



**CITY OF WHITE PLAINS
DEPARTMENT OF PUBLIC WORKS
Code Enforcement Office
(914)422-1208**

Sidewalk Café - Certificate of Insurance Guidelines

Applicants must submit a current certificate of insurance in the amounts indicated below:

- Commercial General Liability: Bodily Injury & Personal Disability \$1,000,000 per occurrence.
- Worker's Compensation (NY); Statutory, form C-105.2. Disability (NY); Statutory, form DB-120.1.

Please Note: Workers compensation and disability must be on official New York State letterhead.

A Sidewalk Café permit will not be issued until the Commissioner of Public Works receives a current Certificate of Insurance for policies which must be in effect for a minimum period of **April 15th thru November 1st.**

The City of White Plains and its officers, officials, employees, representatives and agents are to be listed as additional insured.

Insurance certificate holders shall provide 30 days' written notice to the **City of White Plains, Room 300, 255 Main Street, White Plains, NY 10601**, prior to insurance cancellation.

Questions? Call (914) 422- 1208