,413
Public Improvements	2018	505,000	2.63-3.81	2039	379,367	22,449	13,605	356,918
Public Improvements	2019	1,201,723	2.25-5.00	2040	1,019,654	51,492	32,557	968,162
Public Improvements	2020	845,994	2.00-5.00	2041	749,036	35,763	20,035	713,273
Public Improvements - R 210 & 211	2020	193,967	5.00	2030	77,664	26,397	3,223	51,267
Public Improvements Series A	2022	1,256,491	3.00-5.00	2042	1,168,397	47,524	46,695	1,120,873
Public Improvements Series B (R2012, 2012 R & 2013)	2022	132,240	5.00	2027	46,290	22,645	2,315	23,645
Public Improvements	2024	2,712,324	4.00-5.00	2042	2,712,324	106,840	116,087	2,605,484
		<u>8,455,360</u>			<u>6,842,082</u>	<u>434,272</u>	<u>254,152</u>	<u>6,407,810</u>
<b>s/t Self-Liquidating</b>		<u>127,662,068</u>			<u>83,010,960</u>	<u>7,631,115</u>	<u>2,760,732</u>	<u>75,379,845</u>
<b>Total Serial Bonds:</b>		<u>\$ 247,943,991</u>			<u>\$ 164,650,000</u>	<u>\$ 15,635,000</u>	<u>\$ 5,754,839</u>	<u>\$ 149,015,000</u>



**CITY OF WHITE PLAINS  
PRO FORMA SCHEDULE OF DEBT PAYABLE  
JUNE 30, 2025 & 2026**

<u>Description</u>	<u>Authorization</u>	<u>Unissued</u>	<u>Original Issue</u>	<u>Projected Balance 6/30/25</u>	<u>Projected Interest Rate</u>	<u>Fiscal Year 2025-2026</u>		<u>Balance Outstanding 6/30/26</u>
						<u>Principal Payments</u>	<u>Interest Payments</u>	
<b>General Projects:</b>								
FY 2023-24	2,435,100	2,435,100		2,435,100 (1)				2,435,100
Public Safety Building Chillers	1,818,000	1,818,000		1,818,000 (1)				1,818,000 (1)
RS Acquisition Heavy Duty Vehicles FY 25	4,787,000	4,787,000		4,787,000 (1)				4,787,000 (1)
140 S. Kensico Window & Ventilation Replacement	909,000	909,000		909,000 (1)				909,000 (1)
Fire Station #2 Boiler Replacement	404,000	404,000		404,000 (1)				404,000 (1)
Amendment to RS Acquisition FY 25	1,550,000	1,550,000		1,550,000 (1)				1,550,000 (1)
FY 24-25 Capital Improvement Program				11,020,000				11,020,000
FY 25-26 Capital Improvement Program								10,354,000
S/T General Improvements	11,903,100	11,903,100	-	22,923,100			-	33,277,100

(1) Potential FY 25-26 bond sale with no debt service payments until FY 26-27

**CITY OF WHITE PLAINS  
PRO FORMA SCHEDULE OF DEBT PAYABLE  
JUNE 30, 2025 & 2026 (cont.)**

Description	Authorization	Unissued	Original Issue	Projected Balance 6/30/25	Projected Interest Rate	Fiscal Year 2025-2026		Balance Outstanding 6/30/26
						Principal Payments	Interest Payments	
<b>Parking:</b>								
Municipal Parking Lot Rehabilitation FY 17	404,000	404,000		404,000 (1)				404,000
FY 24 Garage Elevator Modernization	1,515,000	1,515,000		1,515,000 (1)				1,515,000
Transcenter Fire System Upgrade	353,500	353,500		353,500 (1)				353,500
Municipal Parking Structure Rehabilitation FY 25	1,010,000	1,010,000		1,010,000 (1)				1,010,000
FY 24-25 Capital Improvement Program		4,798,000		4,798,000				4,798,000
FY 25-26 Capital Improvement Program								3,030,000
S/T Parking Improvements	3,282,500	3,282,500		8,080,500				11,110,500
<b>Water Fund:</b>								
RS Acquisition Heavy Duty Vehicles	285,000	285,000		285,000 (1)				285,000
Replace/Reconstruct Various Water Lines FY 25	6,969,000	6,969,000		6,969,000 (1)				6,969,000
FY 24-25 Capital Improvement Program		10,606,000		10,606,000				10,606,000
FY 25-26 Capital Improvement Program								3,737,000
S/T Water Fund	7,254,000	7,254,000		17,860,000				21,597,000
<b>Sewer Fund:</b>								
Miscellaneous SS Improvements FY 25	1,212,000	1,212,000		1,212,000 (1)				1,212,000
FY 25-26 Capital Improvement Program								1,212,000
S/I Sewer Fund	1,212,000	1,212,000		1,212,000				2,424,000
<b>S/T Debt Payable</b>	<b>23,651,600</b>	<b>23,651,600</b>		<b>50,075,600</b>				<b>68,408,600</b>
<b>Performance Contract:</b>								
Energy Performance-NYPA Street Lighting	3,217,627	-		1,062,965	2.50%		343,565	719,400
<b>S/T Other Debt Payable</b>	<b>\$ 26,869,227</b>	<b>\$ 23,651,600</b>	<b>\$ -</b>	<b>\$ 51,138,565</b>			<b>\$ 343,565</b>	<b>\$ 69,128,000</b>
<b>Total Outstanding/Authorized Debt 6/30/2025</b>				<b>\$ 215,788,565</b>				
<b>Total Outstanding/Authorized/Planned Debt 6/30/26</b>								<b>\$ 218,143,000</b>

(1) Potential FY 25-26 bond sale with no debt service payments until FY 26-27

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# SUPPLEMENTAL INFORMATION

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## Demographics - June 30, 2024

Located in central Westchester, the City of White Plains, with a 2020 census population of 59,559, occupies an area of almost 10 square miles. It is the seat of Westchester County, located just north of New York City about 4 miles east of the Hudson River and 2.5 miles northwest of the Long Island Sound.

The first non-native settlement of White Plains was in November 1683 by a party of Connecticut Puritans. In 1758, White Plains became the seat of Westchester County, and in 1788, the Town of White Plains was created. In the first United States Census, conducted in 1790, the White Plains population was 505. In 1800, the population was 575 and in 1830 was 830. White Plains was incorporated as a village in 1866. By 1870, 26 years after the arrival of the railroad, the population was 2,630 and was 4,508 in 1890. In 1900 the population was 7,899 and it increased to 26,425 in 1910. White Plains became a city in 1916.

With the building boom after World War II and the construction of parkways and expressways, downtown White Plains became a major and destination retail shopping location. This was also a period during which many major corporations based in New York City relocated their operations to White Plains. By the early 1990s, economic development had stagnated and was impacted by a recession. By 2003, however, the City started new construction, such as the City Center, a major and upscale shopping mall, followed by construction of the Ritz-Carlton Hotel. 2010 was the beginning of a new downtown development renaissance which has continued ever since.

Despite its modest geographic size and population, White Plains is a regional center for business, retail, government and medical services. Its commercial base and business economy are comparable to cities much larger in area and population, yet White Plains is first and foremost a community of distinct and diverse residential neighborhoods with a substantial open space character.

