

THE CITY OF WHITE PLAINS

2023 – 2024

PROPOSED BUDGET

MAYOR

THOMAS M. ROACH

COMMON COUNCIL

JUSTIN BRASCH President
NADINE HUNT- ROBINSON
JOHN MARTIN
RICHARD A. PAYNE
VICTORIA PRESSER
JENNIFER PUJA

BUDGET AND MANAGEMENT ADVISORY COMMITTEE

JOHN M. MARTIN, Chairperson
ROSA BOONE
JUSTIN BRASCH
STEVEN H. HOCHMAN
MARK MYLON
RICHARD PAYNE
TIMOTHY SHEEHAN
MICHAEL STANTON

BUDGET DEPARTMENT

JAMES ARNETT, BUDGET DIRECTOR
EILEEN BRADLEY, CHIEF DEPUTY BUDGET DIRECTOR
CAROLYN MAYO, BUDGET ASSISTANT
JAMES HESLOP, ASSOCIATE

TABLE OF CONTENTS

SECTION I - MESSAGE & SUMMARIES

Page

Budget Message:
- Communication from the Budget Director ..... I- 1
- Budget at a Glance ..... I- 7
- Budget Strategies ..... I- 9
- How to Use this Budget I-10
- Budget Entities I-15
- General Fund by Major Sources of Revenue & Objects of Expenditure I-16
- Discussion of FY 2023-24 Proposed Budget and City's Fiscal Performance Goals I-29
- General Fund Expenditures by Departments I-31
- Forecast of Financial Condition - General Fund I-35
- The Budget Development Cycle I-38
- Summary of Significant Accounting, Budgeting & Management Policies I-40

Budget Summaries:
- Summary Combined Operating Budgets I-47
- Operating Budgets - Actual, Projected and Proposed I-48
- General Fund Budget Summary I-50
- General Fund Summary Budget Comparisons I-51
- General Fund Summary by Sources of Revenue & Objects of Expenditure I-53
- General Fund Summary by Departments I-59
- General Fund Summary by Activities I-61

SECTION II - GENERAL FUND BUDGET BY DEPARTMENTS

Organization Chart ..... II- 1
Assessment Review, Board of ..... II- 2
Assessor ..... II- 4
Budget ..... II- 6
Building ..... II- 8
City Court II-11
City Clerk II-12
Common Council II-14
Finance II-16
Library Fund, General Fund Contribution to II-19
Information Technology II-20
Law II-22
Mayor II-24
Parking: II-26
- General Operations II-30
- Garages II-32
- Parking Lots and On-Street Parking II-34
- Parking Violations II-36
- Enforcement - General Parking II-38
- Enforcement-City Center II-40
- Traffic Division II-42

TABLE OF CONTENTS

Page

Personnel II-44
Planning II-46
Public Safety: II-48
- Administration II-52
- Fire II-54
- Police II-56

Public Works: II-60
- Administration II-64
- Building Maintenance II-66
- Engineering II-68
- Garage & Shop II-70
- Highways and Grounds II-72
- Sanitation II-74
- Storm Water II-76

Purchase II-78
Real Estate Committee II-80
Recreation & Parks II-83
White Plains Board of Ethics II-86
White Plains Housing Authority Board II-87
Youth Bureau II-88
Zoning Board of Appeals II-90

SECTION III - GENERAL FUND BUDGET BY GOALS & ACTIVITIES

Goal - Policy Formulation & Administration:
- Administration III-1
- Financial III-23
- Legal & Judicial III-39
- Managerial III-55

Goal - Protection of Persons & Property:
- Public Safety Administrative Services III-61
- Fire Services III-67
- Police Services III-79
- Other Protective Services III-103

Goal - Environmental Protection:
- Environmental III-107
- Building & Construction III-113

Goal - Transportation:
- Highway III-121
- Parking III-133

TABLE OF CONTENTS

Page

Goal - Social Enrichment Opportunities:
- Cultural III-149
- Recreational III-153
- Social III-179

Goal - Physical Resource Development III-191

SECTION IV - OTHER OPERATING FUNDS

Library Fund IV-1
Self Insurance Fund IV-17
Sewer Rent Fund IV-27
Water Fund IV-35

SECTION V – CITY INDEBTEDNESS

Debt Service Fund V-1
Debt Service Projections V-6
Constitutional Debt Statement - Pro Forma V-13
Debt Service Schedules V-14
Summary of Authorized and Outstanding Debt V-19

SECTION VI - SUPPLEMENTAL INFORMATION

Demographic and Statistical Facts VI-2
Capital Projects VI-4
Constitutional Taxing Limit VI-22
Schedule of Property Tax Rates VI-23
Tax Levy Cap Reporting Form VI-24
Assessed Valuation of Taxable Real Property VI-25
Local Government Exemption Impact Report (RP-495) VI-26
Local Government Exemption Impact Report (RP-495 PILOT) VI-27
Building Construction Permits Issued VI-28
Quarterly Sales Tax Receipts VI-29
Schedule of Property Tax Levies and Collections VI-30
Changes in Fund Balance - Last Four Years VI-31
Full-Time Salary Schedules VI-32
Full-Time Personnel Summary VI-34
Summary Analysis of Staffing - Proposed Budget vs. Prior Fiscal Years VI-35
General Fund Summary - Salaries and Wages VI-37
Fringe Benefit Rates VI-38
Fringe Benefit Rates - NYS Retirement System VI-39
Community Development Fund VI-40
White Plains Urban Renewal Agency VI-41
Youth Development Fund VI-42
Cable TV Fund VI-43

TABLE OF CONTENTS

Page

GLOSSARY, ACRONYMS, AND INDEX

Glossary 1
Acronyms 6
Index 7

EXHIBITS INDEX

I.1 Schedule of Budget Entities I-15
I.2 Major Revenue Sources - General Fund I-16
I.3 Assessment Roll - 10 Year History I-17
I.4 Sales Tax Receipts - 10 Year History I-19
I.5 Major Expenditures - General Fund I-23
I.6 Expenditures by Department - General Fund I-31
I.7 Expenditures by Activities - General Fund I-32
I.8 Budget Development Cycle I-39
I.9 Summary Combined Operating Budgets I-46
I.10 General Fund Budget Summary I-50
II.1 Organization Chart II-1
IV.1 Revenues & Expenditures - Library Fund IV-2
IV.2 Revenues & Expenditures - Self Insurance Fund IV-19
IV.3 Revenues & Expenditures - Sewer Rent Fund IV-29
IV.4 Revenues & Expenses - Water Fund IV-37
V.1 Revenues & Expenditures - Debt Service Fund V-1
V.2 Indebtedness - Actual and Forecast V-7
V.3 Debt Service Appropriations - Actual and Forecast V-8
VI.1 Capital Projects Locator Index VI-4
VI.2 Capital Projects Map VI-5
VI.3 2023-2024 Capital Projects Program Summary and Planned Sources of Financing ... VI-6
VI.4 Active Capital Projects FY22-23 Program Summary and Sources of Financing..... VI-21

BUDGET MESSAGE

OVERVIEW

The annual budget process is one of the most important financial planning activities undertaken by the City each year. The process consists of activities that encompass the development, implementation and evaluation of a financial plan in a manner that will help our elected officials make informed choices about the provision of services and capital assets. Key to the process is the fact that it should incorporate both a short and long term perspective, establish linkages to organizational goals, focus on results and outcomes and promote effective communication among the public, the Common Council, the City administration and departments and other stakeholders. The 2023-2024 Proposed Budget has been constructed to maintain the City's high (Aa1) credit rating with Moody's Investors Service, a rating that it has proudly held since 1988.

BUDGET SUMMARY

The 2023-2024 Proposed Budget for the General Fund benefits from many revenues which have now increased to or beyond pre-pandemic levels. Offsetting these revenue increases are energy price increases and other inflation related pressures on expenditures. The budget provides for reasonable and realistic revenue and expenditure estimates and a real property tax rate necessary to achieve a balanced budget:

- A property tax rate of $238.29 per $1,000 taxable assessed valuation, which is 1.6% more than the 2022-2023 tax rate of $234.51. For a residential home with a median assessed value of $13,500 this would yield an increase in City property taxes of $51 annually;
- Appropriations of $201.3 million, $11.2 million (5.9%) more than the 2022-2023 Adopted Budget of $190.0 million;
- Debt proceeds are not used as a financing source for tax certiorari or pension amortization;
- Assumes the requirement to place a portion of the sales tax into a Contingency and Tax Stabilization Account is removed by New York State;
- $13.7 million is appropriated from the various components of fund balance, which is $3.5 million less than was appropriated in the 2022-2023 Adopted Budget;
- Taxable assessed valuation of $281.5 million, a decrease of $4.5 million from the assessed valuation from the prior year;
- A continuation of hiring restrictions.

This is the twelfth fiscal year that we developed an annual budget in accordance with a real property tax levy cap ("tax cap") mandated by Chapter 97 of the New York State Laws of 2011. In all twelve years the City has met this tax cap limit and has not once required an override of the cap. This law limits the real property tax levy increase over the prior year's levy by not more than two percent (2%) or the rate of inflation, whichever is less, plus or minus other adjustments. The rate of inflation utilized by the State for the City's 2023-2024 fiscal year was 2.0%. In addition to the inflation rate, the tax cap formula also includes adjustments to the maximum allowed levy for special assessments (such as Business Improvement District assessments), a tax based growth

factor provided by the State (such as new construction), certain increases in pension costs (also provided by the State) and judgments or court orders related to tort actions (tax certiorari are not considered to be tort actions). When compared to the current year, the 2023-2024 proposed real property tax levy is decreasing by $303. The levy as proposed is actually $2.8 million less than the maximum increase allowed by the NYS tax cap formula and allows the City to maintain a rollover amount to be used in future budget years. The real property tax levy of $67.1 million represents 33.3% of total General Fund revenues and other resources.

Revenues that increase and decrease with changes in the economy are an important component of the City's budget. Two of these revenue items in particular were greatly impacted by the economic downturn that resulted from the COVID-19 pandemic. These two revenue items are sales tax revenues and parking revenues. While some parking revenues are still lagging behind pre-Covid trends, sales tax revenues have now exceeded what was collected before the pandemic began. The amount included for both items in the 2023-2024 Proposed Budget is more than the amount budgeted in the current year and in the case of sales tax revenue is considerably more.

Over the past several years, the City has made significant strides in addressing the expenditure side of the equation. One initiative undertaken by the City has been a "green initiative" to convert less efficient, older technology lighting over to LED lighting. In cooperation with the New York State Power Authority (NYPA) the City has converted street lighting to LED lighting and has also installed LED lighting in certain City parking garages and facilities as well as at Delfino Park and City Hall. The City is now considering other locations, such as the White Plains Library, to continue this initiative. As utility prices rise the cost savings aspect of this initiative becomes even more important. This and other "green initiatives" are constantly being looked at as ways to help both the environment and the City Budget. A second initiative is one in which the City has entered into a 25-year agreement to lease property for solar development. Through this contract solar energy systems have been installed at eight City owned facilities and benefit both the City and its residents in addition to helping to preserve the environment. The City should realize approximately $937,000 in the upcoming year with these systems now fully online.

In spite of the challenges imposed by the real property tax cap, the City continues to provides superior services to our residents and maintains its infrastructure in peak condition. The 2023-2024 Proposed Budget includes amounts necessary to fund salaries, benefits, debt service and other costs in accordance with current contractual or legal requirements. Taxes levied on behalf of the Business Improvement District (B.I.D.) remain at $700,000.

The City is using its bonding authority to address capital needs where appropriate. Recent increases in interest rates are expected to put additional stress on the City's budget in future years. Where prudent, the City has recently paid for certain Capital Projects with cash instead of bonds. This practice is likely to continue as rates remain high. Even with close attention paid to cost control measures by departments in the current and prior years, and in planning for next year, inflation has led to a 5.9% increase in operating costs when compared to the 2022-2023 Adopted Budget. In addition to continued increases in utilities, an increase in the health insurance rates charged by NYS for employees and retirees and pension related expenses also charged by the State are playing a role in this increase.

The total 2023-2024 Proposed Budget for the Library Fund is $7.1 million. Property taxes raised through the General Fund will provide $7.0 million (98%) of the funding needed for Library

operations, an increase of $243,034 over the previous year.

The 2023-2024 Proposed Budget of $14.9 million for the Debt Service Fund is $.4 million more than the amount in the 2022-2023 Adopted Budget. Favorable interest rates on new debt and the refunding of existing debt over the last couple of years have kept this increase to a minimum even after a decrease of $.7M in the prior year. The 2023-2024 Proposed Budget provides $11.0 million for the payment of principal and $3.9 million for the payment of interest on general long-term debt. Transfers in from the General Fund and Library Fund of $13.4 million and $0.7 million, respectively, together with a $750,000 appropriation of fund balance and a subsidy of $117,442 from the New York State Environmental Facilities Corporation (EFC) provide the resources for these payments. It is estimated that there will be $1.4 million of fund balance remaining at 2023-2024 year-end.

Excluding depreciation (a non-cash expense) of $1.8 million, the 2023-2024 Water Fund Proposed Budget provides for $17.4 million of expenses. Included within these expenses is $0.9 million for capital improvements or emergency repairs. Expenses in the Water Fund are fully covered by revenue from user charges and other revenues.

The 2023-2024 Sewer Rent Fund Proposed Budget provides for $3.8 million of expenses, including depreciation in the amount of $.4 million. Funding is provided for $525,000 in capital improvements or any needed emergency repairs. Revenues from user charges of $3.2 million as well as other miscellaneous revenues fund the entire $3.8 million of expenses. The sewer rent surcharge that the City bills residents and businesses is 18% of the total water bill.

The 2023-2024 Proposed Budget of $5.6 million for the Self Insurance Fund covers current operating costs needed during the fiscal year for the City's risk management and insurance program. These costs are charged back to the other funds of the City through interfund service charges.

KEY REVENUE SOURCES

The City's portion of the total sales tax rate (8.375%) is 2.5%. This 2.5% is comprised of a 1.5% unrestricted amount, a 0.75% unrestricted amount and a 0.25% restricted amount. While the 1.5% unrestricted component is permanent, the 0.75% unrestricted and 0.25% restricted components need to be renewed every two years. They are currently due to expire on August 31, 2023. The restricted component mentioned above is currently required by New York State to be deposited into a Contingency and Tax Stabilization Fund. This requirement was implemented at the City's request in 2010 in an attempt to build up the City's unassigned fund balance. Now that the City has indeed built up an enviable fund balance, it no longer feels this restriction is necessary. As of the beginning of the 2023-2024 Fiscal Year, the City has requested that the State remove this restriction and allow this portion of the sales tax to instead be considered as unrestricted, current year general fund revenue and this proposed budget reflects that premise.

For the current year the City estimates that unrestricted sales tax collections will total $50 million. If this restricted amount were to be included that total would be $55.6 million. Sales tax revenues seem to be increasing due to a strong economy, inflation and the enhanced State collection of internet sales taxes. In the fiscal year 2023-2024 proposed budget, unrestricted sales tax revenue is proposed at $54.4 million and includes the previously restricted portion ($5.4 million). Excluding

this amount, the total would be $49.0 million, which would still be $4.0 million more than budgeted in the current year. This would be about the same as the actual amount of revenue collected in the prior year and down slightly from the amount expected to be collected in the current year. Going forward, the addition of retail and residential units in the City, which is now underway, should provide new retail purchases which will also help to strengthen the sales tax revenues.

Parking related revenues of $26.1 million including meter fees, parking related fines, red light fines, and permit charges represent 13.0% of total General Fund revenues and other resources. Parking revenues fund the total cost of operating and maintaining parking facilities and help support the costs of services provided to non-residents visiting or doing business in the City. Like sales tax revenues above, parking revenues were dramatically impacted by the economic shutdown beginning in March of 2020 and while they have mostly bounced back, certain garages are still not back to pre-Covid levels. The actual parking revenue received in 2018-2019 was $26.8 million which is slightly more than the amount being proposed for 2023-2024. As more and more people came back to the City to work and shop, these revenues have increased and the current year forecast is again nearing those pre-pandemic levels and is projected to be $26.2 million. This revenue too is expected to continue to increase and again reduce the reliance on property taxes or outside aid to fund vital City services.

The 2023-2024 Proposed Budget includes Intergovernmental Grants and Aid of $8.1 million representing 4.0% of total General Fund revenues and other resources. The Federal Aid from the American Rescue Plan of 2021, that was received in previous years, has ended and is the reason for the large decrease from the $22.3 million received in Fiscal Year 2021-2022 in this category. While this revenue was an integral part of the City recovering from the downturn in the economy during the pandemic, it should be noted that the $23.2 million that was received fell way short of over $40 million in revenue that the City estimates to have lost due to the pandemic. Revenue from the New York State Aid and Incentives to Municipalities (AIM) program is proposed in this category at $5.5 million. This amount was decreased by 20% in recent years before ultimately being restored. Local Municipalities have lobbied the State to increase this funding which has not increased in over a decade and there is hope that this could be increased at some point in the future.

In the 2023-2024 Proposed Budget the amount of unassigned fund balance appropriated is $11.8 million. This amount is $1.7 million more than was appropriated in the 2022-2023 Adopted Budget. An appropriation of $1.7 million from the fund balance committed to tax certiorari is also included. There is no appropriation from the Contingency and Tax Stabilization Reserve in the 2023-2024 Proposed Budget.

THE FUTURE

The objectives of this budget are to contain costs, to seek reasonable and responsible increases or new forms of revenue and to ensure that our fiscal performance goals meet or exceed best practices. We strive to achieve the alignment of revenues with activities generating costs to alleviate to the extent possible the burden on our taxpayers.

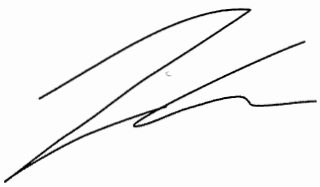
We affirm our commitment to maintain and replace our capital assets in a manner that spreads the costs appropriately over the life of those assets and to those receiving the benefits produced by those assets. This includes responsible long-term planning for the acquisition, maintenance and

disposal of assets and a judicious funding blend of cash, debt and grants/aid.

The 2023-2024 Proposed Budget offers a plan for the delivery of needed and desired services that preserve our quality of life while adhering to fiscal policies that will ensure retention of our coveted Aa1 credit rating. The budget achieves these goals while remaining within the State mandated cap on the property tax levy.

ACKNOWLEDGMENTS

Appreciation is extended to all department heads for their cooperation and participation throughout the budget process. I specifically thank Eileen Bradley, Carolyn Mayo, James Heslop, and Deputy Commissioner of Finance Carol Endres for their efforts in preparing this budget.



James Arnett
Budget Director

(This page intentionally left blank)

BUDGET AT A GLANCE

FISCAL YEAR
JULY 1, 2023 - JUNE 30, 2024
DATE OF BUDGET ADOPTION
ON OR BEFORE MAY 30, 2023

GENERAL FUND TAX BUDGET:

✦ Total General Fund Tax Budget	$ 201,251,877
✦ Change versus 2022-2023 Adopted Budget	$ 11,233,419
✦ Percentage Change	5.9%

TAX BASE:

✦ Total Taxable Assessed Valuation	$ 281,534,856
✦ Change versus 2022-2023 Assessment	$ <4,539,273>
✦ Percentage Change	<1.6%>

PROPERTY TAXES:

✦ Property Tax Rate (per $1,000 Taxable Assessed Valuation)	$ 238.29
✦ Change versus 2022-2023 Tax Rate	$ 3.78
✦ Percentage Change	1.6%

COMBINED OPERATING BUDGETS:

(General, Library, Self Insurance, Sewer Rent and Water Funds)

✦ Total (Memorandum Only)	$ 221.7 m
✦ Change versus 2022-2023 Adopted Budgets	$ 11.2 m
✦ Percentage Change	5.3%

(This page intentionally left blank)

BUDGET STRATEGIES

The Fiscal Year 2023-2024 Budget has been prepared in compliance with the City's Fiscal Performance Goals and the City Charter. Section 68 of the City Charter requires the Budget Director to prepare a proposed budget in the form required by law and transmit this proposed budget in writing to the Common Council at their stated meeting in April. Copies of the proposed budget are made available to the public immediately following transmission to the Common Council.

The Common Council must consider the proposed budget as submitted by the Budget Director and adopt a budget for the ensuing fiscal year on or before the 30th day of May. The following strategies were used in reviewing departmental requests and in preparing the proposed budget:

- The property tax levy does not exceed the state mandated cap calculated using the Office of the State Comptroller's Local Government Property Tax Cap filing system.
- The property tax rate is proposed at the level needed to remain within the state mandated property tax levy and to maintain a high level of City service.
- All City fees were reviewed and revised, as needed, in the proposed budget to 1) ensure that the historical relationship between the fees and the cost of providing services for which the fees are charged is maintained and 2) ensure that fees are imposed and levied on a fair and equitable basis.
- All other revenues are budgeted in accordance with the guidelines mandated by the City's Charter.
- Departments were required to submit budgets within a target developed to minimize expenditure growth.
- Departmental budget proposals were analyzed in the context of available resources, expenditure growth rates, program objectives and performance measures as demonstrated by the budget submission materials, annual reports, discussions with department heads and City priorities.
- Full-time positions are budgeted according to current labor contracts, and pension costs are funded as mandated by the State retirement system.
- Self-insurance costs are budgeted in accordance with state regulations and actuarial projections of risk exposure.
- Tax certiorari claims expected to be settled within the new fiscal year continue to be fully funded with current operating revenues and without the use of debt.
- Capital needs of the City's general, water, and sewer infrastructure are supported in the proposed budget in accordance with the 2023-2029 Capital Improvement Program and as adopted by the Capital Projects Board.
- In conformance with the City's Fiscal Performance goals, the Reserve for Financing for contingencies is budgeted in an amount not to exceed 1% of the proposed tax budget.
- Water Fund and Sewer Rent Fund operating and capital expenses are supported entirely by user charges.

HOW TO USE THIS BUDGET

This Proposed Budget is both a planning and a policy document. When adopted, it becomes an important legal document that serves as a policy document, a financial plan, an operations guide, and a communications device. As such, it is important that the reader have a thorough understanding of the wealth of information it contains.

Table of Contents: The detailed Table of Contents specifies each of the areas addressed in the City's budget. A few moments spent reviewing the Table of Contents will reduce the time spent finding items or areas of interest to the reader.

Section I - Budget Message & Summaries: In this section we strive to summarize in words and simple graphics the important issues facing the City and the proposed solutions. We inform the reader of the various components of City government, of the process used to develop the City's budget and the policies and procedures employed by the City in managing and safeguarding its resources. We also outline the revenue and expenditure assumptions used in developing the proposed budget and explore the short and long-term impact of key revenue and expenditure trends. Finally, we provide graphic and tabular summaries of financial information by sources of revenue (where does the money come from?), objects of expenditure (where does the money go?), departments (who spends it?) and activities (for what services?). The remainder of Section I contains various summaries of the Combined Budgets (General Fund, Library Fund, Self Insurance Fund, Sewer Rent Fund and Water Fund). The summaries provide a multi-year perspective to facilitate "last year/this year/next year analysis."

Section II - General Fund Budget By Departments: Section II presents information by departments. Departments are organizational units established under the authority of the City Charter to provide specific programs and/or services. These programs and/or services are known as “activities”. Displayed in this section are brief descriptions of each department and major bureau, as well as a listing of the activities they provide. Next year's proposed net cost is compared with last year's actual net cost and this year's revised budget for each activity. A page number is provided next to this information that refers the reader to the appropriate page in Section III where a much more detailed analysis of the activity is provided. Section II also provides the reader with the Table of Organization and an analysis of filled and vacant positions for each department. Finally, historical and proposed revenue, expenditure and net cost data are provided for each department. The departments are arranged in alphabetical order.

Section III - General Fund Budget By Goals: Section III presents information by goals and activities. Activities are on-going, identifiable programs or services provided by departments that are of sufficient magnitude and interest to the public to warrant tracking. Department heads have stated the objectives that they seek to accomplish for each activity. The various tasks performed and quantitative/qualitative criteria by which to measure the degree of accomplishment in achieving the stated goals are presented, as are responsibilities mandated by law. The municipal entity that mandates a Task/Measure, if applicable, is identified by an abbreviation: FED - Federal Government, NY - New York State, WC - Westchester County and WP - White Plains. Historical and proposed revenue, expenditure and net cost data are also provided, and each activity is cross-referenced back to the appropriate department page in Section II.

It is important to note that throughout the fiscal year, department heads assess their progress towards achieving their objectives. Department heads submit annual reports outlining their achievements in meeting their objectives to the Mayor and Common Council.

Section III is subdivided into six groups of activities. Each group of activities is preceded by a City-wide goal. The activities linked to a particular goal represent what the City as a whole is doing to achieve its goals regardless of which department(s) is/are providing the service(s). Activities are further displayed by their "sub-groups" within each of the six groups of activities. For example, activities are arranged by cultural, recreational and social sub-groups under the City-wide goal of Social Enrichment Opportunities. While at first the grouping of activities in this manner might be confusing to readers who have become accustomed to government budgets that stress "who is spending", the public and City officials recognize that it is a much more meaningful way of assessing the City's overall progress in meeting the needs of the community. In other words, it is more meaningful and important to ask, "What is being accomplished?" rather than, "Who is spending?"

Section IV – Other Operating Funds: Library, Self Insurance, Sewer Rent, and Water: Section IV contains information concerning the budgets for other funds adopted by the Common Council: the Library Fund, the Self Insurance Fund, the Sewer Rent Fund and the Water Fund. Information is presented by fund, department (similar to Section II) and activity (similar to Section III). Graphic and tabular summaries for each of these funds are also presented to facilitate multi-year analyses.

Section V - Indebtedness: This section contains the proposed Debt Service Fund budget which is also adopted by the Common Council. The Debt Service Fund accumulates resources (money) for the payment of principal and interest on general long-term debt other than the debt related to water and sewer projects. This section also contains debt information related to the Water Fund and the Sewer Rent Fund, and multi-year projections for all of the City's indebtedness. Graphical and tabular summaries are contained in Section V to facilitate multi-year analyses.

Section VI - Supplemental Information: Section VI contains statistical information on the City as a whole, including the funds whose budgets are not adopted by the Common Council (White Plains Urban Renewal Agency, Cable TV Fund, etc.). This section also includes detailed information on the City's assessment roll, property taxes and sales taxes, personnel costs, staffing levels, demographics and other information.

Glossary, Acronyms and Index: This section contains a Glossary of terms and Acronyms used throughout this document, and an Index to assist the reader in locating information of particular interest.

FUNDS, DEPARTMENTS, AND ACTIVITIES

The City uses a three-tiered organizational structure to budget and account for the needs and desires of the community: funds, departments, and activities.

FUNDS: A "fund" is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The City adopts annual budgets for the General Fund, Library Fund, Debt Service Fund, Self Insurance Fund, Sewer Rent Fund and Water Fund. This document references other funds, such as the Cable Television Fund, Capital Projects Fund, Youth Development Fund and Community Development Fund, that have an impact on the City's operations, but do not have budgets adopted annually by the Common Council.

FUND/PURPOSE	RELATIONSHIP TO OTHER FUNDS
General Fund The General Fund is used to account for and report all financial resources not accounted for and reported in another fund. Budget is adopted by the Common Council.	Provides funding to the Library Fund for Library operations; to the Debt Service Fund for payments of principal and interest on general long-term debt other than water, sewer, open space and municipal garage debt; to the Capital Projects Fund for capital improvements; to other funds for specific purposes. "Buys" services from the Self-Insurance Fund.
Library Fund The Library Fund is a special revenue fund used to account for the operations of the White Plains Public Library. Budget is adopted by the Common Council.	Receives funding from the General Fund for operating expenditures. Provides funding to the Debt Service Fund and the Capital Projects Fund. "Buys" services from the Self Insurance Fund.
Self Insurance Fund The Self Insurance Fund is an internal service fund that accounts for and reports on the City's risk management and insurance program. Budget is adopted by the Common Council.	"Sells" risk management services and provides insurance protection to all entities of the City.
Sewer Rent Fund The Sewer Rent Fund is an enterprise fund, funded entirely by fees charged to users of the sewer system, that accounts for and reports on the City's sanitary sewer operations. Budget is adopted by the Common Council.	"Buys" services from the General and Self Insurance Funds. Uses no tax dollars for support.
Water Fund The Water Fund is an enterprise fund, funded entirely by fees charged to users of the water system, that accounts for and reports on the City's water supply and distribution operations. Budget is adopted by the Common Council.	"Buys" services from the General and Self Insurance Funds. Uses no tax dollars for support.

FUND/PURPOSE	RELATIONSHIP TO OTHER FUNDS
Cable Television Fund The Cable Television Fund is a special revenue fund used to account for and report the proceeds of cable television franchise fees (as determined by the Common Council) that are restricted or committed to expenditure for the operation of cable television channels for public and governmental purposes. Budgets are approved by the Cable Commission.	Receives funding from the City's cable franchise fees, as determined by the Common Council.
Capital Projects Fund The Capital Projects fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. A multi-year Capital Improvement Program is developed annually. Individual project budgets are adopted by the Common Council as needed or desired.	Receives funding from the General Fund and Library Fund, various forms of grants, aid and contributions, and from the proceeds of the sale of debt instruments to be used to acquire or construct capital facilities and other capital assets.
Debt Service Fund The Debt Service Fund is used to account for and report financial resources that are restricted, committed, or assigned for principal and interest expenditures. Budget is adopted by Common Council.	Receives funding from the General Fund and Library Fund for annual principal and interest payments on general long-term debt. Also, receives dedicated revenues as specified by the Common Council to meet the debt service requirements of the City's open space bonds.
Youth Development Fund The Youth Development Fund is a special revenue fund used to account for and report the proceeds of grants and contributions that are restricted or committed to expenditure for youth development programs.	Receives funding from various grants related to youth. Grant terms vary in length and terms.
White Plains Housing Authority The White Plains Housing Authority is a separate public agency established to manage the City's public housing facilities.	The City pays the Chairman and tenant members of the Board of Directors an annual stipend from the General Fund.
Community Development Block Grant (CDBG) CDBG is a special revenue fund used to account for and report proceeds of grants restricted or committed to expenditure for housing, public works and assistance programs. Budget is determined by the grant application as amended and approved by the authorizing federal agency and public service programs.	Provides funding to various City programs, "buys" services from several General Fund Departments (Finance, Law, Planning, etc.).

FUND/PURPOSE	RELATIONSHIP TO OTHER FUNDS
White Plains City Court The White Plains City Court is an entity of the New York State Unified Court System and is administered by the New York State Office of Court Administration.	The City of White Plains appoints four full-time City Court Judges for a term expiring ten years after the date of such appointment or upon a vacancy within the ten-year appointment. The Court adjudicates violations of various statutes and transfers municipal related fines to the City. Most of the expenses of the Court are funded by the State of New York, but the City funds some minimal expenses. The City of White Plains Traffic Violations Bureau, which operates under the Parking Department, assists the court in disposition of offenses in relation to traffic violations.
White Plains Urban Renewal Agency The White Plains Urban Renewal Agency is a public benefit corporation authorized by Title 14, Article 15-B of New York State General Municipal Law to exercise certain powers to carry out urban renewal projects approved by the Common Council which conform to and promote the goals and objectives of the City's Comprehensive Plan.	The White Plains Urban Renewal Agency is comprised of a five-member board including the Mayor and four other members appointed by the Mayor. City departments provide administrative support to the White Plains Renewal Agency for which the City is reimbursed by the Agency.

DEPARTMENTS: Departments are organizational units established under the authority of the City Charter. The City appropriates funding by department and department heads are empowered to commit City resources. The Public Works Department includes "sub-organizations" called bureaus. Budgets are adopted for the major bureaus, but ultimate management and financial responsibility remains with the department heads.

ACTIVITIES: Activities are identifiable programs or services which are provided by the departments. The City has identified as activities those on-going programs and services that are of sufficient magnitude and interest to the public to warrant tracking.

Exhibit I.1 on the next page illustrates the organizational structure of the City in terms of funds, departments, and activities. It shows the five operating funds for which the Common Council adopts budgets (General Fund, Library Fund, Self-Insurance Fund, Sewer Rent Fund and Water Fund). Within each fund, the schedule shows the various departments, and within each department, the various activities provided by the departments.

CITY OF WHITE PLAINS
SCHEDULE OF FY 2023 - 2024 BUDGET ENTITIES
FUNDS, DEPARTMENTS & ACTIVITIES

GENERAL FUND

Council & Boards

Assessment Review Board
Assessment Review

White Plains Board of Ethics
Board of Ethics

City Court
City Court Proceedings

Common Council
Policy Formulation

Real Estate Committee
Tax Property Management

Zoning Board of Appeals
Review of Zoning Appeals

White Plains Housing Authority Board
White Plains Housing Authority

General Government

Budget Department
Resource Planning & Management

Building Department
Engineering Review & Construction Code Enforcement
Equipment & Environmental Code Enforcement
Housing Code Enforcement

Finance Department
Bookkeeping & Financial Reporting
City-wide Financial Activities
Disbursements & Payroll
Financial Policy & Administration
Revenue Collections

General Government (continued)

Information Technology
Information Technology

Law Department
Counsel to City
Labor Relations
Litigation & Tax Assessment Review

Office of the Assessor
Establish/Maintain Assessment Roll

Office of the City Clerk
City Clerk Services
Elections

Office of the Mayor
Municipal Management

Personnel Department
Civil Service Administration
Personnel Administration

Planning Department
City Support to Federal Programs
City Support to Urban Renewal Agency
Planning Services

Purchase Department
Purchasing, Stockroom & Warehouse

Parking

Department of Parking
General Operations
Garages
Parking Lots & On-street Parking
Parking Violations
Enforcement-General & City Center
Traffic Engineering
Traffic Maintenance

Public Safety

Department of Public Safety
Public Safety Administration
Public Safety Administration
Emergency Medical Services

Fire Department
Fire Administration
Fire Prevention
Fire Suppression
Fire Training
Fire Special Operations

Police Department
Administration
Communication Equipment
License Unit
Support Services
Training/Special Projects
Community Policing
Criminal Investigations
Narcotics Unit
Patrol Operations
Traffic Enforcement Operations
Emergency Services Unit/Special Response Team

Public Works

Department of Public Works
Bureau of Administration
DPW Program Management & Admin.

Bureau of Building Maintenance
City-owned Building Maintenance

Bureau of Garage & Shop
Rolling Stock Maintenance

Public Works (continued)

Bureau of Highways & Grounds
Street Lighting
Forestry Services
Leaf Removal
Snow Removal
Street Cleaning
Street Repairs
Parks Maintenance

Bureau of Sanitation
Waste Collection, Disposal & Recycling

Bureau of Storm Water
Storm Water System Maintenance

Bureau of Engineering
Engineering Services

Community Services

Public Library
General Fund Contribution to the Library

Recreation & Parks
Cultural & Special Events
Admin. Services Rec. & Parks
Programs for People with Differing Abilities
Ebersole Rink
Day Camps & Special Interest Camps
Outdoor Pools
Youth Sports, Athletics & Special Interests
Adult Sports, Athletics & Special Interests
Renaissance Plaza
Senior & Citizens Services

Youth Bureau
Before & After School Centers
Bits' N Pieces Summer Day Camp & Saturday Academy
Alternatives Program
Neighborhood Services
Youth Employment Services
Youth Program Management & Admin.

LIBRARY FUND

White Plains Public Library
Library Administration
Circulation/Technical Support
Adult Services
Youth Services
Library Building Operations

SELF INSURANCE FUND

Risk Management
Self Insurance

SEWER RENT FUND

Waste Water Operations & Maintenance

WATER FUND

Bureau of Water
Water Bureau Administration
Water Supply Operations
Water Distribution System

EXHIBIT I.1

GENERAL FUND BUDGET
BY MAJOR SOURCES OF REVENUE
AND OBJECTS OF EXPENDITURE

This section addresses the various revenue and expenditure assumptions contained in the budget. Section 68(5)(C)(a) of the City Charter requires that revenue estimates are conservative: "With the exception of additional revenues resulting from increases in fees or intergovernmental assistance, or the additional revenue to be derived from sources other than those which furnish revenues in the current year, miscellaneous revenues from sources other than the property tax levy shall in no instances nor as to any item be estimated at an amount in excess of the amount of such miscellaneous revenues estimated to be recognized in the current year."

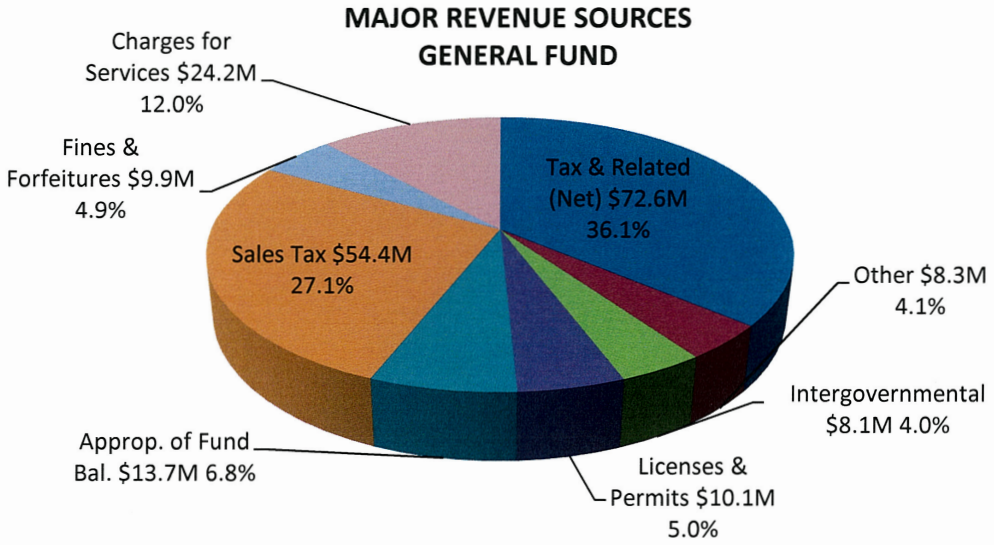


Exhibit I.2

The City's major revenues are derived from the sources shown on the schedule below. To aid in analysis, the proposed budget is compared to the current year revised budget as of December 31st and last fiscal year's actual revenues.

	2021-2022 Actual	2022-2023 Revised Budget	2023-2024 Proposed Budget
Property Taxes (Net)	$ 66,575,400	$ 68,655,594	$ 68,880,781
Sales Tax – Unrestricted	49,419,766	45,000,000	54,440,000
Sales Tax – Restricted	5,491,084	-	-
Other Taxes	3,471,380	3,177,000	3,712,800
Intergovernmental - Federal ARPA	11,586,886	-	-
Intergovernmental - All Other	10,716,547	7,833,350	8,133,950
Charges for Services	21,953,450	22,489,841	24,164,190
Licenses and Permits	14,660,064	10,264,943	10,141,527
Fines & Forfeitures	9,978,372	9,657,711	9,862,111
Miscellaneous	5,939,480	5,813,491	6,731,135
Interest Income	80,597	36,500	1,530,000
	199,873,026	172,928,430	187,596,494
Appropriated for Tax Stabilization	-	4,829,481	-
Appropriated for Open Space	-	120,000	120,000
Appropriated for Tax Certioraris	-	2,000,000	1,700,000
Assigned to Prior Yr. Encumbrance	-	4,057,261	-
Unassigned	-	10,393,047	11,835,383
	$ 199,873,026	$ 194,328,219	$ 201,251,877

Property Tax Levy: The assessed valuation of taxable properties in the City of White Plains on March 1, 2023 was $281,534,856, a decrease of $4,539,273 from 2022. The following schedule summarizes the changes from the 2022 roll:

	Taxable Properties	Special Franchise	Total Taxable Roll
FY 2022-2023 Taxable Roll	$ 272,642,680	$ 13,431,449	$ 286,074,129
Assessments Added to Roll	2,061,378	1,338,458	3,399,836
Assessments Removed from Roll	(8,080,532)	-	(8,080,532)
Net Change to Partial Exemption	141,423	-	141,423
FY 2023-2024 TAXABLE ROLL	$ 266,764,949	$ 14,769,907	$ 281,534,856
Net Change	$ (5,877,731)	$ 1,338,458	$ (4,539,273)

EXHIBIT 1.3

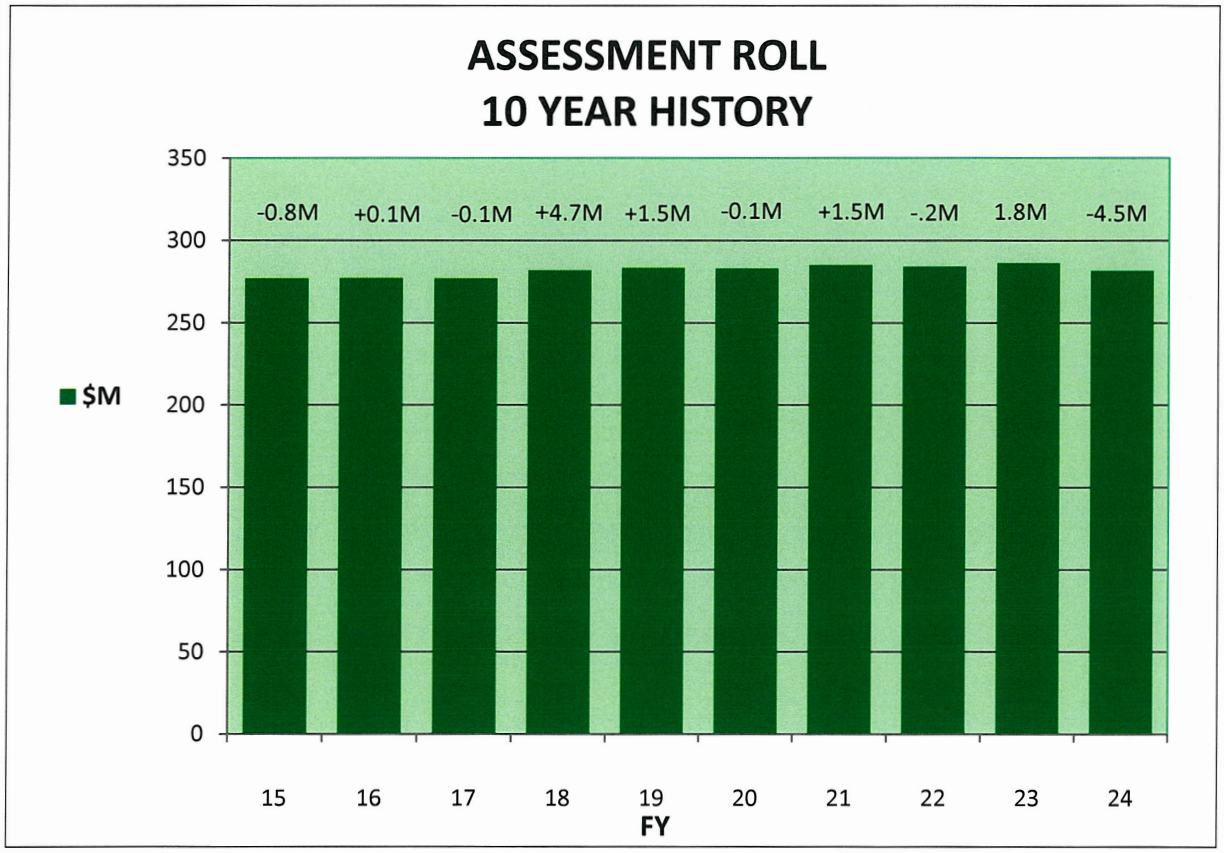


Exhibit 1.3 shows the changes to the City's assessment roll over the last ten years. The City's assessment roll for FY 2023-2024 decreased by $4.5 million following an increase of $1.8 million in the previous fiscal year. Components of the year-to-year change impacting the proposed budget are as follows: additional assessments of $3.4 million, net change to partial exemptions of $141,423 and assessments removed from the roll of $8.1 million. The current fiscal year City tax rate is $234.51. The fiscal year 2023-2024 budget proposes a property tax rate increase of 1.6%, or $3.78 per thousand dollars of assessed value, for a total rate of $238.29. For a residential home with a median assessment of $13,500, City property taxes will be $3,217, an increase of approximately $51 annually. Revenue from payments in lieu of taxes (PILOTs) is budgeted at $1.6 million in fiscal year

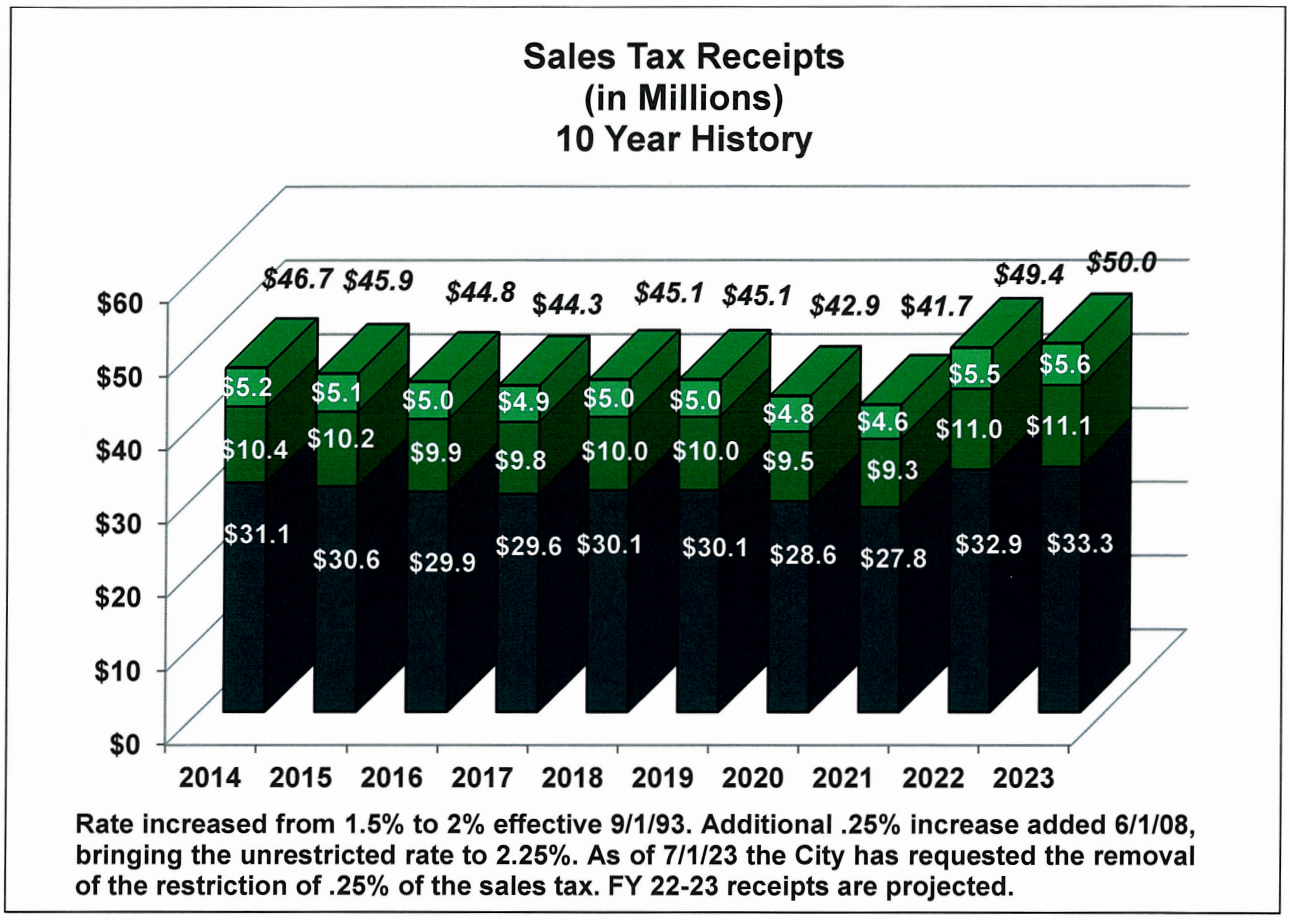
2023-2024, an increase of $225,490 from the current fiscal year. The following schedule summarizes the changes in the City's property tax levy, including PILOTs and prior year tax collections:

	2021-2022 Actual	2022-2023 Budget	2023-2024 Budget
Property Tax Levy	$65,120,317	$67,087,244	$67,086,941
Payments in Lieu of Taxes	1,113,370	1,390,350	1,615,840
Prior Year Collections	342,725	200,000	200,000
Allowance for Refunds/ Uncollected Taxes	(1,012)	(22,000)	(22,000)
	$66,575,400	$68,655,594	$68,880,781
Tax Rate	$230.22	$234.51	$238.29

Chapter 97 of the (New York State) Laws of 2011 established a tax levy limit ("tax cap") that became effective in 2012 and was made permanent in 2019. Under this law, the property taxes levied cannot increase by more than two percent or the rate of inflation (whichever is lower) plus or minus other allowable adjustments, unless a super majority of the Common Council votes affirmatively to override the tax cap. The formula used to calculate the tax cap includes property taxes; the City's Business Improvement District (BID) special assessments; PILOTs; a tax based growth factor (generally new construction); exclusions for increases in employer contributions to the New York State Retirement Systems where the increase is caused by growth in the system average actuarial contribution rate in excess of two percentage points; exclusions for expenditures resulting in court orders or judgments arising out of tort actions (this does not include tax certiorari) for any amount that exceeds five percent of the prior year tax levy, and adjustments for cost and savings as determined by the State Comptroller due to the transfer of functions from one local government to another. The proposed tax levy increase is less than the maximum allowed by the above formula.

In addition to the tax cap, there is a New York State constitutional tax limit that restricts the total amount of the property tax levy to two percent of the five-year average full valuation of real property within the City. It is projected that the City will have a constitutional tax limit of $778.78 per $1,000 on July 1, 2023. This limit, when compared with the proposed tax rate of $238.29, less allowable exclusions, leaves a potential taxing margin of $599.51 per $1,000.

Sales Tax: **Exhibit 1.4** shows a ten-year history of receipts from the City's sales tax. Since its inception in 1973, the City's sales tax has generated significant revenues. The local sales tax rate was two percent until 1982 when Westchester County pre-empted one half of one percent of the tax, reducing the City's rate to one and a half percent. A significant shift in the tax burden from sales to property taxes occurred after 1982 and the City's sales tax rate was subsequently increased back up to 2% in 1993. In 2008, the New York State Legislature approved an additional 1/4% increment bringing the sales tax rate to 2.25%. Then in 2010, New York State again approved another 1/4% increment bringing the sales tax rate to its current rate of 2.50%. Every two years since 1993 these additional amounts have been set to expire and have required the City to be granted approval by New York State to retain the full sales tax rate. The 2010 increase was required by New York State to be deposited into the City's Contingency and Tax Stabilization Reserve Fund. In 2023 the City has requested that the State remove this restriction and allow this portion of the sales tax to instead be considered as current year General Fund revenue and this proposed budget reflects that premise. The FY 2023-2024 proposed budget of $54.4 million (the full 2 1/2% rate), is $9.4 million more than the $45.0 million included in the current year budget. The authorization for the increases noted above expire on August 31, 2023 and are currently awaiting extension by New York State. The 1.5% base sales tax rate is permanent and not subject to renewal.



Rate increased from 1.5% to 2% effective 9/1/93. Additional .25% increase added 6/1/08, bringing the unrestricted rate to 2.25%. As of 7/1/23 the City has requested the removal of the restriction of .25% of the sales tax. FY 22-23 receipts are projected.

Exhibit 1.4

On June 1, 2010, the City began to receive sales tax receipts for its Tax Stabilization Account based on the authorization for a 1/4% increase in the sales tax rate. As of June 30, 2022, there was $5.3 million in the Tax Stabilization Account which was not appropriated. The use of these funds is restricted to appropriation for tax stabilization or for unknown contingencies as defined by Section 6-e of the General Municipal Law. Funds recognized on or before June 30, 2022 are available for appropriation in the City's 2023-2024 fiscal year if the requirements of Section 6-e are met, while funds recognized during the current fiscal year will be available for appropriation in FY 2024-2025. There is no appropriation of these funds in the proposed budget due to the restrictions of Section 6-e.

The 2023-2024 fiscal year proposed budget includes a sales tax estimate of $54.4 million (27% of General Fund funding) which is $9.4 million more than what was budgeted in the current year. As previously mentioned, the city has submitted a request to New York State to have the restriction to deposit the ¼% of the sales tax approved in 2010 into a Contingency and Tax Stabilization Fund removed. Removing this restriction would allow the city to collect this portion of the sales tax as unrestricted revenue and adds $5.4 million to the proposed budget. In addition to this increase, the city continues to see increases in sales tax revenue collections since the height of the COVID-19 pandemic. This is likely due to additional internet sales tax collections resulting from changes in State Law governing online purchases that were implemented in the past few years, an improving economy and the national inflation that has led to higher prices and thus higher sales tax revenue collections. The State does not supply the City with detailed information about its sales tax distributions which makes predicting where these revenues will go in the next budget year difficult.

For the first seven months of fiscal year 2022-2023, actual sales tax receipts, exclusive of the 1/4% dedicated to the Tax Stabilization Account, totaled $30.7 million. The sales tax estimate in the

proposed budget is conservative because a potential recession could lead to a decrease in sales tax revenue collected next year. While the City's sales tax is an equitable way to fund the services needed in a retail, governing and business center, it must be recognized that it is a revenue source that is sensitive to economic fluctuations.

Other Tax-Related Sources: Revenue sources in this category include property tax interest and penalties ($360,000), which is $30,000 more than amount in the current year's budget and the utilities gross receipts tax which is budgeted at $1,427,000, which is an increase of 21% from the current year's budget. The taxes levied for the Business Improvement District (B.I.D.) will remain at $700,000. The remaining source in this category is the hotel occupancy tax budgeted at $1,070,800, which is an increase from the $850,000 budgeted in the current year. This too appears to be an account where a COVID related decrease has bounced back. This tax is also subject to authorization by the State. The current authorization has been extended until December 31, 2024.

Intergovernmental Revenues: Intergovernmental revenues in the FY 2023-2024 proposed budget are up slightly from the current year, but down significantly from the prior year due to the revenue received from the Federal American Rescue Plan Act (ARPA) of 2021 in the prior year. The ARPA revenue received by the City totaled $23.2 million. The first half of this amount was received in the 2020-2021 Fiscal Year and the remaining half, or $11.6 million, was received in the 2021-2022 Fiscal Year. While this revenue was a fantastic development for the City, it should be noted that the City estimates to have lost well over $40 million in revenue due to the pandemic.

General state aid, known as Aid and Incentives to Municipalities (AIM), is the second largest revenue item in this category and is budgeted at $5.46 million. This is the same amount that the City had been receiving for several years before the State Budget reduced and then ultimately reinstated this revenue. The Governor's Proposed Budget currently includes this same amount for the upcoming year, but there is hope that it could be increased in the final budget or at some point in the near future. The Mortgage Recording Tax revenue is proposed at $2,300,000 in the fiscal year 2023-2024 budget, up $300,000 from the current year's budget. Six month receipts totaled $1.3 million for the period April 2022 through September 2022. Preliminary returns for the second half of the year indicate this revenue will exceed the $2,000,000 budgeted in the current year. FEMA revenues in the amount of $288,432 were received in the current fiscal year. These revenues were reimbursement for storm related expenses incurred by the City in the past couple of years.

All other Intergovernmental revenue is budgeted at $370,694.

Charges for Services: As part of the budget process each year, all departments are asked to review the fees that are charged for services provided to ensure that the historical relationship between the fees and the cost of providing the service is maintained. That exercise is especially critical in the development of any budget because of the limitations imposed by the property tax levy cap. Charges for services represents fees levied for a variety of City services including recreation and camp fees, vital statistic fees, towing, parking permits and fees, as well as charges to other funds and governmental entities.

Charges for Services in the proposed FY 2023-2024 budget total $24.2 million, an increase of $1.7 million or 7% as compared to the FY 2022-2023 adopted budget. This is partly due to parking meter and parking permit revenue increases. During the height of the COVID pandemic the amount of commuters and consumers coming into the City on a daily basis decreased significantly which led to a reduction in these parking related revenues. Although some of these revenues have not yet returned to the pre-pandemic level, they have increased throughout the past few fiscal years and are budgeted to continue at the current level into the next fiscal year.

A charge to the Water Fund ($1,741,082) for services provided by the General Fund, as well as a charge to the Sewer Rent Fund ($893,087) is included in the proposed budget. The charges in both categories reflect the need for increased engineering services from City staff to comply with federal and state mandates and to implement capital projects approved by the Common Council. Fee

increases for Recreation and Youth programs approved earlier this year are also reflected in the proposed budget. Revenue for Police contract services is $2.1 million.

Licenses and Permits: Revenues from various types of licenses and permits are proposed conservatively at $10.1 million, which is down slightly from the FY 2022-2023 adopted budget. Receipts in this category last year totaled $14.7 million due to unusually high amounts received from various building permit fees. Revenues from the Building Department represent the largest component of this revenue category totaling $6.6 million, or over 65% of the total category. Building permits are budgeted at $4.3 million in fiscal year 2023-2024, representing new building construction, as well as the regular annual building activity in the City. Another important revenue source in the Licenses and Permits category is franchise fees (cable and fiber optic) which are budgeted at $939,000. Of this amount, $825,000 represents the City's share of monies expected from Cable Television Franchise Fees. Based on current agreements, cable television companies that operate within the City are required to remit 5% of their gross receipts to the City as part of their franchise agreement. These monies are then used by the City and its Cable TV Access Commission. This revenue source has been decreasing annually as consumers convert to new technology. It is estimated that this erosion will continue over the next few years. Public Works revenue in this category includes permits for street openings, street obstructions and storm water permits and is budgeted at $1,264,000. Revenue from Public Safety permits are expected to increase slightly based on revenue projections for the current fiscal year. Public Safety revenue ($1,212,481) includes permits for taxis, towing medallion and hazard alarm registration. Also included in the category of licenses and permits is filming fees and permits which are included in the proposed budget at $90,000.

Fines and Forfeitures: Fines and forfeitures in the proposed budget total $9.9 million, up slightly from the $9.7 million in the fiscal year 2022-2023 adopted budget. Major revenue sources within this category include parking fines ($7.5 million), fines and bail imposed through the City Court (up $150,000 to $800,000 as courts return to pre-pandemic operating levels), overtime parking notices ($65,540), hazard alarm fines ($60,000), and fines imposed for red light violations ($1.5 million). The proposed budget for the red light violations assumes the use of cameras in all intersections authorized by the State.

Miscellaneous Revenues: Miscellaneous revenues are budgeted at $6.7 million in fiscal year 2023-2024, which is up almost a million dollars from the current year's adopted budget. The largest revenue sources in this category are the rental of City properties ($1,885,612), developer's contributions/fees ($2,655,773), the lease of parking spaces within the Longview garage ($870,030) and other City parking areas, as well as the rental of a portion of Renaissance Fountain Park ($135,000). Other sources of revenue within this category are the sale of rolling stock and other surplus property, certain insurance reimbursements, and the partial repayment of health insurance fees (due over a five-year period). The revenue from the rental of City properties includes $936,584 for the approved solar panel rental agreement initiative.

Interest Income: Interest income from the City's investments has varied over the years, based on the City's fund balance, revenue stream and investment rates. Due to the recent increase in interest rates the proposed budget for interest earnings in FY 2023-2024 is $1,530,000, a substantial increase from what was budgeted in the current year ($36,500) but in line with what is estimated to be received this year.

Appropriation of Fund Balance: The City Charter states, "An amount not to exceed the undesignated fund balance as of the close of the preceding fiscal year may be appropriated for use in the (succeeding) budget year." The proposed budget for FY 2023-2024 recommends an appropriation of $11.8 million to balance the budget. An appropriation of $1,700,000 from fund balance committed to tax certiorari is also recommended. In addition, as in prior years, a portion of the City's recreation and open space reserve ($120,000) will be allocated towards debt service on prior recreation improvements and land acquired by the City. There is no appropriation from the City's Tax Stabilization and Reserve Account due to the restrictions that govern the eligible uses for these funds. The proposed appropriations of fund balance constitute 7% of the total general fund revenue budget. The appropriation of fund balance is an important tool in balancing the budget. One of the objectives

of this budget proposal is to maintain a structural balance on the revenue side of the budget without negatively impacting property taxes or total fund balance.

Revenue Outlook: The City is committed to securing new sources of income to fund operations and to maintain or grow its fund balance in order to provide for long term financial stability. The proposed budget includes revenue ($936,584) to be earned from the installation of solar panels over certain City facilities and garages. Continuation of the City's current temporary authorization of its 1% sales tax rate, which provides over $20 million annually, is a top priority for the City. In 2023 the City has requested that New York State remove the restriction to place a portion of the sales tax revenue into a Contingency and Tax Stabilization Reserve Fund and instead allow this portion of the sales tax to be considered as unrestricted current year, General Fund revenue. If approved, this will add over five million dollars in current year revenue that can be used to offset increasing expenses without relying solely on the property tax levy or other fees. The local hotel occupancy tax that also requires State renewal is expected to provide $1,070,800 in revenue to the City and provided over $1.2 million before the economic downturn of the COVID-19 pandemic. The City has also negotiated payments from developers, who are using the County's IDA, to replace local sales and mortgage taxes. The proposed and future budgets will continue to reflect these payments based on the building permit approval process and loan closings. Also included in these negotiations, are payments into a fund to develop new parks in the City. The extension of the City's utilities gross receipts tax to cell phones is another revenue initiative that would enhance the City's revenues, but State approval is needed for this as well. The City will continue to adjust the revenue sources within its jurisdiction (charges for services, licenses and permits and certain fines), to reflect the increase in the cost of providing services, but the cooperation of the county and state will always be needed to impact certain revenue sources positively.

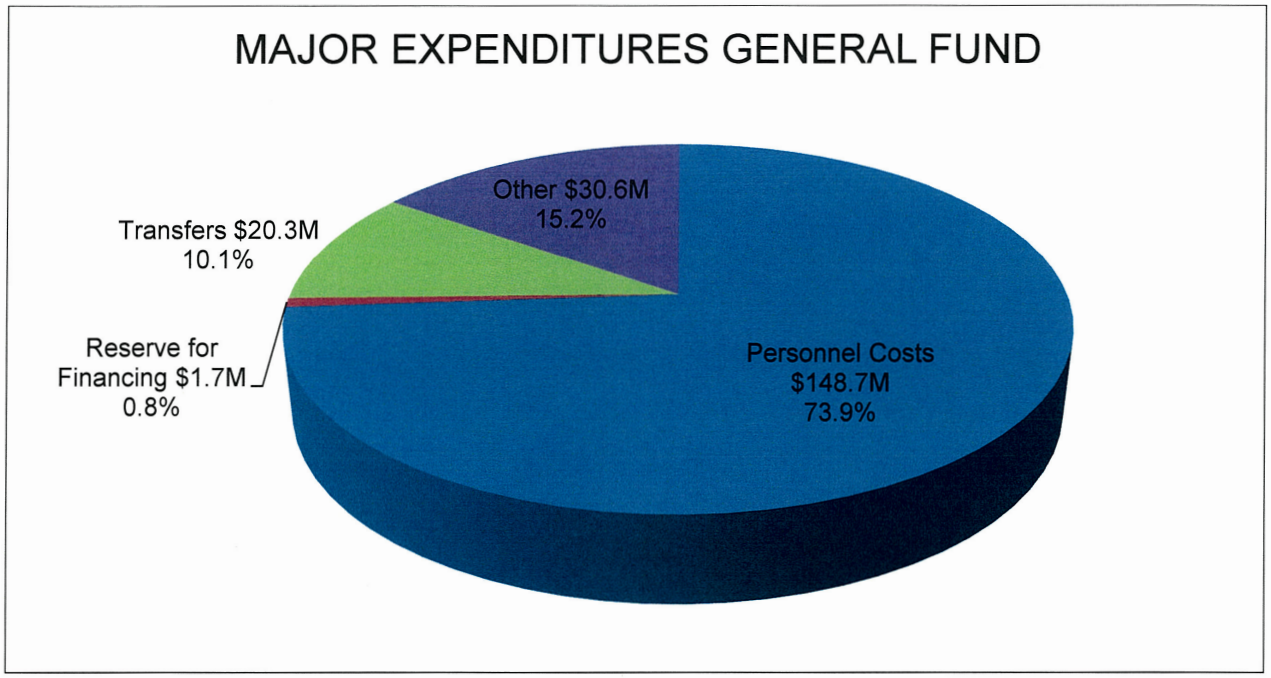


Exhibit 1.5

A comparison of expenditures between the proposed budget, the revised budget as of December 31, 2022 and last year's actual expenditures are shown below:

	2021-2022 Actual	2022-2023 Revised Budget	2023-2024 Budget
EXPENDITURES:			
Salaries & Wages	$ 77,384,788	$ 82,535,120	$ 87,798,911
Employee Benefits	52,821,323	53,690,503	60,891,469
Materials & Supplies	9,196,354	10,814,100	11,493,998
Direct Costs	17,152,792	19,020,252	17,506,086
Equipment/Rolling Stock	631,812	2,561,087	1,550,209
Reserve for Financing	-	5,534,222	1,675,000
Operating Transfers:			
Capital Projects Fund	-	220,000	-
Debt Service Fund	13,578,534	13,071,918	13,350,496
Library Fund	6,657,332	6,869,517	6,985,708
Other Funds	21,750	11,500	-
Total Expenditures:	$ 177,444,685	$ 194,328,319	$ 201,251,877

Salaries & Wages: Based on approved pay plans, $87.8 million is budgeted for salaries and wages. This is an increase of $5.5 million or 6.7% from the FY 2022-2023 adopted budget and mostly due to salary increases that were budgeted in the Reserve for Financing in the current year and are now shown in the salaries and wages category. The increase is also the result of a change in the number of filled positions or funded vacant positions that are expected to be filled in the near future, plus or minus many other factors, such as employee step increases, when compared to the current year budget. The FY 2023-2024 budget reflects positions filled as of the end of February 2023 with some adjustments for positions expected to be filled or become vacant in the future. An allowance for merit pay which will be calculated in June 2023 has been included in the Reserve for Financing. Pursuant to City policy, the salaries and wages budget does not usually include funding for vacant full-time

positions other than specific cases. For example, because of the start dates of training academies, funding has been provided for currently vacant Public Safety positions. The City's salary and wages budget will be adjusted at budget adoption for any staffing changes that occur between the proposed budget and the adopted budget. The budget also provides funding for part-time positions in accordance with proposed changes to the City's hourly pay plan. The budget for part-time salaries totals $3.0 million in the proposed FY 2023-2024 budget, 11% more than the FY 2022-2023 adopted budget. Increased funding for part-time salaries is mostly due to programmatic changes related to the number of individuals expected to be served next year as programs have returned to pre-Covid levels.

A total of 900 positions are authorized City-wide (of which 860 are funded) in the proposed budget. This is an increase of 7 positions from the FY 2022-2023 adopted budget and an increase of 12 funded positions. The proposed budget adds 3 police officer positions, 3 firefighter positions and 1 other position in the Department of Public Safety. All 7 new positions are needed due to the additional development in the City. There are 794 full-time positions funded in the General Fund proposed budget out of an authorized total of 828 positions. No provision has been made in the proposed budget to fund any grant positions which may end during the fiscal year. Departmental overtime proposed budgets total $6.1 million or $0.7 million more than the amount funded in the current fiscal year adopted budget. The largest increases are to overtime in the Public Safety Department based on the expected level of need for this service.

As full-time positions become vacant, unused appropriations for salaries and benefits are transferred by the Budget Department to the Reserve for Financing-Position Control account under the authority of the budget ordinances. Conversely, when positions are filled, or adjustments to wages are authorized by the Personnel Officer or the Common Council, sufficient funding is transferred from Position Control to cover the cost of salaries and benefits from the date of hire or adjustment through the end of the fiscal year. The filling of vacant positions is controlled by the Mayor who acts on requests of the Vacancy Release Committee which is comprised of the Budget Director, the Personnel Officer and the Chief of Staff. In order to provide maximum flexibility in meeting the City's short term staffing requirements, the budget ordinances continue to include authorization for the Budget Department to transfer full-time salary savings from the Position Control account to departmental overtime, part-time and temporary office help accounts provided the approval of the Vacancy Release Committee is secured. These transfers are done on an as needed basis and are driven by personnel changes throughout the fiscal year.

Personnel costs inclusive of employee benefits represent almost 74% of the budget. To put the cost of the City's employees into perspective, the total revenues raised from the property tax and the sales tax, the two largest sources of revenue in the budget, are not sufficient to fund the cost of personnel. Salaries and benefits in the FY 2023-2024 proposed budget total $148.7 million. Revenues from the sales and real property tax are expected to total $121.5 million. Accordingly, management of the City's work force through the Vacancy Release Committee is key to controlling costs.

The challenge facing government policy-makers and managers today is to utilize human resources more effectively; to provide employees with clear-cut objectives; and to give them the tools that are necessary to get the job done correctly and efficiently. Also important is the need to eliminate unproductive and/or ineffective practices, to utilize available technology to the greatest extent possible and to review requests for additional staff critically to ensure proper staffing levels. The City's management reviews staffing levels throughout the year.

The City-wide workforce of 900 authorized positions can be summarized as follows:

	Authorized	% of Total
General Government	102	11 %
Parking	97	11 %
Public Works	235	26 %
Public Safety	404	45 %
Community Services	62	7 %
	900	100 %

Vacant positions, to the extent that they are filled, can only be funded through salary savings returned by the departments to the City's position control account.

Employee Benefits: Employee benefits in the proposed budget total $60.9 million, an increase of $6.6 million over the current adopted budget. This category of expenditures consists of three major elements: social security, pension costs and health insurance. Social Security costs in the General Fund are budgeted at $6.6 million in FY 2023-2024, a slight increase over the current year. The MTA payroll tax is also budgeted in this category at $295,571.

After decreasing from $17.2M to $15.4M in the FY 2022-2023 adopted budget, Pension Costs are increasing back up to $17.3 million in the FY 2023-2024 proposed budget. Pension rates are set by the Office of the New York State Comptroller. The rates are set as of March 31st of the prior year. The wild swings in rates are likely due in part to the swings in the stock market of the past few years that have impacted the Pension Fund value each year. For example, the negative impact on the Stock Market resulting from the COVID-19 pandemic, led to an increase in the rates and when the Stock Market bounced back and was up significantly on March 31, 2021 the rates came back down the following year. The proposed budget does not anticipate that rates will increase in the last three months of the new fiscal year. The following chart provides a comparison of pension rates supplied by the State for 2021-2022 through 2023-2024.

Pension Rates	**04/01/21-03/31/22 Actual**	**04/01/22-06/30/23 Actual**	**04/01/23-06/30/24 Budget**
Police & Fire Retirement:			
Tier 2	30.9%	29.5%	30.9%
Tier 3	29.9%	29.7%	31.0%
Tier 5	26.0%	25.4%	26.7%
Tier 6	20.1%	20.5%	21.5%
Employees Retirement System:			
Tier 1	25.2%	17.5%	19.9%
Tier 2	23.0%	15.9%	18.2%
Tiers 3, 4	18.2%	13.0%	14.9%
Tier 5	15.2%	11.1%	12.9%
Tier 6	10.7%	8.2%	9.5%

The final major expenditure within the employee benefits category is insurances for active and retired employees. Total health insurance costs are proposed at $33.1 million in fiscal year 2023-2024, an increase of $4.0 million or 13.6% over the adopted budget for FY 2022-2023. The New York State Health Insurance Program (NYSHIP) has increased premium rates starting January 1, 2023 (14.9% for family plans; 12.5% for single plans) as compared to 2022. In addition, an estimated increase of 5% is included in the proposed budget for January 1, 2024. Retiree health insurance costs are included in these increases and are budgeted at $12.3 million, which is included in the total cost of health insurance above as is the cost for active employee premiums ($19.1 million). Also included is the expense for Retirees Medicare Payments ($1.8 million).

The City funds the entire premium cost for many active employees. However, new employees and some existing employees are responsible for a portion of their health insurance premiums. Some retirees must also contribute to their insurance. Effective April 1, 2020, certain retirees are eligible for 100% coverage once they are Medicare eligible plus five years. The City offers a voluntary health insurance "buy-out" program to all employees and retirees. This program generates savings for the

City, a portion of which is returned to the employees or retirees. Health insurance buyout payments for active employees is budgeted at $590,000, while buyouts for retirees is budgeted at $190,000.

Dental insurance premium payments are budgeted at $541,485 based on the City's current number of eligible employees, which includes the CSEA, managerial/confidential and appointed officials. Based on the current CSEA agreement, the City will pay $1,557 per eligible employee towards the cost of dental coverage in the new fiscal year. Employee payments make up the balance that is needed to run the program. Premiums for optical insurance are budgeted at $118,580, based on the current number of eligible employees and the contracted rate of $349 per employee. The premium for group life insurance is budgeted at $79,100. The City also pays supplemental benefits, uniform maintenance and shoe allowance in the amount of $840,246. Also included in employee benefits are expenses related to education and training ($147,840), tuition reimbursement ($31,000) and work clothing, protective clothing and uniforms ($567,435).

Materials & Supplies: Appropriations in this category of expense total $11.5 million in the proposed budget, up 13% from the fiscal year 2022-2023 adopted budget. The largest increase occurs in the cost of electricity which is up $521,089 from the current year adopted budget. The savings due to the continued installation of LED lighting in various locations throughout the City has helped to keep this increase from being even larger. HVAC systems maintenance is budgeted at $490,750 and includes $360,000 for the rental of temporary chillers at the Public Safety Building. Also included is the gasoline expense ($874,567) which is budgeted slightly higher than in the 2022-2023 adopted budget, other rolling stock related expenses of $1.0 million and the purchase of salt which is budgeted at $705,920. Other major expenditures within the category of materials and supplies include building and facility operations, office operations, traffic lighting operations and rentals.

Direct Costs: Direct costs, which are comprised primarily of insurance costs and contractual services (such as waste haul-away, ambulance and other service contracts, procedural review of tax assessments and labor counsel) total $17.5 million in the proposed budget, an increase of 2.7% from the current year's adopted budget. Included in this category is $700,000 for BID services (offset by BID assessments on the revenue side of the budget). The proposed budget includes an allocation of $780,980 for the ambulance contract. The two largest components of direct costs are legal judgments and settlements for tax certiorari which is again budgeted at $1.7 million and the contribution to the Self Insurance Fund ($5.3 million). A detailed analysis of the Self Insurance Fund budget is contained in Section IV of this document. Other major components of Direct Costs include waste haul-away services ($975,822), service contracts ($1.4 million), ticket collections ($400,000) and credit card fees ($792,000). Support to the Slater Center will remain at $226,000. Bus transportation charges have increased by $38,470 to $186,095. The proposed budget includes an allocation of $810,000 for the red light camera contract as cameras for all authorized intersections are now on line.

Equipment: Included in this category is the acquisition of rolling stock, which accounts for $1.3 million of the $1.6 million being proposed. Other equipment requests include protective services equipment ($52,650), personal computers ($70,084) and other computer equipment ($14,500), machinery equipment ($24,600) and traffic control equipment ($18,000).

Rolling Stock: The City's Capital Improvement Program recommends the replacement of certain vehicles in FY 2023-2024. In the General Fund proposed budget, twenty-one vehicles are funded with cash. These include five hybrid police vehicles, an electric car in the Building and Parking Departments and three hybrid carryalls (two in the Parking Department and one in the Public Works Department). Other vehicles planned to be financed with cash include six pickup trucks, a motorcycle in the Police Department, an electric van in the Purchasing Department and a 15 passenger van in the Youth Bureau. A total of $1,303,000 has been included in the General Fund proposed budget for the above listed rolling stock items. The Capital Improvement Program also recommends the purchase of one vehicle with cash to be purchased from the Water Fund ($60,000), one vehicle with cash in the Sewer Rent Fund ($250,000) and twelve vehicles to be purchased through the sale of bonds in the Capital Budget at a total estimated cost of $3,585,000. The following vehicles are

recommended for replacement through the issuance of debt: a fire pumper truck, four garbage compactors, four dump trucks, a tow truck, a sweeper, a wheel loader and a sidewalk plow.

Reserve for Financing: Pursuant to the City's Fiscal Performance Goals, the Reserve for Financing includes an amount not to exceed one percent of the budget as a contingency for unknown expenses which might occur during the fiscal year. The Reserve for Financing in the FY 2023-2024 Budget includes an allowance for merit pay increases owed as of July 1 pursuant to the CSEA contract. No allowance was included to settle potential labor contracts as contracts are in place through June 30, 2024. If necessary, funds will be transferred to the appropriate salary and benefit accounts after budget adoption. The proposed budget for the Reserve for Financing is $1,675,000.

Transfer to Library Fund: The proposed budget includes a General Fund contribution to the Library Fund in the amount of $6,985,708. All Library merit increases are currently budgeted in the General Fund pending their approval. Once approved, these monies will be moved to the Library Fund and the budget will be increased accordingly. The transfer to the Library Fund, as proposed, is 3.5% of the City's total budget, approximately the same as this year. A more detailed analysis of the Library Fund Budget is contained in Section IV of this document.

Transfer to Capital Projects Fund: On February 6, 2023, the Chairman of the Capital Projects Board submitted the approved Capital Improvement Program (CIP) for 2023-2024 and the succeeding five years to the Common Council. Pursuant to City policy, the program is not adopted by the Common Council as a capital budget. Rather, the Common Council acts on each specific project, including the review of plans and specifications, and adopts budgets for each project at the completion of the competitive bidding process. The funding provided in this expenditure category represents the General Fund's cash contribution to those projects. The 2023-2024 Capital Improvement Program recommends no contribution from the General Fund for capital projects and none is included in the proposed operating budget for FY 2023-2024, with the exception of rolling stock financed with cash as noted above. In addition to the rolling stock to be financed through the issuance of debt discussed above, it is recommended that all other capital projects related to the General Fund be funded through debt issuance, with the exception of those projects for which grant funding is available.

Transfer to Debt Service: An appropriation for debt service in the amount of $13.4 million is included in the General Fund budget as a contribution to make principal and interest payments (on tax-supported debt other than the Library) that are due in fiscal year 2023-2024. This is an increase of 2% from what was included in the current year adopted budget. In addition, an appropriation of debt service fund balance ($750,000) is being used to meet current obligations in the new budget year. Based on the recommendations of the Budget and Management Advisory Committee, the proceeds from certain foreclosed property sales have been dedicated to the Debt Service Fund available for appropriation in FY 2023-2024.

A complete discussion and analysis of the Debt Service Fund and City indebtedness, including multi-year projections of authorized and outstanding indebtedness, is provided in Section V.

Expenditure Outlook: In the FY 2023-24 proposed budget, the City has continued its efforts to control costs. All full time positions are reviewed before approval to hire is granted. Current labor contracts include provisions for reduced pay plans for new employees. Also key to continued expenditure control are pension rates set by the State and other employee benefits. Grant funding for capital projects will reduce the challenge of funding future debt service costs.

The City continues to pay over three hundred thousand annually city-wide in payroll tax to the MTA (Metropolitan Transportation Authority). This onerous tax has been repealed by the State on many small businesses, schools and not-for-profits, yet City government continues to be saddled with this obligation. Relief from the State is needed for this tax and for numerous unfunded mandates that originate at the state level. A two percent cap on municipal tax levies has been imposed by the State with the promise of mandate relief to result in expenditure savings. Until the state delivers on its promise, funding the expenditures required to provide the services needed by our residents will

continue to be a challenge and could, in the future, require the City to override the property tax limit as some communities have already done.

There will undoubtedly continue to be upward pressure on costs in the future due to employee salary progression as well as increased demand for services driven by the expansion of the White Plains population - both resident and non-resident. In response to these pressures, the City will need to continue to look at duplication of services, new technologies and other approaches to improve efficiency. One example of an expenditure efficiency that the City has achieved in the proposed budget is through the installation of solar panels over certain city property.

With the associated inflation of the current economic environment, controlling expenditures where possible is of critical importance. Ensuring expenditures do not outpace revenues will need to be closely monitored by all Local Governments. Examples of this are the increase in Health Insurance costs (rates set by NYS) for City employees effective January 1st 2023, increases in service contracts as contracts are renewed at higher rates and increases in materials and supplies expenses. Other examples are the increases in gasoline, electricity and other utilities seen by not only residential customers, but by Municipalities as well.

Discussion of Fiscal Year 2023-2024 Proposed Budget And The City's Fiscal Performance Goals

The City's Fiscal Performance Goals require the proposed and adopted tax budget documents to include "an explanation as to how the budget compares to the City's Fiscal Performance Goals." Following is a discussion of how the City's proposed FY 2023-2024 Budget applies to each Fiscal Performance Goal that is applicable to the budget.

Revenue Performance Goals

All of the City's revenue performance goals are addressed in the FY 2023-2024 proposed budget. The General Fund budget is financed by a diversified and stable revenue system; annual revenues are estimated on an objective and reasonable basis; and user charges and fees were evaluated and adjusted, as necessary. Included in the proposed budget are fee increases for the Departments of Recreation and Parks, the Youth Bureau and the Fire Department. Funding is provided in the proposed budget for a lobbyist to continue to assist the City in securing alternative revenue sources that require State authorization. In the proprietary funds (Self Insurance Fund, Sewer Rent Fund and Water Fund), revenues and other financing sources are sufficient to support current operating costs. The Sewer Rent surcharge that the City bills residents and businesses is 18% of the total water bill. As new developments are approved, the Common Council is imposing a fee-in-lieu to be used exclusively for park, playground and other recreational purposes, including the acquisition of real property. The Common Council has also imposed on IDA supported projects, the requirement to pay local sales tax and mortgage tax to the City.

Operating Expenditures Goals

The 2023-2024 Proposed Budget is balanced, and current operating and maintenance expenses are funded from current revenues and other financing sources. Adequate funding is provided for all employee benefit programs, as well as for the maintenance of capital assets and equipment. Sufficient resources are in place for a risk management and insurance program that includes coverage for current general and automobile liability, unemployment insurance and workers' compensation. Many vacant positions in the proposed budget are not funded and can only be filled from the savings generated when other positions become vacant during the fiscal year. The effort to replace incandescent and fluorescent lighting with energy efficient LED (light emitting diode) lighting continues. The City has already replaced street lighting, lighting in certain City garages and facilities as well as at Delfino Park and City Hall and is now looking at the Library and other potential locations to continue this initiative. The street lights that have been replaced with LED lights have resulted in a net savings of well over $200,000 annually in electrical costs. The City will soon have estimates on the savings from other facilities as well.

Reserve Performance Goals

A Reserve for Financing is included in the 2023-2024 Proposed Budget as specified by the Fiscal Performance Goals and provides for the funding of salary and merit increases as well as unknown contingencies. The amount budgeted for the latter category does not exceed one percent (1%) of the budget. A position control reserve account is budgeted as specified.

An unassigned fund balance of $30.4 million as of June 30, 2022 ($18.6 million after an appropriation of $11.8 million for 2023-2024) is maintained in an amount necessary to maintain adequate cash flow and to avoid large increases in the property tax rate. The total amount of restricted tax stabilization and unrestricted fund balance as of June 30, 2022 is 20.2% of 2023-2024 General Fund expenditures.

Capital Improvements Performance Goals

The development of the 2023-2029 Capital Improvement Program (CIP) was coordinated with the operating budget in order to maintain a reasonably stable total tax levy. The CIP is summarized in the 2023-2024 Budget and identifies the estimated cost and potential funding sources for all capital projects. The estimated amount of annual debt service payments is included in the CIP and the proposed budget. Annual operating and maintenance costs associated with each project were submitted by departments during the capital program review process. The Capital Improvement Program for 2023-2029 includes limited funding from intergovernmental sources such as the New York State Consolidated Highway Improvements Program (CHIPS), PAVE NY, Touring Routes and the City's Community Development Grant.

Debt Performance Goals

In the FY 2023-2024 Proposed Budget, long-term debt is recommended for only those capital improvements that cannot be financed from current revenues. The City's constitutional debt margin of 84.5% compares favorably with the need to reserve 30% for emergency purposes. Total net indebtedness does not exceed five percent (5%) of the full assessed value of taxable property. Total outstanding debt per capita at June 30, 2023 is projected to be $2,818, but net debt per capita is projected at $1,753 or approximately $247 less than the recommended limit of $2,000 per capita. While the City has the capacity for significant additional debt under the State constitutional taxing limit and the City's debt performance goals, it is losing its ability to make associated debt service payments within the State cap on the property tax levy. The proposed budget does not include the issuance of budget, tax or revenue anticipation notes.

Financial Reporting Performance Goals

The 2023-2024 Proposed Budget was prepared in a manner to maximize its understanding by both citizens and elected officials. Copies of the FY 2023-2024 Proposed Budget are made available to the public in print and posted to the City's website (www.whiteplainsny.gov). Summaries of the budget are publicly noticed. Public budget review sessions will be held during the month of April. A public hearing on the proposed budget will be held at the regularly scheduled May meeting of the Common Council. The FY 2023-2024 budget will be adopted at a public meeting held on or before May 30, 2023.

Schedules

A detailed schedule of the General Fund budget by sources of revenue and objects of expenditure is shown at the end of this section.

EXHIBIT 1.6 details the distribution of resources in the proposed FY 2023-2024 budget by department. In analyzing the relative size of the various City departments, it is important to note that some departmental budgets include amounts which are attributable to all General Fund Departments. For example, the Common Council's budget includes the Reserve for Financing and the Finance Department includes the General Fund's total insurance and retirees' health insurance costs, as well as the contribution to the Debt Service Fund exclusive of the contribution for parking debt.

