

**City of White Plains
2024 - 2025 Proposed Budget**

Fiscal Year Ending June 30, 2025

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INTRODUCTION

MAYOR

THOMAS M. ROACH

COMMON COUNCIL

VICTORIA PRESSER, President

JEREMIAH FREI-PEARSON

JOHN MARTIN

RICHARD A. PAYNE

JUSTIN BRASCH

JENNIFER PUJA

BUDGET AND MANAGEMENT ADVISORY COMMITTEE

JOHN M. MARTIN, Chairperson

ROSA BOONE

JUSTIN BRASCH

STEVEN H. HOCHMAN

MARK MYLON

RICHARD PAYNE

TIMOTHY SHEEHAN

MICHAEL STANTON

BUDGET DEPARTMENT

JAMES ARNETT, Budget Director

EILEEN BRADLEY, Chief Deputy Budget Director

JOHN DELANEY, Associate

CAROLYN MAYO, Associate

JAMES HESLOP, Associate

Budget Message

OVERVIEW

The annual budget process is one of the most important financial planning activities undertaken by the City each year. The process consists of activities that encompass the development, implementation and evaluation of a financial plan in a manner that will help our elected officials make informed choices about the provision of services and capital assets. Key to the process is the fact that it should incorporate both a short and long term perspective, establish linkages to organizational goals, focus on results and outcomes and promote effective communication among the public, the Common Council, the City administration and departments and other stakeholders. The 2024-2025 Proposed Budget has been constructed to maintain the City's high (Aa1) credit rating with Moody's Investors Service, a rating that it has proudly held since 1988.

BUDGET SUMMARY

- A property tax levy increase of 1.37% which is under the NYS Property Tax Cap limit for the 2024-2025 Fiscal Year;
- A property tax rate of \$244.18 per \$1,000 taxable assessed valuation, which is 2.47% more than the 2023-2024 tax rate of \$238.29. For a residential home with a median assessed value of \$13,500, this would yield an increase in City property taxes of \$80 annually;
- Appropriations of \$212.3 million, \$10.8 million (5.4%) more than the 2023-2024 Adopted Budget of \$201.5 million;
- Debt proceeds are not used as a financing source for tax certiorari or pension amortization;
- \$16.0 million is appropriated from the various components of fund balance, which is \$2.3 million more than was appropriated in the 2023-2024 Adopted Budget;
- Taxable assessed valuation of \$278.5 million, a decrease of \$3.0 million from the assessed valuation from the prior year;
- A continuation of hiring restrictions where possible.

This is the thirteenth fiscal year that we developed an annual budget in accordance with a real property tax levy cap ("tax cap") mandated by Chapter 97 of the New York State Laws of 2011. In all thirteen years, the city has met this tax cap limit and has not once required an override of the cap. This law limits the real property tax levy increase over the prior year's levy by not more than two percent (2%) or the rate of inflation, whichever is less, plus or minus other adjustments. The rate of inflation utilized by the State for the City's 2024-2025 fiscal year was 2.0%. In addition to the inflation rate, the tax cap formula also includes adjustments to the maximum allowed levy for special assessments (such as Business Improvement District assessments), a tax based growth factor provided by the State (such as new construction), certain increases in pension costs (also provided by the State) and judgments or court orders related to tort actions (tax certiorari are not considered to be tort actions). When compared to the current year, the 2024-2025 proposed real property tax levy is increasing by 1.37%. The levy as proposed is actually \$1,646,581 less than the maximum increase allowed by the NYS tax cap formula and allows the City to maintain a rollover amount to be used in future budget years. The real property tax levy of \$68.0 million represents 32% of total General Fund revenues and other resources.

Over the past several years, the City has made significant strides in addressing the expenditure side of the equation. One initiative undertaken by the City has been a "green initiative" to convert less efficient, older technology lighting over to LED lighting. In cooperation with the New York State Power Authority (NYPA), the City has converted street lighting to LED lighting and has also installed LED lighting in certain City parking garages and facilities as well as at Delfino Park and City Hall. The City is now, with the help of a NYS grant, converting the lighting in the White Plains Library to continue this initiative. As utility prices rise, the cost savings aspect of this initiative becomes even more important. This and other "green initiatives" are constantly being

looked at as ways to help both the environment and the City Budget. A second initiative is one in which the City has entered into a 25-year agreement to lease property for solar development. Through this contract, solar energy systems have been installed at eight City-owned facilities and benefit both the City and its residents in addition to helping to preserve the environment. The City should realize approximately \$936,464 in the upcoming year with these systems now fully online.

Some more recent initiatives undertaken by the city are the completion of the Battle Hill Pollinator Habitat, which serves as a shelter and habitat for butterflies, moths and hummingbirds and boasts an impressive array of native plants. The city's in-house food waste composting program reduces waste and creates high quality compost. This compost is then available to be used throughout the city and is distributed to city residents at no cost. The city has continued to expand its electric fleet, including the ordering of an electric garbage truck which is expected to be received by the end of the year. The city has also increased its focus on beautifying the downtown area with additional code enforcement, additional staff to keep the downtown clean of graffiti, lantern flies and other eyesores and to perform additional maintenance and repairs as needed and continuing the annual Holiday lighting display.

In spite of the challenge of keeping property tax increases to a minimum, the City continues to provide superior services to our residents and maintain its infrastructure in peak condition. The 2024-2025 Proposed Budget includes amounts necessary to fund salaries, benefits, debt service and other costs in accordance with current contractual or legal requirements. Taxes levied on behalf of the Business Improvement District (B.I.D.) remain at \$900,000.