### DEMOGRAPHIC STATISTICS (1)

Fiscal Year	Population	Median Age	Per Capita Income	Median Family Income	Median Household Income	Public School Enrollment	Unemployment Rate
2023-24	61,288	41.4	\$65,846	\$141,335	\$109,551	6,674	3.2%
2022-23	59,316	41.4	\$60,740	\$132,294	\$104,849	6,674	2.8%
2021-22	59,526	41.5	\$56,195	\$118,785	\$96,715	6,833	2.7%
2020-21	59,559	40.0	\$52,683	\$115,875	\$90,427	7,056	4.5%

1. Source: City of White Plains Annual Comprehensive Financial Report for Fiscal Year July 1, 2023-2024.

## General Information

Date of Incorporation	1916	Municipal Water Operations:	
Form of Government	Mayor-Council	Number of Metered Accounts	10,383
Area	9.79 square miles	Average Daily Consumption	6,519,830
Police Protection:		Miles of Water Mains	159.8
Number of Stations	1	Supply	NYC Aqueduct
Fire Protection:		Recreation and Culture:	
Number of Stations	7 (1 of which are equipped but not staffed)	Total Acres of Parks	231
Number of Fire Hydrants	2,068	Number of Parks and Recreation Facilities	23
Public Works:		Number of Youth Programs	326
Number of Street Lights	6,459	Number of Adult Programs	81
Miles of Paved City Streets	150	Number of Seniors Programs	114
Miles of Sanitary Sewers	127.1	Number of Libraries	1
Miles of Storm Water Drains	83	Number of Volumes	207,818

## Principal Taxpayers June 30, 2024

Rank	Taxpayer	Type of Business	Assessed Valuation	% of Total Assessed Valuation
1	Consolidated Edison	Public Utility	\$ 15,838,824	5.63%
2	Westchester Mall, LLC	Retail Outlet	11,376,450	4.04%
3	Hart BS Commons, LLC	Apartments	3,728,000	1.32%
4	44 South Broadway Property, LLC	Retail Outlet	3,675,000	1.31%
5	KRG WP City Center, LLC	Retail Outlet	3,225,000	1.15%
6	360 Hamilton Plaza	Office Space Rental	2,675,000	0.95%
7	Gateway I Group, Inc.	Office Space Rental	2,531,000	0.90%
8	One City DE, LLC	Apartments	2,300,000	0.82%
9	WP Plaza Owner I, LLC	Office Space Rental	2,225,100	0.79%
10	Avalon WP I, LLC	Apartments	2,207,000	0.78%
11	HUSPP Bloomingdale Road, LLC	Retail Outlet	2,100,000	0.75%
12	SVA Gramercy, LLC	Apartments	1,825,000	0.65%
13	1133-399 Westchester Ave, LLC	Office Space Rental	1,725,000	0.61%
14	Galleria City Holding Company, LLC	Retail Outlet	1,500,000	0.53%
15	MG RMC Main, LLC	Office Space Rental	1,450,000	0.52%
16	HPT ING -2 Properties	Office Space Rental	1,425,000	0.51%
17	Bryant Gardens Corp.	Cooperative Apartments	1,340,000	0.48%
18	Verizon	Public Utility	1,332,767	0.47%
19	WPP Land Acquisitions	Office Space Rental	1,000,000	0.36%
20	10 Bank Street of White Plains, LLC	Office Space Rental	1,000,000	0.36%
			\$64,479,141	22.90%

CITY OF WHITE PLAINS  
 CONSTITUTIONAL TAX LIMIT  
 PRO FORMA PROJECTED AS OF JULY 1, 2025

	Fiscal Year Ended June 30	Full Valuation Real Estate	Tax Rate Equivalent	Percentage
	2026	\$ 12,742,050,367		
	2025	11,751,130,084		
	2024	11,779,701,088		
	2023	11,088,144,535		
	2022	10,687,993,722		
Five Year Total Full Valuation		\$ 58,049,019,796		
Five Year Average Full Valuation		\$ 11,609,803,959		
Constitutional Tax Limit 2%		\$ 232,196,079	\$ 835.91	100.00%
FY 2025-26 Tax Levy (1)		\$ 69,519,174	\$ 250.27	29.94%
Allowable Exclusions		(21,599,134)	(77.76)	-9.30%
Tax Levy Subject to Limit		\$ 47,920,040	\$ 172.51	20.64%
Constitutional Tax Margin		\$ 184,276,039	\$ 663.40	79.36%

(1) Based upon Assessed Valuation of \$277,776,698 as certified by the Assessor on March 1, 2025 and proposed Tax Rate of \$250.27 per \$1,000 of assessed value.

# SCHEDULE OF PROPERTY TAX RATES PER \$1,000 ASSESSED VALUATION ALL OVERLAPPING GOVERNMENTS

Year	City of White Plains	White Plains School District	Westchester County				Total Tax Rate
			County	Sewer Districts	Refuse Disposal District	Total	
2025-26	\$250.27 (3)	\$742.52 (3)	\$101.91	\$22.71(1) 26.69(2)	\$12.56	\$137.18 141.16	\$1,129.97 1,133.95
2024-25	244.18	728.37	104.71	20.38 24.52	12.51	137.60 141.74	1,110.15 1,114.29
2023-24	238.29	712.85	106.22	19.04(1) 22.79(2)	12.00	137.26 141.01	1,088.40 1,092.15
2022-23	234.51	688.17	111.83	16.59(1) 21.42(2)	11.41	139.83 144.66	1,062.51 1,067.34
2021-22	230.22	692.24	114.27	16.06(1) 21.86(2)	10.70	141.03 146.83	1,063.49 1,069.29
2020-21	224.52	683.17	122.08	16.51(1) 21.60(2)	9.59	148.18 153.27	1,055.87 1,060.96
2019-20	217.07	672.66	118.14	17.11(1) 20.64(2)	9.83	145.08 148.61	1,034.81 1,038.34
2018-19	211.36	644.66	103.32	14.37(1) 18.03(2)	8.92	126.61 130.27	982.63 986.29
2017-18	205.37	625.46	102.96	14.68(1) 18.25(2)	9.26	126.90 130.47	957.73 961.30
2016-17	200.95	615.61	103.89	14.77(1) 16.63(2)	9.27	127.93 129.79	944.49 946.35
2015-16	200.74	613.74	103.73	14.80(1) 15.92(2)	9.53	128.06 129.18	942.54 943.66
2014-15	196.14	600.22	100.99	14.80(1) 15.53(2)	9.14	124.93 125.66	921.29 922.02
2013-14	191.74	583.21	99.24	15.79(1) 16.33(2)	9.43	124.46 125.00	899.41 899.95
2012-13	184.47	565.50	106.28	16.43(1) 18.28(2)	10.02	132.73 134.58	882.70 884.55
2011-12	176.11	548.89	110.59	17.17(1) 18.82(2)	10.51	138.27 139.92	863.27 864.92

(1)Bronx Valley District  
(2)Mamaroneck District  
(3)Proposed

Office of State Comptroller Tax Levy Cap Reporting Form  
Proposed Budget Fiscal Year Ended June 30, 2026  
Prepared March 1, 2025  
Tax Levy Cap - Calculations and Totals

Tax Levy Limit ( Cap) Before Adjustments and Exclusions:	
1. a. Real property tax levy current fiscal year	\$ 68,004,565
b. BID special assessment levies current fiscal year	900,000
Total taxes levied current fiscal year	<u>68,904,565</u>
2. Less total reserve amount (including interest earned) from current fiscal year	-
	<u>68,904,565</u>
3. Tax Base Growth Factor	1.0017
	<u>69,021,703</u>
4. Add PILOTS receivable current fiscal year	2,215,725
	<u>71,237,428</u>
Allowable levy growth factor (2% or rate of inflation, whichever is less)	1.0200
	<u>72,662,176</u>
5. Less PILOTS receivable forthcoming fiscal year	(2,569,553)
7. Plus available carryover from current fiscal year	933,788
Total Levy Limit (Cap) Before Adjustments and Exclusions	<u>71,026,411</u>

9. Adjustments for Transfer of Local Government Functions:	
Costs incurred from transfer of local government functions	-
Savings realized from transfer of local government functions	-
Total Adjustments for Transfer of Local Government Functions	<u>-</u>
Tax Levy Limit, Adjusted for Transfer of Local Government Functions	<u>71,026,411</u>

Exclusions:	
6. Tax levy necessary for expenditures resulting from tort orders/judgments over 5% current fiscal year tax levy	-
8. Tax levy necessary for pension contribution expenditures caused by growth in the system average actuarial contribution rate in excess of 2 percentage points:	
a. ERS	-
b. PFRS	246,785
c. TRS	-
Total Exclusions	<u>246,785</u>

Tax Levy Limit, Adjusted for Transfers and Exclusions	\$ 71,273,196
Real property tax levy	\$ 69,519,174
BID special assessments	900,000
Total Real Property Tax Levy	<u>\$ 70,419,174</u>
Difference Between Tax Levy Limit and Tax Levy	<u>\$ 854,022</u>