A more comprehensive schedule of the General Fund budget by department, including historical comparisons, is provided at the end of this section. Detailed information on each department is provided in Section II.

GENERAL FUND
EXPENDITURES BY DEPARTMENT

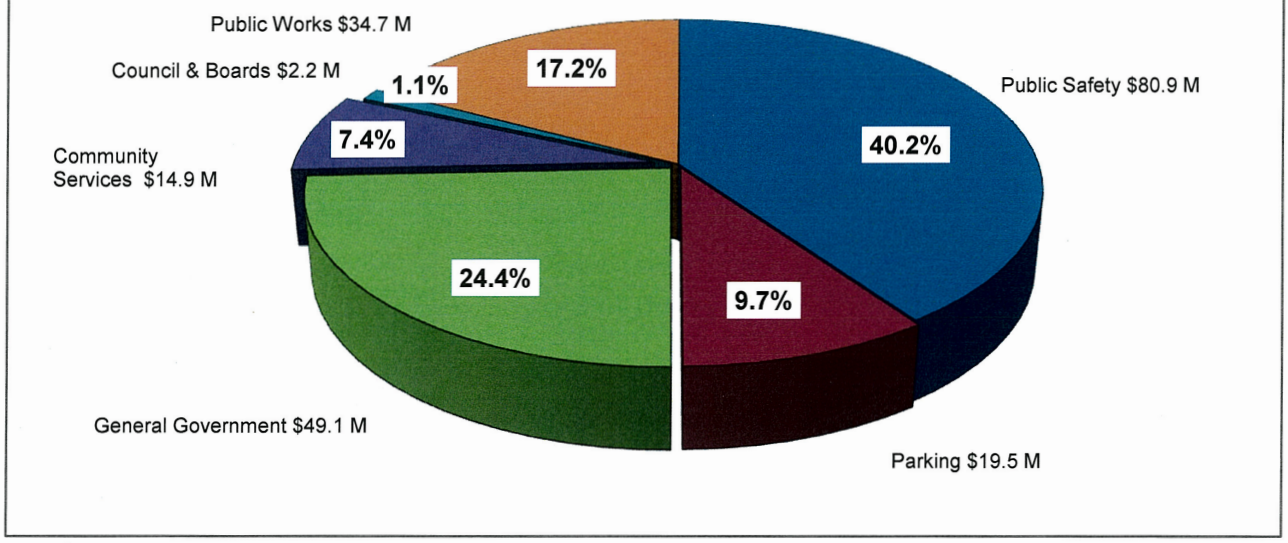


Exhibit I.6

Department	2023-2024 Budget	Percent of Total
Council & Boards:		
Council*	$2,073,042	1.03%
City Court	31,500	0.02%
Board of Assessment Review	19,533	0.01%
Zoning Board of Appeals	3,551	0.00%
Real Estate Committee	3,025	0.00%
Board of Ethics	300	0.00%
White Plains Housing Authority	10,489	0.01%
	2,141,440	1.06%
General Government:		
Office of the Mayor	1,011,493	0.50%
City Clerk Office	771,018	0.38%
Law Department	3,067,893	1.52%
Assessor Office	851,173	0.42%
Finance Department	34,608,677	17.20%
Budget Department	559,155	0.28%
Information Technology	1,725,168	0.86%
Purchase Department	704,385	0.35%
Planning Department	1,268,788	0.63%
Building Department	3,434,863	1.71%
Personnel Department	1,104,757	0.55%
	49,107,370	24.40%
Parking:		
General Operations	9,763,095	4.85%
Garages	2,562,744	1.27%
Lots	260,334	0.13%
Violations	1,931,846	0.96%
Enforcement	2,961,714	1.47%
Enforcement - City Center	370,542	0.18%
Traffic Operations	1,682,636	0.84%
	19,532,911	9.71%
Public Works:		
Bureau of Admin.	2,107,897	1.05%
Bureau of Engineering	3,069,920	1.53%
Bureau of Bldg. Mntce.	5,376,506	2.67%
Bureau of Garage & Shop	2,670,852	1.33%
Bureau of Storm Water	156,775	0.08%
Bureau of Highways	10,135,383	5.04%
Parks Maintenance	2,491,790	1.24%
Bureau of Sanitation	8,700,867	4.32%
	34,709,990	17.25%
Public Safety:		
Public Safety Admin.	2,236,030	1.11%
Fire Department	33,114,805	16.45%
Police Department	45,508,692	22.61%
	80,859,527	40.18%
Community Services:		
G/F Contribution to Library	6,985,708	3.47%
Recreation & Parks	4,815,945	2.39%
Youth Bureau	3,098,986	1.54%
	14,900,639	7.40%
Total Expenditures	$201,251,877	100.00%

**Includes the City's Reserve for Financing*

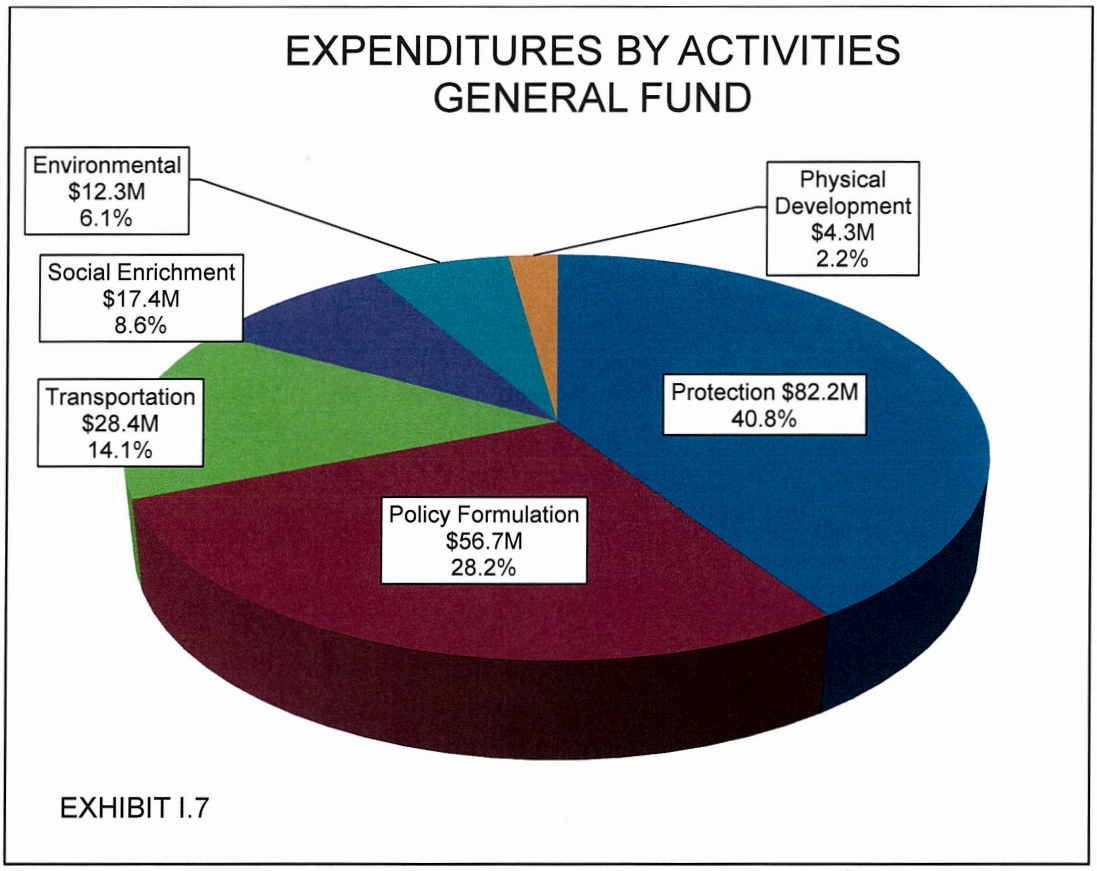


EXHIBIT I.7

GENERAL FUND BUDGET BY ACTIVITIES:

Listed below are the City's six goals which emphasize the very high level of service desired by the citizens of White Plains.

1. **POLICY FORMULATION AND ADMINISTRATION**

   White Plains will be a well-managed and financially sound City in which policies are formulated to meet community needs and protect the community's interests and in which efficient management support activities are provided that assist in the attainment of all City goals.

2. **PROTECTION OF PERSONS AND PROPERTY**

   White Plains will be a City which protects its people and property from external harm and promotes an atmosphere of personal security.

3. **ENVIRONMENTAL PROTECTION**

   White Plains will be a City which protects the environmental health and welfare of its people.

4. **TRANSPORTATION**

   White Plains will promote a network of integrated transportation facilities which allows for the movement of people and goods quickly, safely and economically.

5. SOCIAL ENRICHMENT OPPORTUNITIES

White Plains will be a beautiful City in which a variety of recreational and cultural activities are available. The City will promote the enlargement of the personal and social characteristics of a diverse population.

6. PHYSICAL RESOURCE DEVELOPMENT

White Plains will be a City which supports the balanced development, improvement, and protection of its physical resources. The City will promote the creation of economic opportunities.

The goals specify the ultimate end which the City is attempting to achieve. The goals set for the City may never be fully accomplished; indeed, the progress made toward each one may only be partially affected by our local government. However, the value of all governmental programs must eventually be measured by the extent to which they reflect the needs and concerns of the community. Without specific goals which reflect many of the basic themes which run through our lives, those comparisons would be difficult to make and impossible to evaluate.

Each activity provided by the City is "linked" to a City-wide goal so that financial and performance information may be captured to evaluate the City's success in achieving its goals. The "linkage" transcends departmental lines so that the efforts of various service providers may be evaluated jointly.

The combined expenditure budgets for all activities according to the City-wide goals are as follows:

City-wide Goal	Revised 2022-2023	Proposed 2023-2024	Percent Change
Policy Formulation and Administration			
City Wide Expenses*	$ 38,217,310	$ 36,297,577	(5.0)%
Other	20,919,031	20,402,837	(2.5)%
Protection of Persons & Property	75,977,366	82,147,375	8.1%
Environmental Protection	11,641,309	12,292,505	5.6%
Transportation	26,891,913	28,380,446	5.5%
Social Enrichment Opportunities	16,467,514	17,397,174	5.6%
Physical Resource Development	4,213,776	4,333,963	2.9%
Total Expenditures:	$ 194,328,219	$ 201,251,877	3.6%

* This category includes the costs which are attributable to all General Fund departments, such as the reserve for financing, insurance, retirees' health insurance, cash to capital contribution, transfer to debt service and tax certiorari payments.

A more comprehensive schedule of the General Fund budget by goals and activities, including historical comparisons, is shown at the end of this section. Detailed information on each activity is provided in Section III.

(This page intentionally left blank)

GENERAL FUND
FORECAST OF FINANCIAL CONDITION

The schedule below shows total revenues and expenditures, the amount of revenues over/under expenditures and the ending fund balance of the General Fund during the past five years.

Fiscal Year	Total Revenues & Other Sources	Total Expenditures & Other Uses	Revenues Over/(Under) Expenditure	Tax Stabilization Account	Fund Balance
2017-18	158,979,564	164,583,139	(5,603,575)	5,007,666	35,518,910
2018-19	164,402,611	166,480,702	(2,078,091)	5,011,553	38,452,372
2019-20	164,356,208	166,486,667	(2,130,459)	4,771,469	41,093,382
2020-21	168,259,509	168,295,180	(35,671)	4,629,104	45,686,815
2021-22	194,381,926	177,444,691	16,937,235	5,491,084	68,115,134

Expenditures: The foregoing schedule shows the most recent five-year analysis of the City's plan to re-build its fund balance and restore fiscal stability, which began over a decade ago. The impact of previous staff reductions and the implementation of different pay plans for new employees by the City continue to be reflected in the expenditure column. Beginning in fiscal year 2016-2017, new union contracts included significant changes to pay grades for new employees. These changes will continue to provide significant savings in future payroll expenses and related benefits. Expenditure growth for FY 2017-2018 was 2.7% and for FY 2018-2019 was 1.2%. There was no expenditure growth for FY 2019-2020 due to the Covid-19 global pandemic which began at the tail end of this particular fiscal year. The impact of the pandemic on the economy resulted in the City cutting costs wherever possible. Expenditure growth for FY 2020-2021 was 1.1% as the impact to the economy continued. Expenditure growth for FY 2021-2022 was 5.4% as the impact of the pandemic waned and the current period of inflation began. Other components of this growth were the significant increase in pension costs due to the rates set by New York State for FY 2021-2022, energy cost increases and the increase in costs related to programs that began again post Covid and equipment purchases as the City rebounded from the economic downturn and restrictions of the pandemic. The projected increase for FY 2022-2023 is 4.9% as inflation increased at an increasing rate and as union contracts were entered into resulting in higher payroll and benefit costs.

Revenues: The General Fund's two major sources of revenue, the property tax and sales tax, are included in the FY 2023-2024 proposed budget at $67.1 million and $54.4 million, respectively. Property tax rates generally increase to fund losses in assessed value and expenditure growth not funded through an increase in sales tax receipts or other revenue sources. The economic downturn of Covid-19 pandemic which negatively impacted revenues in the City has stressed this balance even more so. As an example, the City's unrestricted sales tax revenue collections which were $45.1 million in FY 2018-2019 decreased to $42.9 million in FY 2019-2020 as the pandemic began, decreased again to $41.7 million in FY 2020-2021 as the impact of the pandemic affected a complete fiscal year and then jumped significantly to $49.4 million in FY 2021-2022 as the economy heated up and inflation took hold. Sales tax revenues have increased again in the current fiscal year and are currently projected at $50.0 million. In addition to the unrestricted portion of the City's sales tax rate (2.25%) discussed above, the City also receives another 1/4% sales tax which has been dedicated by statute to a Tax Stabilization and Reserve Account. This restriction was originally enacted to assist in building up the City's Fund Balance and now that the fund balance has grown significantly over the past decade, the City has requested that the State of New York remove this restriction. This would result in this portion of the sales tax collections to be treated as unrestricted

as well. This proposed budget has been built on that premise and thus includes an increase to $54.4 million in sales tax revenues.

Federal Relief aid in the amount of $23.2 million was allocated to the City in the "American Rescue Plan Act of 2021". This revenue was received in two equal allocations. The first allocation was received in FY 2020-2021 and helped to offset revenue losses incurred since the beginning of the pandemic and the second allocation was received during the next fiscal year. If not for this revenue the chart above would show a very different picture for those years. It should, however, be noted this revenue fell well short of the actual revenue lost by the City due to the pandemic. But, combined with the City's strong fiscal standing when the pandemic began, the City endured this economic challenge with little disruption to the vital services and programs provided.

Assessed value has decreased by $4.5 million in FY 2023-2024. Over the past ten years, the assessment roll has increased by a total of $4.5 million. Until new projects currently approved and/or under consideration by the City are actually constructed, it is anticipated that there will be no substantial growth in the assessment roll other than additional transfers from the PILOT roll.

This year and every other year, the City (and all other local taxing jurisdictions) is again required to comply with, or override by a super majority, a state-imposed cap on its property tax levy. This year the cap is based on a 2.0% inflation growth which is the maximum allowed, plus or minus other factors. However, the proposed property tax levy will actually decrease by $303; the levy reflects the amount of revenue that is collected from all property owners in the City required to be balance the City's budget after all other revenues have been included.

The City's sales tax represents 27% of proposed operating revenues in the General Fund based on the above mentioned unrestricted City sales tax rate increase to 2.50% after the requirement to place the 1/4% sales tax into the Tax Stabilization and Reserve Account is lifted. This fund was an important tool for the City to re-build its fund balance but is no longer necessary as the fund balance has growth to a very healthy level. Of this 2.50 tax rate, only 1.5% is permanent and the rest is required to be extended every two years and is currently set to expire on August 31, 2023.

The next largest source of operating revenue to the City in the General Fund is Charges for Services which is budgeted at $24.2 million in the FY 2023-2024 Proposed Budget. This is in line with the current fiscal year forecast of $24.0 million. This category of revenue provides 12.0% of the funding in the proposed budget. Charges for Services fees in several departments are raised periodically to reflect the increased cost of providing services. In the 2023-2024 Budget, Recreation and Parks, the Youth Bureau and the Fire Department are proposing fee increases in this category. The Parking Department is expected to raise $24.8 million in Charges for Services ($15.8 million) and Fines and Forfeitures ($9.0 million) combined next year to finance the construction, maintenance and operation of the City's extensive parking system which serves residents and non-residents alike. Parking revenues, like sales tax collections, were also hit hard by the recent economic downturn and collections have rebounded significantly off of the recent lows. For example, the $24.8 million that is expected to be collected in the current fiscal year is $4.6 million or 29% higher than what was collected in FY 2020-2021. There are no parking fee increases included in the proposed budget. The City will continue to periodically evaluate its parking fees in order to ensure that the ongoing and future needs of its parking system will be met. Revenue from licenses and permits is $10.1 million in the Proposed Budget. Building permit revenue is in this account and budgeted at $4.3 million, down from the $4.5 million budgeted in the current year but well below what was received in the prior fiscal year ($8.5 million). State aid is currently projected at the amount included in the Governor's Budget ($5.5 million). This amount, which had been reduced by 20% during the Covid pandemic and then ultimately reinstated has remained at this level for well over a decade. Mortgage tax receipts are budgeted at the same amount ($2.3 million) as is expected to be received in the current year. Interest income is projected to increase exponentially from the $36,500 budgeted in the current fiscal year to $1,530,000 as interested rates have skyrocketed recently.

Fund Balance: The total appropriation of fund balance in the proposed fiscal year 2023-2024 General Fund budget has decreased from $17.1 million to $13.7 million. The appropriation of unassigned fund balance is $11.8 million. An appropriation of $120,000 from the recreation and open space reserve and $1,700,000 from the tax certiorari reserve are also being proposed. Unlike prior years, there is no appropriation from the Tax Stabilization Fund proposed in 2023-2024.

The following forecasts are not absolutes, but are provided to stimulate a constructive discussion of the City's overall economic position as the Common Council reviews the proposed budget.

	Actual 2021-22	Forecast 2022-23	Forecast 2023-24
Revenues & Other Sources			
Property Tax Levy	$ 65.1	$ 67.1	$ 67.1
Sales Tax - Unrestricted	49.4	50.0	54.4
Other Tax Related Items	4.9	5.2	5.5
Intergovernmental	22.3	8.1	8.1
Charges for Services	21.9	24.0	24.2
Licenses Permits	14.7	10.1	10.1
Fines & Forfeitures	10.0	9.9	9.9
All Other	6.0	8.5	8.3
	194.3	182.9	187.6
Expenditures & Other Uses:			
Salaries & Wages	77.4	82.2	87.8
Employee Benefits	52.8	53.7	60.9
Materials & Supplies	9.2	11.4	11.5
Direct Costs	17.1	17.0	17.5
Equipment/Rolling Stock	0.6	1.3	1.6
Reserve for Financing	0.0	0.0	0.0
Interfund Transfers:			
Library Fund	6.7	6.9	7.0
Debt Service Fund	13.6	13.1	13.3
Other Funds	0.0	0.5	0.0
	177.4	186.1	199.6
Total Revenues Over (Under) Expenditures	16.9	(3.2)	(12.0)
Restricted Sales Tax	5.5	5.5	0.0
Beginning Fund Balance	45.7	68.1	70.4
Ending Fund Balance	$ 68.1	$ 70.4	$ 58.4
Components of Ending Fund Balance:			
Non-spendable (inventory/prepaid expenditures/receivables)	$ 1.2	$ 1.6	$ 1.6
Advance to component unit	4.5	4.5	4.5
Assigned to purchases on order	3.9	3.9	3.5
Assigned to tax certiorari	5.3	5.3	5.0
Assigned to subsequent year's expenditure	17.1	14.7	13.0
Assigned to WP Housing Authority	0.2	0.2	0.2
Committed for open space	0.2	0.2	0.2
Restricted for tax stabilization	5.3	10.8	10.2
Unassigned	30.4	29.2	20.2
Total Components of Ending Fund Balance	$ 68.1	$ 70.4	$ 58.9

THE BUDGET DEVELOPMENT CYCLE

Planning for the FY 2023-2024 budget began in September 2022 when department heads' input was solicited for the Capital Improvement Program. Their proposals for capital improvements to be undertaken in the upcoming and five subsequent years were consolidated by the Budget Department and submitted to the Capital Projects Board for review. Simultaneously, the Budget Department outlined the financial limits within which the Capital Improvement Program could be developed in order to ensure that the program is affordable by the City and that the City's credit rating is preserved.

The Capital Projects Board, which consists of the Commissioners of Public Works, Recreation & Parks, Public Safety, Finance, Planning, the Budget Director, the Deputy of Commissioner of Parking II, a Planning Board representative, a member of the Common Council and the Mayor (ex-officio), reviewed each project proposal according to the City's need to undertake the project and the implications of not doing so; the relative priority for each project vis-a-vis the various other projects; and the City's ability to successfully implement the project using available resources with the least possible disruption to the daily routine of the people of White Plains. The Rolling Stock Committee, appointed by the Mayor, provided recommendations on the replacement and major refurbishing of the City's rolling stock fleet for inclusion in the Capital Improvement Program. The Capital Projects Board concluded its review in December 2022 and submitted its program to the Budget Department for inclusion in the operating budget. The Program was also submitted to the Common Council at its February 2023 meeting.

Concurrently, a manual containing operating budget forms and instructions was sent to the departments in late December of 2022 for fiscal year 2023-24 operating budgets. The Budget Department outlined the financial parameters within which each department was to formulate budget requests. Forms containing the department heads' recommended spending plan for the new fiscal year were returned to the Budget Department by January 31, 2023. During the period between late February and early March, the Budget Department reviewed the department heads' recommendations and held budget review sessions with departments.

In accordance with the City Charter, the proposed budget is submitted to the Mayor and Common Council at the regularly scheduled meeting in April. A public notice of the formal public hearing on the proposed budget, which will be held on May 1, 2023 this year, will be published in the City's official newspaper. A copy of the proposed budget will be made available for the public to review at the Library and the City Clerk's office. The proposed budget will also be posted on the City's website. The Common Council will review the proposed budget at public work sessions scheduled in conjunction with the Mayor's office. These public meetings are traditionally held during April. The public, press, members of the Mayor's Budget and Management Advisory Committee, League of Women Voters and all interested parties are invited to participate in the review process.

Each year, the Mayor appoints a Budget and Management Advisory Committee. This Committee is responsible for developing in-depth analyses and recommendations for the City's fiscal and programmatic operations. In addition, they review and comment on the City's proposed budget. The Committee will review the City's proposed budget and hold meetings to formulate their report to the Common Council. The Committee submits a written report of findings and recommendations to the Common Council at the Public Hearing.

As a result of this review and public comment, the Common Council may revise proposed expenditures and/or revenues. The Common Council must adopt a balanced tax budget where planned expenditures equal estimated revenues no later than May 30th of each fiscal year. The Fiscal Year 2023-2024 budget will be adopted at a Special Meeting of the Common Council held in May 2023.

Finally, the Common Council does not adopt a Capital Improvement Budget per se. Rather, the Common Council formally adopts budgets for each new capital project outlined in the City's Capital Improvement Program after reviewing plans and specifications and after public bidding has been concluded.

Procedures employed to amend the budget once adopted by the Common Council are outlined on the following page under the heading entitled Summary of Significant Accounting, Budgeting and Management Policies.

Exhibit I.8 depicts the budget development cycle.

BUDGET DEVELOPMENT CYCLE

July	August	September	October	November	December
For the fiscal year beginning on July 1st. Budget Department begins analysis of fiscal planning and performance.	Capital Improvement planning process begins in the Budget Department.	Budget Department distributes Capital Project/ Rolling Stock instructions & forms to Depts.	Department Heads submit Capital Improvement Proposals. Budget Director submits recom-mendations on financial limits of program.	Capital Projects Board begins deliberations.	Capital Projects Board deliberations continue. Capital Improvement Program approved by Capital Projects Board.
January	**February**	**March**	**April**	**May**	**June**
Operating Budget process begins-forms and instructions sent to Department Heads. Operating Budget Requests submitted to Budget Director.	Capital Improvement Program submitted to Common Council & Budget Director. Department budget reviews begin.	Budget Department conducts departmental review conferences and considers Capital Improvement Program (ongoing).	Proposed Operating Budget (with Capital Improvement element) submitted to Common Council by Budget Department. Mayor and Common Council begin deliberations on budget.	Public Hearing held. Budget & Management Advisory Committee reports to Common Council. Deliberations continue. Budget adopted no later than May 30th.	Summary of Adopted Budget published in newspaper. Copies of Budget Ordinances submitted to N.Y.S. Comptroller.

Exhibit 1.8

SUMMARY OF SIGNIFICANT ACCOUNTING, BUDGETING AND MANAGEMENT POLICIES

ACCOUNTING AND BUDGETING PRACTICES & INTERNAL CONTROL PROCEDURES:

The following information, while technical in nature, is provided to inform the interested reader of significant accounting practices and internal control mechanisms adhered to by the City of White Plains and how they are utilized to ensure that government resources are managed and accounted for in compliance with applicable laws and regulations.

Basis/Focus: The City's operating budgets, i.e. General Fund, Library Fund, Self Insurance Fund, Water Fund, Sewer Rent Fund and Debt Service Fund are prepared on a basis consistent with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB) and the best practices and advisories set forth by the Government Finance Officers Association of the United States and Canada (GFOA).

Governmental funds (General Fund, Debt Service Fund and Library Fund) are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become susceptible to accrual, that is, when they become both "measurable" and "available" to finance expenditures of the fiscal period. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related liability is incurred, except for interest that has not matured on general long-term debt and compensated absences which are recognized when due.

Proprietary Funds (Self Insurance Fund, Water Fund and Sewer Rent Fund) are accounted for using the economic resources measurement focus and accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Under the basis of accounting, receipt of long-term debt proceeds, capital outlays and debt service principal payments are not reported, but allocations for depreciation and amortization expense are recorded. Often, *but not always*, the opposite is true under the basis of budgeting.

Internal Controls: The City of White Plains employs a system where budgetary accounts are formally integrated with the City's general ledger accounts. As a result, budgetary financial statements present actual vs. budgetary comparisons, thus enhancing budgetary control and management decision making. The City also utilizes encumbrance accounting to assure effective budgetary control and accountability and to facilitate effective cash planning and control.

Encumbrances are commitments related to unperformed (executory) contracts for goods or services and are recorded and reported as restrictions, commitments or assignments of fund balance. Outstanding encumbrances do not constitute expenditures or liabilities.

Other internal controls employed by the City in the management of its resources includes formal review procedures in the filling of vacant positions (Position Control), in the processing of purchase orders and contracts, payroll transactions, inventory and in the handling of cash. Funding for vacant positions is not generally provided in the City's budget.

Budget Amendments: The City's Charter establishes the procedures for amending the operating and capital budgets during the fiscal year and for the processing of transfers between appropriations.

The Common Council must formally approve amendments to the budget that increase overall spending or the spending level of individual departments. Transfers within the budgets of departments may be made by the Budget Department within specified limits as requested by department heads or deemed necessary by the Budget Director. The Budget Director may also employ a budgetary allotment system and may set aside an amount not to exceed twenty percent of unobligated appropriations for possible emergencies arising during the budget year.

Independent Audit: The City of White Plains issues a Comprehensive Annual Financial Report (CAFR) which is audited by an independent certified public accountant. The City's financial records are also audited on a periodic basis by the Office of the Comptroller of the State of New York. The City of White Plains has earned the GFOA's *Certificate of Achievement for Excellence in Financial Reporting* each year since 1981 and the GFOA's *Distinguished Budget Presentation Award* each year from 1984 to 2019.

MANAGEMENT POLICIES - FISCAL PERFORMANCE GOALS

The City's Fiscal Performance Goals, which were formally adopted by the Common Council, represent ongoing policies to guide the City's financial management practices. While some of the performance goals are specific and will limit certain types of financial activity, the goal statements are not intended to restrict the Common Council's ability and responsibility to respond to emergencies or service delivery requirements above or beyond the limitations established by the Fiscal Performance Goals. The City's goals are:

REVENUE PERFORMANCE GOALS

- The City will maintain a diversified and stable revenue system as protection from short-run fluctuations.
- The City will estimate annual revenues on an objective and reasonable basis. The City will develop a method to project revenues, expenditures/expenses and fund balance on a multi-year basis.
- The City will use one-time or special purpose revenues for capital expenditures, reduction of outstanding debt or for expenditures required by the revenue, and not to subsidize recurring operating and maintenance costs.
- The City will establish and annually re-evaluate all user charges and fees at a level related to the cost of providing the services.
- The City will endeavor to reduce reliance on the property tax by developing and expanding alternative revenue sources.
- The City will endeavor to improve and diversify the City's mix of commercial and residential properties.
- Proprietary funds (Self Insurance Fund, Water Fund and Sewer Rent Fund) will maintain revenues sufficient to support their respective full direct and indirect costs.

OPERATING EXPENDITURES PERFORMANCE GOALS

- The Budget Director will propose and the Common Council will adopt and maintain a balanced budget in which expenditures will not be allowed to exceed reasonable estimated resources and revenues.
- The City will pay for all current operating and maintenance expenses from current revenue sources.
- The operating budget will provide for the adequate maintenance of capital assets and equipment.
- The budget will provide for adequate funding of all employee benefit programs.
- The City will maintain a budgetary control system that will enable it to adhere to the adopted budget.
- The City will maintain a system of financial and budgetary reporting that provides comparative actual to budget results.
- The City will develop and implement an effective risk management program to minimize losses and reduce costs. The Common Council will ensure that adequate resources and insurance are in place. This shall include coverage for general and automobile liability, unemployment and Workers Compensation.
- The City will encourage delivery of services by other public and private organizations whenever and wherever greater efficiency and effectiveness can be expected, as well as to develop and internally use technology and productivity advancements that will help reduce or avoid increasing personnel costs. The intent is to control personnel costs as a proportion of the total budget, to more productively and creatively use available resources, and to avoid duplication of effort and resources.

RESERVE PERFORMANCE GOALS

- The City will establish annually in the operating budget a reserve for financing to:
  - provide for settlement of pending labor contract negotiations;
  - provide for temporary funding of unforeseen needs of an emergency or non-recurring nature;
  - permit orderly budgetary adjustments when revenues are lost through the actions of other governmental bodies;
  - provide the local match for public or private grants; and,
  - meet unexpected small increases in service delivery costs.
- The reserve for financing will be budgeted at a level sufficient to provide for settlement of pending labor contract negotiations plus an amount not to exceed one percent (1%) of the proposed tax budget. Use of the contingency funds will only be by action of the Common Council. The reserve for financing shall be separate from any component of fund balance (restricted, committed or assigned) used to fund subsequent year's expenditures.

- The City will maintain an employee position control reserve account. Funding will be provided from salary lines plus related benefits as positions become vacant during the fiscal year. Funding for personnel to fill authorized but unfilled budgetary salary positions will be provided from the position control reserve account. The Budget Department will be responsible for the control of the reserve account. The Personnel Department will be responsible for ensuring that positions are filled only when adequate funds are available in the reserve account.

- The City will maintain spendable fund balance in an amount necessary to maintain adequate cash flow to prevent the demand for short-term borrowing, the disruption of services to its citizens due to unexpected temporary revenue shortfalls or unpredicted one-time expenditures and the need for large increases in the property tax rate. The fund balance has been accumulated to provide stability and flexibility to respond to unexpected adversity and/or opportunities.

- The fund balance comprised of amounts restricted for tax stabilization or subsequent year's expenditures, amounts assigned for subsequent year's expenditures, plus unassigned fund balance shall be maintained at a minimum of fifteen percent (15%) of the General Fund total expenditures, and shall be separate from the amount provided for in the reserve for financing.

- When the previously identified fund balance comprised of amounts restricted for tax stabilization or subsequent year's expenditures, amounts assigned for subsequent year's expenditures, plus unassigned fund balance falls below the 15% of total expenditures target, a plan shall be developed to replenish the deficient amount as soon as is necessary and/or reasonable, but in no event over a period greater than five years after the original determination was made that the amount was below target level.

- The Common Council is the highest level of decision-making authority and may restrict, commit or assign portions of fund balance by adopted resolution and/or ordinance. The Common Council has designated the Commissioner of Finance as the official having authority to assign portions of fund balance categories based on generally accepted accounting principles. The City will expend funds in the following order: restricted first, the committed, then assigned, and lastly, unassigned.

INVESTMENT PERFORMANCE GOALS

- The City's primary investment performance objectives, in priority order, shall be legality, safety, liquidity and yield.

- The City will develop a cash flow analysis of all funds on a regular basis. Collections, deposits and disbursements of all funds will be scheduled to ensure maximum cash availability.

- The City will optimize the return on all cash investments.

- Where permitted by law, cash from several separate funds and sources will be pooled to optimize investment yields. Interest will be credited to the sources of the invested monies.

- The Department of Finance will provide quarterly information to the Common Council concerning investment performance.

CAPITAL IMPROVEMENTS PERFORMANCE GOALS

- Capital improvements will be based on long range projected needs rather than on immediate needs in order to minimize future maintenance, replacement, and capital costs.
- All capital improvements will be made in accordance with the City's approved five year capital improvement program (CIP). The CIP shall be updated annually.
- The development of the CIP will be coordinated with the operating budget in order to maintain a reasonably stable total tax levy.
- The City will identify the estimated cost and potential funding sources for each capital project proposed in the CIP before submission to review bodies and the Common Council.
- Future annual costs associated with a proposed capital improvement, including annual debt service and operating and maintenance costs will be estimated and included in the CIP and updated if necessary before a decision to implement a project is made by the Common Council.
- Federal, State and other intergovernmental and private funding sources shall be sought out and used as available to assist in financing capital improvements.

DEBT PERFORMANCE GOALS

- The City will limit long-term debt to only those capital improvements that cannot be financed from current revenues.
- The maturity date for any debt will not exceed the period of probable usefulness (PPU) provided for in the New York State Local Finance Law.
- Thirty percent (30%) of the City's available general obligation debt limit shall be reserved for emergency purposes.
- As a means of further minimizing the impact of debt obligations on the City taxpayers:
  - the total net indebtedness (total general obligations less exclusions for water projects, sewer projects and current debt principal appropriations) shall not exceed five percent (5%) of the full assessment value of taxable property;
  - long-term net debt shall not exceed $2,000 per capita;
  - these limitations shall not apply to any debt incurred for emergency purposes.
- The City will avoid the issuance of budget, tax and revenue anticipation notes.
- The City will issue debt that will be repaid from special assessments, specific revenues (such as water rents, sewer rents, parking revenues, etc.) and/or any source other than property taxes ("self-liquidating debt") whenever reasonable and appropriate.
- The City will prepare and distribute an official statement whenever required for the issuance of debt and maintain compliance with the annual reporting requirements of Securities and Exchange Commission (SEC) Rule 15c2-12 (municipal securities disclosure).
- The City shall encourage and maintain good relations with financial and bond rating agencies, and will follow a policy of full and open disclosure on every financial report and official statement.

FINANCIAL REPORTING PERFORMANCE GOALS

- The City will adhere to a policy of full and open public disclosure of all financial activity. The proposed tax budget will be prepared in a manner to maximize its understanding by citizens and elected officials. Copies of financial documents will be made publicly available. Opportunities will be provided for full citizen participation prior to final decisions on adopting the budget. Detailed budgetary information; i.e. specific sources of revenue and objects of expenditure, will be made publicly available.

- The City shall include in the proposed and adopted tax budget documents an explanation as to how the budget compares to the City's Fiscal Performance Goals.

- The City's accounting system will maintain records on a basis consistent with generally accepted accounting principles.

- The Commissioner of Finance will prepare regular quarterly and annual financial reports presenting a summary of financial activity by major types of funds and programs.

- The City will prepare The Comprehensive Annual Financial Report in conformity with generally accepted governmental accounting principles and financial reporting best practices.

- The City will employ an independent certified public accounting firm to perform an annual audit of all funds, authorities, agencies, and grant programs and will make the annual audited report publicly available. The audit shall be completed and submitted to the Common Council within 180 days of the close of the City's fiscal year.

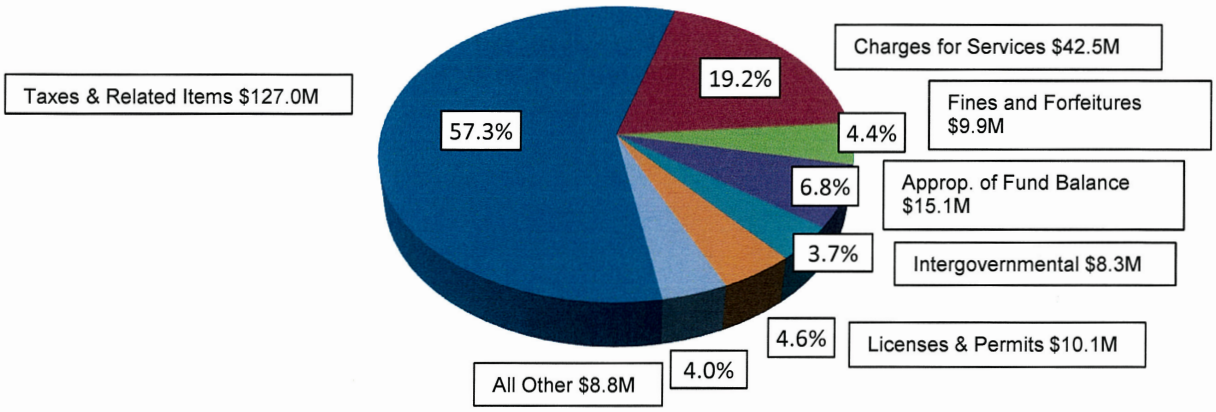
- The annual audit of the City will be conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States and in conformity with accounting principles generally accepted in the United States of America.

- The annual audit of the City will comply with the requirements of the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations* ("Single Audit").

- The City each year will submit its CAFR to the GFOA for GFOA's *Certificate of Achievement for Excellence in Financial Reporting* award program.

CITY OF WHITE PLAINS
SUMMARY OF COMBINED OPERATING BUDGETS
2023 - 2024

REVENUES: $221.7M



EXPENDITURES: $221.7M

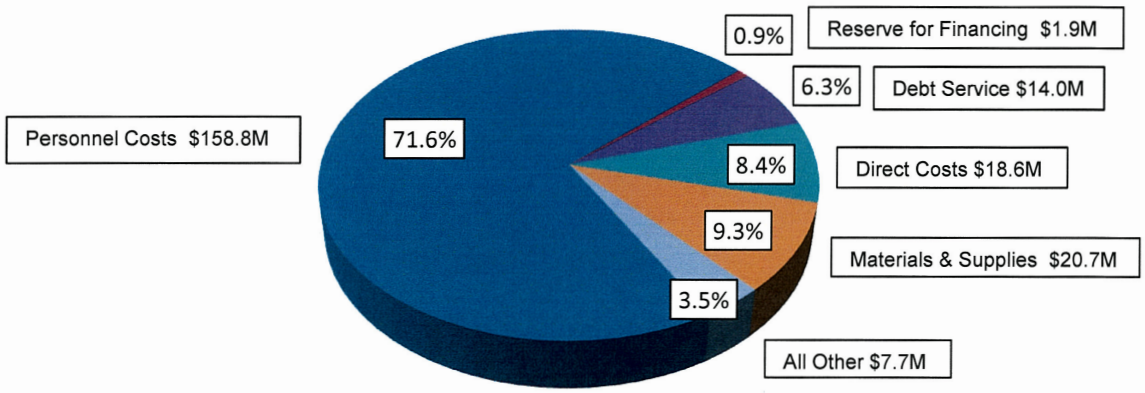


Exhibit I.9

CITY OF WHITE PLAINS
SUMMARY COMBINED OPERATING BUDGETS
2023-2024
(in 000's of dollars)

	General Fund	Library Fund	Self Insurance Fund	Sewer Rent Fund	Water Fund	Interfund Adjustments	Combined Total (Memorandum Only)
REVENUES:							
Property Tax & Related Items	$ 127,034	$ -	$ -	$ -	$ -	$ -	$ 127,034
Intergovernmental	8,134	17	-	-	128	-	8,279
Charges for Services	24,164	1	5,623	3,183	17,811	(8,252)	42,530
Licenses & Permits	10,142	-	-	-	12	-	10,154
Fines & Forfeitures	9,862	-	-	-	-	-	9,862
Miscellaneous	6,731	23	-	-	36	-	6,790
Interest & Dividends	1,530	-	-	60	400	-	1,990
Operating Transfers	-	6,986	-	-	-	(6,986)	-
Total Revenues	187,597	7,027	5,623	3,243	18,387	(15,238)	206,639
Appropriation of Fund Balance	13,655	100	-	600	751	-	15,106
Total Funds Available	$ 201,252	$ 7,127	$ 5,623	$ 3,843	$ 19,138	$ (15,238)	$ 221,745
EXPENDITURES:							
Salaries and Wages	$ 87,799	$ 3,194	$ 18	$ 568	$ 2,583	$ -	$ 94,162
Employee Benefits	60,891	1,809	20	370	1,526	-	64,616
Materials & Supplies	11,494	993	-	244	7,959	-	20,690
Direct Costs	17,506	405	5,585	1,174	2,222	(8,252)	18,640
Equipment/Rolling Stock	1,550	10	-	335	147	-	2,042
Depreciation	-	-	-	411	1,785	-	2,196
Capital Outlay	-	-	-	525	900	-	1,425
Debt Service	-	-	-	165	1,866	-	2,031
Operating Transfers:	-	-	-	-	-	-	-
Debt Service Fund	13,351	696	-	-	-	-	14,047
Library Fund	6,986	-	-	-	-	(6,986)	-
Reserve for Financing	1,675	20	-	51	150	-	1,896
Total Expenditures	201,252	7,127	5,623	3,843	19,138	(15,238)	221,745
Interfund Adjustments	(12,285)	(39)	-	(1,013)	(1,901)	-	-
Total (Memorandum Only)	$ 188,967	$ 7,088	$ 5,623	$ 2,830	$ 17,237	$ -	$ 221,745

City of White Plains
Actual, Projected and Proposed Budgets
(in 000's of dollars)

	General Fund			Library Fund			Self Insurance Fund		
	2021-22 Actual	2022-23 Projected	2023-24 Proposed	2021-22 Actual	2022-23 Projected	2023-24 Proposed	2021-22 Actual	2022-23 Projected	2023-24 Proposed
FINANCIAL SOURCES:									
Property & Related Taxes	$ 124,958	$ 122,300	$ 127,034	$ -	$ -	$ -	$ -	$ -	$ -
Intergovernmental	22,303	8,100	8,134	17	17	17	-	-	-
Charges for Services	21,953	24,000	24,164	2	1	1	8,373	5,217	5,624
Licenses & Permits	14,660	10,100	10,142	-	-	-	-	-	-
Fines & Forfeitures	9,978	9,900	9,862	-	-	-	-	-	-
Miscellaneous	5,940	6,970	6,731	7	23	23	220	30	-
Interest Income	81	1,530	1,530	-	-	-	43	360	-
Transfers In	-	-	-	6,657	6,800	6,986	-	-	-
Appropriation of Fund Balance	-	-	13,655	-	-	100	-	-	-
Total Financial Sources	199,873	182,900	201,252	6,683	6,841	7,127	8,636	5,607	5,624
FINANCIAL USES:									
Salaries and Wages	77,385	82,200	87,799	3,066	3,100	3,194	-	-	18
Employee Benefits	52,821	53,700	60,892	1,625	1,600	1,809	78	18	20
Materials & Supplies	9,196	11,400	11,494	781	930	993	-	-	-
Direct Costs	17,153	17,000	17,506	390	410	405	6,923	5,351	5,586
Equipment/Rolling Stock	632	1,300	1,550	-	20	10	-	-	-
Depreciation	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-
Debt Service-Principal	-	-	-	-	-	-	-	-	-
Debt Service-Interest	-	-	-	-	-	-	-	-	-
Transfers Out	20,258	20,500	20,336	703	694	696	-	-	-
Reserve for Financing	-	-	1,675	-	-	20	-	-	-
Total Financial Uses	177,445	186,100	201,252	6,565	6,754	7,127	7,001	5,369	5,624
Excess of Revenues and Other Sources Over(Under) Expenses/ Expenditures and Other Uses	22,428	(3,200)	-	118	87	-	1,635	238	-
Restricted Sales Tax	-	5,500	-	-	-	-	-	-	-
Beginning Fund Balance/Equity	45,687	68,115	70,415	135	253	340	(25)	1,610	1,848
Ending Fund Balance/Equity	$ 68,115	$ 70,415	$ 70,415	$ 253	$ 340	$ 340	$ 1,610	$ 1,848	$ 1,848

Sewer Rent Fund			Water Fund			Debt Service Fund			Total - All Funds		
2021-22 Actual	2022-23 Projected	2023-24 Proposed	2021-22 Actual	2022-23 Projected	2023-24 Proposed	2021-22 Actual	2022-23 Projected	2023-24 Proposed	2021-22 Actual	2022-23 Projected	2023-24 Proposed
$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 124,958	$ 122,300	$ 127,034
272	170	-	123	125	128	133	126	117	22,848	8,538	8,396
2,536	3,185	3,183	16,431	17,812	17,811	-	-	-	49,295	50,215	50,783
-	-	-	-	-	12	-	-	-	14,660	10,100	10,154
-	-	-	-	-	-	-	-	-	9,978	9,900	9,862
569	170	-	112	50	36	1	-	-	6,849	7,243	6,790
2	60	60	25	400	400	4	25	-	155	2,375	1,990
-	-	-	-	-	-	15,333	13,816	14,046	21,990	20,616	21,032
-	-	600	-	-	751	-	-	750	-	-	15,856
3,379	3,585	3,843	16,691	18,387	19,138	15,471	13,967	14,913	250,733	231,287	251,897
436	582	568	2,270	2,400	2,583	-	-	-	83,157	88,282	94,162
(118)	337	370	222	1,350	1,526	-	-	-	54,628	57,005	64,617
225	230	244	6,305	7,400	7,959	-	-	-	16,507	19,960	20,690
1,324	1,060	1,174	3,113	2,100	2,222	-	-	-	28,903	25,921	26,893
-	84	335	39	443	147	-	-	-	671	1,847	2,042
951	974	411	1,716	1,788	1,785	-	-	-	2,667	2,762	2,196
	1,100	525	-	1,000	900	-	-	-	-	2,100	1,425
-	-	-	-	-	-	11,680	10,258	11,023	11,680	10,258	11,023
131	174	165	1,668	1,978	1,866	4,047	4,234	3,890	5,846	6,386	5,921
-	-	-		-	-	-	-	-	20,961	21,194	21,032
-	-	51	-	-	150	-	-	-	-	-	1,896
2,949	4,541	3,843	15,333	18,459	19,138	15,727	14,492	14,913	225,020	235,715	251,897
430	(956)	-	1,358	(72)	-	(256)	(525)	-	25,713	(4,428)	-
-	-	-	-	-	-	-	-	-	-	-	-
9,012	9,442	8,486	38,387	39,745	39,673	2,923	2,667	2,142	96,119	121,832	122,904
$ 9,442	$ 8,486	$ 8,486	$ 39,745	$ 39,673	$ 39,673	$ 2,667	$ 2,142	$ 2,142	$ 121,832	$ 117,404	$ 122,904

CITY OF WHITE PLAINS
GENERAL FUND BUDGET SUMMARY
2023-2024

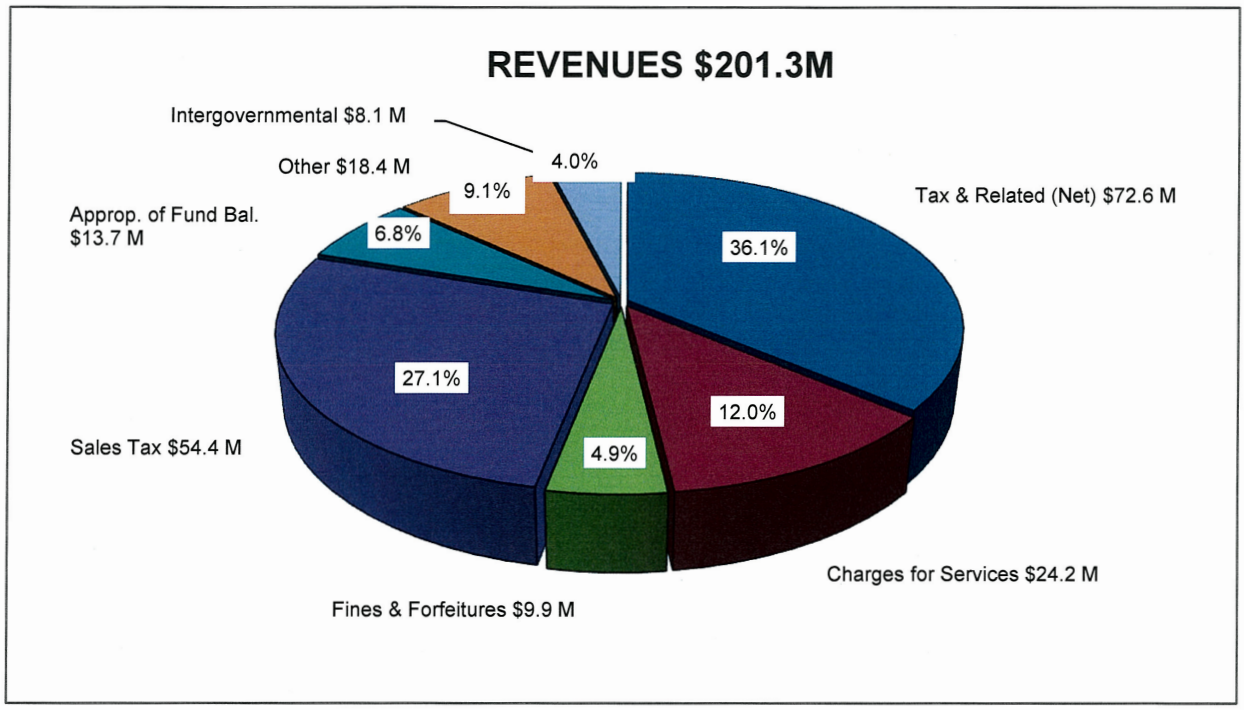


EXHIBIT 1.10

	Revised Budget FY 2022-2023	Proposed Budget FY 2023-2024	% CHANGE
EXPENDITURE BY MAJOR CATEGORY:			
Salaries & Wages	$ 82,535,120	$ 87,798,911	6.0%
Employee Benefits	53,690,503	60,891,469	13.4%
Materials & Supplies	10,814,100	11,493,998	6.3%
Direct Costs	19,020,252	17,506,086	-8.0%
Equipment & Rolling Stock	2,561,087	1,550,209	-39.5%
Interfund Transfers	20,172,935	20,336,204	0.8%
Reserve for Financing	5,534,222	1,675,000	-69.7%
	$ 194,328,219	$ 201,251,877	3.6%
EXPENDITURE BY DEPARTMENTS (SERVICE PROVIDERS):			
Council & Boards	$ 6,014,640	$ 2,141,440	-64.4%
General Government	48,173,241	49,107,370	1.9%
Public Works	33,139,112	34,709,990	4.7%
Parking	17,918,413	19,532,911	9.0%
Public Safety	74,807,185	80,859,527	8.1%
Community Services	14,275,628	14,900,639	4.4%
	$ 194,328,219	$ 201,251,877	3.6%
EXPENDITURE BY GOALS & OBJECTIVES (SERVICE PROVIDED):			
Policy Formulation & Administration	$ 59,136,341	$ 56,700,414	-4.1%
Protection of Persons & Property	75,977,366	82,147,375	8.1%
Environmental Protection	11,641,309	12,292,505	5.6%
Transportation	26,891,913	28,380,446	5.5%
Social Enrichment Opportunities	16,467,514	17,397,174	5.6%
Physical Resource Development	4,213,776	4,333,963	2.9%
	$ 194,328,219	$ 201,251,877	3.6%

CITY OF WHITE PLAINS
GENERAL FUND
SUMMARY BUDGET COMPARISONS

	2021-22 Actual*	2022-23 Revised Budget 12/31/2022	2022-23 Year to Date Actual 12/31/2022	Proposed 2023-24 Budget
REVENUES:				
Property Taxes	$ 65,120,317	$ 67,087,244	$ 67,047,155	$ 67,086,941
Allowance for Uncollected Taxes	(1,012)	(22,000)	-	(22,000)
Net Tax Contribution	65,119,305	67,065,244	67,047,155	67,064,941
Sales Tax - Unrestricted	49,419,776	45,000,000	25,955,685	54,440,000
Sales Tax - Restricted	5,491,084	-	2,883,965	-
Hotel Occupancy Tax	1,029,065	850,000	594,005	1,070,800
Tax Related Items (Other than Levy)	3,898,400	3,917,350	2,621,947	4,457,840
Intergovernmental:				
Federal American Rescue Plan	11,586,886	-	-	-
FEMA	1,686,478	-	241,203	-
NYS AIM Funding	5,463,256	5,463,256	952,802	5,463,256
Mortgage Tax	3,100,653	2,000,000	1,314,449	2,300,000
Other	466,160	370,094	212,152	370,694
Charges for Services	21,953,450	22,489,841	15,527,356	24,164,190
Licenses & Permits	14,660,064	10,264,943	5,453,277	10,141,527
Fines & Forfeitures	9,978,372	9,657,711	5,068,478	9,862,111
Miscellaneous	5,939,480	5,813,491	2,759,815	6,731,135
Interest	80,597	36,500	638,197	1,530,000
Total Revenues	199,873,026	172,928,430	131,270,486	187,596,494
Fund Balance:				
Restricted for Tax Stabilization/Rec	-	4,829,481	-	-
Committed to Open Space/Rec	-	120,000	-	120,000
Committed to Tax Certs	-	2,000,000	-	1,700,000
Assigned for Pr. Yr. Enc.	-	4,057,261	-	-
Unassigned	-	10,393,047	-	11,835,383
Total Funds Available	$ 199,873,026	$ 194,328,219	$ 131,270,486	$ 201,251,877
EXPENDITURES:				
Salaries & Wages	$ 77,384,788	$ 82,535,120	$ 38,949,020	$ 87,798,911
Employee Benefits	52,821,323	53,690,503	26,412,838	60,891,469
Materials & Supplies	9,196,354	10,814,100	4,927,453	11,493,998
Direct Costs	17,152,792	19,020,252	11,705,519	17,506,086
Equipment/Rolling Stock	631,812	2,561,087	2,344,419	1,550,209
Operating Transfers:				
Debt Service Fund	13,578,534	13,071,918	4,444,350	13,350,496
Library Fund	6,657,332	6,869,517	2,768,677	6,985,708
Capital Projects	-	220,000	220,000	-
Special Revenue	21,750	11,500	11,500	-
Reserve for Financing	-	5,534,222	-	1,675,000
Total Expenditures	$ 177,444,685	$ 194,328,219	$ 91,783,776	$ 201,251,877
ASSESSED VALUATION	$ 284,300,633	$ 286,074,129		$ 281,534,856
PROPERTY TAX RATE	$230.22	$234.51		$238.29

* Source: Comprehensive Annual Financial Report for the Fiscal Year July 1, 2021-June 30, 2022

(This page intentionally left blank)

CITY OF WHITE PLAINS - GENERAL FUND
BUDGET BY SOURCES OF REVENUE & OBJECTS OF EXPENDITURE

REVENUES:	2021-2022 Actual	2022-2023 Revised Budget 12/31/2022	2022-2023 Recognized 12/31/2022	2023-2024 Proposed Budget	% Increase (Decrease)
Taxes & Related Items:					
Property Tax Levy	$ 65,120,317	$ 67,087,244	$ 67,047,155	$ 67,086,941	0%
Interest-Penalty	214,284	330,000	243,174	360,000	9%
Pr Yr Property Tax Collection	342,725	200,000	(721)	200,000	0%
Payments in Lieu of Taxes	1,113,370	1,390,350	970,256	1,615,840	16%
Allowance for Uncollected Taxes	(1,012)	(22,000)	-	(22,000)	0%
WPSD Property Tax Penalty	189,877	115,000	35,063	155,000	35%
BID Assessments	700,000	700,000	700,000	700,000	0%
Sales & Use Tax - Unrestricted	49,419,776	45,000,000	25,955,685	54,440,000	21%
Sales & Use Tax - Restricted	5,491,084	-	2,883,964	-	0%
Hotel Occupancy Tax	1,029,065	850,000	594,005	1,070,800	26%
Utility Gross Receipts	1,338,144	1,182,000	674,176	1,427,000	21%
Total Taxes & Related Items	124,957,630	116,832,594	99,102,757	127,033,581	9%
Intergovernmental:					
Federal:					
Federal Relief Aid	11,586,886	-	-	-	0%
FEMA	1,686,478	-	241,203	-	0%
Senior Citizens T-IIIB	20,814	21,000	10,500	21,000	0%
Dept. of Justice Vest Partnership	14,412	26,400	-	21,000	-20%
Nutrition Title-IIIC	35,200	35,200	17,600	35,200	0%
Other	37,097	6,200	3,100	6,200	0%
Total Federal	13,380,887	88,800	272,403	83,400	-6%
State:					
AIM	5,463,256	5,463,256	952,802	5,463,256	0%
Arterial Highway Maintenance	28,050	28,050	14,025	28,050	0%
Mental Health	14,908	15,000	3,325	15,000	0%
NYS Unified Court System	67,781	60,000	60,000	65,000	8%
NYS Criminal Justice Service	29,846	6,000	7,317	6,000	0%
NYS Grants (other)	33,698	46,375	29,360	46,375	0%
Youth Program	30,519	30,519	-	30,519	0%
Other	92,489	-	8,098	-	0%
Total State	5,760,547	5,649,200	1,074,927	5,654,200	0%
County and Local Support:					
Mortgage Tax	3,100,653	2,000,000	1,314,449	2,300,000	15%
Stop DWI/SEAS Program	7,327	8,400	1,927	8,400	0%
Community Development	54,019	86,950	56,900	87,950	1%
Total County	3,161,999	2,095,350	1,373,276	2,396,350	14%
Total Intergovernmental	22,303,433	7,833,350	2,720,606	8,133,950	4%
Charges for Services:					
General:					
Building Code Enforcement Fees	216,572	110,000	185,292	205,000	86%
Community Development	43,485	39,152	39,610	39,652	1%
Sewer Fund	795,477	841,952	841,952	893,087	6%
Water Fund	1,466,455	1,645,302	1,645,302	1,741,082	6%
White Plains URA	17,920	8,850	8,281	9,750	10%
WP School District	60,000	60,000	60,000	60,000	0%
Other	25,309	85,300	8,850	81,600	-4%
Total General	2,625,218	2,790,556	2,789,287	3,030,171	9%

CITY OF WHITE PLAINS - GENERAL FUND
BUDGET BY SOURCES OF REVENUE & OBJECTS OF EXPENDITURE

REVENUES:	2021-2022 Actual	2022-2023 Revised Budget 12/31/2022	2022-2023 Recognized 12/31/2022	2023-2024 Proposed Budget	% Increase (Decrease)
Charges for Services (cont'd):					
Departmental:					
City Clerk	118,971	120,450	57,008	119,450	-1%
Parking Department	15,124,521	15,185,663	9,773,076	15,641,665	3%
Public Safety	2,061,206	2,289,365	1,303,769	2,780,754	21%
Public Works	296,716	239,972	39,419	247,242	3%
Recreation & Parks	1,256,680	1,305,085	1,163,269	1,661,308	27%
Youth Services	470,138	558,750	401,528	683,600	22%
Total Departmental	19,328,232	19,699,285	12,738,069	21,134,019	7%
Total Charges for Services	21,953,450	22,489,841	15,527,356	24,164,190	7%
Licenses and Permits:					
Building Department	11,047,900	6,697,025	3,021,274	6,606,475	-1%
City Clerk	14,895	13,430	5,974	13,660	2%
City Franchise Fees	962,370	964,211	436,097	945,711	-2%
Office of Mayor	106,750	80,000	144,880	90,000	13%
Planning	9,500	6,000	115,750	6,000	0%
Public Safety	1,125,028	1,183,277	1,015,926	1,212,481	2%
Public Works	1,385,521	1,312,000	708,876	1,256,000	-4%
Recreation & Parks	8,100	9,000	4,500	11,200	24%
Total Licenses and Permits	14,660,064	10,264,943	5,453,277	10,141,527	-1%
Fines & Forfeitures:					
Alarm Ordinance	58,695	60,000	31,675	60,000	0%
Fines & Bail Court	832,898	650,000	392,622	800,000	23%
Forfeited Deposits	-	300	-	300	0%
Overtime Parking Notices	60,533	65,540	30,585	65,540	0%
Parking Fines	7,617,524	7,456,271	3,888,532	7,456,271	0%
Red Light Fines	1,408,722	1,425,600	725,064	1,480,000	4%
Total Fines & Forfeitures	9,978,372	9,657,711	5,068,478	9,862,111	2%
Miscellaneous:					
Miscellaneous Sales	368,847	257,250	4,612	219,260	-15%
Insurance Recovery	307,675	105,500	91,831	107,500	2%
Contributions-Developer	2,125,000	1,725,000	1,175,000	2,655,773	54%
Contributions- Miscellaneous	12,933	58,250	43,586	37,050	-36%
Tenant Emergency Protection	96,439	95,000	95,000	96,000	1%
Advertising	221,547	172,009	60,083	154,800	-10%
Rents - Commissions	2,141,783	2,869,637	890,666	2,971,552	4%
Senior Citizens	24,114	40,000	23,321	32,000	-20%
Other	641,142	490,845	375,716	457,200	-7%
Total Miscellaneous	5,939,480	5,813,491	2,759,815	6,731,135	16%
Interest	80,597	36,500	638,197	1,530,000	4092%
Appropriation of Fund Balance:					
Prior Year Encumbrances	-	4,057,261	-	-	-100%
Apprtd. Open Space Reserve	-	120,000	-	120,000	0%
Apprtd. Tax Certiorari Reserve	-	2,000,000	-	1,700,000	-15%
Apprtd. Tax Stabilization Reserve	-	4,829,481	-	-	-100%
Apprtd. Fund Balance	-	10,393,047	-	11,835,383	14%
Total Appropriation of Fund Balance	-	21,399,789	-	13,655,383	-36%
Total Revenues	$ 199,873,026	$ 194,328,219	$ 131,270,486	$ 201,251,877	4%

CITY OF WHITE PLAINS - GENERAL FUND
BUDGET BY SOURCES OF REVENUE & OBJECTS OF EXPENDITURE

EXPENDITURES:	2021-2022 Actual	2022-2023 Revised Budget 12/31/2022	2022-2023 Exp/Encumb 12/31/2022	2023-2024 Proposed Budget	% Increase (Decrease)
Salaries and Wages:					
Elected	$ 394,890	$ 405,100	$ 195,565	$ 405,100	0%
Appointed	3,952,446	4,405,214	1,903,753	4,585,300	4%
Managerial/Confidential	2,803,145	3,228,139	1,353,529	3,321,273	3%
CSEA	21,921,196	22,437,381	10,738,161	23,747,779	6%
Police	21,033,108	22,369,576	10,573,480	23,980,776	7%
Fire	16,231,368	17,117,936	8,340,506	18,237,933	7%
Sanitation	3,985,295	4,145,069	2,005,104	4,229,898	2%
Overtime:					
Managerial/Confidential	33,297	33,882	13,630	44,968	33%
CSEA	1,045,086	1,274,449	428,352	1,278,820	0%
Police	2,729,923	2,922,560	1,505,618	3,150,000	8%
Fire	1,506,284	1,137,035	493,662	1,441,000	27%
Sanitation	138,540	195,502	68,800	211,844	8%
Other:					
P/T & Seasonal	1,455,575	2,708,728	1,248,491	3,009,671	11%
207-A & Pensioner Payments	154,635	154,549	80,369	154,549	0%
Total Salaries & Wages	77,384,788	82,535,120	38,949,020	87,798,911	6%
Employee Benefits:					
Social Security	5,759,254	6,217,898	2,804,126	6,622,007	6%
MTA Payroll Tax	262,619	273,598	133,128	295,571	8%
Pension System:					
NYS Employee System	5,106,192	4,077,414	1,893,971	4,813,323	18%
NYS Police & Fire System	11,595,143	11,525,394	5,595,916	12,754,622	11%
Insurances:					
Health Insurances:					
Active Employees	15,894,782	15,939,487	7,978,886	19,095,863	20%
Active Employees Buyout	532,438	530,000	535,505	590,000	11%
Retired Employees	11,494,457	12,450,000	6,144,450	14,083,007	13%
Retired Employees Buyout	184,608	190,000	186,463	190,000	0%
Dental Insurance	487,421	510,502	251,303	541,485	6%
Optical Insurance	112,740	115,675	55,510	118,580	3%
Group Life Insurance	70,578	75,085	36,235	79,100	5%
Professional Development	161,355	255,960	69,650	285,550	12%
Clothing & Uniforms	558,433	911,360	414,547	770,845	-15%
Supplemental Benefits:					
Employee Assistance Program	14,400	14,280	7,140	14,480	1%
Police	293,577	293,716	154,083	331,702	13%
Fire	206,577	216,406	109,057	216,406	0%
Sanitation	86,749	93,728	42,868	88,928	-5%
Total Employee Benefits	52,821,323	53,690,503	26,412,838	60,891,469	13%
Total Personnel Costs	130,206,111	136,225,623	65,361,858	148,690,380	9%

CITY OF WHITE PLAINS - GENERAL FUND
BUDGET BY SOURCES OF REVENUE & OBJECTS OF EXPENDITURE

EXPENDITURES:	2021-2022 Actual	2022-2023 Revised Budget 12/31/2022	2022-2023 Exp/Encumb 12/31/2022	2023-2024 Proposed Budget	% Increase (Decrease)
Materials and Supplies:					
Office Operations:					
Office Supplies	141,238	163,745	72,421	163,395	0%
Advertising	21,234	22,352	2,538	25,972	16%
Printing	55,161	98,800	25,458	98,950	0%
Postage	138,266	145,440	61,364	145,040	0%
Books-Subscriptions	63,875	75,575	13,314	78,200	3%
Program Supplies	180,504	327,947	129,379	318,776	-3%
Computer/Office Equip Maintenance	303,176	319,435	311,367	334,765	5%
Software	18,000	27,000	1,871	23,000	-15%
Total Office Operations	921,454	1,180,294	617,712	1,188,098	1%
Land & Road Maintenance:					
Street Resurfacing	104,904	125,000	-	125,000	0%
Asphalt Materials	216,516	479,090	301,571	356,910	-26%
Salt/Sand	680,876	756,600	43,821	718,450	-5%
Land Maintenance	262,267	345,866	115,053	329,490	-5%
Tree Removal/Replacement	41,062	127,872	50,684	80,000	-37%
Portable Equipment Maintenance	119,768	148,410	20,823	147,910	0%
Total Land & Road Maintenance	1,425,393	1,982,838	531,952	1,757,760	-11%
Traffic Lighting Operations:					
Street Lighting	64,657	50,000	10,095	50,000	0%
Lamps & Poles	33,507	33,300	2,450	33,300	0%
Signs & Signals	3,000	4,000	-	5,000	25%
Traffic Supplies	76,811	163,023	72,988	148,100	-9%
Total Traffic Lighting Operations	177,975	250,323	85,533	236,400	-6%
Building & Facility Operations:					
Fuel Oil	12,021	7,950	4,636	15,980	101%
Building Facility Maintenance	366,506	631,199	429,566	336,900	-47%
Maintenance Supplies	190,590	226,549	109,328	228,730	1%
Radio Communications	21,039	34,000	8,287	49,000	44%
HVAC - Plumbing - Electrical	377,988	270,151	313,948	547,400	103%
Parking Meter Maintenance/Parts	26,501	54,000	16,059	54,000	0%
Parks, Pools and Skating Rink	12,665	26,100	7,885	31,150	
Emergency Repairs	24,566	29,000	2,454	29,000	0%
Other	167,209	159,544	94,404	143,650	-10%
Total Building & Facility Operations	1,199,085	1,438,493	986,567	1,435,810	0%
Rolling Stock Operations:					
Fuel	733,944	688,132	435,997	883,567	28%
Fire & Police Vehicles Supplies	30,988	30,216	9,563	29,800	-1%
Tire & Chains	37,870	33,100	14,383	33,100	0%
Repairs & Maintenance	818,719	865,625	355,904	864,450	0%
Other	16,990	31,250	41,388	32,800	5%
Total Rolling Stock Operations	1,638,511	1,648,323	857,235	1,843,717	12%
Utilities:					
Electricity	2,548,162	2,815,302	1,228,395	3,336,391	19%
Telephone/Data Lines	190,795	232,691	86,974	268,610	15%
Gas	422,410	412,288	57,326	555,494	35%
Water	95,653	138,805	34,049	91,225	-34%
Total Utilities	3,257,020	3,599,086	1,406,744	4,251,720	18%

CITY OF WHITE PLAINS - GENERAL FUND
BUDGET BY SOURCES OF REVENUE & OBJECTS OF EXPENDITURE

EXPENDITURES:	2021-2022 Actual	2022-2023 Revised Budget 12/31/2022	2022-2023 Exp/Encumb 12/31/2022	2023-2024 Proposed Budget	% Increase (Decrease)
Materials & Supplies (cont'd):					
Rentals:					
Property - Space	217,794	240,600	104,973	240,100	0%
Software	289,343	386,428	307,146	444,532	15%
Equipment	69,779	81,715	29,591	89,861	10%
Total Rentals	576,916	708,743	441,710	774,493	9%
K-9 Police Unit	-	6,000	-	6,000	0%
Total Materials & Supplies	9,196,354	10,814,100	4,927,453	11,493,998	6%
Direct Costs:					
Contractual Services:					
Ambulance Service Contract	729,048	754,570	456,832	780,980	4%
Consultants	184,899	1,300,489	819,588	466,400	-64%
Financial & Auditing	100,005	104,761	102,011	106,817	2%
Public Stenographer	9,603	28,200	2,925	27,000	-4%
Athletic Officials	69,288	87,000	36,760	90,000	3%
Civil Service Exam Admin.	53,908	41,500	11,825	56,500	36%
Medical Examinations	33,259	62,588	6,426	60,838	-3%
Service Contracts	1,267,993	1,534,670	1,072,030	1,424,751	-7%
Bus Transportation	37,459	149,220	106,358	186,095	25%
Waste Disposal Haulaway	904,713	941,422	374,589	975,822	4%
Labor Counsel	63,555	379,848	279,848	200,000	-47%
Legal Services	4,223	102,500	15,895	92,500	-10%
Program Services	912,977	1,632,274	759,710	1,246,616	-24%
Network Support - Internet Access	114,143	121,150	81,485	120,000	-1%
Humane Society	44,892	44,892	18,705	44,892	0%
Red Light Cameras Contract	761,121	810,000	337,500	810,000	0%
On-Line Subscription Services	113,994	100,000	62,536	100,000	0%
Ticket Collections	380,696	400,000	155,901	400,000	0%
Arbitration & Hearing Officers	325	80,700	-	80,700	0%
Meals	26,493	40,500	14,461	40,500	0%
Towing	32,676	21,500	15,609	32,000	49%
Armory Contract Charges	228,610	294,393	170,514	300,281	2%
Credit Card Fees	696,165	771,000	381,689	792,000	3%
Miscellaneous	93,844	113,215	56,611	147,270	30%
Insurances:					
Contribution to Self Insurance Fund	8,164,535	4,932,360	4,932,360	5,299,074	7%
Other Insurance Premiums	91,397	108,500	11,172	112,750	4%
Legal Judgments - Settlements	500,655	2,000,000	73,211	1,700,000	-15%
Taxes	411,258	453,000	-	477,300	5%
BID Services	700,000	700,000	700,000	700,000	0%
Rent Abatements (ETPA)	29,640	50,000	12,445	50,000	0%
NYS Admin. Charges (ETPA)	48,320	56,000	56,000	50,000	-11%
Procedural Review Tax Assess.	22,300	275,500	175,500	100,000	-64%
Community Activities	73,309	274,000	231,696	180,500	-34%
Slater Center Support	226,000	226,000	169,500	226,000	0%
Crime Control Planning	12,989	20,000	3,827	20,000	0%
Other	8,500	8,500	-	8,500	0%
Total Direct Costs	17,152,792	19,020,252	11,705,519	17,506,086	-8%

CITY OF WHITE PLAINS - GENERAL FUND
BUDGET BY SOURCES OF REVENUE & OBJECTS OF EXPENDITURE

EXPENDITURES:		2021-2022 Actual	2022-2023 Revised Budget 12/31/2022	2022-2023 Exp/Encumb 12/31/2022	2023-2024 Proposed Budget	% Increase (Decrease)
Equipment:						
Rolling Stock		520,511	2,192,808	2,125,872	1,303,000	-41%
Computer Equipment		26,134	83,014	39,989	85,584	3%
Machinery & Tools		2,792	80,730	65,996	38,275	-53%
Building Facility Enhancements		3,791	26,430	11,278	9,000	-66%
Protective Services Equipment		28,278	54,757	20,427	52,650	-4%
Fire Station Furnishings		4,322	5,000	985	6,000	20%
Mobile Radios		1,191	10,547	4,286	14,000	33%
Security Equipment		4,142	5,000	-	5,000	0%
Parking Meters		6,243	-	-	-	0%
Traffic Control Equipment		14,272	18,000	4,596	18,000	0%
Garbage Collection Containers		8,693	34,000	34,000	-	-100%
Other Equipment		11,443	50,801	36,990	18,700	-63%
Total Equipment		631,812	2,561,087	2,344,419	1,550,209	-39%
Other Financial Uses:						
Transfer To:						
Library Fund	*	6,657,332	6,869,517	2,768,677	6,985,708	2%
Debt Service Fund		13,578,534	13,071,918	4,444,350	13,350,496	2%
Capital Projects Fund		-	220,000	220,000	-	0%
Special Revenue Fund (Public Safety)		21,750	11,500	11,500	-	-100%
Total Other Financial Uses		20,257,616	20,172,935	7,444,527	20,336,204	1%
Reserve for Financing		-	5,534,222	-	1,675,000	-70%
Total Other than Personnel Costs		47,238,574	58,102,596	26,421,918	52,561,497	-10%
Total Expenditures		$ 177,444,685	$ 194,328,219	$ 91,783,776	$ 201,251,877	4%

* Classification for Budgetary purposes.

