

WHITE PLAINS URBAN RENEWAL AGENCY

RESOLUTION 03-2017

RESOLUTION ESTABLISHING THE COMMUNITY DEVELOPMENT POSITION TITLE AND SALARY SCHEDULE FOR FISCAL YEAR JULY 1, 2017 TO JUNE 30, 2018, INCLUDING:

- I. ESTABLISHING THE COMMUNITY DEVELOPMENT POSITION TITLE AND SALARY SCHEDULE FOR FISCAL YEAR 2017-18, EFFECTIVE JULY 1, 2017.

WHEREAS:

- A. General Municipal Law (“GML”) Article 15 provides in the definition of urban renewal at Section 501.3, “a program established, conducted and planned by a municipality for the redevelopment, through clearance, re-planning, reconstruction, rehabilitation, and concentrated code enforcement, or a combination of these and other methods, of substandard and insanitary areas of such municipalities, and for recreation and other facilities incidental or appurtenant thereto . . . The terms ‘clearance, re-planning, reconstruction and rehabilitation’ shall include renewal, redevelopment, conservation, restoration or improvement or any combination thereof as well as relocation activities and the testing and reporting of methods and techniques for the arrest, prevention and elimination of slums and blight; the term ‘program’ may mean or include and be interchangeable with the term ‘project’”.
- B. Among its powers under GML Article 15-A, an urban renewal agency has the authority, pursuant to Section 554(7) “to appoint officers, agents and employees, prescribe their duties, fix their compensation and delegate to one or more of such officers, agents or employees such powers or duties as it may deem proper”.
- C. Among its powers under GML Article 15-A, an urban renewal agency has the further authority, pursuant to GML Section 554(8) “with the consent of the municipality to use agents, employees and facilities of the municipality, paying to the municipality its agreed proportion of the compensation or costs”.
- D. Further among its powers under GML Article 15-A, pursuant to GML Section 554(1) an urban renewal agency has the power “to cooperate with the federal government and apply for and accept advances, loans, grants, subsidies, contributions and any other form of financial assistance from the federal government, or from the state, county, municipality or other public body or from sources public or private, for the purposes of this article and article fifteen of this chapter”.
- E. Further among the purposes of an urban renewal agency under GML Article 15 and 15-A, pursuant to GML Section 554(16) is the power “to prepare or cause to be prepared a general neighborhood renewal plan for an area consisting of an urban renewal area or areas, together with any adjoining areas having specially related problems”.
- F. Pursuant to GML Section 554(7) and (11), and in cooperation with the City of White Plains (“City”) and the Federal Government, particularly the U.S. Department of Housing and Urban Development (“HUD”), the White Plains Urban Renewal Agency (“Agency”) with Community Development Block Grant Program grant funds directed

to the Agency by the City, employs certain persons whose positions are directly involved in:

1. The preparation of general neighborhood renewal plans, pursuant to GML Section 554(16).
 2. The preparation of specific urban renewal plans, pursuant to GML Section 502.7.
 3. Implementing a program of rehabilitation and concentrated code enforcement in areas determined to be substandard and insanitary areas of the City, pursuant to GML Section 502.3.
 4. The review and implementation of certain public facility plans in substandard and insanitary areas, including the oversight of park improvements and historic buildings, pursuant to GML Section 502.3.
 5. Testing and reporting to the Agency and the City on methods and techniques for the arrest, prevention and elimination of slums and blight, pursuant to GML Section 502.3.
- G. Historically the Agency has, to the extent feasible and subject to funding availability, maintained parity of its Community Development funded employees with the City's Civil Service Employee's Association ("CSEA")-represented employees.
- H. Based on work undertaken by the Agency's Community Development funded employees, it is anticipated that, during its 2017-18 fiscal year the Agency staff will (1) continue to provide rehabilitation and housing assistance to low and moderate income families, (2) administer grants to public service agencies which provide services to low and moderate income families and the homeless, and (3) implement all other activities to achieve the goals and outcomes of the 2017-18 Annual Action Plan of the 2015-2019 Consolidated Plan, as specified in each document.
- I. To undertake this workload for 2017-18 within the funding availability of the Community Development Block Grant Program and the Federal program regulations therefor, the Executive Director has presented to the Agency (1) a new Position Title and Salary Schedule for fiscal year 2017-18 for Agency employees to be effective July 1, 2017, which Schedules incorporate the following:
1. Amend the 2016-17 Position Title and Salary Schedule for Fiscal Year 2017-18 to reflect a two percent salary increase for the following full time positions:
 - a) Code Enforcement Officer Grade 10 Step 21
 - b) Rehabilitation Officer I Grade 12 Step 2
 2. Amend the 2016-17 Position Title and Salary Schedule for Fiscal Year 2017-18 to include a part-time Clerk position.
- J. The Agency has reviewed the proposed modifications to the 2016-17 Community Development Program Position Title and Salary Schedule and the proposed 2017-18 Community Development Program Position Title and Salary Schedule and have reviewed the Community Development Program funding and regulations with regard to the funding allocations.

NOW, THEREFORE, BE IT RESOLVED:

1. The Agency hereby finds that:
 - a. The continued employment of Agency employees funded by the Community Development Program to assist the Agency in the carrying out of its program of urban renewal pursuant to GML Articles 15 and 15-A at the highest level for the residents of White Plains is necessary and in the public interest;
 - b. Federal funding for Community Development has declined significantly over the past five years.
 - c. Federal funding through the Community Development Program for Agency employees for fiscal year 2017-18 is available from HUD, subject to HUD regulations and continued approval of the Community Development Block Grant Program Budget by the Common Council.
 - d. The 2017-18 Community Development Program Position Title and Salary Schedule, effective July 1, 2017, reflects position title and allocation modifications listed herein above in paragraph I.1.
2. The Agency hereby approves the Amended 2017-18 Community Development Program Position Title and Salary Schedule revised in its entirety, effective July 1, 2017, as attached hereto as Exhibit A and made a part hereof.
3. The Agency hereby determines that all personnel cost shall be allocated and charged to the Community Development according to the percentage of salary allocation shown in Exhibits A hereof.
4. This Resolution shall take effect July 1, 2017 with respect to the 2017-18 Community Development Program Position Title and Salary Schedule.

Dated: December 5, 2017

Adopted: December 5, 2017

Exhibit A

**WHITE PLAINS URBAN RENEWAL AGENCY
Community Development Program
2017-18 POSITION TITLE AND SALARY SCHEDULE**

Effective July 1, 2017

Resolution #03-2017

FULL TIME POSITIONS			
Position Title	Funding Source	Grade/Step	Annual Salary
Rehabilitation Officer I	CD 005 - 100%	12/2	\$69,142
Community Development Assistant	CD 090 - 50%	10/1	\$28,652
	CD 005 - 50%		\$28,653
Code Enforcement Officer	CE 314 - 100%	10/21 Longevity	\$79,354 \$1,000

PART TIME POSITIONS			
Position Title	Funding Source	Grade/Step	Annual Salary
PT Rehabilitation Program Representative	CD 005	Hourly	\$30/hour, up to an annual maximum of \$10,000
PT Code Enforcement Officer	CE 314	Hourly	\$37.50/hour, up to an annual maximum of \$19,500
PT CD Analyst	CD 090	Hourly	\$30/hour, up to an annual maximum of \$27,000
PT Clerk	CD 005	Hourly	Up to \$20/hour, up to an annual maximum of \$15,000