Do you plan to override the cap in the forthcoming year?	No
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For informational purposes only:	
Total taxes levied current fiscal year	\$ 68,904,565
Tax levy limit forthcoming fiscal year	<u>71,273,196</u>
Additional tax levy amount available within tax limit in forthcoming year	\$ 2,368,631
Tax levy forthcoming year as percentage increase over current year tax levy	<u>3.44%</u>



CITY OF WHITE PLAINS  
 ASSESSED VALUATION OF TAXABLE REAL PROPERTY

	One to Three Family Residence \$	Other Family Residences \$	Commercial \$	Total Assessed Valuation \$ <sup>(1)</sup>	State Equalization Rate %	Full Valuation \$	Increase (Decrease) Amount \$ Percent %	
2025-26	116,713,600	64,286,188	96,776,910	277,776,698	2.18	12,742,050,367	990,920,283	8.4
2024-25	116,642,269	64,671,867	97,187,647	278,501,783	2.37	11,751,130,084	(28,571,003)	-0.2
2023-24	116,379,655	66,919,870	98,235,331	281,534,856	2.39	11,779,701,088	691,556,553	6.2
2022-23	116,203,891	67,338,041	102,532,197	286,074,129	2.58	11,088,144,535	400,150,813	3.7
2021-22	116,018,982	65,720,397	102,561,254	284,300,633	2.66	10,687,993,722	(48,457,486)	-0.5
2020-21	115,864,367	65,625,893	103,025,697	284,515,957	2.65	10,736,451,208	214,975,892	2.0
2019-20	115,781,336	65,387,695	101,858,655	283,027,686	2.69	10,521,475,316	225,428,443	2.2
2018-19	115,816,025	63,174,567	104,150,697	283,141,289	2.75	10,296,046,873	1,410,902,993	15.9
2017-18	115,569,189	62,767,907	103,321,965	281,659,061	3.17	8,885,143,880	231,122,318	2.7
2016-17	115,264,619	59,141,077	102,522,994	276,928,690	3.20	8,654,021,563	258,415,199	3.1
2015-16	115,123,876	59,166,927	102,764,207	277,055,010	3.30	8,395,606,364	436,436,967	5.5
2014-15	114,939,821	57,220,667	104,818,607	276,979,095	3.48	7,959,169,397	592,044,914	8.0
2013-14	114,656,558	56,959,046	106,124,989	277,740,593	3.77	7,367,124,483	(80,770,004)	-1.1
2012-13	114,757,907	54,259,743	106,554,446	275,572,096	3.70	7,447,894,486	(545,068,991)	-6.8
2011-12	115,114,633	54,547,189	108,493,307	278,155,129	3.48	7,992,963,477	(881,448,700)	-9.9
2010-11	116,684,188	55,034,084	109,600,594	281,318,866	3.17	8,874,412,177	(1,168,276,062)	-11.6
2009-10	118,076,632	55,418,691	111,717,023	285,212,346	2.84	10,042,688,239	(509,652,743)	-4.8
2008-09	118,436,012	55,608,043	116,145,322	290,189,377	2.75	10,552,340,982	10,435,127	0.1
2007-08	117,902,605	55,193,343	116,788,463	289,902,411	2.75	10,541,905,855	1,401,332,892	15.3
2006-07	117,281,934	55,476,793	123,395,837	296,154,564	3.24	9,140,572,963	602,262,257	7.1

<sup>(1)</sup> Assessed values are established by the City of White Plains Assessor on March 1 of each year and includes special Franchise Assessments as established by the New York State Board of Equalization and Assessment.





## Schedule of Estimated Value of Building Construction Permits Issued Last Ten Fiscal Years\*

Fiscal Year	New Non-Residential			New Residential			Misc. (Alterations, Equipment, Installations, etc.)		Total Estimated Value Issued (\$)
	Number of Permits	Square Feet	Estimated Value (\$)	Number of Permits	Dwelling Units	Estimated Value (\$)	Number of Permits	Estimated Value	
2024	1	39,735	19,000,000	7	200	36,477,280	1,604	182,502,458	237,979,738
2023	3	179,204	17,172,760	9	681	123,076,498	1,669	159,878,159	300,127,417
2022	1	24,000	17,185,490	10	941	207,173,676	1,626	190,088,142	414,447,308
2021	1	7,727	500,000	10	312	42,248,741	1,668	198,292,321	241,041,062
2020	2	281,773	144,161,125	3	443	73,947,854	1,509	123,968,074	342,077,053
2019	1	2,661	744,000	13	574	106,420,804	1,803	96,816,283	203,981,087
2018	1	109,212	17,879,160	9	105	4,978,500	1,474	101,887,151	124,744,811
2017	2	8,585	1,455,000	8	8	2,858,000	1,582	131,674,198	135,987,198
2016	-	-	-	9	296	19,577,000	1,899	142,223,065	161,800,065
2015	4	87,144	25,090,900	9	31	5,771,579	1,713	91,420,908	122,283,387
*Source: City of White Plains Building Department									

## Quarterly Sales Tax Receipts

Month	2020-21	Variance	2021-22	Variance	2022-23	Variance	2023-24	Variance	2024-25	Variance
July	\$3,154,771	-9.7%	\$3,790,549	20.2%	\$3,881,452	2.4%	\$4,451,426	14.7%	\$4,375,132	-1.7%
August	3,285,256	-6.9%	3,543,321	7.9%	3,934,909	11.1%	4,354,007	10.7%	4,530,214	4.1%
September	2,876,235	-40.1%	4,609,764	60.3%	5,147,094	11.7%	5,246,483	1.9%	5,831,836	11.2%
Sub-Total	9,316,262	-21.2%	11,943,634	28.2%	12,963,455	8.5%	14,051,916	8.4%	14,737,182	4.9%
October	3,549,080	-1.6%	3,870,292	9.1%	4,065,523	5.0%	4,529,356	11.4%	4,177,986	-7.8%
November	3,416,681	-4.5%	3,872,984	13.4%	4,080,292	5.4%	4,658,361	14.2%	4,575,151	-1.8%
December	3,264,800	-37.8%	4,951,218	51.7%	4,846,415	-2.1%	5,437,800	12.2%	5,802,345	6.7%
Sub-Total	10,230,561	-17.7%	12,694,494	24.1%	12,992,230	2.3%	14,625,517	12.6%	14,555,482	-0.5%
January	4,054,784	-11.4%	4,621,583	14.0%	4,695,658	1.6%	4,943,308	5.3%	5,187,343	4.9%
February	3,357,157	-9.7%	3,841,556	14.4%	3,715,351	-3.3%	4,430,433	19.2%		
March	3,427,606	3.5%	3,936,783	14.9%	4,509,627	14.6%	4,715,581	4.6%		
Sub-Total	10,839,547	-6.6%	12,399,922	14.4%	12,920,636	4.2%	14,089,322	9.0%	5,187,343	
April	3,537,914	32.7%	3,722,630	5.2%	4,006,522	7.6%	4,126,914	3.0%		
May	3,493,426	54.1%	3,804,205	8.9%	3,879,284	2.0%	4,316,454	11.3%		
June	4,244,231	98.1%	4,854,891	14.4%	4,319,697	-11.0%	6,333,514	46.6%		
Sub-Total	11,275,571	59.4%	12,381,726	9.8%	12,205,503	-1.4%	14,776,882	21.1%	-	
Restricted	4,629,104		5,491,084		5,675,757				-	
Total	\$46,291,045	-3.0%	\$54,910,860	18.6%	\$56,757,581	3.4%	\$57,543,637	1.4%		

Seven Months Year To Date:

\$33,620,741

\$34,480,007 2.6%

CITY OF WHITE PLAINS  
 SCHEDULE OF PROPERTY TAX LEVIES AND  
 COLLECTIONS LAST TEN FISCAL YEARS <sup>(1)</sup>

Fiscal Year	Property Tax Levy	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years <sup>(2)</sup>	Total Collections to Date	
		Amount Collected	Percent of Levy		Amount Collected	Percent of Levy
2023-24	\$67,086,914	\$66,782,149	99.55%	\$ -	\$ 66,782,149	99.55%
2022-23	67,087,244	66,658,791	99.36%	273,345	66,932,136	99.77%
2021-22	65,451,693	65,159,823	99.55%	216,025	65,375,848	99.88%
2020-21	63,879,523	63,490,820	99.39%	323,619	63,814,439	99.90%
2019-20	61,436,820	61,082,946	99.42%	317,676	61,400,622	99.94%
2018-19	59,844,743	59,521,700	99.46%	292,238	59,813,938	99.95%
2017-18	57,844,321	57,594,024	99.57%	237,928	57,831,952	99.98%
2016-17	55,648,820	55,336,066	99.44%	303,519	55,639,585	99.98%
2015-16	55,616,023	55,317,834	99.46%	287,133	55,604,967	99.98%
2014-15	54,326,680	54,060,085	99.51%	259,441	54,319,526	99.99%

(1) Source - City of White Plains Annual Comprehensive Financial Report for the Fiscal Year July 1, 2023–June 30, 2024.