CITY OF WHITE PLAINS - GENERAL FUND
REVENUE BUDGET BY DEPARTMENTS

REVENUES:	2021-2022 Actual	2022-2023 Revised Budget 12/31/2022	2022-2023 Recognized 12/31/2022	2023-2024 Proposed Budget	% Increase (Decrease)
Council & Boards:					
Common Council	$ -	$ 14,380,308	$ -	$ 11,835,383	-18%
City Court	832,898	650,000	392,622	800,000	23%
Real Estate Committee	-	-	-	-	0%
Total Council & Boards	832,898	15,030,308	392,622	12,635,383	-16%
General Government:					
Office of the Mayor	106,750	100,000	164,880	90,000	-10%
City Clerk Office	137,478	135,880	63,717	135,110	-1%
Law Department	7,100	4,100	636	5,500	34%
Assessor's Office	4,533	3,800	2,302	3,980	5%
Finance Department	151,182,781	136,712,557	105,959,015	144,523,751	6%
Budget Department	-	-	-	-	0%
Information Technology	1,740	-	-	-	0%
Purchasing Department	333,256	225,000	21,985	200,000	-11%
Planning Department	147,972	133,000	242,486	134,010	1%
Building Department	11,272,054	6,814,775	3,214,608	6,820,725	0%
Personnel Department	40,517	93,025	16,645	89,300	-4%
Total General Government	163,234,181	144,222,137	109,686,274	152,002,376	5%
Public Works:					
Bureau of Administration	2,910,651	1,422,119	1,031,372	1,389,475	-2%
Bureau of Engineering	171,559	115,300	38,354	80,300	-30%
Bureau of Building Maintenance	1,117,021	1,848,949	652,637	1,958,112	6%
Bureau of Garage and Shop	2,500	-	-	-	0%
Bureau of Storm Water	-	-	225,000	-	0%
Bureau of Highways	155,807	142,262	31,801	151,967	7%
Parks Maintenance	136,183	138,271	67,967	160,500	16%
Bureau of Sanitation	55,720	81,000	3,202	68,000	-16%
Total Public Works	4,549,441	3,747,901	2,050,333	3,808,354	2%
Parking:					
General Operations	775,026	610,750	465,014	610,750	0%
Garages	10,164,153	10,277,470	6,719,681	10,675,695	4%
Surface Lots	2,990,308	3,123,800	1,851,680	3,125,800	0%
Streets	2,281,199	2,332,500	1,180,050	2,332,500	0%
Violations	9,196,876	9,011,871	4,748,526	9,116,271	1%
City Center Enforcement	254,364	260,900	127,945	260,900	0%
Traffic Operations	42,275	18,711	3,083	18,711	0%
Total Parking	25,704,201	25,636,002	15,095,979	26,140,627	2%
Public Safety:					
Public Safety Administration	2,440	2,400	17,465	1,600	-33%
Fire Department	1,173,512	933,427	917,408	999,445	7%
Police Department	2,345,888	2,636,340	1,422,633	3,070,115	16%
Total Public Safety	3,521,840	3,572,167	2,357,506	4,071,160	14%
Community Services:					
Recreation and Parks	1,476,628	1,496,435	1,255,744	1,844,858	23%
Youth Bureau	553,837	623,269	432,028	749,119	20%
Total Community Services	2,030,465	2,119,704	1,687,772	2,593,977	22%
Total Revenues	$ 199,873,026	$ 194,328,219	$ 131,270,486	$ 201,251,877	4%

CITY OF WHITE PLAINS - GENERAL FUND
EXPENDITURE BUDGET BY DEPARTMENTS

EXPENDITURES:	2021-2022 Actual	2022-2023 Revised Budget 12/31/2022	2022-2023 Exp/Encumb 12/31/2022	2023-2024 Proposed Budget	% Increase (Decrease)
Council & Boards:					
Common Council	$ 378,221	$ 5,949,680	$ 163,436	$ 2,073,042	-65%
City Court	23,757	29,500	11,027	31,500	7%
Board of Assessment Review	17,988	18,600	1	19,533	5%
Zoning Appeals Board	3,042	3,075	1,767	3,551	15%
Real Estate Committee	-	3,025	-	3,025	0%
Board of Ethics	-	300	-	300	0%
Housing Authority	9,710	10,460	4,418	10,489	0%
Total Council & Boards	432,718	6,014,640	180,649	2,141,440	-64%
General Government:					
Office of the Mayor	759,990	975,458	518,515	1,011,493	4%
City Clerk Office	700,963	727,303	309,018	771,018	6%
Law Department	1,614,353	4,331,096	2,004,181	3,067,893	-29%
Assessor's Office	700,769	758,326	379,800	851,173	12%
Finance Department	34,461,699	32,817,056	17,745,743	34,608,677	5%
Budget Department	519,340	745,908	458,207	559,155	-25%
Information Technology	1,599,309	1,709,579	995,333	1,725,168	1%
Purchasing Department	554,757	569,421	276,081	704,385	24%
Planning Department	1,202,274	1,252,031	625,986	1,268,788	1%
Building Department	3,056,335	3,312,050	1,595,731	3,434,863	4%
Personnel Department	865,025	975,013	375,902	1,104,757	13%
Total General Government	46,034,814	48,173,241	25,284,497	49,107,370	2%
Public Works:					
Bureau of Administration	1,740,674	1,895,975	921,317	2,107,897	11%
Bureau of Engineering	3,000,455	2,966,158	1,423,132	3,069,920	3%
Bureau of Building Maintenance	4,313,980	5,188,437	3,000,531	5,376,506	4%
Bureau of Garage and Shop	2,284,267	2,428,129	1,219,821	2,670,852	10%
Bureau of Storm Water	135,888	191,309	64,852	156,775	-18%
Bureau of Highways	9,204,907	10,143,681	4,274,611	10,135,383	0%
Parks Maintenance	1,968,456	2,187,473	1,075,285	2,491,790	14%
Bureau of Sanitation	7,975,925	8,137,950	3,906,630	8,700,867	7%
Total Public Works	30,624,552	33,139,112	15,886,179	34,709,990	5%
Parking:					
General Operations	8,799,874	9,008,614	2,995,781	9,763,095	8%
Garages	2,285,082	2,280,606	1,176,863	2,562,744	12%
Surface Lots	246,047	239,670	66,066	260,334	9%
Violations	1,822,389	1,887,407	828,466	1,931,846	2%
Enforcement	2,607,764	2,710,784	1,285,198	2,961,714	9%
Enforcement - City Center	254,840	297,306	125,216	370,542	25%
Traffic Operations	1,452,917	1,494,026	711,288	1,682,636	13%
Total Parking	17,468,913	17,918,413	7,188,878	19,532,911	9%
Public Safety:					
Public Safety Administration	1,673,689	1,835,793	1,109,167	2,236,030	22%
Fire Department	29,438,367	30,282,342	14,802,290	33,114,805	9%
Police Department	39,443,233	42,689,050	20,907,193	45,508,692	7%
Total Public Safety	70,555,289	74,807,185	36,818,650	80,859,527	8%
Community Services:					
Public Library-G.F. Contribution	6,657,332	6,869,517	2,768,677	6,985,708	2%
Recreation and Parks	3,363,135	4,481,125	2,335,420	4,815,945	7%
Youth Bureau	2,307,932	2,924,986	1,320,826	3,098,986	6%
Total Community Services	12,328,399	14,275,628	6,424,923	14,900,639	4%
Total Expenditures	$ 177,444,685	$ 194,328,219	$ 91,783,776	$ 201,251,877	4%

CITY OF WHITE PLAINS - GENERAL FUND

BUDGET BY ACTIVITIES

REVENUES:	2021-2022 Actual	2022-2023 Revised Budget 12/31/2022	2022-2023 Recognized 12/31/2022	2023-2024 Proposed Budget	% Increase (Decrease)
Policy Formulation & Administration:					
CC Policy & Budget Formulation	$ -	$ 14,380,308	$ -	$ 11,835,383	-18%
City Court Proceedings	832,898	650,000	392,622	800,000	23%
Municipal Management	106,750	100,000	164,880	90,000	-10%
City Clerk Services	137,478	135,880	63,717	135,110	-1%
Counsel to City	7,100	4,100	636	5,500	34%
Establish/Maintain Assessment Roll	4,533	3,800	2,302	3,980	5%
Financial Policy and Administration	428	300	144	300	0%
Bookkeeping & Financial Reporting	17,452	11,652	18,792	11,652	0%
Disbursements & Payroll	4,006	4,020	4,010	4,020	0%
Revenue Collections	74,871	35,000	612,764	1,500,000	4186%
City-wide Financial Activities	151,086,024	136,661,585	105,323,305	143,007,779	5%
Resource Planning & Management	-	-	-	-	0%
Information Technology	1,740	-	-	-	0%
Purchasing, Stockroom & Warehouse	333,256	225,000	21,985	200,000	-11%
Personnel Administration	54	25	-	-	-100%
Civil Service Administration	40,463	93,000	16,645	89,300	-4%
DPW Program Mgmt. & Admin.	2,910,651	1,422,119	1,031,372	1,389,475	-2%
DPW City-owned Bldg. Maintenance	1,117,021	1,848,949	652,637	1,958,112	6%
DPW Rolling Stock Maintenance	2,500	-	-	-	0%
Tax Property Management	-	-	-	-	0%
Total Policy Formulation & Admin.	156,677,225	155,575,738	108,305,811	161,030,611	4%
Protection of Persons & Property:					
Street Lighting	18,085	5,000	12,293	5,000	0%
Public Safety Administration	2,440	2,400	17,465	1,600	-33%
Fire Admin., Prevention & Suppression	1,173,512	933,427	917,408	999,445	7%
Police Administration	62,403	49,600	18,617	44,200	-11%
Criminal Investigations	1,200	-	-	-	0%
License Division	322,330	353,100	168,576	355,600	1%
Support Services	37,478	36,000	18,855	46,000	28%
Community Policing	275,000	275,000	-	360,000	31%
Patrol Operations	1,617,342	1,902,640	1,212,490	2,244,315	18%
Traffic Enforcement Operations	9,135	5,000	4,095	5,000	0%
ESU/Special Response Team	21,000	15,000	-	15,000	100%
Total Protection of Persons & Property	3,539,925	3,577,167	2,369,799	4,076,160	14%
Environmental Protection:					
Waste Collection, Disposal & Recycling	55,720	81,000	3,202	68,000	-16%
Storm Water System Maintenance	-	-	225,000	-	
Housing Code Enforcement	5,610	14,600	3,353	8,150	-44%
Equip/Environmental Code Enforcement	1,393,319	1,167,675	745,376	1,278,575	9%
Eng. Review/Construction Code Enf.	9,873,125	5,632,500	2,465,879	5,534,000	-2%
Total Environmental Protection	11,327,774	6,895,775	3,442,810	6,888,725	0%
Transportation:					
Forestry Services	2,940	1,500	1,354	1,500	0%
Snow Removal	105,047	107,462	-	115,167	7%
Street Repairs	29,531	28,050	18,054	30,050	7%
Leaf Removal	204	250	100	250	0%
Parking	25,661,926	25,617,291	15,092,896	26,121,916	2%
Traffic Engineering & Administration	6,711	6,711	-	6,711	0%
Operation/Maint. of Traffic Control Devices	35,564	12,000	3,083	12,000	0%
Total Transportation	25,841,923	25,773,264	15,115,487	26,287,594	2%

CITY OF WHITE PLAINS - GENERAL FUND

BUDGET BY ACTIVITIES

REVENUES:	2021-2022 Actual	2022-2023 Revised Budget 12/31/2022	2022-2023 Recognized 12/31/2022	2023-2024 Proposed Budget	% Increase (Decrease)
Social Enrichment Opportunities:					
Recreation & Parks Administration	44,829	52,500	39,304	52,500	0%
Camps	158,954	200,985	514,272	564,200	181%
Ebersole Rink	444,824	423,800	276,331	433,800	2%
Pools	28,590	39,000	16,806	39,000	0%
Youth Sports & Activities	246,436	265,200	196,520	245,000	-8%
Adult Sports & Activities	339,490	353,500	140,852	355,508	1%
Programs for People With Differing Abilities	28,010	35,550	11,932	40,750	15%
Cultural & Special Events	6,775	20,500	3,970	17,200	-16%
Parks & Playgrounds	136,183	138,271	67,967	160,500	16%
Senior & Citizens Services	178,720	105,400	55,757	96,900	-8%
Youth Program Mgmt/Administration	25,640	-	-	-	0%
After School Centers & Saturday Academy	441,926	526,000	315,604	615,600	17%
Youth Employment	-	-	-	-	0%
Neighborhood Services	-	-	-	-	0%
Alternatives Program	30,519	30,519	-	30,519	0%
Bits 'N Pieces Summer Day Camp	55,752	66,750	116,424	103,000	54%
City Support to Federal Programs	23,395	27,000	22,288	27,000	0%
Total Social Enrichment Opportunities	2,190,043	2,284,975	1,778,027	2,781,477	22%
Physical Resource Development:					
Planning Services	111,119	101,000	213,387	102,010	1%
City Support from Federal Programs	13,458	5,000	6,811	5,000	0%
Engineering Services	171,559	115,300	38,354	80,300	-30%
Total Physical Development	296,136	221,300	258,552	187,310	-15%
Total Revenues	$ 199,873,026	$ 194,328,219	$ 131,270,486	$ 201,251,877	4%

CITY OF WHITE PLAINS - GENERAL FUND

BUDGET BY ACTIVITIES

EXPENDITURES:	2021-2022 Actual	2022-2023 Revised Budget 12/31/2022	2022-2023 Exp/Encumb 12/31/2022	2023-2024 Proposed Budget	% Increase (Decrease)
Policy Formulation & Administration:					
CC Policy & Budget Formulation	$ 378,221	$ 5,949,680	$ 163,436	$ 2,073,042	-65%
City Court Proceedings	23,757	29,500	11,027	31,500	7%
Assessment Review	17,988	18,600	1	19,533	5%
Review of Zoning Appeals	3,042	3,075	1,767	3,551	15%
Tax Property Management	-	3,025	-	3,025	0%
Board of Ethics	-	300	-	300	0%
WP Housing Authority	9,710	10,460	4,418	10,489	0%
Municipal Management	759,990	975,458	518,515	1,011,493	4%
City Clerk Services	619,140	632,867	307,081	686,018	8%
Elections	81,823	94,436	1,937	85,000	-10%
Counsel to City	1,252,050	2,502,008	997,775	1,957,092	-22%
Litigation	248,513	685,798	389,286	477,878	-30%
Labor Relations	91,490	867,790	441,620	532,923	-39%
Tax Assessment Review	22,300	275,500	175,500	100,000	-64%
Establish/Maintain Assessment Roll	700,769	758,326	379,800	851,173	12%
Financial Policy and Administration	591,133	643,666	313,090	687,952	7%
Bookkeeping & Financial Reporting	384,807	391,235	175,178	339,864	-13%
Disbursements & Payroll	588,365	603,678	292,061	592,330	-2%
Revenue Collections	732,067	610,133	272,596	611,191	0%
City-wide Financial Activities	32,165,327	30,568,344	16,692,818	32,377,340	6%
Resource Planning & Management	519,340	745,908	458,207	559,155	-25%
Information Technology	1,599,309	1,709,579	995,333	1,725,168	1%
Purchasing, Stockroom & Warehouse	554,757	569,421	276,081	704,385	24%
Personnel Administration	316,443	332,717	130,748	303,630	-9%
Civil Service Administration	548,582	642,296	245,154	801,127	25%
DPW Program Mgmt. & Admin.	1,740,674	1,895,975	921,317	2,107,897	11%
DPW City-Owned Bldg. Maintenance	4,313,980	5,188,437	3,000,531	5,376,506	4%
DPW Rolling Stock Maintenance	2,284,267	2,428,129	1,219,821	2,670,852	10%
Total Policy Formulation & Admin.	50,547,844	59,136,341	28,385,098	56,700,414	-4%
Protection of Persons & Property:					
Street Lighting	1,082,720	1,170,181	459,314	1,287,848	10%
Public Safety Administration	944,641	1,081,223	652,335	1,455,050	35%
Fire Administration	470,575	459,598	208,241	482,051	5%
Fire Prevention	1,256,016	964,912	513,218	1,100,790	14%
Fire Training	469,350	500,818	184,708	568,335	13%
Fire Apparatus & Building Maintenance	256,622	227,755	104,840	258,155	13%
Fire Special Operations	42,426	49,838	4,482	49,838	0%
Emergency Medical Services	729,048	754,570	456,832	780,980	4%
Fire Suppression	26,943,378	28,079,421	13,786,801	30,655,636	9%
Police Personnel/Administration	3,603,000	3,863,014	1,675,864	4,023,303	4%
Police Comm/Equip. Maint.	39,792	35,700	19,068	45,700	28%
Police Support Services	1,591,457	1,548,138	757,824	1,827,465	18%
Police Training/Special Programs	281,933	360,139	185,355	367,057	2%
Community Policing	2,523,820	2,395,223	1,214,233	2,421,324	1%
Criminal Investigations	4,999,353	4,357,387	2,547,668	5,523,616	27%
Narcotics Unit	1,025,066	963,804	453,235	1,000,338	4%
Patrol Operations	22,636,943	26,705,911	13,025,830	27,534,459	3%
Traffic Enforcement	2,501,154	2,354,687	950,472	2,651,366	13%
ESU/Special Response Team	240,715	105,047	77,644	114,064	9%
Total Protection of Persons & Property	71,638,009	75,977,366	37,277,964	82,147,375	8%

CITY OF WHITE PLAINS - GENERAL FUND

BUGET BY ACTIVITIES

EXPENDITURES:	2021-2022 Actual	2022-2023 Revised Budget 12/31/2022	2022-2023 Exp/Encumb 12/31/2022	2023-2024 Proposed Budget	% Increase (Decrease)
Environmental Protection:					
Storm Water System Maintenance	135,888	191,309	64,852	156,775	-18%
Waste Collection, Disposal & Recycling	7,975,925	8,137,950	3,906,630	8,700,867	7%
Housing Code Enforcement	759,809	776,728	423,689	747,258	-4%
Equip/Environmental Code Enforcement	1,108,418	1,204,292	569,279	1,295,692	8%
Eng. Review/Construction Code Enf.	1,188,108	1,331,030	602,763	1,391,913	5%
Total Environmental Protection	11,168,148	11,641,309	5,567,213	12,292,505	6%
Transportation:					
Forestry Services	632,318	665,359	365,818	767,147	15%
Snow Removal	1,171,562	1,413,519	55,396	1,417,846	0%
Street Cleaning	476,308	642,998	301,647	729,841	14%
Street Repairs	5,632,202	5,918,042	2,949,416	5,592,877	-5%
Leaf Removal	209,797	333,582	143,020	339,824	2%
Parking	16,015,996	16,424,387	6,477,590	17,850,275	9%
Traffic Engineering & Administration	447,341	455,745	211,891	454,769	0%
Operations/Maint. of Traffic Control Devices	1,005,576	1,038,281	499,397	1,227,867	18%
Total Transportation	25,591,100	26,891,913	11,004,175	28,380,446	6%
Social Enrichment Opportunities:					
Recreation & Parks Administration	998,200	1,248,526	448,221	1,128,353	-10%
Camps	275,687	839,934	572,142	961,781	15%
Ebersole Rink	371,638	465,663	180,799	559,237	20%
Pools	200,288	246,403	193,588	252,509	2%
Youth Sports & Activities	537,850	536,065	329,397	648,188	21%
Adult Sports & Activities	279,044	341,017	190,881	402,934	18%
Programs for People With Differing Abilities	34,734	58,162	18,086	60,413	4%
Cultural & Special Events	116,905	199,444	126,070	229,996	15%
Renaissance Plaza	40,219	35,837	19,616	60,402	69%
Parks & Playgrounds	1,869,435	2,029,949	1,017,661	2,335,845	15%
Senior & Citizens Services	607,591	667,598	314,244	668,077	0%
Youth Program Mgmt/Administration	667,930	663,086	319,299	754,147	14%
After School Centers & Saturday Academy	521,875	924,324	256,480	964,103	4%
Youth Employment	495,171	617,838	397,013	630,501	2%
Neighborhood Services	225,344	242,474	84,499	262,035	8%
Alternatives Program	335,963	394,999	191,067	379,044	-4%
Bits 'N Pieces Summer Day Camp	61,649	82,265	72,468	109,156	33%
General Fund Contribution to Library	6,657,332	6,869,517	2,768,677	6,985,708	2%
City Support to Federal Programs	4,387	4,413	2,108	4,745	8%
Total Social Enrichment Opportunities	14,301,242	16,467,514	7,502,316	17,397,174	6%
Physical Resource Development:					
Planning Services	1,190,575	1,240,267	620,364	1,256,135	1%
City Support to URA	7,312	7,351	3,514	7,908	8%
Engineering Services	3,000,455	2,966,158	1,423,132	3,069,920	3%
Total Physical Development	4,198,342	4,213,776	2,047,010	4,333,963	3%
Total Expenditures	$ 177,444,685	$ 194,328,219	$ 91,783,776	$ 201,251,877	4%

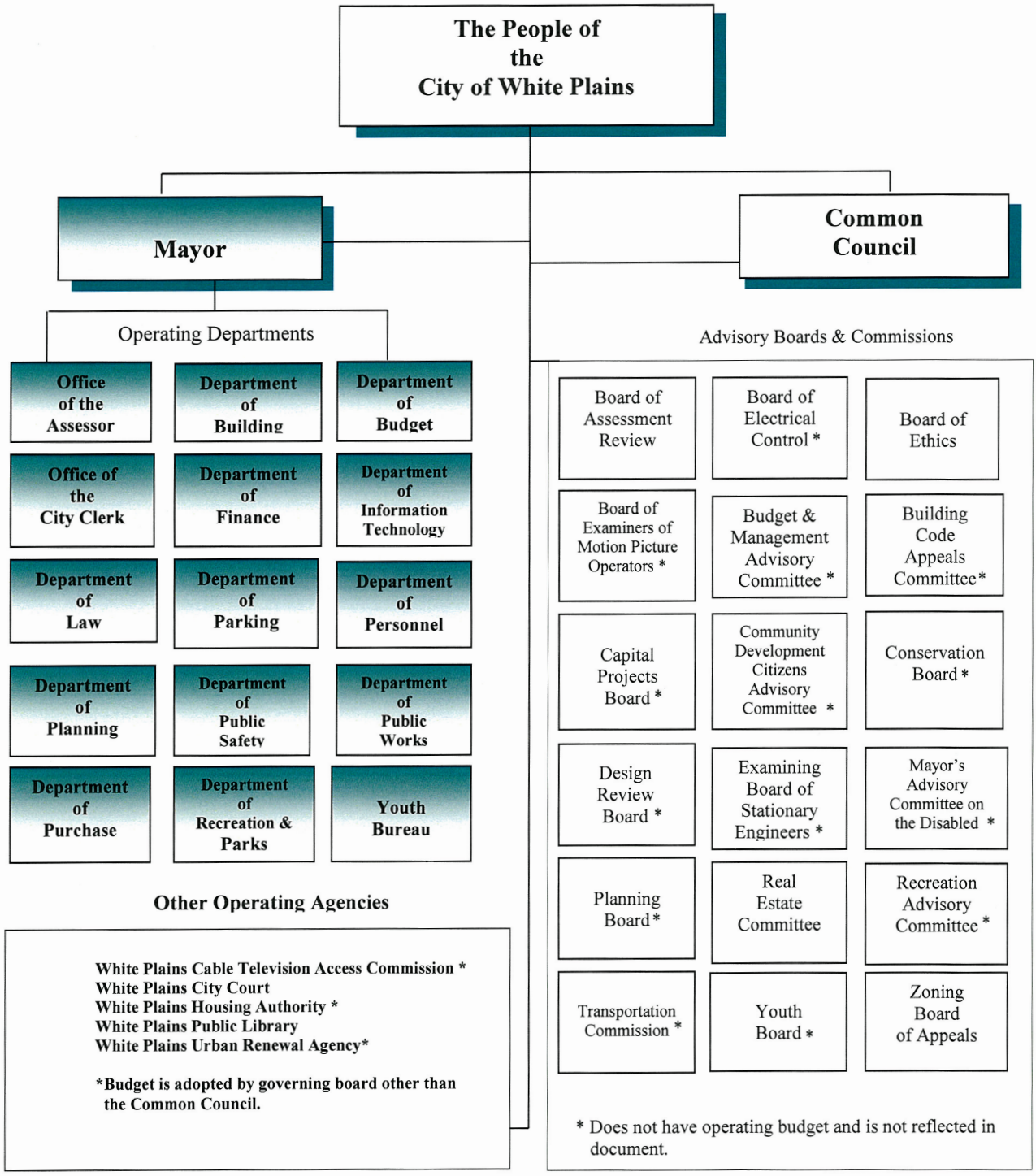

The People of the City of White Plains
Mayor
Common Council
Operating Departments
Office of the Assessor
Department of Building
Department of Budget
Office of the City Clerk
Department of Finance
Department of Information Technology
Department of Law
Department of Parking
Department of Personnel
Department of Planning
Department of Public Safety
Department of Public Works
Department of Purchase
Department of Recreation & Parks
Youth Bureau
Other Operating Agencies
White Plains Cable Television Access Commission *
White Plains City Court
White Plains Housing Authority *
White Plains Public Library
White Plains Urban Renewal Agency*
*Budget is adopted by governing board other than the Common Council.
Advisory Boards & Commissions
Board of Assessment Review
Board of Electrical Control *
Board of Ethics
Board of Examiners of Motion Picture Operators *
Budget & Management Advisory Committee *
Building Code Appeals Committee*
Capital Projects Board *
Community Development Citizens Advisory Committee *
Conservation Board *
Design Review Board *
Examining Board of Stationary Engineers *
Mayor's Advisory Committee on the Disabled *
Planning Board *
Real Estate Committee
Recreation Advisory Committee *
Transportation Commission *
Youth Board *
Zoning Board of Appeals
* Does not have operating budget and is not reflected in document.

Exhibit II.1

ASSESSMENT REVIEW BOARD

DEPARTMENT DESCRIPTION:

The Board of Assessment Review is a quasi-judicial agency which conducts public hearings to review taxpayer complaints of alleged illegality, or erroneousness of their property assessments. The Board administers oaths and receives evidence. The Board, in executive session, determines the assessment of the real property of each complainant and amends the tentative assessment roll, if necessary.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 23-24 Proposed Budget	Reference Page
Assessment Review	A004	$ 17,988	$ 18,600	$ 19,533	III-41

REQUIRED RESOURCES-
FULL TIME POSITIONS: NONE

There are three members of this Board who receive an annual stipend pursuant to the City's Compensation and Leave Ordinance.

ASSESSMENT REVIEW BOARD

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 15,867	$ 15,963	$ -	$ 16,763
Employee Benefits	1,911	1,837		1,970
Materials & Supplies	210	500	1	500
Direct Costs	-	300	-	300
Total Expenditures	$ 17,988	$ 18,600	$ 1	$ 19,533
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 17,988**	**$ 18,600**	**$ 1**	**$ 19,533**

ASSESSOR

DEPARTMENT DESCRIPTION:

This office performs the assessments for all real property and apportions special franchise assessments within the City of White Plains. It provides the City with a basis for determining the tax levy for the operations of the City for each fiscal year. As administrator of real property records, it provides services, as required, to the general public. The Assessor is also a member of the City's Real Estate Committee.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Establishment/Maintenance of Assessment Roll	A015	$ 696,236	$ 754,526	$ 847,193	III-11

REQUIRED RESOURCES- FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Assessor	Appt.	1	1	-	1	1	-
Assistant Assessor	13	1	1	-	1	1	-
Assessor's Aide	11	1	1	-	1	1	-
Senior Assessment Clerk	8	1	1	-	1	1	-
Assessment Clerk	3	1	1	-	1	1	-
		5	5	-	5	5	-

ASSESSOR

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 460,106	$ 475,706	$ 229,851	$ 485,018
Employee Benefits	219,297	213,574	103,721	242,345
Materials & Supplies	19,989	65,435	45,268	121,310
Direct Costs	386	2,950	299	1,800
Equipment	991	661	661	700
Total Expenditures	$ 700,769	$ 758,326	$ 379,800	$ 851,173
Revenues				
Miscellaneous Revenues	$ 4,533	$ 3,800	$ 2,302	$ 3,980
Total Program Generated Revenues	$ 4,533	$ 3,800	$ 2,302	$ 3,980
Net Cost	**$ 696,236**	**$ 754,526**	**$ 377,498**	**$ 847,193**

BUDGET DEPARTMENT

DEPARTMENT DESCRIPTION:

The Budget Department is responsible for presenting a complete financial plan to the Mayor and Common Council for the ensuing fiscal year and for the management of the City's revenues and expenditures throughout the year. It analyzes the financial condition of the City by balancing its management resources and physical and financial assets against its statutory obligations and service delivery commitments; formulates recommendations for improved management of the City's operations; and carries out management and productivity improvement studies of departmental organizations, functions, and procedures.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Resource Planning & Management	A022	$ 519,340	$ 745,908	$ 559,155	III-35

REQUIRED RESOURCES- FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Budget Director	Appt.	1	1	-	1	1	-
Deputy Budget Director	Appt.	1	-	1	1	-	1
Budget Analyst	M/C12	1	-	1	1	-	1
Budget Assistant	10	1	-	1	1	-	1
		4	1	3	4	1	3

BUDGET DEPARTMENT

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 389,701	$ 366,880	$ 185,847	$ 417,100
Employee Benefits	119,018	96,478	51,360	97,155
Materials & Supplies	10,621	11,150	1,000	12,700
Direct Costs	-	50,600	-	30,000
Equipment	-	800	-	2,200
Transfer to Capital Projects Fund	-	220,000	220,000	-
Total Expenditures	$ 519,340	$ 745,908	$ 458,207	$ 559,155
Revenues				
Miscellaneous	$ -	$ -	$ -	$ -
Net Cost	**$ 519,340**	**$ 745,908**	**$ 458,207**	**$ 559,155**

BUILDING DEPARTMENT

DEPARTMENT DESCRIPTION:

The Department of Building is responsible for the enforcement of the Ordinances of the City of White Plains and all applicable County and State Laws which regulate the use and occupancy of private land and structures. The goal is to secure the public's general health and safety through inspections relating to the structural strength, stability, means of egress, adequate light and ventilation of occupied structures. Our permit procedure provides the oversight on the design, construction, alteration, addition, repair, removal demolition, and the use and occupancy of structures in the City, thereby minimizing the loss to property and life which could occur as a result of accidents and natural disasters.

The Department coordinates its program with other departments and agencies of the City, County and State Governments and also with private agencies that have similar responsibilities, including among others, the American Society for Testing & Materials, the National Fire Protection Association and the Underwriters Laboratories.

City Ordinances enforced by the Department include the White Plains Supplemental Building Code Ordinance, the Zoning Ordinance, Charter related laws and Municipal Code of the City of White Plains. State Laws enforced include the Multiple Residence Law, the State Labor Law, the State Industrial Code, the New York State Uniform Fire Prevention and Building Code.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Engineering Review & Const. Code Enforcement	C010	$ (8,685,017)	$ (4,301,470)	$ (4,142,087)	III-115
Equipment & Environmental Code Enforcement	C008	(284,901)	36,617	17,117	III-117
Housing Code Enforcement	C007	754,199	762,128	739,108	III-119
		$ (8,215,719)	$ (3,502,725)	$ (3,385,862)	

BUILDING DEPARTMENT

REQUIRED RESOURCES-
FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled		Vacant	FY 23-24 Proposed Budget Authorized	Filled		Vacant
Commissioner of Building	Appt.	1	1		-	1	1		-
Deputy Comm. of Building	Appt.	1	1		-	1	1		-
Secretary to the Commissioner	M/C8	1	1		-	1	1		-
Senior Architect Code Enforcement Spanish Spk.	16	1	1		-	1	1		-
Senior Engineer Code Enforcement	16	2	1		1	2	1		1
Senior Code Enforcement Officer	14	5	4		1	5	4		1
Sr. Electric. Code Enforcement Officer	14	1	1		-	1	1		-
Sr. Elevator Code Enforcement Officer	14	1	1		-	1	1		-
Sr. Plumbing Code Enforcement Officer	14	2	2		-	2	2		-
Sr. Bldg./Housing Code Enforcement Officer	14	1	1		-	1	1		-
Elevator Code Enf Officer	12	1	1		-	1	1		-
Housing Code Enf Officer	12	2	2		-	2	2		-
Plumbing Code Enforcement Officer	12	1	-		1	1	-		1
Office Assistant I - Spanish Speaking	4	1	1		-	1	1		-
Office Assistant I	3	2	2	*	-	2	2	*	-
		23	20		3	23	20		3

* One or more positions underfilled

BUILDING DEPARTMENT

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 2,058,860	$ 2,194,574	$ 1,014,345	$ 2,261,439
Employee Benefits	920,479	914,266	434,693	1,047,094
Materials & Supplies	40,016	43,080	19,194	40,330
Direct Costs	24,848	39,300	12,689	32,600
Equipment/Rolling Stock	12,132	120,830	114,810	53,400
Total Expenditures	$ 3,056,335	$ 3,312,050	$ 1,595,731	$ 3,434,863
Revenues				
Charges for Services	$ 216,983	$ 110,250	$ 185,353	$ 205,250
Licenses & Permits:				
Building	8,521,584	4,500,000	1,813,393	4,300,000
Plumbing	998,926	800,000	444,450	888,000
Electrical	740,938	800,000	319,905	730,000
Elevator	234,534	220,025	259,965	61,025
Other	551,918	377,000	183,561	627,450
Miscellaneous Revenues	7,171	7,500	7,981	9,000
Total Program Generated Revenues	$ 11,272,054	$ 6,814,775	$ 3,214,608	$ 6,820,725
Net Cost	**$ (8,215,719)**	**$ (3,502,725)**	**$ (1,618,877)**	**$ (3,385,862)**

CITY COURT

DEPARTMENT DESCRIPTION:

The City Court of White Plains is a "multi-purpose" Court which handles criminal and civil matters, small claims cases, vehicle and traffic law infractions and misdemeanors, City Ordinance violations, and parking violations. In addition there is an active Hub-Drug Treatment Court, a Veterans Court, and a DWI Court. The Court, which is a Court of record under the Unified Court System of the State of New York, decides all matters presented for resolution fairly and promptly.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
City Court Proceedings	A003	$ (809,141)	$ (620,500)	$ (768,500)	III-43

REQUIRED RESOURCES- FULL TIME POSITIONS:

Full time Court Personnel are New York State Employees.

REQUIRED RESOURCES- SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Employee Benefits - Non-Salary Related	$ 1,340	$ 2,500	$ 620	$ 2,500
Materials & Supplies	20,428	21,500	10,407	23,500
Direct Costs	1,989	5,500	-	5,500
Total Expenditures	$ 23,757	$ 29,500	$ 11,027	$ 31,500
Revenues				
Fines & Forfeitures	$ 832,898	$ 650,000	$ 392,622	$ 800,000
Total Program Generated Revenues	$ 832,898	$ 650,000	$ 392,622	$ 800,000
Net Cost	**$ (809,141)**	**$ (620,500)**	**$ (381,595)**	**$ (768,500)**

CITY CLERK

DEPARTMENT DESCRIPTION:

Vital Statistics: All births, deaths and marriages are recorded, certificates are issued, and activities reported as required to New York State and Westchester County.

Clerk of the Common Council: Preparation of agendas for monthly Regular Stated Meetings and Special Meetings of the Common Council; preparation and maintenance of the Official Proceedings Minutes; certifications of authenticity of Ordinances and Resolutions; indexing Common Council proceedings; and administrative support for the Common Council.

Administrative Services: Various administrative services including acting as liaison to constituents for the Westchester County Board of Elections; licensing of other activities under the Municipal Code/City Charter, or State Law, including dogs, transient merchants, window cleaners, peddlers, and transient sales; researching legislation for City Departments; response to all information inquiries on both the City Hall phone line, and the City's website.

Archives-Records Management: Dissemination of information regarding records retention, management and storage; coordination of records management process for the City; management of the City Archives of historical records and artifacts, including acquisition, processing, preservation and re-formatting to digital records for future generations.

Film Office for the City of White Plains: Handle all logistics for film shoots, coordinate with City departments details of shoot and insurance documents. Issue permits and market White Plains as film friendly to increase revenue. Act as liaison to location scouts to identify locations in White Plains.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 23-24 Proposed Budget	Reference Page
City Clerk Services	A009	$ 481,662	$ 496,987	$ 550,908	III-3
Elections	A010	81,823	94,436	85,000	III-47
		$ 563,485	$ 591,423	$ 635,908	

REQUIRED RESOURCES- FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
City Clerk	Appt.	1	1	-	1	1	-
Deputy City Clerk	Appt.	1	-	1	1	-	1
Principal Clerk	8	1	1	-	1	1	-
Office Assistant II Spanish Spk.	6	1	1	-	1	1	-
Office Assistant II	6	2	2	-	2	2	-
		6	5	1	6	5	1

CITY CLERK

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 416,111	$ 430,346	$ 203,265	$ 449,004
Employee Benefits	177,768	173,783	84,104	197,664
Materials & Supplies	14,498	11,620	7,325	20,550
Direct Costs	92,586	104,655	10,935	102,000
Equipment	-	6,899	3,389	1,800
Total Expenditures	$ 700,963	$ 727,303	$ 309,018	$ 771,018
Revenues				
Charges for Services	$ 118,971	$ 120,450	$ 57,008	$ 119,450
Licenses & Permits	14,895	13,430	5,974	13,660
Miscellaneous Revenues	3,612	2,000	735	2,000
Total Program Generated Revenues	$ 137,478	$ 135,880	$ 63,717	$ 135,110
Net Cost	**$ 563,485**	**$ 591,423**	**$ 245,301**	**$ 635,908**

COMMON COUNCIL

DEPARTMENT DESCRIPTION:

The City of White Plains is governed by a Common Council which consists of a Mayor and six other Council members. The seven-member Common Council is the City's policy making legislative body. It enacts laws and performs the administrative functions of establishing municipal departments and positions, prescribing duties, and fixing salaries. It adopts a budget, appropriates monies, grants franchises, and sells or leases properties. The Council must approve appointments to key administrative posts made by the Mayor.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Policy Formulation	A001	$ 378,221	$ (8,430,628)	$ (9,762,341)	III-57

REQUIRED RESOURCES- FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Common Council Member (President's Stipend)	Elec.	1	1	-	1	1	-
Common Council Member	Elec.	5	5	-	5	5	-
		6	6	-	6	6	-

COMMON COUNCIL

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 227,890	$ 233,500	$ 112,724	$ 233,500
Employee Benefits	91,289	120,158	45,240	102,842
Materials & Supplies	4,381	6,800	820	6,700
Direct Costs	54,661	55,000	4,652	55,000
Equipment	-	-	-	-
Reserve for Financing	-	5,534,222	-	1,675,000
Total Expenditures	$ 378,221	$ 5,949,680	$ 163,436	$ 2,073,042
Revenues				
Appropriation for Prior Year Encumbrances	$ -	$ 4,057,261	$ -	$ -
Appropriation of Fund Balance	-	10,323,047	-	11,835,383
Total Program Generated Revenues	$ -	$ 14,380,308	$ -	$ 11,835,383
Net Cost	**$ 378,221**	**$ (8,430,628)**	**$ 163,436**	**$ (9,762,341)**

FINANCE DEPARTMENT

DEPARTMENT DESCRIPTION:

The Finance Department is responsible for the administration and management of all the City's finances pursuant to local and state laws, the City Charter, and ordinances of the Common Council. Included in these functions are the receipt, disbursement, and accounting of all City funds. The Department is responsible for the billing and receipt of all property taxes on behalf of the City, School District, and County, water collections, and receipt of all other monies collected by the City. As the custodian for all City cash, all banking and investments are conducted through the Finance Department.

As the disburser of City's monies, the Finance Department is responsible for the auditing and payment of all claims, including those to vendors and other recipients. The Department processes the City's payroll and is responsible for tax returns and other filings on behalf of the City. Employee benefits and risk management functions are also conducted through the Finance Department. The Department manages and sells all City debt and is responsible for the proper accounting of all financial transactions. Each year the department produces the Annual Comprehensive Financial Report, (CAFR), the City's annual financial audit to the Mayor, Common Council, and other interested parties.

The Department operates in accordance with its stated Fiscal Performance Goals, adopted by the Common Council in 1981 and amended in 1985 and 2013, in the areas of revenue systems, operating expenditures, capital improvements, investments, debt management, and financial reporting. In addition, the department operates in accordance with Charter requirements, State Laws, Comptroller's Guidelines and Government Accounting Standards. The Commissioner of Finance is the City's Chief Financial Officer and Receiver of Taxes. The Commissioner of Finance also serves as Fiscal Officer to the Cable TV Commission, Urban Renewal Agency, and the White Plains Local Development Corporation.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Bookkeeping & Financial Reporting	A018	$ 367,355	$ 379,583	$ 328,212	III-25
City-wide Financial Activities	A021	(118,920,697)	(106,093,241)	(110,630,439)	III-27
Disbursements & Payroll	A019	584,359	599,658	588,310	III-29
Financial Policy & Admin.	A017	590,705	643,366	687,652	III-31
Revenue Collections	A020	657,196	575,133	(888,809)	III-37
		$ (116,721,082)	$ (103,895,501)	$ (109,915,074)	

FINANCE DEPARTMENT

REQUIRED RESOURCES-
FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled		Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Commissioner of Finance	Appt.	1	1		-	1	1	-
Deputy Commissioner of Finance	Appt.	1	1		-	1	1	-
Chief Accountant	M/C17	1	-		1	1	-	1
Secretary to the Commissioner	M/C 8	1	1		-	1	1	-
Accts. Receivable Supervisor	15	1	0		1	1	0	1
Accts. Payable Supervisor	15	1	1		-	1	1	-
Senior Accountant	14	1	1	*	-	1	1	-
Accountant	12	1	1		-	1	1	-
Assistant Accountant	11	1	1		-	1	1	-
Senior Payroll Clerk	10	1	1		-	1	1	-
Employee Benefits Clerk	10	1	1		-	1	1	-
Assist. Employee Benefits Clerk	8	1	-		1	1	-	1
Bookkeeper	8	4	4		-	4	4	-
Senior Account Clerk	5	1	1		-	1	1	-
		17	14		3	17	14	3

* One or more positions underfilled

FINANCE DEPARTMENT

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,564,884	$ 1,551,885	$ 719,305	$ 1,510,501
Employee Benefits	1,372,238	678,700	345,295	707,753
Health Insurance Administration	7,530	42,000	24,654	42,000
Health Insurance Buyouts	717,046	720,000	721,968	780,000
Retirees' Health Benefits	11,494,457	12,450,000	6,144,450	14,083,007
Group Life Insurance-Management	70,578	75,085	36,235	79,100
Materials & Supplies	46,991	63,850	21,772	64,350
Direct Costs:				
Contribution to Self Ins. Fund	8,164,535	4,932,360	4,932,360	5,299,074
Legal Judgments-Tax Certs	500,655	2,000,000	73,211	1,700,000
Taxes-City Property	411,258	453,000	-	477,300
B.I.D. Services	700,000	700,000	700,000	700,000
Other	271,254	579,771	387,578	378,617
Equipment	-	-	-	-
Transfer to Debt Service Fund	9,140,273	8,570,405	3,638,915	8,786,975
Total Expenditures	$ 34,461,699	$ 32,817,056	$ 17,745,743	$ 34,608,677
Revenues				
Taxes & Related Items:				
Property Tax Levy	$ 65,120,317	$ 67,087,244	$ 67,047,155	$ 67,086,941
Sales Tax	49,419,776	45,000,000	25,955,685	54,440,000
Sales Tax-Restricted	5,491,084	-	2,883,965	-
Other	4,926,453	4,745,350	3,215,952	5,506,640
Intergovernmental	20,500,599	7,463,256	2,274,949	7,763,256
Charges for Services	2,323,812	2,543,206	2,550,190	2,690,121
Licenses & Permits	955,659	957,500	436,097	939,000
Miscellaneous Revenues	2,364,484	1,860,020	956,825	2,747,793
Interest Income	80,597	36,500	638,197	1,530,000
Apprtd. Tax Stabilization Reserve	-	4,829,481	-	-
Apprtd. Open Space Reserve	-	120,000	-	120,000
Apprtd. Tax Certiorari Reserve	-	2,000,000	-	1,700,000
Apprtd. Fund Balance	-	70,000	-	-
Total Program Generated Revenues	$ 151,182,781	$ 136,712,557	$ 105,959,015	$ 144,523,751
Net Cost	**$ (116,721,082)**	**$ (103,895,501)**	**$ (88,213,272)**	**$ (109,915,074)**

GENERAL FUND CONTRIBUTION TO THE LIBRARY FUND

DEPARTMENT DESCRIPTION:

Appropriated in the General Fund each year is a contribution to the Library Fund in an amount which is consistent with overall City Spending.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
General Fund Contribution to the Library	F019	$ 6,657,332	$ 6,869,517	$ 6,985,708	III-152

REQUIRED RESOURCES-
FULL TIME POSITIONS: See Library Fund Budget, Section IV

INFORMATION TECHNOLOGY DEPARTMENT

DEPARTMENT DESCRIPTION:

The Information Technology (IT) Department is responsible for the planning and development of City-wide information service policy. IT directs, coordinates and manages new automated information and communication systems and technology, as well as provides enhancements to existing automated systems. IT is responsible for the planning, coordination and implementation of the security measures used to ensure the security and integrity of data and computer files developed by the City. The IT Department provides consulting, support services and guidance to all departments which require the application of technology to meet their departmental goals.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Information Technology	IT01	$ 1,597,569	$ 1,709,579	$ 1,725,168	III-13

REQUIRED RESOURCES-
FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Chief Information Officer	Appt.	1	1	-	1	1	-
Information Tech. Manager	M/C16	1	1	-	1	1	-
PC Network Specialist	14	4	3	1	4	3	1
PC Network Technician	12	1	1	-	1	1	-
		7	6	1	7	6	1

INFORMATION TECHNOLOGY DEPARTMENT

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 757,448	$ 784,124	$ 377,265	$ 798,182
Employee Benefits	313,061	300,475	147,317	341,254
Materials & Supplies:				
Computer Sys. Software	104,480	144,156	99,630	141,207
Application Software	157,999	167,772	162,157	170,000
Data Communications	25,367	25,000	12,407	25,000
Other	4,205	9,500	1,774	7,200
Direct Costs:				
Network Support	114,143	120,000	81,485	120,000
On-line Subscription Service	113,994	100,000	62,536	100,000
Other	4,250	6,825	6,375	6,825
Equipment	4,362	51,727	44,387	15,500
Total Expenditures	$ 1,599,309	$ 1,709,579	$ 995,333	$ 1,725,168
Revenues				
Miscellaneous Revenues	$ 1,740	$ -	$ -	$ -
Total Program Generated Revenues	$ 1,740	$ -	$ -	$ -
Net Cost	**$ 1,597,569**	**$ 1,709,579**	**$ 995,333**	**$ 1,725,168**

LAW DEPARTMENT

DEPARTMENT DESCRIPTION:

The Law Department is in charge of and conducts all of the legal business of the municipal corporation, the City of White Plains. The Corporation Counsel is the legal advisor to the Common Council and to each officer, department, bureau, board and commission of the City, and furnishes to them such advice and assistance as counsel and attorney, in and out of Court, as may be necessary.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Counsel to City	A011	$ 1,244,950	$ 2,497,908	$ 1,951,592	III-45
Labor Relations	A013	91,490	867,790	532,923	III-51
Litigation/Tax Assess Review	A012/A014	270,813	961,298	577,878	III-49
		$ 1,607,253	$ 4,326,996	$ 3,062,393	

REQUIRED RESOURCES- FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Corporation Counsel	Appt.	1	1	-	1	1	-
Deputy Corp. Counsel	Appt.	1	-	1	1	1	-
Sr. Asst. Corp. Counsel	M/C20	6	4 *	2	6	6 *	-
Secretary to the Corporation Counsel	M/C10	1	-	1	1	1	-
Departmental Secretary I	M/C8	1	1	-	1	1	-
		10	6	4	10	10	-

* One position filled on a 1/2 time basis

LAW DEPARTMENT

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,013,430	$ 1,590,086	$ 466,947	$ 1,595,494
Employee Benefits	356,996	509,373	139,220	531,699
Materials & Supplies	43,393	57,700	2,056	57,700
Direct Costs:				
Consultants	97,849	1,146,089	802,088	344,000
Labor Counsel	63,555	379,848	279,848	200,000
Proceed. Review -Tax Certiorari	22,300	275,500	175,500	100,000
Other	16,830	346,000	121,322	232,000
Equipment	-	26,500	17,200	7,000
Total Expenditures	$ 1,614,353	$ 4,331,096	$ 2,004,181	$ 3,067,893
Revenues				
Charges for Services	$ 7,100	$ 4,100	$ -	$ 5,500
Miscellaneous Revenues	-	-	636	-
Total Program Generated Revenues	$ 7,100	$ 4,100	$ 636	$ 5,500
Net Cost	**$ 1,607,253**	**$ 4,326,996**	**$ 2,003,545**	**$ 3,062,393**

OFFICE OF THE MAYOR

DEPARTMENT DESCRIPTION:

The Mayor is the Chief Executive Officer and is responsible for the overall management of the City. He directs and coordinates the activities of all City departments, boards and commissions, enforces the provisions of the City Charter, local laws and ordinances; and executes contracts and other legal agreements on behalf of the City. The Mayor's Office oversees City economic development initiatives and programs. The Mayor presides at all meetings of the Common Council, and implements policies approved by that body, including administration of the budget and appointment of key staff.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Municipal Management	A007	$ 653,240	$ 875,458	$ 921,493	III-59

REQUIRED RESOURCES- FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Mayor	Elec.	1	1	-	1	1	-
Chief of Staff	Appt.	1	-	1	1	-	1
Coordinator of Economic Dev. & Public Information	M/C17	1	1	-	1	1	-
Administrative Aide	M/C14	1	-	1	1	1	-
Executive Secretary to the Mayor	M/C11	1	1	-	1	1	-
Graphics Technician	M/C 8	1	1	-	1	1	-
		6	4	2	6	5	1

OFFICE OF THE MAYOR

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 478,446	$ 490,939	$ 228,983	$ 571,534
Employee Benefits	244,540	250,319	126,064	316,909
Materials & Supplies	5,146	15,450	2,796	15,550
Direct Costs:				
Special Events	30,127	187,750	145,672	90,000
Other	1,731	6,000	-	6,000
Equipment	-	25,000	15,000	11,500
Total Expenditures	$ 759,990	$ 975,458	$ 518,515	$ 1,011,493
Revenues				
Licenses & Permits	$ 106,750	$ 80,000	$ 144,880	$ 90,000
Miscellaneous Revenues	-	20,000	20,000	-
Total Program Generated Revenues	$ 106,750	$ 100,000	$ 164,880	$ 90,000
Net Cost	**$ 653,240**	**$ 875,458**	**$ 353,635**	**$ 921,493**

PARKING DEPARTMENT

DEPARTMENT DESCRIPTION:

The Parking Department operates, manages, and maintains the City of White Plains Municipal Parking System (MPS). The Department also oversees the City's Traffic Division which is responsible for the design, installation and maintenance of all traffic control devices within the City. The Department also reviews the impact of proposed development in order to determine the current and future transportation needs of the City as required by projected traffic flows. The Municipal Parking System includes nine garages and twenty-three surface lots throughout the City. The MPS also includes all on-street parking meters in White Plains. There are over 13,400 spaces within the City of White Plains' MPS. Additionally, the Department operates the Parking Violations Office. The Department of Parking is responsible for meter revenue collection, meter revenue processing, parking facility maintenance, general cleaning, landscaping, snow removal, signage maintenance and installation throughout the MPS. The Department maintains and collects revenue for approximately 1,600 single space parking meters and 156 multi-space parking meters throughout the MPS. The Department sells permits, takes parking ticket payments, and assists the public at four parking garage offices. The Department oversees the Parking Enforcement Unit. The Department prepares the annual budget and monitors and evaluates the Parking Department's income and expenses. The Department continually responds to the changing demands and needs of the City of White Plains.

ACTIVITIES PERFORMED:

		Net Cost			
Title	Activity Code	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 23-24 Proposed Budget	Reference Page
General Operations	P100	$ 8,024,848	$ 8,397,864	$ 9,152,345	III-135
Garages	P202/P209	(7,879,071)	(7,996,864)	(8,112,951)	III-137
Lots and On-Street Parking	P300/P400	(5,025,460)	(5,216,630)	(5,197,966)	III-139
Parking Violations	P500	(7,374,487)	(7,124,464)	(7,184,425)	III-141
Enforcement-Gen. Parking	P600	2,607,764	2,710,784	2,961,714	III-142
City Center Enforcement	P700	476	36,406	109,642	III-143
Traffic Engineering	P809	440,630	449,034	448,058	III-145
Traffic Maintenance	P810	970,012	1,026,281	1,215,867	III-147
		$ (8,235,288)	$ (7,717,589)	$ (6,607,716)	

PARKING DEPARTMENT

REQUIRED RESOURCES- **FULL TIME POSITIONS:**		**FY 22-23** **Revised Budget** **12/31/22**			**FY 23-24** **Proposed** **Budget**		
Title	**Grade**	**Authorized**	**Filled**	**Vacant**	**Authorized**	**Filled**	**Vacant**
Commissioner of Parking	Appt.	1	1	-	1	1	-
Dep. Commissioner of Pkg I	Appt.	1	-	1	1	-	1
Dep. Commissioner of Pkg II	Appt.	1	1	-	1	1	-
Secretary to the Commissioner of Parking	M/C 8	1	1	-	1	1	-
Supervisor of Enforcement-Pkg	15	1	1	-	1	1	-
Transportation Engineer II	15	1	1	-	1	1	-
Traffic Signal Installer II	13	1	1	-	1	1	-
Traffic Signal Installer	12	2	1	1	2	2	-
Parking Violations Supvr.	12	1	1	-	1	1	-
Parking Ramp Attendant Supvr.	12	2	2	-	2	2	-
Sr. Parking Ramp Attendant	10	5	5	-	5	5	-
Electrician	10	1	1	-	1	1	-
Staff Assistant	10	1	1	-	1	1	-
Collection Clerk	9	1	1	-	1	1	-
Sr. Traffic Sign Installer	9	1	1	-	1	1	-
Crew Leader	9	4	3	1	4	4	-
Sr. Parking Enforcement Officer	9	1	1	-	1	1	-
Sr. Pkg Code Enforce Officer	9	2	2	-	2	2	-
Parking Ramp Attendant	8Q	9	6	3	8	6	2
Traffic Sign Installer	8	2	2	-	2	2	-
Bookkeeper	8	1	1	-	1	1	-
Parking Enforcement Officer	7	9	9	-	9	9	-
Pkg/ Code Enforcement Officer	7	18	18	-	18	18	-
Pkg./Code Enforce Off- Span S.	7	2	1	1	2	1	1
Skilled Laborer	6	14	13	1	15	14	1
Senior Clerk	5	2	2	-	2	2	-
Semi-Skilled Laborer	4	2	-	2	2	-	2
Cashier	4	10	10	-	10	10	-
		97	87	10	97	90	7

(This page intentionally left blank)

PARKING DEPARTMENT

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 5,988,137	$ 6,081,123	$ 2,874,537	$ 6,600,478
Employee Benefits	2,874,179	2,716,347	1,324,651	3,246,472
Materials & Supplies	1,570,557	1,672,807	763,181	1,968,844
Direct Costs	2,524,197	2,717,759	1,219,762	2,732,779
Equipment	25,352	35,864	9,689	32,317
Rolling Stock	48,230	193,000	191,623	388,500
Transfer to Debt Service Fund	4,438,261	4,501,513	805,435	4,563,521
Total Expenditures	$ 17,468,913	$ 17,918,413	$ 7,188,878	$ 19,532,911
Revenues				
Charges for Services:				
CashKey Collections	$ 10,100	$ -	$ 2,000	$ -
Permits	4,691,707	4,790,950	2,839,729	4,926,450
Meters	10,001,114	10,109,613	6,758,197	10,394,315
Other	421,604	390,900	238,325	440,900
Licenses & Permits	6,711	6,711	-	6,711
Fines & Forfeitures	9,090,329	8,947,411	4,668,731	9,001,811
Miscellaneous Revenues	1,482,636	1,390,417	588,997	1,370,440
Total Program Generated Revenues	$ 25,704,201	$ 25,636,002	$ 15,095,979	$ 26,140,627
Net Cost	**$ (8,235,288)**	**$ (7,717,589)**	**$ (7,907,101)**	**$ (6,607,716)**

PARKING DEPARTMENT GENERAL OPERATIONS

DEPARTMENT DESCRIPTION:

The Parking Department operates, manages, and maintains the City of White Plains Municipal Parking System (MPS). The MPS includes garages, surface lots, and all on-street parking meters throughout the City. General Operations is responsible for the meter revenue collections, meter revenue processing and it performs daily parking facility maintenance, which includes general cleaning, landscaping, snow removal and signage maintenance. General Operations maintains and collects the revenue throughout the MPS. General Operations sells permits, accepts parking ticket payments, sells CashKeys and assists the general public at the four parking garage offices. The Enforcement Unit patrols and issues tickets at all garages, lots and City streets.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
General Operations	P100	$ 8,024,848	$ 8,397,864	$ 9,152,345	III-135

PARKING DEPARTMENT GENERAL OPERATIONS

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 2,124,253	$ 2,055,727	$ 936,078	$ 2,293,100
Employee Benefits	1,038,346	961,497	446,653	1,181,266
Materials & Supplies:				
Maintenance Supplies	75,657	102,559	52,870	105,000
Parking Meter Maint./Parts	26,501	50,000	16,059	50,000
Rolling Stock Operations	90,373	108,700	52,984	108,700
Other	71,611	92,500	30,660	108,500
Direct Costs:				
Credit Card Fees	649,880	700,000	362,565	721,000
Other	225,822	232,801	99,307	233,191
Equipment	10,940	10,317	1,547	10,317
Rolling Stock	48,230	193,000	191,623	388,500
Transfer to Debt Service Fund	4,438,261	4,501,513	805,435	4,563,521
Total Expenditures	$ 8,799,874	$ 9,008,614	$ 2,995,781	$ 9,763,095
Revenues				
Charges for Services:				
Cash Key Collections	$ 10,100	$ -	$ 2,000	$ -
Permits	10,050	10,250	675	10,250
Meters	287,055	193,000	114,728	193,000
Miscellaneous Revenues:				
Property Rental	3,500	-	3,500	-
Developer's Contribution	250,000	250,000	250,000	250,000
Other	214,321	157,500	94,111	157,500
Total Program Generated Revenues	$ 775,026	$ 610,750	$ 465,014	$ 610,750
Net Cost	**$ 8,024,848**	**$ 8,397,864**	**$ 2,530,767**	**$ 9,152,345**

PARKING DEPARTMENT GARAGES

DEPARTMENT DESCRIPTION:

The Parking Department operates and maintains nine municipal parking garages within the City of White Plains. Four of these garages have an office open to the public for general assistance, as well as permit sales, parking ticket payment, overtime notice payment and CashKey sales. Other functions of the Parking Department staff at various City parking garages include general cleaning services, building systems monitoring, parking meter repair, parking meter collection, snow and ice control and traffic control. City owned and operated parking facilities are critical to the economic vitality of the City of White Plains.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Garages	P202-P209	$ (7,879,071)	$ (7,996,864)	$ (8,112,951)	III-137

PARKING DEPARTMENT GARAGES

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 710,229	$ 715,412	$ 374,679	$ 740,540
Employee Benefits	367,733	309,321	179,127	362,827
Materials & Supplies:				
Utilities	774,637	766,675	360,384	980,174
Other	46,903	41,200	29,219	48,825
Direct Costs:				
Service Contracts	292,928	339,648	220,614	316,528
Insurance Premiums	89,408	105,000	11,172	110,250
Other	3,244	3,350	1,668	3,600
Total Expenditures	$ 2,285,082	$ 2,280,606	$ 1,176,863	$ 2,562,744
Revenues				
Charges for Services:				
Permits	$ 3,854,623	$ 3,888,900	$ 2,126,149	$ 4,022,400
Meters	5,269,586	5,352,113	4,324,644	5,636,815
Fines & Forfeitures	60,693	65,540	30,585	65,540
Miscellaneous Revenues:				
White Plains Hospital Lease	908,652	900,707	216,212	870,030
Other Lease	70,599	70,210	22,091	80,910
Total Program Generated Revenues	$ 10,164,153	$ 10,277,470	$ 6,719,681	$ 10,675,695
Net Cost	**$ (7,879,071)**	**$ (7,996,864)**	**$ (5,542,818)**	**$ (8,112,951)**

PARKING DEPARTMENT LOTS & ON-STREET PARKING

DEPARTMENT DESCRIPTION:

The Parking Department operates and maintains twenty-three municipal parking lots throughout the City of White Plains. Functions performed include general cleaning services, parking meter repair, parking meter collection, snow and ice control, lighting maintenance and repair, and pavement maintenance. Municipal lots within the City vary greatly in type of utilization. These surface lots serve commuters, overnight and 24 hour residential parkers, central business district transient parkers, school district employees, City employees, etc.

On-Street Parking maintains all on-street meters throughout the City. This includes meter maintenance, repair and replacement, and the collection of monies.

ACTIVITIES PERFORMED:

		Net Cost			
Title	Activity Code	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 23-24 Proposed Budget	Reference Page
Parking Lots and On-street Parking	P300/ P400	$ (5,025,460)	$ (5,216,630)	$ (5,197,966)	III-139

PARKING DEPARTMENT LOTS & ON-STREET PARKING

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Materials & Supplies:				
Utilities	$ 54,064	$ 45,400	$ 23,343	$ 65,064
Property Rental	133,664	129,000	33,723	129,000
Other	1,493	5,000	-	6,000
Direct Costs	56,826	60,270	9,000	60,270
Total Expenditures	$ 246,047	$ 239,670	$ 66,066	$ 260,334
Revenues				
Charges for Services:				
Permits	$ 827,034	$ 891,800	$ 712,905	$ 893,800
Meters	4,444,473	4,564,500	2,318,825	4,564,500
Total Program Generated Revenues	$ 5,271,507	$ 5,456,300	$ 3,031,730	$ 5,458,300
Net Cost	**$ (5,025,460)**	**$ (5,216,630)**	**$ (2,965,664)**	**$ (5,197,966)**

PARKING DEPARTMENT VIOLATIONS

DEPARTMENT DESCRIPTION:

The Parking Department operates the City Court's Parking Violations Office. The Office provides assistance to the public regarding all parking ticket issued within the City of White Plains. The Parking Violations Office (PVO) is responsible for maintaining all parking ticket records and data. The PVO processes parking ticket payments by mail, over the phone, and in-person at PVO public payment windows. The PVO is responsible for mailing late payment notices and managing the City's scofflaw program. The PVO processes in-person red light camera notice of liability payments.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Parking Violations Office	P500	$ (7,374,487)	$ (7,124,464)	$ (7,184,425)	III-141

PARKING DEPARTMENT VIOLATIONS

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 387,146	$ 403,452	$ 195,097	$ 415,334
Employee Benefits	171,070	164,965	80,511	185,522
Materials & Supplies:				
Printing	5,618	10,000	5,008	10,000
Postage	77,298	65,000	35,495	65,000
Other	3,868	3,950	969	5,950
Direct Costs:				
Ticket Collection Contract	380,696	400,000	155,901	400,000
Red Light Cameras Contract	761,121	810,000	337,500	810,000
Towing	23,835	15,000	11,600	25,000
Credit Card Fees	11,047	13,000	6,079	13,000
Other	690	2,040	306	2,040
Total Expenditures	$ 1,822,389	$ 1,887,407	$ 828,466	$ 1,931,846
Revenues				
Charges for Services:				
Towing & Storage	$ 167,240	$ 130,000	$ 110,380	$ 180,000
Fines & Forfeitures:				
Parking Fines	7,617,524	7,456,271	3,888,532	7,456,271
Red Light Fines	1,408,562	1,425,600	725,064	1,480,000
Other	3,550	-	24,550	-
Total Program Generated Revenues	$ 9,196,876	$ 9,011,871	$ 4,748,526	$ 9,116,271
Net Cost	**$ (7,374,487)**	**$ (7,124,464)**	**$ (3,920,060)**	**$ (7,184,425)**

PARKING DEPARTMENT ENFORCEMENT - GENERAL PARKING

DEPARTMENT DESCRIPTION:

The Enforcement Unit of the Parking Department consists of a Supervisor of Enforcement, thirteen uniformed Parking Enforcement Officers, two Senior Parking Enforcement Officers, one Senior Parking/Code Enforcement Officer, and twelve Parking/Code Enforcement Officers, one of which is Spanish speaking. The primary duty of this Unit is the issuance of summonses for parking violations throughout the City; however summonses are also issued for various code violations. This includes all City streets, lots and parking structures. The Unit works rotating shifts with several different starting times. These shifts cover day and night tours seven days a week, including most holidays. Their posts are patrolled by walking and motorized vehicle, providing a more uniform presence to the public. Members of this Unit observe the safety of the general public, and notify the police when the need arises. Tickets are written both on paper and state-of-the-art hand-held units that are downloaded into a computerized system.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Parking Enforcement - General Parking	P600	$ 2,607,764	$ 2,710,784	$ 2,961,714	III-142

PARKING DEPARTMENT ENFORCEMENT-GENERAL PARKING

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,811,520	$ 1,917,300	$ 907,633	$ 2,041,993
Employee Benefits	789,770	779,837	372,445	908,121
Materials & Supplies	6,334	6,100	1,574	7,600
Equipment	140	7,547	3,546	4,000
Total Expenditures	$ 2,607,764	$ 2,710,784	$ 1,285,198	$ 2,961,714
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 2,607,764**	**$ 2,710,784**	**$ 1,285,198**	**$ 2,961,714**

PARKING DEPARTMENT CITY CENTER ENFORCEMENT

DEPARTMENT DESCRIPTION:

The City Center parking structure is centrally located in the business district and provides metered and permit parking in support of the City Center retail facility.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Parking City Center Enforcement	P700	$ 476	$ 36,406	$ 109,642	III-143

PARKING DEPARTMENT CITY CENTER ENFORCEMENT

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 157,847	$ 186,171	$ 77,351	$ 231,569
Employee Benefits	96,993	111,135	47,865	138,973
Total Expenditures	$ 254,840	$ 297,306	$ 125,216	$ 370,542
Revenues				
Charges for Services:				
Sec & Enforcement Reimbursement	$ 254,364	$ 260,900	$ 127,945	$ 260,900
Total Program Generated Revenues	$ 254,364	$ 260,900	$ 127,945	$ 260,900
Net Cost	**$ 476**	**$ 36,406**	**$ (2,729)**	**$ 109,642**

PARKING DEPARTMENT - TRAFFIC DIVISION

DEPARTMENT DESCRIPTION:

The Parking Department's Traffic Division is responsible for the design, installation, and maintenance of all traffic control devices within the City. There are over 14,000 traffic signs throughout the City which are in frequent need of replacement due to wear, accident damage or vandalism. The City also has over 50 miles of pavement markings including 550 crosswalks which must be remarked on a regular schedule during the warmer months. The Division utilizes both paint and thermoplastic to refresh the markings. Finally, the Traffic Control System consists of 136 signalized intersections, most of which are connected via communications cable to the Central Computer Room at City Hall. All of the signals and the computers are maintained as part of a 24/7 emergency repair operation which is provided by the Division.

The Division performs traffic surveys, accident studies, travel time studies, highway capacity calculations, signal timing optimization programming (SYNCRO) and traffic volume counts.

The Division also reviews the impact of proposed development in order to determine the current and future transportation needs of the City, as required by projected traffic flows. There are also several databases maintained, including accident records, sign/marking inventories and volume histories.

There are currently 6.0 miles of designated bike lanes and 24.0 additional miles of bike paths and bike routes with painted shoulders and sharrows for shared lanes in the City. The bike lanes have all been designed by the Traffic Division and all signs and markings are either maintained by the Division following Capital Project installation or actually installed using Division maintenance forces.

The Division/Department coordinates the new red light camera program. There are currently 18 cameras installed at 12 intersections.

The Traffic Division had been active in working with various agencies to advance Transit Signal Priority (TSP) and Integrated Corridor Management (ICM) as part of the Lower Hudson Transit Link (LHTL) project. There are 22 intersections planned for the addition of TSP. The City is currently operating TSP at ten intersections along Central Avenue and four intersections along Tarrytown Road.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 23-24 Proposed Budget	Reference Page
Traffic Engineering	P809	$ 440,630	$ 449,034	$ 448,058	III-145
Traffic Maintenance	P810	970,012	1,026,281	1,215,867	III-147
		$ 1,410,642	$ 1,475,315	$ 1,663,925	

PARKING DEPARTMENT - TRAFFIC DIVISION

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 797,142	$ 803,061	$ 383,699	$ 877,942
Employee Benefits	410,267	389,592	198,050	469,763
Materials & Supplies:				
Traffic Maintenance Supplies	76,691	143,423	65,950	130,500
Utilities	102,107	85,000	47,251	127,281
Other	23,738	18,300	7,692	21,250
Direct Costs	28,700	36,650	4,050	37,900
Equipment	14,272	18,000	4,596	18,000
Total Expenditures	$ 1,452,917	$ 1,494,026	$ 711,288	$ 1,682,636
Revenues				
Licenses & Permits	$ 6,711	$ 6,711	$ -	$ 6,711
Miscellaneous Revenues	35,564	12,000	3,083	12,000
Total Program Generated Revenues	$ 42,275	$ 18,711	$ 3,083	$ 18,711
Net Cost	**$ 1,410,642**	**$ 1,475,315**	**$ 708,205**	**$ 1,663,925**

PERSONNEL DEPARTMENT

DEPARTMENT DESCRIPTION:

The Personnel Department is responsible for the establishment and implementation of comprehensive policies and procedures consistent with professional standards and labor agreements, as well as applicable Federal, State, and Local laws affecting all aspects of employment, compensation, labor relations, and performance standards to insure a stable, productive, effective and diverse workforce for the various mandates, services and programs carried out by the Departments of the City of White Plains.

In addition, the Personnel Officer functions as the local Civil Service administrator of the City of White Plains, the White Plains Board of Education and the Housing Authority with responsibility for ensuring compliance to New York State Civil Service Law and Rules for the selection, retention, classification, discipline, and employment records of all applicable staff.

The Personnel Department provides consulting support services to the various City Departments to assist in managing their staff to meet the City's goals and objectives, as well as departmental service mandates. Work is performed in coordination with the Law Department relative to legal matters affecting employment, labor and civil service.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Civil Service Administration	A030	$ 508,119	$ 549,296	$ 711,827	III-7
Personnel Administration	A029	316,389	332,692	303,630	III-15
		$ 824,508	$ 881,988	$ 1,015,457	

REQUIRED RESOURCES- FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Personnel Officer	Appt.	1	1	-	1	1	-
Deputy Personnel Officer	Appt.	1	1	-	1	1	-
Personnel Associate	M/C13	1	1 *	-	1	1 *	-
Civil Service Assistant	M/C8	2	2	-	2	2	-
		5	5	-	5	5	-

* One or more positions underfilled

PERSONNEL DEPARTMENT

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 552,906	$ 642,236	$ 257,260	$ 731,296
Employee Benefits	198,938	210,800	92,921	240,158
Employee Benefits-City-wide	18,900	18,780	8,468	20,480
Materials & Supplies	10,715	18,650	2,875	18,650
Direct Costs:				
Civil Service Exams	53,908	41,500	11,825	56,500
Other	24,936	39,173	446	37,173
Equipment	4,722	3,874	2,107	500
Total Expenditures	$ 865,025	$ 975,013	$ 375,902	$ 1,104,757
Revenues				
Charges for Services	$ 40,463	$ 93,000	$ 16,645	$ 89,300
Miscellaneous Revenues	54	25	-	-
Total Program Generated Revenues	$ 40,517	$ 93,025	$ 16,645	$ 89,300
Net Cost	**$ 824,508**	**$ 881,988**	**$ 359,257**	**$ 1,015,457**

PLANNING DEPARTMENT

DEPARTMENT DESCRIPTION:

The central purpose and function of the Department of Planning is to create and implement plans, policies, and programs that work together to achieve the community's vision for the City of White Plains today and in the future - a sustainable City with a diverse population, a robust economy, and interesting and livable neighborhoods that are easily accessible to all.

The Department supports and advises the Mayor, the Common Council, and other Boards and Departments on a wide range of issues related to the development and preservation of the City. Each year, the Department reviews more than 70 land use applications for zoning amendments, site plan approvals, special permit approvals and disposition of City property. The Planning Department also directs comprehensive, consensus-based planning, zoning, and economic development initiatives that apply both city-wide and to individual neighborhoods. Its support of other City agencies includes technical assistance such as map preparation, and data base research as well as the identification of funding opportunities and the application for grants from government and private sources.

The Planning Department also administers federally assisted activities including the Community Development Block Grant, and provides staff support to the Urban Renewal Agency.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
City Support to Federal Programs	F022	$ (19,008)	$ (22,587)	$ (22,255)	III-189
City Support to Urban Renewal Agency	F025	(6,146)	2,351	2,908	III-193
Planning Services	F001	1,079,456	1,139,267	1,154,125	III-197
		$ 1,054,302	$ 1,119,031	$ 1,134,778	

REQUIRED RESOURCES- FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Comm. of Planning	Appt.	1	1	-	1	1	-
Deputy Comm. of Planning	Appt.	1	1	-	1	1	-
Senior Planner	17	1	1	-	1	1	-
Planner II	14	1	-	1	1	1	-
Planner I	11	1	-	1	1	-	1
Drafter II	10	1	1	-	1	1	-
Housing Coordinator	8	1	1	-	1	1	-
		7	5	2	7	6	1

PLANNING DEPARTMENT

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 778,059	$ 748,572	$ 377,693	$ 812,965
Employee Benefits	299,789	275,656	133,780	321,323
Materials & Supplies	10,950	12,100	5,621	12,100
Direct Costs:				
Rent Abatements	29,640	50,000	12,445	50,000
ETPA Admin. Charges	48,220	56,000	56,000	50,000
Other	35,013	67,400	1,112	22,400
Equipment	603	42,303	39,335	-
Total Expenditures	$ 1,202,274	$ 1,252,031	$ 625,986	$ 1,268,788
Revenues				
Charges for Services	$ 36,853	$ 32,000	$ 29,099	$ 32,000
Licenses & Permits	9,500	6,000	115,750	6,000
Miscellaneous	101,619	95,000	97,637	96,010
Total Program Generated Revenues	$ 147,972	$ 133,000	$ 242,486	$ 134,010
Net Cost	**$ 1,054,302**	**$ 1,119,031**	**$ 383,500**	**$ 1,134,778**

PUBLIC SAFETY DEPARTMENT

DEPARTMENT DESCRIPTION:

The City Charter directs the Commissioner of Public Safety to have jurisdiction, supervision and control of the government, administration, disposition, and discipline of the officers and members of the Fire and Police Bureaus, Emergency Planning and Emergency Medical Services, and shall provide in all ways possible for the safety and protection of the inhabitants of the City and of their property; and, they shall have further powers and duties as may be provided by ordinance of the Common Council. To increase overall accountability and improve management in the Department, significant changes have been made to identify spending and revenues by specific police and fire divisions.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Administration					
Public Safety Administration	B005	$ 942,201	$ 1,078,823	$ 1,453,450	III-63
Emergency Medical Services	B020	729,048	754,570	780,980	III-65
Fire Department	Various	28,264,855	29,348,915	32,115,360	III-69 to 77
Police Department	Various	37,097,345	40,052,710	42,438,577	III-81 to 101
		$ 67,033,449	$ 71,235,018	$ 76,788,367	

PUBLIC SAFETY DEPARTMENT

REQUIRED RESOURCES- FULL TIME POSITIONS:		FY 22-23 Revised Budget 12/31/22			FY 23-24 Proposed Budget		
Title	Grade	Authorized	Filled	Vacant	Authorized	Filled	Vacant
Comm. of Public Safety	Appt.	1	1	-	1	1	-
Deputy Comm. of Public Safety	Appt.	1	1	-	1	1	-
Physician	Appt.	1	1	-	1	1	-
Fire Chief	M/C	1	1	-	1	1	-
Police Chief	M/C	1	1	-	1	1	-
Asst. Police Chief	M/C	1	1 *	-	1	-	1
Captain (Police)	3	4	4	-	4	4	-
Deputy Chief (Fire)	3	6	6	-	6	6	-
Lieutenant (Police)	2	13	13	-	13	13	-
Lieutenant (Fire)	1	40	39	1	40	40	-
Sergeant (Police)	1	20	20	-	20	20	-
Police Officer	P	165	165	-	168	168	-
Fire Fighter	F	108	104	4	111	111	-
Secretary to the Commissioner of Public Safety	M/C8	1	1	-	1	1	-
Departmental Secretary I-Police	8	1	1	-	1	1	-
PSA I-Dispatcher	8	6	6	-	6	6	-
Public Safety Records Clerk	8	1	1	-	2	1	1
PSA I-Animal Enforcement	7	1	1	-	1	1	-
Special Patrol Officer	7	1	1	-	1	1	-
Secretary	7	1	1	-	1	1	-
Office Assistant II	6	1	1	-	1	1	-
Senior Clerk	5	1	1	-	1	1	-
Senior Clerk Sp Spk	5	1	1	-	1	1	-
School Crossing Guard	1	20	20	-	20	20	-
		397	392	5	404	402	2

* One or more positions underfilled

(This page intentionally left blank)

PUBLIC SAFETY DEPARTMENT

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 43,348,261	$ 45,607,536	$ 21,949,718	$ 49,086,648
Attendance Bonus	272,882	285,500	1,450	272,000
Pensioners Payments	20,586	20,500	9,908	134,049
Employee Benefits	24,149,717	24,803,513	11,995,330	27,984,786
Materials & Supplies	1,411,946	1,453,676	802,118	1,592,429
Direct Costs	994,663	1,084,280	600,173	1,131,965
Equipment/Rolling Stock	335,484	1,540,680	1,448,671	657,650
Transfer To Special Revenue Fd	21,750	11,500	11,500	-
Total Expenditures	$ 70,555,289	$ 74,807,185	$ 36,818,868	$ 80,859,527
Revenues				
Intergovernmental	$ 198,676	$ 87,175	$ 63,367	$ 81,775
Charges for Services	2,061,207	2,191,565	1,246,594	2,668,754
Licenses & Permits	1,125,028	1,183,277	1,015,926	1,212,481
Fines & Forfeiture	58,695	60,000	29,619	60,000
Miscellaneous	78,234	50,150	2,000	48,150
Total Program Generated Revenues	$ 3,521,840	$ 3,572,167	$ 2,357,506	$ 4,071,160
Net Cost	**$ 67,033,449**	**$ 71,235,018**	**$ 34,461,362**	**$ 76,788,367**

PUBLIC SAFETY ADMINISTRATION

DEPARTMENT DESCRIPTION:

The Department of Public Safety provides overall management support and technical expertise to the department bureaus; the Department assures that resources are utilized effectively and efficiently; that all department personnel remain highly trained and motivated through proper support and direction; and that all Public Safety services are coordinated to achieve the City's goal of protecting its persons and property.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Public Safety Administration	B005	$ 942,201	$ 1,078,823	$ 1,453,450	III-63
Emergency Medical Services	B020	729,048	754,570	780,980	III-65
		$ 1,671,249	$ 1,833,393	$ 2,234,430	

REQUIRED RESOURCES- FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Comm. of Public Safety	Appt.	1	1	-	1	1	-
Deputy Comm. of Public Safety	Appt.	1	1	-	1	1	-
Physician	Appt.	1	1	-	1	1	-
Secretary to the Commissioner of Public Safety	MC/8	1	1	-	1	1	-
Secretary	7	1	1	-	1	1	-
		5	5	-	5	5	-

PUBLIC SAFETY ADMINISTRATION

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 458,975	$ 576,063	$ 256,795	$ 855,331
Employee Benefits	172,711	167,065	81,341	249,269
Materials & Supplies:				
Computer Equip. Mntce.	291,800	303,685	300,274	318,565
Other	7,012	7,160	3,166	7,135
Direct Costs:				
Ambulance Service Contract	729,048	754,570	456,832	780,980
Service Contracts	7,461	13,000	8,815	12,000
Other	6,682	14,250	1,944	12,750
Total Expenditures	$ 1,673,689	$ 1,835,793	$ 1,109,167	$ 2,236,030
Revenues				
Intergovernmental	$ -	$ -	$ 16,665	$ -
Miscellaneous	2,440	2,400	800	1,600
Total Program Generated Revenues	$ 2,440	$ 2,400	$ 17,465	$ 1,600
Net Cost	**$ 1,671,249**	**$ 1,833,393**	**$ 1,091,702**	**$ 2,234,430**

DEPARTMENT DESCRIPTION:

The mission of the Fire Bureau is to provide fire prevention, education, suppression and rescue services through effective management and training. If these services are properly delivered, City-wide fire safety will be increased, citizen fear will be reduced, and personal satisfaction will have been achieved.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Fire Administration	B009	$ (390,818)	$ (430,579)	$ (434,830)	III-69
Fire Prevention	B008/B011	1,318,189	1,152,667	1,278,431	III-71
Fire Suppression	B021	26,825,708	28,076,171	30,653,586	III-73
Fire Training	B010	469,350	500,818	568,335	III-75
Fire Special Operations	B012	42,426	49,838	49,838	III-77
		$ 28,264,855	$ 29,348,915	$ 32,115,360	

REQUIRED RESOURCES-
FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Chief	M/C	1	1	-	1	1	-
Deputy Chief	3	6	6	-	6	6	-
Lieutenant	1	40	39	1	40	40	-
Fire Fighter	F	108	104	4	111	111	-
Office Assistant II	6	1	1	-	1	1	-
		156	151	5	159	159	-

PUBLIC SAFETY - FIRE

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 18,035,250	$ 18,531,868	$ 9,026,970	$ 19,844,466
Attendance Bonus	105,000	110,500	-	112,000
Pensioners Payments	20,586	20,500	9,908	134,049
Employee Benefits	10,729,710	11,030,478	5,454,639	12,341,983
Materials & Supplies:				
Maintenance /Supplies	89,944	77,000	33,143	77,000
Rolling Stock Operations	94,653	80,316	45,251	94,650
Utilities	119,469	125,000	42,815	142,875
Other	19,771	30,164	16,486	35,164
Direct Costs:				
Service Contracts	13,203	11,855	9,614	13,130
Medical Examinations	24,577	49,838	4,482	49,838
Other	46,200	35,000	17,600	42,000
Equipment/Rolling Stock	140,004	179,823	141,382	227,650
Total Expenditures	$ 29,438,367	$ 30,282,342	$ 14,802,290	$ 33,114,805
Revenues				
Intergovernmental	$ 61,696	$ -	$ -	$ -
Charges for Services	247,573	40,200	37,183	80,714
Licenses & Permits:				
Fire Inspection	861,348	890,127	879,020	916,831
Other	45	50	5	50
Miscellaneous	2,850	3,050	1,200	1,850
Total Program Generated Revenues	$ 1,173,512	$ 933,427	$ 917,408	$ 999,445
Net Cost	**$ 28,264,855**	**$ 29,348,915**	**$ 13,884,882**	**$ 32,115,360**

PUBLIC SAFETY - POLICE

DEPARTMENT DESCRIPTION:

The mission of the Police Bureau is to prevent crime and disorder, to preserve peace, community safety and well-being; to protect life and property and individual freedom for personal safety and well-being through the enforcement of State laws and City ordinances.

The Police mission requires that the department deal with a wide range of behavioral and social problems that arise in a community and that the end product consists of dealing with these problems.

The Police Bureau is accredited by the State of New York.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 23-24 Proposed Budget	Reference Page
Administration	BA30	$ 3,540,597	$ 3,813,414	$ 3,979,103	III-81
Communication Equipment	BA31	39,792	35,700	45,700	III-83
License Unit	BA32	(322,330)	(353,100)	(355,600)	III-85
Police Support Services	BA33	1,553,979	1,512,138	1,781,465	III-87
Training/Special Projects	BA36	281,933	360,139	367,057	III-89
Community Policing	BC20	2,248,820	2,120,223	2,061,324	III-91
Criminal Investigations	BD40	4,998,153	4,357,387	5,523,616	III-93
Narcotics Unit	BD42	1,025,066	963,804	1,000,338	III-95
Patrol Operations	BP50	21,019,601	24,803,271	25,290,144	III-97
Traffic Enforcement Operations	BS11	2,492,019	2,349,687	2,646,366	III-101
Emergency Service Unit/Special Response Team	BS12	219,715	90,047	99,064	III-99
		$ 37,097,345	$ 40,052,710	$ 42,438,577	

PUBLIC SAFETY - POLICE

REQUIRED RESOURCES-
FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled		Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Chief	M/C	1	1		-	1	1	-
Asst. Police Chief	M/C	1	1	*	-	1	-	1
Captain	3	4	4		-	4	4	-
Lieutenant	2	13	13		-	13	13	-
Sergeant	1	20	20		-	20	20	-
Police Officer	P	165	165		-	168	168	-
Departmental Secretary I	8	1	1		-	1	1	-
Public Safety Records Clerk	8	1	1		-	2	1	1
PSA I-Dispatcher	8	6	6		-	6	6	-
PSA I-Animal Enforcement	7	1	1		-	1	1	-
Special Patrol Officer	7	1	1		-	1	1	-
Senior Clerk	5	1	1		-	1	1	-
Senior Clerk-Spanish Spk.	5	1	1		-	1	1	-
School Crossing Guard	1	20	20		-	20	20	-
		236	236		-	240	238	2

* One or more positions underfilled

(This page intentionally left blank)

PUBLIC SAFETY - POLICE

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 24,854,036	$ 26,499,605	$ 12,665,953	$ 28,386,851
Attendance Bonus	167,882	175,000	1,450	160,000
Employee Benefits	13,247,296	13,605,970	6,459,350	15,393,534
Materials & Supplies:				
Maintenance /Supplies	151,902	181,347	44,226	162,600
Rolling Stock Operations	330,137	318,550	146,488	333,800
Telephone/Data	73,859	91,920	34,699	111,920
Other	233,399	238,534	135,570	308,720
Direct Costs:				
Humane Society	44,892	44,892	18,705	44,892
Service Contracts	57,647	86,625	30,204	86,625
Crime Control Planning	12,989	20,000	3,827	20,000
Other	51,964	54,250	48,150	69,750
Equipment/Rolling Stock	195,480	1,360,857	1,307,289	430,000
Transfer To Special Revenue Fd	21,750	11,500	11,500	-
Total Expenditures	$ 39,443,233	$ 42,689,050	$ 20,907,411	$ 45,508,692
Revenues				
Intergovernmental	$ 136,980	$ 87,175	$ 46,702	$ 81,775
Charges for Services:				
Prisoner Transportation	-	10,000	-	-
Contracted Services	1,461,036	1,795,365	1,175,881	2,147,040
Other	352,598	346,000	33,530	441,000
Licenses & Permits:				
Taxi Operators	77,385	93,000	61,351	93,000
Towing Medallions	40,000	60,000	10,000	60,000
Hazard Alarm Registration	118,800	125,000	52,600	125,000
Other	27,450	15,100	12,950	17,600
Fines & Forfeiture	58,695	60,000	29,619	60,000
Miscellaneous	72,944	44,700	-	44,700
Total Program Generated Revenues	$ 2,345,888	$ 2,636,340	$ 1,422,633	$ 3,070,115
Net Cost	**$ 37,097,345**	**$ 40,052,710**	**$ 19,484,778**	**$ 42,438,577**

PUBLIC WORKS DEPARTMENT

DEPARTMENT DESCRIPTION:

The Department of Public Works provides many essential services for the residents of the City. It is responsible for the design, construction, maintenance, cleaning and lighting of all public streets, parks and rights-of-way, any trees or shrubs contained therein, the municipal water works, the collections and disposal or recycling of waste and garbage; the construction and maintenance of all public buildings, sanitary sewers and storm drains; and the design, specification and subsequent inspection of all municipal motor vehicles, and the complete maintenance of vehicles. The Department is also responsible for placement of orders, and the record keeping of the fuel, electricity and natural gas used by various City Agencies and Departments. This responsibility pertains to building structures, as well as detailed vehicle-by-vehicle information on motor fuel consumption, including the City of White Plains School District vehicles.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Bureau of Administration- DPW Program Management & Administration	A032	$ (1,169,977)	$ 473,856	$ 718,422	III-9
Bureau of Building Maintenance- City Owned Building Maint.	A033/A035 A036/A037/A041	3,196,959	3,339,488	3,418,394	III-5
Bureau of Garage & Shop- Rolling Stock Maintenance	A034	2,281,767	2,428,129	2,670,852	III-19
Bureau of Highways & Grounds:					
Street Lighting	B004	1,064,635	1,165,181	1,282,848	III-105
Forestry Services	D004	629,378	663,859	765,647	III-131
Leaf Removal	D015	209,593	333,332	339,574	III-123
Snow Removal	D005	1,066,515	1,306,057	1,302,679	III-125
Street Cleaning	D013	476,308	642,998	729,841	III-127
Street Repairs	D014	5,602,671	5,889,992	5,562,827	III-129
Parks Maintenance	E03P	1,832,273	2,049,202	2,331,290	III-165
Bureau of Sanitation- Waste Collection, Disposal & Recycling	C003/C004	7,920,205	8,056,950	8,632,867	III-109
Bureau of Storm Water Storm Water System Maint.	C002	135,888	191,309	156,775	III-111
Bureau of Engineering- Engineering Services	F027	2,828,896	2,850,858	2,989,620	III-195
		$ 26,075,111	$ 29,391,211	$ 30,901,636	

PUBLIC WORKS DEPARTMENT

REQUIRED RESOURCES-
FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22			FY 23-24 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Filled	Vacant
Comm. of Public Works	Appt.	1	1	-	1	1	-
Deputy Commissioner of Public Works	Appt.	2	2	-	2	2	-
Supt. of Highways & Grounds	M/C17	1	1	-	1	1	-
Assoc. Engineer (B.S.)	17	1	1	-	1	1	-
Assoc. Mech. Engineer (B.S.)	17	1	1	-	1	1	-
Supt. of Public Facilities	17	1	1	-	1	1	-
Chief Construction Coord.	16	1	-	1	1	-	1
Sr. Engineer (B.S)	16	3	3	-	3	3	-
Garage & Shop Supt.	M/C15	1	1	-	1	1	-
Sanitation Superintendent	M/C15	1	1	-	1	1	-
Coord. Computer Systems	15	1	1	-	1	1	-
Assistant Highway Supt.	14	1	1	-	1	1	-
Asst. Super. Pub. Facilities	14	1	1	-	1	1	-
Engineer II (B.S.)	14	2	2	-	2	2	-
Construction Coordinator	14	2	2	-	2	2	-
Administrative Officer	M/C15	1	1	-	1	1	-
Design Coordinator	14	1	1	-	1	1	-
Assistant Sanitation Supt.	14	1	-	1	1	-	1
Assistant Construction Coordinator	11	2	2	-	2	2	-
Building Service Manager	11	2	2	-	2	2	-
Parks Maintenance Supvr I	11	2	2	-	2	2	-
Lead Auto. Mechanic	11	2	2	-	2	2	-
Street Light Installer	11	1	1	-	1	1	-
Code Enforcement Officer II - PW	11	1	1	-	1	1	-
Plumber	11	1	1	-	1	1	-
Secretary to the Commissioner of Public Works	M/C10	1	1	-	1	1	-
Safety Coordinator	10	1	1	-	1	1	-
Lead Tree Trimmer	10	1	1	-	1	1	-
Subtotal		37	35	2	37	35	2

PUBLIC WORKS DEPARTMENT

REQUIRED RESOURCES-
FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled		Vacant	FY 23-24 Proposed Budget Authorized	Filled		Vacant
Subtotal brought forward		**37**	**35**		2	**37**	**35**		2
Welder	10	1	1		-	1	1		-
Carpenter	10	1	1		-	1	1		-
Automotive Mechanic II	10	11	10	*	1	11	10	*	1
Crew Leader	9	6	6		-	6	6		-
Automotive Mechanic I	9	1	1		-	1	1		-
Engineering Technician	9	2	2		-	2	2		-
Code Enforcement Officer I	9	2	2		-	2	2		-
Contracts Clerk	8	1	1		-	1	1		-
Maintenance Mechanic	8	14	13		1	14	13		1
Tree Trimmer	8	4	2		2	4	3		1
Bookkeeper	8	2	2		-	2	2		-
Motor Equipment Operator	7A	19	19		-	19	19		-
Skilled Laborer	6	12	10	*	2	12	12	*	-
Automotive Stock Clerk	8	1	1		-	1	1		-
Semi-Skilled Laborer	4	15	11		4	15	12		3
Building Service Worker	3	11	11	*	-	11	11	*	-
Messenger	3	1	1		-	1	1		-
Sanitation Leader	39	1	1		-	1	1		-
Sanitation Driver	37	19	19		-	19	19		-
Sanitation Worker	35	38	35		3	38	35		3
		199	184		15	199	188		11

* One or more positions underfilled

PUBLIC WORKS DEPARTMENT

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 15,371,491	$ 16,150,443	$ 7,604,012	$ 16,834,788
Employee Benefits	7,774,432	7,622,401	3,731,714	8,778,100
Materials & Supplies	5,121,090	6,313,489	2,634,484	6,428,362
Direct Costs	2,166,980	2,562,112	1,461,694	2,422,298
Equiupment/Rolling Stock	190,559	490,667	454,275	246,442
Total Expenditures	$ 30,624,552	$ 33,139,112	$ 15,886,179	$ 34,709,990
Revenues				
Intergovernmental	$ 1,353,101	$ 88,050	$ 290,865	$ 93,050
Charges for Services	292,437	239,972	39,419	247,242
Licenses & Permits	1,393,621	1,318,000	713,376	1,264,000
Fines & Forfeiture	-	300	-	300
Miscellaneous Revenues	1,510,282	2,101,579	1,006,673	2,203,762
Total Program Generated Revenues	$ 4,549,441	$ 3,747,901	$ 2,050,333	$ 3,808,354
Net Cost	**$ 26,075,111**	**$ 29,391,211**	**$ 13,835,846**	**$ 30,901,636**

PUBLIC WORKS - BUREAU OF ADMINISTRATION

DEPARTMENT DESCRIPTION:

The Bureau of Administration provides administrative support and assistance to the Commissioner, Deputies and Bureau Chiefs in responsibilities related to its personnel, payrolls, purchasing, contracting, correspondence, records, telephone service, and duplicating service. The Bureau develops and coordinates the Department segment of the City operating budget. It is also responsible for providing technical advice and written specifications for City Agencies and Departments for purchasing mechanical equipment and rolling stock. The Bureau has the responsibility to institute and expand an occupational safety training and risk reduction program for the Department, as well as inter-agency cross training as feasible. The Bureau of Administration provides Code Enforcement that is responsible for the investigation of potential violations and the enforcement of municipal codes, ordinances and regulations. The Bureau addresses matters from both residential and commercial properties that affect the City Right-of-Way (ROW).

ACTIVITIES PERFORMED:

		Net Cost			
Title	Activity Code	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 23-24 Proposed Budget	Reference Page
Department of PW Program Management & Administration	A032	$ (1,169,977)	$ 473,856	$ 718,422	III-9

REQUIRED RESOURCES- FULL TIME POSITIONS:

		FY 22-23 Revised Budget 12/31/22			FY 23-24 Proposed Budget		
Title	Grade	Authorized	Filled	Vacant	Authorized	Filled	Vacant
Commissioner of Public Works	Appt.	1	1	-	1	1	-
Deputy Commissioner of PW	Appt.	2	2	-	2	2	-
Administrative Officer	M/C15	1	1	-	1	1	-
Code Enforcement Officer II-PW	11	1	1	-	1	1	-
Secretary to the Commissioner of Public Works	M/C10	1	1	-	1	1	-
Safety Coordinator	10	1	1	-	1	1	-
Code Enforcement Officer I-PW	9	2	2	-	2	2	-
Bookkeeper	8	2	2	-	2	2	-
		11	11	-	11	11	-

PUBLIC WORKS - BUREAU OF ADMINISTRATION

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,171,128	$ 1,262,837	$ 605,942	$ 1,280,352
Employee Benefits	475,514	513,787	262,722	617,624
Materials & Supplies	40,240	66,621	18,584	83,731
Direct Costs	52,536	52,730	34,069	59,790
Equipment	1,256	-	-	66,400
Total Expenditures	$ 1,740,674	$ 1,895,975	$ 921,317	$ 2,107,897
Revenues				
Intergovernmental	$ 1,257,270	$ -	$ 216,840	$ -
Charges for Services	54,737	42,510	30,365	57,075
Licenses & Permits:				
Street Openings	284,206	225,000	162,066	265,000
Street Obstructions	730,972	700,000	433,350	750,000
Other	284,543	308,000	88,660	184,000
Miscellaneous	298,923	146,609	100,091	133,400
Total Program Generated Revenues	$ 2,910,651	$ 1,422,119	$ 1,031,372	$ 1,389,475
Net Cost	**$ (1,169,977)**	**$ 473,856**	**$ (110,055)**	**$ 718,422**

PUBLIC WORKS - BUREAU OF BUILDING MAINTENANCE

DEPARTMENT DESCRIPTION:

The Bureau of Building Maintenance provides centralized maintenance services for City-owned buildings, including the T. H. Slater Center and the Performing Arts Center, in the areas of cleaning, painting, carpentry, general repairs; maintenance of plumbing, electrical, heating, cooling, security, fire alarm and mechanical systems; and any and all other building services, including responsibilities related to mail and messenger service. The Bureau awards and administers contractual maintenance services for all City agencies.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 23-24 Proposed Budget	Reference Page
City Owned Buildings	A033				
Maintenance	A035/A036				
	A037/A041	$ 3,196,959	$ 3,339,488	$ 3,418,394	III-5

REQUIRED RESOURCES- FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled		Vacant	FY 23-24 Proposed Budget Authorized	Filled		Vacant
Supt. of Public Facilities	17	1	1		-	1	1		-
Asst. Superintendent of Public Facilities	14	1	1		-	1	1		-
Plumber	11	1	1		-	1	1		-
Building Service Manager	11	2	2		-	2	2		-
Carpenter	10	1	1		-	1	1		-
Maintenance Mechanic	8	3	3		-	3	3		-
Building Service Worker	3	11	11	*	-	11	11	*	-
Messenger	3	1	1		-	1	1		-
		21	21		-	21	21		-

* One or more positions underfilled

PUBLIC WORKS - BUREAU OF BUILDING MAINTENANCE

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				785,866
Salaries & Wages	$ 1,286,765	$ 1,551,161	$ 731,088	$ 1,605,491
Employee Benefits	623,219	656,380	335,093	785,866
Materials & Supplies:				
Building - Facilities	661,984	831,449	689,643	768,890
Utilities	872,214	998,822	344,166	1,176,784
Other	30,789	41,431	15,023	39,325
Direct Costs:				
Armory Contract	228,610	294,393	170,514	300,281
Service Contracts	546,424	682,225	609,915	613,694
Other	52,183	63,400	38,790	64,400
Equipment	11,792	69,176	66,299	21,775
Total Expenditures	$ 4,313,980	$ 5,188,437	$ 3,000,531	$ 5,376,506
Revenues				
Intergovernmental	$ 67,781	$ 60,000	$ 60,000	$ 65,000
Miscellaneous Revenues:				
Rental Real Property	1,041,260	1,780,949	592,396	1,885,612
Other	7,980	8,000	241	7,500
Total Program Generated Revenues	$ 1,117,021	$ 1,848,949	$ 652,637	$ 1,958,112
Net Cost	**$ 3,196,959**	**$ 3,339,488**	**$ 2,347,894**	**$ 3,418,394**

PUBLIC WORKS - BUREAU OF ENGINEERING

DEPARTMENT DESCRIPTION:

The Bureau of Engineering is responsible for the planning, design and construction of Public Works and Capital Improvement Projects. The majority of these projects include City-owned facilities, Right-of-Way (ROW) and utilities. We also assist internal clients to plan, design and construct City Projects. The Bureau performs essential Departmental functions which include, but are not limited to, the following: (1) Administration and Annual Program Management (e.g. roads, curbs and sidewalks, pedestrian curb ramps, utilities, etc.), (2) Survey, (3) Site Plan Review (4) Design, (5) Contractor Procurement and (6) Construction Administration and Inspection. Staff consists of highly professional administrative and technical personnel that provide both office and field support for a variety of City and private projects. Execution of these functions provides a sound infrastructure that meets the current and future public needs.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Engineering Services	F027	$ 2,828,896	$ 2,850,858	$ 2,989,620	III-195

REQUIRED RESOURCES- FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Assoc. Engineer (B.S.)	17	1	1	-	1	1	-
Assoc. Mech. Engineer (B.S)	17	1	1	-	1	1	-
Sr. Engineer (B.S.)	16	3	3	-	3	3	-
Chief Construction Coordinator	16	1	-	1	1	-	1
Coord. Computer Systems	15	1	1	-	1	1	-
Engineer II (B.S.)	14	2	2	-	2	2	-
Construction Coordinator	14	2	2	-	2	2	-
Design Coordinator	14	1	1	-	1	1	-
Asst. Construction Coordinator	11	2	2	-	2	2	-
Engineering Technician	9	2	2	-	2	2	-
Contracts Clerk	8	1	1	-	1	1	-
		17	16	1	17	16	1

PUBLIC WORKS - BUREAU OF ENGINEERING

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,918,197	$ 1,939,118	$ 899,808	$ 1,989,253
Employee Benefits	962,354	925,064	434,537	1,044,110
Materials & Supplies	26,181	24,400	12,277	27,550
Direct Costs	7,193	4,297	3,792	4,240
Equipment	86,530	73,279	72,718	4,767
Total Expenditures	$ 3,000,455	$ 2,966,158	$ 1,423,132	$ 3,069,920
Revenues				
Charges for Services:				
Engineering Inspection Fees	$ 76,933	$ 30,000	$ 9,054	$ 15,000
Licenses & Permits:				
Storm Water MS4 Permits	93,900	85,000	29,300	65,000
Fines & Forfeitures	-	300	-	300
Miscellaneous	726	-	-	-
Total Program Generated Revenues	$ 171,559	$ 115,300	$ 38,354	$ 80,300
Net Cost	**$ 2,828,896**	**$ 2,850,858**	**$ 1,384,778**	**$ 2,989,620**

PUBLIC WORKS - BUREAU OF GARAGE & SHOP

DEPARTMENT DESCRIPTION:

The Bureau of Garage and Shop provides both centralized maintenance and repairs, and preventative maintenance, for all City-owned motor vehicles, including automobiles, trucks, heavy equipment and specialized units, including Fire vehicles. These services are also provided to the White Plains School District (WPSD). The Bureau also provides mandated State inspection services for municipal vehicles, and works in conjunction with the City's Department of Purchase to dispose of vehicles at public auction.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 23-24 Proposed Budget	Reference Page
Rolling Stock Maintenance	A034	$ 2,281,767	$ 2,428,129	$ 2,670,852	III-19

REQUIRED RESOURCES-
FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Garage & Shop Supt.	M/C15	1	1	-	1	1	-
Lead Auto. Mechanic	11	2	2	-	2	2	-
Automotive Mechanic II	10	11	10 *	1	11	10 *	1
Welder	10	1	1	-	1	1	-
Automotive Mechanic I	9	1	1	-	1	1	-
Automotive Stock Clerk	8	1	1	-	1	1	-
Skilled Laborer	6	2	1	1	2	2	-
Semi-skilled Laborer	4	1	1	-	1	1	-
		20	18	2	20	19	1

* One or more positions underfilled

PUBLIC WORKS - BUREAU OF GARAGE & SHOP

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,453,530	$ 1,491,720	$ 706,435	$ 1,619,242
Employee Benefits	703,712	667,210	324,128	798,278
Materials & Supplies	120,218	156,751	87,537	160,732
Direct Costs	2,905	6,500	4,346	7,600
Equipment/Rolling Stock	3,902	105,948	97,375	85,000
Total Expenditures	$ 2,284,267	$ 2,428,129	$ 1,219,821	$ 2,670,852
Revenues				
Miscellaneous	$ 2,500	$ -	$ -	$ -
Net Cost	**$ 2,281,767**	**$ 2,428,129**	**$ 1,219,821**	**$ 2,670,852**

PUBLIC WORKS - BUREAU OF HIGHWAYS AND GROUNDS

DEPARTMENT DESCRIPTION:

The Bureau of Highways maintains and repairs all City streets, highways, bridges, and other municipal properties, including certain maintenance functions on Country roadways, together with removal of ice and snow, collection of leaves and brush, and provides labor and equipment to other operational divisions of the City government. It also directs and supervises Street Cleaning, Forestry, Parks Maintenance and Street Lighting activities. The Bureau also is responsible for certain recycling programs*, storage and transportation to market of scrap metal (including resident's "white goods"), and recycling of discarded sections of old asphalt for use as pothole patching material in City streets.

*Including residential compostable pickup

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 23-24 Proposed Budget	Reference Page
Street Lighting	B004	$ 1,064,635	$ 1,165,181	$ 1,282,848	III-105
Forestry Services	D004	629,378	663,859	765,647	III-131
Leaf Removal	D015	209,593	333,332	339,574	III-123
Snow Removal	D005	1,066,515	1,306,057	1,302,679	III-125
Street Cleaning	D013	476,308	642,998	729,841	III-127
Street Repairs	D014	5,602,671	5,889,992	5,562,827	III-129
Parks Maintenance	various	1,832,273	2,049,202	2,331,290	III-165
		$ 10,881,373	$ 12,050,621	$ 12,314,706	

REQUIRED RESOURCES- FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Superintendent of Highways and Grounds	M/C17	1	1	-	1	1	-
Asst. Highway Superintendent	14	1	1	-	1	1	-
Parks Maintenance Superv. I	11	2	2	-	2	2	-
Street Light Installer	11	1	1	-	1	1	-
Lead Tree Trimmer	10	1	1	-	1	1	-
Crew Leader	9	6	6	-	6	6	-
Maintenance Mechanic	8	11	10	1	11	10	1
Tree Trimmer	8	4	2	2	4	3	1
Motor Equipment Operator	7A	18	18	-	18	18	-
Skilled Laborer	6	10	9 *	1	10	9 *	1
Semi-Skilled Laborer	4	13	9	4	13	10	3
		68	60	8	68	62	6

* One or more positions underfilled

PUBLIC WORKS - BUREAU OF HIGHWAYS AND GROUNDS

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 5,208,064	$ 5,325,690	$ 2,477,509	$ 5,685,383
Employee Benefits	2,575,043	2,488,396	1,192,394	2,825,619
Materials & Supplies:				
Street Resurfacing/Asphalt	321,420	604,090	301,571	481,910
Sand/Salt	680,876	756,600	43,821	718,450
Land Maint. Supplies	241,271	305,275	95,029	272,130
Traffic Lighting Operations	98,284	100,900	19,583	100,900
Rolling Stock Operations	542,234	563,595	297,499	648,280
Utilities	912,582	1,112,104	388,755	1,177,160
Building - Facilities	74,711	137,854	39,830	124,620
Other	70,789	191,422	63,169	144,350
Direct Costs:				
Program Services	317,371	441,211	151,490	320,233
Other	43,639	62,414	62,023	59,638
Equipment/Rolling Stock	87,079	241,603	217,223	68,500
Total Expenditures	$ 11,173,363	$ 12,331,154	$ 5,349,896	$ 12,627,173
Revenues				
Intergovernmental	$ 28,050	$ 28,050	$ 14,025	$ 28,050
Charges for Services	105,047	107,462	-	115,167
Miscellaneous:				
Rental of Property	117,772	117,771	56,467	135,000
Other	41,121	27,250	29,276	34,250
Total Program Generated Revenues	$ 291,990	$ 280,533	$ 99,768	$ 312,467
Net Cost	**$ 10,881,373**	**$ 12,050,621**	**$ 5,250,128**	**$ 12,314,706**

PUBLIC WORKS - BUREAU OF SANITATION

DEPARTMENT DESCRIPTION:

The Bureau of Sanitation provides a solid-waste and refuse collection system for residents, institutions and commercial establishments within the City on established schedules. It also provides weekly newspaper, corrugated cardboard and food and beverage container recycling collections from all residential and commercial buildings for recycling purposes and maintains records and necessary billing statements for materials processed for other agencies. Recycling of "white goods" (scrap metal) and other large (scrap metal) items as well as maintaining a recycling drop-off facility is conducted by this Bureau which also provides recycling consulting services for business and multi-family housing facilities. The Bureau is also responsible for meeting State and County imposed recycling and waste reduction goals.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Waste Collection, Disposal & Recycling	C003/C004	$ 7,920,205	$ 8,056,950	$ 8,632,867	III-109

REQUIRED RESOURCES- FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Sanitation Superintendent	M/C15	1	1	-	1	1	-
Asst. Sanitation Superintendent	14	1	-	1	1	-	1
Sanitation Leader	39	1	1	-	1	1	-
Sanitation Driver	37	19	19	-	19	19	-
Sanitation Worker	35	38	35	3	38	35	3
		60	56	4	60	56	4

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 4,238,127	$ 4,442,476	$ 2,137,714	$ 4,549,849
Employee Benefits	2,402,809	2,329,696	1,167,366	2,667,546
Materials & Supplies:				
Rolling Stock Operations	401,409	368,315	193,163	432,600
Other	17,461	41,860	20,972	58,450
Direct Costs:				
Waste Disposal	904,713	941,422	374,589	975,822
Other	11,406	13,520	12,166	16,600
Equipment	-	661	660	-
Total Expenditures	$ 7,975,925	$ 8,137,950	$ 3,906,630	$ 8,700,867
Revenues				
Charges for Services	$ 55,720	$ 60,000	$ -	$ 60,000
Miscellaneous Revenues	-	21,000	3,202	8,000
Total Program Generated Revenues	$ 55,720	$ 81,000	$ 3,202	$ 68,000
Net Cost	**$ 7,920,205**	**$ 8,056,950**	**$ 3,903,428**	**$ 8,632,867**

PUBLIC WORKS - BUREAU OF STORM WATER

DEPARTMENT DESCRIPTION:

The Bureau of Storm Water maintains the storm water drain system owned by the City.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 23-24 Proposed Budget	Reference Page
Storm Water System Maintenance	C002	$ 135,888	$ 191,309	$ 156,775	III-111

REQUIRED RESOURCES-
FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Motor Equipment Operator	7A	1	1	-	1	1	-
Semi-skilled Laborer	4	1	1	-	1	1	-
		2	2	-	2	2	-

PUBLIC WORKS - BUREAU OF STORM WATER

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 95,680	$ 137,441	$ 45,516	$ 105,218
Employee Benefits	31,781	41,868	15,474	39,057
Materials & Supplies	8,427	12,000	3,862	12,500
Direct Costs	-	-	-	-
Total Expenditures	$ 135,888	$ 191,309	$ 64,852	$ 156,775
Revenues				
Miscellaneous	$ -	$ -	$ 225,000	$ -
Total Program Generated Revenues	$ -	$ -	$ 225,000	$ -
Net Cost	**$ 135,888**	**$ 191,309**	**$ (160,148)**	**$ 156,775**

PURCHASE DEPARTMENT

DEPARTMENT DESCRIPTION:

The Department of Purchase provides the various departments and agencies of the City of White Plains with all required materials, supplies and equipment through sound purchasing techniques pursuant to New York State Municipal Law and the Charter of the City of White Plains.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Purchasing, Stockroom & Warehouse	A025/A026	$ 221,501	$ 344,421	$ 504,385	III-17

REQUIRED RESOURCES-
FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled	Vacant	FY 23-24 Proposed Budget Authorized	Filled	Vacant
Commissioner of Purchase	Appt.	1	1	-	1	1	-
Assistant Buyer	10	1	1	-	1	1	-
Purchase Clerk	8	1	1	-	1	1	-
Sr. Data Entry Operator/Verifier	5	1	1	-	1	1	-
Stock Clerk I	5	1	1	-	1	1	-
		5	5	-	5	5	-

PURCHASE DEPARTMENT

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 380,536	$ 393,409	$ 190,793	$ 408,574
Employee Benefits	164,073	158,995	78,395	220,511
Materials & Supplies	9,488	15,007	6,893	8,300
Equipment	660	2,010	-	67,000
Total Expenditures	$ 554,757	$ 569,421	$ 276,081	$ 704,385
Revenues				
Miscellaneous	$ 333,256	$ 225,000	$ 21,985	$ 200,000
Total Program Generated Revenues	$ 333,256	$ 225,000	$ 21,985	$ 200,000
Net Cost	**$ 221,501**	**$ 344,421**	**$ 254,096**	**$ 504,385**

REAL ESTATE COMMITTEE

DEPARTMENT DESCRIPTION:

The Real Estate Committee, established by Section 105 (as amended) of the City Charter consists of the Assessor, the Corporation Counsel, and the Commissioners of Finance, Planning and Public Works. The primary function of the Real Estate Committee is to hold and manage all property acquired by the City through tax foreclosures and to recommend to the Common Council the disposition of these properties. The Commissioner of Finance is the current chairperson of the Committee.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Tax Property Management	A038	$ -	$ 3,025	$ 3,025	III-21

REQUIRED RESOURCES-
FULL TIME POSITIONS: None

REAL ESTATE COMMITTEE

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Materials & Supplies	$ -	$ 525	$ -	$ 525
Direct Costs	-	2,500	-	2,500
Total Expenditures	$ -	$ 3,025	$ -	$ 3,025
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	$ -	$ 3,025	$ -	$ 3,025

(This page intentionally left blank)

RECREATION & PARKS DEPARTMENT

DEPARTMENT DESCRIPTION:

The Department of Recreation & Parks is charged with ensuring that White Plains is a beautiful City in which a variety of recreational and cultural experiences are available to the general population. As the City department responsible for recreational services, it is community-driven and dedicated to creatively developing and providing quality programs, services and opportunities which enable all people to participate and enjoy, thereby enhancing the quality of life within our community. The Department provides approximately three hundred fifty (350) different recreational, cultural and sports programs, special events and services which are directed at all age groups and encourage participation at all levels of proficiency.

Special efforts are made to improve the access that all children, youth and families have to participate in the programs of the Department of Recreation and Parks through increased financial aid, collaboration with the City's Youth Bureau including co-planning programs, co-promotion of programs, bilingual flyers and information in our bi-annual program brochure. The City's contribution to the Thomas H. Slater Center for youth and adult programs and activities is now funded through the Recreation and Parks budget.

The Department of Recreation and Parks operates the Senior Center, offering recreational and cultural opportunities to seniors, as well as transportation services, nutritional and educational programs and outreach services throughout the City of White Plains. It also oversees seventy-six (76) parks, playgrounds, gardens, and malls and medians that are maintained by the Department of Public Works.

CITY OF WHITE PLAINS RECREATION AND PARKS MISSION STATEMENT:
The mission of the City of White Plains Recreation and Parks Department is to enhance the quality of life by providing recreational opportunities through safe, well-organized and affordable programs and facilities; and to maintain a comprehensive network of parks, trails and open spaces that promote the mental, physical and social well-being of our residents.

ACTIVITIES PERFORMED:

Title	Activity Code	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 23-24 Proposed Budget	Reference Page
		Net Cost			
Cultural & Special Events	E011	$ 110,130	$ 178,944	$ 212,796	III-151
Admin. Services Rec. & Parks	E002	953,371	1,196,026	1,075,853	III-155
Programs for People with Differing Abilities	E009	6,724	22,612	19,663	III-161
Ebersole Rink	E004	(140,395)	(55,481)	22,710	III-167
Day Camps & Special Interest Camps	E005	116,733	638,949	397,581	III-169
Outdoor Pools	E006	139,886	147,223	160,291	III-171
Youth Sports, Athletic & Special Interest Programs	E007	291,414	270,865	403,188	III-173
Adult Sports, Athletics & Special Interest Programs	E008	(60,446)	(12,483)	47,426	III-175
Renaissance Plaza	E018	40,219	35,837	60,402	III-177
Senior & Citizens Services	F006	428,871	562,198	571,177	III-183
		$ 1,886,507	$ 2,984,690	$ 2,971,087	

RECREATION & PARKS DEPARTMENT

REQUIRED RESOURCES-
FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled		Vacant	FY 23-24 Proposed Budget Authorized	Filled		Vacant
Commissioner of Recreation and Parks	Appt.	1	1		-	1	1		-
Deputy Commissioner of Recreation and Parks	Appt.	1	1		-	1	1		-
Secretary to the Commissioner of Recreation and Parks	M/C 7	1	1	*	-	1	1	*	-
Recreation Administrator	15	1	1		-	1	1		-
Director Community Center	14	1	1		-	1	1		-
Recreation Supervisor I	13	2	2		-	2	2		-
Asst. Director - Community Center	12	1	1		-	1	1		-
Assistant Accountant	11	1	1		-	1	1		-
Sr. Recreation Leader	6	1	-		1	1	1		-
Office Assistant II	6	1	1		-	1	1		-
Driver/Custodian	5	1	1		-	1	1		-
Recreation Leader	4	1	-		1	1	1		-
Office Assistant I	3	1	1		-	1	1		-
		14	12		2	14	14		-

* One or more positions underfilled

RECREATION & PARKS DEPARTMENT

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,705,452	$ 2,361,815	$ 1,211,818	$ 2,439,741
Employee Benefits	623,491	701,298	336,206	800,722
Materials & Supplies:				
Program Supplies	82,507	179,065	65,164	159,150
Building-Facilities	12,379	12,200	9,102	12,500
Rolling Stock Operations	12,971	10,000	7,881	13,500
Utilities	276,388	279,550	132,660	364,112
Space Rental	60,000	60,000	60,000	59,500
Other	56,025	65,150	16,819	67,200
Direct Costs:				
Meals	26,493	38,000	14,461	38,000
Sports Officials	69,288	87,000	36,760	90,000
Program Services	112,604	218,000	78,065	272,450
Slater Center Support	226,000	226,000	169,500	226,000
Bus Transportation	34,184	121,500	98,253	161,970
Other	56,636	101,275	95,459	102,900
Equipment	8,717	20,272	3,272	8,200
Total Expenditures	$ 3,363,135	$ 4,481,125	$ 2,335,420	$ 4,815,945
Revenues				
Intergovernmental	$ 189,838	$ 130,350	$ 60,925	$ 130,350
Charges for Services	1,256,681	1,305,085	1,163,269	1,661,308
Licenses & Permits	-	3,000	-	3,200
Miscellaneous Revenues	30,109	58,000	31,550	50,000
Total Program Generated Revenues	$ 1,476,628	$ 1,496,435	$ 1,255,744	$ 1,844,858
Net Cost	**$ 1,886,507**	**$ 2,984,690**	**$ 1,079,676**	**$ 2,971,087**

WHITE PLAINS BOARD OF ETHICS

DEPARTMENT DESCRIPTION:

The White Plains Board of Ethics consists of (5) members appointed by the Common Council. A majority of the members are persons other than officers or employees of the City, but there must be at least one (1) member who is an elected or appointed officer or employee of the City. The City Corporation Counsel, or his designate, is a member ex-officio of the Board without the power to vote. The Board of Ethics has the powers and duties prescribed by Article 18 of the General Municipal Law and renders advisory opinions to officers and employees of the City, with respect to Article 18 of the General Municipal Law and any code of ethics adopted pursuant to such article under such rules and regulations as the Board of Ethics may prescribe. The advisory opinions are on ethics-related matters involving prospective conduct and may be requested only by the individual officer or employee whose conduct may be called into question. The Board may make recommendations with respect to the drafting and adoption of a code of ethics or amendments thereto upon request of the Common Council. The Board also has the authority to receive from any person a written complaint with respect to the compliance by any City officer with the provision of the Code and to resolve same in accordance with the terms of the Code of Ethics.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 23-24 Proposed Budget	Reference Page
Board of Ethics	A040	$ -	$ 300	$ -	III-42

REQUIRED RESOURCES-
FULL TIME POSITIONS: None

WHITE PLAINS HOUSING AUTHORITY BOARD

DEPARTMENT DESCRIPTION:

The White Plains Housing Authority is responsible for operating and maintaining public housing facilities in the City of White Plains. The Authority Board consists of seven members, five of whom are appointed by the Mayor to serve terms of five years. The remaining two members are elected by the tenants for terms of two years. The Chairman and tenant members receive an annual stipend which is paid by the City for their services. The information provided on this page represents those stipends.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 23-24 Proposed Budget	Reference Page
White Plains Housing Authority	A039	$ 9,710	$ 10,460	$ 10,489	III-22

REQUIRED RESOURCES-
FULL TIME POSITIONS: None

There are seven members of this Board who receive an annual stipend pursuant to the City's Compensation and Leave Ordinance.

YOUTH BUREAU

DEPARTMENT DESCRIPTION:

The Youth Bureau is responsible for the planning, implementation and coordination of the continuum of youth development services for all youth, ages 5 - 24, in the City of White Plains. Youth development is a process which prepares young people to meet the challenges of adolescence and adulthood through a coordinated, progressive series of activities and experiences which help them to become socially, morally, emotionally, physically, and cognitively competent. Positive youth development addresses the broader developmental needs of youth, in contrast to deficit-based models which focus solely on youth problems.

The Youth Bureau fosters youth development through the provision of a wide array of programs under the broad categories of Youth Employment Services, Neighborhood Services, After School Services, Prevention Services, Counseling, Youth Leadership Services, and Community Education and Training Services. The Youth Bureau acts as the lead agency in developing collaborations with other youth and community organizations to provide an integrated service delivery system in White Plains that is responsive to the current needs of youth and families that maximize the strengths of all community resources.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 23-24 Proposed Budget	Reference Page
Before & After School Centers	F011	$ 20,745	$ 293,361	$ 233,045	III-157
Bits 'N Pieces Camp/Sat. Academy	F016/F017	65,101	120,478	121,614	III-159
Alternatives Program:					
Youth Development and					
Delinquency Prevention	F014	305,444	364,480	348,525	III-181
Neighborhood Services	F013	225,344	242,474	262,035	III-163
Youth Employment Services	F012	495,171	617,838	630,501	III-185
Youth Prog. Manag. & Admin.	F010	642,290	663,086	754,147	III-187
		$ 1,754,095	$ 2,301,717	$ 2,349,867	

REQUIRED RESOURCES- FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22 Authorized	Filled		Vacant	FY 23-24 Proposed Budget Authorized	Filled		Vacant
Youth Services Director	Appt.	1	1		-	1	1		-
Asst. to YB Director - Admin.	M/C11	1	1	*	-	1	1	*	-
Youth Specialist II	14	3	3		-	3	3		-
Youth Specialist I	12	2	2	*	-	2	2	*	-
Youth Care Specialist	11	1	1		-	1	1		-
Bookkeeper - Youth Bureau	10	1	1		-	1	1		-
Youth Services Aide	9	3	3		-	3	3		-
Office Assist. I (Spanish Spk.)	4	1	1		-	1	1		-
		13	13		-	13	13		-

* One or more positions underfilled

YOUTH BUREAU

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,572,885	$ 2,098,383	$ 928,251	$ 2,127,837
Employee Benefits	608,944	632,882	305,855	704,257
Materials & Supplies:				
Program Supplies	30,537	38,366	25,033	42,207
Rolling Stock Operations	8,505	9,500	2,242	9,500
Other	23,982	29,850	6,431	29,850
Direct Costs:				
Bus Transportation	3,275	27,720	8,105	24,125
Program Services	27,034	52,560	21,853	53,560
Consultants	27,100	25,900	17,500	40,900
Other	5,670	9,825	5,556	9,250
Equipment	-	-	-	57,500
Total Expenditures	$ 2,307,932	$ 2,924,986	$ 1,320,826	$ 3,098,986
Revenues				
Intergovernmental	$ 61,219	$ 64,519	$ 30,500	$ 65,519
Charges for Services	470,138	558,750	401,528	683,600
Miscellaneous	22,480	-	-	-
Total Program Generated Revenues	$ 553,837	$ 623,269	$ 432,028	$ 749,119
Net Cost	**$ 1,754,095**	**$ 2,301,717**	**$ 888,798**	**$ 2,349,867**

ZONING BOARD OF APPEALS

DEPARTMENT DESCRIPTION:

The Zoning Board of Appeals, a quasi-judicial body, consists of five members and a secretary, all of whom are appointed by the Mayor. Because zoning ordinances are in many respects technical and restrictive, the Zoning Board of Appeals may grant relief where hardship or practical difficulty would result if the ordinances were strictly followed. The Board may permit certain reasonable differences from the Zoning Ordinance itself where the community or applicant would mutually benefit. The Zoning Board of Appeals also passes on all applications for permits for Special uses listed in the Zoning Ordinance that are subject to review. Any company or individual making an application to the Board must first publish its intention in a local newspaper and give notice to the owners within 200 feet of the applicant's property and adjoining municipalities. This requirement gives all interested parties a fair opportunity to support or challenge such requests and obtain reasonable conditions of safeguards deemed appropriate by the Board. The Board meets the first Wednesday of each month, except August, in the Common Council Chambers and holds executive meetings as required. It also makes field trips to inspect actual site conditions.

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Review of Zoning Appeals	A005	$ 3,042	$ 3,075	$ 3,551	III-53

REQUIRED RESOURCES-
FULL TIME POSITIONS:

None

There are three members of this Board who receive an annual stipend pursuant to the City's Compensation and Leave Ordinance.

ZONING BOARD OF APPEALS

REQUIRED RESOURCES-SUMMARY	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries and Wages	$ 2,100	$ 2,100	$ 1,250	$ 2,500
Employee Benefits	352	323	175	379
Materials & Supplies	590	652	342	672
Total Expenditures	$ 3,042	$ 3,075	$ 1,767	$ 3,551
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 3,042**	**$ 3,075**	**$ 1,767**	**$ 3,551**

(This page intentionally left blank)

ADMINISTRATION

CITY CLERK SERVICES

DEPT. PROVIDING SERVICE: CITY CLERK

OBJECTIVES:

To record Vital Statistics and issue certificates with immediate service at the counter and within 24 hours for mail requests.

To prepare the Common Council Meeting Agenda draft promptly after the Pre-Agenda Meeting: to mail all certified copies the day following stated monthly meetings; to complete Official Minutes for printing within one week of Stated Monthly Meeting; create searchable digital Agendas; to provide research service of Common Council Proceedings to Council members and City Departments.

To provide each Department of the City with record retention reminders on a quarterly basis to insure that non-essential documents are removed from active files.

To conserve, preserve, and protect, for future generations of citizens, the records, photographs, films, and artifacts that document the historical past of the City and promote the City Archives as a resource for educators, students and the public.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
NY	Births recorded	2,000	1,882	2,000	2,000
	Certificates issued	1,900	2,659	2,200	2,200
NY	Deaths recorded	1,050	811	750	750
	Certificates issued	7,700	7,764	9,000	9,000
NY	Marriage licenses issued	300	316	300	300
	Certificates issued	1,750	1,048	1,000	1,000
NY/WP	Other licenses issued	475	496	480	480
NY/WP	Genealogy requests	45	59	50	50
NY/WP	Minutes recorded/indexed	2,500	N/A	N/A	N/A
NY/WP	Code books/maps	26	0	0	0
NY/WP	Archival accessions	50 c.f.	65 c.f.	100 c.f.	150 c.f.
NY/WP	Archival processing	80 c.f.	90 c.f.	100 c.f.	100 c.f.
NY/WP	Media conversion archival	2	3	2	2
NY	EZ Pass	350	320	350	350
NY/WP	Archival man-hours	750	754	760	765

CITY CLERK SERVICES

DEPT. PROVIDING SERVICE: CITY CLERK

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 414,345	$ 422,485	$ 201,623	$ 449,004
Employee Benefits	177,305	172,208	83,809	197,664
S/T	591,650	594,693	285,432	646,668
Materials & Supplies	14,498	11,620	7,325	20,550
Direct Costs	12,992	19,655	10,935	17,000
Equipment	-	6,899	3,389	1,800
Total	$ 619,140	$ 632,867	$ 307,081	$ 686,018
Revenues				
Charges for Services:				
Vital Records Certificates	$ 118,350	$ 120,000	$ 56,590	$ 119,000
Other	621	450	418	450
Licenses & Permits	14,895	13,430	5,974	13,660
Miscellaneous	3,612	2,000	735	2,000
Total	$ 137,478	$ 135,880	$ 63,717	$ 135,110
Net Cost	**$ 481,662**	**$ 496,987**	**$ 243,364**	**$ 550,908**

DEPARTMENT REFERENCE PAGE: II-12

CITY - OWNED BUILDING MAINTENANCE

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To consolidate all work requests from the various City Agencies in order to schedule work in an efficient manner.

To provide repair, renovation and custodial services for over 37 City-owned buildings; to maintain the Thomas H. Slater Center facility, the White Plains Performing Arts Center and the Education Training Center.

To respond to all departments' requests processed through the Bureau of Building Maintenance.

To maintain the City-owned fiber optic network.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Average response days to review work requests	0.125	0.625	0.0625	0.0625
	Percentage of requests done "in-house"	95%	97%	97%	97%
	Heating plants operated	33	33	34	34
	Buildings cleaned	3	3	3	3
	Buildings Maintained:				
	Occupied	38	38	38	38
	Non-occupied	12	12	12	12
	Miles of fiber optic cable maintained	35	35	35	35

CITY OWNED BUILDING MAINTENANCE

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,286,765	$ 1,551,161	$ 731,088	$ 1,605,491
Employee Benefits	623,219	656,380	335,093	785,866
S/T	1,909,984	2,207,541	1,066,181	2,391,357
Materials & Supplies	1,564,987	1,871,702	1,048,832	1,984,999
Direct Costs	827,217	1,040,018	819,219	978,375
Equipment	11,792	69,176	66,299	21,775
Total	$ 4,313,980	$ 5,188,437	$ 3,000,531	$ 5,376,506
Revenues				
Intergovernmental:				
NYS Unified Court System	$ 67,781	$ 60,000	$ 60,000	$ 65,000
Miscellaneous:				
Rental Real Property	1,041,260	1,780,949	592,396	1,885,612
Other	7,980	8,000	241	7,500
Total	$ 1,117,021	$ 1,848,949	$ 652,637	$ 1,958,112
Net Cost	**$ 3,196,959**	**$ 3,339,488**	**$ 2,347,894**	**$ 3,418,394**

DEPARTMENT REFERENCE PAGE: II-66

CIVIL SERVICE ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF PERSONNEL

OBJECTIVES:

To administer and ensure compliance to Civil Service Laws, rules and procedures by all departments of the City, Board of Education and the Housing Authority while striving to maximize recruitment and retention goals, and support operational objectives.

To administer and update the local Civil Service Rules and Appendices.

To maintain accurate personnel and exam records; and report to New York State Civil Service required statistical data in an annual report.

To administer all Civil Service examinations, establish and certify lists, and coordinate candidate recruitment and appointment.

To administer written and agility police and fire exams, coordinate medical exams and psychological testing, establish eligible lists, prepare statistical reports; and coordinate with counsel the requirements set forth by Federal Court consent decrees.

To approve hires, promotions, leaves, reinstatements, transfers and workforce reductions consistent with Civil Service Law and Rules.

To assist departments in the processing of Civil Service Law Section 71 & 72 proceedings related to employees who are unable to work.

To ensure implementation of NYS mandated hiring/promotional preferences for active military and veterans.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
NY	Payroll certifications	3	3	3	3
NY	Roster records maintained	3,000	1,831	1,900	1,900
NY/FED	Exam applications processed	250	236	3,750	250
NY/FED	Examinations administered	55	43	55	55
NY/FED	Physical agility exams administered	5	6	5	30
	No. of candidates eligible (agility, practice/actual)	5	270	5	2,000
FED	Training for actual exams	6	7	0	12
	No. of candidates eligible (training)	40	29	0	3,000
NY	Performance exams administered (typing, database, etc.)	8	8	8	8
	No. of candidates eligible (performance)	20	20	20	20
NY	Eligible lists established	20	21	20	20
NY	Eligible lists certified	40	46	40	40
NY	Collected exam fees (no. of checks, money orders, etc.)	250	236	3,750	250
NY	Collected fees for non-competitive and promotional (no. of checks, money orders, etc.)	50	45	50	50
NY	Candidate verifications	50	42	50	50
WP	Records Retention				
	Stored	1,100	986	200	3,300
	Destroyed	250	331	250	250

CIVIL SERVICE ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF PERSONNEL

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 349,188	$ 430,328	$ 169,796	$ 549,988
Employee Benefits	124,588	143,468	63,533	169,639
S/T	473,776	573,796	233,329	719,627
Materials & Supplies	-	5,000	-	5,000
Direct Costs:				
Civil Service Exams	53,908	41,500	11,825	56,500
Other	20,898	22,000	-	20,000
Total	$ 548,582	$ 642,296	$ 245,154	$ 801,127
Revenues				
Charges for Services:				
White Plains School District	$ 12,000	$ 12,000	$ 12,000	$ 12,000
Civil Service Exam Fees	26,538	80,000	3,945	76,300
Civil Service Non Comp Appl Fee	1,925	1,000	700	1,000
Total	$ 40,463	$ 93,000	$ 16,645	$ 89,300
Net Cost	**$ 508,119**	**$ 549,296**	**$ 228,509**	**$ 711,827**

DEPARTMENT REFERENCE PAGE: II-44

DPW PROGRAM MANAGEMENT AND ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To manage all resources of the Department of Public Works to provide the services set forth in the City Charter in the most efficient and effective manner possible.

To respond to all departments' requests processed through the Bureau of Building Maintenance.

To manage the City's fleet tracker system and to provide rolling stock billing and accounting services to all City departments and agencies. To maintain compliance with applicable City codes and ordinances within the City rights-of-way that may adversely affect quality of life, aesthetics, public health, safety and welfare.

To provide Departmental occupational safety training for field personnel.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP	No. of payrolls prepared	29	29	29	29
WP	No. of requisitions prepared	175	145	240	240
	No. of purchase orders handled	190	170	200	200
WP	No. of purchase/vouchers orders prepared	1,260	1,384	1290	1,290
	No. of personnel files maintained	350	350	350	350
WP	No. of sidewalk vault permits renewed	40	23	35	40
	No. of pieces of inter-office and metered mail processed	241,000	241,000	241,000	241,000
	Municipal Court and examination before trial appearances/affidavits, claim investigations and FOIL responses	8	9	10	10
	No. of street opening/obstruction permits issued (includes those issued to Verizon)	178	123	150	160
	Con Edison street opening/obstruction permits issued	300	180	220	260
	No. of sidewalk, curb and driveway permits issued	35	38	45	50
	No. of sidewalk café licenses issued	42	25	30	30
	No. of Gedney Way landscaper drop off permits issued	8	6	6	6
	No. of Safety Seminar Presentations & Inspections	25	28	28	28
	No. of cell phone sites reviewed/monitored	70	65	70	75

DPW PROGRAM MANAGEMENT AND ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,171,128	$ 1,262,837	$ 605,942	$ 1,280,352
Employee Benefits	475,514	513,787	262,722	617,624
S/T	1,646,642	1,776,624	868,664	1,897,976
Materials & Supplies	40,240	66,621	18,584	83,731
Direct Costs	52,536	52,730	34,069	59,790
Equipment	1,256	-	-	66,400
Total	$ 1,740,674	$ 1,895,975	$ 921,317	$ 2,107,897
Revenues				
Intergovernmental	$ 1,257,270	$ -	$ 216,840	$ -
Charges for Services:				
WP School District	40,737	36,010	19,515	48,075
Other	14,000	6,500	10,850	9,000
Licenses & Permits:				
Landscape Gardener Fees	8,100	6,000	4,500	8,000
Street Openings & Obstructions	1,015,178	925,000	595,416	1,015,000
Sidewalks-Curbs-Driveways	128,591	200,000	30,160	75,000
Sidewalk Café	57,752	10,000	-	10,000
Street Vaults	90,000	90,000	54,000	90,000
Antennas	100	2,000	-	1,000
Miscellaneous	298,923	146,609	100,091	133,400
Total	$ 2,910,651	$ 1,422,119	$ 1,031,372	$ 1,389,475
Net Cost	**$ (1,169,977)**	**$ 473,856**	**$ (110,055)**	**$ 718,422**

DEPARTMENT REFERENCE PAGE: II-64

ESTABLISH AND MAINTAIN ASSESSMENT ROLL

DEPT. PROVIDING SERVICE: ASSESSOR

OBJECTIVES:

To provide the assessments for all real property and to apportion special franchise assessments within the City of White Plains in accordance with applicable laws and practices.

To provide the City with a basis for determining the annual tax levy.

To provide services, as required, to the general public.

To assist in maintaining fair and equitable assessments on all real properties within the City.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
NY	No. of inspections	2,000	2,000	2,000	2,000
NY	Property Transfers:				
	Ownership changes	653	653	673	600
	Deed review	890	890	953	800
	Tax bill address changes	1,216	1,216	1,228	1,200
NY	Review of Wholly Exempt Parcels	406	406	403	410
NY	Review of Partial Exemptions:				
	Veteran	1,878	1,878	1,809	1,825
	Senior	185	185	185	185
	STAR Enhanced	901	901	895	800
	STAR Basic	3,739	3,739	3,325	3,200
NY	RAR* Ration Survey Analysis	700	700	700	700
NY	Inventory:				
	Update Property Record Cards & Property Assessment System	3,000	3,000	3,000	3,000
	Splits and merges of parcels	6	6	16	10
	Digital property photographs	2,500	2,500	2,500	2,500
	Update tax maps	18	18	18	18
NY	Court Appearances/Appraisal Review:				
	Small Claims Assessment Review (SCAR)	147	147	94	110
	Certiorari appraisal review	600	600	600	600
NY	Assessment valuation review	2,500	2,500	2,500	2,500
	Assessment Changes:				
	Residential	269	269	254	300
	Commercial	440	440	352	400
	No. of income & expense reports	284	284	256	275
NY	State reports	10	10	10	10
WC	County reports	4	4	4	4
	Public assistance	12 hrs/wk	12 hrs/wk	12 hrs/wk	12 hrs/wk
WP	No. of assessment complaints reviewed	1,200	1,200	1,200	1,200
	No. of tax certiorari cases settled	36	36	36	36
	No. of hours of conferences with the Assessor and special counsel	3 hrs/wk	3 hrs/wk	147	3 hrs/wk
	No. of small claims filed	147	147	147	147
	No. of hours in service of this activity	21 hrs/wk	21 hrs/wk	21 hrs/wk	21 hrs/wk

*Residential Assessment Ratio

ESTABLISH AND MAINTAIN ASSESSMENT ROLL

DEPT. PROVIDING SERVICE: DEPT. OF ASSESSOR

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 460,106	$ 475,706	$ 229,851	$ 485,018
Employee Benefits	219,297	213,574	103,721	242,345
S/T	679,403	689,280	333,572	727,363
Materials & Supplies	19,989	65,435	45,268	121,310
Direct Costs	386	2,950	299	1,800
Equipment	991	661	661	700
Total	$ 700,769	$ 758,326	$ 379,800	$ 851,173
Revenues				
Miscellaneous:				
Maps	$ 4,051	$ 3,400	$ 1,800	$ 3,400
Other	482	400	502	580
Total	$ 4,533	$ 3,800	$ 2,302	$ 3,980
Net Cost	**$ 696,236**	**$ 754,526**	**$ 377,498**	**$ 847,193**

DEPARTMENT REFERENCE PAGE: II-4

INFORMATION TECHNOLOGY

DEPT. PROVIDING SERVICE: DEPT. OF INFORMATION TECHNOLOGY

OBJECTIVES:

To direct, manage, support and extend the information technology utilized by the departments throughout the City of White Plains.

To effectively track all issues routed to the IT support desk, record the approach taken to remedy the issue, and foster accountability within IT while providing clarity and attentiveness to the user community.

To provide subject matter expertise and to serve as technical advisor to the Mayor, Common Council, Department Heads, and the user community throughout the various departments within the City of White Plains.

To leverage knowledge of new or existing technologies that satisfy the goals of the City, reduce costs and create technical efficiencies.

To centralize and simplify the disparate systems utilized throughout the City of White Plains in order to provide agile support, timely issue resolution and/or rapid deployment.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	No. of support calls taken	5,900	6,000	5,900	6,000
	Support Tickets per resource	983	1,000	983	1,000
	Response by priority:				
	Low	1 hour	1 hour	1 hour	1 hour
	Medium	30 min	30 min	30 min	30 min
	High	10 min	10 min	10 min	10 min
	Reduction in PC's	None	None	None	None

INFORMATION TECHNOLOGY

DEPT. PROVIDING SERVICE: DEPT. OF INFORMATION TECHNOLOGY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 757,448	$ 784,124	$ 377,265	$ 798,182
Employee Benefits	313,061	300,475	147,317	341,254
S/T	1,070,509	1,084,599	524,582	1,139,436
Materials & Supplies:				
Computer Sys. Software	104,480	144,156	99,630	141,207
Application Software	157,999	167,772	162,157	170,000
Data Communications	25,367	25,000	12,407	25,000
Other	4,205	9,500	1,774	7,200
Direct Costs:				
Network Support	114,143	120,000	81,485	120,000
Other	118,244	106,825	68,911	106,825
Equipment	4,362	51,727	44,387	15,500
Total	$ 1,599,309	$ 1,709,579	$ 995,333	$ 1,725,168
Revenues				
Miscellaneous	$ 1,740	$ -	$ -	$ -
Total	$ 1,740	$ -	$ -	$ -
Net Cost	**$ 1,597,569**	**$ 1,709,579**	**$ 995,333**	**$ 1,725,168**

DEPARTMENT REFERENCE PAGE: II-20

PERSONNEL ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF PERSONNEL

OBJECTIVES:

To serve as personnel advisor to the Mayor, Common Council, City department heads and managers, and develop appropriate policies and procedures in managing the workforce.

To manage all City recruitment (vacancy control, posting, advertising, application review) to insure the hiring and promotion of qualified candidates consistent with Civil Service law, State and Federal requirements, and applicable labor agreements.

To manage and ensure compliance to Federal Consent Decrees for recruitment, training, selection and reporting of Police Officers and Fire Fighters.

To review, study and recommend proper classification and salary allocations for the City's positions, manage employee compensation and merit reviews, develop appropriate job specifications, and maintain employment records.

To ensure compliance to the applicable provisions of the Federal Regulations, New York State Retirement System, Americans with Disabilities Act, Equal Employment Opportunity, Family Medical Leave Act (FMLA), City of White Plains policies, and Department of Labor regulations as well as provide management support and professional consultation to the City's departments.

To manage tuition reimbursement, employee ID's, employee assistance, supervisory and sexual harassment training; and coordinate participation in various community and employee programs.

To maintain effective labor/management relations under the New York State Taylor Law; and coordinate the administration of labor agreements with departments in a fair and consistent manner; and participate in grievance procedures.

To advertise and participate in executive searches and recruitment.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Personnel recruitment/related procedures:				
	- Executive	4	4	4	4
	- Full time	50	73	50	50
	- Hourly	300	382	300	300
NY/WP	Salary/classification studies	10	9	10	10
	Surveys completed	10	8	10	10
WP	Changes to the Compensation and Leave Plan	10	9	10	10
	Tuition reimbursements	6	4	6	6
	Advertisements placed	4	4	4	4
	Training/Community Service Programs (including F/T Employee Orientation, P/T Retirement Registration and Retirement Assistance)	1,300	1,257	1,300	1,300
	No. of contracts administered	4	4	4	4
WP	No. of merit performance reviews	15	15	16	15
	No. Payroll/Personnel Action Forms	1,500	1,331	1,500	1,500
	BOE Change Order Forms	90	125	100	100
NY/WP	Job specifications written/revised	50	429	50	50
NY	Employee Verifications	125	73	100	100
WP	Records Retention				
	Stored	300	375	300	300
	Destroyed	300	490	400	400

PERSONNEL ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF PERSONNEL

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 203,718	$ 211,908	$ 87,464	$ 181,308
Employee Benefits	93,250	86,112	37,856	90,999
S/T	296,968	298,020	125,320	272,307
Materials & Supplies	10,715	13,650	2,875	13,650
Direct Costs	4,038	17,173	446	17,173
Equipment	4,722	3,874	2,107	500
Total	$ 316,443	$ 332,717	$ 130,748	$ 303,630
Revenues				
Miscellaneous	$ 54	$ 25	$ -	$ -
Total	$ 54	$ 25	$ -	$ -
Net Cost	**$ 316,389**	**$ 332,692**	**$ 130,748**	**$ 303,630**

DEPARTMENT REFERENCE PAGE: II-44

PURCHASING, STOCKROOM & WAREHOUSE

DEPT. PROVIDING SERVICE: DEPT. OF PURCHASE

OBJECTIVES:

To facilitate the purchase of all equipment, materials and supplies utilized by the City and ensure the most economical use of taxpayers' dollars in providing quality, price and timeliness of delivery.

To maintain a central stockroom for the common use commodities required by various City agencies, and to obtain better commodity pricing through the bulk purchase method.

To enhance inventory control and reduce the cost of carrying inventory through the application of efficient materials management techniques.

To provide adequate and safe storage of valuable City materials.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
NY	No. of advertised bids	20	45	45	45
NY	No. of unadvertised bids	75	63	70	75
WP	No. of purchase requisitions processed	700	758	750	750
	No. of purchase orders issued	450	440	450	450
	No. of direct claim vouchers processed	3,000	2,674	2,800	2,900
	No. of Credit Card Transactions	1,450	2,132	2,000	2,000
	Value of Credit Card Transactions	$ 350,000	$ 550,523	$ 500,000	$ 500,000
	On-line auctions of surplus equipment and rolling stock	3	4	3	3
	Value of on-line auctions combined	$ 150,000	$ 296,710	$ 200,000	$ 200,000
	Value of issued purchase orders and direct claim vouchers	$ 10,000,000	$ 16,502,626	$ 17,000,000	$ 17,500,000
	No. of contract claim vouchers prepared	350	417	500	525
	Value of contract claim vouchers prepared	$ 1,500,000	$ 2,777,310	$ 3,000,000	$ 3,250,000
	Value of stock room goods distributed & inventory	$ 425,000	$ 424,000	$ 435,000	$ 450,000
	Department estimate of savings achieved through bulk purchasing, central storage and distribution	$ 200,000	$ 200,000	$ 210,000	$ 220,000
	Average response time (days) to department requests (stock room requisitions)	1-2 days	1-2 days	1-2 days	1-2 days
WP	No. of stock room requisitions processed	550	424	450	450
	Bulk Storage Area:				
WP	Storage Capacity (cu. ft.)	4,000	4,000	4,000	4,000
	Estimated savings due to bulk storage	$ 60,000	$ 60,000	$ 60,000	$ 60,000
	Sale of topsoil and mulch	$ 45,000	$ 31,879	$ 40,000	$ 40,000

PURCHASING STOCKROOM & WAREHOUSE

DEPT. PROVIDING SERVICE: DEPT. OF PURCHASE

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 380,536	$ 393,409	$ 190,793	$ 408,574
Employee Benefits	164,073	158,995	78,395	220,511
S/T	544,609	552,404	269,188	629,085
Materials & Supplies	9,488	15,007	6,893	8,300
Equipment	660	2,010	-	67,000
Total	$ 554,757	$ 569,421	$ 276,081	$ 704,385
Revenues				
Miscellaneous:				
Sale of Property	$ 295,500	$ 175,000	$ -	$ 150,000
Other	37,756	50,000	21,985	50,000
Total	$ 333,256	$ 225,000	$ 21,985	$ 200,000
Net Cost	**$ 221,501**	**$ 344,421**	**$ 254,096**	**$ 504,385**

DEPARTMENT REFERENCE PAGE: II-78

ROLLING STOCK MAINTENANCE

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To maintain and repair all City-owned vehicles, including those of the Public Safety Department and the White Plains School District.

To maintain and repair mechanized units, non-self propelled.

To provide state emission and safety inspections for municipal vehicles.

To maintain parts inventory and work orders through fleet tracker system.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	No. of City vehicles maintained	415	416	417	418
	No. of School District vehicles maintained	35	35	35	35
	No. of work orders processed	2,800	2,590	2,800	2,800
NY	No. of emission inspections performed* (includes safety inspections for most vehicles)	275	267	275	275
NY	No. of safety inspections performed (includes five motorcycles)	60	116	75	75
	No. of lawn equipment, saws, pumps and generators served	260	260	260	260

* New York Emissions inspections include diesel.

ROLLING STOCK MAINTENANCE

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,453,530	$ 1,491,720	$ 706,435	$ 1,619,242
Employee Benefits	703,712	667,210	324,128	798,278
S/T	2,157,242	2,158,930	1,030,563	2,417,520
Materials & Supplies:				
Rolling Stock Repairs	96,902	130,631	79,877	133,362
Other	23,316	26,120	7,660	27,370
Direct Costs	2,905	6,500	4,346	7,600
Equipment	3,902	105,948	97,375	85,000
Total	$ 2,284,267	$ 2,428,129	$ 1,219,821	$ 2,670,852
Revenues				
Miscellaneous:				
Refund Prior Year Expenses	$ 2,500	$ -	$ -	$ -
Total	$ 2,500	$ -	$ -	$ -
Net Cost	**$ 2,281,767**	**$ 2,428,129**	**$ 1,219,821**	**$ 2,670,852**

DEPARTMENT REFERENCE PAGE: II-70

TAX PROPERTY MANAGEMENT

DEPT. PROVIDING SERVICE: REAL ESTATE COMMITTEE

OBJECTIVES:

To review tax foreclosed property and recommend disposition of such property to the Common Council.

To dispose of tax foreclosed property approved for sale by the Common Council.

To lease tax foreclosed property as approved by the Common Council.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	No. of Committee meetings	1	0	1	1
	No. of parcels of tax foreclosed property to be disposed of through private sale or public auction	1	0	1	1
	No. of tax foreclosed properties over which the Committee has jurisdiction	2	2	2	1
	Cost-basis of tax foreclosed properties under the Committee's jurisdiction	$ 19,168	$ 19,653	$ 20,100	$ 20,700

TAX PROPERTY MANAGEMENT

DEPT. PROVIDING SERVICE: REAL ESTATE COMMITTEE

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Materials & Supplies	$ -	$ 525	-	$ 525
Direct Costs	-	2,500	-	2,500
Total	$ -	$ 3,025	$ -	$ 3,025
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	$ -	$ 3,025	$ -	$ 3,025

DEPARTMENT REFERENCE PAGE: II-80

WHITE PLAINS HOUSING AUTHORITY BOARD

DEPT. PROVIDING SERVICE: WHITE PLAINS HOUSING AUTHORITY

OBJECTIVES:

To operate and maintain public housing facilities in the City of White Plains.

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 8,750	$ 9,500	$ 4,000	$ 9,500
Employee Benefits	960	960	418	989
Total	$ 9,710	$ 10,460	$ 4,418	$ 10,489
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 9,710**	**$ 10,460**	**$ 4,418**	**$ 10,489**

DEPARTMENT REFERENCE PAGE: II-87

FINANCIAL

BOOKKEEPING & FINANCIAL REPORTING

DEPT. PROVIDING SERVICE: DEPT. OF FINANCE

OBJECTIVES:

To maintain the financial records of all City Departments, the Cable TV Commission, the Urban Renewal Agency and the White Plains Local Development Corporation, in conformance with GASB, State, Local and Federal financial reporting requirements.

To monitor fiscal performance and trends through timely and accurate financial reporting to all City departments, component units and the Common Council.

To provide accounting services for all City budgets and capital projects.

To receive an unqualified audit opinion from the City's outside auditors and to prepare the annual CAFR for submission to GFOA.

To implement the City's debt service policy and to prepare all documentation necessary for the City's official statement.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Accounting System in compliance with GASB standards and pronouncements	100%	100%	100%	100%
	No. of financial reports submitted to Common Council	4	4	4	4
	No. of financial reports submitted to City Departments	26	26	26	26
	No. of external financial reports submitted	45	45	45	45
	No. of grants accounted for	67	70	77	74
	Grants subject to single audit	22	29	25	25
	No. of Capital Projects accounted for	56	50	56	55

BOOKKEEPING & FINANCIAL REPORTING

DEPT. PROVIDING SERVICE: DEPT. OF FINANCE

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 245,471	$ 251,621	$ 118,332	$ 221,291
Employee Benefits	121,944	116,264	56,562	95,223
S/T	367,415	367,885	174,894	316,514
Materials & Supplies	1,332	3,350	284	3,350
Direct Costs	16,060	20,000	-	20,000
Total	$ 384,807	$ 391,235	$ 175,178	$ 339,864
Revenues				
Charges for Services:				
Community Development Program	$ 15,890	$ 10,152	$ 17,322	$ 10,152
WP Urban Renewal Agency	1,562	1,500	1,470	1,500
Total	$ 17,452	$ 11,652	$ 18,792	$ 11,652
Net Cost	**$ 367,355**	**$ 379,583**	**$ 156,386**	**$ 328,212**

DEPARTMENT REFERENCE PAGE: II-16

CITY-WIDE FINANCIAL ACTIVITIES
DEPT. PROVIDING SERVICE: DEPT. OF FINANCE

OBJECTIVES:

To oversee and account for all City-wide receipts including property taxes, sales tax, hotel occupancy tax, intergovernmental aid, utility gross receipts, and franchise fees.

To effectively administer and account for City-wide expenditures including taxes on City-owned property, insurance costs, active and retired employee health benefits, and the year end audit.

To coordinate and oversee the year end audit and all other such audits that affect City departments.

To administer all City employee benefit programs at the least cost to employees.

To administer the New York State ETPA Program, in full compliance with program guidelines.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	No. of ETPA units billed	2,390	2,411	2,400	2,390
	No. of employee benefit consultations	2,000	2,000	2,000	2,000
	No. of active employees receiving health benefits	713	713	713	713
	No. of retired employees receiving health benefits	724	740	743	743
	No. of employees receiving dental benefits	419	428	428	428
	No. of employees receiving optical benefits	425	406	410	410
	No. of employees receiving life insurance	61	60	60	60
	No. of enrollments/changes processed	300	300	300	300
	No. of employees participating in Flex Spending Plan	78	95	95	95
	No. of employees participating in the Dental Premium Redirection	216	216	216	216
	No. of persons receiving COBRA benefits	9	9	9	9
	No. of Employees in Deferred Compensation Program	530	520	520	525

CITY - WIDE FINANCIAL ACTIVITIES

DEPT. PROVIDING SERVICE: DEPT. OF FINANCE

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 65,200	$ 75,000	$ -	$ 75,000
Employee Benefits	689,069	72,523	52,449	78,067
S/T	754,269	147,523	52,449	153,067
Retirees' Health Insurance	9,857,886	10,700,000	5,334,833	12,300,000
Retirees' Health Insurance Buyout	184,608	190,000	186,463	190,000
Active Health Insurance Buyout	532,438	530,000	535,505	590,000
Retirees' Medicare Payments	1,636,571	1,750,000	809,617	1,783,007
Group Life Insurance	70,578	75,085	36,235	79,100
Health Insurance Admin. Charge	7,530	42,000	24,654	42,000
Direct Costs:				
Financial and Auditing	100,005	104,761	102,011	106,817
Self Insurance Fund Contrib.	8,164,535	4,932,360	4,932,360	5,299,074
Taxes on City Property	411,258	453,000	-	477,300
Legal Judgments-Settlements	500,655	2,000,000	73,211	1,700,000
Other	804,721	1,073,210	966,565	870,000
Transfer to Debt Service Fund	9,140,273	8,570,405	3,638,915	8,786,975
Total	$ 32,165,327	$ 30,568,344	$ 16,692,818	$ 32,377,340
Revenues				
Tax & Related Items:				
Property Tax and Related	$ 67,679,561	69,800,594	68,994,926	70,095,781
Sales Tax	49,419,776	45,000,000	25,955,686	54,440,000
Sales Tax Restricted	5,491,084	-	2,883,964	-
Hotel Tax	1,029,065	850,000	594,005	1,070,800
Utility Gross Receipts	1,338,144	1,182,000	674,176	1,427,000
Intergovernmental:				
Federal Emergency Management	352,912	-	7,698	-
Federal ARPA Funds	11,583,778	-	-	-
AIM (state aid)	5,463,256	5,463,256	952,802	5,463,256
Mortgage Tax	3,100,653	2,000,000	1,314,449	2,300,000
Charges for Services	2,301,932	2,527,254	2,527,254	2,674,169
Licenses & Permits	955,659	957,500	436,097	939,000
Miscellaneous	2,370,204	1,861,500	982,248	2,777,773
Apprtd. Tax Stabilization Reserve	-	4,829,481	-	-
Apprtd. Open Space Reserve	-	120,000	-	120,000
Apptd. Tax Cert Reserve	-	2,000,000	-	1,700,000
Apptd. Fund Balance	-	70,000	-	-
Total	$ 151,086,024	$ 136,661,585	$ 105,323,305	$ 143,007,779
Net Cost	**$ (118,920,697)**	**$ (106,093,241)**	**$ (88,630,487)**	**$ (110,630,439)**

DEPARTMENT REFERENCE PAGE: II-16

DISBURSEMENTS & PAYROLL

DEPT. PROVIDING SERVICE: DEPT. OF FINANCE

OBJECTIVES:

To efficiently process all claims for payments on behalf of the City departments and agencies including those for payroll, contracts, and purchases and to ensure that City monies are being expended for the appropriate purpose.

To accurately report all payroll and tax information related to these claims to the appropriate State and Federal agencies.

To maintain compliance with IRS regulations.

To provide for efficient benefit and retirement reporting on behalf of all City employees.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP	No. of employees utilizing direct deposit of payroll (includes part time)	1,015	1,042	1,055	1,055
	No. of manual checks	24	30	25	20
	Accuracy of claims processed	99%	99%	99%	99%
	No. of purchase orders outstanding for more than a year	3	20	20	10
	No. of federal and state payroll reports	22	22	22	22
	No. of City payroll reports	42	41	42	42
	No. of tax returns filed	32	32	32	32
	W-2's issued	1,500	1,568	1,560	1,560
	1099's issued	165	186	180	180
	Compliance with IRS Regulations	100%	100%	100%	100%

DISBURSEMENTS & PAYROLL

DEPT. PROVIDING SERVICE: DEPT. OF FINANCE

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 401,001	$ 417,558	$ 199,931	$ 397,478
Employee Benefits	176,115	171,370	82,979	180,102
S/T	577,116	588,928	282,910	577,580
Materials & Supplies	9,407	12,750	7,356	12,750
Direct Costs	1,842	2,000	1,795	2,000
Total	$ 588,365	$ 603,678	$ 292,061	$ 592,330
Revenues				
Charges for Services	$ 4,000	$ 4,000	$ 4,000	$ 4,000
Miscellaneous	6	20	10	20
Total	$ 4,006	$ 4,020	$ 4,010	$ 4,020
Net Cost	**$ 584,359**	**$ 599,658**	**$ 288,051**	**$ 588,310**

DEPARTMENT REFERENCE PAGE: II-16

FINANCIAL POLICY & ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF FINANCE

OBJECTIVES:

To serve as the City's Chief Fiscal Officer, and financial advisor to the Mayor, the Common Council, City Departments, Boards and Commissions, including the Cable TV Commission, Urban Renewal Agency, and the White Plains Local Development Corporation.

To maintain a system of accounts in conformance with State regulations and GASB standards.

To plan and direct fiscal operations of the City to maximize investment returns and ensure the safety of principal.

To ensure that City fiscal policies mandated by Charter and outlined in the City's fiscal performance goals are being implemented and adhered to City-wide.

To administer and direct all borrowing on behalf of the City with the intent of obtaining the lowest interest rates at the least cost. To administer the City's debt service policy in conformance with state law and the City's fiscal performance goals.

To implement fiscal policies that support the City's strong credit rating and strengthen its value in the market.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	City's Credit Rating	Moody's Aa1	Moody's Aa1	Moody's Aa1	Moody's Aa1
	Interest Income (all Funds)	$ 90,000	$ 157,767	$ 1,000,000	$ 1,000,000
	Outstanding Debt exclusive of Enterprise Funds	$ 127.4m	$ 119.9m	$ 126.3m	$ 131.9m
	Number of In Rem properties at year end	50	50	60	60
	Timely and unqualified independent audit	1	1	1	1
	Receive GFOA Certificate of Excellence in Financial Reporting	1	1	1	1
	Timely submittal of SEC Annual Disclosure	1	1	1	1

FINANCIAL POLICY & ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF FINANCE

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 405,207	$ 456,633	$ 224,299	$ 476,107
Employee Benefits	175,501	175,183	83,824	199,495
S/T	580,708	631,816	308,123	675,602
Materials & Supplies	10,425	11,850	4,967	12,350
Equipment	-	-	-	-
Total	$ 591,133	$ 643,666	$ 313,090	$ 687,952
Revenues				
Charges for Services:				
WP Urban Renewal Agency	$ -	$ 250	$ -	$ 250
Other	428	50	144	50
Total	$ 428	$ 300	$ 144	$ 300
Net Cost	**$ 590,705**	**$ 643,366**	**$ 312,946**	**$ 687,652**

DEPARTMENT REFERENCE PAGE: II-16

RESOURCE PLANNING & MANAGEMENT

DEPT. PROVIDING SERVICE: DEPT. OF BUDGET

OBJECTIVES:

Budget Development

The Budget Department will submit to the Mayor and Common Council each April annual budgets for the City's operating funds in accordance with the City's Charter, and will provide the Mayor and Common Council the information and assistance they require in their review of those proposed budgets.

The Budget Department will ensure that the City's operating budgets are prepared and managed to achieve compliance with the City's Fiscal Performance Goals relating to Operating Revenues, Expenditures and Reserve performance.

The Budget Department will participate in the development of the City's Capital Improvement Program as a member of the Capital Projects Board and will ensure that the program is in compliance with the City's Fiscal Performance Goals relating to Capital Improvements and Debt.

Budget Management

The Budget Department will analyze operating revenues and expenditures throughout the year. All proposed revisions to the City's Adopted Budgets will be acted upon pursuant to the requirements of the City Charter and Budget Ordinances within five days of approval by appropriate authority.

The Budget Department will provide the Mayor with an analysis of manpower utilization on a monthly basis.

Management Analysis

The Budget Department will conduct management studies as required to improve the effectiveness and efficiency of the City services.

RESOURCE PLANNING & MANAGEMENT

DEPT. PROVIDING SERVICE: DEPT. OF BUDGET

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Budget Development:				
WP	Departmental budget reviews conducted	15	15	15	15
WP	Budgets proposed to the Common Council by stated meeting in April	6	6	6	6
	Common Council Budget review sessions conducted	5	3	4	4
	Capital Projects Board/Rolling Stock meetings attended and documented	5	4	4	4
	Budget Management:				
	Capital Projects Budgets established or amended	26	24	26	29
	Percentage of budget changes processed within 5 days of approval	100%	100%	100%	100%
	Monthly Manpower Reports prepared	12	12	12	12

(This page intentionally left blank)

RESOURCE PLANNING & MANAGEMENT

DEPT. PROVIDING SERVICE: DEPT. OF BUDGET

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 389,701	$ 366,880	$ 185,847	$ 417,100
Employee Benefits	119,018	96,478	51,360	97,155
S/T	508,719	463,358	237,207	514,255
Materials & Supplies	10,621	11,150	1,000	12,700
Direct Costs	-	50,600	-	30,000
Equipment	-	800	-	2,200
Transfer to Capital Fund	-	220,000	220,000	-
Total	$ 519,340	$ 745,908	$ 458,207	$ 559,155
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 519,340**	**$ 745,908**	**$ 458,207**	**$ 559,155**

DEPARTMENT REFERENCE PAGE: II-6

REVENUE COLLECTIONS

DEPT. PROVIDING SERVICE: DEPT. OF FINANCE

OBJECTIVES:

To receive and account for all monies due and payable to the City of White Plains and ensure the efficient and effective investment of these funds.

To maintain all property tax accounts on behalf of the City, School District, and County; prepare all tax bills and receipts; process collections; and handle constituent inquires to ensure the most timely payment of bills.

To process all water payments from City residents and commercial users and to respond to inquiries related to the same.

To provide for reimbursement billing, including Police and Fire overtime.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Property tax collection rate	99.40%	99.55%	99.60%	99.65%
	Water billing collection rate	92.60%	83.36%	90.00%	92.00%
	No. of tax bills in delinquency	1,438	1,269	1,200	1,150
	No. of ACH tax payments	1,450	1,555	1,650	1,750
	No. of lockbox tax payments	20,900	20,400	20,300	20,200
	No. of web tax payments	5,400	5,800	6,000	6,000

REVENUE COLLECTIONS

DEPT. PROVIDING SERVICE: DEPT. OF FINANCE

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 448,005	$ 351,073	$ 176,743	$ 340,625
Employee Benefits	209,609	143,360	69,481	154,866
S/T	657,614	494,433	246,224	495,491
Materials & Supplies	25,827	35,900	9,165	35,900
Direct Costs	48,626	79,800	17,207	79,800
Total	$ 732,067	$ 610,133	$ 272,596	$ 611,191
Revenues				
Interest Income	$ 74,871	$ 35,000	$ 612,764	$ 1,500,000
Total	$ 74,871	$ 35,000	$ 612,764	$ 1,500,000
Net Cost	**$ 657,196**	**$ 575,133**	**$ (340,168)**	**$ (888,809)**

DEPARTMENT REFERENCE PAGE: II-16

(This page intentionally left blank)

LEGAL & JUDICIAL

ASSESSMENT REVIEW

DEPT. PROVIDING SERVICE: BOARD OF ASSESSMENT REVIEW

OBJECTIVES:

To insure that all taxpayers are treated fairly and equally.

To hear and act upon taxpayers grievances administratively.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
NY	No. of sessions conducted:				
	Public	3	3	3	3
	Executive	6	6	6	6
	Administrative	2	2	2	2
	Total no. of filings	565	565	455	535
	No. of cases adjudicated	564	564	455	535
	No. of cases withdrawn	1	1	0	0
	No. of corrections to the assessment roll approved	3	3	1	1
	No. of reductions to the assessment roll approved	38	38	9	33

ASSESSMENT REVIEW

DEPT. PROVIDING SERVICE: BOARD OF ASSESSMENT REVIEW

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 15,867	$ 15,963	$ -	$ 16,763
Employee Benefits	1,911	1,837	-	1,970
S/T	17,778	17,800	-	18,733
Materials & Supplies	210	500	1	500
Direct Costs	-	300	-	300
Total	$ 17,988	$ 18,600	$ 1	$ 19,533
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 17,988**	**$ 18,600**	**$ 1**	**$ 19,533**

DEPARTMENT REFERENCE PAGE: II-2

BOARD OF ETHICS

DEPT. PROVIDING SERVICE: BOARD OF ETHICS

OBJECTIVES:

To administer and enforce the City's Code of Ethics.

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Direct Costs	$ -	$ 300	$ -	$ 300
Total	$ -	$ 300	$ -	$ 300
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	$ -	$ 300	$ -	$ 300

DEPARTMENT REFERENCE PAGE: II-86

CITY COURT PROCEEDINGS

DEPT. PROVIDING SERVICE: CITY COURT

OBJECTIVES:

To decide all matters for resolution fairly and promptly.

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Employee Benefits	$ 1,340	$ 2,500	$ 620	$ 2,500
Materials & Supplies	20,428	21,500	10,407	23,500
Direct Costs	1,989	5,500	-	5,500
Total	$ 23,757	$ 29,500	$ 11,027	$ 31,500
Revenues				
Fines & Forfeitures:				
Fines and Bail Court	$ 832,898	$ 650,000	$ 392,622	$ 800,000
Total	$ 832,898	$ 650,000	$ 392,622	$ 800,000
Net Cost	**$ (809,141)**	**$ (620,500)**	**$ (381,595)**	**$ (768,500)**

DEPARTMENT REFERENCE PAGE: II-11

COUNSEL TO THE CITY

DEPT. PROVIDING SERVICE: DEPT. OF LAW

OBJECTIVES:

To give legal advice to the Common Council with respect to all proposed legislative actions, including the preparation of all ordinances and resolutions, to insure that City actions comply with Federal and State laws and regulations.

To give legal advice to all boards and commissions of the City.

To give legal advice to each officer and department of the City.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP	No. of Common Council meetings	34	32	30	30
	No. of Common Council ordinances	275	260	250	250
	No. of Common Council resolutions	200	205	210	220
	Transportation Commission meetings	12	12	12	12
	Urban Renewal Agency meetings	6	6	3	5
	WP Cable TV Commission meetings (as needed)	1	0	1	1
WP	No. of meetings of Planning Board and Zoning Board of Appeals (as needed)	23	23	26	23
WP	No. of Historic Preservation Commission meetings	10	10	11	11
	No. of Zoning Board of Appeals and Historic Preservation Commission resolutions	45	28	25	35
WP	No. of meetings of the Board of Ethics	1	1	1	1
WP	No. of hours devoted to conferences and meetings	4,000	2,700	2,200	2,500

COUNSEL TO THE CITY

DEPT. PROVIDING SERVICE: DEPT. OF LAW

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 852,713	$ 1,318,729	$ 387,238	$ 1,261,621
Employee Benefits	308,108	424,079	116,884	431,771
S/T	1,160,821	1,742,808	504,122	1,693,392
Materials & Supplies	43,393	57,700	2,056	57,700
Direct Costs	47,836	675,000	474,397	199,000
Equipment	-	26,500	17,200	7,000
Total	$ 1,252,050	$ 2,502,008	$ 997,775	$ 1,957,092
Revenues				
Charges for Services:				
Community Development	$ 4,200	$ 2,000	$ -	$ 2,500
WP Urban Renewal Agency	2,900	2,100	-	3,000
Miscellaneous	-	-	636	-
Total	$ 7,100	$ 4,100	$ 636	$ 5,500
Net Cost	**$ 1,244,950**	**$ 2,497,908**	**$ 997,139**	**$ 1,951,592**

DEPARTMENT REFERENCE PAGE: II-22

ELECTIONS

DEPT. PROVIDING SERVICE: CITY CLERK

OBJECTIVES:

To provide support to voters on polling places, districts and candidates; provide information to candidates as requested; notification, coordination and safety of polling places throughout the City; staff the Office election day for voter support and serve as liaison for the Westchester County Board of Elections during election for all aspects of voting in the City of White Plains.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
NY	No. of elections	2	3	2	3
NY	No. of elections districts	46	46	46	46
NY	Ballots cast	34,000	34,000	34,000	34,000

ELECTIONS

DEPT. PROVIDING SERVICE: CITY CLERK

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,766	$ 7,861	$ 1,642	$ -
Employee Benefits	463	1,575	295	-
S/T	2,229	9,436	1,937	-
Materials & Supplies	-	-	-	-
Direct Costs	79,594	85,000	-	85,000
Total	$ 81,823	$ 94,436	$ 1,937	$ 85,000
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 81,823**	**$ 94,436**	**$ 1,937**	**$ 85,000**

DEPARTMENT REFERENCE PAGE: II-12

LITIGATION/TAX ASSESSMENT REVIEW

DEPT. PROVIDING SERVICE: DEPT. OF LAW

OBJECTIVES:

To represent the interests of the City in all litigation.

To assist in maintaining fair and equitable assessments on all real properties within the City.

To provide legal advice to the Assessor.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP	No. of State Supreme Court cases	280	196	280	285
	No. of Appellate Division cases	18	16	10	12
WP	No. of City Court cases	800	1,200	950	1,100
	No. of Federal cases	20	12	20	25
	No. of State Agency cases	2	5	3	2
	No. of Assessment cases reviewed	600	456	550	550
	No. of Tax Certiorari cases reviewed	325	276	250	250

LITIGATION/TAX ASSESSMENT REVIEW

DEPT. PROVIDING SERVICE: DEPT. OF LAW

REQUIRED RESOURCES:	**FY 21-22 Actual**	**FY 22-23 Revised Budget 12/31/22**	**FY 22-23 Exp/Oblig 12/31/22**	**FY 23-24 Proposed Budget**
Expenditures				
Salaries & Wages	$ 138,217	$ 180,637	$ 68,557	$ 243,153
Employee Benefits	44,234	56,523	20,166	77,725
S/T	182,451	237,160	88,723	320,878
Direct Costs:				
Consultants	57,363	422,638	297,638	125,000
Legal Services	117	10,000	-	10,000
Procedural Review	22,300	275,500	175,500	100,000
Other	8,582	16,000	2,925	22,000
Total	$ 270,813	$ 961,298	$ 564,786	$ 577,878
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 270,813**	**$ 961,298**	**$ 564,786**	**$ 577,878**

DEPARTMENT REFERENCE PAGE: II-22

LABOR RELATIONS

DEPT. PROVIDING SERVICE: DEPT. OF LAW

OBJECTIVES:

To assist in securing current, fair and equitable collective bargaining agreements with the City's labor unions.

To counsel and assist in administering the terms of the City's collective bargaining agreements.

To effectively and fairly represent the City in disciplinary and grievance hearings.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP	No. of personnel consultations with departmental heads and labor counsel	2,750	2,450	2,200	2,400
	No. of grievance proceedings	1	5	3	2
	Disciplinary proceedings:				
	No. of charges	12	8	15	13
	No. of trials	0	0	0	1
	No. of settlements	12	8	15	12
	No. of Arbitrations	1	1	1	1
NY	No. of PERB* actions	2	0	1	1

*PERB: Public Employment Relations Board

LABOR RELATIONS

DEPT. PROVIDING SERVICE: DEPT. OF LAW

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 22,500	$ 90,720	$ 11,152	$ 90,720
Employee Benefits	4,654	28,771	2,170	22,203
S/T	27,154	119,491	13,322	112,923
Direct Costs:				
Arbitration	325	75,000	-	75,000
Consultants	153	273,451	148,450	125,000
Labor Counsel	63,555	379,848	279,848	200,000
Other	303	20,000	-	20,000
Total	$ 91,490	$ 867,790	$ 441,620	$ 532,923
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 91,490**	**$ 867,790**	**$ 441,620**	**$ 532,923**

DEPARTMENT REFERENCE PAGE: II-22

REVIEW OF ZONING APPEALS

DEPT. PROVIDING SERVICE: ZONING APPEALS BOARD

OBJECTIVES:

To act as a "safety-valve" to relieve the pressure caused by too rigid enforcement of zoning regulations and to grant relief from such enforcement where it is shown the same will benefit the surrounding property, the owner and the City in general.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP	No. of monthly review meetings (public)	11	11	11	11
	No. of executive meetings, discussions, and field trips	11	11	11	11
	No. of cases studied	47	38	36	40
	Percentage of cases studied for which relief was granted	95%	95%	95%	95%

REVIEW OF ZONING APPEALS

DEPT. PROVIDING SERVICE: ZONING BOARD OF APPEALS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 2,100	$ 2,100	$ 1,250	$ 2,500
Employee Benefits	352	323	175	379
S/T	2,452	2,423	1,425	2,879
Materials & Supplies	590	652	342	672
Total	$ 3,042	$ 3,075	$ 1,767	$ 3,551
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 3,042**	**$ 3,075**	**$ 1,767**	**$ 3,551**

DEPARTMENT REFERENCE PAGE: II-90

(This page left intentionally blank)

MANAGERIAL

COMMON COUNCIL POLICY FORMULATION

DEPT. PROVIDING SERVICE: COMMON COUNCIL

OBJECTIVES:

The goal of this Council is to review and enact legislation for the benefit of our City and its residents; to review and enact legislation for our City in relation to and with other governmental bodies; and to be responsive to and available to our constituency.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP/NY	No. of Common Council meetings	25	23	25	24
WP/NY	No. of agenda items	1,100	1,018	1,100	1,100
WP/NY	No. of pages of minutes documented	2,000	2,000	2,000	2,000
WP	No. of Common Council Public Hearings	30	25	30	30

COMMON COUNCIL POLICY FORMULATION

DEPT. PROVIDING SERVICE: COMMON COUNCIL

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 227,890	$ 233,500	$ 112,724	$ 233,500
Employee Benefits	91,289	120,158	45,240	102,842
S/T	319,179	353,658	157,964	336,342
Materials & Supplies	4,381	6,800	820	6,700
Direct Costs	54,661	55,000	4,652	55,000
Reserve for Financing	-	5,534,222	-	1,675,000
Total	$ 378,221	$ 5,949,680	$ 163,436	$ 2,073,042
Revenues				
Appropriation for Prior Year Encumbrances	$ -	$ 4,057,261	$ -	$ -
Appropriation of Fund Balance	-	10,323,047	-	11,835,383
Total	$ -	$ 14,380,308	$ -	$ 11,835,383
Net Cost	**$ 378,221**	**$ (8,430,628)**	**$ 163,436**	**$ (9,762,341)**

DEPARTMENT REFERENCE PAGE: II-14

MUNICIPAL MANAGEMENT

DEPT. PROVIDING SERVICE: OFFICE OF THE MAYOR

OBJECTIVES:

The Office of the Mayor provides policy direction for City departments and works to ensure that municipal programs and services meet the needs of all residents and businesses in the City. In particular, the Office of the Mayor focuses on:

Economic development and maintenance of a strong economic base in the City;

Ensuring that the government is providing services in the most cost effective and efficient manner;

Preserving and strengthening the City's neighborhoods;

Maintaining productive relationships with the School District and County, State and Federal Governments;

Communicating with residents and the business community in an accurate and consistent way about programs and services as well as issues of concern;

Enhancing citizen participation in government through regular meetings with neighborhood associations and community groups and expanding the number of citizen volunteers serving on City Committees, boards, and commissions; and

Creating a government of courtesy and inclusion.

MUNICIPAL MANAGEMENT

DEPT. PROVIDING SERVICE: OFFICE OF THE MAYOR

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 478,446	$ 490,939	$ 228,983	$ 571,534
Employee Benefits	244,540	250,319	126,064	316,909
S/T	722,986	741,258	355,047	888,443
Materials & Supplies	5,146	15,450	2,796	15,550
Direct Costs:				
Special Events	30,127	187,750	145,647	90,000
Other	1,731	6,000	25	6,000
Equipment	-	25,000	15,000	11,500
Total	$ 759,990	$ 975,458	$ 518,515	$ 1,011,493
Revenues				
Filming Fees & Permits	$ 106,750	$ 80,000	$ 144,880	$ 90,000
Miscellaneous	-	20,000	20,000	-
Total	$ 106,750	$ 100,000	$ 164,880	$ 90,000
Net Cost	**$ 653,240**	**$ 875,458**	**$ 353,635**	**$ 921,493**

DEPARTMENT REFERENCE PAGE: II-24

(This page left intentionally blank)

PUBLIC SAFETY

ADMINISTRATIVE SERVICES

PUBLIC SAFETY ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To preserve the rights of citizens and reduce fear in the City through the prevention of crime, prevention and suppression of fire, and to anticipate and respond to events that threaten public order.

Public Safety's mission also requires that the Department deal with a wide range of behavioral and social problems that arise in the City and that the end product of Public Safety consists of dealing with these problems.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
	Percentage of Public Safety objectives achieved	82%	90%	89%	90%
	Emergency Medical Services	100%	90%	100%	90%
	Police Department	83%	90%	88%	90%
	Fire Department	77%	90%	94%	90%

PUBLIC SAFETY ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 458,975	$ 576,063	$ 256,795	$ 855,331
Employee Benefits	172,711	167,065	81,341	249,269
S/T	631,686	743,128	338,136	1,104,600
Materials & Supplies:				
Computer Equip. Maintenance	291,800	303,685	300,274	318,565
Other	7,012	7,160	3,166	7,135
Direct Costs	14,143	27,250	10,759	24,750
Total	$ 944,641	$ 1,081,223	$ 652,335	$ 1,455,050
Revenues				
Intergovernmental	$ -	$ -	$ 16,665	$ -
Miscellaneous	2,440	2,400	800	1,600
Total	$ 2,440	$ 2,400	$ 17,465	$ 1,600
Net Cost	**$ 942,201**	**$ 1,078,823**	**$ 634,870**	**$ 1,453,450**

DEPARTMENT REFERENCE PAGE: II-52

EMERGENCY MEDICAL SERVICES

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To provide prompt and effective emergency medical assistance to all residents and visitors.

To investigate all allegations pertaining to delay of transport and inappropriate medical procedures.

To monitor accuracy and procedures of current ambulance contract.

To monitor performance and response time of current EMS contract holder.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
WP	No. of Police dispatched emergency ambulance calls	8,105	8,100	7,719	8,000
	No. of allegations of delay of transport investigated	0	2	0	2
	Percentage of ambulance call response under 7 minutes	90%	90%	90%	90%

EMERGENCY MEDICAL SERVICES

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Direct Costs:				
Ambulance Contract	$ 729,048	$ 754,570	$ 456,832	$ 780,980
Total	$ 729,048	$ 754,570	$ 456,832	$ 780,980
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 729,048**	**$ 754,570**	**$ 456,832**	**$ 780,980**

DEPARTMENT REFERENCE PAGE: II-52

(This Page left intentionally blank)

FIRE SERVICES

FIRE ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To effectively and efficiently utilize the Bureau's resources to achieve at least 90% of the department's objectives, through the scheduling, control and continuous review of the operations and performance of all divisions.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
	Percentage of Fire Bureau objectives achieved	77%	90%	94%	90%

FIRE ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 280,040	$ 265,492	$ 127,475	$ 269,333
Employee Benefits	168,007	166,131	70,955	181,243
S/T	448,047	431,623	198,430	450,576
Materials & Supplies	22,528	23,475	9,511	26,975
Direct Costs	-	4,500	300	4,500
Total	$ 470,575	$ 459,598	$ 208,241	$ 482,051
Revenues				
Licenses & Permits:				
Fire Inspection Certificates	$ 861,348	$ 890,127	$ 879,020	$ 916,831
Other	45	50	5	50
Total	$ 861,393	$ 890,177	$ 879,025	$ 916,881
Net Cost	**$ (390,818)**	**$ (430,579)**	**$ (670,784)**	**$ (434,830)**

DEPARTMENT REFERENCE PAGE: II-54

FIRE PREVENTION

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To reduce the probability of loss of life and property through systematic control and elimination of fire hazards in the City, and to educate the public on all matters of fire safety.