(2) Collections in subsequent years are through June 30, 2024.

CITY OF WHITE PLAINS, NEW YORK  
 CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS  
 LAST FOUR FISCAL YEARS <sup>(1)</sup>

	2024	2023	2022	2021
<b>REVENUES</b>				
Taxes and related items	\$ 130,038,605	\$ 128,504,036	\$ 124,957,627	\$ 113,707,881
Intergovernmental	12,283,211	14,888,014	28,703,174	25,839,917
Charges for services	27,178,825	24,340,455	21,953,442	17,007,361
Licenses and permits	14,141,619	9,801,822	14,660,064	9,522,262
Fines and forfeitures	10,348,176	10,087,606	9,978,372	7,538,190
Interest	4,583,826	2,973,991	87,698	91,059
Fees and program income	4,678,491	4,422,179	4,553,043	4,025,234
Miscellaneous	12,560,371	9,699,378	11,156,152	6,598,762
<b>Total Revenues</b>	<b>215,813,124</b>	<b>204,717,481</b>	<b>216,049,572</b>	<b>184,330,666</b>
<b>EXPENDITURES</b>				
Current:				
Council and Boards	448,196	379,849	432,719	433,758
General Government	39,921,839	36,950,734	36,894,542	32,947,046
Public Works	33,082,442	31,550,678	30,624,554	29,316,255
Parking	13,987,110	13,384,849	13,030,652	12,519,302
Public Safety	79,800,228	74,570,112	70,782,867	68,747,796
Community Services	21,238,513	21,326,012	19,256,565	16,964,022
Debt Service:				
Principal	11,022,068	10,257,813	11,680,052	11,351,953
Interest and fiscal charges	3,891,339	4,234,197	3,966,540	4,314,775
Refunding bond issuance costs	-	-	80,106	89,732
Capital Outlay	16,772,501	13,005,875	9,276,475	8,805,283
<b>Total Expenditures</b>	<b>220,164,236</b>	<b>205,660,119</b>	<b>196,025,072</b>	<b>185,489,922</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>(4,351,112)</b>	<b>(942,638)</b>	<b>20,024,500</b>	<b>(1,159,256)</b>
<b>OTHER FINANCING SOURCES (USES)</b>				
Energy performance contract debt issued	-	-	-	-
Bonds issued	22,547,676	-	13,398,771	4,394,047
Refunding bonds issued	-	-	11,318,095	12,075,379
Issuance premium	2,006,358	-	3,234,342	2,799,797
Payment to refunded bond escrow agent	-	-	(12,420,771)	(14,134,425)
Transfers in	16,580,249	14,971,323	14,363,959	14,645,527
Transfers out	(16,580,249)	(14,971,323)	(14,363,959)	(14,645,527)
<b>Total Other Financing Sources (Uses)</b>	<b>24,554,034</b>	<b>-</b>	<b>15,530,437</b>	<b>5,134,798</b>
<b>Net Change in Fund Balances</b>	<b>\$ 20,202,922</b>	<b>\$ (942,638)</b>	<b>\$ 35,554,937</b>	<b>\$ 3,975,542</b>
<b>Debt Service as a percentage of noncapital expenditures</b>	<b>7.33%</b>	<b>7.52%</b>	<b>8.42%</b>	<b>8.92%</b>

(1) Source - City of White Plains Annual Comprehensive Financial Report for the Fiscal Year July 1, 2023–June 30, 2024.

## Full Time Salary Schedules

Category	
Elected Officials	
Mayor	\$182,000
Common Council Member	40,900
Common Council Member (President's Stipend)	2,500
Appointed Officials	
Assessor	\$175,000
Budget Director	199,500
Deputy Budget Director	0
Commissioner of Building	199,500
Deputy Commissioner of Building	168,600
City Clerk	160,000
Deputy City Clerk	77,500
Corporation Counsel	245,000
Deputy Corporation Counsel	207,000
Chief of Staff	0
Commissioner of Finance	199,500
Deputy Commissioner of Finance	172,200
Chief Information Officer	175,000
Library Director	187,900
Personnel Officer	199,500
Deputy Personnel Officer	135,000
Physician	65,200
Commissioner of Parking	199,500
Deputy Commissioner of Parking I	160,165
Deputy Commissioner of Parking II	171,392
Commissioner of Planning	199,500
Deputy Commissioner of Planning	164,000
Commissioner of Public Safety	235,000
Deputy Commissioner of Public Safety	222,000
Commissioner of Public Works	215,000
Deputy Commissioner of Public Works	182,000
Commissioner of Purchase	155,700
Commissioner of Recreation & Parks	192,000
Deputy Commissioner of Recreation & Parks	145,300
Youth Services Director	172,000
Deputy Youth Services Director	145,300

Category / Bargaining Unit	Grade	Minimum	Maximum	
Managerial / Confidential and MC7A	6	\$ 52,195	\$ 67,873	
	7	54,662	71,083	
	8	57,611	85,934	
	9	61,646	91,884	
	10	65,960	98,866	
	11	70,576	105,258	
	12	75,514	113,839	
	13	80,804	122,536	
	14	86,459	130,866	
	15	92,510	139,240	
	16	98,986	147,842	
	17	105,916	160,900	
	18	115,450	173,842	
	19	125,838	187,267	
	20	147,451	201,041	
		Fire Chief	211,782	
		Police Chief	216,000	
		Asst. Police Chief	195,776	
		Legislative Aide-Common Council	82,400	
CSEA, CS7A and CS8A	1	\$ 42,699	\$ 63,071	
	2	44,453	65,645	
	3	47,435	68,914	
	4	48,689	72,106	
	5	50,914	75,545	
	6	52,262	78,269	
	7	54,722	82,358	
	7A	55,911	83,664	
	8	57,683	86,952	
	8Q	52,262	89,257	
	9	61,167	92,967	
	10	66,048	100,043	
	11	70,341	106,510	
	12	75,546	115,204	
	13	80,788	123,997	
	14	86,149	132,430	
	15	91,567	140,900	
	16	96,887	149,614	
	17	106,152	162,821	
	18	115,872	175,927	
19	125,356	189,516		
20	134,680	204,410		
	School Crossing Guard	16,676	17,168	
PBA and PBA1	Police Officer	\$ 61,808	\$ 120,987	
	Sergeant	138,036	143,907	
	Lieutenant	158,741	165,441	
	Captain	182,552	190,204	
PFFA and FIRA	Fire Fighter	\$ 61,200	\$ 119,528	
	Lieutenant	136,367	142,172	
PFFA Deputies	Deputy Chief	\$ 180,345	\$ 187,909	
Teamsters and TEA1	Sanitation Worker	\$ 49,206	\$ 83,319	
	Sanitation Driver	81,652	89,597	
	Sanitation Leader	90,676	100,454	

# Full Time Personnel Summary

Department	2021-22 Adopted Budget	2022-23 Adopted Budget	2023-24 Adopted Budget	2024-25 Adopted Budget	2025-26 Proposed Budget
<b>General Fund:</b>					
<b>Council and Boards:</b>					
Common Council	6	6	6	6	6
Legislative Aide - Council	0	0	1	1	1
Subtotal	6	6	7	7	7
<b>General Government:</b>					
Office of the Mayor	6	6	6	6	6
City Clerk's Office	6	6	6	6	6
Law Department	10	10	10	10	10
Assessor's Office	5	5	5	5	5
Finance Department	17	17	17	17	17
Information Technology	7	7	7	7	7
Budget Department	4	4	4	4	4
Purchase Department	5	5	5	5	5
Planning Department	7	7	7	7	7
Building Department	23	23	23	23	23
Personnel Department	5	5	5	5	5
Subtotal	95	95	95	95	95
<b>Public Works:</b>					
Bureau of Administration	10	11	11	11	11
Bureau of Engineering	17	17	17	17	17
Bureau of Building Maintenance	19	21	21	21	21
Bureau of Garage and Shop	20	20	20	20	20
Bureau of Storm Water	2	2	2	2	2
Bureau of Highways	70	68	68	68	68
Bureau of Sanitation	60	60	60	60	60
Subtotal	198	199	199	199	199
<b>Public Safety:</b>					
Public Safety Administration	5	5	5	5	5
Fire Bureau	154	156	159	161	163
Police Bureau	233	236	240	243	246
Subtotal	392	397	404	409	414
<b>Community Services:</b>					
Recreation & Parks	14	14	14	14	14
Youth Bureau	13	13	14	14	14
Subtotal	27	27	28	28	28

Department	2021-22 Adopted Budget	2022-23 Adopted Budget	2023-24 Adopted Budget	2024-25 Adopted Budget	2025-26 Proposed Budget
Parking Department:					
Administration	7	7	7	7	7
Lots/Garages	46	46	46	46	46
Enforcement/Violations	38	38	38	38	38
Traffic Maintenance	6	6	6	6	6
Subtotal	97	97	97	97	97
<b>TOTAL GENERAL FUND</b>	<b>815</b>	<b>821</b>	<b>830</b>	<b>835</b>	<b>840</b>
Library Fund	35	35	35	35	35
Self Insurance Fund	1	1	1	1	1
Sewer Rent Fund	7	7	7	7	7
Water Fund	29	29	29	29	29
<b>TOTAL AUTHORIZED PERSONNEL</b>	<b>887</b>	<b>893</b>	<b>902</b>	<b>907</b>	<b>912</b>

City of White Plains  
 Summary Analysis of Staffing  
 Fiscal Year 2025-2026  
 Proposed Budget vs. Prior Fiscal Years

**Total Staffing**

	Authorized	Funded
Proposed Budget	912	860
12/31/24	907	821
24-25 Adopted	907	870
23-24 Adopted	902	867
22-23 Adopted	893	848
21-22 Adopted	887	837

**Staffing by Fund**

	General Fund		Library Fund		Sewer Rent Fund		Water Fund		Self-Insurance Fund	
	Authorized	Funded	Authorized	Funded	Authorized	Funded	Authorized	Funded	Authorized	Funded
Proposed Budget	840	794	35	31	7	7	29	28	1	0
12/31/24	835	759	35	30	7	7	29	25	1	0
24-25 Adopted	835	804	35	31	7	7	29	28	1	0
23-24 Adopted	830	800	35	31	7	7	29	29	1	0
22-23 Adopted	821	782	35	31	7	7	29	28	1	0
21-22 Adopted	815	771	35	31	7	7	29	28	1	0

**Staffing by Function**

	General Government		Public Works		Public Safety		Community Services	
	Authorized	Funded	Authorized	Funded	Authorized	Funded	Authorized	Funded
Proposed Budget	200	177	235	222	414	402	63	59
12/31/24	200	167	235	211	409	385	63	58
24-25 Adopted	200	178	235	225	409	408	63	59
23-24 Adopted	200	181	235	224	404	403	63	59
22-23 Adopted	199	178	235	219	397	393	62	58
21-22 Adopted	199	175	234	214	392	391	62	57

## Salaries and Wages

Fiscal Year	Total Salaries & Wages	FY Change	Full-time Salaries & Wages	% of Total	Other than Full-time Salaries & Wages			Total	% of Total
					Overtime	Part-time	Other <sup>(1)</sup>		
2025-2026 (Proposed)	\$94,231,716	3.5%	\$83,409,310	88.5%	\$7,329,930	\$3,325,178	\$167,298	\$10,822,406	11.5%
2024-25 (Revised)	91,083,271	6.6%	80,733,198	88.6%	6,857,597	3,325,178	167,298	10,350,073	11.4%
2023-24	85,450,283	5.8%	76,152,303	89.1%	6,126,632	3,009,671	161,677	9,297,980	10.9%
2022-23	80,784,361	4.8%	72,963,550	90.3%	5,537,984	2,118,757	164,070	7,820,811	9.7%
2021-22	77,063,043	0.3%	69,745,491	90.5%	4,913,553	2,249,450	154,549	7,317,552	9.5%
2020-21	76,820,272	2.5%	70,668,931	92.0%	4,893,843	1,102,864	154,634	6,151,341	8.0%
2019-20	74,923,833	0.6%	68,589,353	91.5%	4,239,362	1,896,879	198,239	6,334,480	8.5%
2018-19	74,441,233	-0.8%	67,342,495	90.5%	4,610,555	2,266,122	222,061	7,098,738	9.5%
2017-18	75,030,908	0.1%	67,835,235	90.4%	4,773,241	2,205,157	217,275	7,195,673	9.6%
2016-17	74,923,117	1.6%	67,479,561	90.1%	4,975,440	2,252,250	215,866	7,443,556	9.9%

(1) Includes 207-A Payments and Pensioners Payments.

## Summary of Negotiated Wage Settlements

F/Y	CSEA	Police	Fire	Teamsters
2025-26	3.00%	3.00%	3.00%	3.00%
2024-25	3.00%	3.00%	3.00%	3.00%
2023-24	3.00%	3.00%	3.00%	3.00%
2022-23	2.50%	3.00%	3.00%	2.50%
2021-22	2.25%	2.25%	2.25%	2.25%
2020-21	3.00%	3.00%	3.00%	3.00%
2019-20	3.00%	3.00%	3.00%	3.00%
2018-19	1.25%	1.25%	0.25%	1.25%
2017-18	2.00%	2.50%	2.50%	2.00%

## Fringe Benefit Rates

<u>Health Insurance*</u>	Monthly Premiums			
	Individual	% Increase	Family	% Increase
January 1, 2026 (estimate)	\$1,583.10	7.0%	\$3,603.55	7.0%
January 1, 2025	1,479.53	2.3%	3,367.80	0.0%
January 1, 2024	1,445.66	10.5%	3,367.09	9.0%
January 1, 2023	1,308.34	9.4%	3,089.17	11.8%
January 1, 2022	1,196.12	11.3%	2,763.74	12.7%
January 1, 2021	1,074.87	4.2%	2,452.24	2.7%
January 1, 2020	1,031.82	-1.1%	2,387.58	-1.0%
January 1, 2019	1,042.85	2.7%	2,412.77	2.8%
January 1, 2018	1,014.98	7.5%	2,348.15	8.7%
January 1, 2017	944.39	11.2%	2,160.64	12.2%

\* New York State Plan (Non-Medicare)

<u>Social Security</u>	<u>Rate</u>	<u>Maximum Salary Subject to Withholding</u>
2026 (estimate)	6.20%	\$176,100
	1.45%	No Limit
2025	6.20%	\$176,100
	1.45%	No Limit
2024	6.20%	\$168,600
	1.45%	No Limit
2023	6.20%	\$160,200
	1.45%	No Limit
2022	6.20%	\$147,000
	1.45%	No Limit
2021	6.2%	\$142,800
	1.45%	No Limit
2020	6.2%	\$137,700
	1.45%	No Limit
2019	6.2%	\$132,900
	1.45%	No Limit
2018	6.2%	\$128,400
	1.45%	No Limit
2017	6.2%	\$127,200
	1.45%	No Limit