To enforce the Fire Code of New York State and the White Plains Supplemental Code through plan review, consultation, and on-site inspection.

To continue to get the fire message out via cable television, radio and newspaper, Lexington-Grove Municipal Parking Garage Variable Message Sign, school presentations, fire house visits, etc.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
NY	No. of buildings inspections	730	1,000	834	1,000
NY	No. of violations issued	824	1,500	1,033	1,000
	No. of re-checks performed	91	250	192	200
	No. of consultations, including meetings with design personnel and contractors	200	200	175	180
	Estimate of number of people reached with a fire safety message	17,372	20,000	18,205	20,000
WP	No. of legal actions taken (Court Appearance Tickets issued)	4	10	23	15
	No. of complaint investigations	50	48	36	40
NY/WP	No. of fires investigated by Cause and Origin Unit	32	32	31	30
	No. of public education details completed	78	80	88	80
WP	No. of life safety systems and building site plan reviews	272	270	220	250
FED	No. of property violation record searches performed	10	15	26	15
	No. of juvenile fire interventions	3	5	3	5

FIRE PREVENTION

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 794,580	$ 604,033	$ 321,792	$ 678,122
Employee Benefits	461,436	360,879	191,426	422,668
S/T	1,256,016	964,912	513,218	1,100,790
Materials & Supplies	243,419	220,400	95,526	249,525
Direct Costs	13,203	7,355	9,314	8,630
Total	$ 1,512,638	$ 1,192,667	$ 618,058	$ 1,358,945
Revenues				
Charges for Services	$ 194,449	$ 40,000	$ 36,883	$ 80,514
Total	$ 194,449	$ 40,000	$ 36,883	$ 80,514
Net Cost	**$ 1,318,189**	**$ 1,152,667**	**$ 581,175**	**$ 1,278,431**

DEPARTMENT REFERENCE PAGE: II-54

FIRE SUPPRESSION

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To suppress fires resulting in: (1) prevention of loss of life and property, (2) confinement of fire to place of origin.

To respond to citizen requests for emergency services in situations other than actual fires; i.e., rescue, emergency medical assist, explosions, hazardous conditions, electrical, flammable gas or liquid, hazardous materials, service calls, water and smoke conditions, public service assistance, fire alarm response, severe weather and natural disasters.

To perform fire prevention assistance, train school children in evacuation procedures and educate suppression force in building familiarization and pre-planning.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
	Structure Fire	45	43	43	43
	Mobile Property Fire	13	13	8	10
	Natural Vegetation/Outside Fire	23	30	49	30
WC	Mutual Aid rendered to other municipalities	8	10	11	10
WC	Mutual Aid requested by White Plains	2	3	4	3
	Rescue /Emergency Medical Service	524	550	597	550
	Other Alarms (explosion, hazardous condition, service call, good intent)	1,209	1,250	1,330	1,200
	False calls (malicious, malfunction, unintentional)	1,722	1,600	1,893	1,700
WP	Public assembly inspections*	32	100	84	100
	Average response time (department)	4 min.	4 min.	4 min.	4 min.

*Affected by Covid Pandemic beyond our control

FIRE SUPPRESSION

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 16,787,287	$ 17,491,866	$ 8,480,550	$ 18,820,800
Employee Benefits	9,958,197	10,339,127	5,132,211	11,533,997
S/T	26,745,484	27,830,993	13,612,761	30,354,797
Materials & Supplies	57,890	68,605	32,658	73,189
Equipment	140,004	179,823	141,382	227,650
Total	$ 26,943,378	$ 28,079,421	$ 13,786,801	$ 30,655,636
Revenues				
Intergovernmental	$ 61,696	$ -	$ -	$ -
Charges for Services	53,124	200	300	200
Miscellaneous	2,850	3,050	1,200	1,850
Total	$ 117,670	$ 3,250	$ 1,500	$ 2,050
Net Cost	**$ 26,825,708**	**$ 28,076,171**	**$ 13,785,301**	**$ 30,653,586**

DEPARTMENT REFERENCE PAGE: II-54

FIRE TRAINING

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To provide 229 hours of recruit training per firefighter pursuant to State mandate; the City's recruit firefighters receive 680 hours of instruction.

To provide 101 hours of in-service training per firefighter pursuant to State mandate.

To provide the training necessary to achieve 100% certification of those volunteer firefighters who meet department requirements.

To provide a diversified qualified in-service training program for all firefighters and officers.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
NY	Percentage of recruits who receive state-mandated training (229 hours mandated, recruit firefighters receive 680 hours of instruction)	100%	100%	100%	100%
NY	Percentage of firefighters who receive state-mandated training (101 hours required, recruit firefighters receive 150 hours of instruction)	100%	100%	100%	100%
NY	No. of man-hours of in-service training for firefighters and superior officers	30,846	32,000	26,339	30,000
NY	No. of man-hours of volunteer division certification training	932	900	930	900
NY	No. of man-hours of specialized training (codes, sprinklers, arson, etc.)	1,152	1,250	809	1,000

FIRE TRAINING

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 288,051	$ 301,477	$ 107,061	$ 322,260
Employee Benefits	135,099	164,341	60,047	204,075
S/T	423,150	465,818	167,108	526,335
Direct Costs	46,200	35,000	17,600	42,000
Total	$ 469,350	$ 500,818	$ 184,708	$ 568,335
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 469,350**	**$ 500,818**	**$ 184,708**	**$ 568,335**

DEPARTMENT REFERENCE PAGE: II-54

FIRE SPECIAL OPERATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To provide appropriate, specialized rescue and hazardous material response to the City of White Plains.

To provide specialized rescue and hazardous material technician training for firefighters.

To participate in a Regional Task Force performing decontamination and other hazardous material functions during emergencies in the City of White Plains and areas throughout Westchester County.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
	No. of man-hours of specialized rescue training	1,612	1,600	1,264	1,500
FED	No. of man-hours of hazardous material technician training	1,484	1,500	1,607	1,500
NYS/WP	Percentage of participation in all Task Force hazardous material responses	100%	100%	100%	100%

FIRE SPECIAL OPERATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 10,878	$ -	$ -	$ -
Employee Benefits	6,971	-	-	-
S/T	17,849	-	-	-
Direct Costs	24,577	49,838	4,482	49,838
Total	$ 42,426	$ 49,838	$ 4,482	$ 49,838
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 42,426**	**$ 49,838**	**$ 4,482**	**$ 49,838**

DEPARTMENT REFERENCE PAGE: II-54

(This page intentionally left blank)

POLICE SERVICES

POLICE ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To coordinate all transactions i.e., recording attendance, computing overtime, processing personnel requests for time off, time owed, and monitoring all personnel contractual obligations.

To maintain a liaison with all unit commanders for scheduling, and to increase the Bureau's efficiency, productivity and effectiveness.

To monitor sick time for the entire department and conduct personnel interviews with division members who exceed the desired goal.

To achieve 90% of the department's stated objectives.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
	No. of personnel transactions processed	10,451	10,700	9,188	10,100
WP	No. of vouchers for overtime, court time processed	8,347	8,600	8,513	8,700
	No. of personnel interviews to reduce sick time	21	18	20	22
	Average number of sick hours taken by personnel	42	40	43	40
	No. of vacation selections processed and recorded	1,095	1,115	1,115	1,125
	No. of vacation changes processed and recorded	66	60	73	75

POLICE ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 2,079,001	$ 2,225,695	$ 952,052	$ 2,262,578
Employee Benefits	1,076,818	1,163,183	516,960	1,236,650
S/T	3,155,819	3,388,878	1,469,012	3,499,228
Materials & Supplies:				
Program Supplies	51,208	74,837	26,800	81,000
Ammunition	140,746	104,724	87,051	90,000
Telephone	73,386	90,000	34,699	110,000
Other	153,109	184,200	44,037	234,200
Direct Costs	6,982	8,875	2,765	8,875
Equipment	-	-	-	-
Transfer to Special Revenue Fund	21,750	11,500	11,500	-
Total	$ 3,603,000	$ 3,863,014	$ 1,675,864	$ 4,023,303
Revenues				
Intergovernmental	$ 44,258	$ 32,400	$ 7,317	$ 27,000
Miscellaneous	18,145	17,200	11,300	17,200
Total	$ 62,403	$ 49,600	$ 18,617	$ 44,200
Net Cost	**$ 3,540,597**	**$ 3,813,414**	**$ 1,657,247**	**$ 3,979,103**

DEPARTMENT REFERENCE PAGE: II-56

COMMUNICATION & EQUIPMENT

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To ensure that all vehicles and radios (Police and Fire) are maintained in a state of readiness for the safety of the officers and the protection of the public by maintaining effective in-house repairs.

To keep current with all the latest state-of-the-art equipment to bring to the department the best communications technology available.

To maintain an inventory of all rolling stock assigned to the Police Bureau.

To act as the contact and control person for telecommunications and alarm systems in the department.

To maintain an appropriate level of vehicle supplies, emergency lighting and radio equipment parts as necessary to maintain fleet operations 24 hours a day, including storm preparedness and response.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
	Radio equipment maintenance in-house *180 (Police Department units) hours	750	600	700	600
FED	Maintain and inventory telephone radio frequency tapes - Police/Fire Departments - Hours	700	700	800	900
	Install and maintain radios, light bars, sirens, portable radios, digital and other auto equipment - Hours	800	800	1,000	800
	Maintain service records of Police vehicles (60 vehicles) - Hours	500	500	500	500
	Maintain, issue and inventory emergency equipment (flares, oxygen, etc.) - Hours	250	250	500	500
	Prepare, record and file requisitions, RFP's and specifications for ordering Police and Fire equipment - Hours	600	500	500	500
	Maintain total communications system including: satellite receivers, base stations, mobiles, portable vocal alarms, consoles, telephones, etc. - Hours	1,600	1,600	1,800	1,600

* Hours based on Police only. Fire, Parking, and Housing maintain their Department radios, vehicles, and equipment

COMMUNICATION & EQUIPMENT

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ -	$ -	$ -	$ -
Employee Benefits	7,048	200	8,219	200
S/T	7,048	200	8,219	200
Materials & Supplies	32,676	35,000	10,849	45,000
Direct Costs	68	500	-	500
Total	$ 39,792	$ 35,700	$ 19,068	$ 45,700
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 39,792**	**$ 35,700**	**$ 19,068**	**$ 45,700**

DEPARTMENT REFERENCE PAGE: II-56

LICENSE UNIT

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To improve the services and safety of taxicabs operating in the City by conducting inspections to ensure compliance under laws and ordinances.

To investigate taxi complaints and make disciplinary recommendations to the Commissioner of Public Safety or his designee.

To investigate and process various licenses and permits issued by the City for the safety and security of home and store owners.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
WP	Taxicab inspections	189	190	133	190
WP	Taxi complaints	6	8	4	5
WP	Taxicab medallions (renewals)	189	190	177	190
WP	Taxi driver licenses (renewals and new issues)	201	200	198	201
WP	City license renewals (i.e. junk dealer, second-hand dealer, cabaret and peddlers)	34	40	54	60
WP	No. of taxi medallions	200	200	200	200
WP	No. of taxi medallions sales processed	11	12	5	4
WP	No. of taxi companies operating in White Plains	5	5	4	4
WP	No. of independent taxi companies	35	35	35	35

LICENSE UNIT

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ -	$ -	$ -	$ -
Employee Benefits	-	-	-	-
Total	$ -	$ -	$ -	$ -
Revenues				
Licenses & Permits:				
Taxis and Operators	$ 77,385	$ 93,000	$ 61,351	$ 93,000
Towing Medallions	40,000	60,000	10,000	60,000
Hazard Alarm Registration	118,800	125,000	52,600	125,000
Other	27,450	15,100	12,950	17,600
Fines & Forfeitures	58,695	60,000	31,675	60,000
Total	$ 322,330	$ 353,100	$ 168,576	$ 355,600
Net Cost	**$ (322,330)**	**$ (353,100)**	**$ (168,576)**	**$ (355,600)**

DEPARTMENT REFERENCE PAGE: II-56

POLICE SUPPORT SERVICES

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To coordinate all departmental purchasing, including supervising the preparation of direct claim vouchers, purchase requisitions and payment of purchase orders.

To plan, develop, install, implement and maintain the Computer Aided Dispatch System, Records Management System and Mobile Computers software for the Police and Fire Departments and to create and maintain the files necessary for accurate reporting and retrieval, and to produce reports as required.

To ensure that the information allowed by law, and/or departmental procedures will be supplied to citizens and other government agencies in a timely manner. This shall include request fulfillment, FOIL requests , Good Conduct Certificate processing and Special Event request processing and notification.

To produce all digital evidence requests required by law including Body Worn Camera video, City Camera video, Digital Photos and Police Audio recordings. Provide courtroom testimony when necessary.

To approve and process all Red Light Camera violations recorded by the City of White Plains Traffic Safety Program System and to conduct monthly hearings and testify when necessary

To monitor and act as Westchester County Liaison for the White Plains E911 emergency call answering point.

To secure all system and data files from unauthorized use and to provide on-going review of computer capacity to meet user demand.

To maintain an error rate of less than 3% in our monthly IBR (Incident Based Reporting) data submission to DCJS (Department of Criminal Justice Services).

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual		2023 Planned	2023 Actual	2024 Planned
WP	Purchase-related claims & requisitions processed	949		950	457	600
WP	Processed - calls for service	86,168		88,000	88,244	88,500
NY	Monitor NYS TSLED Personal Summons	7,014	*	8,000	8,960	9,250
NY	Red light Camera Violations Processed	29,389		30,000	31,757	32,000
NY	Red light Camera Hearings	48	*	70	43	40
NY	911 calls received	25,100	*	26,000	25,451	25,500
NY	Personal Computers Maintained	195		195	195	195
NY	Arrests Processed	1,742	*	2,000	2,000	2,025
NY	Fingerprints (ink) civilian	441		450	264	300
NY	Fingerprints (electronic) criminal	1,129	*	1,300	1,199	1,250
NY	Fingerprints (electronic) civil applicant	133		140	125	135
NY	FOIL requests processed	221		250	256	270
NY	Report Requests inter-agency processed	700		750	853	875
NY	Accident Reports processed	1,869		2,000	1,943	2,000
NY	Online Report requests	416	*	500	476	500
WP	Special Event Permits processed	54		60	89	95
WP	Good Conduct Certificates processed	88		95	41	50
NY	Body Worn Camera evidence processed	1,246		1,400	1,376	1,400
NY	City Camera video evidence processed	190	*	200	235	250
NY	Booking video evidence processed	885		900	1,095	1,110
NY	Police/Fire audio recordings processed	1,247		1,400	1,369	1,400
NY	Digital photo evidence processed	428		450	447	460
NY	Discovery Compliance Packets Processed	1,336		1,400	1,562	1,650

*2021, 2022 Affected by Covid Pandemic beyond our control

POLICE SUPPORT SERVICES

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 983,937	$ 936,478	$ 454,124	$ 1,070,818
Employee Benefits	562,458	519,640	262,388	654,627
S/T	1,546,395	1,456,118	716,512	1,725,445
Materials and Supplies	10,105	15,020	11,093	15,020
Direct Costs	34,957	57,000	20,219	57,000
Equipment	-	20,000	10,000	30,000
Total	$ 1,591,457	$ 1,548,138	$ 757,824	$ 1,827,465
Revenues				
Charges for Services	$ 37,478	$ 36,000	$ 18,855	$ 46,000
Total	$ 37,478	$ 36,000	$ 18,855	$ 46,000
Net Cost	**$ 1,553,979**	**$ 1,512,138**	**$ 738,969**	**$ 1,781,465**

DEPARTMENT REFERENCE PAGE: II-56

TRAINING/SPECIAL PROJECTS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To research, plan and direct new special projects and coordinate media productions.

To update and disseminate Departmental rules and procedures manual.

To coordinate with division commanders and assist them with developing training strategies to maintain the appropriate levels of recruit, in-service and field training, in order to comply with all training mandates of the New York State Bureau of Municipal Police and the New York State Accreditation Council.

Responsible for conducting thorough background investigations of police and fire candidates for White Plains Public Safety as well as civilian hires for the City of White Plains Personnel Department.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
NY	Hours of in-service training, including use of force and law updates	7,200	7,600	7,800	8,000
NY	Hours of recruit training	10,560	15,200	21,280	15,000
NY	Hours of supervisor training	1,536	1,200	1,420	1,000
NY	Hours of field training	8,640	10,500	9,280	8,500
NY	Hours of specialized training	4,350	5,000	4,855	5,000
NY	Percent of State-mandates satisfied	100%	100%	100%	100%
NY	Hours of public safety aide training	56	100	72	100
NY	Hours of special weapons training	1,484	2,000	1,900	2,000
	Number of applicant investigations initiated	146	80	135	85

TRAINING/SPECIAL PROJECTS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 189,727	$ 236,964	$ 123,144	$ 240,000
Employee Benefits	89,706	118,175	59,711	122,057
S/T	279,433	355,139	182,855	362,057
Direct Costs	2,500	5,000	2,500	5,000
Total	$ 281,933	$ 360,139	$ 185,355	$ 367,057
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 281,933**	**$ 360,139**	**$ 185,355**	**$ 367,057**

DEPARTMENT REFERENCE PAGE: II-56

COMMUNITY POLICING

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To promote and foster partnerships between the police and its citizens. Community and Police involvement in solving problems will reduce crime, the fear of crime and social and physical disorder. The result will be the overall improvement of the quality of life for all residents, workers and visitors to the City of White Plains.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
	Number of mental health outreach and referrals	445	425	410	430
	Number of crime prevention through environmental design reviews	6	6	7	10
NY	Number of domestic violence and violent crime victims receiving intervention and referral services	1,120	1,150	1,275	1,300
	Number of community presentations	40	55	30	40
NY	Number of youth (persons less than 19 yrs.) receiving intervention and referral services	406	430	423	450
NY	Number of registered sex offender monitoring activities initiated	42	50	84	90
NY	Number of missing persons investigations	207	250	201	250
NY	Homeless Outreach	160	175	165	180

COMMUNITY POLICING

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,608,723	$ 1,518,405	$ 767,290	$ 1,494,153
Employee Benefits	915,097	876,818	446,817	927,171
Total	$ 2,523,820	$ 2,395,223	$ 1,214,107	$ 2,421,324
Revenues				
Charges for Services	$ 275,000	$ 275,000	$ -	$ 360,000
Total	$ 275,000	$ 275,000	$ -	$ 360,000
Net Cost	**$ 2,248,820**	**$ 2,120,223**	**$ 1,214,107**	**$ 2,061,324**

DEPARTMENT REFERENCE PAGE: II-56

CRIMINAL INVESTIGATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To investigate all cases of missing persons, all crimes committed by or against any youth under the age of 18, and all crimes involving offenses against a person involving physical injury, sexual conduct, restraint and intimidation and specific sex offenses as defined in the New York State Penal Law under Article 130.

To increase the number of cases investigated and ensure that the quality of such investigations provides substantial evidence to exceed judicial standards.

To increase the number of cases closed by arrest or investigation, ensuring that the Constitutional rights of each citizen are upheld.

To gather and disseminate police related information to all divisions of the department.

To analyze and identify patterns of criminal activity in an effort to assist and coordinate police efforts and promote collective intelligence by sharing information with outside agencies.

To maintain accurate records pertaining to the receiving and executing of warrants issued by the criminal court system and to ensure compliance with NYS Criminal Procedure Law.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
NY	Number of juvenile cases/arrests	33/15	50/25	85/41	95/50
NY	Number of sex crime cases/arrests	76/23	60/30	56/18	60/20
NY	Cases Reviewed by CID	767	900	727	800
NY	Number of investigations initiated	736	750	733	750
	Number of cases closed	397	500	502	550
NY	Number of cases cleared by arrest	84	100	55	60
	Number of arrests	84	100	55	60
	Number of intelligence flyers disseminated:				
	City of White Plains flyers	134	150	99	110
	Outside agency flyers	61	75	101	110
	Outside Agency flyers received	1,600	1,650	2,555	2,700
	Number of outside departmental intelligence meetings attended	85	100	90	110
NY	Number of warrants received	786	850	510	600
NY	Number of warrants arrests	456	750	316	400

CRIMINAL INVESTIGATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 3,202,897	$ 2,823,012	$ 1,664,511	$ 3,476,213
Employee Benefits	1,747,118	1,474,355	864,953	1,987,383
S/T	4,950,015	4,297,367	2,529,464	5,463,596
Materials & Supplies	8,992	9,520	2,284	9,520
Direct Costs	40,346	50,500	15,920	50,500
Total	$ 4,999,353	$ 4,357,387	$ 2,547,668	$ 5,523,616
Revenues				
Miscellaneous: Refund Prior Year Expenses	$ 1,200	$ -	$ -	$ -
Total	$ 1,200	$ -	$ -	$ -
Net Cost	**$ 4,998,153**	**$ 4,357,387**	**$ 2,547,668**	**$ 5,523,616**

DEPARTMENT REFERENCE PAGE: II-56

NARCOTICS UNIT

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To foster and maintain active participation relationships with Federal, State, and local law enforcement agencies.

To increase the number of narcotics/vice cases being actively investigated and to ensure that the quality of such investigations provides substantial evidence to exceed judicial standards.

To either apprehend or deter, by means of clandestine or aggressive investigation, those persons involved in offenses against public health and morals as defined in Title M of the New York State Penal Law.

To increase the number of intelligence files as they relate to crimes involving narcotics, gambling, prostitution, and gangs.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
NY	Number of narcotics cases	156	165	160	170
NY	Number of narcotics arrests	117	125	96	110
NY	Number of overall cases handled	156	200	141	150
NY	Number of narcotics search warrants executed	4	5	8	10
NY	Number of narcotics intelligence bulletins	10	15	0	5
NY	Amount of narcotics seized by type:				
	Cocaine base	85 g	150 g	1,552 g	600 g
	Opium base	175 g	200 g	581 g	600 g
	MDMA	0	0	105 g	250 g
	PCP	0	0	64 g	100 g

Reorganization of the Narcotics Unit
As a result of changes in the NYS Marihuana and Drug Laws

NARCOTICS UNIT

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 641,622	$ 606,494	$ 282,817	$ 609,310
Employee Benefits	383,444	357,310	170,418	391,028
Total	$ 1,025,066	$ 963,804	$ 453,235	$ 1,000,338
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 1,025,066**	**$ 963,804**	**$ 453,235**	**$ 1,000,338**

DEPARTMENT REFERENCE PAGE: II-56

POLICE PATROL OPERATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To render a wide variety of services which directly or indirectly further the protection of life and property in White Plains and to ensure that no member of this division unnecessarily denies the rights, dignity, or liberty of any person.

To terminate/prevent violations of the laws and ordinances, to arrest or summons the offenders, to give aid, relief and information to citizens as circumstances require.

To promptly dispatch and respond to calls for service by the public. To maintain the flow of information from state/federal computers to officers in the field by the timely forwarding of requested information.

To supervise the transfer of prisoners from various facilities such as the County Jail, Penitentiary, and Rikers Island, to City Court for proceedings and to conform to NYS mandates regarding the security and care of prisoners.

Through strict enforcement of City Ordinances and quick response to citizen complaints, maintain a safe and clean environment by the control of loose, stray and wild dogs. Investigate those complaints of animal bites by working with Westchester County Health officials.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
NY/WP	John Doe summonses (includes overnight parking)	30,554	30,500	23,629	25,000
	Dispatched calls (less Directed Patrol)	41,913	41,000	35,595	37,500
	Directed Patrol	35,107	35,000	40,842	41,000
NY	Moving violations (Uniformed Traffic Tickets)	2,970	3,000	4,482	4,500
NY	Arrests	1,680	1,700	2,000	2,000
NY	No. of inquires in E-Justice (listings and criminal checks, etc.)	58,912	59,000	73,872	73,000
NY	Prisoners handled for court appearances	1,680	1,700	1,762	1,800
NY	No. of times medical aid provided to prisoners as mandated by law	36	40	46	50
NY	Criminal intake-arraignments	1,476	1,600	2,000	2,000
NY	Prisoners transported (male/female)	213/38	250/50	516/31	630/70
NY	Total number of prisoners transported to/from County Jail	251	300	547	700
NY/WP	No. of animal complaints received and investigated	207	235	304	275
NY/WP	No. of animals taken to shelter	3	3	5	5
NY/WP	No. of summonses issued for City Ordinance and animal violations	97	110	32	50
NY/WP	No. of Community Problem Cases initiated	42	45	46	50

POLICE PATROL OPERATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 14,613,973	$ 16,785,637	$ 7,779,302	$ 17,687,920
Employee Benefits	7,481,993	8,232,367	3,769,680	9,069,239
S/T	22,095,966	25,018,004	11,548,982	26,757,159
Materials & Supplies:				
Rolling Stock Operations	316,591	308,550	143,135	323,800
Other	-	6,000	-	6,000
Direct Costs	28,906	32,500	36,768	47,500
Equipment/Rolling Stock	195,480	1,340,857	1,297,289	400,000
Total	$ 22,636,943	$ 26,705,911	$ 13,026,174	$ 27,534,459
Revenues				
Intergovernmental:				
Intergov't/Federal	$ 14,600	$ -	$ -	$ -
Stop DWI/SEAS Program	7,327	8,400	1,927	8,400
New York State Grant	33,698	46,375	29,360	46,375
Westchester County	37,097	-	8,098	-
Charges for Services:				
Prisoner Transportation	-	10,000	-	-
Police Contracted Services	1,461,036	1,795,365	1,175,881	2,147,040
Other	19,120	20,000	14,675	20,000
Miscellaneous:				
Seized Property	20,563	7,500	(21,860)	7,500
Insurance Recovery	16,456	15,000	-	15,000
Other	7,445	-	4,409	-
Total	$ 1,617,342	$ 1,902,640	$ 1,212,490	$ 2,244,315
Net Cost	**$ 21,019,601**	**$ 24,803,271**	**$ 11,813,684**	**$ 25,290,144**

DEPARTMENT REFERENCE PAGE: II-56

EMERGENCY SERVICE UNIT/SPECIAL RESPONSE TEAM

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To utilize trained officers, equipped with specialized equipment, to respond to unusual incidents throughout the City and to support all divisions within the department with special weapons, less lethal options, defense equipment and medical equipment.

To provide high visibility patrol while being prepared for rapid response to incidents beyond the normal operational capabilities of regular patrol officers.

To continually train, update and hone skills.

To coordinate and develop local, State and Federal planning, including Federal and local disaster operations on a 24-hour basis to satisfy at least 90% of all designated requirements.

To provide a City-wide, comprehensive emergency management-oriented, disaster plan.

To maintain a viable Public Safety Emergency Operations Center capable of being effectively staffed by an integrated emergency response team.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
	No. of tactical incidents response	757	750	740	750
NY	No. of warrant executions	3	3	2	3
NY	No. of training man-hours	4,792	5,500	5,600	5,600
NY/WP	No. of Uniformed Traffic Tickets issued	6	20	47	50
NY	No. of arrests	12	15	10	10
	No. of hours of Directed Patrol	2,526	3,000	3,500	3,500
	Hours spent on the following activities:				
NY	Update of emergency operation procedures	100	100	120	110
NY	Update of White Plains Comprehensive Emergency Management Plan	80	80	90	90
NY	Prepare quarterly & annual program reports	100	100	100	100
NY	Attend training seminars & district meetings	650	650	650	650
NY	Conduct and/or participate in local coordination meetings on readiness and response	640	640	650	600

EMERGENCY SERVICE UNIT / SPECIAL RESPONSE TEAM

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 176,307	$ 78,988	$ 59,759	$ 85,000
Employee Benefits	64,408	26,059	17,885	29,064
Total	$ 240,715	$ 105,047	$ 77,644	$ 114,064
Revenues				
Miscellaneous	$ 21,000	$ 15,000	$ -	$ 15,000
Net Cost	**$ 219,715**	**$ 90,047**	**$ 77,644**	**$ 99,064**

DEPARTMENT REFERENCE PAGE: II-56

TRAFFIC ENFORCEMENT OPERATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

OBJECTIVES:

To maintain a safe and orderly flow of traffic in City streets through sound traffic enforcement practices.

Work in conjunction with State, County and local agencies as well as other units within the department for the organizing and staffing of special events, programs and anticipated traffic problems.

To reduce traffic accidents through selective enforcement.

To increase the omni-presence of police through effective use of the traffic units.

To maintain and monitor the excellent service provided at existing school crossings.

PERFORMANCE MEASURES:

Mandate	Task/Measure	2022 Actual	2023 Planned	2023 Actual	2024 Planned
NY	No. of traffic accidents (10-1s) (physical injury or more than $1,000 damage)	1,805	1,600	2,161	1,800
WP	No. of vehicles abandoned and towed from City streets	4	5	3	5
NY/WP	No. of vehicles impounded	380	350	489	500
NY/WP	No. of personal summonses issued	3,923	3,500	740	1,000
NY/WP	No. of parking summonses issued	76	90	72	90
	No. of special events patrolled	54	65	41	50
	No. of funeral escorts	75	50	49	50
	No. of special events reviewed and/or coordinated with other divisions and agencies (parades, demonstrations, etc.)	54	65	41	50
	No. of staffed school crossing locations	20	20	20	20

TRAFFIC ENFORCEMENT OPERATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC SAFETY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,525,731	$ 1,462,932	$ 584,404	$ 1,620,859
Employee Benefits	919,206	837,863	342,319	976,115
S/T	2,444,937	2,300,795	926,723	2,596,974
Materials & Supplies	2,484	2,500	1,035	2,500
Direct Costs	53,733	51,392	22,714	51,892
Total	$ 2,501,154	$ 2,354,687	$ 950,472	$ 2,651,366
Revenues				
Miscellaneous	$ 9,135	$ 5,000	$ 4,095	$ 5,000
Total	$ 9,135	$ 5,000	$ 4,095	$ 5,000
Net Cost	**$ 2,492,019**	**$ 2,349,687**	**$ 946,377**	**$ 2,646,366**

DEPARTMENT REFERENCE PAGE: II-56

(This page intentionally left blank)

OTHER PROTECTIVE SERVICES

STREET LIGHTING

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To maintain the City's street lighting system to provide night-time safety for motorists and pedestrians.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Total number of lights in street lighting system	4,860	4,860	4,860	4,860
	Total number of LUMAC-LED lights in the promenade area (included in above)	620	620	620	620
	No. of LUMAC-LED lights repaired/replaced	150	100	150	150
	No. of new LED lights installed	10	10	10	10
	No. of LUMAC poles replaced	20	5	20	10
	No. of photo cells replaced or repaired	500	300	500	400
	No. of fuses replaced	500	400	500	400
	No. of pigtails installed	650	350	650	700
	No. of 30' poles replaced	25	13	25	20
	No. of 8' arms replaced	30	13	30	20
	No. of handhold covers installed	250	150	250	200
	No. of service drops (Con Ed.)	30	25	30	30
	No. of transformer bases	5	2	5	4
	No. of total light repairs	2,100	1,500	2,100	1,500

STREET LIGHTING

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 154,273	$ 98,174	$ 66,164	$ 154,523
Employee Benefits	66,376	42,917	26,713	44,200
S/T	220,649	141,091	92,877	198,723
Materials & Supplies:				
Electricity	757,044	918,560	341,194	976,711
Other	105,027	110,530	25,243	112,414
Total	$ 1,082,720	$ 1,170,181	$ 459,314	$ 1,287,848
Revenues				
Miscellaneous:				
Insurance Recovery	$ 18,085	$ 5,000	$ 12,293	$ 5,000
Total	$ 18,085	$ 5,000	$ 12,293	$ 5,000
Net Cost	**$ 1,064,635**	**$ 1,165,181**	**$ 447,021**	**$ 1,282,848**

DEPARTMENT REFERENCE PAGE: II-72

(This page intentionally left blank)

ENVIRONMENTAL

WASTE COLLECTION, DISPOSAL AND RECYCLING

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To promote a clean environment by providing to all residents, institutions and commercial establishments, prompt, scheduled and courteous solid waste management and collection systems, within all mandated Federal, State and County regulations.

To promote and expand recycling and waste reduction programs as cost effective methods to reduce solid waste.

To achieve State and County mandated recycling and waste reduction goals through promotional and educational programs designed to decrease garbage disposal and to educate residents to the environmental and economic benefits derived from source reduction activities.

To increase the percentage of sold waste recycling by adding items acceptable and marketable for recycling and to operate a recycling drop off depot for use by residents and City merchants.

To institute yard and garden composting programs designed to divert a significant portion of the waste stream and to provide assistance to Bureau of Highways as may be necessary during leaf removal operations.

To expand recycling of office paper and corrugated cardboard by continuing to provide assistance to the business community.

To educate residents on the use of nonhazardous alternatives to household toxic substances so as to achieve proper management and reduction in the generation of household chemical wastes.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Tons of solid waste collected	28,000	28,760	29,000	29,000
	Tons of paper recycled and combined recyclables	5,500	5,238	5,400	5,400
	Tons of organic waste collected	5,100	3,228	4,000	4,000
	Tons of residential food scrap transported and disposal (effective Jan. 2021)	15	23	25	30
	Tons of scrap metal recycled	215	310	325	325
	Gallons of motor oil recycled	2,100	1,640	2,100	2,100
	Gallons of anti-freeze recycled	200	70	150	150
	Automotive batteries recycled	185	117	185	185
	Tires	200	429	250	250

WASTE COLLECTION, DISPOSAL AND RECYCLING

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 4,238,127	$ 4,442,476	$ 2,137,714	$ 4,549,849
Employee Benefits	2,402,809	2,329,696	1,167,366	2,667,546
S/T	6,640,936	6,772,172	3,305,080	7,217,395
Materials & Supplies:				
Rolling Stock Operations	401,409	368,315	193,163	432,600
Other	17,461	41,860	20,972	58,450
Direct Costs:				
Waste Disposal	904,713	941,422	374,589	975,822
Other	11,406	13,520	12,166	16,600
Equipment	-	661	660	-
Total	$ 7,975,925	$ 8,137,950	$ 3,906,630	$ 8,700,867
Revenues				
Charges for Services	$ 60,000	$ 60,000	$ -	$ 60,000
Miscellaneous:				
Scrap Sales	36,076	20,000	2,684	7,000
Other	(40,356)	1,000	518	1,000
Total	$ 55,720	$ 81,000	$ 3,202	$ 68,000
Net Cost	**$ 7,920,205**	**$ 8,056,950**	**$ 3,903,428**	**$ 8,632,867**

DEPARTMENT REFERENCE PAGE: II-74

STORM WATER SYSTEM MAINTENANCE

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

The primary responsibilities of the Bureau are the following: (1) operation, maintenance and protection of the City's storm water system; (2) protection of adjacent waterways; and (3) assistance in the development of the Department of Public Works Capital Improvement Program (storm sewer). The Bureau, in conjunction with the Department of Building, approves and inspects storm sewer connections performed by licensed plumbers and/or authorized contractors. The Bureau also stocks materials to perform in-house storm sewer connections for capital and private projects. In addition, the Bureau has overall responsibility for the approval and inspection of all public and private construction projects which, if not properly designed and constructed, can adversely impact the City's storm sewer system.

This Bureau (coordinated with the Department of Building, and the Bureau of Engineering), is responsible for maintaining and updating storm sewer system information records for the City of White Plains.

Services include responding to a variety of problems and emergency situations. These include, but are not limited to, the following: (1) storm sewer/culvert repairs or failures, (2) catch basin repairs or failures and (3) street flooding.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Miles of storm water drains maintained	85	85	85	85
	No. of feet of pipelines flushed and rodded	8,095	58,288	58,000	58,000
	No. of catch basins to maintain	3,500	3,500	3,500	3,500
	No. of manholes to maintain	2,927	2,927	2,927	2,927
	No. of catch basins cleaned	500	229	500	500
	No. of manhole and catch basins repaired	150	127	150	150
	No. of field inspections	275	42	200	200
	No. of emergency investigations	250	243	250	250

STORM WATER SYSTEM MAINTENANCE

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 95,680	$ 137,441	$ 45,516	$ 105,218
Employee Benefits	31,781	41,868	15,474	39,057
S/T	127,461	179,309	60,990	144,275
Materials & Supplies	8,427	12,000	3,862	12,500
Direct Costs	-	-	-	-
Total	$ 135,888	$ 191,309	$ 64,852	$ 156,775
Revenues				
Miscellaneous	$ -	$ -	$ 225,000	$ -
Net Cost	**$ 135,888**	**$ 191,309**	**$ (160,148)**	**$ 156,775**

DEPARTMENT REFERENCE PAGE: II-76

(This page intentionally left blank)

BUILDING & CONSTRUCTION

ENGINEERING REVIEW & CONSTRUCTION CODE ENFORCEMENT

DEPT. PROVIDING SERVICE: DEPT. OF BUILDING

OBJECTIVES:

To promote the environmental health and safety of the public as it relates to construction, use and occupancy of new buildings on private property, through plan review and inspection.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP	Valuation of new construction starts (under permit)	$ 133,515,731	$ 329,810,107	$ 354,907,606	$ 340,000,000
WP	No. of building permits issued	778	1,615	1,600	1,500
WP	No. of final certificates of occupancy issued	10	10	10	10
	No. of temporary certificates of occupancy issued	60	65	50	45

ENGINEERING REVIEW & CONSTRUCTION CODE ENFORCEMENT

DEPT. PROVIDING SERVICE: DEPT. OF BUILDING

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 819,338	$ 927,140	$ 413,614	$ 946,238
Employee Benefits	343,163	362,218	166,677	414,025
S/T	1,162,501	1,289,358	580,291	1,360,263
Materials & Supplies	17,922	22,200	11,159	20,250
Direct Costs	3,530	5,200	-	3,000
Equipment	4,155	14,272	11,313	8,400
Total	$ 1,188,108	$ 1,331,030	$ 602,763	$ 1,391,913
Revenues				
Charges for Services	$ 216,472	$ 110,000	$ 185,292	$ 205,000
Licenses & Permits:				
Building Permits & Fees	8,521,584	4,500,000	1,813,393	4,300,000
Electrical Permits & Fees	740,938	800,000	319,905	730,000
Zoning Ordinance Fees	187,515	165,000	87,333	165,000
Other Permit Fees	199,445	50,000	51,975	125,000
Miscellaneous:				
Certified Copies	5,701	5,500	7,624	8,000
Other	1,470	2,000	357	1,000
Total	$ 9,873,125	$ 5,632,500	$ 2,465,879	$ 5,534,000
Net Cost	**$ (8,685,017)**	**$ (4,301,470)**	**$ (1,863,116)**	**$ (4,142,087)**

DEPARTMENT REFERENCE PAGE: II-8

EQUIPMENT & ENVIRONMENTAL CODE ENFORCEMENT

DEPT. PROVIDING SERVICE: DEPT. OF BUILDING

OBJECTIVES:

Through a program of plan review and inspection, to promote the environmental health and safety of the public as it relates to maintenance of existing buildings and structures, as well as new buildings and structures on private property.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP/NY	No. of plumbing permits issued	334	748	828	810
	Valuation of plumbing work	$ 20,056,236	$ 30,786,255	$ 31,893,259	$ 29,000,000
	No. of annual test/periodic elevators and escalators inspections performed	1,005	1,020	1,015	1,040
	No. of re-inspections of elevators and escalators performed	110	92	105	100
	No. of new elevators, escalators, auto lifts, etc., installed or modernized	10	32	28	25
	No. of auto lifts, conveyors, and dumbwaiters monitored	175	164	169	169
	Valuation of elevators (et al) cost-new work	$ 3,250,625	$ 7,465,222	$ 7,324,094	$ 7,000,000
WP	No. of sign & awning permits issued	33	64	54	60
WP	No. of hoisting licenses issued	10	10	8	8
	No. of hoisting permits issued	22	41	40	40
	No. of electrical permits issued	511	990	992	990
	Valuation of electrical work	$ 17,115,495	$ 35,786,255	$ 40,877,298	$ 38,000,000

EQUIPMENT & ENVIRONMENTAL CODE ENFORCEMENT

DEPT. PROVIDING SERVICE: DEPT. OF BUILDING

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 748,591	$ 847,289	$ 397,756	$ 887,189
Employee Benefits	341,669	340,803	165,050	393,103
S/T	1,090,260	1,188,092	562,806	1,280,292
Materials & Supplies	18,158	16,200	6,473	15,400
Total	$ 1,108,418	$ 1,204,292	$ 569,279	$ 1,295,692
Revenues				
Charges for Services	$ 511	$ 250	$ 61	$ 250
Licenses & Permits:				
Kitchen Annual Renewal	11,750	10,000	9,600	10,000
Elevator Inspections	234,534	220,025	259,965	255,025
Signs & Awnings	50,318	69,000	4,000	61,000
Plumbing Permits	998,926	800,000	444,450	888,000
Hoists & Scaffolds	17,855	15,500	7,800	13,500
Station Engineer License	21,750	15,000	10,650	11,000
Refrig. Operators License	5,700	2,900	2,600	2,800
Boiler Permits	51,975	35,000	6,250	37,000
Total	$ 1,393,319	$ 1,167,675	$ 745,376	$ 1,278,575
Net Cost	**$ (284,901)**	**$ 36,617**	**$ (176,097)**	**$ 17,117**

DEPARTMENT REFERENCE PAGE: II-8

HOUSING CODE ENFORCEMENT

DEPT. PROVIDING SERVICE: DEPT. OF BUILDING

OBJECTIVES:

Through an on-going enforcement program and encouragement of public involvement, to promote the environmental health and safety of the public as it relates to occupancy of existing buildings and structures on private property.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP	No. of property violations recorded	560	575	567	575
	No. of property violations cleared	101	259	214	250
	No. of substitute certificates of occupancy inspections, including updates	47	43	32	38

HOUSING CODE ENFORCEMENT

DEPT. PROVIDING SERVICE: DEPT. OF BUILDING

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 490,931	$ 420,145	$ 202,975	$ 428,012
Employee Benefits	235,647	211,245	102,966	239,966
S/T	726,578	631,390	305,941	667,978
Materials & Supplies	3,936	4,680	1,562	4,680
Direct Costs	21,318	34,100	12,689	29,600
Equipment	7,977	106,558	103,497	45,000
Total	$ 759,809	$ 776,728	$ 423,689	$ 747,258
Revenues				
Licenses & Permits	$ 5,610	$ 14,600	$ 3,353	$ 8,150
Total	$ 5,610	$ 14,600	$ 3,353	$ 8,150
Net Cost	**$ 754,199**	**$ 762,128**	**$ 420,336**	**$ 739,108**

DEPARTMENT REFERENCE PAGE: II-8

(This page intentionally left blank)

HIGHWAY

LEAF REMOVAL

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To collect leaves from residential areas of the City in order to eliminate fire and safety hazards and to maintain an attractive community.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	No. of cubic yards of leaves collected	45,000	35,000	45,000	40,000
	No. of cubic yards of leaves composted	9,000	7,000	9,000	8,000
	No. of leaf collection days	65	65	65	65
	Brush collected (cubic yards)	15,000	10,000	15,000	12,000
	Logs and stumps collected (cubic yards)	1,500	1,775	1,500	1,600
	Brush chipped into mulch (cubic yards)	9,000	7,000	9,000	8,000

LEAF REMOVAL

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 26,786	$ 100,675	$ 86,032	$ 104,249
Employee Benefits	6,393	20,129	16,351	21,885
S/T	33,179	120,804	102,383	126,134
Materials & Supplies:				
Rolling Stock Operations	58,858	60,515	-	69,507
Other	3,182	14,518	5,426	12,000
Direct Costs	114,578	137,745	35,211	132,183
Total	$ 209,797	$ 333,582	$ 143,020	$ 339,824
Revenues				
Miscellaneous	$ 204	$ 250	$ 100	$ 250
Total	$ 204	$ 250	$ 100	$ 250
Net Cost	**$ 209,593**	**$ 333,332**	**$ 142,920**	**$ 339,574**

DEPARTMENT REFERENCE PAGE: II-72

SNOW REMOVAL

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To remove snow and ice from City streets to provide safe road conditions for motorists.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Miles of City streets maintained	144.5	144.5	144.5	144.5
	Miles of County roads maintained within City limits	16	16	16	16
	Miles of State roads maintained within City limits	1	1	1	1
	Materials purchased for ice and snow control:				
	No. of yards of sand	120	11	50	40
	No. of tons of salt	10,000	9,435	10,000	9,000
	No. of gallons of brine	30,000	26,850	30,000	25,000
	No. of gallons of calcium	13,000	7,200	10,000	8,000

SNOW REMOVAL

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 285,316	$ 412,158	$ 7,554	$ 431,176
Employee Benefits	67,446	82,397	1,490	90,507
S/T	352,762	494,555	9,044	521,683
Materials & Supplies:				
Salt/Sand	673,123	750,600	37,998	709,430
Rolling Stock Operations	119,187	130,154	1,558	147,703
Other	22,851	34,560	4,866	35,280
Direct Costs	3,639	3,650	1,930	3,750
Total	$ 1,171,562	$ 1,413,519	$ 55,396	$ 1,417,846
Revenues				
Charges for Services:				
Snow Removal	$ 105,047	$ 107,462	$ -	$ 115,167
Total	$ 105,047	$ 107,462	$ -	$ 115,167
Net Cost	**$ 1,066,515**	**$ 1,306,057**	**$ 55,396**	**$ 1,302,679**

DEPARTMENT REFERENCE PAGE: II-72

STREET CLEANING

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To maintain public roadways and Central Business District sidewalks in a clean and attractive manner.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Total miles of all City streets cleaned	160.5	160.5	160.5	160.5
	Curb miles of streets cleaned:				
	Downtown - 3 times a week	25	25	25	25
	Other - 5 times per year	135	135	135	135

STREET CLEANING

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 254,831	$ 364,071	$ 164,526	$ 395,794
Employee Benefits	148,540	198,661	91,655	240,817
S/T	403,371	562,732	256,181	636,611
Materials & Supplies	72,937	80,266	45,466	93,230
Total	$ 476,308	$ 642,998	$ 301,647	$ 729,841
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 476,308**	**$ 642,998**	**$ 301,647**	**$ 729,841**

DEPARTMENT REFERENCE PAGE: II-72

STREET REPAIRS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To provide for the safe and unobstructed movement of vehicular traffic through maintenance of the facilities within the street rights-of-way.

To provide for collection of abandoned shopping carts on City streets.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Total miles of streets maintained	144.5	144.5	144.5	144.5
	Tons of asphalt mix used (cold mix)	80	60	80	70
	Tons of asphalt mix used (hot winter mix) for potholes	200	298	200	250
	Tons of asphalt mix used (hot mix) for road paving	3,000	4,189	3,000	3,500
	Tons of asphalt used for patching	300	300	300	300
	Gallons of crack sealer	1,778	1,778	945	1,778

STREET REPAIRS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 3,119,646	$ 2,971,111	$ 1,363,655	$ 2,909,344
Employee Benefits	1,650,865	1,506,202	709,542	1,637,352
S/T	4,770,511	4,477,313	2,073,197	4,546,696
Materials & Supplies:				
Street Resurfacing	104,904	125,000	-	125,000
Asphalt	216,516	479,090	301,571	356,910
Rolling Stock Operations	190,381	194,110	196,808	217,210
Other	193,849	232,805	89,805	217,111
Direct Costs	156,041	220,063	88,912	121,450
Equipment/ Rolling Stock	-	189,661	199,123	8,500
Total	$ 5,632,202	$ 5,918,042	$ 2,949,416	$ 5,592,877
Revenues				
Intergov't/State:				
Arterial Highway Maintenance	$ 28,050	$ 28,050	$ 14,025	$ 28,050
Miscellaneous	1,481	-	4,029	2,000
Total	$ 29,531	$ 28,050	$ 18,054	$ 30,050
Net Cost	**$ 5,602,671**	**$ 5,889,992**	**$ 2,931,362**	**$ 5,562,827**

DEPARTMENT REFERENCE PAGE: II-72

FORESTRY SERVICES

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To maintain trees on City-owned land and rights-of-way in order to enhance the appearances of the City.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Approximate number of trees maintained	25,000	25,000	25,000	25,000
	No. of diseased trees removed	250	369	300	325
	No. of trees planted	200	166	150	150
	No. of trees trimmed	200	335	250	300
	No. of tree stumps removed	225	181	200	175

FORESTRY SERVICES

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 360,861	$ 297,687	$ 182,088	$ 385,103
Employee Benefits	171,567	170,494	94,590	210,180
S/T	532,428	468,181	276,678	595,283
Materials & Supplies:				
Tree Removal/Replacement	41,062	127,872	50,684	80,000
Rolling Stock Operations	48,447	56,860	32,850	72,820
Other	9,748	10,746	5,246	11,544
Direct Costs	633	1,700	360	7,500
Total	$ 632,318	$ 665,359	$ 365,818	$ 767,147
Revenues				
Miscellaneous:				
Insurance Recovery	$ 2,940	$ 1,500	$ 1,354	$ 1,500
Total	$ 2,940	$ 1,500	$ 1,354	$ 1,500
Net Cost	**$ 629,378**	**$ 663,859**	**$ 364,464**	**$ 765,647**

DEPARTMENT REFERENCE PAGE: II-72

(This page intentionally left blank)

PARKING

PARKING GENERAL OPERATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PARKING

OBJECTIVES:

To maintain the municipal parking system of the City of White Plains.

To support the economic vitality of the City by providing clean, safe, convenient, and economical parking.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Meter bag rental revenue	$ 257,000	$ 286,455	$ 232,356	$ 232,356
	City-wide permits revenue	$ 1,350	$ 1,650	$ 1,800	$ 1,800
	Parking Card revenue	$ 5,700	$ 10,100	$ 9,600	$ 9,600

PARKING GENERAL OPERATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PARKING

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 2,124,253	$ 2,055,727	$ 936,078	$ 2,293,100
Employee Benefits	1,038,346	961,497	446,653	1,181,266
S/T	3,162,599	3,017,224	1,382,731	3,474,366
Materials & Supplies:				
Rolling Stock Maintenance	90,373	108,700	52,984	108,700
Parking Meter Maint/Parts	26,501	50,000	16,059	50,000
Maintenance Supplies	75,657	102,559	52,870	105,000
Other	71,611	92,500	30,660	108,500
Direct Costs:				
Credit Card Fees	649,880	700,000	362,565	721,000
Other	225,822	232,801	99,307	233,191
Equipment/Rolling Stock	59,170	203,317	193,170	398,817
Transfer to Debt Service Fund	4,438,261	4,501,513	805,435	4,563,521
Total	$ 8,799,874	$ 9,008,614	$ 2,995,781	$ 9,763,095
Revenues				
Charges for Services:				
Parking Meter Fees	$ 600	$ 1,000	$ -	$ 1,000
Key Meter Collections	10,100	-	2,000	-
Parking Permits	10,050	10,250	675	10,250
Meter Bag Rentals	286,455	192,000	114,728	192,000
Miscellaneous:				
Developer Contributions/Fees	250,000	250,000	250,000	250,000
Rental Real Property	3,500	-	3,500	-
Other	214,321	157,500	94,111	157,500
Total	$ 775,026	$ 610,750	$ 465,014	$ 610,750
Net Cost	**$ 8,024,848**	**$ 8,397,864**	**$ 2,530,767**	**$ 9,152,345**

DEPARTMENT REFERENCE PAGE: II-30

PARKING GARAGES

DEPT. PROVIDING SERVICE: DEPT. OF PARKING

OBJECTIVES:

To support the economic vitality of the City by providing clean, safe, convenient, and economical parking.

To maximize the use of available parking.

To maintain parking facilities consistent with first class municipal parking garages.

To provide parking facilities that meet the needs of a wide variety of users.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP	Meter Revenue:				
	Chester-Maple	$ 541,000	$ 535,303	$ 540,000	$ 540,000
	Hamilton-Main	420,000	433,539	526,000	526,000
	Lexington Grove-East	356,000	351,482	366,000	366,000
	Lexington Grove-West	701,000	706,456	734,000	734,000
	Library	142,000	150,149	200,000	200,000
	Longview-Cromwell	479,900	473,728	461,000	461,000
	Lyon Place	612,500	568,884	568,884	568,000
	TransCenter	636,000	635,080	909,000	909,000
WP	Permit Revenue:				
	Chester-Maple	$ 1,265,900	$ 1,201,934	$ 1,324,000	$ 1,324,000
	Hamilton-Main	725,500	720,497	728,000	728,000
	Lexington Grove-East	870,900	849,462	731,000	731,000
	Lexington Grove-West	864,923	857,183	1,000,000	1,000,000
	Library	111,425	128,241	164,000	164,000
	Longview-Cromwell	311,830	307,725	330,000	330,000
	Lyon Place	630,695	645,599	590,000	590,000
	TransCenter	570,910	558,637	635,000	635,000
WP	Number of Permits Sold:				
	Chester-Maple	4,693	4,283	4,300	4,300
	Hamilton-Main	2,412	2,905	2,500	2,500
	Lexington Grove-East	1,589	3,599	3,000	3,000
	Lexington Grove-West	1,853	2,063	1,950	1,950
	Library	548	960	550	550
	Longview-Cromwell	1,623	1,634	1,620	1,620
	Lyon Place	1,925	2,286	2,100	2,100
	TransCenter	1,845	1,821	1,820	1,820
WP	Number of Overtime Notices Paid:				
	Hamilton-Main	910	883	1,050	1,050
	Lexington Grove -East	2,674	2,269	2,155	2,155
	Lexington Grove -West	2,970	2,915	2,695	2,695
WP	Overtime Notice Revenue:				
	Hamilton-Main	$ 9,100	$ 8,835	$ 10,500	$ 10,500
	Lexington Grove-East	26,740	22,699	21,550	21,550
	Lexington Grove-West	29,700	29,159	26,950	26,950

PARKING GARAGES

DEPT. PROVIDING SERVICE: DEPT. OF PARKING

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 710,229	$ 715,412	$ 374,679	$ 740,540
Employee Benefits	367,733	309,321	179,127	362,827
S/T	1,077,962	1,024,733	553,806	1,103,367
Materials and Supplies:				
Utilities	775,797	767,775	360,844	980,999
Other	45,743	40,100	28,759	48,000
Direct Costs:				
Service Contracts	292,928	339,648	220,614	316,528
General Liability Premium	89,408	105,000	11,172	110,250
Other	3,244	3,350	1,668	3,600
Total	$ 2,285,082	$ 2,280,606	$ 1,176,863	$ 2,562,744
Revenues				
Charges for Services:				
Parking Meter Fees	$ 3,854,623	$ 3,888,900	$ 2,126,149	$ 4,022,400
Parking Permits	5,269,586	5,352,113	4,324,644	5,636,815
Fines & Forfeitures:				
Overtime Parking Notices	60,693	65,540	30,585	65,540
Miscellaneous:				
Lease Payments	979,251	970,917	238,303	950,940
Total	$ 10,164,153	$ 10,277,470	$ 6,719,681	$ 10,675,695
Net Cost	**$ (7,879,071)**	**$ (7,996,864)**	**$ (5,542,818)**	**$ (8,112,951)**

DEPARTMENT REFERENCE PAGE: II-32

PARKING LOTS & ON-STREET PARKING

DEPT. PROVIDING SERVICE: DEPT. OF PARKING

OBJECTIVES:

To support the economic vitality of the City by providing clean, safe, convenient, and economical parking and to maximize the use of available parking especially in densely populated areas of the City.

To promote the availability of parking in the various business districts within the City by encouraging and enforcing the "turn-over" of on-street parking spaces.

To maintain parking facilities consistent with first class municipal parking facilities.

To collect parking meter revenue efficiently.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP	Meter Revenue:				
	Parking Lots	$ 2,232,000	$ 2,163,172	$ 2,253,245	$ 2,253,245
	On-Street Parking	2,332,500	2,281,198	2,308,643	2,308,643
WP	Permit Revenue - Parking Lots	$ 891,800	$ 827,034	$ 772,506	$ 772,506
WP	Number of Permits Sold - Parking Lots	3,400	3,484	3,400	3,400

PARKING LOTS AND ON-STREET PARKING

DEPT. PROVIDING SERVICE: DEPT. OF PARKING

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Materials & Supplies:				
Property Rental	$ 133,664	$ 129,000	$ 33,723	$ 129,000
Other	55,557	50,400	23,343	71,064
Direct Costs:				
Service Contracts	56,826	60,270	9,000	60,270
Total	$ 246,047	$ 239,670	$ 66,066	$ 260,334
Revenues				
Charges for Services:				
Parking Meter Fees	$ 4,444,473	$ 4,564,500	$ 2,318,825	$ 4,564,500
Parking Permits	827,034	891,800	712,905	893,800
Total	$ 5,271,507	$ 5,456,300	$ 3,031,730	$ 5,458,300
Net Cost	**$ (5,025,460)**	**$ (5,216,630)**	**$ (2,965,664)**	**$ (5,197,966)**

DEPARTMENT REFERENCE PAGE: II-34

PARKING VIOLATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PARKING

OBJECTIVES:

To assist the City Court in managing parking summonses.

To efficiently and accurately maintain and manage all parking summons data.

To provide convenient methods of payment for parking summonses.

To accurately process all parking summons payments.

To send delinquent notices to registrants for failure to pay parking summonses.

To provide support services to the Department of Public Safety regarding parking enforcement.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Number of summons paid	172,000	193,927	190,000	190,000
	Amount of fines collected	$ 7,456,271	$ 7,617,523	$ 760,000	$ 760,000
	Number of summons entered	186,000	241,657	240,000	240,000
	Number of vehicles towed	600	917	900	900
	Amount of storage fees collected	$ 24,200	$ 41,405	$ 60,000	$ 60,000
	Amount of booting/towing fees collected	$ 105,800	$ 125,836	$ 127,000	$ 127,000
	Amount red light camera fines collected	$ 1,425,600	$ 1,408,722	$ 1,508,000	$ 1,508,000

PARKING VIOLATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PARKING

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 387,146	$ 403,452	$ 195,097	$ 415,334
Employee Benefits	171,070	164,965	80,511	185,522
S/T	558,216	568,417	275,608	600,856
Materials & Supplies	86,784	78,950	41,472	80,950
Direct Costs:				
Ticket Collection	380,696	400,000	155,901	400,000
Red Light Cameras Contract	761,121	810,000	337,500	810,000
Other	35,572	30,040	17,985	40,040
Total	$ 1,822,389	$ 1,887,407	$ 828,466	$ 1,931,846
Revenues				
Charges for Services	$ 167,240	$ 130,000	$ 110,380	$ 180,000
Fine & Forfeitures:				
Parking Fines	7,617,364	7,456,271	3,888,532	7,456,271
Red Light Fines	1,408,722	1,425,600	725,064	1,480,000
Miscellaneous	3,550	-	24,550	-
Total	$ 9,196,876	$ 9,011,871	$ 4,748,526	$ 9,116,271
Net Cost	**$ (7,374,487)**	**$ (7,124,464)**	**$ (3,920,060)**	**$ (7,184,425)**

DEPARTMENT REFERENCE PAGE: II-36

PARKING ENFORCEMENT - GENERAL

DEPT. PROVIDING SERVICE: DEPT. OF PARKING

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,811,520	$ 1,917,300	$ 907,633	$ 2,041,993
Employee Benefits	789,770	779,837	372,445	908,121
S/T	2,601,290	2,697,137	1,280,078	2,950,114
Materials & Supplies	6,334	6,100	1,574	7,600
Equipment	140	7,547	3,546	4,000
Total	$ 2,607,764	$ 2,710,784	$ 1,285,198	$ 2,961,714
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 2,607,764**	**$ 2,710,784**	**$ 1,285,198**	**$ 2,961,714**

DEPARTMENT REFERENCE PAGE: II-38

PARKING ENFORCEMENT - CITY CENTER

DEPT. PROVIDING SERVICE: DEPT. OF PARKING

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 157,847	$ 186,171	$ 77,351	$ 231,569
Employee Benefits	96,993	111,135	47,865	138,973
Total	$ 254,840	$ 297,306	$ 125,216	$ 370,542
Revenues				
Charges for Services	$ 254,364	$ 260,900	$ 127,945	$ 260,900
Total	$ 254,364	$ 260,900	$ 127,945	$ 260,900
Net Cost	**$ 476**	**$ 36,406**	**$ (2,729)**	**$ 109,642**

DEPARTMENT REFERENCE PAGE: II-40

PARKING - TRAFFIC ENGINEERING

DEPT. PROVIDING SERVICE: DEPT. OF PARKING

OBJECTIVES:

To advise Mayor and Common Council on any matters that may involve pedestrian safety, the safe and efficient movement of vehicles, and all other reports and submissions required.

To coordinate, monitor & supervise all departmental, administrative, engineering, budget, and maintenance activities.

To review and comment on plan submissions for accuracy, content and adherence to City ordinances, and traffic engineering standards.

To operate the "Central Traffic Control Computer" system efficiently and effectively by developing and fine tuning timing patterns to improve the flow of traffic.

To collect vehicle volume data so that accurate analysis and forecasts of travel patterns can be made.

To analyze accident reports and prepare collision diagrams at high frequency locations, as well as locations requested by civic groups, Common Council or the Mayor.

To investigate and report to requests concerning various traffic problems such as signals, signs, sight obstructions or other citizen requests.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP	No. of reports prepared for the Mayor, Common Council and Traffic Commission and other Departments/Boards	120	128	110	110
WP	No. of citizen requests received/ responded to	800	788	1,000	1,000
NY	No. of site plan reviews	90	102	90	85
	No. of operational changes in data base	300	256	250	200
	Retrieve and analyze computer data	2,800	2,700	2,700	2,700
	Prepare and upgrade timing patterns	150	127	120	120
NY	No. of Code 53 requests	170	187	190	200
	No. of traffic counts	5	2	5	5
	No. of field investigations conducted	250	172	200	200
	No. of accident, parking or speed studies completed	250	180	200	200

PARKING - TRAFFIC ENGINEERING

DEPT. PROVIDING SERVICE: DEPT. OF PARKING

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 295,329	$ 307,319	$ 146,795	$ 310,512
Employee Benefits	141,412	137,826	65,096	133,157
S/T	436,741	445,145	211,891	443,669
Materials & Supplies	600	600	-	600
Direct Costs	10,000	10,000	-	10,500
Total	$ 447,341	$ 455,745	$ 211,891	$ 454,769
Revenues				
Licenses & Permits	$ 6,711	$ 6,711	$ -	$ 6,711
Total	$ 6,711	$ 6,711	$ -	$ 6,711
Net Cost	**$ 440,630**	**$ 449,034**	**$ 211,891**	**$ 448,058**

DEPARTMENT REFERENCE PAGE: II-42

PARKING - TRAFFIC MAINTENANCE

DEPT. PROVIDING SERVICE: DEPT. OF PARKING

OBJECTIVES:

To fabricate, install and maintain all traffic control signs in accordance with mandated standards.

To apply pavement markings so that motorists are guided safely to their destination.

To keep operational, through required and preventive maintenance programs, the signal systems in White Plains.

To test and repair the controller equipment associated with the computer system.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP/NY	No. of sign fabrications & installations	2,000	2,216	2,250	2,300
NY	No. of 4" painted line applied	110,000	75,000	110,000	110,000
WP	No. of symbols and legends applied	25	5	45	25
WP	No. of tons of thermoplastic applied	12	20	30	25
WP/NY	No. of controllers replaced	35	37	35	30
WP	No. of emergencies responded to	100	107	100	100
WP	No. of sensing devices installed	60	12	30	30
NY	No. of controllers repaired or rebuilt	10	4	10	10
WP	No. of components rebuilt	5	3	5	5
WP	No. of LED displays replaced	75	100	100	100

PARKING - TRAFFIC MAINTENANCE

DEPT. PROVIDING SERVICE: DEPT. OF PARKING

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 501,813	$ 495,742	$ 236,904	$ 567,430
Employee Benefits	268,855	251,766	132,954	336,606
S/T	770,668	747,508	369,858	904,036
Materials and Supplies:				
Traffic Maintenance Supplies	76,691	143,423	65,950	130,500
Utilities	102,107	85,000	47,251	127,281
Other	23,138	17,700	7,692	20,650
Direct Costs	18,700	26,650	4,050	27,400
Equipment	14,272	18,000	4,596	18,000
Total	$ 1,005,576	$ 1,038,281	$ 499,397	$ 1,227,867
Revenues				
Miscellaneous	$ 35,564	$ 12,000	$ 3,083	$ 12,000
Total	$ 35,564	$ 12,000	$ 3,083	$ 12,000
Net Cost	**$ 970,012**	**$ 1,026,281**	**$ 496,314**	**$ 1,215,867**

DEPARTMENT REFERENCE PAGE: II-42

(This page intentionally left blank)

CULTURAL

CULTURAL & SPECIAL EVENTS

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

OBJECTIVES:

To provide diverse, quality cultural programs and special events to the members of the White Plains community of all ages.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	No. of youth events	5	5	8	10
	No. of events for adults (18+ years)	16	16	16	18
	No. of program participants	17,000	17,000	17,000	17,500

CULTURAL & SPECIAL EVENTS

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 28,872	$ 40,078	$ 14,285	$ 39,807
Employee Benefits	12,745	17,366	6,479	18,689
S/T	41,617	57,444	20,764	58,496
Materials & Supplies:				
Program Supplies	11,777	25,000	10,622	22,000
Direct Costs:				
Program Services	21,356	35,000	9,320	63,500
Celeb-Entertainment	42,155	82,000	85,364	86,000
Equipment	-	-	-	-
Total	$ 116,905	$ 199,444	$ 126,070	$ 229,996
Revenues				
Charges for Services:				
Rec. Special Int. Programs	$ 6,775	$ 10,000	$ 1,845	$ 6,000
Licenses & Permits	-	3,000	-	3,200
Miscellaneous:				
Contributions	-	7,500	2,125	8,000
Other	-	-	-	-
Total	$ 6,775	$ 20,500	$ 3,970	$ 17,200
Net Cost	**$ 110,130**	**$ 178,944**	**$ 122,100**	**$ 212,796**

DEPARTMENT REFERENCE PAGE: II-83

GENERAL FUND CONTRIBUTION TO THE LIBRARY FUND

DEPT. PROVIDING SERVICE: GENERAL FUND

OBJECTIVES:

To provide from the General Fund of the City, the financial operating assistance necessary for the Public Library to provide efficient and effective service to the Public.

PERFORMANCE MEASURES:

Mandate	Task /Measure	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Percentage of Library Fund budget financed by the General Fund	99.9%	99.1%	99.1%

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Transfer to Library Fund	$ 6,657,332	$ 6,869,517	$ 2,768,677	$ 6,985,708
Total	$ 6,657,332	$ 6,869,517	$ 2,768,677	$ 6,985,708
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 6,657,332**	**$ 6,869,517**	**$ 2,768,677**	**$ 6,985,708**

DEPARTMENT REFERENCE PAGE: II-19 and Section IV, Library Fund Budget.

RECREATIONAL

RECREATION & PARKS - ADMINISTRATION SERVICES

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

OBJECTIVES:

To provide overall management and technical support necessary to efficiently and effectively administer a comprehensive City-wide Recreation and Parks program.

To seek maximum public participation in organized recreation programs and informal use of City park facilities, playgrounds and downtown parades and festivals.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	No. of program brochures distributed	62,000	65,000	65,000	64,000
	No. of recreation programs administered	410	410	420	430
	No. of field permits issued	143	601	650	650
	No. of grant-in-aid programs administered	8	8	8	8
	No. of program flyers printed/distributed	40,000	40,000	60,000	75,000
	No. of email newsletters	619,350	619,350	300,000	300,000
	No. of Seasonal Pool Passes	1,112	1,008	1,100	1,100
	No. of Paddle Court Permits	60	63	65	70

RECREATION & PARKS - ADMINISTRATIVE SERVICES

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

REQUIRED RESOURCES:	**FY 21-22 Actual**	**FY 22-23 Revised Budget 12/31/22**	**FY 22-23 Exp/Oblig 12/31/22**	**FY 23-24 Proposed Budget**
Expenditures				
Salaries & Wages	$ 591,561	$ 790,477	$ 256,739	$ 630,651
Employee Benefits	258,759	288,599	113,636	298,757
S/T	850,320	1,079,076	370,375	929,408
Materials & Supplies:				
Printing and Postage	24,130	35,000	11,062	35,000
Utilities	82,646	78,500	45,700	111,745
Copier Rental	7,213	5,000	1,904	5,000
Other	25,355	24,950	13,766	30,000
Direct Costs:				
Program Services	5,000	10,000	5,000	10,000
Other	1,040	1,000	414	1,000
Equipment	2,496	15,000	-	6,200
Total	$ 998,200	$ 1,248,526	$ 448,221	$ 1,128,353
Revenues				
Charges for Services:				
Recreation Field Rental	$ 41,829	$ 45,000	$ 34,436	$ 45,000
Miscellaneous	3,000	7,500	4,868	7,500
Total	$ 44,829	$ 52,500	$ 39,304	$ 52,500
Net Cost	**$ 953,371**	**$ 1,196,026**	**$ 408,917**	**$ 1,075,853**

DEPARTMENT REFERENCE PAGE: II-83

BEFORE & AFTER SCHOOL CENTERS

DEPT. PROVIDING SERVICE: YOUTH BUREAU

OBJECTIVES:

To provide needed safe and affordable before and after school supervision and enriching activities.

To contribute to the wholesome and productive development of youth by offering a broad array of youth development activities and opportunities in an after school setting.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	No. of week-day Before School Centers in operation	0	0	5	5
	Total no. of days of operation (39wks/yr)	0	0	183	183
	Total no. of youth registered	0	0	44	56
	Total no. of youth participating per day	0	0	40	52
	No. of week-day After School Centers in operation	7	7	8	8
	Total no.of days of operation (39 wks/yr)	177	177	177	177
	Total no. of youth registered	185	179	228	278
	Total no. of youth participating per day	173	139	181	260
	Youth participating in school based programs will increase homework completion as measured by staff observation, parent survey and student records	155	139	246	12
	No. of youth volunteers participating in Community Gardens	0	30	66	126
	No. of adult volunteers participating in Community Gardens	0	36	54	64

BEFORE & AFTER SCHOOL CENTERS

DEPT. PROVIDING SERVICE: YOUTH BUREAU

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 330,261	$ 657,375	$ 158,146	$ 672,007
Employee Benefits	108,158	127,786	42,543	142,438
S/T	438,419	785,161	200,689	814,445
Materials & Supplies:				
Program Supplies	9,986	13,700	11,437	13,700
Other	622	500	293	500
Direct Costs:				
Bus Transportation	40	-	10	-
Program Services	2,604	8,500	4,076	8,500
Other	11,000	11,500	11,000	11,500
Total	$ 462,671	$ 819,361	$ 227,505	$ 848,645
Revenues				
Intergov't/Federal:				
HUD-CD Block Grant	$ 20,000	$ 19,000	$ 8,000	$ 20,000
Charges for Services:				
Youth After School Fees	421,886	507,000	307,604	595,600
Miscellaneous	40	-	-	-
Total	$ 441,926	$ 526,000	$ 315,604	$ 615,600
Net Cost	**$ 20,745**	**$ 293,361**	**$ (88,099)**	**$ 233,045**

DEPARTMENT REFERENCE PAGE: II-88

BITS 'N PIECES SUMMER DAY CAMP & SATURDAY ACADEMY

DEPT. PROVIDING SERVICE: YOUTH BUREAU

OBJECTIVES:

The Bits 'n Pieces Tutorial Camp offers children entering grades 1 through 5 the opportunity to stay on track with their studies. The camp offers a safe, enjoyable, educational six-week program, emphasizing reading, writing, math, science and computers. In addition, tennis, swimming, arts & crafts and field trips are a part of this summer experience.

To provide needed, safe and affordable out of school enrichment activities.

To contribute to the wholesome and productive development of youth by offering a broad array of youth development activities and opportunities.

To provide leadership development, academic, cultural and social enrichment in the Saturday Academy program.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Operation of Tutorial Day Camp: (6 weeks during the summer)				
	Total number of days	28	29	29	29
	Total number of youth	75	136	150	150
	No. of youth participating in pre- and post-tests in reading and math	150	136	150	150
	No. of youth whose post-test indicated progress	60	60	75	75
	No. of educational field trips	3	3	3	3
	Saturday Academy for Boys in Grades 4-12 and Girls in Grades 5-12:				
	No. of weekends centers in operation	25	25	25	25
	Total number of youth registered	41	67	70	70
	Total number of youth participating per day	30	57	65	65
	No. of youth participating in pre- and post-test in reading	41	28	40	40
	No. of youth with post-test results progress	30	14	25	25

BITS 'N PIECES SUMMER DAY CAMP & SATURDAY ACADEMY

DEPT. PROVIDING SERVICE: YOUTH BUREAU

REQUIRED RESOURCES:	**FY 21-22 Actual**	**FY 22-23 Revised Budget 12/31/22**	**FY 22-23 Exp/Oblig 12/31/22**	**FY 23-24 Proposed Budget**
Expenditures				
Salaries & Wages	$ 80,607	$ 118,231	$ 65,063	$ 140,139
Employee Benefits	16,797	18,746	9,556	35,785
S/T	97,404	136,977	74,619	175,924
Materials & Supplies:				
Program Supplies	5,656	9,516	5,966	7,955
Direct Costs:				
Bus Transportation	3,235	22,625	6,500	22,625
Program Services	14,558	18,110	14,358	18,110
Total	$ 120,853	$ 187,228	$ 101,443	$ 224,614
Revenues				
Intergov't/Federal:				
HUD-CD Block Grant	$ 7,500	$ 15,000	$ 22,500	$ 15,000
Charges for Services	48,252	51,750	93,924	88,000
Total	$ 55,752	$ 66,750	$ 116,424	$ 103,000
Net Cost	**$ 65,101**	**$ 120,478**	**$ (14,981)**	**$ 121,614**

DEPARTMENT REFERENCE PAGE: II-88

PROGRAMS FOR PEOPLE WITH DIFFERING ABILITIES

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

OBJECTIVES:

To provide diverse, quality recreation programs and activities for developmentally disabled members of the White Plains community.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	No. of youth/teen sessions (duplicated)	-	-	-	-
	Camp	12	6	6	6
	No. of adult, youth and teen programs	10	10	10	10
	No. of unduplicated teen/adult participants	18	15	15	18
	No. of units of service adults and youth	650	418	420	450
	No. of adult sessions (duplicated)	58	40	40	45

PROGRAMS FOR PEOPLE WITH DIFFERING ABILITIES

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 22,774	$ 40,660	$ 13,032	$ 40,970
Employee Benefits	5,331	6,002	2,968	7,943
S/T	28,105	46,662	16,000	48,913
Materials & Supplies:				
Program Supplies	1,675	3,500	949	3,500
Direct Costs:				
Program Services	4,954	8,000	1,137	8,000
Total	$ 34,734	$ 58,162	$ 18,086	$ 60,413
Revenues				
Intergov't/Federal:				
HUD-CD Block Grant	$ 8,550	$ 8,550	$ 4,275	$ 13,750
Intergov't/State:				
Mental Health Grant	14,908	15,000	3,325	15,000
Charges for Services:				
Rec Special Int Programs	4,552	12,000	4,332	12,000
Total	$ 28,010	$ 35,550	$ 11,932	$ 40,750
Net Cost	**$ 6,724**	**$ 22,612**	**$ 6,154**	**$ 19,663**

DEPARTMENT REFERENCE PAGE: II-83

NEIGHBORHOOD SERVICES
DEPT. PROVIDING SERVICE: YOUTH BUREAU

OBJECTIVES:

To provide youth with neighborhood Teen Centers where they can participate in youth development programs to enhance self-management, social skills and refusal skills.

To provide participating youth with access to staff who serve as positive role models and provide youth with needed information and provide assistance as necessary.

To provide youth with information, skill and competency development that will prevent risky behaviors.

To provide youth with choices of afterschool and weekend programing that promotes physical activity and team building.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Leadership-Youth will improve their leadership skills in a variety of settings (dance, Youth Leadership Toastmasters, Teen Lounge) by using their abilities to organize and plan activities.	425	220	425	490
	Citizenship-Youth will improve their mastery of the soft skills of honesty, compassion, respect, responsibility and courage while participating in Teens On the Go, Saturday Teen Lounge Events, Open Gym, Drum Corps, Dance Team, Capoeira, and Toastmasters Leadership to develop higher level interests and skills of understanding civic literacy and global awareness	140	180	260	420
	Health and Wellness- Youth will engage in activities (Teens On the Go, Performing Arts, Teen Lounge, Open Gym) where they will get hands-on experience with developing/improving behaviors that support good eating habits and physical and emotional strengthening as well as fiscal responsibility	307	225	310	310
	The Arts- Youth will engage in the musical and theatre arts performing on stage where they will engage in hands on experiences that encourage understanding of the Arts in all forms	125	56	70	110

NEIGHBORHOOD SERVICES

DEPT. PROVIDING SERVICE: YOUTH BUREAU

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 169,416	$ 186,833	$ 68,902	$ 189,074
Employee Benefits	32,726	27,291	10,780	28,611
S/T	202,142	214,124	79,682	217,685
Materials & Supplies:				
Program Supplies	8,070	8,500	4,617	10,500
Direct Costs:				
Program Services	5,532	10,450	200	11,450
Other	9,600	9,400	-	22,400
Equipment	-	-	-	-
Total	$ 225,344	$ 242,474	$ 84,499	$ 262,035
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 225,344**	**$ 242,474**	**$ 84,499**	**$ 262,035**

DEPARTMENT REFERENCE PAGE: II-88

PARKS MAINTENANCE

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To maintain safe, useable and attractive recreation, park and other facilities through a comprehensive maintenance management system designed to increase productivity of staff and increase overall efficiency of operations.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	No. of park areas maintained	24	24	24	24
	No. of other maintenance sites: malls, medians, entrance gardens, etc.	60	60	60	60
	Total City maintained sites	84	84	84	84
	Acres of parks & playgrounds and other areas maintained, including schools	134.1	134.1	134.1	134.1
	Acres of nature areas	32.5	32.5	32.5	32.5
	Acres of greenbelt areas mowed/trimmed	50.5	50.5	50.5	50.5
	Total acreage maintained	217.0	217.0	217.0	217.0
	Total number of special events supported by Parks Maintenance	65	59	65	60

PARKS MAINTENANCE

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,006,351	$ 1,081,814	$ 607,490	$ 1,305,194
Employee Benefits	463,856	467,596	252,053	580,678
S/T	1,470,207	1,549,410	859,543	1,885,872
Materials & Supplies:				
Land & Facility Maintenance	195,962	290,194	66,428	253,640
Rolling Stock Operations	59,850	47,260	23,094	59,540
Utilities	68,983	108,050	20,936	86,450
Other	256	150	84	31,300
Direct Costs:				
Program Services	45,056	81,853	27,367	64,900
Other	41,063	58,614	59,733	50,088
Equipment/Rolling Stock	87,079	51,942	18,100	60,000
Total	$ 1,968,456	$ 2,187,473	$ 1,075,285	$ 2,491,790
Revenues				
Miscellaneous:				
Renaissance Park	$ 117,772	$ 117,771	$ 56,467	$ 135,000
Other	18,411	20,500	11,500	25,500
Total	$ 136,183	$ 138,271	$ 67,967	$ 160,500
Net Cost	**$ 1,832,273**	**$ 2,049,202**	**$ 1,007,318**	**$ 2,331,290**

DEPARTMENT REFERENCE PAGE: II-72

EBERSOLE ICE RINK

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

OBJECTIVES:

To provide seasonal ice skating instruction, ice hockey programs, figure skating programs and public ice skating sessions.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Number of programs available for youth	170	52	55	55
	Number of youth participants (unduplicated)	1,200	1,296	1,360	1,428
	Number of programs available for adults	105	54	57	60
	Number of adult participants (unduplicated)	125	35	38	41
	Number of participants at public ice sessions	17,360	10,225	9,225	9,500

EBERSOLE ICE RINK

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 128,164	$ 149,920	$ 61,976	$ 203,281
Employee Benefits	27,348	34,327	15,443	54,192
S/T	155,512	184,247	77,419	257,473
Materials & Supplies:				
Program Supplies	3,376	4,000	3,563	4,000
Building Facilities Maintenance	240	1,500	375	1,500
Utilities	124,793	145,000	52,777	163,437
Other	2,516	2,500	-	2,300
Direct Costs:				
Sports Officials	13,860	18,000	4,810	18,000
Program Services	1,895	7,500	395	7,500
Other	465	300	370	300
Equipment	1,772	5,272	3,272	2,000
Total	$ 304,429	$ 368,319	$ 142,981	$ 456,510
Revenues				
Charges for Services:				
Rec. Concessions	$ 2,750	$ 3,750	$ 1,000	$ 3,750
Skating Fees	291,059	260,000	120,756	260,000
Ice Hockey Leagues	150,947	160,000	154,575	170,000
Other	68	50	-	50
Total	$ 444,824	$ 423,800	$ 276,331	$ 433,800
Net Cost	**$ (140,395)**	**$ (55,481)**	**$ (133,350)**	**$ 22,710**

DEPARTMENT REFERENCE PAGE: II-83

DAY CAMPS & SPECIAL INTEREST CAMPS

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

OBJECTIVES:

To provide numerous summer camp programs that are fun, instructional, affordable and meet the needs of children and/or their families.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Number of programs for youth	16	18	20	20
	Number of youth participants (unduplicated)	1,000	1,050	1,100	1,100
	Number of Units of Service	15,000	15,750	16,500	16,500

DAY CAMPS & SPECIAL INTEREST CAMPS

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 147,673	$ 513,940	$ 364,457	$ 569,640
Employee Benefits	34,790	84,066	47,014	92,721
S/T	182,463	598,006	411,471	662,361
Materials & Supplies:				
Program Supplies	15,409	42,428	16,664	40,500
Space Rental	4,500	4,500	4,500	4,500
Direct Costs:				
Program Services	38,331	80,000	42,329	98,950
Bus Transportation	34,184	115,000	97,178	155,470
Equipment	800	-	-	-
Total	$ 275,687	$ 839,934	$ 572,142	$ 961,781
Revenues				
Intergov't/Federal	$ 6,720	$ 34,200	$ 17,100	$ 34,200
Charges for Services:				
Rec. Day Camp Fees	127,836	136,785	469,569	500,000
Rec Special Interest Camps	24,398	30,000	27,603	30,000
Total	$ 158,954	$ 200,985	$ 514,272	$ 564,200
Net Cost	**$ 116,733**	**$ 638,949**	**$ 57,870**	**$ 397,581**

DEPARTMENT REFERENCE PAGE: II-83

OUTDOOR POOLS

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

OBJECTIVES:

To provide safe, clean and enjoyable outdoor swim facilities.

To provide swimming lessons for resident youth.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Number of pool patrons	11,000	10,500	17,000	17,000
	Number of participants in Specialty Programs	100	100	100	100

OUTDOOR POOLS

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 135,657	$ 155,900	$ 154,109	$ 166,885
Employee Benefits	24,751	24,623	18,069	26,706
S/T	160,408	180,523	172,178	193,591
Materials & Supplies:				
Program Supplies	2,749	4,000	1,604	4,000
Other	1,670	1,700	-	1,700
Equipment	3,649	-	-	-
Total	$ 168,476	$ 186,223	$ 173,782	$ 199,291
Revenues				
Charges for Services	$ 28,590	$ 39,000	$ 16,806	$ 39,000
Net Cost	**$ 139,886**	**$ 147,223**	**$ 156,976**	**$ 160,291**

DEPARTMENT REFERENCE PAGE: II-83

YOUTH SPORTS, ATHLETIC & SPECIAL INTEREST PROGRAMS

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

OBJECTIVES:

To provide a variety of sports, athletic and special interest programs to engage resident youth in supervised recreational activities.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Number of programs available for youth	150	150	155	160
	Number of youth participants	25,000	66,857	67,000	67,000
	Number of youth participants (unduplicated)	2,700	6,000	6,000	6,000

YOUTH SPORTS, ATHLETIC & SPECIAL INTEREST PROGRAMS

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 228,636	$ 212,845	$ 118,335	$ 281,118
Employee Benefits	55,710	36,515	29,787	79,420
S/T	284,346	249,360	148,122	360,538
Materials & Supplies:				
Program Supplies	34,696	52,205	16,770	46,650
Space Rental	55,500	55,500	55,500	55,000
Other	443	1,000	-	1,000
Direct Costs:				
Sports Officials	6,133	5,000	2,750	5,000
Program Services	21,732	38,000	5,005	45,000
Slater Center	135,000	135,000	101,250	135,000
Total	$ 537,850	$ 536,065	$ 329,397	$ 648,188
Revenues				
Intergov't/Federal	$ 8,049	$ 10,200	$ 5,025	$ 5,000
Charges for Services:				
Rec. Special Int. Programs	65,370	75,000	51,475	70,000
Rec. Youth Sports League	110,761	110,000	94,485	100,000
Rec. Swim Instructions	62,256	70,000	45,535	70,000
Total	$ 246,436	$ 265,200	$ 196,520	$ 245,000
Net Cost	**$ 291,414**	**$ 270,865**	**$ 132,877**	**$ 403,188**

DEPARTMENT REFERENCE PAGE: II-83

ADULT SPORTS, ATHLETIC & SPECIAL INTEREST PROGRAMS

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

OBJECTIVES:

To provide a variety of quality adult sports, athletic and special interest programs for White Plains residents, ages eighteen and older.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Number of programs available for adults	120	120	125	130
	Number of adult participants	12,000	11,739	12,000	12,000
	Number of adult participants (unduplicated)	2,000	2,000	2,000	2,100

ADULT SPORTS, ATHLETIC & SPECIAL INTEREST PROGRAMS

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 101,924	$ 110,896	$ 64,402	$ 163,295
Employee Benefits	22,193	31,189	14,117	47,139
S/T	124,117	142,085	78,519	210,434
Materials & Supplies:				
Program Supplies	8,169	39,432	10,672	30,000
Direct Costs:				
Sports Officials	49,295	64,000	29,200	67,000
Program Services	6,463	4,500	4,240	4,500
Slater Center	91,000	91,000	68,250	91,000
Total	$ 279,044	$ 341,017	$ 190,881	$ 402,934
Revenues				
Charges for Services:				
Rec. Special Int. Programs	$ 12,726	$ 12,000	$ 5,596	$ 10,000
Rec. Tennis Permits	47,142	50,000	5,960	45,000
Rec. Tennis Daily Fees	19,568	20,000	13,675	20,000
Rec. Tennis Concession	163,524	159,500	83,756	167,508
Rec. League Entry Fees	93,780	110,000	31,865	110,000
Garden Plots	2,750	2,000	-	3,000
Total	$ 339,490	$ 353,500	$ 140,852	$ 355,508
Net Cost	**$ (60,446)**	**$ (12,483)**	**$ 50,029**	**$ 47,426**

DEPARTMENT REFERENCE PAGE: II-83

RENAISSANCE PLAZA

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

OBJECTIVES:

To provide a venue for concerts which offer visual and auditory stimulation in an urban setting.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Number of programs/concerts, special events	14	14	14	14
	Number of program participants	6,000	6,000	6,000	6,000

RENAISSANCE PLAZA

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ -	$ 7,000	$ -	$ 7,000
Employee Benefits	-	837	-	837
S/T	-	7,837	-	7,837
Materials & Supplies:				
Utilities	40,219	28,000	19,616	52,565
Equipment	-	-	-	-
Total	$ 40,219	$ 35,837	$ 19,616	$ 60,402
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 40,219**	**$ 35,837**	**$ 19,616**	**$ 60,402**

DEPARTMENT REFERENCE PAGE: II-83

(This page intentionally left blank)

SOCIAL

ALTERNATIVES PROGRAM: YOUTH DEVELOPMENT &
DEPT. PROVIDING SERVICE: YOUTH BUREAU *DELINQUENCY PREVENTION*

OBJECTIVES:

The Alternatives Program provides comprehensive group, individual and counseling services to youth and their families.

Provide information and referral services to youth and their families.

Provide mentoring and community service opportunities for youth.

Provide advocacy to youth in negotiating educational, social and legal systems.

Provide youth with career exploration, training, and education.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
NY	No. of youth ages 11-21 receiving programming and counseling - 75% will improve academics/attendance and self-esteem	175	184	270	270
NY	No. of Hispanic clients served including counseling, tutorial & outreach - 75% will improve attendance, grades and self-esteem	106	144	210	210
	No. of volunteer mentors	17	17	20	20
	No. of mentees (bi-weekly meetings with mentor/mentee)	13	7	10	10
	No. of students in Youth Council (W.P.H.S., Stepinac, Middle School)-85% will participate in Community Service projects; 90% will develop greater leadership skills	27	10	15	15
	No. of participants in educational and cultural activities - 70% in educational programs will improve academically per progress reports	100	184	270	270
	No. of youth served by grant funded programs - 75% will improve academically per progress reports and report cards	40	99	105	105
	No. of youth participating in the Aviation Academy	26	28	35	35

ALTERNATIVES PROGRAM: YOUTH DEVELOPMENT &
DEPT. PROVIDING SERVICE: YOUTH BUREAU *DELINQUENCY PREVENTION*

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 234,468	$ 270,768	$ 127,704	$ 259,391
Employee Benefits	89,891	107,636	52,492	101,251
S/T	324,359	378,404	180,196	360,642
Materials & Supplies:				
Program Supplies	3,561	3,500	1,647	6,902
Direct Costs:				
Bus Transportation	-	3,095	1,595	1,500
Program Services	1,543	3,000	1,129	3,000
Consultant	6,500	7,000	6,500	7,000
Total	$ 335,963	$ 394,999	$ 191,067	$ 379,044
Revenues				
Intergov't/State:				
Youth Program Aid	$ 30,519	$ 30,519	$ -	$ 30,519
Total	$ 30,519	$ 30,519	$ -	$ 30,519
Net Cost	**$ 305,444**	**$ 364,480**	**$ 191,067**	**$ 348,525**

DEPARTMENT REFERENCE PAGE: II-88

SENIOR & CITIZENS SERVICES

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

OBJECTIVES:

To provide diversified recreational and instructional programs, special events, transportation, nutrition, physical education, preventative medicine and health screening programs for the senior citizen population of White Plains.

To provide all residents with information, guidance, advocacy and support services that help their quality of life by acting as a liaison between government and family service agencies.

To provide assistance to senior citizens with issues related to their health insurance.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Average daily attendance	92	95	100	125
	No. of transportation service units	5,000	4,674	5,000	5,200
	No. of meals served in Senior Nutrition Program	6,000	5,245	5,300	5,400
	No. of participants in recreational and instructional programs (unduplicated)	2,000	1,800	1,875	1,900
	No. of participants in health screening services	1,330	0	0	0
	No. of recreational/instructional programs (unduplicated)	36	35	36	36
	No. of units of service for Senior Citizens	15,000	14,000	14,200	14,300
	No. of non-seniors served	25	25	25	25

SENIOR & CITIZENS SERVICES

DEPT. PROVIDING SERVICE: DEPT. OF RECREATION & PARKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 320,191	$ 340,099	$ 164,483	$ 337,094
Employee Benefits	181,864	177,774	88,693	174,318
S/T	502,055	517,873	253,176	511,412
Materials & Supplies:				
Building Facilities Maintenance	9,795	8,500	5,824	8,500
Utilities	28,730	28,050	14,567	36,365
Rolling Stock Operations	8,059	5,000	2,740	6,000
Other	6,610	10,700	2,451	10,700
Direct Costs:				
Meals	26,493	38,000	14,461	38,000
Program Services	12,873	35,000	10,639	35,000
Other	12,976	24,475	10,386	22,100
Total	$ 607,591	$ 667,598	$ 314,244	$ 668,077
Revenues				
Intergovernmental:				
Federal Relief Aid	$ 3,108	$ -	$ -	$ -
Senior Citizens Grant	107,103	21,000	10,500	21,000
Nutrition Grant	35,200	35,200	17,600	35,200
Commodity Funding	6,200	6,200	3,100	6,200
Miscellaneous:				
Contributions	2,183	3,000	1,236	2,500
Sr. Citizens Meals	9,807	20,000	5,877	12,000
Sr. Program Materials Fees	5,030	8,000	6,964	8,000
Other	10,089	12,000	10,480	12,000
Total	$ 178,720	$ 105,400	$ 55,757	$ 96,900
Net Cost	**$ 428,871**	**$ 562,198**	**$ 258,487**	**$ 571,177**

DEPARTMENT REFERENCE PAGE: II-83

YOUTH EMPLOYMENT

DEPT. PROVIDING SERVICE: YOUTH BUREAU

OBJECTIVES:

To help youth between the ages of 14 and 21 prepare to enter the job market by providing job readiness training, related counseling, and support services.

To find temporary, part-time, and full-time job placements for youth and thereby reduce at risk behavior.

To increase the number of jobs received by intensifying job development activities.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Participating youth will successfully complete summer employment	135	135	142	149
	Youth participating in career exploration programs will demonstrate an increase in awareness of careers/trades	180	679	747	822
	Youth participating in employment training programs will demonstrate an increase in job readiness skills	100	72	79	87
	Participating youth will demonstrate increased knowledge in the basics of business development	27	19	21	23
	Participating middle school aged youth will demonstrate increased awareness of employment skills	70	70	77	85

YOUTH EMPLOYMENT

DEPT. PROVIDING SERVICE: YOUTH BUREAU

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 357,790	$ 467,479	$ 315,727	$ 463,558
Employee Benefits	131,780	144,209	79,902	160,793
S/T	489,570	611,688	395,629	624,351
Materials & Supplies:				
Program Supplies	3,264	3,150	1,334	3,150
Direct Costs:				
Program Services	2,337	3,000	50	3,000
Total	$ 495,171	$ 617,838	$ 397,013	$ 630,501
Revenues				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 495,171**	**$ 617,838**	**$ 397,013**	**$ 630,501**

DEPARTMENT REFERENCE PAGE: II-88

YOUTH PROGRAM MANAGEMENT/ADMINISTRATION

DEPT. PROVIDING SERVICE: YOUTH BUREAU

OBJECTIVES:

To provide the overall management and technical support necessary to efficiently and effectively administer a comprehensive youth service delivery system.

To develop and implement strategies for youth development and disconnected youth prevention.

To develop collaborations and coordinate youth services with other agencies serving youth.

To coordinate the City of White Plains youth service delivery system with regional, County, and State efforts to maximize opportunities for the youth of White Plains.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	No. of programs designed and implemented	29	9	7	7
	No. of grant applications submitted	20	24	15	15
	No. of grant applications approved	15	13	10	12
NY	No. of community collaborations with agencies serving youth	120	120	120	120
	No. of staff supervision sessions per month	68	64	64	64
	No. of special youth programs/conferences	34	16	18	20
	No. of press releases	20	10	12	12
	No. of staff training development seminars	12	8	8	8
NY	No. of program reports and evaluations completed	36	14	20	22

YOUTH PROGRAM MANAGEMENT/ADMINISTRATION

DEPT. PROVIDING SERVICE: YOUTH BUREAU

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 400,343	$ 397,697	$ 192,709	$ 403,668
Employee Benefits	229,592	207,214	110,582	235,379
S/T	629,935	604,911	303,291	639,047
Materials & Supplies	31,865	38,850	8,412	38,850
Direct Costs	6,130	19,325	7,596	18,750
Equipment	-	-	-	57,500
Total	$ 667,930	$ 663,086	$ 319,299	$ 754,147
Revenues				
Intergov't/Federal:				
HUD-CD Block Grant	$ 3,200	$ -	$ -	$ -
Miscellaneous	22,440	-	-	-
Total	$ 25,640	$ -	$ -	$ -
Net Cost	**$ 642,290**	**$ 663,086**	**$ 319,299**	**$ 754,147**

DEPARTMENT REFERENCE PAGE: II-88

CITY SUPPORT TO FEDERAL PROGRAMS

DEPT. PROVIDING SERVICE: DEPT. OF PLANNING

OBJECTIVES:

To administer the City's Community Development Block Grant (CDBG) Program in strict compliance with all applicable Federal regulations and pursuant to the requisite Annual Action Plan and Consolidated Plan adopted by the Common Council.

To provide staff support to the Community Development Citizens Advisory Committee (CDCAC).

To prepare the CDBG Consolidated Plan, Annual Action Plans and Annual Performance Reports for the U.S. Department of Housing and Urban Development (HUD) and other reports that may be required by statute or regulation.

To oversee all projects funded with Community Development (CD) funds, and to provide technical assistance to funded public service organizations and neighborhood organizations.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
FED	No. of CD funded programs supervised	20	24	24	18
FED	No. of public service groups receiving technical assistance	20	29	24	18
FED	Support to CDCAC (number of meetings)	6	6	6	6
FED	No. of reports to HUD	2	2	2	2
	No. of reports and resolutions to Common Council	2	2	2	2

CITY SUPPORT TO FEDERAL PROGRAMS

DEPT. PROVIDING SERVICE: DEPT. OF PLANNING

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 2,714	$ 2,782	$ 1,311	$ 2,862
Employee Benefits	1,673	1,631	797	1,883
Total	$ 4,387	$ 4,413	$ 2,108	$ 4,745
Revenues				
Charges for Services:				
Community Development	$ 23,395	$ 27,000	$ 22,288	$ 27,000
Total	$ 23,395	$ 27,000	$ 22,288	$ 27,000
Net Cost	**$ (19,008)**	**$ (22,587)**	**$ (20,180)**	**$ (22,255)**

DEPARTMENT REFERENCE PAGE: II-46

(This page intentionally left blank)

PHYSICAL RESOURCE DEVELOPMENT

CITY SUPPORT TO URA

DEPT. PROVIDING SERVICE: DEPT. OF PLANNING

OBJECTIVES:

The Urban Renewal Agency is a separate Public Benefit Corporation which is staffed on a hourly reimbursement basis by the staff of the Department of Planning under a Cooperation Agreement with the City of White Plains.

The objectives are:

To carry out the completion of the Central Renewal Project ensuring redevelopment in accordance with contracts and plans approved by the Urban Renewal Agency and the Common Council and in compliance with all applicable Federal and State regulations.

To undertake and carry out such other renewal projects and economic development projects as the Agency and Common Council deem appropriate and in the public interest and as are consistent with Article 15(a) of the General Municipal Law.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
FED	Central Renewal Project NY R:37:				
	No. of hours staff support to Agency	125	125	125	125
NY/WP	Establishment of new urban renewal areas or plans (unassisted)	0	0	0	0
	Parcels purchased	2	2	1	1
	Parcels sold	0	0	0	0
	Parcels subject to development or amendment to contracts	1	1	1	1
	No. of hours of staff support related to unassisted urban renewal areas	350	350	350	350
	Redevelopment Projects approved or amended or extended	1	1	2	1
	Communications & resolutions to Common Council	10	9	10	10

CITY SUPPORT TO URA

DEPT. PROVIDING SERVICE: DEPT. OF PLANNING

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 4,523	$ 4,636	$ 2,184	$ 4,770
Employee Benefits	2,789	2,715	1,330	3,138
Total	$ 7,312	$ 7,351	$ 3,514	$ 7,908
Revenues				
Charges for Services:				
WP Urban Renewal Agency	$ 13,458	$ 5,000	$ 6,811	$ 5,000
Total	$ 13,458	$ 5,000	$ 6,811	$ 5,000
Net Cost	**$ (6,146)**	**$ 2,351**	**$ (3,297)**	**$ 2,908**

DEPARTMENT REFERENCE PAGE: II-46

ENGINEERING SERVICES

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To provide a variety of engineering and construction services designed to protect public safety and welfare, while maintaining a high quality of service and efficiency.

To develop high quality projects completed within the allocated construction schedule and budget.

To maintain cooperative professional relationships with the public, City entities and non-City entities (e.g. consulting engineers, utility companies, contractors, developers, suppliers and outside government agencies).

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Contracts administered	70	30	70	70
	Information requested/furnished	2,000	1,850	2,000	2,000
	GIS, orthographic and design map requests or plots	1,900	1,200	1,900	1,900
	Municipal plans/projects prepared/reviewed	125	100	125	125
	Reviews for Common Council & other Boards & Commissions	100	92	100	100
	Reviews for City departments	320	230	300	300
	Govt. agencies/utility co. plans/projects reviews	25	25	25	25
	Code compliance reviews/investigations	40	25	40	40
	Backflow device reviews/approvals	45	50	52	50
	Construction projects inspected	300	280	300	300
	Studies/surveys/research prepared	80	85	80	80
	Infrastructure drawings updated/created	70	65	70	70
	Engineering documents reviewed/created/ updated	130	140	130	130
	Engineering documents digitally archived	3,000	500	2,000	2,000
	FOIL requests	40	28	40	40
	SWPPP's/SWMP's reviewed/prepared	60	65	60	60
	Witness MS4 soil testing	100	85	100	100
	Field Investigations	200	250	200	200
	Flood Permitting Review/ Inspections	1	1	1	1
	Outfall inspections	50	92	100	100
	Sediment Erosion Control Inspections (Site Plan & SWPPP)	300	200	300	300

ENGINEERING SERVICES

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 1,918,197	$ 1,939,118	$ 899,808	$ 1,989,253
Employee Benefits	962,354	925,064	434,537	1,044,110
S/T	2,880,551	2,864,182	1,334,345	3,033,363
Materials & Supplies	26,181	24,400	12,277	27,550
Direct Costs	7,193	4,297	3,792	4,240
Equipment	86,530	73,279	72,718	4,767
Total	$ 3,000,455	$ 2,966,158	$ 1,423,132	$ 3,069,920
Revenues				
Charges for Services	$ 76,933	$ 30,000	$ 9,054	$ 15,000
Licenses & Permits	93,900	85,000	29,300	65,000
Fines & Forfeitures	-	300	-	300
Miscellaneous	726	-	-	-
Total	$ 171,559	$ 115,300	$ 38,354	$ 80,300
Net Cost	**$ 2,828,896**	**$ 2,850,858**	**$ 1,384,778**	**$ 2,989,620**

DEPARTMENT REFERENCE PAGE: II-68

PLANNING SERVICES

DEPT. PROVIDING SERVICE: DEPT. OF PLANNING

OBJECTIVES:

To develop proposals and provide advice to the Common Council and to City boards, commissions and agencies on long-range planning and physical development of the City of White Plains, including responsibility for updating the City's Comprehensive Plan.

On referral, and on initiation of the Department, to provide advice to the Common Council and City boards and commissions on land development, zoning, special permit and site plan proposals.

To maintain statistical information, and respond to public information inquires.

To develop a program for the City to promote economic development, to stabilize and, ultimately, enlarge the City's tax base.

To provide professional and technical support to various City boards and commissions and to other agencies, both permanent and ad hoc, and various committees appointed by the Mayor and Common Council.

To administer the NYS Administrative Charges for units covered under the Emergency Tenant Protection Act of 1974, as amended.

To determine eligibility of senior citizens for the Senior Center Rent Increase Exemption (SCRIE) program, also known as the Rent Abatement Program and to administer the City's Affordable Rental Housing Program (ARHP) and the Affordable Home Ownership Program (AHOP).

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP	No. of City boards, commissions, committees and agencies receiving technical support	10	10	10	10
	Common Council (meetings attended)	20	15	12	12
	Planning Dept. reports to Common Council	80	84	80	80
	Planning Board reviews and applications	36	65	65	70
	Zoning Board of Appeals case reviews	30	34	38	35
	Environmental Officer reports	96	140	90	90
	Tree Committee reports & site visits	0	0	0	0
	No. of existing ARHP Units	200	247	362	370
	No. of existing ARHP Tenant Recertification Reviews	200	233	233	240
	No. of ARHP New Application Reviews	300	448	540	600
	ARHP New Project Initiation (no. of units)	200	115	256	300
	No. of AHOP inquires	1,300	1,300	1,300	1,300
NY/WP	No. of ETPA units	2,700	2,750	2,750	2,750
	No. of qualified SCRIE program participants	20	21	21	21
	Dollar value of SCRIE abatements	$ 50,000	$ 50,000	$ 50,000	$ 50,000

PLANNING SERVICES

DEPT. PROVIDING SERVICE: DEPT. OF PLANNING

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures				
Salaries & Wages	$ 770,822	$ 741,154	$ 374,198	$ 805,333
Employee Benefits	295,327	271,310	131,653	316,302
S/T	1,066,149	1,012,464	505,851	1,121,635
Materials & Supplies	10,950	12,100	5,621	12,100
Direct Costs:				
NYS ETPA	48,220	56,000	56,000	50,000
Rent Abatement	29,640	50,000	12,445	50,000
Other	35,013	67,400	1,112	22,400
Equipment	603	42,303	39,335	-
Total	$ 1,190,575	$ 1,240,267	$ 620,364	$ 1,256,135
Revenues				
Licenses and Permits:				
Subdivision Filing Fees	$ 9,500	$ 6,000	$ 115,750	$ 6,000
Miscellaneous:				
Emergency Tenant Protection Act	96,439	95,000	95,000	96,000
Other	5,180	-	2,637	10
Total	$ 111,119	$ 101,000	$ 213,387	$ 102,010
Net Cost	**$ 1,079,456**	**$ 1,139,267**	**$ 406,977**	**$ 1,154,125**

DEPARTMENT REFERENCE PAGE: II-46

(This page intentionally left blank)

LIBRARY FUND

The Library Fund was established by the Common Council effective July 1, 1979 as a special revenue fund to account for the operations of the White Plains Public Library. The Library's services are provided to residents and non-residents alike at no cost to the user. A significant number of the Library's users are non-residents who indirectly support the Library through the City's sales tax. The City provides in its proposed budget 99% of the resources needed to operate the Library, the same as the current fiscal year.

The proposed Library Fund budget for FY 2023-2024 totals $7.1 million and includes total salaries and benefits of $5.0 million, which represents 70.2% of the total budget. The total for salaries and benefits is exclusive of monies needed for merit increases which have not been determined at this time. Funds for these purposes have been included in the City's reserve for financing and will be moved to the Library Fund once they have been approved (after budget adoption).

Materials and supplies are budgeted at $993,256, an increase of 5.5% from the current year budget. Included in this amount are utility costs and the costs of books, periodicals and other materials distributed by the Library to its patrons. Direct costs in the Library Fund are proposed at $405,128, a decrease of 3.9%. Included in this total is the Library's required FY 2023-2024 contribution to the Self Insurance Fund ($39,175), service contracts ($185,436), security guards ($103,550) and on-line subscription services ($47,790). The proposed contribution to the Debt Service Fund of $695,474, approximately the same as the current year. Approximately 9.8% of the Library's FY 2023-2024 proposed budget is dedicated to debt service.

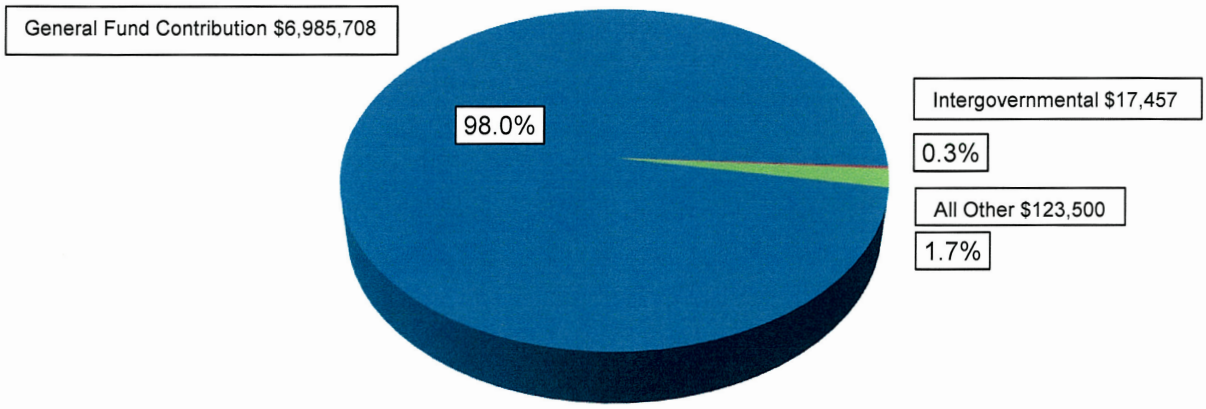
The components of the Library Fund revenue budget include intergovernmental, charges for services, miscellaneous revenues, the contribution from the General Fund, and an appropriation of the Library's fund balance. The proposed budget includes a contribution of $7 million from the City's General Fund. There is an appropriation of fund balance of $100,000 and other revenues are budgeted at $40,957.

The following chart illustrates the trends of Library Fund revenue for the most recent five year period.

	Actual FY 2020	Actual FY 2021	Actual FY 2022	Projected FY 2023	Proposed FY 2024
Intergovernmental	$19,922	$17,461	$17,458	$17,000	$17,457
Charges for Services	2,436	381	1,372	1,000	1,000
General Fund Contribution	6,297,594	6,407,805	6,657,332	6,800,000	6,985,708
All Other	36,237	1,644	7,202	22,500	122,500
Total	$6,356,189	$6,427,291	$6,683,364	$6,840,500	$7,126,665

LIBRARY FUND

REVENUES: $7,126,665



EXPENDITURES: $7,126,665

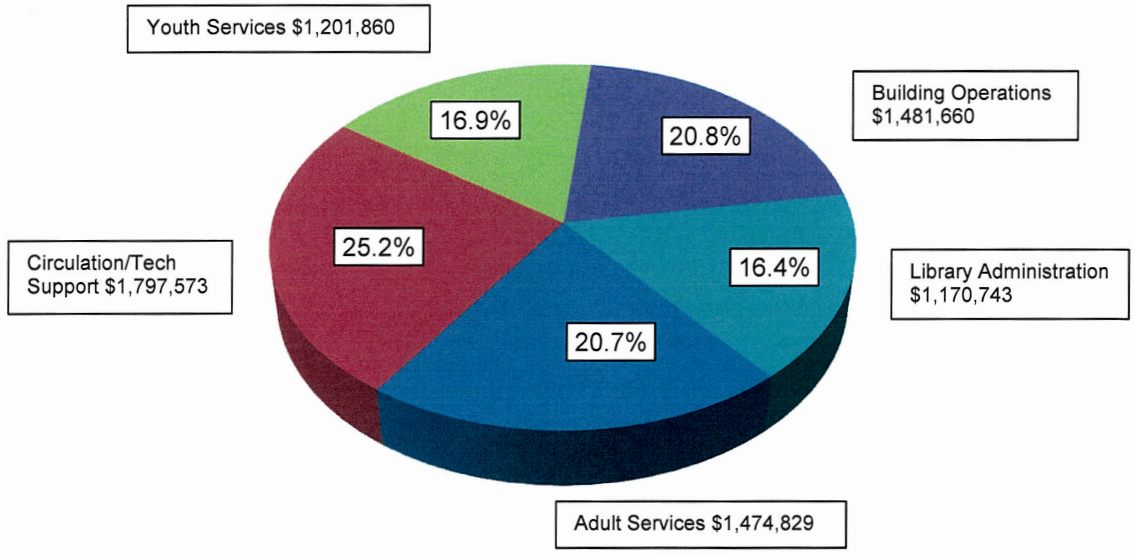


Exhibit IV.1

WHITE PLAINS PUBLIC LIBRARY FUND

DEPARTMENT DESCRIPTION:

The White Plains Public Library is a dynamic, civic resource that enables all members of the community to engage in lifelong learning, find inspiration and build citizenship by providing:

- free and open access to knowledge
- personal guidance in its use
- formal and informal opportunities for learning and cultural exchange, the exploration of ideas, entertainment and fun

Through the planning and action of the Staff and Trustees, the Library will:

- play a vigorous role in the life of the City as a center of information, education, cultural and recreational enrichment
- encourage and market the Library's services
- provide the greatest possible access through hours of service, an up-to-date website, social networking, and other means of delivery
- employ and develop a staff that ensures the Library's success
- offer an up-to-date collection that is responsive to the community's needs, well organized and maintained, and aggressively promoted
- carry out its program of services in a comfortable, attractive and safe building and grounds

ACTIVITIES PERFORMED:

Title	Activity Code	Net Cost FY 21-22 Actual	Net Cost FY 22-23 Revised Budget 12/31/22	Net Cost FY 23-24 Proposed Budget	Reference Page
Library Administration	L001	$ 1,057,371	$ 1,355,594	$ 1,170,743	IV-6
Circulation/Technical Support	L002	1,670,150	1,612,871	1,797,573	IV-8
Adult Services	L003	1,386,610	1,455,907	1,474,829	IV-10
LibraryYouth Services	L004	1,121,563	1,079,971	1,201,860	IV-12
Library Building Operations	L005	1,329,102	1,425,838	1,481,660	IV-14
		$ 6,564,796	$ 6,930,181	$ 7,126,665	

WHITE PLAINS PUBLIC LIBRARY

REQUIRED RESOURCES-
FULL TIME POSITIONS:

		FY 22-23 Revised Budget 12/31/22			FY 23-24 Proposed Budget		
Title	**Grade**	**Authorized**	**Filled**	**Vacant**	**Authorized**	**Filled**	**Vacant**
Library Director	Appt.	1	1	-	1	1	-
Assistant Library Director	M/C17	1	1	-	1	1	-
Business Manager	M/C11	1	1	-	1	1	-
Librarian IV	16	1	1 *	-	1	1 *	-
Librarian III	14	3	3 *	-	3	3 *	-
Librarian II	12	7	6	1	7	7	-
PC Network Technician	12	1	1	-	1	1	-
Librarian I	10	6	6	-	6	6	-
Chief Library Clerk	9	1	1	-	1	1	-
Library Assistant	9	2	-	2	2	-	2
Digital Media Specialist-Library	9	1	1	-	1	1	-
Departmental Secretary I	8	1	1	-	1	1	-
Library Media Technician	6	1	1	-	1	1	-
Senior Library Clerk	6	2	1	1	2	1	1
Library Clerk	3	6	4	2	6	5	1
		35	29	6	35	31	4

* One or more positions underfilled

WHITE PLAINS PUBLIC LIBRARY

REQUIRED RESOURCES-
SUMMARY

Expenditures:	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Salaries & Wages	$ 3,066,567	$ 3,048,489	$ 1,362,647	$ 3,193,681
Employee Benefits	1,624,788	1,550,172	734,734	1,808,954
Materials & Supplies:				
Book & Non-Book Materials	307,001	363,000	168,981	363,000
Building Maintenance Supplies/Repairs	26,570	42,325	13,331	38,325
Utilities	341,502	411,026	160,333	475,060
Software	76,795	87,695	46,561	88,371
Other	29,220	37,170	20,533	28,500
Direct Costs:				
Service Contracts	200,791	189,358	185,000	185,436
Security Guards	97,895	103,550	44,781	103,550
Program Services	3,249	3,375	3,129	3,505
Library Program Activities	8,238	35,000	7,396	20,000
On-line Subscription Service	36,495	43,946	24,785	47,790
SIF Contribution	37,705	40,625	40,625	39,175
Other	5,415	5,508	5,100	5,672
Equipment	-	20,750	4,967	10,172
Transfer to Debt Service Fund	702,569	694,557	118,677	695,474
Reserve for Financing	-	253,635	-	20,000
Total Expenditures	$ 6,564,800	$ 6,930,181	$ 2,941,580	$ 7,126,665
Revenues:				
Intergovernmental Revenues	$ 17,458	$ 17,457	$ 16,761	$ 17,457
Charges for Services	1,372	2,000	278	1,000
Miscellaneous Revenues:				
Rents and Commissions	3,019	-	5,415	17,000
Other	4,183	2,000	4,851	5,500
Total Program Generated Revenues	$ 26,032	$ 21,457	$ 27,305	$ 40,957
Net Cost	**$ 6,538,768**	**$ 6,908,724**	**$ 2,914,275**	**$ 7,085,708**
Other Financing Sources:				
Appropriation of Fund Balance	$ -	$ 40,000	$ -	$ 100,000
General Fund Contribution	6,657,332	6,868,724	2,768,677	6,985,708
Total Other Financing Sources	$ 6,657,332	$ 6,908,724	$ 2,768,677	$ 7,085,708
Excess of Revenues & Other Sources Over (Under) Expenditures & Other Uses	$ 118,564	$ -	$ (145,598)	$ -

LIBRARY ADMINISTRATION

DEPT. PROVIDING SERVICE: WHITE PLAINS PUBLIC LIBRARY

OBJECTIVES:

Provide the City of White Plains with best-in-class library services.

With the Library Board, develop a three-year operational plan, with action steps to enact the plan, and align resources to support the plan.

Engage in rigorous quantitative and qualitative analysis to support continuous improvement in library operations.

Foster relationships with community and non-profit organizations, governmental agencies, library networks, professional associations and the business community to broaden resources and expand services.

Recruit, hire, and develop a skilled and responsive staff that values innovation while providing a work environment that encourages their success.

Administer the business affairs of the library: prepare the budget, control expenditures, negotiate with vendors, seek efficiencies in operations and procedures.

Develop a public relations program to increase the community's awareness of the full range of library services.

Work with the Library Board, Friends, Foundation and others to secure funds to enhance library services.

Work with other City agencies and local non-profits to maximize use at the Library building and promote the Library as a community center for the City.

Participate in the leadership of the Westchester Library System and the continued development of shared library services in Westchester.

PERFORMANCE MEASURES:

Mandate	Task/Measure *	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Meetings with the Library Board	12	12	12	12
	Other meetings attended (City, Professional, Community)	360	360	360	360
	Claim vouchers issued	150	160	200	200
	Requisitions/direct claims prepared	150	125	130	130
	Meeting Room Rentals	0	0	28	60
	Public information materials issued:				
	Flyers, calendars, brochures, booklists produced	665	636	615	625
	Flyers & calendars distributed (est)	150,000	150,000	150,000	150,000
	E-newsletters	800,000	866,580	960,000	1,100,000

* Pandemic during 2021

LIBRARY ADMINISTRATION

DEPT. PROVIDING SERVICE: WHITE PLAINS PUBLIC LIBRARY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures:				
Salaries & Wages	$ 501,115	$ 519,600	$ 246,132	$ 522,940
Employee Benefits	503,845	526,866	265,635	572,848
S/T	1,004,960	1,046,466	511,767	1,095,788
Materials & Supplies	7,695	7,800	6,025	7,420
Direct Costs:				
Service Contracts	2,434	2,400	723	3,600
SIF Contribution	37,705	40,625	40,625	39,175
Financial/Auditing Costs	4,577	4,668	4,668	4,760
Reserve for Financing	-	253,635	-	20,000
Total Expenditures	**$ 1,057,371**	**$ 1,355,594**	**$ 563,808**	**$ 1,170,743**
Revenues:				
Intergovernmental:				
Library - Other Libraries	$ 17,458	$ 17,457	$ 16,761	$ 17,457
Miscellaneous:				
Rents and Commissions	-	-	300	7,000
Other	100	-	1,994	-
Total Revenues	**$ 17,558**	**$ 17,457**	**$ 19,055**	**$ 24,457**
Net Cost	**$ 1,039,813**	**$ 1,338,137**	**$ 544,753**	**$ 1,146,286**
Other Financing Sources:				
Appropriation of Fund Balance	$ -	$ 40,000	$ -	$ 100,000
General Fund Contribution	5,954,763	6,174,167	2,650,000	6,290,234
Total Other Financing Sources	**$ 5,954,763**	**$ 6,214,167**	**$ 2,650,000**	**$ 6,390,234**

DEPARTMENT REFERENCE PAGE: IV-3

CIRCULATION/TECHNICAL SUPPORT

DEPT. PROVIDING SERVICE: WHITE PLAINS PUBLIC LIBRARY

OBJECTIVES:

Provide the technology (hardware, software, network, partner solutions) that enables excellent public services and effective library management.

Support seamless operations between the White Plains Library and the Westchester Library System.

Provide excellent customer service supporting the circulation of materials, both analog and digital, and the use of technology.

Maintain an accurate inventory of library users and holdings and the appropriate measure to secure holdings.

House and maintain collections to maximize their full use.

Continue to evaluate outcomes and workflow to improve efficiency, provide staff training as needed.

Seek out new solutions within the industry that can help streamline materials handling and library operations, including the use of downloadable and streaming materials.

PERFORMANCE MEASURES:

Mandate	Task/Measure *	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
NY	Items added/materials processed	16,000	16,614	19,000	20,000
NY	Items removed	29,000	25,410	9,000	12,000
NY	Collection size (cataloged items)	230,000	213,598	225,000	225,000
NY	Total turnstile estimate	102,000	131,500	141,000	160,000
NY	Total circulation - checkouts	353,000	347,451	380,000	400,000
NY	Total registered borrowers	32,800	32,626	34,000	34,000
	New patrons registered	2,000	2,031	2,000	2,000
NY	Interlibrary loans sent and received	75,000	64,396	63,000	65,000
	Electronic services:				
	Onsite user sessions	470,000	74,199	90,000	100,000
	Offsite (remote) user sessions	630,000	767,277	785,000	800,000

* Pandemic during 2021

CIRCULATION/TECHNICAL SUPPORT

DEPT. PROVIDING SERVICE: WHITE PLAINS PUBLIC LIBRARY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures:				
Salaries & Wages	$ 1,042,250	$ 1,017,240	$ 453,308	$ 1,103,089
Employee Benefits	508,335	461,251	218,177	566,528
S/T	1,550,585	1,478,491	671,485	1,669,617
Materials & Supplies:				
Software	67,953	87,695	46,561	90,371
Other	9,903	8,300	5,562	9,800
Direct Costs:				
Service Contracts	38,464	14,260	11,747	14,108
Program Services	3,249	3,375	3,129	3,505
Equipment	-	20,750	4,967	10,172
Total Expenditures	**$ 1,670,154**	**$ 1,612,871**	**$ 743,451**	**$ 1,797,573**
Revenues:				
Charges for Services:				
Library Fines	$ 3,990	$ 2,000	$ 2,703	$ 5,000
Miscellaneous	93	-	154	500
Total Revenues	**$ 4,083**	**$ 2,000**	**$ 2,857**	**$ 5,500**
Net Cost	**$ 1,666,071**	**$ 1,610,871**	**$ 740,594**	**$ 1,792,073**

DEPARTMENT REFERENCE PAGE: IV-3

ADULT SERVICES

DEPT. PROVIDING SERVICE: WHITE PLAINS PUBLIC LIBRARY

OBJECTIVES:

Provide a full-range of informational, cultural, educational, and recreational library services to patrons for self-improvement, personal growth, and enrichment.

Deliver effective and timely customer service through a variety of channels.

Develop and maintain up-to-date collections that respond to community needs.

Provide formal and informal learning opportunities through classes, workshops, one-on-one training and reference services. Instruct users in library resources and information technology.

Develop collections and services to support literacy and English language acquisition, citizenship, and workforce and local business development.

Participate in community partnerships to both increase public awareness of the library and ensure that the library is responding to the community.

PERFORMANCE MEASURES:

Mandate	Task/Measure *	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
NY	Adult Services turnstile (estimate)	57,000	92,519	100,000	110,000
NY	Adult circulation (check-outs)	250,000	245,642	260,000	280,000
NY	Adult registration	25,135	25,499	26,378	27,000
NY	Adult reference questions	41,000	40,999	45,000	55,000
	General assistance	15,000	16,615	21,000	25,000
	Magazines requested	7,100	7,546	7,560	7,600
	Outreach to local organizations (# of contacts)	650	675	840	900
	Homebound visits	5	5	5	5
	Partnership activities	0	92	320	400
	Participants in partnership activities	0	1,797	6,750	7,500
NY	Adult library programs & class visits	1,000	1,174	1,475	1,600
NY	Attendance at Adult Library programs	6,800	6,930	5,200	5,500
NY	Meeting Room use	0	0	28	60
NY	Attendance at meetings	0	0	1,000	2,000
	Museum Gallery Exhibits	4	4	6	6
	Exhibits, book displays, booklists	200	237	225	225
	Computer users	9,100	14,055	20,500	25,000

* Pandemic during 2021

ADULT SERVICES

DEPT. PROVIDING SERVICE: WHITE PLAINS PUBLIC LIBRARY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures:				
Salaries & Wages	$ 749,111	$ 751,315	$ 343,030	$ 762,488
Employee Benefits	307,562	292,606	139,482	327,621
S/T	1,056,673	1,043,921	482,512	1,090,109
Materials & Supplies:				
Book & Non-Book Materials	267,605	315,000	125,869	315,000
Other	16,700	17,090	5,555	5,980
Direct Costs:				
Service Contracts	899	950	899	950
On-line subscription service	36,495	43,946	24,785	47,790
Library Program Activities	8,238	35,000	6,743	15,000
Total Expenditures	**$ 1,386,610**	**$ 1,455,907**	**$ 646,363**	**$ 1,474,829**
Revenues:				
Charges for Services	$ 1,372	$ 2,000	$ 278	$ 1,000
Miscellaneous:				
Rents and Commissions	3,019	-	5,115	10,000
Total Revenues	**$ 4,391**	**$ 2,000**	**$ 5,393**	**$ 11,000**
Net Cost	**$ 1,382,219**	**$ 1,453,907**	**$ 640,970**	**$ 1,463,829**

DEPARTMENT REFERENCE PAGE: IV- 3

YOUTH SERVICES

DEPT. PROVIDING SERVICE: WHITE PLAINS PUBLIC LIBRARY

OBJECTIVES:

Promote lifelong learning, family literacy, and an appreciation of reading by encouraging families and children to make regular use of the library and its resources and programs.

Create a culture of inclusion and acceptance by providing access to information, resources, programs, languages, and services that reflect the diversity of White Plains. Celebrate the many cultures and traditions that comprise the White Plains community.

Enhance the lives of White Plains community youth through opportunities for playful learning, exploration of the arts and technologies, and entertaining and educational programming.

Select, maintain, and promote collections, programs, electronic resources, and reference services to youth from birth through teenage years, as well as parents and caregivers. Develop a continuum of family-centered and developmentally appropriate services for children, teens, caregivers and those who work with them.

Through collections, programs, and activities: prepare pre-school children to enter school ready to read and promote the critical role of parents and caregivers as their child's first teacher; and provide support and resources for the learning success of students, while also creating opportunities for exploratory learning and recreation.

Collaborate with the White Plains Public Schools to help support the school's mission, curriculum and initiatives.

Collaborate with the community and other partners to provide programs and services that meet the needs of White Plains' youth and families.

Provide youth and families with an introduction and access to technology, including the appropriate use of online resources; and new and emerging technolnolgies in order to create a future-ready community.

Deliver excellent customer service and provide expert guidance in the use of library resources and information technology.

Stay abreast of current research and trends in reading and literacy; library programs and services; and new and emerging technologies, and develop programs and services accordingly.

PERFORMANCE MEASURES:

Mandate	Task/Measure *	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
NY	Youth Services turnstile (estimate)	25,600	28,960	52,000	55,000
NY	Youth Services circulation - checkouts	105,000	101,809	120,000	125,000
NY	Youth Services registration	7,000	7,127	7,500	7,500
NY	Youth Services reference questions	13,500	13,383	18,000	22,000
	General assistance	10,000	12,753	21,000	25,000
	Exhibits, book displays, booklists	400	399	400	400
	Outreach to local organizations (# of contacts)	800	788	800	900
	Programs & class visits	2,000	3,090	3,300	3,500
	Attendance at Programs	6,000	8,691	12,900	15,000
	Computer users	0	267	1,200	1,200

* Pandemic during 2021

LIBRARY YOUTH SERVICES

DEPT. PROVIDING SERVICE: WHITE PLAINS PUBLIC LIBRARY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures:				
Salaries & Wages	$ 773,602	$ 759,285	$ 320,177	$ 804,164
Employee Benefits	304,931	268,886	111,440	341,396
S/T	1,078,533	1,028,171	431,617	1,145,560
Materials & Supplies:				
Book & Non-Book Materials	39,396	48,000	43,112	48,000
Other	3,634	3,800	3,326	3,300
Direct Costs:				
Other	-	-	653	5,000
Total Expenditures	**$ 1,121,563**	**$ 1,079,971**	**$ 478,708**	**$ 1,201,860**
Revenues:				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 1,121,563**	**$ 1,079,971**	**$ 478,708**	**$ 1,201,860**

DEPARTMENT REFERENCE PAGE: IV-3

LIBRARY BUILDING OPERATIONS

DEPT. PROVIDING SERVICE: WHITE PLAINS PUBLIC LIBRARY

OBJECTIVES:

Provide heating, lighting, cooling and cleaning of the Library building for safety, efficiency, and comfort.

Monitor condition of building, grounds, furnishings, library and building equipment and take appropriate action to correct problems and malfunctions.

Communicate issues with Library Administration.

Provide a full range of maintenance support for day-to-day Library activities.

Coordinate with Public Works in carrying out general maintenance and repairs.

Cooperate with Public Works in the planning and implementation of capital projects to protect the City's investment in and public enjoyment of the Library building and grounds.

Ensure public safety and enjoyment of Library facilities.

PERFORMANCE MEASURES:

Mandate	Task/Measure *	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	General cleaning and maintenance	81,000 sq. ft.	81,000 sq. ft.	81,000 sq. ft.	81,000 sq. ft.
	Meeting room setups	12	0	500	750
	Security coverage against hours of operation	98%	98%	98%	98%
	Days open	345	343	345	345

* Pandemic during 2021

LIBRARY BUILDING OPERATIONS

DEPT. PROVIDING SERVICE: WHITE PLAINS PUBLIC LIBRARY

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenditures:				
Salaries & Wages	$ 489	$ 1,049	$ -	$ 1,000
Employee Benefits	115	563	-	561
S/T	604	1,612	-	1,561
Materials & Supplies:				
Building Maintenance Supplies/Repairs	26,700	42,505	13,396	38,325
Utilities	341,502	411,026	160,333	475,060
Direct Costs:				
Service Contracts	158,994	171,748	171,631	166,778
Security Guards	97,895	103,550	44,781	103,550
Other	838	840	432	912
Transfer to Debt Service Fund	702,569	694,557	118,677	695,474
Total Expenditures	**$ 1,329,102**	**$ 1,425,838**	**$ 509,250**	**$ 1,481,660**
Revenues:				
None	$ -	$ -	$ -	$ -
Net Cost	**$ 1,329,102**	**$ 1,425,838**	**$ 509,250**	**$ 1,481,660**
Other Financing Sources:				
General Fund Contribution	$ 702,569	$ 694,557	$ 118,677	$ 695,474
Total Other Financing Sources	**$ 702,569**	**$ 694,557**	**$ 118,677**	**$ 695,474**

DEPARTMENT REFERENCE PAGE: IV-3

LIBRARY FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	FY 21-22 Actual [1]	FY 2022-2023 Revised Budget 12/31/22	FY 2022-2023 Projected Actual 06/30/23	FY 23-24 Proposed Budget
Revenues & Other Sources:				
Intergovernmental Revenues	$ 17,458	$ 17,457	$ 17,000	$ 17,457
Charges for Services	1,372	2,000	1,000	1,000
Miscellaneous Revenues	7,201	2,000	22,500	22,500
Transfer In -				
General Fund Contribution	6,657,332	6,868,724	6,800,000	6,985,708
Appropriation of Fund Balance	-	40,000	-	100,000
Total Revenues & Other Sources	6,683,363	$ 6,930,181	6,840,500	$ 7,126,665
Expenditures & Other Uses:				
Personal Services	3,066,568	$ 3,048,489	3,100,000	$ 3,193,681
Employee Benefits	1,624,783	1,550,172	1,600,000	1,808,954
Materials & Supplies	781,087	941,216	930,000	993,256
Direct Costs	389,788	421,362	410,000	405,128
Equipment	-	20,750	20,000	10,172
Transfer to Debt Service Fund	-	694,557	-	695,474
Reserve for Financing	-	253,635	-	20,000
Total Expenditures & Other Uses	5,862,226	$ 6,930,181	6,060,000	7,126,665
Excess of Revenues & Other Sources Over/(Under) Expenditures & Other Uses	821,137		780,500	
Other Financing Sources (Uses)-				
Transfer to Debt Service Fund	(702,569)		(694,557)	
Net Change in Fund Balance	118,568		85,943	
Fund Balance at Beginning of Year	134,880		253,448	
Fund Balance at End of Year	$ 253,448		$ 339,391	

[1] City of White Plains Comprehensive Annual Financial Report, July 1, 2021 - June 30, 2022, modified for budgetary presentation

SELF INSURANCE FUND

The Self Insurance Fund (SIF) was established by the Common Council effective July 1, 1985 as an internal service fund to account for the resources employed in administering the City's insurance program which is primarily self-insured.

The self insurance program is managed by the Commissioner of Finance. The City also contracts with a third-party administrator to process liability and workers' compensation claims and assist the City in establishing reserves. In addition, the City hires an actuary to review the adequacy of its reserves. The City's Law Department is also actively involved in resolving general liability claims. Risk management is a key component of the City's self-insurance program. Each year, a number of training sessions and inspections are held to minimize risk and other circumstances that lead to accidents.

White Plains is self-insured for liability, workers' compensation and unemployment benefits. When it is prudent and cost-effective, the City purchases policies in the marketplace for such coverage as public officials' liability, property insurance, and a stop-loss policy for workers' compensation. The City also purchases an excess liability policy for any liability claim settlements in excess of $1 million to a maximum of $10 million. The bulk of the City's exposure, however, is self-insured.

Based upon the actuarial determinations of risk provided by the City's insurance consultant and the other costs of the program, a total budget of $5.6 million has been proposed for fiscal year 2023-2024. Of this amount, $5.2 million is provided for insurance premiums, claims and reserves with the remaining $395,346 available to administer the program. Insurance costs will increase by 8.1% and administrative costs will increase 3.5% from the FY 2022-2023 revised budget to the FY 2023-2024 proposed budget.

The current proposed budget includes a 7.8% increase in contributions from the operating funds due to increased costs which have increased claims loss reserve requirements. User charges will provide all of the revenue in the proposed budget. Of the user charges that will be assessed, approximately 94% will be provided from the General Fund.

The Self Insurance Fund ended fiscal year 2021-2022 with a net position of $1,610,455, an increase of $1,635,192 from the June 30, 2021 deficit of $24,737. Projections for June 30, 2023 indicate that a positive net position will remain in place at the end of the current fiscal year.

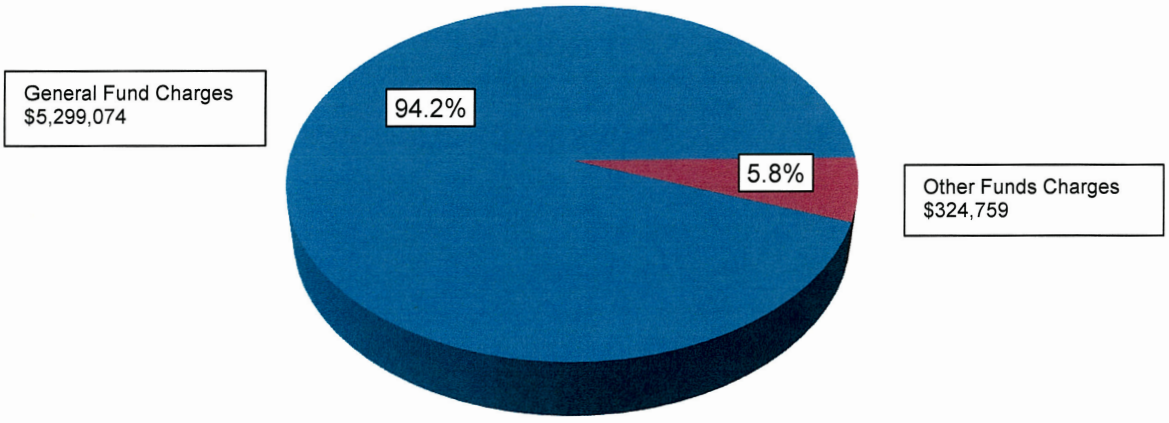
The following chart illustrates the trend of revenues in the Self Insurance Fund for the most recent five year period:

	Actual FY 2020	Actual FY 2021	Actual FY 2022	Projected FY 2023	Proposed FY 2024
User Fees	$6,287,250	$5,888,755	$8,373,167	$5,217,144	$5,623,833
Miscellaneous	34,176	490,024	220,311	30,000	-
Interest Income	268,658	75,909	43,006	360,000	-
Total	$6,590,084	$6,454,688	$8,636,484	$5,607,144	$5,623,833

(This page intentionally left blank)

SELF INSURANCE FUND

REVENUES: $5,623,833



EXPENDITURES: $5,623,833

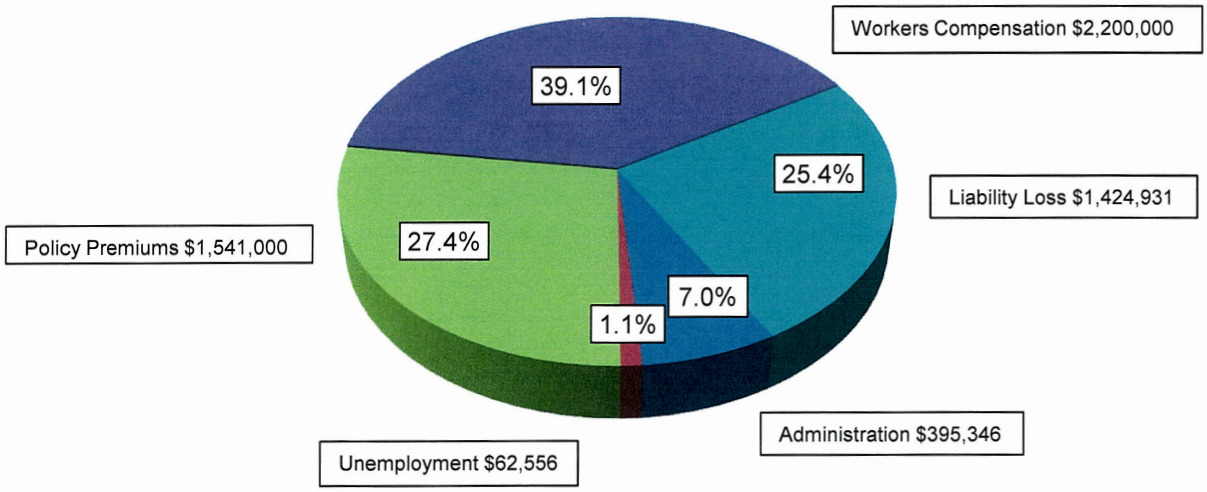


Exhibit IV.2

SELF INSURANCE FUND

DEPARTMENT DESCRIPTION:

The City of White Plains is self-insured for liability, workers compensation and unemployment benefits. Other risks are insured through commercial carriers. The Department of Finance is responsible for administering the City's insurance program and for providing risk management services.

The primary objective of the insurance program is to maintain sufficient commercial insurance and self-insurance reserves to protect the City of White Plains so that it may fulfill its responsibilities to the people of White Plains. Key to meeting this objective is a sound risk management safety/loss control program designed to identify and correct potential hazards and thereby reduce risk exposure.

ACTIVITIES PERFORMED:

Title	Activity Code	Reference Page
Risk Management	A043	IV-22
Self Insurance	SI	IV-24

REQUIRED RESOURCES-

FULL TIME POSITIONS:

		FY 22-23 Revised Budget 12/31/22			FY 23-24 Proposed Budget		
Title	Grade	Authorized	Filled	Vacant	Authorized	Filled	Vacant
Insurance/Risk Manager	M/C17	1	-	1	1	-	1
		1	-	1	1	-	1

SELF INSURANCE FUND

REQUIRED RESOURCES-
SUMMARY

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenses:				
Administration:				
Salaries & Wages	$ -	$ 18,000	$ -	$ 18,000
Employee Benefits	15,345	19,492	7,175	19,992
Materials & Supplies	-	100	-	100
Direct Costs	379,745	344,547	211,535	357,254
Reserve for Financing	-	-	-	-
Total Administration	395,090	382,139	218,710	395,346
Insurance:				
Workers' Compensation	3,218,588	2,120,047	995,895	2,200,000
Unemployment Benefits	15,715	70,122	36,642	62,556
General Liability	2,025,891	1,299,836	649,264	1,399,931
Public Officials' Liability	-	25,000	-	25,000
Policy Premiums	1,282,781	1,320,000	1,495,541	1,541,000
Total Insurance	6,542,975	4,835,005	3,177,342	5,228,487
Total Expenses	**$ 6,938,065**	**$ 5,217,144**	**$ 3,396,052**	**$ 5,623,833**
Revenues:				
Charges for Services:				
General Fund	$ 8,164,535	$ 4,932,360	$ 4,932,360	$ 5,299,074
Library Fund	37,705	40,625	40,625	39,175
Water Fund	115,645	124,596	124,596	160,147
Sewer Fund	50,280	114,171	114,171	120,239
Cable TV Fund	5,002	5,392	5,391	5,198
Miscellaneous:				
Insurance Recovery	131,803	-	9,600	-
Other	88,509	-	-	-
Interest	43,006	-	195,663	-
Total Revenues	**$ 8,636,485**	**$ 5,217,144**	**$ 5,422,406**	**$ 5,623,833**

RISK MANAGEMENT

DEPT. PROVIDING SERVICE: DEPT. OF FINANCE

OBJECTIVES:

To administer the City's liability, workers' compensation and unemployment self insurance programs in a fiscally prudent manner.

To systematically and continuously identify accidental loss exposure to the City, analyze the exposure in terms of frequency and severity probabilities, apply sound risk control and loss prevention procedures, and finance the risk consistent with financial resources.

To reduce insurance claims against the City by administering a City-wide Safety and Loss Control Program and the New York State Department of Labor-Division of Safety and Health (NYSDOL-DOSH) Program.

To protect the interests of the people of White Plains by reviewing and processing all insurance claims in a thorough and timely manner.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Total Claims Processed:				
NY	Workers' Compensation	100	117	120	120
NY	Liability	20	14	15	15
NY	Unemployment Insurance	70	67	70	70
WP	No. of safety training sessions conducted	1	0	1	1
WP	Risk exposure surveys	1	0	1	1
WP	Safety and Loss Control Committee meetings held	1	0	1	1
WP	Safety and Loss Departmental meetings held	1	0	1	1
FED	Summary Work Related Injury and Illnesses (Form 300A) (OSHA)	1	1	1	1
NY	Summary Work-Related Injury and Illnesses (Form SH-900.1) (PESH)	20	20	20	20

Note: The risk management safety program is under review. The training sessions, risk exposure surveys, and safety and loss control committee meetings and safety and loss departmental meetings are being evaluated. Maintenance of OSHA and PESH logs are new measures.

RISK MANAGEMENT

DEPT. PROVIDING SERVICE: DEPT. OF FINANCE

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenses:				
Salaries & Wages	$ -	$ 18,000	$ -	$ 18,000
Fringe Benefits	15,345	19,492	7,175	19,992
S/T	15,345	37,492	7,175	37,992
Materials & Supplies	-	100	-	100
Direct Costs:				
Financial & Auditing	10,340	10,547	10,547	10,754
Program Services	-	1,000	-	1,000
Insurance Claim Services	159,550	145,000	108,488	152,500
Appraisal Services	-	3,000	-	3,000
Workers' Comp. Board Assessments	209,855	185,000	92,500	190,000
Reserve for Financing	-	-	-	-
Total Expenses	**$ 395,090**	**$ 382,139**	**$ 218,710**	**$ 395,346**
Revenues:				
Charges for Services:				
General Fund	$ 474,672	$ 366,303	$ 366,302	$ 378,962
Library Fund	2,963	2,859	2,859	2,958
Water Fund	9,107	8,787	8,787	9,090
Sewer Fund	3,959	3,820	3,820	3,953
Cable TV Fund	384	370	370	383
Interest Income	36,106	-	192,213	-
Total Revenues	**$ 527,191**	**$ 382,139**	**$ 574,351**	**$ 395,346**

DEPARTMENT REFERENCE PAGE: IV-20

SELF INSURANCE

DEPT. PROVIDING SERVICE: DEPT. OF FINANCE

OBJECTIVES:

To provide the financial resources necessary to administer the City's Self Insurance Program.

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenses:				
Direct Costs:				
Workers' Compensation	$ 3,218,588	$ 2,120,047	$ 995,895	$ 2,200,000
Unemployment Benefits	15,715	70,122	36,642	62,556
General Liability	2,025,891	1,299,836	649,264	1,399,931
Public Officials' Liability	-	25,000	-	25,000
Policy Premiums	1,282,781	1,320,000	1,495,541	1,541,000
Total Expenses	**$ 6,542,975**	**$ 4,835,005**	**$ 3,177,342**	**$ 5,228,487**
Revenues:				
Charges for Services:				
General Fund	$ 7,689,863	$ 4,566,057	$ 4,566,058	$ 4,920,112
Library Fund	34,742	37,766	37,766	36,217
Water Fund	106,538	115,809	115,809	151,057
Sewer Fund	46,321	110,351	110,351	116,286
Cable TV Fund	4,618	5,022	5,021	4,815
Miscellaneous-Insurance Recovery	131,803	-	9,600	-
Miscellaneous-Other	88,509	-	-	-
Interest Income	6,900	-	3,450	-
Total Revenues	**$ 8,109,294**	**$ 4,835,005**	**$ 4,848,055**	**$ 5,228,487**

DEPARTMENT REFERENCE PAGE: IV-20

SELF INSURANCE FUND

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

	FY 21-22 Actual [1]	FY 2022-2023 Revised Budget 12/31/22	FY 2022-2023 Projected Actual 06/30/23	FY 23-24 Proposed Budget
Operating Revenues:				
Charges for Services	$ 8,373,167	$ 5,217,144	$ 5,217,144	$ 5,623,833
Miscellaneous	220,311	-	30,000	-
Total Operating Revenues	8,593,478	5,217,144	5,247,144	5,623,833
Operating Expenses:				
Personal Services	-	18,000	-	18,000
Employee Benefits	78,574	19,492	18,100	19,992
Materials & Supplies	-	100	-	100
Direct Costs	6,922,718	5,179,552	5,351,360	5,585,741
Reserve for Financing	-	-	-	-
Total Operating Expenses	7,001,292	$ 5,217,144	5,369,460	$ 5,623,833
Operating Income	1,592,186		(122,316)	-
Non-Operating Revenues				
Interest Income	43,006	-	360,000	-
Change in Net Position	1,635,192		237,684	
Net Position-Beginning of Year	(24,737)		1,610,455	
Net Position-End of Year	$ 1,610,455		$ 1,848,139	

[1] City of White Plains Comprehensive Annual Financial Report, July 1, 2021 - June 30, 2022

(This page intentionally left blank)

SEWER RENT FUND

The Sewer Rent Fund was established by the Common Council as an enterprise fund effective July 1, 2010 to account for all revenues, expenses and deposit of funds related exclusively for the operation, maintenance and repair of the City's sanitary sewer system. This also includes the payment of principal and interest on sewer related debt and capital improvements to the sewer system. This Fund is a bureau of the Department of Public Works and is operated in a manner which is similar to a private enterprise where the costs of providing goods and services are recovered primarily through user charges. The major funding source is sewer rents that are based on a percentage of water consumption. The costs of the system are distributed over all sewer system users, both taxable and tax-exempt, as authorized by New York State General Municipal Law.

Revenue in the proposed FY 2023-2024 Sewer Rent Fund totals $3,843,250 of which 82.8% is from sewer rents. These rents are billed and collected as a percentage of water usage on all properties that are connected to the City's water distribution system. A rate of 18% of the billing for water consumption is again being proposed. Because water consumption is billed semi-annually for most water users, the timing of the approval directly impacts the percentage of water consumption to be set as sewer rents. The City's water rates, which were last increased in December of 2019, are included in the calculation of sewer rents.

Proposed expenses for the Sewer Rent Fund total $3,843,250, a decrease of 4.4% from the current year's adopted budget. The decrease is chiefly attributable to a reduction in depreciation. Personnel costs account for $938,449 or 24.4% of the total expenditures in the fund. Materials and supplies total $243,596 and direct costs total $1,173,628. Included within direct costs is a payment to the General Fund for services such as engineering, financial accounting and billing ($893,087). Interest payments on debt ($165,286) account for 4.3% of the budget. An allowance for depreciation is budgeted at $411,450, which is down from $973,625 as certain projects have now been fully depreciated. A Reserve for Financing is proposed at $50,841 to fund employee merit increases and any unanticipated expenses.

The approved Capital Improvement Program for FY 2023-2024 recommends the expenditure of $600,000 for the reconstruction of miscellaneous sanitary sewers and the purchase of rolling stock ($335,000).

As of June 30, 2022, the Sewer Rent Fund had a net operating gain of $429,587 and a net position of $9,442,212.

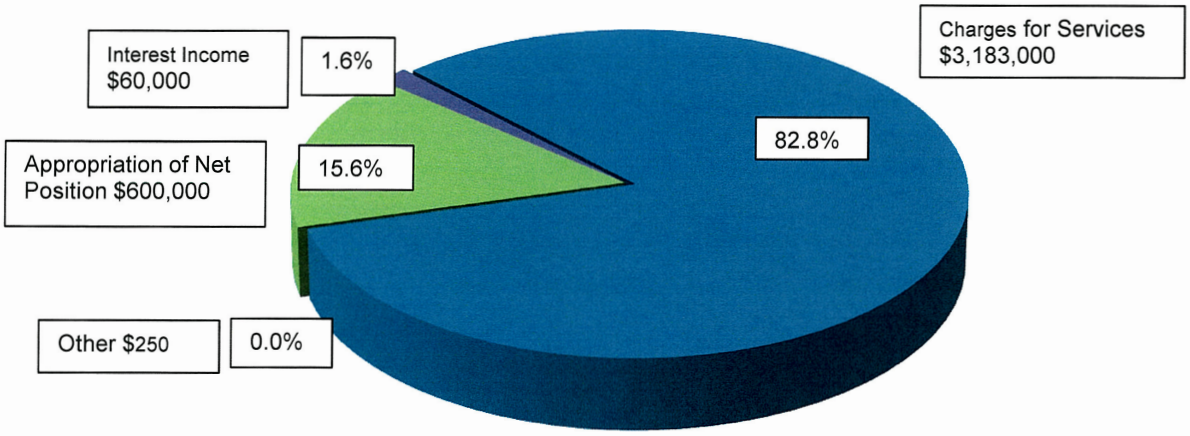
The following chart illustrates the trend of revenues in the Sewer Rent Fund for the most recent five year period:

	Actual FY 2020	Actual FY 2021	Actual FY 2022	Projected FY 2023	Proposed FY 2024
Charges for Services	$3,025,292	$2,771,295	$2,536,225	$3,185,000	$3,183,000
Miscellaneous	230,919	92,619	841,446	340,389	600,250
All Other	57,308	2,200	1,977	60,000	60,000
Total	$3,313,519	$2,866,1444	$3,379,648	$3,585,389	$3,843,250

(This page intentionally left blank)

SEWER RENT FUND

REVENUES: $3,843,250



EXPENSES: $3,843,250

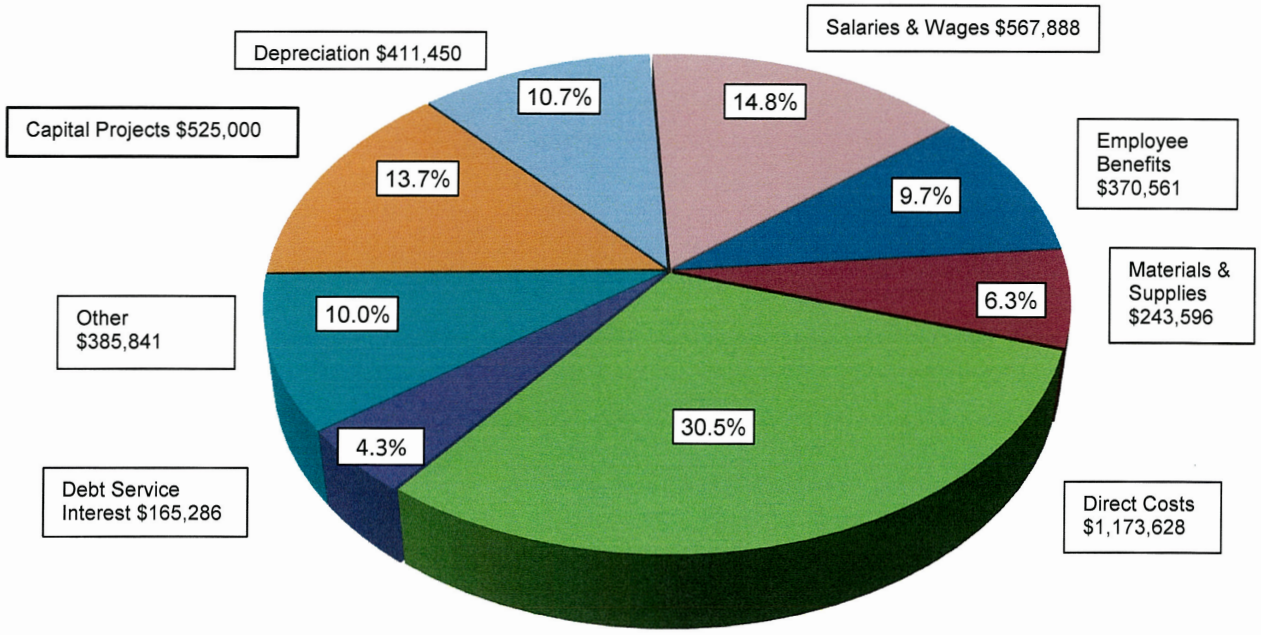


Exhibit IV.3

SEWER RENT FUND

DEPARTMENT DESCRIPTION:

The primary responsibilities of the Sewer Rent Fund, Bureau of Waste Water are the following: (1) operation, maintenance and protection of the City's waste water collection (sanitary sewer) systems; (2) protection of adjacent waterways; and (3) assistance in the development of the Department of Public Works Capital Improvement Program (waste water). The Bureau, in conjunction with the Department of Building, also approves and inspects sanitary sewer connections performed by licensed plumbers and/or authorized contractors.

The Bureau has overall responsibility for the approval and inspection of all public and private construction projects relating to sanitary sewers and waste water. Approval of this Bureau (coordinated with the Department of Building and Bureau of Engineering) must be obtained for anyone proposing the following activities: (1) installation of a private sewer, (2) construction of any type of sanitary structure in the City Right-of-Way, (3) discharge effluent into the sanitary sewer system or (4) connection of a service line to the City sanitary sewer system. This Bureau, and the Bureau of Engineering, are responsible for maintaining and updating sanitary sewer information records for the City of White Plains.

Through the maintenance and repair of the City's sanitary sewer system, our field forces ensure that we will have a properly functioning waste water collection system. Thus, the services we provide extend beyond day-to-day operations. Services include responding to a variety of problems and emergency situations. These include sanitary sewer main breaks, leaks from sewer mains, sewer backups or overflows, pump station failure and odor problems.

ACTIVITIES PERFORMED:

Title	Activity Code	Reference Page
Waste Water Operations	SW01	IV-32

REQUIRED RESOURCES-
FULL TIME POSITIONS:

		FY 22-23 Revised Budget 12/31/22			FY 23-24 Proposed Budget		
Title	Grade	Authorized	Filled	Vacant	Authorized	Filled	Vacant
Lead Waste Water Maintenance Wkr.	10	1	1	-	1	1	-
Crew Leader	9	1	1	-	1	1	-
Maintenance Mechanic	8	2	2	-	2	2	-
Motor Equipment Operator	7A	1	1	-	1	1	-
Semi-Skilled Laborer	4	2	2	-	2	2	-
		7	7	-	7	7	-

SEWER RENT FUND

REQUIRED RESOURCES- SUMMARY

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenses:				
Personal Services	$ 436,350	$ 581,835	$ 251,185	$ 567,888
Employee Benefits	339,711	354,771	174,068	370,561
Materials & Supplies:				
Land Maintenance Supplies	21,261	19,000	14,300	23,000
Building/Facility Operations	1,227	4,134	646	3,371
Sewer Operations	122,878	124,503	25,753	100,000
Rolling Stock Operations	61,468	56,500	47,689	87,875
Other	18,574	28,025	2,820	29,350
Direct Costs:				
Program Services	77,272	74,494	60,580	125,750
SIF Contribution	50,280	114,171	114,171	120,239
General Fund Services	795,477	841,952	841,952	893,087
Other	31,117	37,559	31,675	34,552
Equipment/Rolling Stock	-	84,500	84,500	335,000
Debt Service - Interest	131,181	174,351	87,139	165,286
Depreciation	951,125	973,625	486,813	411,450
Capital Outlay	647,051	1,639,299	974,835	525,000
Reserve for Financing	-	61,337	-	50,841
Total Expenses	**$ 3,684,972**	**$ 5,170,056**	**$ 3,198,126**	**$ 3,843,250**
Revenues & Other Sources:				
Intergovernmental	$ 272,171	$ 225,000	$ 170,389	$ -
Charges for Services	2,551,778	3,168,000	1,324,685	3,183,000
Contributions-Developers	550,000	167,860	167,860	-
Miscellaneous	3,722	250	1,806	250
Interest	1,977	2,000	13,650	60,000
Appropriation of Net Position	-	1,606,946	-	600,000
Total Revenues & Other Sources	**$ 3,379,648**	**$ 5,170,056**	**$ 1,678,390**	**$ 3,843,250**

WASTE WATER OPERATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To provide supervision and administrative support for the White Plains sanitary sewer system.

Establish sewer rent fees based upon percentage of user water consumption.

Operate and maintain the sewage pump station and sewer lines.

Monitor performance of the sewer pump station in compliance with applicable Federal, State and County regulations.

Bill and maintain records for all users.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	Miles of sanitary sewer lines maintained	130	130	130	130
	Gallons of bioculture used to treat sanitary lines to control grease	120	120	120	120
	No. of manholes to maintain	3,220	3,220	3,220	3,220

WASTE WATER OPERATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES-

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenses:				
Salaries & Wages	$ 436,350	$ 581,835	$ 251,185	$ 567,888
Employee Benefits	339,711	354,771	174,068	370,561
S/T	776,061	936,606	425,253	938,449
Materials & Supplies:				
Land Maintenance Supplies	21,261	19,000	14,300	23,000
Building/Facility Operations	1,227	4,134	646	3,371
Sewer Operations	122,878	124,503	25,753	100,000
Rolling Stock Operations	61,468	56,500	47,689	87,875
Other	18,574	28,025	2,820	29,350
Direct Costs:				
Program Services	77,272	74,494	60,580	125,750
SIF Contribution	50,280	114,171	114,171	120,239
General Fund Services	795,477	841,952	841,952	893,087
Other	31,117	37,559	31,675	34,552
Equipment	-	-	-	-
Rolling Stock	-	84,500	84,500	335,000
Debt Service - Interest	131,181	174,351	87,139	165,286
Depreciation	951,125	973,625	486,813	411,450
Capital Outlay	647,051	1,639,299	974,835	525,000
Reserve for Financing	-	61,337	-	50,841
Total Expenses	**$ 3,684,972**	**$ 5,170,056**	**$ 3,198,126**	**$ 3,843,250**
Revenues & Other Sources:				
Intergovernmental	$ 272,171	$ 225,000	$ 170,389	$ -
Charges for Services:	2,551,778	3,168,000	1,324,685	3,183,000
Contributions-Developers	550,000	167,860	167,860	-
Miscellaneous	3,722	250	1,806	250
Interest	1,977	2,000	13,650	60,000
Appropriation of Net Position	-	1,606,946	-	600,000
Total Revenues & Other Sources	**$ 3,379,648**	**$ 5,170,056**	**$ 1,678,390**	**$ 3,843,250**

DEPARTMENT REFERENCE PAGE: IV-30

SEWER RENT FUND

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

	FY 21-22 Actual [1]	FY 2022-2023 Revised Budget 12/31/22	FY 2022-2023 Projected Actual 06/30/23	FY 23-24 Proposed Budget
Operating Revenues:				
Intergovernmental	$ 272,171	$ 225,000	$ 170,389	$ -
Charges for Services	2,536,225	3,168,000	3,185,000	3,183,000
Miscellaneous	569,275	168,110	170,000	250
Appropriation of Net Position	-	1,606,946	-	600,000
Total Operating Revenues	3,377,671	5,168,056	3,525,389	3,783,250
Operating Expenses:				
Personal Services	436,351	581,835	581,835	567,888
Employee Benefits	(117,772)	354,771	336,984	370,561
Material & Supplies	225,409	232,162	230,000	243,596
Direct Costs	1,323,767	1,068,176	1,060,000	1,173,628
Equipment/Rolling Stock	-	84,500	84,500	335,000
Depreciation	951,125	973,625	973,625	411,450
Capital Outlay	-	1,639,299	1,100,000	525,000
Reserve for Financing	-	61,337	-	50,841
Total Operating Expenses	2,818,880	4,995,705	4,366,944	3,677,964
Operating Income	558,791	172,351	(841,555)	105,286
Non-Operating Revenues (Expenses):				
Interest Income	1,977	2,000	60,000	60,000
Interest Expense	(131,181)	(174,351)	(174,351)	(165,286)
	(129,204)	(172,351)	(114,351)	(105,286)
Change in Net Position	429,587		(955,906)	
Net Position-Beginning of Year	9,012,625		9,442,212	
Net Position-End of Year	$ 9,442,212		$ 8,486,306	

[1] City of White Plains Comprehensive Annual Financial Report, July 1, 2021 - June 30, 2022

WATER FUND

The Water Fund was established by the Common Council on July 1, 1979 as an enterprise fund to account for the operation of the City's water works. It is a bureau of the Department of Public Works and it is operated in a manner which is similar to a private business enterprise, where the costs (expenses, including depreciation) of providing goods and services are recovered primarily through user charges.

The City of White Plains purchases water from the New York City (NYC) system, and operates and maintains an extensive system for the delivery of water to its residents and commercial establishments. The ability to utilize the City's own water resources in the future will allow the City to partially mitigate its reliance on water from NYC sources which are billed on a per capita allotment. As water needs escalate, and the City began to exceed its per capita allowance on a regular basis, significant increases in the cost of purchasing water may occur. NYC charges an excess per capita rate that is more than double the regular rate and the per capita billing formula imposed allows no flexibility for the City of White Plains which has a significant day-time population not included in its per capita allowance.

Water Fund expenses in the proposed budget total $19.1 million, an increase of 1.6% from the current year's adopted budget. Salary and fringe benefit costs which total $4.1 million account for 21.5% of the proposed Water Fund budget. The cost of purchasing untreated water from NYC is budgeted at $6.9 million which is 36% of the total Water Fund budget. NYC had been steadily increasing its water charges in recent years to finance its costs of complying with state and federal mandates. The current water rate charged by NYC is $2,083.48 per mg. A rate increase from NYC of 9% is projected for July 1, 2023. All other materials and supplies total $1,076,657. Direct costs total $2,221,669, or 11.6% of the proposed budget and include a contribution to the Self Insurance Fund ($160,147) and also to the General Fund ($1,741,082) for services such as engineering, financial accounting and billing. Interest on Water Fund debt will decrease by approximately $100,000 because of the 2022 bond refinancing and totals $1,865,906 or 9.7% of the proposed budget, while depreciation is budgeted at $1,785,122. The remaining proposed expenses for FY 2023-2024 include the purchase of equipment/rolling stock of $147,089, capital outlay of $900,000 and a Reserve for Financing of $150,000 for employee merit increases and any unanticipated expenses.

The approved Capital Improvement Program for FY 2023-2024 recommends $2 million in major capital improvements attributable to the Water Fund: replacement and/or reconstruction of miscellaneous water lines ($2,000,000), the purchase of rolling stock ($60,000) and debt issuance costs ($20,200). Over the years, compliance with federal and state mandates dictates the need for many capital improvements and the resulting increase in outstanding debt.

Revenue in the proposed FY 2023-2024 budget totals $19.1 million, an increase of 1.6% from the current year's adopted budget. The City utilizes a progressive water rate structure whereby the cost per cubic foot of water increases with escalating usage. Approximately 93% of the proposed revenue budget is from metered water sales and related water service charges. Water rates were last increased by the Common Council in December of 2019.

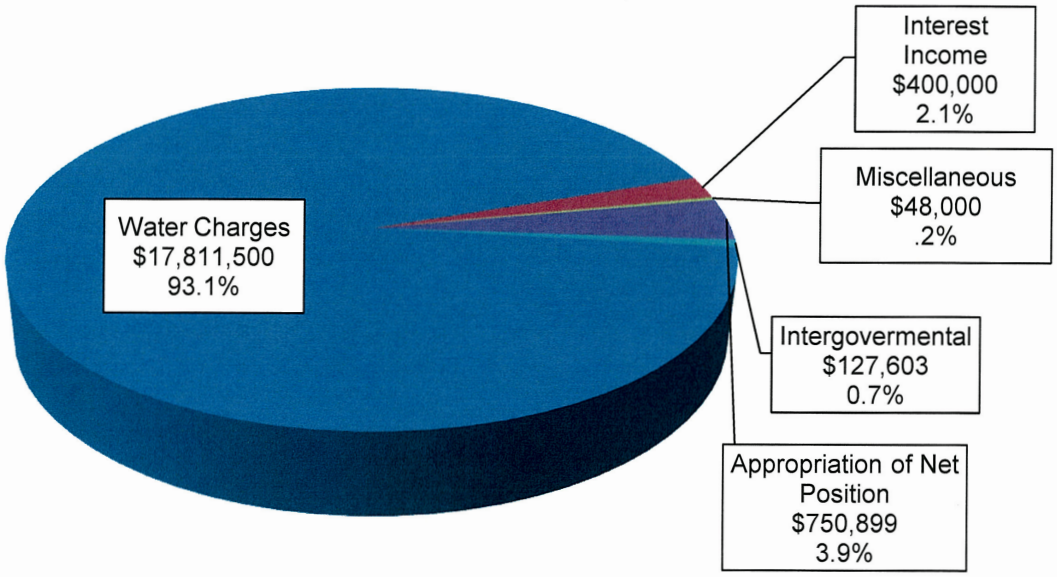
As of June 30, 2022, the Water Fund had a net operating gain of $1.4 million and a net position of $39.7 million.

The following chart illustrates the trend of revenues in the Water Fund for the most recent five-year period:

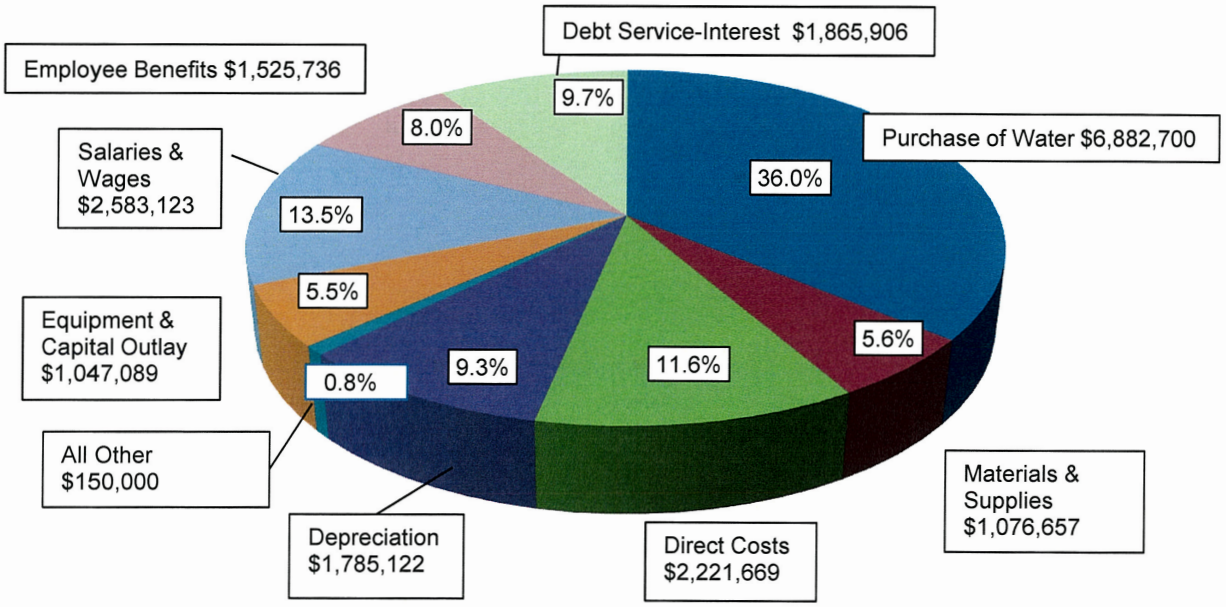
	Actual FY 2020	Actual FY 2021	Actual FY 2022	Projected FY 2023	Proposed FY 2024
Intergovernmental	$119,364	$121,348	$123,381	$125,000	$127,603
Charges for Services	18,547,911	17,860,355	16,431,584	17,812,000	17,811,500
Interest	308,086	29,710	25,086	400,000	400,000
All Other	10,012	381,200	111,447	50,000	798,899
Total	$18,985,373	$18,392,613	$16,691,498	$18,387,000	$19,138,002

WATER FUND

REVENUES: $19,138,002



EXPENSES: $19,138,002



WATER FUND

DEPARTMENT DESCRIPTION:

The Water Fund is an enterprise fund established to account for all revenues and expenses related to the supply and distribution of water within the City of White Plains. The primary responsibilities of the Bureau of Water are the following: (1) operation, maintenance and protection of the City's water supply and distribution systems; (2) protection of adjacent waterways; and (3) assistance in the development of the Department of Public Works Capital Improvement Program (water). The fund is divided into three functional areas: Administration, Supply, and Distribution. Additional information on these activities are on the pages referenced below.