## Fringe Benefit Rates - NYS Retirement Systems

Pension		Composite			
Year	No. of	Salary	Gross	Percentage	
Ending	Employees	Base (1)	Contribution	Rates	
<b><u>EMPLOYEES:</u></b>					
3/31/25	581	\$42,025,600	\$6,469,658	15.39	%
3/31/24	566	42,723,346	5,619,786	13.15	
3/31/23	556	39,482,522	4,612,489	11.68	
3/31/22	546	39,670,403	6,506,130	16.40	
3/31/21	532	39,240,237	5,748,872	14.65	
3/31/20	580	38,912,291	5,673,510	14.58	
3/31/19	553	38,802,082	5,770,915	14.87	
3/31/18	553	39,475,710	6,090,993	15.43	
3/31/17	567	38,120,220	5,939,705	15.58	
3/31/16	604	38,099,707	7,050,768	18.51	
3/31/15	560	38,212,059	7,622,845	19.95	
3/31/14	565	38,169,038	7,958,482	20.85	
3/31/13	572	38,032,280	7,749,360	19.10	
3/31/12	565	37,415,138	5,827,839	15.58	
3/31/11	593	38,362,370	3,955,963	10.30	
<b><u>POLICE &amp; FIRE:</u></b>					
3/31/25	351	\$45,402,521	\$14,009,721	30.86	%
3/31/24	354	44,547,831	12,264,891	27.53	
3/31/23	344	40,665,394	10,992,540	27.03	
3/31/22	333	40,578,763	11,514,003	28.37	
3/31/21	341	39,411,033	9,422,971	23.91	
3/31/20	335	39,126,458	8,684,529	22.20	
3/31/19	340	40,383,991	8,981,568	22.24	
3/31/18	340	38,900,754	9,069,870	23.32	
3/31/17	328	40,131,030	9,243,254	23.03	
3/31/16	336	35,646,847	8,329,872	23.37	
3/31/15	344	36,141,020	9,153,504	25.33	
3/31/14	344	36,103,141	9,648,718	26.73	
3/31/13	351	37,752,472	10,591,566	24.67	
3/31/12	349	36,849,244	7,377,743	20.02	
3/31/11	345	37,831,569	6,424,475	16.90	

(1) Estimated by the New York State Retirement Systems.

Community Development Expenditures by Program Year and Category 6/30/24

Program Description	1982-83 Thru			Totals
	2021-22*	2022-23	2023-24	
<u>Acquisition of Real Property/Development</u>	\$ 3,105,031	\$ -	\$ -	\$ 3,105,031
<u>Public Works Facilities Site Improvements</u>				
• Neighborhood Public Works Imp. Program	3,293,185	115,421	162,000	3,570,606
• Recreation & Parks related	1,299,765	-	-	1,299,765
• White Plains Parks	1,156,719	-	-	1,156,719
• Removal of barriers to handicapped	702,406	-	-	702,406
• No. Arterial & Bronx Parkway Access Ramp	366,450	-	-	366,450
• Mamaroneck Avenue	982,489	-	-	982,489
• Multi-purpose Neighborhood Center	1,067,628	-	-	1,067,628
• Eastview Rec. Facilities	292,075	-	-	292,075
• Gardella Park Playground	76,700	-	-	76,700
• WPHA Schuyler-Dekalb	159,296	-	-	159,296
• Senior Center	175,375	-	-	175,375
• Other	961,703	-	-	961,703
S/T	10,533,791	115,421	162,000	10,811,212
<u>Economic Development</u>	7,500			7,500
<u>Clearance, Demolition, Rehabilitation</u>				
• Winbrook	1,258,135	-	-	1,258,135
• Purdy House	229,835	-	-	229,835
S/T	1,487,970	-	-	1,487,970
<u>Rehabilitation Loan &amp; Grants</u>	26,961,503	195,055	203,887	27,360,445
<u>Special Projects for the Elderly</u>	73,011	-	-	73,011
<u>Provision for Public Services</u>				
• Day Care	1,295,622	-	-	1,295,622
• Mother-Child Program	119,769	-	-	119,769
• Sr. Citizen Transportation	114,391	-	-	114,391
• For the Alcoholic	351,032	-	-	351,032
• Centro Hispano	1,387,207	20,000	16,955	1,424,162
• YMCA/YWCA Programs	218,947	8,900	9,000	236,847
• Meals on Wheels	866,822	-	15,000	881,822
• Sr. Personnel Employment	75,500	-	-	75,500
• Thomas H. Slater Center	1,191,016	18,980	17,000	1,226,996
• Ecumenical Food Pantry	549,181	-	14,981	564,162
• WRO Housing Info. Services	916,662	10,284	10,000	936,946
• Impact Academy	17,932	-	-	17,932
• Westco/Slater Center	176,401	-	-	176,401
• Center for Learning	88,668	-	-	88,668
• Westchester Legal Services	183,203	70,811	-	254,014
• Grace Church Community Center	518,208	38,496	-	556,704
• After School Scholarships	564,481	22,616	20,000	607,097
• Camp Scholarships	1,142,322	55,336	54,200	1,251,858
• Programs for Developmentally Disabled	230,057	8,550	13,500	252,107
• Performing Arts Center	110,000	-	-	110,000
• Other	2,178,943	98,496	74,048	2,351,487
S/T	12,296,364	352,469	244,684	12,893,517
<u>Completion of Urban Renewal Projects</u>	3,480,848	-	-	3,480,848
<u>Code Enforcement</u>	5,468,906	99,566	106,000	5,674,472
<u>Planning &amp; Management Development</u>	882,732	-	-	882,732
<u>Administration:</u>				
• General	6,760,384	175,624	159,471	7,095,479
• Cable TV Outreach	262,455	-	-	262,455
• Human Relations	360,000	-	-	360,000
<u>Categorical Program Settlement Grant</u>	10,672,055	-	-	10,672,055
TOTAL:	\$ 82,352,550	\$ 938,135	\$ 876,042	\$ 84,166,727

\*Includes 1983-84 Jobs Bill

Note: The FY 2022-23 General Fund budget will receive reimbursement from the Community Development Fund for certain administrative services provided by the Departments of Law, Finance and Planning. The Community Development Fund also provides funding for certain capital projects in the Capital Improvement Program.



# Youth Development Fund - Special Revenue Fund

## STATEMENT OF REVENUES AND EXPENDITURES <sup>(1)</sup>

	FY 24-25 Revised Budget 12/31/24	FY 24-25 Actual 12/31/24	FY 25-26 Planned Grants
<b>REVENUES:</b>			
Grants:			
Edward Byrne Justice Assistance	\$ 8,000	\$ 8,084	\$ -
Friends of Grandpas United	63,336	33,336	-
Friends of Youth Bureau	95,040	-	-
Great Potential	64,500	53,000	11,500
Higher Aims Program	40,000	-	40,000
NYS Children & Family Services	257,621	60,604	-
NY Community Trust	30,000	30,000	-
OASAS	587,831	294,219	215,883
STEM - Summer Camp	140,103	119,553	15,000
TANFS Summer Employment	66,770	-	49,400
US Department of Health	120,000	54,197	-
US Conference of Mayors	75,000	75,000	-
Westchester County Invest-in-Kids	300,000	103,085	-
Work Force Investment Act (WIOA)	352,879	96,000	139,005
<b>Total Revenues</b>	<b>\$ 2,201,080</b>	<b>\$ 927,078</b>	<b>\$ 470,788</b>
<b>EXPENDITURES:</b>			
Grants:			
Edward Byrne Justice Assistance	\$ 8,000	\$ 9,822	\$ -
Friends - Grandpas United	63,336	54,554	-
Friends of Youth Bureau	95,040	18,573	11,500
Great Potential	64,500	53,791	40,000
Higher Aims Program	40,000	19,087	-
NYS Children & Family Services	257,621	144,263	-
NY Community Trust	30,000	-	215,883
OASAS	587,831	263,337	-
STEM- Summer Camp	140,103	109,784	15,000
TANFS Summer Employment	66,770	66,915	49,400
US Department of Health	120,000	46,275	-
US Conference of Mayors	75,000	14,069	-
Westchester County Invest-in-Kids	300,000	127,766	-
Work Force Investment Act (WIOA)	352,879	159,381	139,005
<b>Total Expenditures</b>	<b>\$ 2,236,316</b>	<b>\$ 1,117,489</b>	<b>\$ 470,788</b>

(1) As of July 1996, the City established a new special revenue fund to account for various grants related to youth. A separate multi-year fund was deemed suitable to best address differing lengths and terms of various grants which the City has been successful in receiving. These grants are administered by the City's Youth Bureau.