ACTIVITIES PERFORMED:

Title	Activity Code	Reference Page
Water Department Administration	W001	IV-40
Water Supply Operations	W002	IV-42
Water Distribution Systems	W003	IV-44

REQUIRED RESOURCES-
FULL TIME POSITIONS:

Title	Grade	FY 22-23 Revised Budget 12/31/22			FY 23-24 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Filled	Vacant
Sup't. of Water & Waste Water	M/C 18	1	-	1	1	-	1
Asst. Sup't. of Water & Waste Water	M/C 14	1	1	-	1	1	-
Drafter III	13	1	1	-	1	1	-
Senior Water Plant Operator	12	1	1	-	1	1	-
Electronics Field Technician	12	1	-	1	1	1	-
Engineer I (B.S.)	11	1	1	-	1	1	-
Lead Water Maintenance Worker	9	2	2	-	2	2	-
Water Maintenance Mechanic	9	1	-	1	1	1	-
Water Plant Operator	9	5	5 *	-	5	5 *	-
Water Maintenance Worker, Grade I	8	4	4	-	4	4	-
Bookkeeper	8	3	3	-	3	3	-
Water Maintenance Worker, Grade II	7	6	6	-	6	6	-
Skilled Laborer	6	1	1	-	1	1	-
Senior Account Clerk	5	1	1	-	1	1	-
		29	26	3	29	28	1

* One or more positions underfilled

WATER FUND

REQUIRED RESOURCES- SUMMARY

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenses:				
Salaries & Wages	$ 2,270,346	$ 2,324,408	$ 1,125,557	$ 2,583,123
Employee Benefits	1,351,065	1,312,066	663,908	1,525,736
Materials & Supplies:				
Water	5,281,594	6,667,540	3,549,479	6,882,700
Utilities	343,501	370,902	166,129	487,657
Treatment Chemicals/Lab Control	115,225	201,592	59,415	195,140
Water Pipes/Hydrant/Service Lines	335,822	100,000	33,645	104,000
Building Facility Operations	62,263	50,500	13,078	50,500
Rolling Stock Operations	94,031	83,120	39,797	98,250
Other	73,071	190,796	75,755	141,110
Direct Costs:				
SIF Contribution	115,645	124,596	124,596	160,147
General Fund Services	1,466,455	1,645,302	1,645,302	1,741,082
Program Services	1,106,704	203,876	125,271	159,490
Other	85,634	181,650	72,721	160,950
Equipment	53,721	92,824	93,409	87,089
Rolling Stock	-	350,000	231,972	60,000
Debt Service - Interest	1,667,539	1,977,765	991,013	1,865,906
Depreciation	1,715,741	1,788,185	894,093	1,785,122
Capital Outlay	378,609	1,448,609	859,762	900,000
Reserve for Financing	-	337,943	-	150,000
Total Expenses	**$ 16,516,966**	**$ 19,451,674**	**$ 10,764,902**	**$ 19,138,002**
Revenues:				
Intergovernmental	$ 123,381	$ 125,465	$ 40,000	$ 127,603
Charges for Services	16,431,584	17,806,500	8,510,913	17,811,500
Licenses and Permits	11,882	7,000	6,252	11,500
Miscellaneous	99,565	29,000	23,911	36,500
Interest	25,086	15,000	126,995	400,000
Appropriation of Net Position	-	1,468,709	-	750,899
Total Revenues	**$ 16,691,498**	**$ 19,451,674**	**$ 8,708,071**	**$ 19,138,002**

WATER BUREAU ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To provide supervision and administrative support for the White Plains Water System.

To maintain water account files and record keeping system necessary for account billing.

To manage all correspondence relating to water accounts.

To schedule monitor testing and replacement of official water meters and backflow devices.

To issue permits and receipts relating to water installation and street openings for the Department of Public Works.

To maintain updated and accurate database of regulatory compliance records for the City of White Plains as required by County, State and Federal agencies.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP	No. of accounts	10,350	10,365	10,400	10,400
WP	No. of semi-annual billings	20,558	23,176	23,200	23,200
	No. of work orders written & processed	1,500	1,743	1,800	1,800
WP	No. of special bills rendered	475	375	400	400
	No. of telephone inquiries answered	8,000	8,000	8,000	8,000
	No. of letters sent	1,700	1,800	1,800	1,800
WP	No. of permits issued	100	82	100	100
WP	No. of receipts issued	50	50	50	50
	No. of large meters tested	100	54	60	60
NY	No. of backflow devices tested	525	777	800	800
NY	No. of NYS Code Rule 753's received and processed for White Plains and adjoining communities	5,000	3,985	4,000	4,000

WATER BUREAU ADMINISTRATION

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES-

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenses:				
Salaries & Wages	$ 711,247	$ 672,029	$ 338,030	$ 782,343
Employee Benefits	610,825	577,939	306,018	674,978
S/T	1,322,072	1,249,968	644,048	1,457,321
Materials & Supplies:				
Office Operations	12,377	23,842	3,258	21,300
Rolling Stock Operations	1,240	1,980	1,455	2,425
Utilities	3,924	4,554	1,805	7,890
Direct Costs:				
Program Services	1,098,363	131,380	124,170	131,610
SIF Contribution	115,645	124,596	124,596	160,147
General Fund Services	1,466,455	1,645,302	1,645,302	1,741,082
Other	17,366	55,975	35,975	33,575
Equipment	-	-	-	-
Debt Service - Interest	1,667,539	1,977,765	991,013	1,865,906
Reserve for Financing	-	337,943	-	150,000
Total Expenses	**$ 5,704,981**	**$ 5,553,305**	**$ 3,571,622**	**$ 5,571,256**
Revenues:				
Intergovernmental	$ 123,381	$ 125,465	$ 40,000	$ 127,603
Charges for Services:				
Metered Water Sales	16,235,170	17,600,000	8,372,386	17,600,000
Water Service Charges	93,075	106,500	58,096	111,500
Water Interest and Penalty	103,339	100,000	80,431	100,000
Licenses and Permits	11,882	7,000	6,252	11,500
Miscellaneous:				
Insurance Recovery	50,561	20,500	20,223	28,000
Refund Prior Year Expenses	18,257	-	3,575	-
Other	30,747	8,500	113	8,500
Interest	25,086	15,000	126,995	400,000
Appropriation of Net Assets	-	1,468,709	-	750,899
Total Revenues	**$ 16,691,498**	**$ 19,451,674**	**$ 8,708,071**	**$ 19,138,002**

DEPARTMENT REFERENCE PAGE: IV-38

WATER SUPPLY OPERATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To operate and maintain two (2) water pumping stations, one booster station, chemical treatment facilities, two (2) reservoir systems and three (3) wells.

To provide a sufficient supply of potable water for human consumption and emergencies.

To investigate questions and complaints concerning water quality.

To perform all required water testing.

To keep records in an efficient and accurate manner.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
	No. of pumps maintained	25	25	25	25
	No. of chemical equipment maintained	26	26	26	26
NY	No. of chemical, bacteriological and physical tests	50,000	30,000	30,000	30,000
	MG of water pumped	2,650	2,428	2,700	2,700
WP	No. of pumping record entries	175,000	175,000	175,000	175,000
	No. of telephone and radio responses	11,000	9,000	9,000	9,000

WATER SUPPLY OPERATIONS

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenses:				
Salaries & Wages	$ 546,990	$ 614,675	$ 273,788	$ 636,368
Employee Benefits	247,075	256,426	119,817	289,030
S/T	794,065	871,101	393,605	925,398
Materials & Supplies:				
Office Operations	4,536	7,600	1,639	7,610
Building/Facility Operations	69,456	59,700	12,938	59,700
Rolling Stock Operations	3,707	6,190	1,302	6,700
Water Supply Operations	136,263	266,592	73,930	250,140
Utilities	5,621,171	7,033,888	3,713,803	7,362,467
Direct Costs:				
Service Contracts	16,136	22,150	7,497	23,550
Program Services	8,341	72,496	1,101	27,880
Other	13,613	15,325	9,449	15,325
Equipment	14,250	16,604	18,323	18,496
Depreciation	1,715,741	1,788,185	894,093	1,785,122
Total Expenses	**$ 8,397,279**	**$ 10,159,831**	**$ 5,127,680**	**$ 10,482,388**
Revenues:				
None	$ -	$ -	$ -	$ -

DEPARTMENT REFERENCE PAGE: IV-38

WATER DISTRIBUTION SYSTEM

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

OBJECTIVES:

To maintain and repair the City's water distribution system.

To install and maintain water meters.

To read meters measuring water consumption.

PERFORMANCE MEASURES:

Mandate	Task/Measure	FY 21-22 Estimate	FY 21-22 Actual	FY 22-23 Estimate	FY 23-24 Planned
WP	No. of new service connections	25	14	25	25
	No. of feet of new service line installed	275	275	275	275
	No. of valves maintained	600	575	600	600
	No. of valves inspected	3,250	3,250	3,250	3,250
	No. of valves in system	7,050	7,055	7,055	7,055
	No. of hydrants maintained	375	375	375	375
	No. of hydrants inspected	2,090	2,090	2,090	2,090
	No. of hydrants in system	2,110	2,110	2,110	2,110
	No. of private hydrants inspected	150	150	150	150
WP	No. of emergency call-outs	270	265	265	265
NY	No. of facilities located within the City of Plains per NYS Code Rule 753	3,500	3,500	3,500	3,500
WP	No. of large and small meter manual readings	688	421	421	421
WP	No. of automated meter readings (small meters only)	13,000	10,365	10,365	10,365
	No. of complaints investigated	800	725	700	700
	No. of field investigations	2,000	2,000	2,000	2,000
WP	No. of miles of water mains to maintain	165	165	165	165

WATER DISTRIBUTION SYSTEM

DEPT. PROVIDING SERVICE: DEPT. OF PUBLIC WORKS

REQUIRED RESOURCES:

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	FY 23-24 Proposed Budget
Expenses:				
Salaries & Wages	$ 1,012,109	$ 1,037,704	$ 513,739	$ 1,164,412
Employee Benefits	493,165	477,701	238,073	561,728
S/T	1,505,274	1,515,405	751,812	1,726,140
Materials & Supplies:				
Land Maintenance and Supplies	27,914	85,154	56,483	48,000
Rolling Stock Operations	89,084	74,950	37,040	89,125
Water Distribution Operations	335,835	100,000	33,645	104,000
Other	-	-	-	-
Direct Costs-Service Contracts	38,519	88,200	19,800	88,500
Equipment	39,471	76,220	75,086	68,593
Rolling Stock	-	350,000	231,972	60,000
Capital Outlay	378,609	1,448,609	859,762	900,000
Total Expenses	**$ 2,414,706**	**$ 3,738,538**	**$ 2,065,600**	**$ 3,084,358**
Revenues:				
None	$ -	$ -	$ -	$ -

DEPARTMENT REFERENCE PAGE: IV-38

WATER FUND

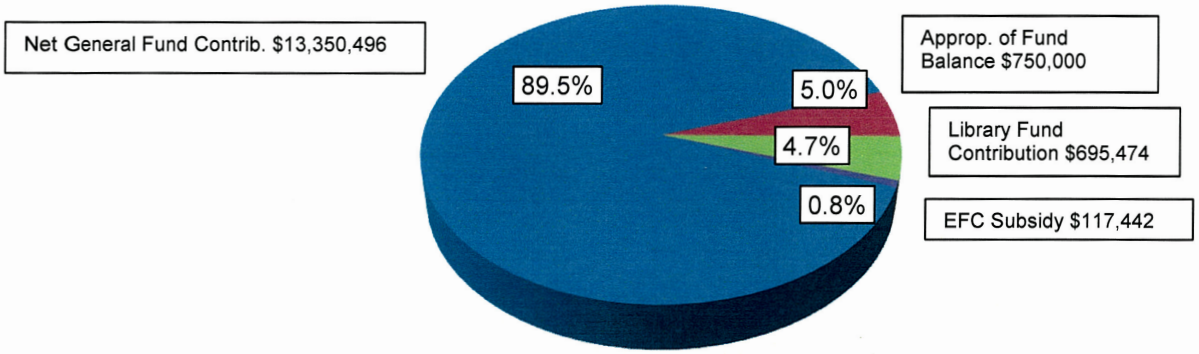
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION

	FY 21-22 Actual [1]	FY 2022-2023 Revised Budget 12/31/22	FY 2022-2023 Projected Actual 06/30/23	FY 23-24 Proposed Budget
Operating Revenues:				
Intergovernmental	$ 123,381	$ 125,465	$ 125,000	$ 127,603
Charges for Services	16,431,584	17,806,500	17,812,000	17,811,500
Miscellaneous	111,447	36,000	50,000	48,000
Appropriation of Net Position	-	1,468,709	-	750,899
Total Operating Revenues	16,666,412	19,436,674	17,987,000	18,738,002
Operating Expenses:				
Personal Services	2,270,344	2,324,408	2,400,000	2,583,123
Employee Benefits	221,970	1,312,066	1,350,000	1,525,736
Material & Supplies	6,305,506	7,664,450	7,400,000	7,959,357
Direct Costs	3,112,611	2,155,424	2,100,000	2,221,669
Equipment/Rolling Stock	39,471	442,824	442,824	147,089
Depreciation	1,715,741	1,788,185	1,788,185	1,785,122
Capital Outlay	-	1,448,609	1,000,000	900,000
Reserve for Financing	-	337,943	-	150,000
Total Operating Expenses	13,665,643	17,473,909	16,481,009	17,272,096
Operating Income	3,000,769	1,962,765	1,505,991	1,465,906
Non-Operating Revenues (Expenses):				
Interest Income	25,086	15,000	400,000	400,000
Interest Expense	(1,667,539)	(1,977,765)	(1,977,765)	(1,865,906)
	(1,642,453)	(1,962,765)	(1,577,765)	(1,465,906)
Change in Net Position	1,358,316		(71,774)	
Net Position-Beginning of Year	38,386,815		39,745,131	
Net Position-End of Year	$ 39,745,131		$ 39,673,357	

[1] City of White Plains Comprehensive Annual Financial Report, July 1, 2021 - June 30, 2022

CITY INDEBTEDNESS

DEBT SERVICE FUND
REVENUES: $14,913,412



DEBT SERVICE FUND
EXPENDITURES: $14,913,412

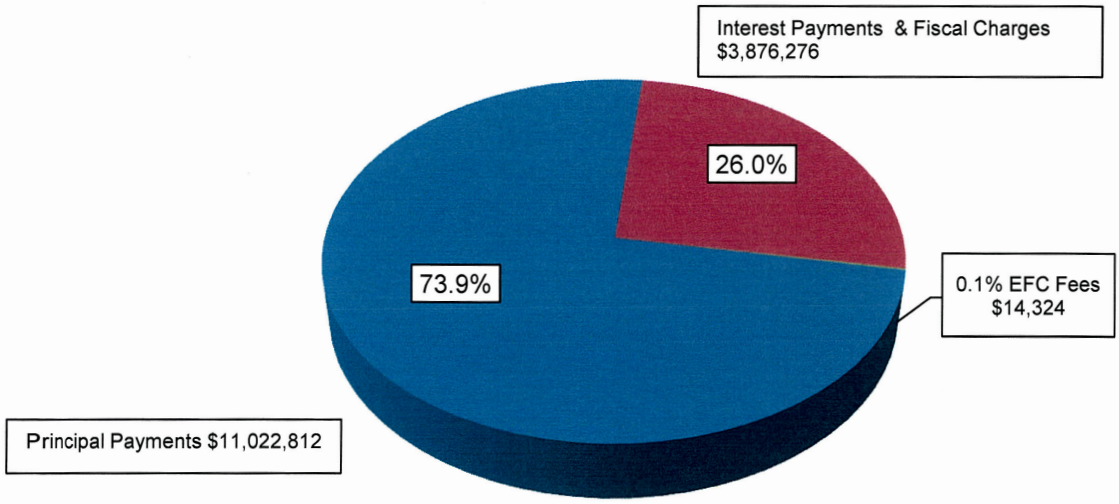


Exhibit V.1

(This page intentionally left blank)

400

CITY INDEBTEDNESS

Debt Overview:

The City issues general obligation (GO) bonds to provide funds for major capital projects. General obligation bonds are issued for general government (General and Library Funds) and proprietary activities (Water and Sewer Rent Funds). The City may also issue Bond Anticipation Notes (BANs) to finance all or part of the cost of any project authorized by New York State Local Finance Law. Bond anticipation notes are issued in anticipation of permanent financing but are often paid off before permanent financing is required. BANs may be renewed from time to time, but each renewal may not exceed a one year period, and in most circumstances may not be extended more than five years beyond the original issue date. Performance contracts are another way that the City can fund long-term capital projects which are financed through leasing.

General obligation bonds are issued by the City which pledges its full faith and credit and is liable for all debt service requirements. The City has incurred general obligation debt in connection with the acquisition, rehabilitation and construction of streets, storm water drains and public buildings; traffic improvements; parks and recreation facilities; water supply and distribution facilities; sanitary sewer improvements; parking facilities; and related equipment. The Water Fund and the Sewer Rent Fund pay the principal and interest costs of each of their related obligations through user fees, and the General and Library Funds incur the expense of their obligations. In the General Fund, parking fees and fines provide the funding for all parking improvements and operations. Thus, the Water Fund, Sewer Rent Fund and Parking Improvements debt are generally considered self-liquidating, while all other General Fund and Library Fund debt is considered tax-supported.

The City's last major issue of debt ($21.68 million) was sold in February of 2022 at a net interest rate of 2.56%. The City also refunded $12.92 million of existing debt at a net interest rate of 1.30%. The City does not plan to sell any debt during the current fiscal year. The City's next debt sale is planned for FY 2023-24.

The City's Debt Performance Goals (see Section I), together with generally recognized credit industry bench marks, are the basis upon which the City must determine what it believes to be acceptable debt levels. The City must consider (1) its total indebtedness, (2) the relationship of its debt burden vis-a-vis the Constitutional Debt Limit (its ability to borrow against its credit limit) and (3) its ability to repay its debt obligations. The City maintains a Aa1 rating from Moody's Investor's Service and has done so since 1988.

A comprehensive plan which includes conservative revenue assumptions, adherence to the City's fiscal performance goals, a tax stabilization and reserve fund, and firm control of expenditures, particularly personnel costs, remains in place to stabilize tax increases and to meet the criteria of the rating agency.

CITY INDEBTEDNESS

400

On June 30, 2022, outstanding indebtedness totaled $183,602,342 an increase of 3.4% over the previous fiscal year. Of that amount, $58,673,962 was for water improvements, $4,996,557 was for sewer improvements and $34,560,021 was for parking facilities, all of which are considered self-supporting debt. The remaining $85,371,802 is considered net direct indebtedness which will be retired from future General Fund tax levies and from any other revenue which the Common Council may dedicate for this purpose.

The City also had $5,646,872 of authorized, but unissued debt, of which $4,333,872 was for general projects, $909,000 was for sewer improvements, and $404,000 was for parking projects. Outstanding and authorized debt totaled $189,249,214 at June 30, 2022, a decrease of $7,554,440 or 3.8% less than the previous year. Like most other municipalities struggling to remain under the tax cap, maintain infrastructure and address revenue fluctuations caused by the COVID virus and its variants, debt has been used to finance some of the City's needs, where appropriate. A significant portion of outstanding indebtedness is attributable to self-liquidating debt (principally the Water Fund), but growth in tax-supported debt must be evaluated carefully principally because of the state-imposed tax cap.

Debt Projections for FY 2022-23

Based upon new indebtedness incurred and/or issued in the current fiscal year and scheduled principal payments to be made during the same time period, total authorized and outstanding indebtedness is projected to be $240,987,099 at June 30, 2023 which is summarized below.

	Self-Liquidating Debt			Tax-Supported Debt		
	Parking	Water Fund	Sewer Fund	Library	All Other	Total
Serial Bonds	$31,188,921	$55,700,486	$4,747,181	$3,173,346	$73,590,066	$168,400,000
Energy Contract					1,712,042	1,712,042
Unissued	3,762,000	45,353,000	2,222,000	-	19,538,057	70,875,057
	$34,950,921	$101,053,486	$6,969,181	$3,173,346	$94,840,165	$240,987,099

Authorized and unissued debt, during the current fiscal year, based on the actions of the Common Council as of February 28, 2023 totaled $13,036,372. It is anticipated that any future new indebtedness authorized by the Common Council in the current fiscal year ($57,838,685) will also remain unissued as of June 30, 2023. The City will retire approximately $14.3 million in debt during the 2022-23 fiscal year and expend approximately $5.9 million for interest expense.

CITY INDEBTEDNESS

400

FY 2023-24 Debt Service Fund

The Debt Service Fund budget for FY 2023-24 includes principal and interest payments related to debt attributable to the General and Library Funds. Debt service related to the Water and Sewer Rent Funds is budgeted and reported in each of those funds.

The proposed Debt Service Fund revenue budget for FY 2023-24 totals $14,913,412, an increase of $421,402, or 2.9 percent over the current year's adopted budget. A comparison between the FY 2023-24 proposed budget, the FY 2022-23 adopted budget and last year's actuals (exclusive of refunding issues) is shown below:

	2021-22 Actual	2022-23 Adopted Budget	2023-24 Proposed Budget
Revenues			
General Fund Contribution	$13,578,534	$13,071,918	$13,350,496
Library Fund Contribution	702,569	694,557	695,474
All Other	1,190,003	125,535	117,442
	15,471,106	13,892,010	14,163,412
Appropriation of Fund Balance	-	600,000	750,000
Total	$15,471,106	$14,492,010	$14,913,412

FY 2023-24 financing sources include an appropriation of fund balance from the Debt Service Fund of $750,000, which is $150,000 more than the current fiscal year's appropriation. The General Fund contribution, which will also increase, includes an appropriation from the open space reserve in the amount of $120,000 and the White Plains Hospital's portion of debt service ($546,999) on the Longview Garage. A subsidy of $117,442 from the Environmental Facilities (EFC) is also included as a revenue in the Debt Service Fund.

400

CITY INDEBTEDNESS

The proposed Debt Service Fund expenditure budget for FY 2023-24 totals $14,913,412 an increase of approximately $0.4 million or 2.9 percent more than the current year's adopted budget. A comparison between the proposed budget, the FY 2022-23 adopted budget and last year's actuals (exclusive of refunding issues) is shown below.

	2021-22 Actual	2022-23 Adopted Budget	2023-24 Proposed Budget
Expenditures:			
Principal Payments	$11,680,052	$10,258,536	$11,022,812
Interest & Fiscal Charges	3,966,540	4,217,838	3,876,276
EFC Fees (Fiscal Charges)	80,106	15,636	14,324
Total	$15,726,698	$14,492,010	$14,913,412

A complete analysis of the Debt Service Fund, including schedules of indebtedness, a summary of outstanding debt issues and an analysis of fund balance can be found at the end of this section.

Debt Service Projections for FY 2023-24

Based upon anticipated indebtedness incurred prior to June 30 2023, during FY 2023-2024 and scheduled principal and interest payments during FY 2023-2024, authorized and outstanding indebtedness at June 30, 2024 is projected to total $242.5 million, an increase of $1.5 million or less than 1% over FY 2022-23. Debt-related activity for the new fiscal year is projected as follows (in millions):

		Tax Support Debt		
	Self Liquidating Debt	General Debt	Library Fund	Total
Projected Debt:				
June 30, 2023	$143.0	$94.8	$3.2	$241.0
FY 23-24 Capital Improvement Program	5.2	11.0	-	16.2
Retired /Rescinded Debt	(7.2)	(6.9)	(0.6)	(14.7)
June 30, 2024	$141.0	$98.9	$2.6	$242.5

400

CITY INDEBTEDNESS

Exhibit V.2 demonstrates the trend of City indebtedness beginning in fiscal year 2019-2020 through the period covered by the 2023-2029 Capital Improvement Program, including the relationship between tax-supported indebtedness and indebtedness which is self-liquidating. The funding for self-liquidating debt is provided from water billings, sewer rent billings and parking revenues. The funding for tax-supported debt comes from general City revenue, including real property taxes. Self-liquidating debt increases throughout the years, as the chart below indicates, and this trend will reach its peak in FY 2025-2026 before moderating slightly beginning in FY 2026-2027.

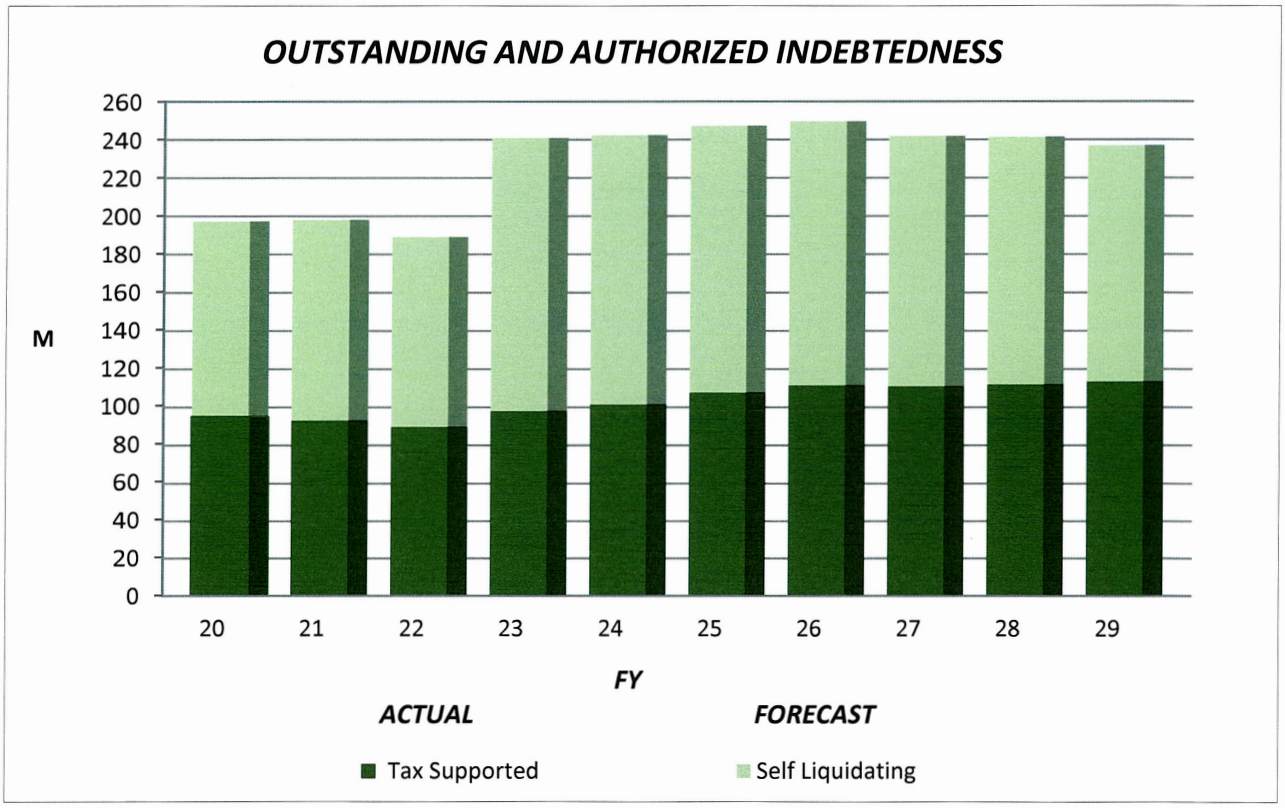


Exhibit V.2

At the beginning of the period, authorized and outstanding indebtedness totaled $197.4 million, with tax-supported debt accounting for approximately 48% and self-liquidating debt accounting for 52% of the total. In FY 2021-2022, total authorized and outstanding debt totaled $189.2 million, with 53% attributable to self-liquidating debt. Self-liquidating debt exceeds tax-support debt as a percentage of total debt through FY 2028-29. Indebtedness projected from 2022-2023 through 2028-2029 is based on the current adopted Capital Improvement Program. Total authorized and outstanding debt is projected at $241 million and $242.5 million for FY 2022-2023 and FY 2023-2024. Throughout the period covered by this graph, tax-supported as a percentage of total debt will range from a low of 41% in FY 2022-2023 to a high of 48% in FY 2028-2029 which is the length of the current Capital Improvement Program (FY 2028-2029). During that time period, new authorizations for self-liquidating debt are projected to exceed those of tax-supported new debt. The City's actual indebtedness and subsequent debt service during this time period will depend on the approval and timing of the related bond issues which is projected on the following page.

400

CITY INDEBTEDNESS

It is important to note in any discussion of indebtedness that White Plains' credit rating from Moody's Investors Services is Aa1, thereby indicating the Mayor and Common Council have traditionally established and followed debt management policies which have protected the financial well-being of the City. Continued vigilance will be needed as the state-mandated tax cap has resulted in increased borrowing to maintain the City's infrastructure in adequate condition.

The Local Finance Law of the State of New York establishes a cap on the level of debt cities may incur. The constitutional debit limit is calculated at 7% of the average last five years full valuation. It is currently projected that the City will have exhausted 15.5% of its available debt limit and will have approximately $508.8 million of debt contracting margin (borrowing authority) available when the constitutional debt limitation is computed at June 30, 2023.

The final consideration in determining acceptable debt levels is the City's ability to repay its debt obligations. Based upon the 2023-2029 Capital Improvement Program adopted by the Capital Projects Board, it is projected that net debt service payments for the operating funds combined will equal less than the credit industry bench mark of 10% of general expenditures as of June 30, 2023. Total authorized and outstanding indebtedness will be less than 5% of the full valuation of property within the City as of the same date. Total authorized and outstanding debt per capita as of June 30, 2023 is projected to be $2,818. Net debt per capita is projected to equal $1,753.

Exhibit V.3 demonstrates the City's appropriations for debt service since fiscal year 2019-2020 through fiscal year 2023-2024 and the projected payments for fiscal years 2024-2028 based on the 2023-2029 Capital Improvement Program.

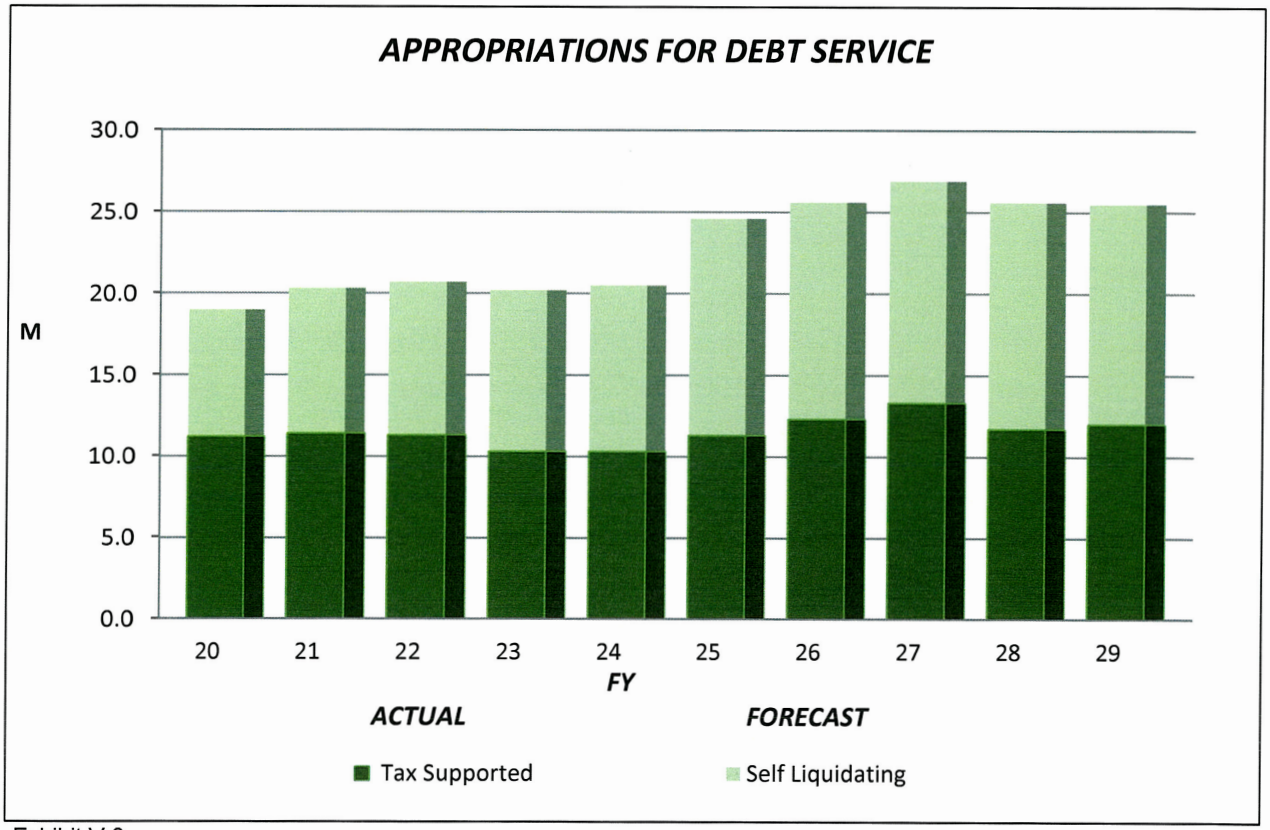


Exhibit V.3

400

CITY INDEBTEDNESS

In fiscal year 2023-2024, debt service payments will total $20.5 million, an increase of $0.8 million or 3.5% over the current fiscal year. Included in this increase are debt service payments which will be funded from parking revenues for garage elevator modernization, continuing structural work in various garages and municipal parking lot rehabilitation. Payments for the remediation of land at the fire training facility and installation of a dissolved air flotation water treatment plant at the Orchard Street Pumping Station (OSPS) including chemical system delivery, storage and feed upgrades at OSPS are funded in the Water Fund. Payments from the Sewer Rent Fund will be made for miscellaneous sanitary sewer reconstruction, replacement of a heavy duty vehicle and the design of a heavy equipment washing facility at the Highway Garage. Debt service payments from the General Fund include City Hall elevator rehabilitation, design and construction to remove and replace chillers at the Public Safety building, miscellaneous street reconstruction, replacement of heavy duty rolling stock, renovations to fire facilities, Public Safety access control systems, Library building exterior rehabilitation and improvements to Gillie Park, Kittrell Park and Battle Hill Park.

Finally, as indicated by Exhibit V.3, debt service payments for self-liquidating debt are expected to increase to approximately $10.2 million in FY 2023-24, while tax supported debt service payments are projected at approximately the same amount. The increase in debt service payments for self-liquidating debt in future years is based on the City's previous sale of $28 million in debt to replace the City's two water storage tanks. In FY 2022-23, $45.3 million of new debt will be needed to decommission buried chemical storage tanks and install new storage tanks and other necessary water projects. Payments on this debt are anticipated to begin in FY 2024-2025.

(This page intentionally left blank)

CITY OF WHITE PLAINS
DEBT SERVICE FUND
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	Actuals			Projected	Proposed
	FY 19-20*	FY 20-21*	FY 21-22*	FY 22-23	FY 23-24
Revenues:					
Intergovernmental	$145,997	$139,929	$133,087	$125,535	$117,442
Interest	28,987	9,446	4,552	25,000	-
Miscellaneous	5,001	3,765	701	-	-
Total Revenues	179,985	153,140	138,340	$150,535	$117,442
Expenditures:					
Debt Service:					
Principal Retirement	11,216,604	11,351,953	11,680,052	10,258,536	11,022,812
Interest & Fiscal Charges	4,314,601	4,314,775	3,966,540	4,233,474	3,890,600
Refunded Bonds & Related	-	89,732	80,106	-	-
Total Expenditures	15,531,205	15,756,460	15,726,698	14,492,010	14,913,412
Other Financing Sources:					
Transfer In:					
General Fund	13,897,526	13,550,554	13,578,534	13,071,918	13,350,496
Library Fund	701,158	707,805	702,569	694,557	695,474
Capital Fund	51,791	387,168	61,106	50,000	-
Refunding bonds issued	-	12,075,379	11,318,095	-	-
Payment to refunded bond escrow agent	-	(14,134,425)	(12,420,771)	-	-
Issuance premium	1,201,977	2,472,544	2,093,233	-	-
Total Other Financing Sources	15,852,452	15,059,025	15,332,766	13,816,475	14,045,970
Net Changes in Fund Balance	501,232	(544,295)	(255,592)	(525,000)	(750,000)
Fund Balance at Beginning of Year	2,965,704	3,466,936	2,922,641	2,667,049	2,142,049
Fund Balance at End of Year	$3,466,936	$2,922,641	$2,667,049	$2,142,049	$1,392,049

* Source: City of White Plains Comprehensive Annual Financial Reports for the fiscal years ended June 30th.

CITY OF WHITE PLAINS
RATIO OF ANNUAL DEBT SERVICE FOR GENERAL LONG-TERM DEBT TO TOTAL GENERAL EXPENDITURES
LAST TEN FISCAL YEARS (1)

Fiscal Year	Principal Retirements	Total Interest and Fiscal Charges	Total Debt Service	Total General Expenditures (2)	Ratio of Debt Service to Total General Expenditures
2021-22	$ 11,680,052	$ 4,046,646	$ 15,726,698	$ 178,775,999	8.8%
2020-21	11,351,953	4,404,507	15,756,460	169,800,650	9.3
2019-20	11,216,604	4,314,601	15,531,205	167,477,798	9.3
2018-19	10,512,844	3,837,379	14,350,223	167,681,632	8.6
2017-18	9,739,538	4,033,851	13,773,389	165,678,857	8.3
2016-17	9,231,948	4,029,876	13,261,824	162,092,380	8.2
2015-16	8,800,004	4,086,873	12,886,877	160,132,274	8.1
2014-15	7,260,984	4,086,857	11,347,841	157,563,497	7.2
2013-14	6,528,502	3,613,368	10,141,870	156,863,185	6.5
2012-13	5,164,308	3,408,724	8,573,032	149,624,239	5.7

(1) Source - City of White Plains Comprehensive Annual Financial Reports for the fiscal years ended June 30th and other Finance Department reports.

(2) Includes the General, Library and Debt Service Funds.

CITY OF WHITE PLAINS
CONSTITUTIONAL DEBT STATEMENT
PRO FORMA PROJECTED AS OF JULY 1, 2023

Fiscal Year Ended June 30	Assessed Valuation	State Equalization Rate	Full Valuation
2024	$ 281,534,856	2.39%	$ 11,779,701,088
2023	286,074,129	2.58%	11,088,144,535
2022	284,300,633	2.66%	10,687,993,722
2021	284,515,957	2.65%	10,736,451,208
2020	283,027,686	2.69%	10,521,475,316
Total Five Year Full Valuation			$ 43,034,064,780
Average Five Year Full Valuation			$ 8,606,812,956
Constitutional Debt Limit (7% of Average Full Valuation)			$ 602,476,907
Outstanding Indebtedness June 30, 2023:			
Serial Bonds			$ 168,400,000
Less Exclusions:			
2023-24 Debt Service Appropriation (Principal Only)		$ (14,315,000)	
Water and Sewer System Debt - June 30, 2023		(60,447,667)	(74,762,667)
TOTAL PROJECTED NET INDEBTEDNESS			$ 93,637,333
Net Debt Contracting Margin			$ 508,839,574
Pro Forma Projected Percentage of Debt Contracting Power Exhausted			15.5%

PRO FORMA SUMMARY OF TOTAL DEBT SERVICE PAYABLE AND BUDGET PROJECTION FOR FISCAL YEAR 2023-2024

	Actual 2021-22	Estimates 2022-23	Budget Projections 2023-2024 Principal	Interest	Total	Less Funds Available	Amount Needed
PROPRIETARY FUNDS							
Water Fund:							
Serial Bonds	$ 6,145,289	$ 4,951,241	$ 3,315,253	$ 1,865,906	$ 5,181,159	$ 5,181,159	$ -
Bond Anticipation Notes	-	-	-	-	-	-	-
Total Water Fund	6,145,289	4,951,241	3,315,253	1,865,906	5,181,159	5,181,159 (1)	-
Sewer Fund:							
Serial Bonds	500,250	423,727	302,135	165,286	467,421	467,421	-
Bond Anticipation Notes	-	-	-	-	-	-	-
Total Sewer Fund	500,250	423,727	302,135	165,286	467,421	467,421 (2)	-
GENERAL LONG TERM/SHORT TERM DEBT							
General Projects:							
EFC Fees	16,924	15,636	-	-	14,324	-	14,324
Serial Bonds	25,751,284	13,413,421	10,117,457	3,717,759	13,835,216 (3)	867,442 (4)	12,967,774
Energy Performance Contract	368,397	368,396	325,200	43,198	368,398	-	368,398
	26,136,605	13,797,453	10,442,657	3,760,957	14,217,938	867,442	13,350,496
Total General Fund	26,136,605	13,797,453	10,442,657	3,760,957	14,217,938	867,442	13,350,496
Library Fund:							
Serial Bonds	1,829,403	694,557	580,155	115,319	695,474	-	695,474
Total Library Fund	1,829,403	694,557	580,155	115,319	695,474	-	695,474
Total Debt Service	**$ 34,611,548**	**$ 19,866,978**	**$ 14,640,200**	**$ 5,907,468**	**$ 20,561,992**	**$ 6,516,022**	**$ 14,045,970**
Recapitulation:							
EFC Administrative Fee	$ 16,924	$ 15,636	$ -	$ -	$ 14,324	$ -	$ 14,324
Serial Bonds	34,226,227	19,482,946	14,315,000	5,864,270	20,179,270	6,516,022	13,663,248
Energy Performance Contract	368,397	368,396	325,200	43,198	368,398	-	368,398
	$ 34,611,548	**$ 19,866,978**	**$ 14,640,200**	**$ 5,907,468**	**$ 20,561,992**	**$ 6,516,022**	**$ 14,045,970**

(1) $5.181,158 Water Fees

(2) $467,420 Sewer Rent Fees

(3) Includes $546,999 WP Hospital's portion of debt service for Longview Garage and $120,000 from Open Space Reserve

(4) $750,000 from Appropriation of Debt Service Fund Balance; $117,442 EFC Subsidy

PRO FORMA SCHEDULE OF SERIAL BOND INDEBTEDNESS
JUNE 30, 2023 & 2024

Description	Sale Date	Original Borrowing	Interest Rate (%)	Fiscal Year Final Maturity	Outstanding 6/30/2023	Fiscal Year 2023-2024 Principal Payments	Fiscal Year 2023-2024 Interest Payments	Balance Outstanding 6/30/2024
General Projects:								
Public Improvements - EFC	2013	$ 10,775,259	0.26-4.61	2033	$ 5,730,000	$ 530,000	$ 234,884	$ 5,200,000
Public Improvements	2014	3,269,991	2.00-3.25	2029	1,570,240	243,670	47,275	1,326,570
Public Improvements	2015	8,703,200	5.00-3.00	2035	6,011,173	425,540	160,689	5,585,633
Public Improvements	2016	8,920,250	2.00-5.00	2036	6,530,806	434,181	195,806	6,096,625
Public Improvements - R 2006 & 2007	2016	5,758,200	0.640-1.670	2021	1,739,466	408,614	47,048	1,330,852
Public Improvements	2017	7,719,250	3.00	2032	5,249,490	521,752	157,489	4,727,738
Public Improvements - R 2008 A - Series B	2017	1,776,715	3.00-4.00	2028	880,426	178,464	35,217	701,962
Public Improvements	2018	12,473,350	3.00-5.00	2039	10,445,635	532,083	390,356	9,913,552
Public Improvements	2019	10,116,749	2.25-5.00	2040	9,388,839	392,064	315,358	8,996,775
Public Improvements	2020	3,148,324	2.00-5.00	2041	3,034,458	119,780	87,240	2,914,678
Public Improvements - R 2010	2020	6,917,487	5.00	2030	4,515,008	852,260	204,444	3,662,748
Public Improvements - R 2010	2020	3,461,057	5.00	2030	2,137,260	464,054	95,261	1,673,206
Public Improvements Series A	2022	11,594,530	3.00-5.00	2042	11,594,530	395,754	471,536	11,198,776
Public Improvements Series B (R2012, 2012 R &2013)	2022	6,280,414	5.00	2028	4,762,735	1,093,874	237,000	3,668,861
		100,914,776			73,590,066	6,592,090	2,679,603	66,997,976
Library Fund:								
Public Improvements	2014	1,263,000	2.00-3.25	2029	606,489	94,115	18,260	512,374
Public Improvements	2017	1,919,000	3.00	2032	1,305,018	129,708	39,151	1,175,310
Public Improvements	2019	144,207	2.25-5.00	2040	133,832	5,589	4,495	128,243
Public Improvements - R 2010 (2010&2011)	2020	394,525	5.00	2030	240,046	54,005	10,652	186,041
Public Improvements Series A	2022	175,457	3.00-5.00	2042	175,457	5,989	7,136	169,468
Public Improvements Series B (R2012,2012 R & 2013)	2022	1,068,340	5.00	2028	712,504	290,749	35,625	421,755
		4,964,529			3,173,346	580,155	115,319	2,593,191
S/T Tax-Supported		105,879,305			76,763,412	7,172,245	2,794,922	69,591,167
Parking Projects:								
Public Improvements - Series C (Taxable)	2008	250,000	6.25-6.75	2033	100,000	10,000	6,750	90,000
Public Improvements	2014	17,548,350	2.00-3.25	2029	8,426,669	1,307,653	253,704	7,119,016
Public Improvements	2015	1,717,000	2.00-3.00	2035	1,185,906	83,952	31,701	1,101,954
Public Improvements	2016	303,000	5.00-3.00	2036	221,836	14,748	6,651	207,088
Public Improvements - R 2006 & 2007	2016	937,149	0.640-1.670	2021	311,652	73,210	8,429	238,442
Public Improvements	2017	3,363,300	3.00	2032	2,287,217	227,331	68,617	2,059,886
Public Improvements - R 2008 B Series A	2017	13,805,000	2.00-3.00	2033	9,795,000	835,000	293,850	8,960,000
Public Improvements	2018	808,000	3.00-5.00	2039	676,648	34,467	25,287	642,181
Public Improvements	2019	1,490,136	2.25-5.00	2040	1,382,920	57,749	46,450	1,325,171
Public Improvements	2020	1,245,723	2.00-5.00	2041	1,200,669	47,394	34,519	1,153,275
Public Improvements - R 2010 B	2020	1,302,310	5.00	2030	882,064	150,541	40,340	731,523
Public Improvements Series A	2022	1,628,784	3.00-5.00	2042	1,628,784	55,594	66,241	1,573,190
Public Improvements Series B (R2012,2012 R & 2013)	2022	3,969,341	5.00	2028	3,089,556	627,728	155,617	2,461,828
		48,368,093			31,188,921	3,525,367	1,038,156	27,663,554

PRO FORMA SCHEDULE OF SERIAL BOND INDEBTEDNESS
JUNE 30, 2023 & 2024 (cont.)

Description	Sale Date	Original Borrowing	Interest Rate (%)	Fiscal Year Final Maturity	Balance Outstanding 6/30/2023	Fiscal Year 2023-2024 Principal Payments	Fiscal Year 2023-2024 Interest Payments	Balance Outstanding 6/30/2024
Water Fund:								
Public Improvements	2014	252,500	2.00-3.25	2029	121,251	18,816	3,650	102,435
Public Improvements	2015	15,554,000	2.00-3.00	2035	10,742,921	760,508	287,178	9,982,413
Public Improvements	2016	2,800,750	5.00-3.00	2036	2,050,521	136,323	61,479	1,914,198
Public Improvements - R 2006 & 2007	2016	2,574,730	0.640-1.670	2027	742,962	173,596	20,067	569,366
Public Improvements	2017	992,350	3.00	2032	674,850	67,075	20,246	607,775
Public Improvements - R 2008 A Series B	2017	463,285	3.00-4.00	2028	229,574	46,536	9,183	183,038
Public Improvements	2018	8,484,000	3.00-5.00	2039	7,104,811	361,908	265,509	6,742,903
Public Improvements	2019	21,237,185	2.25-5.00	2040	19,709,151	823,026	662,004	18,886,125
Public Improvements	2020	5,404,959	2.00-5.00	2041	5,209,476	205,639	149,772	5,003,837
Public Improvements - R 2010	2020	1,480,654	5.00	2030	1,118,852	135,295	52,560	983,557
Public Improvements Series A	2022	7,024,738	3.00-5.00	2042	7,024,738	239,775	285,688	6,784,963
Public Improvements Series B (R2012,2012 R & 2013)	2022	1,469,665	5.00	2028	971,379	346,756	48,570	624,623
		67,738,816			55,700,486	3,315,253	1,865,906	52,385,233
Sewer Fund:								
Public Improvements	2014	479,700	2.00-3.25	2029	230,351	35,746	6,935	194,605
Public Improvements	2016	303,000	5.00-3.00	2036	221,837	14,748	6,651	207,089
Public Improvements - R 2006 & 2007	2016	319,921	0.640-1.670	2027	125,920	29,580	3,406	96,340
Public Improvements	2017	505,000	3.00	2032	343,425	34,134	10,303	309,291
Public Improvements	2018	505,000	2.63-3.81	2034	422,905	21,542	15,804	401,363
Public Improvements	2019	1,201,723	2.25-5.00	2045	1,115,258	46,572	37,460	1,068,686
Public Improvements	2020	845,994	2.00-5.00	2041	815,397	32,187	23,443	783,210
Public Improvements -R 210 & 211	2020	193,967	5.00	2030	126,770	23,845	5,742	102,925
Public Improvements Series A	2022	1,256,491	3.00-5.00	2042	1,256,491	42,888	51,100	1,213,603
Public Improvements Series B (R2012,2012 R & 2013)	2022	132,240	5.00	2028	88,827	20,893	4,442	67,934
		5,743,036			4,747,181	302,135	165,286	4,445,046
s/t Self-Liquidating		121,849,945			91,636,588	7,142,755	3,069,348	84,493,833
Total Serial Bonds:		**$ 227,729,250**			**$ 168,400,000**	**$ 14,315,000**	**$ 5,864,270**	**$ 154,085,000**

PRO FORMA SCHEDULE OF DEBT PAYABLE
JUNE 30, 2023 & 2024

Description	Authorization		Unissued	Original Issue	Projected Balance 6/30/23	Projected Interest Rate	Fiscal Year 2023-2024 Principal Payments	Fiscal Year 2023-2024 Interest Payments	Balance Outstanding 6/30/24
General Projects:									
RS Acquisition:Electric Garbage Truck	$ 338,000		$ 338,000		$ 338,000				$ 338,000
Heating Units City Garage	757,500		757,500		757,500				757,500
Renovations to Fire Facilities FY 22 (2)	101,000		101,000		101,000				101,000
City-wide Infrastructure Replacement FY 22	378,750		378,750		378,750				378,750
Fire Alarm Replacement City Hall & City Garage	227,250		227,250		227,250				227,250
Comprehensive Plan	353,500		353,500		353,500				353,500
Reynal Road Reconstruction	505,000		505,000		505,000				505,000
Miscellaneous Street Reconstruction	1,066,372	(1)	1,066,372		1,066,372				1,066,372
City Hall Annex Building-Heating System	353,500		353,500		353,500				353,500
Highway Garage Floor Membrane Replacement	51,000		51,000		51,000				51,000
Renaissance Park Improvements	202,000		202,000		202,000				202,000
Public Safety Access Control	227,500		227,500		227,500				227,500
RS Acquisition Heavy Duty Vehicles & Equip. FY 23	4,243,000	(2)	4,243,000		4,243,000				4,243,000
Library Building Exterior Rehabilitation	404,000		404,000		404,000				404,000
Gillie Park Improvements FY 23	91,000		91,000		91,000				91,000
PS Building Chillers (Design)	303,000		303,000		303,000				303,000
FY 22-23 Capital Improvement Program					9,935,685				9,935,685
FY 23-24 Capital Improvement Program									10,956,385
S/T General Improvements	9,602,372		9,602,372	-	19,538,057		-	-	30,494,442
Library:									
None									
S/T Library Improvements	-		-	-	-		-	-	-

(1) Amended from $1,479,741 to $1,066,372 on 6/6/22:SBs ($413,369) with remainder various NYS grants

(2) Amended by $375,000 to $4,243,000 on 1/3/23: SBs ($375,000)

PRO FORMA SCHEDULE OF DEBT PAYABLE
JUNE 30, 2023 & 2024 (cont.)

Description	Authorization	Unissued	Original Issue	Projected Balance 6/30/23	Projected Interest Rate	Fiscal Year 2023-2024 Principal Payments	Fiscal Year 2023-2024 Interest Payments	Balance Outstanding 6/30/24
Parking:								
Municipal Parking Lot Rehabilitation FY 17	404,000	404,000		404,000				404,000
Municipal Parking Structure Rehabilitation FY 23	808,000	808,000		808,000				808,000
FY 22-23 Capital Improvement Program				2,550,000				2,550,000
FY 23-24 Capital Improvement Program								3,210,000
S/T Parking Improvements	1,212,000	1,212,000	-	3,762,000		-	-	6,972,000
Water Fund:								
FY 22-23 Capital Improvement Program	45,353,000			45,353,000				45,353,000
FY 23-24 Capital Improvement Program								2,020,200
S/T Water Fund	45,353,000	-	-	45,353,000		-	-	47,373,200
Sewer Fund:								
Miscellaneous SS Improvements FY 22	909,000	909,000		909,000				909,000
Rolling Stock Acquisition Heavy Duty Vehicles FY 23	808,000	808,000		808,000				808,000
Miscellaneous SS Reconstruction FY 23	505,000	505,000		505,000				505,000
FY 22-23 Capital Improvement Program				-				-
FY 23-24 Capital Improvement Program								-
S/T Sewer Fund	2,222,000	2,222,000	-	2,222,000		-	-	2,222,000
S/T Debt Payable	**58,389,372**	**13,036,372**	-	**70,875,057**		-	-	**87,061,642**
Performance Contract:								
Energy Performance-NYPA Street Lighting	**3,217,627**	-	-	**1,712,042**	2.50%	325,200	43,198	**1,386,842**
S/T Other Debt Payable	**$ 61,606,999**	**$ 13,036,372**	**$ -**	**72,587,099**		**$ 325,200**	**$ 43,198**	**88,448,484**
Total Outstanding/Authorized/Planned Debt 6/30/2023				**$ 240,987,099**				
Total Outstanding/Authorized/Planned Debt 6/30/24								$ 242,533,484

CITY OF WHITE PLAINS
SUMMARY OF AUTHORIZED AND OUTSTANDING DEBT

FISCAL YEAR	SERIAL BONDS	BOND ANTICIPATION NOTES	ENERGY PERFORM. GRANT	TOTAL OUTSTANDING	PERCENTAGE OF CONSTITUTIONAL DEBT LIMIT EXHAUSTED	AUTHORIZED BUT UNISSUED	AUTHORIZED AND UNISSUED
2006-2007	$ 71,551,500	$ 2,049,375	$ -	$ 73,600,875	10.57%	$ 24,950,000	$ 98,550,875
2007-2008	88,561,000	2,273,750	-	90,834,750	12.37%	8,517,800	99,352,550
2008-2009	82,815,000	9,530,200	-	92,345,200	15.61%	9,849,225	102,194,425
2009-2010	87,656,825	8,400,000	-	96,056,825	15.52%	10,024,675	106,081,500
2010-2011	82,188,000	18,099,650	-	100,287,650	16.81%	15,420,125	115,707,775
2011-2012	106,606,555	-	-	106,606,555	21.25%	36,195,125	142,801,680
2012-2013	110,542,555	-	-	110,542,555	22.20%	37,468,075	148,010,630
2013-2014	136,675,800	-	-	136,675,800	25.57%	12,702,350	149,378,150
2014-2015	154,452,742	-	-	154,452,742	31.01%	17,665,250	172,117,992
2015-2016	156,406,200	-	-	156,406,200	31.61%	19,022,650	175,428,850
2016-2017	160,170,901	-	-	160,170,901	30.88%	11,999,400	172,170,301
2017-2018	148,693,901	-	3,217,627	151,911,528	31.40%	29,454,650	181,366,178
2018-2019	158,955,351	-	2,934,160	161,889,511	35.49%	43,093,750	204,983,261
2019-2020	180,045,001	-	2,643,245	182,688,246	30.16%	14,729,300	197,417,546
2020-2021	175,285,000	-	2,344,454	177,629,454	30.07%	19,174,200	196,803,654
2021-2022	181,565,000	-	2,037,342	183,602,342	26.44%	5,646,872	189,249,214
2022-2023							
July	181,565,000	-	2,011,367	183,576,367	27.23%	11,358,372	194,934,739
August	181,180,000	-	1,985,332	183,165,332	27.30%	12,267,372	195,432,704
September	178,645,000	-	1,959,237	180,604,237	26.95%	12,267,372	192,871,609
October	178,645,000	-	1,933,082	180,578,082	26.95%	12,358,372	192,936,454
November	177,385,000	-	1,906,868	179,291,868	26.78%	12,358,372	191,650,240
December	177,385,000	-	1,880,593	179,265,593	26.77%	12,358,372	191,623,965

(This page intentionally left blank)

SUPPLEMENTAL

INFORMATION

CITY OF WHITE PLAINS, NEW YORK

CITY OF WHITE PLAINS, NEW YORK
DEMOGRAPHIC AND STATISTICAL FACTS
JUNE 30, 2022

Located in central Westchester, the City of White Plains, with a 2020 census population of 59,559, occupies an area of almost 10 square miles. It is the seat of Westchester County, located just north of New York City about 4 miles east of the Hudson River and 2.5 miles northwest of Long Island Sound.

The first non-native settlement of White Plains was in November 1683 by a party of Connecticut Puritans. In 1758, White Plains became the seat of Westchester County and in 1788 the Town of White Plains was created. In the first United States Census, conducted in 1790, the White Plains population was 505. In 1800, the population was 575 and in 1830 it was 830. White Plains was incorporated as a village in 1866. By 1870, 26 years after the arrival of the railroad, the population was 2,630 and it was 4,508 in 1890. In 1900 the population was 7,899 and it increased to 26,425 in 1910. White Plains became a city in 1916.

With the building boom after World War II and the construction of parkways and expressways, downtown White Plains became a major and destination retail shopping location. This was also a period during which many major corporations based in New York City relocated operations to White Plains. By the early 1990s, economic development had stagnated and was hampered by a deep recession. By 2003, however, the City had new developments such as the City Center followed by the Ritz-Carlton Hotel. In 2010 White Plains started the beginning of a new downtown development renaissance which has continued ever since.

Despite its modest geographic size and population, White Plains is a regional center for business, retail, government and medical services. It's commercial base and business economy are comparable to cities much larger in area and population, yet White Plains is first and foremost a community of distinct and diverse residential neighborhoods with a substantial open space character.

DEMOGRAPHIC STATISTICS (1)

Fiscal Year	Population	Median Age	Per Capita Income	Median Family Income	Median Household Income	Public School Enrollment	Unemployment Rate
2021-22	60,372	41.5	$56,195	$118,785	$96,715	6,938	2.6%
2020-21	59,559	40.0	$52,683	$115,875	$90,427	7,056	4.4%
2019-20	58,109	41.7	$51,416	$109,161	$84,415	7,150	10.3%
2018-19	58,404	38.1	$47,907	$110,400	$87,550	7,165	3.2%

(1) Source: City of White Plains Comprehensive Annual Financial Report for Fiscal Year July 1, 2021-2022.

GENERAL INFORMATION

Date of Incorporation	1916
Form of Government	Mayor-Council
Area	9.79 square miles
Police Protection:	
Number of Stations	1
Fire Protection:	
Number of Stations	7 (2 of which are equipped but not staffed)
Number of Fire Hydrants	2,065
Public Works:	
Number of Street Lights	5,000
Miles of Paved City Streets	150
Miles of Sanitary Sewers	127.1
Miles of Storm Water Drains	83

Municipal Water Operations:	
Number of Metered Accounts	10,350
Average Daily Consumption	7,094,929
Miles of Water Mains	159.8
Supply	NYC Aqueduct
Recreation and Culture:	
Total Acres of Parks	231
Number of Parks and Recreation Facilities	23
Number of Youth Programs	300
Number of Adult Programs	80
Number of Seniors Programs	110
Number of Libraries	1
Number of Volumes	229,413

PRINCIPAL TAXPAYERS JUNE 30, 2022

Rank	Taxpayer	Type of Business	Assessed Valuation	% of Total Assessed Valuation
1	Consolidated Edison	Public Utility	$ 13,386,607	4.68%
2	Westchester Mall LLC	Retail Outlet	11,376,450	3.98%
3	44 S. Broadway Property LLC	Office Space Rental	4,035,000	1.41%
4	Hart BS Commons, LLC	Apartments	3,728,000	1.30%
5	Gateway I Group, Inc.	Office Space Rental	3,425,000	1.20%
6	City Center	Retail Outlet	3,025,000	1.06%
7	360 Hamilton Plaza	Office Space Rental	2,675,000	0.94%
8	One City DE LLC	Apartments	2,300,000	0.80%
9	WP Galleria Realty LLC	Retail Outlet	2,286,000	0.80%
10	Avalon WP I, LLC	Apartments	2,249,000	0.79%
11	WPP Owner LLC	Office Space Rental	2,225,100	0.78%
12	Bloomingdale Road	Retail Outlet	2,100,000	0.73%
13	Clayton Estates LLC	Apartments	1,825,000	0.64%
14	1133-399 Westchester Ave LLC	Office Space Rental	1,725,000	0.60%
15	Westpark Associates	Office Space Rental	1,675,000	0.59%
16	ERST 10 Bank Street, LLC	Office Space Rental	1,500,000	0.52%
17	MG RMC Main LLC	Office Space Rental	1,450,000	0.51%
18	HPT ING-2 Properties	Office Space Rental	1,425,000	0.50%
19	WPP Land Acquisition	Retail Outlet	1,400,000	0.49%
20	Bryant Gardens Corp.	Cooperative Apartments	1,340,000	0.47%
			$ 65,151,157	**22.77%**

2023-2024 CAPITAL PROJECTS

The map on the preceding page indicates the location of the various 2023-2024 projects. Some projects are not indexed as the work will be done at several locations.

PROJECT LOCATOR INDEX

Map Number	Project		Estimated Cost
1	Fire Station # 2 Roof and Wall Repair Rehabilitation	$	1,500,000
2	Slater Center Playground Replacement		600,000
3	Transcenter Garage Fire System Upgrade		300,000
4	Mamaroneck Avenue Signalization (Gedney Way and Esplanade)		300,000
5	Gasboy Fuel System Replacement & Upgrade (City Yard)		300,000
6	140 S. Kensico New Roof/Brick Exterior		200,000
7	Renovation of Training Room at Public Safety Building		180,000
8	85 Gedney & Gillie Window Replacement		150,000
9	Public Safety Building Parking Lot Rehabilitation		135,000

PROJECTS NOT INDEXED

Miscellaneous Street Reconstruction	$	3,500,000
Replace/Reconstruct Miscellaneous Water Lines		2,000,000
Garage Elevators Modernization		1,500,000
Municipal Parking Structure Rehabilitation		900,000
Miscellaneous Sanitary Sewer Reconstruction		600,000
Miscellaneous Storm Water Treatment Improvements		500,000
Miscellaneous Storm Water Drain Reconstruction		300,000
Camera Replacement City Garages		225,000
Municipal Parking Lot Rehabilitation		200,000
City Wide Alarm System Upgrade		200,000
Downtown Planters		200,000
Park Walkways and Related Improvements		200,000
Renovations to Fire Facilities		150,000
Renovations to City Facilities (other than Fire or Parking)		150,000
City-wide IT Infrastructure Replacements/Enhancements		125,000
Proper (PPE) Storage Rackes & Storage Room – Fire Department		120,000

CITY OF WHITE PLAINS, N.Y.
CAPITAL PROJECTS
2023-2024

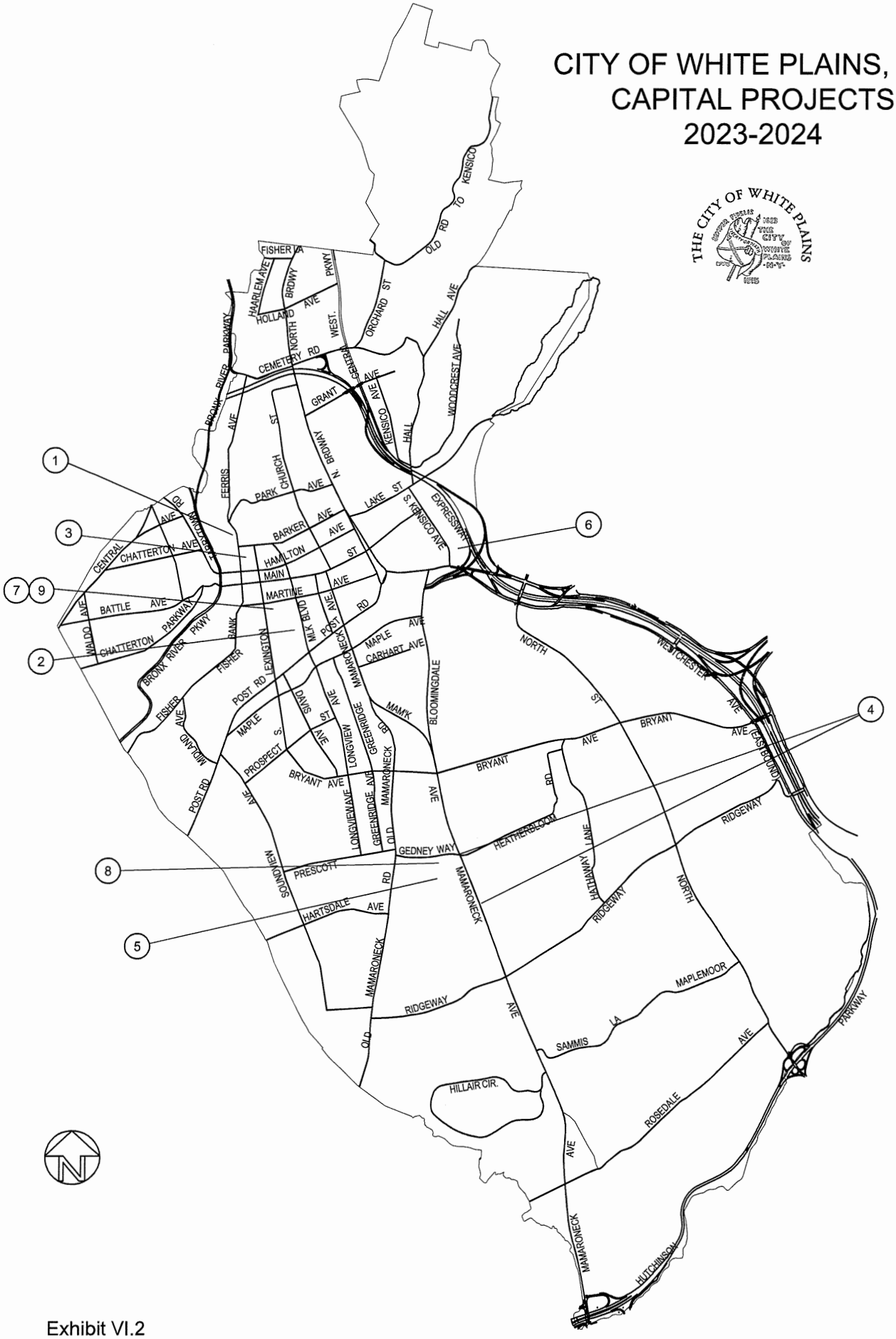
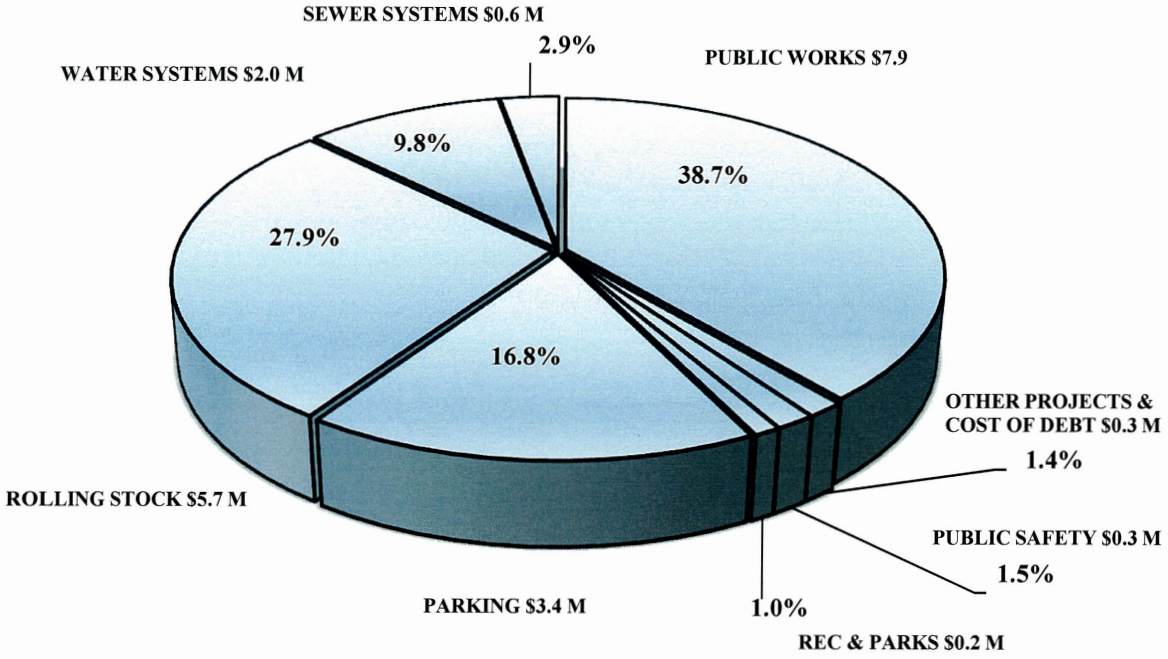


Exhibit VI.2

2023 - 2024 CAPITAL PROJECTS
$20.4 M
PROGRAM SUMMARY



PLANNED SOURCES OF FINANCING

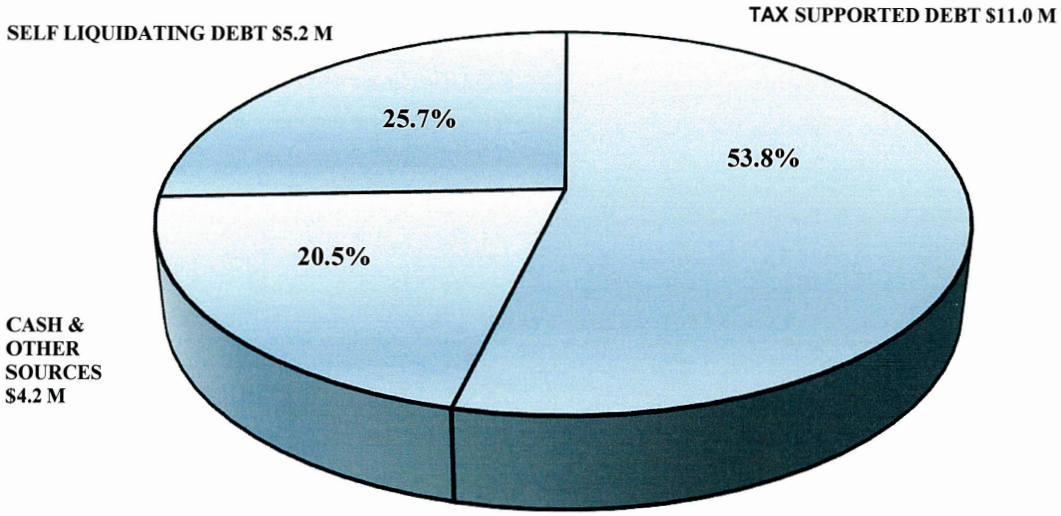


Exhibit VI.3

CITY OF WHITE PLAINS CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2023 - 2024

GENERAL FUND

INFRASTRUCTURE	AMOUNT	PLANNED FINANCING SOURCES			
		CASH			
		CITY	OTHER	SOURCE (1)	DEBT (2)
PUBLIC BUILDINGS - Public Works					
RENOVATION TO CITY FACILITIES Annual project to rehabilitate minor subsystems of City-owned buildings (other than fire stations and parking garages), such as roof repairs, asbestos and lead abatement, painting and lighting	**$ 150,000**	$	$		$ 150,000
RENOVATIONS TO FIRE FACILITIES Annual project to renovate various aging fire stations, including repairing roofs, pipes and other issues	**150,000**				150,000
140 S. KENSICO ROOF REPLACEMENT/EXTERIOR BRICK Replace 50 year old roof and repair building exterior	**200,000**				200,000
CITY WIDE ALARM SYSTEM UPGRADE Replace 25+ year old system whose parts are difficult to find with new, more reliable system; provide ability to delete phone lines currently used for alarm dial out in each location and to remove existing central station receiver at Public Safety which would otherwise need to be replaced	**200,000**				200,000
85 GEDNEY & GILLIE WINDOW REPLACEMENT Replace original wood pane windows and gutters to provide a modern energy efficient operation reducing energy costs and eliminating future costly repairs	**150,000**				150,000
FIRE STATION # 2 ROOF AND WALL REPAIR Provide a new roof and repair the north wall to prevent water from entering the building causing costly damage	**1,500,000**				1,500,000
STREETS - Public Works					
MISC. STREET RECONSTRUCTION Annual project to reconstruct streets, including sidewalks, curbs, drainage and other related improvements	**3,500,000**		1,505,315	NYS	1,994,685
STORM WATER DRAINS - Public Works					
MISCELLANEOUS SWD RECONSTRUCTION Annual project to rehabilitate or expand portions of the storm water drainage system, including catch basins and piping	**300,000**				300,000
STORM WATER TREATMENT IMPROVEMENTS Project will address various storm water deficiencies at various DPW sites	**500,000**				500,000

GENERAL FUND *(continued)*

INFRASTRUCTURE (continued)	**AMOUNT**	**PLANNED FINANCING SOURCES**			
		CASH			
		CITY	OTHER	SOURCE (1)	**DEBT** (2)
OTHER - Public Works					
GAS BOY FUEL SYSTEM REPLACEMENT UPGRADE The automated fueling system will be upgraded to be compatible with newer computer software. The server and software for this software will be upgraded at several fuel islands	**300,000**				300,000
DOWNTOWN PLANTERS Replace deteriorated planters in the downtown area to improve aesthetics	**200,000**	200,000			
PS BUILDING PARKING LOT REHABILITATION Remove and replace curbing to allow for more efficient parking of vehicles. Reconstruct asphalt surface to improve drainage. Re-stripe parking spaces and road delineations	**135,000**				135,000
SLATER CENTER PLAYGROUND REPLACEMENT Replace the existing playground which needs major work	**600,000**		150,000	CD	450,000
PUBLIC PARKING FACILITIES - Parking					
MUNICIPAL PARKING LOT REHABILITATION Annual project to pave and repair various parking lots and to improve signage, lighting and other related issues	**200,000**				200,000
MUNICIPAL PARKING STRUCTURE REHABILITATION Annual project to perform rehabilitative structural work such as repairs to membranes, expansion joints, lighting, fans, signage and other related work	**900,000**				900,000
GARAGE ELEVATORS MODERNIZATION Multi-year project to upgrade garage elevators by replacing the mechanics and controls and renovating or replacing interior cabs and other related work	**1,500,000**				1,500,000
TRANSCENTER FIRE SYSTEM UPGRADE Replace current fire alarm system, which would include a new fire annunciator and address system, pull stations, smoke detectors and related equipment. Replace conduit and junction boxes as needed	**300,000**				300,000
CAMERA REPLACEMENT CITY GARAGES Replace certain cameras with outdoor vandal resistant cameras	**225,000**				225,000
PARKING DIVISION ROLLING STOCK	**388,500**	303,500			85,000

CITY OF WHITE PLAINS CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2023 - 2024 (continued)

GENERAL FUND (continued)

		PLANNED FINANCING SOURCES			
		CASH			
PUBLIC SAFETY	**AMOUNT**	CITY	OTHER	SOURCE (1)	**DEBT** (2)
PROPER (PPE) STORAGE RACKS & ISOLATION STORAGE ROOM Replace firefighter's personal protection equipment storage racks with a proper storage isolation room which will extend usable lifespan of gear by reducing exposure to contaminants and moisture	**120,000**	120,000			
RENOVATION OF PS BUILDING TRAINING ROOM Update the PS Building classroom to allow more students to attend training as well as serve different functions in addition to a normal classroom setting	**180,000**				180,000
RECREATION AND PARK FACILITIES					
PARK WALKWAY AND RELATED IMPROVEMENTS Renovate paths, lighting, landscaping and fencing to enhance the City's parks	**200,000**				200,000
TECHNOLOGY - Information Technology					
CITY-WIDE IT INFRASTRUCTURE REPLACEMENTS/ ENHANCEMENTS Recurring project to provide the City with the highest level of technology needed	**125,000**				125,000
TRAFFIC SYSTEMS - Parking					
MAMARONECK AVE, SIGNALIZATION PHASE III (AT GEDNEY WAY AND GEDNEY ESPLANADE) Install new traffic control equipment at named locations and update detection equipment, poles and pedestrian signals	**300,000**				300,000
ROLLING STOCK (exclusive of Parking Division)	**4,894,500**	914,500			3,980,000
DEBT ISSUANCE COSTS	**141,700**				141,700
TOTAL GENERAL FUND	**$ 17,359,700**	**$ 1,538,000**	**$ 1,655,315**		**$ 14,166,385**

CITY OF WHITE PLAINS CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2023 - 2024 (continued)

SEWER RENT FUND

		PLANNED FINANCING SOURCES			
		CASH			
SANITARY SEWERS	**AMOUNT**	CITY	OTHER	SOURCE (1)	**DEBT** (2)
MISC. SANITARY SEWER RECONSTRUCTION Annual project to reline and/or replace sewer lines to eliminate ground water infiltration emanating from cracks and poorly sealed connections	**600,000**	600,000			
ROLLING STOCK	**335,000**	335,000			
DEBT ISSUANCE COSTS					
TOTAL SEWER RENT FUND	**$ 935,000**	**$ 935,000**	**$ -**		**$ -**

WATER FUND

WATER SYSTEM

REPLACE/RECONSTRUCT MISC. WATER LINES Annual project to replace existing 6 inch lines and unlined cast iron pipes with larger diameter pipes and implement other water system improvements	**$ 2,000,000**	$	$		$ 2,000,000
ROLLING STOCK	**60,000**	60,000			
DEBT ISSUANCE COSTS	**20,200**				20,200
TOTAL WATER FUND	**$ 2,080,200**	**$ 60,000**	**$ -**		**$ 2,020,200**
GRAND TOTAL	**$ 20,374,900**	**$ 2,533,000**	**$ 1,655,315**		**$ 16,186,585**

FOOTNOTES:

(1) NYS=NYS Consolidated Highway Improvements Program, PAVE NY and Extreme Winter Recovery; and Touring Roads; CD=Community Development

(2) Type of debt to be issued will be determined prior to Common Council authorization

(This page intentionally left blank)

CAPITAL PROJECTS BOARD
SUMMARY OF 2023-2024
ROLLING STOCK PLAN

Vehicle Type	Number Scheduled for Replacement	Replacement Cost
Sedan	2	90,000
Carryall	8	545,500
Motorcycle	1	35,000
Van	2	119,500
Trucks:		
Garbage Compactor	4	1,285,000
Dump/Plow	5	1,230,000
Pick-up/Plow	7	470,000
Fire Pumper Truck	1	800,000
Tow Truck	1	350,000
Sweeper	1	340,000
Sewer Pump	1	85,000
Off Road Vehicles	3	328,000
TOTAL	**36**	**$5,678,000**

SUMMARY APPROVED 2023 - 2029 CAPITAL IMPROVEMENT PROGRAM

	Pending Authorization 2022-2023	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29
GENERAL FUND:							
Public Works:							
Buildings	$ 5,925,000	$ 2,350,000	$ 4,575,000	$ 2,050,000	$ 2,825,000	$ 2,650,000	$ 1,875,000
Streets	3,400,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000	3,500,000
Storm Water Drains	1,420,000	800,000	600,000	600,000	600,000	600,000	600,000
Other	650,000	1,235,000	-	-	50,000	-	150,000
Total Public Works	11,395,000	7,885,000	8,675,000	6,150,000	6,975,000	6,750,000	6,125,000
Information Technology	200,000	125,000	125,000	285,000	125,000	125,000	125,000
Parking	2,550,000	3,425,000	1,890,000	2,780,000	2,730,000	1,150,000	1,150,000
Planning	-	-	-	-	-	-	-
Public Safety	290,000	300,000	-	150,000	100,000	175,000	-
Recreation & Parks	650,000	200,000	700,000	1,500,000	500,000	250,000	650,000
Total General Fund	15,085,000	11,935,000	11,390,000	10,865,000	10,430,000	8,450,000	8,050,000
Library Fund	100,000	-	-	-	-	-	-
Sewer Rent Fund	300,000	600,000	1,200,000	4,200,000	1,200,000	1,200,000	1,200,000
Water Fund	44,900,000	2,000,000	2,800,000	3,700,000	2,000,000	2,350,000	2,000,000
Total Projects	60,385,000	14,535,000	15,390,000	18,765,000	13,630,000	12,000,000	11,250,000
Rolling Stock	-	5,678,000	9,526,500	9,315,500	4,418,000	4,280,000	5,656,600
Debt Issuance Cost	584,000	161,900	191,000	229,500	138,200	126,000	136,000
GRAND TOTAL	**$ 60,969,000**	**$ 20,374,900**	**$ 25,107,500**	**$ 28,310,000**	**$ 18,186,200**	**$ 16,406,000**	**$ 17,042,600**
POTENTIAL FINANCING SOURCES:							
Cash:							
General Fund	$ 152,631	$ 1,538,000	$ 2,854,500	$ 2,155,500	$ 1,208,000	$ 920,000	$ 1,096,600
Gen.Fnd-Rec. Account	-	-	-	-	-	-	-
Cable Fund	-	-	-	-	-	-	-
Sewer Rent Fund	300,000	935,000	1,200,000	1,260,000	1,250,000	1,230,000	1,275,000
Water Fund	-	60,000	280,000	305,000	175,000	50,000	160,000
	452,631	2,533,000	4,334,500	3,720,500	2,633,000	2,200,000	2,531,600
NYS Grants for PW	1,505,315	1,505,315	1,505,315	1,505,315	1,505,315	1,505,315	1,505,315
Other Grants (Various)	422,369	-	-	-	-	-	-
Community Development	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Contributions	-	-	-	-	-	-	-
Cable Fund	-	-	42,000	-	-	-	-
	2,077,684	1,655,315	1,697,315	1,655,315	1,655,315	1,655,315	1,655,315
TOTAL CASH	2,530,315	4,188,315	6,031,815	5,375,815	4,288,315	3,855,315	4,186,915
Indebtedness:							
Tax-Supported Debt	10,535,685	10,956,385	14,319,685	13,018,685	9,270,685	9,026,685	9,420,685
Self-Liquidating Debt-Pkg.	2,550,000	3,210,000	1,645,000	2,400,000	2,400,000	1,150,000	1,150,000
Self-Liquidating Debt-Sewer	-	-	-	3,535,500	-	-	283,000
Self-Liquidating Debt-Water	45,353,000	2,020,200	3,111,000	3,980,000	2,227,200	2,374,000	2,002,000
TOTAL DEBT	58,438,685	16,186,585	19,075,685	22,934,185	13,897,885	12,550,685	12,855,685
GRAND TOTAL	**$ 60,969,000**	**$ 20,374,900**	**$ 25,107,500**	**$ 28,310,000**	**$ 18,186,200**	**$ 16,406,000**	**$ 17,042,600**

CITY OF WHITE PLAINS CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2022 - 2023

GENERAL FUND

INFRASTRUCTURE	AMOUNT	PLANNED FINANCING SOURCES			
		CASH			
		CITY	OTHER	SOURCE (1)	DEBT (2)
PUBLIC BUILDINGS - Public Works					
RENOVATION TO CITY FACILITIES Annual project to rehabilitate minor subsystems of City-owned buildings (other than fire stations and parking garages), such as roof repairs, asbestos and lead abatement, painting and lighting	**$ 125,000**	$	$		$ 125,000
RENOVATIONS TO FIRE FACILITIES Annual project to renovate various aging fire stations, including repairing roofs, pipes and other issues	**50,000**	50,000			
140 . KENSICO WINDOW AND VENTILATION REPLACEMENT Replace existing windows and frames with energy star rated windows to lower heating and cooling load, install roof exhaust fan and associated duct work	**350,000**				350,000
FIRE STATION #2 BOILER REPLACEMENT Provide one new boiler to replace removed boiler. Work includes boiler, boiler trim, piping, insulation and burner	**350,000**				350,000
SANITATION BUILDING REPAIRS Project to remove and replace damaged wall, repair roof cricket, gutter repair and modify overhead door frame to mitigate future damage	**250,000**				250,000
CITY HALL ELEVATOR REHABILITATION Replace City Hall elevator and related components	**1,000,000**				1,000,000
REHABILITATION OF CHILLERS AT PS BUILDING: Design and construction to remove existing chillers and replace with new. Work also includes controls, wiring, piping, concrete, pads, mobilization, etc.					
- Design	**300,000**				300,000
- Construction	**3,000,000**				3,000,000
LIBRARY BURGLAR ALARM SYSTEM Installation of a complete new burglar alarm system	**100,000**				100,000
PS BUILDING SPRINKLER SYSTEM REPLACEMENT The dry system piping in the garages have corroded. The entire system needs to be replaced	**400,000**				400,000
STREETS - Public Works					
MISC. STREET RECONSTRUCTION Annual project to reconstruct streets, including sidewalks, curbs, drainage and other related improvements	**3,250,000**		1,505,315	NYS	1,744,685

CITY OF WHITE PLAINS CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2022 - 2023 (continued)

GENERAL FUND (continued)

INFRASTRUCTURE (continued)	AMOUNT	PLANNED FINANCING SOURCES			
		CASH			
		CITY	OTHER	SOURCE (1)	DEBT (2)
STREETS - Public Works (continued)					
CHURCH STREET SIDEWALK IMPROVEMENTS Installation of new sidewalks and pedestrian crosswalks where needed between Church Street School and Park Avenue	**150,000**		150,000	CD	
STORM WATER DRAINS - Public Works					
MISCELLANEOUS SWD RECONSTRUCTION Annual project to rehabilitate or expand portions of the storm water drainage system, including catch basins and piping	**1,420,000**				1,420,000
OTHER - Public Works					
FUEL ISLAND REHABILITATION Replace the existing fuel island, fuel dispensers, canopy and fire suppression system with new equipment. Also provide a urea dispenser with remote storage. Improvements will provide a modern, energy efficient operation that reduces energy costs and eliminates future costly repairs	**400,000**				400,000
SALT DOME ROOF REPLACEMENT Replace almost thirty year old roof to protect salt from the elements	**250,000**				250,000
PUBLIC PARKING FACILITIES - Parking					
MUNICIPAL PARKING LOT REHABILITATION Annual project to pave and repair various parking lots and to improve signage, lighting and other related issues	**800,000**				800,000
LEX GROVE EAST & WEST EMERGENCY LIGHTING Continuation of project to install emergency lighting	**250,000**				250,000
GARAGE ELEVATOR MODERNIZATION Multi-year project to upgrade garage elevators by replacing the mechanics and controls and renovating or replacing interior cabs and other related work	**1,500,000**				1,500,000
PUBLIC SAFETY					
ELECTRONIC DEVICE REPLACEMENT-POLICE AND FIRE Annual project to replace aging devices used for enforcement and communications	**100,000**				100,000

CITY OF WHITE PLAINS CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2022 - 2023 (continued)

GENERAL FUND *(continued)*		PLANNED FINANCING SOURCES			
		CASH			
PUBLIC SAFETY (continued)	**AMOUNT**	CITY	OTHER	SOURCE (1)	**DEBT** (2)
COMMUNICATIONS RM WORKSTATION REPLACEMENT Replace aging, damaged workstations with easier to maintain ergonomic units to better facilitate communication between command and staff	**190,000**				190,000
RECREATION & PARK FACILITIES					
BATTLE HILL PARK PICKLEBALL COURTS Construct new pickleball courts at Battle Hill Park to meet community interest	**100,000**				100,000
BATTLE HILL PASSIVE PARK Create a peaceful meadow of native plants including native trees, prairie grasses, wildflowers and pollinator plants. Includes a tranquil walking path	**350,000**		350,000	NYS	
KITTRELL PARK BASKETBALL COURTS Replace existing surface, level and reline basketball courts, replace stanchions and backboards with baskets	**200,000**				200,000
TECHNOLOGY - Information Technology					
CITY-WIDE IT INFRASTRUCTURE REPLACEMENTS/ ENHANCEMENTS Recurring project to provide the City with the highest level of technology needed	**125,000**				125,000
METROPOLITAN AREA NETWORK REDUNDANCY Project to evaluate how best to improve the redundancy of the City's fiber optic network.	**75,000**	75,000			
DEBT ISSUANCE COSTS	**131,000**				131,000
TOTAL GENERAL FUND	**$ 15,216,000**	**$ 125,000**	**$ 2,005,315**		**$ 13,085,685**
LIBRARY FUND					
LED LIGHTING IMPROVEMENTS Improvements to increase energy efficiency and decrease maintenance costs	**$ 100,000**	$ 27,631	$ 72,369	NYS	$
TOTAL LIBRARY FUND	**$ 100,000**	**$ 27,631**	**$ 72,369**		**$ -**

CITY OF WHITE PLAINS CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2022 - 2023 (continued)

SEWER RENT FUND

SANITARY SEWER PROJECTS	AMOUNT	PLANNED FINANCING SOURCES			
		CASH			
		CITY	OTHER	SOURCE (1)	DEBT (2)
DPW TRUCK & HEAVY EQUIPMENT WASHING FACILITY AT HIGHWAY GARAGE (140 S. KENSICO AVENUE)-DESIGN Project will include a new building and related improvements, such as a service connection to the existing sewer line, to eliminate truck and large equipment washdown mixing with storm water discharge off the site	$ 300,000	$ 300,000	$		$
TOTAL SEWER RENT FUND	$ 300,000	$ 300,000	$ -		$ -

WATER FUND

WATER SYSTEM					
REPLACE/RECONSTRUCT MISC. WATER LINES Annual project to replace existing 6 inch lines and unlined cast iron pipes with larger diameter pipes and other water system improvements	$ 4,900,000	$	$		$ 4,900,000
REMEDIATION OF LAND AT FIRE TRAINING FACILITY Remediation of chemicals used during past fire training activities that are now affecting the surface water run-off into the reservoirs	8,000,000				8,000,000
OSPS DISSOLVED AIR FLOTATION WATER TREATMENT PLANT & CHEMICAL SYSTEM UPGRADE Decommission buried chemical storage tanks and install new storage tanks within existing building. Chemical system delivery, storage and feed upgrades will be completed at Orchard St. Pump Station (OSPS)	32,000,000				32,000,000
DEBT ISSUANCE COSTS	453,000				453,000
TOTAL WATER FUND	$ 45,353,000	$ -	$ -		$ 45,353,000
GRAND TOTAL	$ 60,969,000	$ 452,631	$ 2,077,684		$ 58,438,685

(1) NYS=NYS Consolidated Highway Improvements Program, PAVE NY and Extreme Winter Recovery, and Touring Roads or NYS Miscellaneous Grant Funds; CD=Community Development

(2) Type of debt to be issued will be determined prior to Common Council authorization

CITY OF WHITE PLAINS, NEW YORK
SUMMARY STATUS REPORT - ACTIVE PROJECTS
CAPITAL IMPROVEMENT PROGRAM
DECEMBER 31, 2022

PROJECT NUMBER	PROJECT TITLE	Authorized Budget	Expenditures Obligated To Date	Unencumbered Funds Available	Percentage Used
INFORMATION TECHNOLOGY:					
5553	Security Camera Integration-Expansion	$ 90,000	$ 28,068	$ 61,933	31.19%
5589	City-wide IT Infrastructure Replacement/Enhancement FY 22	378,750	322,372	56,378	85.11%
		468,750	350,440	118,311	74.76%
BUILDINGS:					
5457	City Hall Steam Pipe/Plumbing Repairs	606,000	411,069	194,931	67.83%
5482	Library Interior Renovations First Floor	2,410,000	2,403,239	6,761	99.72%
5501	Public Safety Building Bathrooms/Lockers Renovations	353,500	347,718	5,782	98.36%
5510	Public Safety Building Exterior Renovations	757,500	551,085	206,415	72.75%
5555	Community Buildings Rehab	76,000	32,557	43,443	42.84%
5583	Renovations to City Facilities FY 22	151,500	1,329	150,171	0.88%
5584	Renovation to Fire Facilities FY22	152,000	86,336	65,664	56.80%
5588	Heating Units - 77 Brockway Place	757,500	698,880	58,620	92.26%
5590	Fire Alarm Replacement City Hall and City Garage	227,250	912	226,338	0.40%
5595	City Hall Annex Blg-Heating System	353,500	339,432	14,068	96.02%
5596	Highway Garage Floor Membrane Replacement	51,000	50,700	300	99.41%
5603	Library Building Exterior Rehabilitation	404,000	377,148	26,852	93.35%
		6,299,750	5,300,404	999,346	84.14%
STREETS:					
5503	White Plains Transit District Pedestrian and Bicycle Improvements	1,630,000	1,511,402	118,598	92.72%
5562	Cemetery Road Bridge Replacement	703,500	703,277	223	99.97%
5577	Miscellaneous Street Reconstruction FY21	3,007,000	3,003,351	3,649	99.88%
5592	Reynal Road Reconstruction	505,000	501,185	3,815	99.24%
5593	Miscellaneous Street Reconstruction FY22	3,014,650	2,624,400	390,250	87.05%
		8,860,150	8,343,614	516,536	92.72%
STORM WATER DRAINS:					
5551	Miscellaneous Storm Water Drains FY20	505,000	347,906	157,094	68.89%
		505,000	347,906	157,094	68.89%
PUBLIC PARKING FACILITIES:					
5492	Municipal Parking Lot Rehabilitation FY 17	404,000	99,062	304,938	24.52%
5578	Municipal Parking Structure Rehabilitation FY22	757,500	752,882	4,618	99.39%
5601	Municipal Parking Structure Rehabilitation FY22	808,000	154,724	653,276	19.15%
		1,969,500	1,006,668	962,832	51.11%
RECREATION AND PARKS FACILITIES:					
5545	Druss Park Improvements	525,200	521,072	4,128	99.21%
5559	Gillie Park Improvements	404,000	400,154	3,846	99.05%
5579	Battle of White Plains Park Improvements	453,000	452,261	739	99.84%
5585	Turnure Park Improvements	404,000	393,389	10,611	97.37%
5594	Delfino Park Improvements FY22	500,000	35,988	464,012	7.20%
5597	Renaissance Park Improvements	202,000	201,396	604	99.70%
5602	Delfino Park Improvements FY23	70,000	27,427	42,573	39.18%
5605	Battle Hill Passive Park	38,000	-	38,000	0.00%
5606	Veterans Memorial Park	62,000	62,000	-	100.00%
5607	Gillie Park Improvements FY23	91,000	90,946	54	99.94%
5608	Gardella Pool Design	150,000	-	150,000	0.00%
		2,899,200	2,184,634	714,566	75.35%

CITY OF WHITE PLAINS, NEW YORK
SUMMARY STATUS REPORT - ACTIVE PROJECTS
CAPITAL IMPROVEMENT PROGRAM
DECEMBER 31, 2022

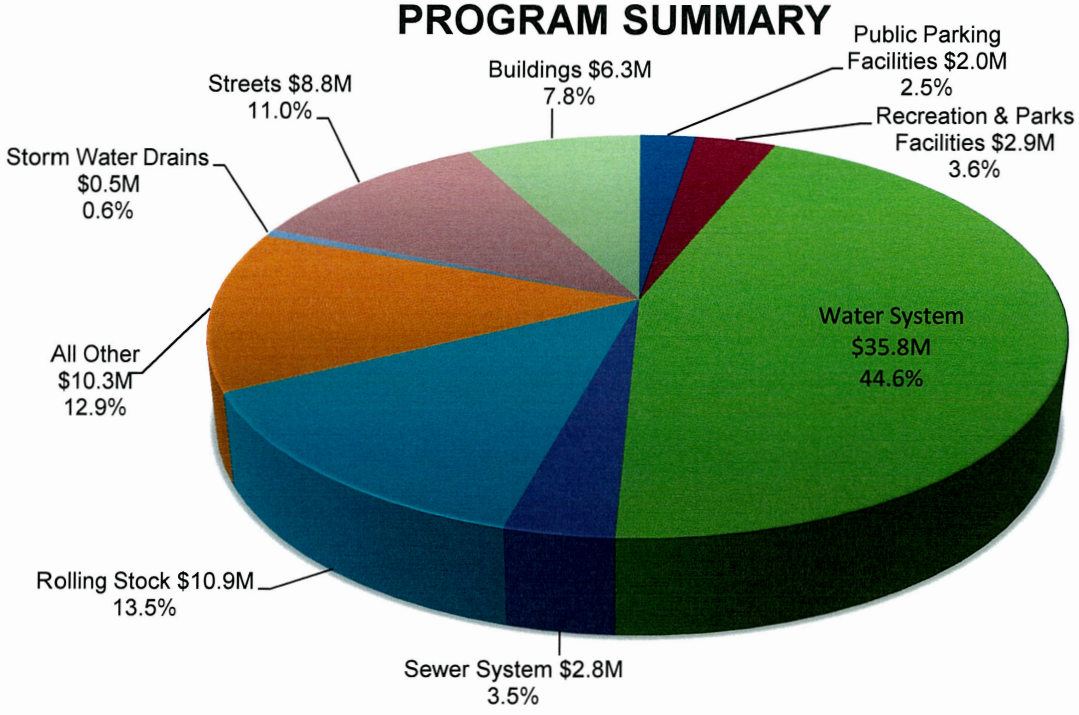
PROJECT NUMBER	PROJECT TITLE	Authorized Budget	Expenditures Obligated To Date	Unencumbered Funds Available	Percentage Used
TRAFFIC SYSTEM:					
5575	Local Controller Upgrades FY21	71,000	1,000	70,000	1.41%
5576	Central Control System Upgrade	303,000	113,284	189,716	37.39%
		374,000	114,284	259,716	30.56%
WATER SYSTEM:					
5396	Water Filtration Plant Design and Rehabilitation	2,272,500	2,261,241	11,259	99.50%
5448	Fluoride Tank Replacement-Central Avenue Pump Station	1,212,000	1,195,694	16,306	98.65%
5470	Species Management	489,850	286,079	203,771	58.40%
5532	4 MG Water Storage Tanks- Design/Construction	21,210,000	18,524,437	2,685,563	87.34%
5533	24" Pressure Basin Replacement	3,030,000	2,711,191	318,809	89.48%
5569	Water System Security Improvements	707,000	405,252	301,748	57.32%
5574	Replace/Reconstruct Miscellaneous Water Lines FY21	6,815,000	5,112,732	1,702,268	75.02%
5586	Hall Avenue PS Generator	101,000	93,003	7,997	92.08%
		35,837,350	30,589,628	5,247,722	85.36%
SEWER SYSTEM:					
5568	Miscellaneous Sanitary Sewer Reconstruction FY 21	909,000	903,715	5,285	99.42%
5573	Windward Avenue Sewer Extension	454,500	289,051	165,449	63.60%
5580	Miscellaneous Sanitary Sewer Reconstruction FY 22	909,000	597,898	311,102	65.78%
5604	Miscellaneous Sanitary Sewer Reconstruction FY 23	505,000	700	504,300	0.14%
		2,777,500	1,791,364	986,136	64.50%
OTHER PROJECTS:					
5521	Police and Fire Digital Scanning	46,000	26,072	19,928	56.68%
5535	Brookfield Commons Improvements	4,400,000	4,312,487	87,513	98.01%
5552	Electric Garbage Truck	338,000	315,200	22,800	93.25%
5563	LED Lighting Improvements	1,216,300	1,200,254	16,046	98.68%
5564	Kronos Telestaff	86,000	66,401	19,599	77.21%
5565	Public Safety Radio Infrastructure Replacement	2,557,200	2,469,184	88,016	96.56%
5582	Major Crime Interception License Plate Readers	156,500	155,969	531	99.66%
5587	Police and Fire Electronic Device Replacement FY22	101,000	100,981	19	99.98%
5591	Comprehensive Plan	353,500	296,442	57,058	83.86%
5598	Public Safety Access Control Upgrades	227,500	199,994	27,506	87.91%
		9,482,000	9,142,983	339,017	96.42%
ROLLING STOCK:					
5566	Rolling Stock Acquisition-Heavy Duty Vehicles FY21	2,631,000	2,600,587	30,413	98.84%
5581	Rolling Stock Acquisition-Heavy Duty Vehicles FY22	3,567,000	3,455,077	111,923	96.86%
5599	Rolling Stock Acquisition-Heavy Duty Vehicles FY23	3,868,000	3,540,917	327,083	91.54%
5600	Rolling Stock Acquisition-Heavy Duty Vehicles (Sewer) FY23	808,000	800,738	7,262	99.10%
		10,874,000	10,397,320	476,680	95.62%
	TOTAL PROJECTS FINANCIAL SUMMARY	$ 80,347,200	$ 69,569,245	$ 10,777,955	86.59%

CITY OF WHITE PLAINS, NEW YORK
SUMMARY REPORT OF ACTIVE CAPITAL PROJECTS FINANCING
DECEMBER 31, 2022

Source of Financing	Amount of Financing	Percent of Total
Cash to Capital		
General Fund	$ 320,000	0.40%
Total Cash to Capital	320,000	0.40%
Other:		
Cable TV	-	0.00%
Community Development	320,000	0.40%
NYS CHIPS	3,195,182	3.98%
NYS DOT	1,713,038	2.13%
NYSERDA	-	0.00%
NYS Education Department	140,591	0.18%
NYS Pave NY and Extreme Weather	2,112,712	2.63%
Westchester County	4,400,000	5.48%
Library Foundation	400,000	0.50%
Contributions	1,519,009	1.89%
Total Other	13,800,532	17.18%
Debt Issued - Serial Bonds	66,226,668	82.43%
TOTAL ACTIVE PROJECTS FINANCING	$ 80,347,200	100.00%

ACTIVE CAPITAL PROJECTS
FY 2022-2023
$80.3M

PROGRAM SUMMARY



SOURCES OF FINANCING

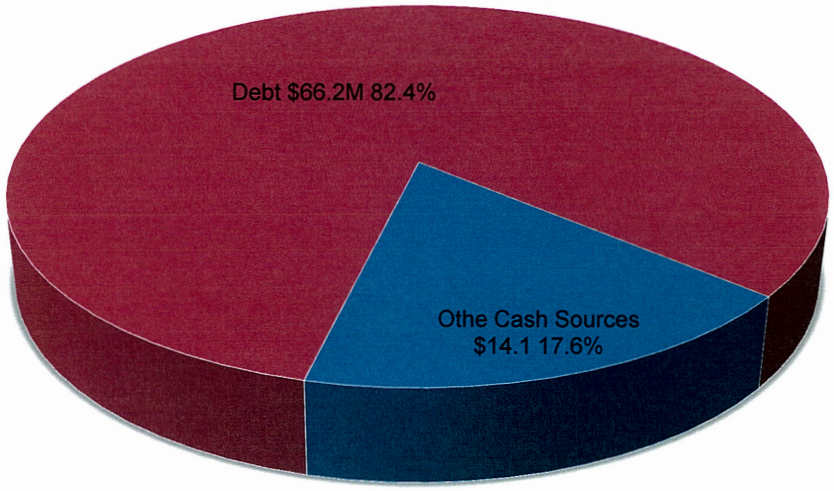


Exhibit VI-4

CITY OF WHITE PLAINS
CONSTITUTIONAL TAX LIMIT
PRO FORMA PROJECTED AS OF JULY 1, 2023

	Fiscal Year Ended June 30	Full Valuation Real Estate	Tax Rate Equivalent	Percentage
	2024	$ 11,779,701,088		
	2023	11,088,144,535		
	2022	10,687,993,722		
	2021	10,736,451,208		
	2020	10,521,475,316		
Five Year Total Full Valuation		$ 54,813,765,869		
Five Year Average Full Valuation		$ 10,962,753,174		
Constitutional Tax Limit 2%		$ 219,255,063	$ 778.78	100.00%
FY 2023-24 Tax Levy (1)		$ 67,086,941	$ 238.29	30.60%
Allowable Exclusions		(16,615,185)	(59.02)	-7.58%
Tax Levy Subject to Limit		$ 50,471,756	$ 179.27	23.02%
Constitutional Tax Margin		$ 168,783,307	$ 599.51	76.98%

(1) Based upon Assessed Valuation of $281,534,856 as certified by the Assessor on March 1, 2023 and proposed Tax Rate of $238.29 per $1,000 of assessed value.

CITY OF WHITE PLAINS
SCHEDULE OF PROPERTY TAX RATES
PER $1,000 ASSESSED VALUATION
ALL OVERLAPPING GOVERNMENTS

Year	City of White Plains	White Plains School District	Westchester County				Total Tax Rate
			County	Sewer Districts	Refuse Disposal District	Total	
2023-24	$ 238.29	$ 712.85 (3)	$106.22	19.04 (1)	$ 12.00	$137.26	$1,088.40
				22.79 (2)		141.01	1,092.15
2022-23	234.51	688.17	111.83	16.59 (1)	11.41	139.83	1,062.51
				21.42 (2)		144.66	1,067.34
2021-22	230.22	692.24	114.27	16.06 (1)	10.70	141.03	1,063.49
				21.86 (2)		146.83	1,069.29
2020-21	224.52	683.17	122.08	16.51 (1)	9.59	148.18	1,055.87
				21.60 (2)		153.27	1,060.96
2019-20	217.07	672.66	118.14	17.11 (1)	9.83	145.08	1,034.81
				20.64 (2)		148.61	1,038.34
2018-19	211.36	644.66	103.32	14.37 (1)	8.92	126.61	982.63
				18.03 (2)		130.27	986.29
2017-18	205.37	625.46	102.96	14.68 (1)	9.26	126.90	957.73
				18.25 (2)		130.47	961.30
2016-17	200.95	615.61	103.89	14.77 (1)	9.27	127.93	944.49
				16.63 (2)		129.79	946.35
2015-16	200.74	613.74	103.73	14.80 (1)	9.53	128.06	942.54
				15.92 (2)		129.18	943.66
2014-15	196.14	600.22	100.99	14.80 (1)	9.14	124.93	921.29
				15.53 (2)		125.66	922.02
2013-14	191.74	583.21	99.24	15.79 (1)	9.43	124.46	899.41
				16.33 (2)		125.00	899.95
2012-13	184.47	565.50	106.28	16.43 (1)	10.02	132.73	882.70
				18.28 (2)		134.58	884.55
2011-12	176.11	548.89	110.59	17.17 (1)	10.51	138.27	863.27
				18.82 (2)		139.92	864.92
2010-11	167.82	534.63	112.97	17.13 (1)	10.50	140.60	843.05
				18.94 (2)		142.41	844.86
2009-10	157.06	515.15	110.88	15.95 (1)	10.17	137.00	809.21
				18.44 (2)		139.49	811.70

(1) Bronx Valley District
(2) Mamaroneck District
(3) Proposed

Office of State Comptroller Tax Levy Cap Reporting Form	
Proposed Budget Fiscal Year Ended June 30, 2024	
Prepared March 1, 2023	
Tax Levy Cap - Calculations and Totals	
Tax Levy Limit (Cap) Before Adjustments and Exclusions:	
1. a. Real property tax levy current fiscal year	$ 67,087,244
b. BID special assessment levies current fiscal year	700,000
Total taxes levied current fiscal year	67,787,244
2. Less total reserve amount (including interest earned) from current fiscal year	-
	67,787,244
3. Tax Base Growth Factor	1.0124
	68,627,806
4. Add PILOTS receivable current fiscal year	1,390,350
	70,018,156
Allowable levy growth factor (2% or rate of inflation, whichever is less)	1.0200
	71,418,519
5. Less PILOTS receivable forthcoming fiscal year	(1,615,840)
7. Plus available carryover from current fiscal year	813,389
Total Levy Limit (Cap) Before Adjustments and Exclusions	70,616,068
9. Adjustments for Transfer of Local Government Functions:	
Costs incurred from transfer of local government functions	-
Savings realized from transfer of local government functions	-
Total Adjustments for Transfer of Local Government Functions	-
Tax Levy Limit, Adjusted for Transfer of Local Government Functions	70,616,068
Exclusions:	
6. Tax levy necessary for expenditures resulting from tort	
orders/judgments over 5% current fiscal year tax levy	-
8. Tax levy necessary for pension contribution expenditures caused by growth in the system	
average actuarial contribution rate in excess of 2 percentage points:	
a. ERS	-
b. PFRS	-
c. TRS	-
Total Exclusions	-
Tax Levy Limit, Adjusted for Transfers and Exclusions	**$ 70,616,068**
Real property tax levy	$ 67,086,941
BID special assessments	700,000
Total Real Property Tax Levy	$ 67,786,941
Difference Between Tax Levy Limit and Tax Levy	**$ 2,829,127**
Do you plan to override the cap in the forthcoming year?	**No**
For informational purposes only:	
Total taxes levied current fiscal year	$ 67,787,244
Tax levy limit forthcoming fiscal year	70,616,068
Additional tax levy amount available within tax limit in forthcoming year	$ 2,828,824
Tax levy forthcoming year as percentage increase over current year tax levy	4.17%

CITY OF WHITE PLAINS
ASSESSED VALUATION OF TAXABLE REAL PROPERTY

	One to Three Family Residence	Other Family Residences	Commercial	Total Assessed Valuation (1)	State Equalization Rate	Full Valuation	Increase (Decrease) Amount	Increase (Decrease) Percent
2023-24	$ 116,379,655	$ 66,919,870	$ 98,235,331	$ 281,534,856	2.39%	$ 11,779,701,088	$ 691,556,553	6.2 %
2022-23	116,203,891	67,338,041	102,532,197	286,074,129	2.58	11,088,144,535	400,150,813	3.7
2021-22	116,018,982	65,720,397	102,561,254	284,300,633	2.66	10,687,993,722	(48,457,486)	(0.5)
2020-21	115,864,367	65,625,893	103,025,697	284,515,957	2.65	10,736,451,208	214,975,892	2.0
2019-20	115,781,336	65,387,695	101,858,655	283,027,686	2.69	10,521,475,316	225,428,443	2.2
2018-19	115,816,025	63,174,567	104,150,697	283,141,289	2.75	10,296,046,873	1,410,902,993	15.9
2017-18	115,569,189	62,767,907	103,321,965	281,659,061	3.17	8,885,143,880	231,122,318	2.7
2016-17	115,264,619	59,141,077	102,522,994	276,928,690	3.20	8,654,021,563	258,415,199	3.1
2015-16	115,123,876	59,166,927	102,764,207	277,055,010	3.30	8,395,606,364	436,436,967	5.5
2014-15	114,939,821	57,220,667	104,818,607	276,979,095	3.48	7,959,169,397	592,044,914	8.0
2013-14	114,656,558	56,959,046	106,124,989	277,740,593	3.77	7,367,124,483	(80,770,004)	(1.1)
2012-13	114,757,907	54,259,743	106,554,446	275,572,096	3.70	7,447,894,486	(545,068,991)	(6.8)
2011-12	115,114,633	54,547,189	108,493,307	278,155,129	3.48	7,992,963,477	(881,448,700)	(9.9)
2010-11	116,684,188	55,034,084	109,600,594	281,318,866	3.17	8,874,412,177	(1,168,276,062)	(11.6)
2009-10	118,076,632	55,418,691	111,717,023	285,212,346	2.84	10,042,688,239	(509,652,743)	(4.8)
2008-09	118,436,012	55,608,043	116,145,322	290,189,377	2.75	10,552,340,982	10,435,127	0.1
2007-08	117,902,605	55,193,343	116,788,463	289,902,411	2.75	10,541,905,855	1,401,332,892	15.3
2006-07	117,281,934	55,476,793	123,395,837	296,154,564	3.24	9,140,572,963	602,262,257	7.1
2005-06	116,070,345	52,124,218	134,061,636	302,256,199	3.54	8,538,310,706	562,386,387	7.1
2004-05	115,034,569	52,353,935	137,291,805	304,680,309	3.82	7,975,924,319	849,979,735	11.9
2003-04	115,031,520	52,841,217	149,231,797	317,104,534	4.45	7,125,944,584	357,278,342	5.3

(1) Assessed values are established by the City of White Plains Assessor on March 1 of each year and includes special Franchise Assessments as established by the New York State Board of Equalization and Assessment.

RP-495 (9/08)

NYS BOARD OF REAL PROPERTY SERVICES
LOCAL GOVERNMENT EXEMPTION IMPACT REPORT
(for local use only -- not to be filed with NYS Board of Real Property Services)

Date: March 1, 2023

Taxing Jurisdiction: City of White Plains

Fiscal Year Beginning: July 01, 2023

Total equalized value in taxing jurisdiction: $17,162,964,602

Exemption Code (Column A)	Exemption Description (Column B)	Statutory Authority (Column C)	Number of Exemptions (Column D)	Total Equalized Value (Column E)	Percentage of Value Exempted (Column F)
12100	State Own	RPTL 404(1)	14	207,788,661	1.21%
13100	County Own	RPTL 406(1)	25	983,953,096	5.73%
13350	City Owned	RPTL 406(1)	161	1,008,969,163	5.88%
13800	Schools	RPTL 408	14	525,643,305	3.06%
14100	Owned USA	RPTL 400(1)	4	207,306,485	1.21%
18020	County IDA	RPTL 412-a & GML 874	21	249,320,083	1.45%
18040	Urban Ren	GML 506/555/560	8	21,184,100	0.12%
18600	Housing	RPTL 400(2)	3	291,380,753	1.70%
19950	Railroad	RPTL 456	1	36,587,656	0.21%
21600	Parsonage	RPTL 462	12	7,813,807	0.05%
25110	Churches	RPTL 420-a	71	442,450,836	2.58%
25120	Education	RPTL 420-a	16	231,212,887	1.35%
25130	Charitable	RPTL 420-a	19	34,649,832	0.20%
25210	Hospital	RPTL 420-a	18	932,497,907	5.43%
25230	Mental Imp	RPTL 420-a	8	88,205,020	0.51%
25300	Non Profit	RPTL 420-b	13	29,175,732	0.17%
25400	Fraternal	RPTL 428	1	581,589	0.00%
27350	Cemeteries	RPTL 446	3	11,288,702	0.07%
33401	City/County	RPTL 406(5)	1	41,841	0.00%
41101/23/33/43/63/73	Veterans	RPTL 458/a/b	588	27,995,938	0.16%
41400	Clergy	RPTL 460	19	1,192,468	0.01%
41800/41801/41806	Seniors	RPTL 467	95	16,145,856	0.09%
41930/41936	Disabilities-All	RPTL 459-c	10	1,639,288	0.01%
48510/48660/48670	Housing	PHFL 33(1)(a), 577(3), 125/127	6	26,238,492	0.15%
		Totals	**1,131**	**5,383,263,497**	**31.37%**

The exempt amounts do not take into consideration any payments for municipal services.

Amount, if any, attributed to payments in lieu of taxes: $1,615,840
(details contained on RP-495-PILOT)

LOCAL GOVERNMENT EXEMPTION IMPACT REPORT

(for local use only -- not to be filed with NYS Board of Real Property Services)

Date: April 3, 2023

Taxing Jurisdiction: City of White Plains

Fiscal Year Beginning: July 01, 2023

Total equalized value in taxing jurisdiction: $ 17,162,964,602

Exemption Code (Column A)	Exemption Description (Column B)	Statutory Authority (Column C)	Number of Exemptions (Column D)	Payments in Lieu of Taxes (PILOTs) (Column E)
12100	STATE OWN	RPTL 400(2)	1	81,231
18020	COUNTY IDA	RPTL 412-a &	9	1,041,029
		GML 874		
18600	HOUSING	RPTL 404(1)	9	493,580

CITY OF WHITE PLAINS
SCHEDULE OF ESTIMATED VALUE OF
BUILDING CONSTRUCTION PERMITS ISSUED
LAST TEN FISCAL YEARS*

	New Non-Residential			New Residential			Miscellaneous (Alterations, Equipment, Installations, etc.)		
Fiscal Year	Number of Permits	Square Feet	Estimated Value	Number of Permits	Dwelling Units	Estimated Value	Number of Permits	Estimated Value	**Total Estimated Value Issued**
2021-22	1	24,000	$ 17,185,490	10	941	$ 207,173,676	1,626	$ 190,088,142	$ 414,447,308
2020-21	1	7,727	500,000	10	312	42,248,741	1,668	198,292,321	241,041,062
2019-20	2	281,773	144,161,125	3	443	73,947,854	1,509	123,968,074	342,077,053
2018-19	1	2,661	744,000	13	574	106,420,804	1,803	96,816,283	203,981,087
2017-18	1	109,212	17,879,160	9	105	4,978,500	1,474	101,887,151	124,744,811
2016-17	2	8,585	1,455,000	8	8	2,858,000	1,582	131,674,198	135,987,198
2015-16	-	-	-	9	296	19,577,000	1,899	142,223,065	161,800,065
2014-15	4	87,144	25,090,900	9	31	5,771,579	1,713	91,420,908	122,283,387
2013-14	1	223,831	8,000,000	8	195	23,890,000	1,686	81,717,001	113,607,001
2012-13	-	-	-	3	49	4,650,000	1,670	87,940,067	92,590,067

* Source - City of White Plains Building Department

CITY OF WHITE PLAINS
QUARTERLY SALE TAX RECEIPTS

Month [1]	2017-2018	Variance Over / Under 16-17	2018-19	Variance Over / Under 17-18	2019-20	Variance Over / Under 18-19	2020-21	Variance Over / Under 19-20	2021-22	Variance Over / Under 20-21	2022-23	Variance Over / Under 21-22
July	$ 3,499,460	-6.0%	$ 3,747,372	7.1%	$ 3,495,587	-6.7%	$ 3,154,771	-9.7%	$ 3,790,549	20.2%	$ 3,881,452	2.4%
August	4,232,520	24.9%	3,500,948	-17.3%	3,528,241	0.8%	3,285,256	-6.9%	3,543,321	7.9%	3,934,909	11.1%
September	3,335,546	-24.4%	3,744,163	12.3%	4,803,682	28.3%	2,876,235	-40.1%	4,609,764	60.3%	5,147,094	11.7%
	11,067,526	**-4.0%**	**10,992,483**	**-0.7%**	**11,827,510**	**7.6%**	**9,316,262**	**-21.2%**	**11,943,634**	**28.2%**	**12,963,455**	**8.5%**
October	3,953,128	10.3%	3,639,983	-7.9%	3,608,318	-0.9%	3,549,080	-1.6%	3,870,292	9.1%	4,065,523	5.0%
November	3,820,163	5.0%	3,599,834	-5.8%	3,578,341	-0.6%	3,416,681	-4.5%	3,872,984	13.4%	4,080,292	5.4%
December	4,106,666	-3.5%	4,076,901	-0.7%	5,247,193	28.7%	3,264,800	-37.8%	4,951,218	51.7%	4,846,415	-2.1%
	11,879,957	3.5%	**11,316,718**	-4.7%	**12,433,852**	**9.9%**	**10,230,561**	**-17.7%**	**12,694,494**	**24.1%**	**12,992,230**	**2.3%**
January	4,119,261	1.8%	4,094,116	-0.6%	4,575,641	11.8%	4,054,784	-11.4%	4,621,583	14.0%	4,695,658	1.6%
February	3,505,117	8.8%	3,331,635	-4.9%	3,718,564	11.6%	3,357,157	-9.7%	3,841,556	14.4%		
March	3,611,822	-3.4%	4,133,375	14.4%	3,312,253	-19.9%	3,427,606	3.5%	3,936,783	14.9%		
	11,236,200	2.1%	**11,559,126**	2.9%	**11,606,458**	0.4%	**10,839,547**	-6.6%	**12,399,922**	**14.4%**	**4,695,658**	
April	3,380,702	6.7%	3,334,283	-1.4%	2,665,412	-20.1%	3,537,914	32.7%	3,722,630	5.2%		
May	3,316,835	-0.3%	3,358,753	1.3%	2,266,985	-32.5%	3,493,426	54.1%	3,804,205	8.9%		
June	4,187,795	8.2%	4,542,618	8.5%	2,143,008	-52.8%	4,244,231	98.1%	4,854,891	14.4%		
	10,885,332	**5.0%**	**11,235,654**	3.2%	**7,075,405**	-37.0%	**11,275,571**	59.4%	**12,381,726**	**9.8%**	-	
Total	**$ 45,069,015**	**1.6%**	**45,103,981**	**0.1%**	**42,943,225**	**-4.8%**	**41,661,941**	**-3.0%**	**49,419,776**	**18.6%**	**30,651,343**	
							SEVEN MONTHS YEAR TO DATE:		**$ 29,259,711**		**$ 30,651,343**	**4.8%**
Restricted-Tax Stabilization	**$ 5,007,666**		**$ 5,011,553**		**$ 4,771,469**		**$ 4,629,104**		**$ 5,491,084**		**$ 3,405,704**	

* Effective June 1, 2010, the City's portion of the sales tax rate was amended to 2.5% of which .25% is dedicated to the City's Tax Stabilization Account; total new rate 8.375.

CITY OF WHITE PLAINS
SCHEDULE OF PROPERTY TAX LEVIES AND COLLECTIONS LAST TEN FISCAL YEARS [1]

Fiscal Year	Property Tax Levy	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years [2]	Total Collections to Date	
		Amount Collected	Percent of Levy		Amount Collected	Percent of Levy
2021-22	$ 65,451,692	$ 65,159,823	99.55%	$ -	$ 65,159,823	99.55%
2020-21	63,879,523	63,490,820	99.39%	248,604	63,739,424	99.78%
2019-20	61,436,820	61,082,946	99.42%	265,236	61,348,182	99.86%
2018-19	59,844,743	59,521,700	99.46%	277,622	59,799,322	99.92%
2017-18	57,844,321	57,594,024	99.57%	233,913	57,827,937	99.97%
2016-17	55,648,820	55,336,066	99.44%	301,289	55,637,355	99.98%
2015-16	55,616,023	55,317,834	99.46%	283,741	55,601,575	99.97%
2014-15	54,326,680	54,060,085	99.51%	256,126	54,316,211	99.98%
2013-14	53,253,982	52,945,567	99.42%	305,795	53,252,362	99.99%
2012-13	50,834,785	50,539,754	99.42%	295,031	50,834,785	100.00%

(1) Source - City of White Plains Comprehensive Annual Financial Report for the Fiscal Year July 1, 2021 - June 30, 2022

(2) Collections in subsequent years are through June 30, 2022

CITY OF WHITE PLAINS, NEW YORK
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS
LAST FOUR FISCAL YEARS [1]

	2022	2021	2020	2019
REVENUES				
Taxes and related items	$ 124,957,627	$ 113,707,881	$ 113,694,074	$ 114,221,546
Intergovernmental	28,703,174	25,839,917	11,899,926	12,381,817
Charges for services	21,953,442	17,007,361	20,696,862	23,355,763
Licenses and permits	14,660,064	9,522,262	12,127,241	9,420,518
Fines and forfeitures	9,978,372	7,538,190	8,121,833	9,075,717
Interest	87,698	91,059	1,000,467	1,357,919
Fees and program income	4,553,043	4,025,234	4,766,085	5,418,931
Miscellaneous	11,156,152	6,598,762	5,963,379	6,032,208
Total Revenues	216,049,572	184,330,666	178,269,867	181,264,419
EXPENDITURES				
Current:				
Council and Boards	432,719	433,758	431,447	459,860
General Government	36,894,542	32,947,046	33,545,512	33,819,686
Public Works	30,624,554	29,316,255	29,020,559	29,353,669
Parking	13,030,652	12,519,302	12,687,230	12,730,844
Public Safety	70,782,867	68,747,796	65,085,499	64,971,500
Community Services	19,256,565	16,964,022	18,400,778	20,593,616
Debt Service:				
Principal	11,680,052	11,351,953	11,216,604	10,512,844
Interest and fiscal charges	3,966,540	4,314,775	4,314,601	3,837,379
Refunding bond issuance costs	80,106	89,732	-	-
Capital Outlay	9,276,475	8,805,283	13,984,892	12,668,810
Total Expenditures	196,025,072	185,489,922	188,687,122	188,948,208
Excess (Deficiency) of Revenues over Expenditures	20,024,500	(1,159,256)	(10,417,255)	(7,683,789)
OTHER FINANCING SOURCES (USES)				
Energy performance contract debt issued	-	-	-	-
Bonds issued	13,398,771	4,394,047	11,751,092	13,281,350
Refunding bonds issued	11,318,095	12,075,379	-	-
Issuance premium	3,234,342	2,799,797	1,796,285	1,363,179
Payment to refunded bond escrow agent	(12,420,771)	(14,134,425)	-	-
Transfers in	14,363,959	14,645,527	14,650,475	13,354,916
Transfers out	(14,363,959)	(14,645,527)	(14,650,475)	(13,354,916)
Total Other Financing Sources (Uses)	15,530,437	5,134,798	13,547,377	14,644,529
Net Change in Fund Balances	$ 35,554,937	$ 3,975,542	$ 3,130,122	$ 6,960,740
Debt Service as a percentage of noncapital expenditures	8.42%	8.85%	8.86%	8.07%

(1) Source - City of White Plains Comprehensive Annual Financial Report for the Fiscal Year July 1, 2021 - June 30, 2022.

CITY OF WHITE PLAINS
FULL TIME SALARY SCHEDULES

CATEGORY	SALARY as of 7/1/22
Elected Officials	
Mayor	$ 171,600
Common Council Member	38,500
Common Council Member (President's Stipend)	2,500
Appointed Officials	
Assessor	$ 159,300
Budget Director	177,100
Deputy Budget Director	0
Commissioner of Building	177,100
Deputy Commissioner of Building	158,900
City Clerk	138,500
Deputy City Clerk	95,000
Corporation Counsel	231,000
Chief Deputy Corporation Counsel	0
Deputy Corporation Counsel	193,200
Chief of Staff	0
Commissioner of Finance	180,500
Deputy Commissioner of Finance	162,200
Chief Information Officer	162,900
Library Director	177,100
Personnel Officer	187,400
Deputy Personnel Officer	125,000
Physician	61,500
Commissioner of Parking	180,000
Deputy Commissioner of Parking I	151,000
Deputy Commissioner of Parking II	161,600
Commissioner of Planning	177,100
Deputy Commissioner of Planning	152,500
Commissioner of Public Safety	218,900
Deputy Commissioner of Public Safety	207,600
Commissioner of Public Works	193,500
Deputy Commissioner of Public Works	166,300
Commissioner of Purchase	146,700
Commissioner of Recreation & Parks	172,400
Deputy Commissioner of Recreation & Parks	135,000
Director of Youth Bureau	157,200

CITY OF WHITE PLAINS
FULL TIME SALARY SCHEDULES

CATEGORY/ BARGAINING UNIT	GRADE	MINIMUM 7/1/23	MAXIMUM 7/1/23
Managerial/ Confidential and MC7A	6	$ 49,199	$ 63,977
	7	51,524	67,003
	8	54,304	81,001
	9	58,107	86,610
	10	62,174	93,190
	11	66,524	99,216
	12	71,180	107,304
	13	76,165	115,502
	14	81,496	123,353
	15	87,200	131,247
	16	93,304	139,355
	17	99,836	151,664
	18	108,822	163,863
	19	118,615	176,517
	20	138,986	189,500
	Fire Chief	201,582	
	Police Chief	201,582	
	Asst. Police Chief	184,538	
CSEA, CS7A and CS8A	1	$ 40,248	$ 59,450
	2	41,901	61,877
	3	44,712	64,958
	4	45,894	67,967
	5	47,991	71,209
	6	49,262	73,776
	7	51,581	77,630
	7A	52,702	78,861
	8	54,372	81,960
	8Q	49,262	84,133
	9	57,655	87,630
	10	62,256	94,300
	11	66,303	100,396
	12	71,210	108,591
	13	76,150	116,879
	14	81,204	124,828
	15	86,311	132,812
	16	91,325	141,025
	17	100,058	153,475
	18	109,220	165,828
	19	118,160	178,637
	20	126,949	192,676
	School Crossing Guard	15,718	16,183
PBA and PBA1	Police Officer	$ 58,260	$ 114,062
	Sergeant	130,112	135,666
	Lieutenant	149,629	155,964
	Captain	172,073	179,306
PFFA and FIRA	Fire Fighter	$ 57,686	$ 112,687
	Lieutenant	128,539	134,031
PFFA Deputies	Deputy Chief	$ 169,992	$ 177,142
Teamsters and TEA1	Sanitation Worker	$ 46,382	$ 78,536
	Sanitation Driver	76,965	84,453
	Sanitation Leader	85,471	94,687

CITY OF WHITE PLAINS
FULL TIME PERSONNEL SUMMARY

DEPARTMENT	2019-20 ADOPTED BUDGET	2020-21 ADOPTED BUDGET	2021-22 ADOPTED BUDGET	2022-23 ADOPTED BUDGET	2023-24 PROPOSED BUDGET
GENERAL FUND:					
Council and Boards:					
Common Council	6	6	6	6	6
Zoning Board of Appeals	0	0	0	0	0
S/T	**6**	**6**	**6**	**6**	**6**
General Government:					
Office of the Mayor	6	6	6	6	6
City Clerk Office	6	6	6	6	6
Law Department	10	10	10	10	10
Assessor Office	5	5	5	5	5
Finance Department	17	17	17	17	17
Information Technology	7	7	7	7	7
Budget Department	4	4	4	4	4
Purchase Department	5	5	5	5	5
Planning Department	7	7	7	7	7
Building Department	23	23	23	23	23
Personnel Department	5	5	5	5	5
S/T	**95**	**95**	**95**	**95**	**95**
Public Works:					
Bureau of Administration	10	10	10	11	11
Bureau of Engineering	17	17	17	17	17
Bureau of Building Maintenance	19	19	19	21	21
Bureau of Garage and Shop	20	20	20	20	20
Bureau of Storm Water	2	2	2	2	2
Bureau of Highways	70	70	70	68	68
Bureau of Sanitation	60	60	60	60	60
S/T	**198**	**198**	**198**	**199**	**199**
Public Safety:					
Public Safety Administration	5	5	5	5	5
Fire Department	151	154	154	156	159
Police Department	228	233	233	236	240
S/T	**384**	**392**	**392**	**397**	**404**
Community Services:					
Recreation & Parks	14	14	14	14	14
Youth Bureau	13	13	13	13	13
S/T	**27**	**27**	**27**	**27**	**27**
Parking Department:					
Administration	7	7	7	7	7
Lots/Garages	46	46	46	46	46
Enforcement/Violations	38	38	38	38	38
Traffic Maintenance	6	6	6	6	6
S/T	**97**	**97**	**97**	**97**	**97**
TOTAL GENERAL FUND	**807**	**815**	**815**	**821**	**828**
Library Fund	35	35	35	35	35
Self Insurance Fund	1	1	1	1	1
Sewer Rent Fund	7	7	7	7	7
Water Fund	29	29	29	29	29
TOTAL AUTHORIZED PERSONNEL	**879**	**887**	**887**	**893**	**900**

CITY OF WHITE PLAINS
SUMMARY ANALYSIS OF STAFFING
FISCAL YEAR 2023-2024
PROPOSED BUDGET vs. PRIOR FISCAL YEARS

TOTAL STAFFING

	AUTH.	FILL	VAC.	% VAC.
Proposed Budget	900	860	40	4.4%
12/31/22	893	832	61	6.8%
06/30/22	887	811	76	8.6%
06/30/21	887	805	82	9.2%
06/30/20	879	821	58	6.6%
06/30/19	881	797	84	9.5%

STAFFING BY FUND

	GENERAL FUND		LIBRARY FUND		SEWER RENT FUND		WATER FUND		SELF INS. FUND	
	AUTH.	FILL	AUTH.	FILL	AUTH.	FILL	AUTH.	FILL	AUTH.	FILL
Proposed Budget	828	794	35	31	7	7	29	28	1	0
12/31/22	821	770	35	29	7	7	29	26	1	0
06/30/22	815	749	35	28	7	7	29	27	1	0
06/30/21	815	739	35	31	7	7	29	28	1	0
06/30/20	807	755	35	32	7	6	29	28	1	0
06/30/19	808	732	36	30	7	7	29	28	1	0

STAFFING BY FUNCTION

	GENERAL GOV'T			PUBLIC WORKS			PUBLIC SAFETY			COMMUNITY SERVICES		
	AUTH.	FILL	VAC.	AUTH.	FILL	VAC.	AUTH.	FILL	VAC.	AUTH.	FILL	VAC.
Proposed Budget	199	178	21	235	222	13	404	402	2	62	58	4
12/31/22	199	169	30	235	217	18	397	392	5	62	54	8
06/30/22	199	167	32	234	218	16	392	373	19	62	53	9
06/30/21	199	168	31	234	214	20	392	366	26	62	57	5
06/30/20	199	173	26	234	214	20	384	376	8	62	58	4
06/30/19	198	172	26	236	215	21	384	357	27	63	53	10

(This page intentionally left blank)

CITY OF WHITE PLAINS
GENERAL FUND SUMMARY
SALARIES AND WAGES

Fiscal Year	Total Salaries & Wages	FY Change	Full-time Salaries & Wages	% of Total	Other than Full-time Salaries & Wages				% of Total
					Overtime	Part-time	Other [1]	Total	
2023-2024 (Proposed)	87,798,911	6.4%	$ 78,508,059	89.4%	6,126,632	3,009,671	154,549	9,290,852	10.6%
2022-23 (12/31/22)	82,535,120	7.1%	$ 74,108,415	89.8%	5,563,428	2,708,728	154,549	8,426,705	10.2%
2021-22	77,063,043	0.3%	69,745,491	90.5%	4,913,553	2,249,450	154,549	7,317,552	9.5%
2020-21	76,820,272	2.5%	70,668,931	92.0%	4,893,843	1,102,864	154,634	6,151,341	8.0%
2019-20	74,923,833	0.6%	68,589,353	91.5%	4,239,362	1,896,879	198,239	6,334,480	8.5%
2018-19	74,441,233	-0.8%	67,342,495	90.5%	4,610,555	2,266,122	222,061	7,098,738	9.5%
2017-18	75,030,908	0.1%	67,835,235	90.4%	4,773,241	2,205,157	217,275	7,195,673	9.6%
2016-17	74,923,117	1.6%	67,479,561	90.1%	4,975,440	2,252,250	215,866	7,443,556	9.9%
2015-16	73,727,275	1.4%	66,944,901	90.8%	4,263,498	2,308,094	210,782	6,782,374	9.2%
2014-15	72,694,237	2.7%	66,025,915	90.8%	4,235,734	2,072,595	359,993	6,668,322	9.2%

(1) Includes 207-A Payments and Pensioners Payments.

SUMMARY OF NEGOTIATED WAGE SETTLEMENTS

F/Y	CSEA	Police	Fire	Teamsters
2023-24	3.00%	3.00%	3.00%	3.00%
2022-23	2.50%	3.00%	3.00%	2.50%
2021-22	2.25%	2.25%	2.25%	2.25%
2020-21	3.00%	3.00%	3.00%	3.00%
2019-20	3.00%	3.00%	3.00%	3.00%
2018-19	1.25%	1.25%	0.25%	1.25%
2017-18	2.00%	2.50%	2.50%	2.00%
2016-17	2.00%	2.25%	2.25%	2.00%
2015-16	1.50%	2.00%	2.00%	2.00%
2014-15	2.00%	2.00%	2.00%	2.00%

CITY OF WHITE PLAINS
FRINGE BENEFIT RATES

Health Insurance*	Monthly Premiums Individual	% Increase	Family	% Increase
January 1, 2024 (estimate)	$ 1,412.31	5.0%	3,334.66	5.0%
January 1, 2023	1,345.06	12.5%	3,175.87	14.9%
January 1, 2022	1,196.12	11.3%	2,763.74	12.7%
January 1, 2021	1,074.87	4.2%	2,452.24	2.7%
January 1, 2020	1,031.82	-1.1%	2,387.58	-1.0%
January 1, 2019	1,042.85	2.7%	2,412.77	2.8%
January 1, 2018	1,014.98	7.5%	2,348.15	8.7%
January 1, 2017	944.39	11.2%	2,160.64	12.2%
January 1, 2016	849.01	5.5%	1,926.21	6.5%
January 1, 2015	805.05	4.3%	1,808.86	5.5%

* New York State Plan (Non-Medicare)

Social Security	Rate	Maximum Salary Subject to Withholding
2024 (estimate)	6.20% 1.45%	$160,200 No Limit
2023	6.20% 1.45%	$160,200 No Limit
2022	6.20% 1.45%	$147,000 No Limit
2021	6.20% 1.45%	$142,800 No Limit
2020	6.2% 1.45%	$137,700 No Limit
2019	6.2% 1.45%	$132,900 No Limit
2018	6.2% 1.45%	$128,700 No Limit
2017	6.2% 1.45%	$127,200 No Limit
2016	6.2% 1.45%	$118,500 No Limit
2015	6.2% 1.45%	$118,500 No Limit

CITY OF WHITE PLAINS
FRINGE BENEFIT RATES
NEW YORK STATE RETIREMENT SYSTEMS

	Pension Year Ending	No. of Employees	Salary Base (1)	Gross Contribution	Composite Percentage Rates
EMPLOYEES:					
	3/31/23	556	$ 39,482,522	$ 4,612,489	11.68 %
	3/31/22	546	39,670,403	6,506,130	16.40
	3/31/21	532	39,240,237	5,748,872	14.65
	3/31/20	580	38,912,291	5,673,510	14.58
	3/31/19	553	38,802,082	5,770,915	14.87
	3/31/18	553	39,475,710	6,090,993	15.43
	3/31/17	567	38,120,220	5,939,705	15.58
	3/31/16	604	38,099,707	7,050,768	18.51
	3/31/15	560	38,212,059	7,622,845	19.95
	3/31/14	565	38,169,038	7,958,482	20.85
	3/31/13	572	38,032,280	7,749,360	19.10
	3/31/12	565	37,415,138	5,827,839	15.58
	3/31/11	593	38,362,370	3,955,963	10.30
	3/31/10	597	41,978,109	2,975,186	7.09
	3/31/09	611	40,003,254	3,267,070	8.17
POLICE & FIRE:					
	3/31/23	344	$ 40,665,394	$ 10,992,540	27.03 %
	3/31/22	333	40,578,763	11,514,003	28.37
	3/31/21	341	39,411,033	9,422,971	23.91
	3/31/20	335	39,126,458	8,684,529	22.20
	3/31/19	340	40,383,991	8,981,568	22.24
	3/31/18	340	38,900,754	9,069,870	23.32
	3/31/17	328	40,131,030	9,243,254	23.03
	3/31/16	336	35,646,847	8,329,872	23.37
	3/31/15	344	36,141,020	9,153,504	25.33
	3/31/14	344	36,103,141	9,648,718	26.73
	3/31/13	351	37,752,472	10,591,566	24.67
	3/31/12	349	36,849,244	7,377,743	20.02
	3/31/11	345	37,831,569	6,424,475	16.90
	3/31/10	373	36,252,597	4,832,609	13.33
	3/31/09	381	35,721,366	5,381,586	15.07

(1) Estimated by the New York State Retirement Systems.

CITY OF WHITE PLAINS
COMMUNITY DEVELOPMENT EXPENDITURES BY PROGRAM YEAR AND CATEGORY
AS OF 6/30/22

Program Description	Program Years 1982-83 Thru 2018-19*	Program Year 2019-20	Program Year 2020-21	Program Year 2021-22	Totals
Acquisition of Real Property/Development	$ 3,105,031	$ -	$ -	$ -	$ 3,105,031
Public Works Facilities Site Improvements					
• Neighborhood Public Works Imp. Program	3,293,185	-	-	-	3,293,185
• Recreation & Parks related	1,299,765	-	-	-	1,299,765
• White Plains Parks	707,888	99,924	234,858	45,612	1,088,282
• Removal of barriers to handicapped	702,406	-	-	-	702,406
• No. Arterial & Bronx Parkway Access Ramp	366,450	-	-	-	366,450
• Mamaroneck Avenue	982,489	-	-	-	982,489
• Multi-purpose Neighborhood Center	1,067,628	-	-	-	1,067,628
• Eastview Rec. Facilities	292,075	-	-	-	292,075
• Gardella Park Playground	76,700	-	-	-	76,700
• WPHA Schuyler-Dekalb	159,296	-	-	-	159,296
• Senior Center	175,375	-	-	-	175,375
• Other	939,075	-	-	-	939,075
S/T	10,062,332	99,924	234,858	45,612	10,442,726
Economic Development	7,500				7,500
Clearance, Demolition, Rehabilitation					
• Winbrook	1,258,135	-	-	-	1,258,135
• Purdy House	229,835	-	-	-	229,835
S/T	1,487,970	-	-	-	1,487,970
Rehabilitation Loan & Grants	26,348,361	187,126	198,699	222,657	26,956,843
Special Projects for the Elderly	73,011	-	-	-	73,011
Provision for Public Services					
• Day Care	1,295,622	-	-	-	1,295,622
• Mother-Child Program	119,769	-	-	-	119,769
• Sr. Citizen Transportation	114,391	-	-	-	114,391
• For the Alcoholic	351,032	-	-	-	351,032
• Centro Hispano	1,330,081	17,356	20,000	17,319	1,384,756
• YMCA/YWCA Programs	178,177	5,700	27,070	6,949	217,896
• Meals on Wheels	745,272	14,250	61,250	17,083	837,855
• Sr. Personnel Employment	75,500	-	-	-	75,500
• Thomas H. Slater Center	1,132,256	19,000	20,000	13,290	1,184,546
• Ecumenical Food Pantry	460,275	19,000	20,000	25,000	524,275
• White Plains Housing Info. Services	671,788	14,250	62,552	109,186	857,776
• Impact Academy	17,932	-	-	-	17,932
• Westco/Slater Center	176,401	-	-	-	176,401
• Center for Learning	88,668	-	-	-	88,668
• Westchester Legal Services	163,392	9,500	10,311	45,518	228,721
• Grace Church Community Center	438,272	30,400	49,536	38,496	556,704
• After School Scholarships	490,481	19,000	35,000	20,000	564,481
• Camp Scholarships	1,019,533	55,100	19,971	47,718	1,142,322
• Programs for Developmentally Disabled	207,457	8,550	5,500	8,550	230,057
• Performing Arts Center	110,000	-	-	-	110,000
• Other	1,426,803	24,689	201,791	281,759	1,935,042
S/T	10,613,102	236,795	532,981	630,868	12,013,746
Completion of Urban Renewal Projects	3,480,848	-	-	-	3,480,848
Code Enforcement	5,058,568	141,959	150,945	117,434	5,468,906
Planning & Management Development	882,732	-	-	-	882,732
Administration:					
• General	6,214,669	147,839	186,089	207,892	6,756,489
• Cable TV Outreach	262,455	-	-	-	262,455
• Human Relations	360,000	-	-	-	360,000
Categorical Program Settlement Grant	10,672,055	-	-	-	10,672,055
TOTAL:	**$ 78,628,634**	**$ 813,643**	**$ 1,303,572**	**$ 1,224,463**	**$ 81,970,312**

***Includes 1983-84 Jobs Bill**

Note: The FY 2016-17 General Fund budget will receive reimbursement from the Community Development Fund for certain administrative services provided by the Departments of Law, Finance and Planning. The Community Development Fund also provides funding for certain capital projects in the Capital Improvement Program.

CITY OF WHITE PLAINS
SPECIAL REVENUE FUND
WHITE PLAINS URBAN RENEWAL AGENCY
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE [1]
JUNE 30, 2022

	Central Renewal Project Federal NY R-37	Main Mamaroneck WPUR-13	TOTAL
Revenues:			
Miscellaneous:			
Rent	$ 87,180	$ -	$ 87,180
Interest	673	-	673
Total Revenues	**87,853**	-	**87,853**
Expenditures:			
Community Services:			
Direct Costs	87,685	-	87,685
Total Expenditures	**87,685**	**-**	**87,685**
Excess of Revenues (Under) Expenditures	168	-	168
Fund Balance-Beginning of Year	405,599	230	405,829
FUND BALANCE AT END OF YEAR	**$ 405,767**	**$ 230**	**$ 405,997**

[1] Source - City of White Plains Annual Comprehensive Financial Report for the Fiscal Year July 1, 2021 - June 2022

Note: The FY 2023-2024 General Fund budget will receive reimbursement from the Urban Renewal Agency for certain administrative services provided by the Departments of Law, Finance and Planning.

CITY OF WHITE PLAINS
SPECIAL REVENUE FUND
YOUTH DEVELOPMENT FUND [1]
STATEMENT OF REVENUES AND EXPENDITURES

	FY 22-23 Grant 12/31/22	FY 22-23 Actual 12/31/22	FY 23-24 Planned Grants
REVENUES:			
Grants:			
Child Care Stabilization Grant	$ 787,101	$ 765,251	-
Friends of Youth Bureau	139,000	-	-
Great Potential	56,105	44,205	-
Higher Aims Program	40,000	-	-
Infrastructure E & N Assess- IENA	71,428	-	-
NYS Children & Family Services - SGPU	194,233	-	-
OASAS	194,450	153,303	207,579
Research Foundation for Mental Hygiene	60,173	14,245	-
STEM- Summer Camp	15,200	15,903	-
TANFS Summer Employment	40,256	-	-
This Way Ahead - NY Youth Employment	9,234	-	-
THRIVE	3,142	3,142	-
US Conference of Mayors - PAHL	107,704	107,704	-
Warner Music-Social Justice - GAP22	10,000	10,000	-
West Community Foundation	49,227	19,227	-
Westchester County Invest-in-Kids	101,555	54,355	150,000
Work Force Investment Act (WIOA)	139,005	8,443	-
Total Revenues	$ 2,017,813	$ 1,195,778	$ 357,579
EXPENDITURES:			
Grants:			
Child Care Stabilization Grant	$ 787,101	$ 159,932	-
Friends of Youth Bureau	139,000	25,237	-
Great Potential	56,105	46,607	-
Higher Aims Program	40,000	154	-
Infrastructure E & N Assess- IENA	71,428	33,355	-
NYS Children & Family Services - SGPU	194,233	43,816	-
OASAS	194,450	93,062	207,579
Research Foundation for Mental Hygiene	60,173	12,950	-
STEM- Summer Camp	15,200	15,903	-
TANFS Summer Employment	40,256	40,256	-
This Way Ahead - NY Youth Employment	9,234	660	-
THRIVE	3,142	3,100	-
US Conference of Mayors - PAHL	107,704	36,742	-
Warner Music-Social Justice - GAP22	10,000	184	-
West Community Foundation	49,227	11,496	-
Westchester County Invest-in-Kids	101,555	80,515	150,000
Work Force Investment Act (WIOA)	139,005	-	-
Total Expenditures	$ 2,017,813	$ 603,969	$ 357,579

[1] As of July 1996, the City established a new special revenue fund to account for various grants related to youth. A separate multi-year fund was deemed suitable to best address differing lengths and terms of various grants which the City has been successful in receiving. These grants are administered by the City's Youth Bureau.

CITY OF WHITE PLAINS
CABLE TV FUND
SUMMARY OF PRELIMINARY BUDGET
JULY 1, 2023 - JUNE 30, 2024[1]

	OPERATING BUDGET	TCAP CAPITAL	TOTAL CABLE TV FUND
REVENUES:			
Licenses:			
Franchise Fee	$ 302,500	$ -	$ 302,500
PEG Grant	-	248,000	248,000
Other	4,500	20,000	24,500
Appropriated Fund Balance	110,000	-	110,000
TOTAL	$ 417,000	$ 268,000	$ 685,000
EXPENDITURES:			
Salaries & Wages	$ 238,971	$ -	$ 238,971
Employee Benefits	134,253	-	134,253
Materials & Supplies	4,350	-	4,350
Direct Costs	33,900	-	33,900
Equipment-Studio	-	10,000	10,000
Equipment-Other	-	13,700	13,700
Reserve for Financing	5,526	244,300	249,826
TOTAL	$ 417,000	$ 268,000	$ 685,000

[1] Source: Preliminary Budget as revised by the Budget Director for the Executive Director of the Cable Television Access Commission.

CITY OF WHITE PLAINS
CABLE TV FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

	FY 21-22 Actual	FY 22-23 Revised Budget 12/31/22	FY 22-23 Exp/Oblig 12/31/22	Projected Actuals 06/30/23
Revenues & Other Sources:				
Licenses:				
Franchise Fee	$ 352,500	$ 302,500	$ 219,887	$ 302,500
PEG Grant	250,134	248,000	143,580	248,000
Miscellaneous:				
CTV Productions	1,540	1,500	468	1,500
Other	-	-	-	
Interest Income	1,971	800	10,554	23,000
Appropriated Fund Balance	-	100,000	-	110,000
TOTAL	606,145	$ 652,800	$ 374,489	685,000
Expenditures & Other Uses:				
Salaries & Wages	250,489	$ 239,435	115,459	238,971
Employee Benefits	119,476	119,758	58,314	134,253
Materials & Supplies	2,484	4,500	494	4,350
Direct Costs	24,346	34,023	11,382	33,900
Equipment-TV Studio	4,897	10,000	-	10,000
Equipment-Other	7,881	13,700	749	13,700
Transfer to Capital Projects	-	-	-	-
Reserve for Financing	-	231,384	-	249,826
TOTAL	409,573	$ 652,800	$ 186,398	685,000
Excess of Revenues & Other Sources Over/(Under) Expenditures & Other Uses	196,572			-
Fund Balance - Beginning of Year	593,520			790,092
Fund Balance - End of Year	$ 790,092 *			$ 790,092 *
* Fund Balance Components:				
Operating Fund Balance	$ (170,037)			$ -
TCAP Capital Fund Balance	763,557			790,092
	$ 593,520			$ 790,092

GLOSSARY

ACCRUAL BASIS OF ACCOUNTING. A method that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

ACTIVITY. A specific and distinguishable service provided by the government of the City of White Plains.

ACTUARIAL. The statistical calculation of risks, premiums, etc. for insurance purposes.

AMORTIZATION. The gradual reduction of a financial commitment according to a specified schedule of times and amounts.

APPROPRIATION. The legal authorization granted by the Common Council to make expenditures and to incur obligations.

ASSESSED VALUATION. A valuation set upon real estate or other property by the City as a basis for levying taxes.

ASSESSMENT ROLL. The official list containing the legal description of each parcel of property and its assessed valuation.

ASSIGNED FUND BALANCE. Amounts of fund balance that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed, except for stabilization arrangements.

BALANCED BUDGET. Total revenues, other financing sources and appropriation of fund balance equals the total of appropriations/expenditures and other financing used in governmental funds.

BOND. A written promise to pay a specified sum of money at a specified date or dates in the future. See also general obligation, revenue, and serial bonds.

BOND ANTICIPATION NOTE. Short-term interest-bearing notes issued by a government in anticipation of bonds to be issued at a later date. The notes are retired from the proceeds of the bond issue to which they are related. The City does not issue revenue and tax anticipation notes which are repaid exclusively from taxes or the earnings from an enterprise fund.

BONDS AUTHORIZED AND UNISSUED. Bonds which have been authorized by the Common Council but not issued and which can be issued and sold without further authorization.

BUDGET. A financial work plan embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

GLOSSARY

BUSINESS IMPROVEMENT DISTRICT. The Business Improvement District (BID) is a defined area within which businesses pay an additional tax or fee in order to fund improvements within the district's boundaries. The BID provides services such as cleaning streets, providing security, funding streetscape enhancements, and marketing. The services provided by the BID are supplemental to those already provided by the municipality. Grant funds acquired through the BID for special programs can be utilized as applicable.

CAPITAL EXPENDITURES. Expenditures which result in the acquisition of, or addition or improvements to, City facilities.

CAPITAL OUTLAY. The cash contribution to capital programming made by the Water Fund and to provide funds to implement water-related projects included in the City's Capital Improvement Program.

CAPITAL PROGRAM. A plan developed by the City's Capital Projects Board for capital expenditures to be incurred each year over a six-year period. It sets forth each project and specifies the resources estimated to be available to finance the project.

CASH TO CAPITAL. The cash contributions to capital programming made by the General and Library funds to provide funds to implement the City's Capital Improvement Program.

CERTIORARI. A judicial proceeding to review an assessment of real property.

"CHIPS". The New York State Consolidated Highway Improvement Program. A New York State local aid program designed to improve the physical condition of local streets and bridges.

COMMITTED FUND BALANCE. Amounts of fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision making authority.

COMPONENT UNIT. Legally separate entities, such as the Cable Television Access Fund and the Urban Renewal Agency, which meet any of the following tests: the primary government appoints the majority of the Board and is able to impose its will on the unit, and/or is in a relationship of financial benefit; the unit is fiscally dependent upon the primary government; or the audited financial statements would be misleading if data from the unit were not included.

DEBT. An obligation resulting from the borrowing of money. The City's debt includes bonds and bond anticipation notes.

DEBT LIMIT. The maximum amount of debt which is legally permitted. In NYS, the debt limit is 7% of the average full valuation of assessable property within the City for the past five years.

DEBT SERVICE. The amount of money required to pay annual interest and principal on outstanding debt.

DEFICIT. Excess of expenditures or liabilities over revenues or assets.

GLOSSARY

DEPARTMENT. An operational unit of City government created by the City Charter.

DEPRECIATION. (1) Expiration in the service life of fixed assets (buildings, machinery, equipment, etc.) attributable to normal wear and tear. (2) The proportion of the cost of a fixed asset which is charged as an expense during a particular period.

DIRECT COSTS. A category of expenditures encompassing contractual services, insurance, legal judgments, taxes, abatements and other similar costs.

ENTERPRISE FUND. A fund, such as the White Plains Water Fund, whose operations are financed in a manner similar to a private business in which the cost of providing goods or services is recovered through user charges.

ENVIRONMENTAL FACILITIES CORPORATION (EFC). State entity authorized to sell debt for approved municipal projects and to provide a subsidy that reduces the cost of the debt issue to the municipality until the debt is retired.

FISCAL PERFORMANCE GOALS. Written policies which were adopted by the Common Council to guide the City's financial management practices.

FISCAL YEAR. A 12-month period to which the annual operation budget applies. In White Plains, the fiscal year runs from July 1 through June 30.

FUND. A fiscal and accounting entity to control and account for the use of government resources.

FULL VALUATION. The valuation of assessable property within the City of White Plains which is calculated by applying a State Equalization Rate for the purpose of "equalizing" assessment practices statewide. Full valuation is the basis of computing the city's debt and taxing limits.

FUND BALANCE. Governmental funds are, in essence, accounting segregations of financial resources. Expendable assets are assigned to various governmental funds according to the purposes for which they may or must be used; current liabilities are assigned to the fund from which they are to be paid; and the difference between governmental fund assets and liabilities, the fund equity is referred to as fund balance.

GENERAL FUND. The general fund should be used to account for and report all financial resources not accounted for and reported in another fund.

GENERAL OBLIGATION BONDS. Bonds for the payment of which the full faith and credit of the City are pledged.

GOALS-ORIENTED PERFORMANCE MEASUREMENT BUDGET. A term used in the City of White Plains to describe its budget document and budgeting process. Basically, the budget has been developed to align services (activities) with City-wide goals so that resources may be allocated based upon performance and in support of specific goals.

GLOSSARY

GOVERNMENTAL FUND. Governmental fund reporting focuses primarily on the sources, uses, and balances of current financial resources and often had a budgetary orientation. The governmental fund category includes the general fund, special revenue funds, capital projects funds, debt service funds, and permanent funds.

INTERNAL SERVICE FUND. Internal service funds may be used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

LONG-TERM DEBT. Debt with a maturity of more than one year.

MAJOR FUND. A governmental or enterprise fund reported as a separate column in the basic fund financial statements.

MORTGAGE TAX RECEIPTS. A municipality's local share of mortgage transactions which occur within its jurisdiction.

NET POSITION. In Proprietary funds, the difference between the assets and the liabilities plus or minus the net position of the fund from the prior year. The total amount is the net position of the fund. The assets are the operating revenues and the non-operating revenues. The liabilities are the operating expenses and non-operating expenses.

OBJECT. Identifies the nature of articles to be purchased or the service obtained as distinguished from the results obtained from expenditure.

ORDINANCE. A formal legislative enactment by the Common Council having the full force of effect of law. The budget is adopted by ordinance.

P.I.L.O.T. An acronym for Payment in Lieu of Taxes, referring to agreements between the taxing entity and the taxpayer whereby a negotiated payment is substituted for the property tax. PILOTs are usually for a fixed period of time and are often used in conjunction with private/public development projects.

PRO FORMA. For form's sake. Used to denote a sample statement which may either be wholly or partially hypothetical, actual facts, estimates, or proposals.

PROPRIETARY FUNDS. Funds, such as enterprise and internal service funds, which focus on determination of operating income, changes in net assets or cost recovery, financial position, and cash flows.

RESERVE FOR FINANCING. An account established annually to provide for the settlement of pending labor contracts; for temporary funding of unforeseen needs of an emergency or non-recurring nature; to permit orderly budgetary adjustments when revenues are lost through the actions of other government bodies; to provide the local match for public or private grants: to meet unexpected small increases in service delivery costs. Reserve for Financing funds may only be appropriated by ordinance or resolution of the Council.

GLOSSARY

RESOLUTION. An order of the Common Council requiring less legal formality than an ordinance.

RESTRICTED FUND BALANCE. Amounts of fund balance that are restricted to specific purposes. Fund balance should be reported as restricted when constraints placed on the use of resources are either: a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

RETAINED EARNINGS. An equity account which records the accumulated earnings of an enterprise fund.

REVENUE BONDS. Bonds whose principal and interest are payable exclusively from an enterprise fund. The City has not utilized this financing option.

SERIAL BONDS. Bonds whose principal interest are paid in periodic installments over the life of the bond.

SOURCE. Used to describe the origin of City revenues.

SPECIAL FRANCHISE ASSESSMENTS. Assessments on utilities which run through City rights-of-way. Special Franchise assessments are determined by New York State.

SPECIAL REVENUE FUNDS. Used to account for the proceeds of specific revenue sources, other than expendable trusts and capital projects, that are legally restricted to expenditures for specific purposes, such as Library Fund and Youth Development Fund.

"STAR". The New York State School Tax Relief Program. A State exemption program administered by the City to provide school tax relief for taxpayers of owner-occupied residences.

TAX CERTIORARI ACCOUNT. An account which reflects the property tax refunds that result from successful challenges to the City's determination of assessed property values. The term "tax certiorari" is the formal name of the legal procedure involved.

TAX STABILIZATION ACCOUNT. A fund wherein the proceeds from ¼ % sales tax is held to either address a significant and unforeseen shortfall in a major revenue source; provide funding for a significant and unforeseen increase in expenditures; and/or to be appropriated in the adoption of an annual budget to reduce a projected increase in property taxes to no more than 2 ½ %.

TAXING LIMIT. The maximum rate at which the city may levy a tax. In New York State, the taxing limit is 2% of the average of the full valuation of assessable property within the City for the past five years.

UNASSIGNED FUND BALANCE. Unassigned fund balance is the residual classification for the general fund. The classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund.

"WPSD". The White Plains School District which is co-terminus with the City, but a separate taxing and administrative entity.

ACRONYMS

ACH	Automated Clearing House
AHOP	Affordable Home Ownership Program
AIM	Aid and Incentives to Municipalities
ARHP	Affordable Rental Housing Program
AV	Assessed Valuation
BCI	Bureau of Criminal Investigation
BID	Business Improvement District
CAFR	Comprehensive Annual Financial Report
CDBG	Community Development Block Grant
CDCAC	Community Development Citizens Advisory Board
CIP	Capital Improvement Program
COBRA	Consolidated Omnibus Budget Reconciliation Act
CSEA	Civil Service Employees Association
DEC	Department of Environmental Conservation
EFC	Environmental Facilities Corporation
ETPA	Emergency Tenants Protection Act
FED	Federal Government
FEMA	Federal Emergency Management Agency
FMLA	Family Medical Leave Act
FOIL	Freedom Of Information Law
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Governmental Finance Officers Association
GIS	Geographic Information System
HUD	Housing and Urban Development
IDA	Industrial Development Agency
LED	Light Emitting-Diode
MTA	Municipal Transportation Authority
NY	New York State
NYC	New York City
NYSHIP	New York State Health Insurance Program
OSHA	Occupational Safety and Health Administration
OSPS	Orchard Street Pump Station
PERB	Public Employment Relations Board
PESH	New York Public Employees Safety and Health Bureau
RAR	Residential Assessment Ratio
SCAR	Small Claims Assessment Review
SCRIE	Senior Rent Increase Exemption
SEC	Security Exchange Commission
SWPPP	Stormwater Pollution Prevention Plan
TSLED	Traffic Safety Law Enforcement Division
WC	Westchester County
WP	White Plains

INDEX

	Page
Accounting, Budgeting Practices & Internal Control Procedures	I-40
Adult Services, Library Fund	IV-10
Adult Sports, Athletic & Special Interest Programs, Dept. of Rec. & Parks	III-174
Alternatives Program: Youth Development & Delinquency Prevention, Youth Bureau	III-180
Appropriation of Fund Balance – General Fund	I-21, I-36
Assessed Valuation of Taxable Real Property	VI-25
Assessment Review, Board of	II-2, III-40
Assessment Roll	I-17
Assessment Roll/Establish & Maintain, Assessor	III-10
Assessor, Office of	II-4
Before & After School Centers, Youth Bureau	III-156
Bits 'n Pieces Summer Day Camp, Youth Bureau	III-158
Board of Ethics	II-86, III-42
Bookkeeping & Financial Reporting, Dept. of Finance	III-24
Budget at a Glance	I-7
Budget by Activities	I-38, I-73, Sec III
Budget by Departments	I-37, I-71, Sec II
Budget by Sources of Revenue & Objects of Expenditure	I-53
Budget Comparisons – General Fund Summary	I-51
Budget, Department of	II-6
Budget Development Cycle	I-38
Budget Entities	I-15

INDEX

	Page
Budget Message	I-1
Budget Strategies	I-9
Budget Summary:	
Combined Budgets	I-47
General Fund	I-50
Library Fund	IV-1
Self Insurance Fund	IV-17
Sewer Rent Fund	IV-27
Water Fund	IV-35
Building Construction Permits	VI-28
Building, Department of	II-8
Building Maintenance, Dept. of Public Works	III-4
Cable TV Fund	VI-43, VI-44
Capital Projects	VI-4
Capital Projects Program Summary and Planned Sources of Financing	VI-6, VI-14
Capital Projects Map	VI-5
Capital Projects Rolling Stock Plan	VI-12
Charges for Services	I-20
Circulation/Technical Support, Library Fund	IV-8
City Clerk Services, Office of City Clerk	II-12, III-2
City Court	II-11
City Court Proceedings, City Court	III-43
City Owned-Building Maintenance, Dept. of Public Works	III-4
City Support to Federal Programs, Dept. of Planning	III-188

INDEX

	Page
City Support to Urban Renewal Agency, Dept. of Planning	III-192
City-Wide Financial Activities, Dept. of Finance	III-26
Civil Service Administration, Dept. of Personnel	III-6
Common Council	II-14
Common Council Policy Formulation	III-56
Community Development Fund	VI-40
Constitutional Debt Statement Pro Forma	V-13
Constitutional Taxing Limit	VI-22
Counsel to the City, Dept. of Law	III-44
Cultural & Special Events, Dept. of Recreation & Parks	III-150
Day Camps & Special Interest Camps, Dept. of Recreation & Parks	III-168
Debt Service, Transfer to	I-27
Debt Service Fund	V-1
Demographic and Statistical Facts	VI-2
Direct Costs	I-26
Disbursements & Payroll, Dept. of Finance	III-28
Discussion of FY 2015-2016 Proposed Budget and City's Fiscal Performance Goals	I-29
Ebersole Ice Rink, Dept. of Recreation & Parks	III-166
Elections, Office of City Clerk	III-46
Emergency Medical Services, Dept. of Public Safety	III-64
Employee Benefits	I-25, VI-38
Engineering Review & Construction Code Enforcement, Dept. of Building	III-114

INDEX

	Page
Engineering Services, Dept. of Public Works	III-194
Equipment	I-26
Equipment & Environmental Code Enforcement, Dept. of Building	III-116
Ethics, Board of	II-86, III-42
Expenditures – General Fund	I-23
Exemption Impact Report, Local Government	VI-26
Exemption Impact Report, PILOT, Local Government	VI-27
Finance, Department of	II-16
Financial Condition, Forecast of	I-35
Financial Policy & Administration, Dept. of Finance	III-30
Fire Administration, Dept. of Public Safety	III-68
Fire Department, Dept. of Public Safety	II-54
Fire Prevention, Dept. of Public Safety	III-70
Fire Special Operations, Dept. of Public Safety	III-76
Fire Suppression, Dept. of Public Safety	III-72
Fire Training, Dept. of Public Safety	III-74
Fiscal Performance Goals	I-41
Forestry Services, Dept. of Public Works	III-130
Fund Balance, Appropriation of	I-21, I-36
Fund Balance, Changes in Last Four Years	VI-31
Garage & Shop, Dept. of Public Works	II-70
General Fund Budget Summary	I-51
General Fund Contribution to the Library Fund	I-26, II-19, III-152

INDEX

	Page
Goals, City-wide	I-32
Highways and Grounds, Dept. of Public Works	II-72
Housing Authority Board	II-87
Housing Code Enforcement, Dept. of Building	III-118
How to Use This Budget	I-10
Information Technology, Department of	II-20, III-12
Interest Income	I-21
Intergovernmental Revenues	I-20
Internal Controls	I-40
Labor Relations, Dept. of Law	III-50
Labor Relations and Services, Dept. of Personnel	III-14
Law, Department of	II-22
Leaf Removal, Dept. of Public Works	III-122
Library Administration, Library Fund	IV-6
Library Building Operations, Library Fund	IV-14
Library Fund	IV-1
Library Fund, General Fund Contribution	I-26, II-19, III-152
Litigation/Tax Assessment Review, Dept. of Law	III-48
Management Policies – Accounting & Budgeting Practices	I-40
Management Policies – Fiscal Performance Goals	I-41
Materials & Supplies	I-26
Mayor, Office of	II-24
Municipal Management	III-58

INDEX

	Page
Neighborhood Services, Youth Bureau	III-162
Operating Budgets, Summary of	I-46
Organization Chart	II-1
Outdoor Pools, Dept. of Recreation & Parks	III-170
Parking, Department of	II-26
Parking Department – Traffic Division	II-42
Parking Enforcement – City Center, Dept. of Parking	II-40, III-143
Parking Enforcement – General Parking, Dept. of Parking	II-38, III-142
Parking Garages, Dept. of Parking	II-32, III-136
Parking General Operations, Dept. of Parking	II-30, III-134
Parking Lots and On-Street Parking, Dept. of Parking	II-34, III-138
Parking Violations, Dept. of Parking	II-36, III-140
Parks Maintenance, Dept. of Public Works	III-164
Personnel Administration	III-14
Personnel, Department of	II-44
Planning, Department of	II-46
Planning Services, Dept. of Planning	III-196
Police Administration, Dept. of Public Safety	III-80
Police Communication & Equipment, Dept. of Public Safety	III-82
Police Community Policing, Dept. of Public Safety	III-90
Police Criminal Investigations, Dept. of Public Safety	III-92
Police Department, Dept. of Public Safety	II-56

INDEX

	Page
Police Emergency Service Unit/Special Response Team, Dept. of Public Safety	III-98
Police License Unit, Dept. of Public Safety	III-84
Police Narcotics Unit, Dept. of Public Safety	III-94
Police Patrol Operations, Dept. of Public Safety	III-96
Police Support Services, Dept. of Public Safety	III-86
Police Traffic Enforcement Operations, Dept. of Public Safety	III-100
Police Training/Special Projects, Dept. of Public Safety	III-88
Program Management & Administration, Dept. of Public Works	III-8
Programs for People with Differing Abilities, Dept. of Rec. & Parks	III-160
Property Tax Levy	I-17, VI-30
Property Tax Rate	I-7, I-18, I-51, VI-23
Public Safety Administration, Dept. of Public Safety	II-52, III-62
Public Safety, Department of	II-48
Public Safety, Fire Department	II-54
Public Safety, Police Department	II-56
Public Works, Administration	II-64
Public Works, Building Maintenance	II-66
Public Works, Department of	II-60
Public Works, Engineering	II-68
Public Works, Garage & Shop	II-70
Public Works, Highway and Grounds	II-72
Public Works, Sanitation	II-74

INDEX

	Page
Public Works, Storm Water	II-76
Purchase, Department of	II-78
Purchasing, Stockroom, & Warehouse, Dept. of Purchase	III-16
Real Estate Committee	II-80
Recreation & Parks Administration Services, Dept. of Rec. & Parks	III-154
Recreation & Parks, Department of	II-83
Renaissance Plaza, Dept. of Recreation & Parks	III-176
Rent Abatement, Dept. of Planning	III-200
Reserve for Financing	I-26
Resource Planning & Management, Budget Dept.	III-32
Retirement Systems Percentage Contribution Rates	VI-39
Revenue Collections, Dept. of Finance	III-36
Revenues, Sources of – General Fund	I-16, I-53
Revenues, Outlook	I-21
Review of Zoning Appeals, Zoning Appeals Board	II-90, III-52
Risk Management, Dept. of Finance	IV-22
Rolling Stock Maintenance, Dept. of Public Works	III-18
Salaries & Wages	I-23, VI-37
Salary Schedules	VI-32, VI-33
Sales Tax	I-18, VI-29
Sanitation, Dept. of Public Works	II-74
Saturday Academy, Youth Bureau	III-158

INDEX

	Page
Self Insurance, Dept. of Finance	IV-24
Self Insurance Fund	IV-17
Senior & Citizens Services, Dept. of Recreation & Parks	III-182
Sewer Rent Fund	IV-27
Snow Removal, Dept. of Public Works	III-124
Special Franchise Assessments	I-17
Staffing Analysis, Summary	VI-35
Street Cleaning, Dept. of Public Works	III-126
Street Lighting, Dept. of Public Works	III-104
Street Repairs, Dept. of Public Works	III-128
Storm Water, Dept. of Public Works	II-76
Storm Water System Maintenance, Dept. of Public Works	III-110
Supplemental Information	VI-1
Tax Levies and Collections	VI-30
Tax Levy Cap Reporting Form	VI-24
Tax Property Management, Real Estate Committee	III-20
Tax Rate	I-7, I-18, I-51, VI-23
Traffic Engineering, Dept. of Parking	III-144
Traffic Maintenance, Dept. of Parking	III-146
Urban Renewal Agency	VI-41
Waste Collection, Disposal and Recycling, Dept. of Public Works	III-108
Waste Water Operations, Sewer Rent Fund	IV-32
Water Bureau Administration, Water Fund	IV-40

INDEX

	Page
Water Distribution System, Water Fund	IV-44
Water Fund	IV-35
Water Supply Operations, Water Fund	IV-42
White Plains Housing Authority Board	II-87, III-22
White Plains Urban Renewal Agency	VI-41
Youth Bureau	II-88
Youth Development Fund	VI-42
Youth Employment, Youth Bureau	III-184
Youth Program Management/Administration, Youth Bureau	III-186
Youth Services, Library Fund	IV-12
Youth Sports, Athletic & Special Interest Programs, Dept. of Recreation & Parks	III-172
Zoning Board of Appeals	II-90