CITY OF WHITE PLAINS  
SPECIAL REVENUE FUND  
WHITE PLAINS URBAN RENEWAL AGENCY  
STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE <sup>(1)</sup>  
JUNE 30, 2024

	<u>Central Renewal Project</u>	<u>Main</u>	<u>TOTAL</u>
	Federal NY R-37	Mamaroneck WPUR-13	
Revenues:			
Miscellaneous:			
Rent	\$ 130,214	\$ -	\$ 130,214
Interest	32,200	13	32,213
Total Revenues	162,414	13	162,427
Expenditures:			
Community Services:			
Direct Costs	64,794	-	64,794
Total Expenditures	64,794	-	64,794
Excess of Revenues (Under) Expenditures	97,620	13	97,633
Fund Balance-Beginning of Year	526,379	238	526,617
FUND BALANCE AT END OF YEAR	\$ 623,999	\$ 251	\$ 624,250

<sup>(1)</sup> Source - City of White Plains Annual Comprehensive Financial Report for the Fiscal Year July 1, 2023–June 2024

Note: The FY 2025-2026 General Fund budget will receive reimbursement from the Urban Renewal Agency for certain administrative services provided by the Departments of Law, Finance and Planning.

## Cable TV Fund Summary of Preliminary Budget July 1, 2025 - June 30, 2026

	OPERATING BUDGET	TCAP CAPITAL	TOTAL CABLE TV FUND
<b>REVENUES:</b>			
Licenses:			
Franchise Fee	\$ 300,000	\$ -	\$ 300,000
PEG Grant	-	220,000	220,000
Other	-	60,000	60,000
Appropriated Fund Balance	163,000	-	163,000
<b>TOTAL</b>	<b>\$ 463,000</b>	<b>\$ 280,000</b>	<b>\$ 743,000</b>
 <b>EXPENDITURES:</b>			
Salaries & Wages	\$ 262,361	\$ -	\$ 262,361
Employee Benefits	156,241	-	156,241
Materials & Supplies	4,050	-	4,050
Direct Costs	38,043	-	38,043
Equipment-Studio	-	70,000	70,000
Equipment-Other	-	67,200	67,200
Reserve for Financing	2,305	142,800	145,105
<b>TOTAL</b>	<b>\$ 463,000</b>	<b>\$ 280,000</b>	<b>\$ 743,000</b>

# Cable TV Fund Schedule of Revenues, Expenditures and Changes in Fund Balance

	FY 23-24 Actual	FY 24-25 Revised Budget 12/31/24	FY 24-25 Exp/Oblig 12/31/24	Projected Actuals 06/30/25
<b>Revenues &amp; Other Sources:</b>				
<b>Licenses:</b>				
Franchise Fee	\$ 302,500	\$ 302,500	\$ 223,343	\$ 300,000
PEG Grant	229,721	240,000	122,693	220,000
<b>Miscellaneous:</b>				
CTV Productions	-	-	-	-
Other	10	-	-	-
Interest Income	73,316	25,680	33,167	65,000
Appropriated Fund Balance	-	128,000	-	128,000
<b>TOTAL</b>	<b>605,547</b>	<b>\$ 696,180</b>	<b>\$ 379,203</b>	<b>713,000</b>
<b>Expenditures &amp; Other Uses:</b>				
Salaries & Wages	240,026	\$ 258,156	119,165	258,156
Employee Benefits	133,249	149,291	72,893	149,291
Materials & Supplies	1,631	3,850	534	3,850
Direct Costs	32,487	37,535	22,027	37,535
Equipment-TV Studio	5,513	10,000	2,085	10,000
Equipment-Other	1,714	85,645	38,264	85,645
Transfer to Capital Projects	-	-	-	-
Reserve for Financing	-	151,703	-	151,703
<b>TOTAL</b>	<b>414,620</b>	<b>\$ 696,180</b>	<b>\$ 254,968</b>	<b>696,180</b>
<b>Excess of Revenues &amp; Other Sources Over/(Under) Expenditures &amp; Other Uses</b>				
	190,927			16,820
Fund Balance - Beginning of Year	973,012			1,163,939
Fund Balance - End of Year	<u>\$1,163,939</u> *			<u>\$1,180,759</u> *
<b>* Fund Balance Components:</b>				
Operating Fund Balance	\$ (406,598)			\$ -
TCAP Capital Fund Balance	1,570,537			1,180,759
	<u>\$ 1,163,939</u>			<u>\$ 1,180,759</u>

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# APPENDIX

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## Glossary

**ACCRUAL BASIS OF ACCOUNTING.** A method that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

**ACTIVITY.** A specific and distinguishable service provided by the government of the City of White Plains.

**ACTUARIAL.** The statistical calculation of risks, premiums, etc. for insurance purposes.

**AMORTIZATION.** The gradual reduction of a financial commitment according to a specified schedule of times and amounts.

**APPROPRIATION.** The legal authorization granted by the Common Council to make expenditures and to incur obligations.

**ASSESSED VALUATION.** A valuation set upon real estate or other property by the City as a basis for levying taxes.

**ASSESSMENT ROLL.** The official list containing the legal description of each parcel of property and its assessed valuation.

**ASSIGNED FUND BALANCE.** Amounts of fund balance that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed, except for stabilization arrangements.

**BALANCED BUDGET.** Total revenues, other financing sources and appropriation of fund balance equals the total of appropriations/expenditures and other financing used in governmental funds.

**BOND.** A written promise to pay a specified sum of money at a specified date or dates in the future. See also general obligation, revenue, and serial bonds.

**BOND ANTICIPATION NOTE.** Short-term interest-bearing notes issued by a government in anticipation of bonds to be issued at a later date. The notes are retired from the proceeds of the bond issue to which they are related. The City does not issue revenue and tax anticipation notes which are repaid exclusively from taxes or the earnings from an enterprise fund.

**BONDS AUTHORIZED AND UNISSUED.** Bonds which have been authorized by the Common Council but not issued and which can be issued and sold without further authorization.

**BUDGET.** A financial work plan embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

**BUSINESS IMPROVEMENT DISTRICT.** The Business Improvement District (BID) is a defined area within which businesses pay an additional tax or fee in order to fund improvements within the district's boundaries. The BID provides services such as cleaning streets, providing security, funding streetscape enhancements, and marketing. The services provided by the BID are supplemental to those already provided by the municipality. Grant funds acquired through the BID for special programs can be utilized as applicable.

**CAPITAL EXPENDITURES.** Expenditures which result in the acquisition of, or addition or improvements to, City facilities.

**CAPITAL OUTLAY.** The cash contribution to capital programming made by the Water Fund and to provide funds to implement water-related projects included in the City's Capital Improvement Program.

**CAPITAL PROGRAM.** A plan developed by the City's Capital Projects Board for capital expenditures to be incurred each year over a six-year period. It sets forth each project and specifies the resources estimated to be available to finance the project.

**CASH TO CAPITAL.** The cash contributions to capital programming made by the General and Library funds to provide funds to implement the City's Capital Improvement Program.

**CERTIORARI.** A judicial proceeding to review an assessment of real property.

**"CHIPS".** The New York State Consolidated Highway Improvement Program. A New York State local aid program designed to improve the physical condition of local streets and bridges.

**COMMITTED FUND BALANCE.** Amounts of fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision making authority.

**COMPONENT UNIT.** Legally separate entities, such as the Cable Television Access Fund and the Urban Renewal Agency, which meet any of the following tests: the primary government appoints the majority of the Board and is able to impose its will on the unit, and/or is in a relationship of financial benefit; the unit is fiscally dependent upon the primary government; or the audited financial statements would be misleading if data from the unit were not included.

**DEBT.** An obligation resulting from the borrowing of money. The City's debt includes bonds and bond anticipation notes.

**DEBT LIMIT.** The maximum amount of debt which is legally permitted. In NYS, the debt limit is 7% of the average full valuation of assessable property within the City for the past five years.

**DEBT SERVICE.** The amount of money required to pay annual interest and principal on outstanding debt.

**DEFICIT.** Excess of expenditures or liabilities over revenues or assets.

**DEPARTMENT.** An operational unit of City government created by the City Charter.

**DEPRECIATION.** (1) Expiration in the service life of fixed assets (buildings, machinery, equipment, etc.) attributable to normal wear and tear. (2) The proportion of the cost of a fixed asset which is charged as an expense during a particular period.

**DIRECT COSTS.** A category of expenditures encompassing contractual services, insurance, legal judgments, taxes, abatements and other similar costs.

**ENTERPRISE FUND.** A fund, such as the White Plains Water Fund, whose operations are financed in a manner similar to a private business in which the cost of providing goods or services is recovered through user charges.

**ENVIRONMENTAL FACILITIES CORPORATION (EFC).** State entity authorized to sell debt for approved municipal projects and to provide a subsidy that reduces the cost of the debt issue to the municipality until the debt is retired.

**FISCAL PERFORMANCE GOALS.** Written policies which were adopted by the Common Council to guide the City's financial management practices.

**FISCAL YEAR.** A 12-month period to which the annual operation budget applies. In White Plains, the fiscal year runs from July 1 through June 30.

**FUND.** A fiscal and accounting entity to control and account for the use of government resources.

**FULL VALUATION.** The valuation of assessable property within the City of White Plains which is calculated by applying a State Equalization Rate for the purpose of "equalizing" assessment practices statewide. Full valuation is the basis of computing the city's debt and taxing limits.

**FUND BALANCE.** Governmental funds are, in essence, accounting segregations of financial resources. Expendable assets are assigned to various governmental funds according to the purposes for which they may or must be used; current liabilities are assigned to the fund from which they are to be paid; and the difference between governmental fund assets and liabilities, the fund equity is referred to as fund balance.

**GENERAL FUND.** The general fund should be used to account for and report all financial resources not accounted for and reported in another fund.

**GENERAL OBLIGATION BONDS.** Bonds for the payment of which the full faith and credit of the City are pledged.

**GOALS-ORIENTED PERFORMANCE MEASUREMENT BUDGET.** A term used in the City of White Plains to describe its budget document and budgeting process. Basically, the budget has been developed to align services (activities) with City-wide goals so that resources may be allocated based upon performance and in support of specific goals.

**GOVERNMENTAL FUND.** Governmental fund reporting focuses primarily on the sources, uses, and balances of current financial resources and often had a budgetary orientation. The governmental fund category includes the general fund, special revenue funds, capital projects funds, debt service funds, and permanent funds.

**INTERNAL SERVICE FUND.** Internal service funds may be used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

**LONG-TERM DEBT.** Debt with a maturity of more than one year.

**MAJOR FUND.** A governmental or enterprise fund reported as a separate column in the basic fund financial statements.

**MORTGAGE TAX RECEIPTS.** A municipality's local share of mortgage transactions which occur within its jurisdiction.

**NET POSITION.** In Proprietary funds, the difference between the assets and the liabilities plus or minus the net position of the fund from the prior year. The total amount is the net position of the fund. The assets are the operating revenues and the non-operating revenues. The liabilities are the operating expenses and non-operating expenses.

**OBJECT.** Identifies the nature of articles to be purchased or the service obtained as distinguished from the results obtained from expenditure.

**ORDINANCE.** A formal legislative enactment by the Common Council having the full force of effect of law. The budget is adopted by ordinance.

**P.I.L.O.T.** An acronym for Payment in Lieu of Taxes, referring to agreements between the taxing entity and the taxpayer whereby a negotiated payment is substituted for the property tax. PILOTs are usually for a fixed period of time and are often used in conjunction with private/public development projects.

**PRO FORMA.** For form's sake. Used to denote a sample statement which may either be wholly or partially hypothetical, actual facts, estimates, or proposals.

**PROPRIETARY FUNDS.** Funds, such as enterprise and internal service funds, which focus on determination of operating income, changes in net assets or cost recovery, financial position, and cash flows.

**RESERVE FOR FINANCING.** An account established annually to provide for the settlement of pending labor contracts; for temporary funding of unforeseen needs of an emergency or non-recurring nature; to permit orderly budgetary adjustments when revenues are lost through the actions of other government bodies; to provide the local match for public or private grants; to meet unexpected small increases in service delivery costs. Reserve for Financing funds may only be appropriated by ordinance or resolution of the Council.

**RESOLUTION.** An order of the Common Council requiring less legal formality than an ordinance.

**RESTRICTED FUND BALANCE.** Amounts of fund balance that are restricted to specific purposes. Fund balance should be reported as restricted when constraints placed on the use of resources are either: a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

**RETAINED EARNINGS.** An equity account which records the accumulated earnings of an enterprise fund.

**REVENUE BONDS.** Bonds whose principal and interest are payable exclusively from an enterprise fund. The City has not utilized this financing option.

**SERIAL BONDS.** Bonds whose principal interest are paid in periodic installments over the life of the bond.

**SOURCE.** Used to describe the origin of City revenues.

**SPECIAL FRANCHISE ASSESSMENTS.** Assessments on utilities which run through City rights-of-way. Special Franchise assessments are determined by New York State.

**SPECIAL REVENUE FUNDS.** Used to account for the proceeds of specific revenue sources, other than expendable trusts and capital projects, that are legally restricted to expenditures for specific purposes, such as Library Fund and Youth Development Fund.

**"STAR".** The New York State School Tax Relief Program. A State exemption program administered by the City to provide school tax relief for taxpayers of owner-occupied residences.

**TAX CERTIORARI ACCOUNT.** An account which reflects the property tax refunds that result from successful challenges to the City's determination of assessed property values. The term "tax certiorari" is the formal name of the legal procedure involved.

**TAX STABILIZATION ACCOUNT.** A fund wherein the proceeds from ¼ % sales tax is held to either address a significant and unforeseen shortfall in a major revenue source; provide funding for a significant and unforeseen increase in expenditures; and/or to be appropriated in the adoption of an annual budget to reduce a projected increase in property taxes to no more than 2 ½ %.

TAXING LIMIT. The maximum rate at which the city may levy a tax. In New York State, the taxing limit is 2% of the average of the full valuation of assessable property within the City for the past five years.

UNASSIGNED FUND BALANCE. Unassigned fund balance is the residual classification for the general fund. The classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund.

“WPSD”. The White Plains School District which is co-terminus with the City, but a separate taxing and administrative entity.

## Acronyms

ACFR	Annual Comprehensive Financial Report
ACH	Automated Clearing House
AHOP	Affordable Home Ownership Program
AIM	Aid and Incentives to Municipalities
ARHP	Affordable Rental Housing Program
AV	Assessed Valuation
BCI	Bureau of Criminal Investigation
BID	Business Improvement District
CDBG	Community Development Block Grant
CDCAC	Community Development Citizens Advisory Board
CIP	Capital Improvement Program
COBRA	Consolidated Omnibus Budget Reconciliation Act
CSEA	Civil Service Employees Association
DEC	Department of Environmental Conservation
EFC	Environmental Facilities Corporation
ETPA	Emergency Tenants Protection Act
FED	Federal Government
FEMA	Federal Emergency Management Agency
FMLA	Family Medical Leave Act
FOIL	Freedom Of Information Law
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Governmental Finance Officers Association
GIS	Geographic Information System
HUD	Housing and Urban Development
IDA	Industrial Development Agency
LED	Light Emitting-Diode
MTA	Municipal Transportation Authority
NY	New York State
NYC	New York City
NYSHIP	New York State Health Insurance Program
OSHA	Occupational Safety and Health Administration
OSPS	Orchard Street Pump Station
PERB	Public Employment Relations Board
PESH	New York Public Employees Safety and Health Bureau
RAR	Residential Assessment Ratio
SCAR	Small Claims Assessment Review
SCRIE	Senior Rent Increase Exemption
SEC	Security Exchange Commission
SWPPP	Stormwater Pollution Prevention Plan
TSLED	Traffic Safety Law Enforcement Division
WC	Westchester County
WP	White Plains