The City is using its bonding authority to address capital needs where appropriate. Recent increases in interest rates are expected to put additional stress on the City's budget in future years. Where prudent, the City has recently paid for certain Capital Projects with cash instead of bonds. This practice is likely to continue as rates remain high. Even with close attention paid to cost control measures by departments in the current and prior years, and in planning for next year, inflation has led to a 5.4% increase in operating costs when compared to the 2023-2024 Adopted Budget. In addition to continued increases in utilities, an increase in the health insurance rates charged by NYS for employees and retirees and pension related expenses also charged by the State as well as approved union contract salary increases are playing a large role in this increase.

The total 2024-2025 Proposed Budget for the Library Fund is \$7.4 million, an increase of \$253,693 over the previous year. Property taxes raised through the General Fund will provide \$7.1 million (97%) of the funding needed for Library operations.

The 2024-2025 Proposed Budget of \$15.4 million for the Debt Service Fund is \$.5 million more than the amount in the 2023-2024 Adopted Budget. The impact of rising interest rates isn't expected to be seen until the 2025-2026 Budget, which will include debt service expenses associated with the upcoming April 2024 bond sale. The 2024-2025 Proposed Budget provides \$11.3 million for the payment of principal and \$4.1 million for the payment of interest on general long-term debt. Transfers in from the General Fund and Library Fund of \$14.0 million and \$0.6 million, respectively, together with a \$650,000 appropriation of fund balance and a subsidy of \$136,648 from the New York State Environmental Facilities Corporation (EFC) provide the resources for these payments.

Including depreciation (a non-cash expense) of \$1.7 million, the 2024-2025 Water Fund Proposed Budget provides for \$19.9 million of expenses. Included within these expenses is \$0.9 million for capital improvements or emergency repairs. Expenses in the Water Fund are fully covered by revenue from user charges and other revenues.

The 2024-2025 Sewer Rent Fund Proposed Budget provides for \$4.0 million of expenses, including depreciation in the amount of \$.5 million. Funding is provided for \$525,000 in capital improvements or any needed emergency repairs. Revenues from user charges of \$3.3 million as well as other miscellaneous revenues fund the entire \$4.0 million of expenses. The sewer rent surcharge that the City bills residents and businesses is 18% of the total water bill.

The 2024-2025 Proposed Budget of \$6.1 million for the Self Insurance Fund covers current operating costs needed during the fiscal year for the City's risk management and insurance program. These costs are charged back to the other funds of the City through interfund charges.

KEY REVENUE SOURCES

The City's portion of the total sales tax rate (8.375%) is 2.5%. This 2.5% is comprised of a 1.5% unrestricted amount, a 0.75% unrestricted amount and a 0.25% amount that was converted from restricted to unrestricted in 2023. While the 1.5% component is permanent, the 0.75% and 0.25% components need to be renewed every two years. They are currently due to expire on August 31, 2025. The previously restricted component, mentioned above, was required by New York State to be deposited into a Contingency and Tax Stabilization Fund. While the restriction was removed for new receipts, the requirement to follow the rules set forth by NYS Law restricting the uses for the monies already in that fund remains.

For the current year, the City estimates that sales tax collections will total \$56.3 million, which is slightly less than what was received in the prior year, but more than the current year's budgeted amount of \$54.4 million. Sales tax revenues seem to have increased significantly in the past few years due to a strong economy, inflation and the enhanced State collection of internet sales taxes, but now seem to have leveled off. In the fiscal year 2024-2025 proposed budget, sales tax revenue is proposed at \$56.0 million, which is \$1.6 million more than budgeted in the current year. Going forward, the addition of retail and residential units in the City, which is now underway, should provide new retail purchases which will also help to strengthen the sales tax revenues.

Parking related revenues of \$29.2 million, including meter fees, parking related fines, red light fines, and permit charges, represent 13.7% of total General Fund revenues and other resources. Parking revenues fund the total cost of operating and maintaining parking facilities and help support the costs of services provided to non-residents visiting or doing business in the City. As more and more people came back to the City to work and shop after the Covid pandemic, these revenues have increased and are now nearing those pre-pandemic levels. A parking rate increase was approved by the Common Council at the December 2023 Council Meeting for certain parking related fees and fines. The additional revenue related to these increases reduces the reliance on property taxes to fund vital City services including current and future maintenance of our aging parking system.

The 2024-2025 Proposed Budget includes Intergovernmental Grants and Aid of \$7.7 million representing 3.6% of total General Fund revenues and other resources. Revenue from the New York State Aid and Incentives to Municipalities (AIM) program is proposed in this category at \$5.5 million. Local Municipalities have lobbied the State to increase this funding which has not increased in over a decade and there is hope that this could be increased at some point in the future.

In the 2024-2025 Proposed Budget the amount of unassigned fund balance appropriated is \$14.2 million. This amount is \$2.3 million more than was appropriated in the 2023-2024 Adopted Budget. An appropriation of \$1.7 million from the fund balance committed to tax certiorari is also included. There is no appropriation from the

Contingency and Tax Stabilization Reserve in the 2024-2025 Proposed Budget, although those funds have been used recently and likely will be used again to fund certain Capital Projects where selling bonds was not the best choice due to the specifics of those particular projects.

THE FUTURE

The objectives of this and every budget are to contain costs, to seek reasonable and responsible increases or new forms of revenue and to ensure that our fiscal performance goals meet or exceed best practices. We strive to achieve the alignment of revenues with activities generating costs to alleviate to the extent possible the burden on our taxpayers.

We affirm our commitment to maintain and replace our capital assets in a manner that spreads the costs appropriately over the life of those assets and to those receiving the benefits produced by those assets. This includes responsible long-term planning for the acquisition, maintenance and disposal of assets and a judicious funding blend of cash, debt and grants/aid.

The 2024-2025 Proposed Budget offers a plan for the delivery of needed and desired services that preserve our quality of life while adhering to fiscal policies that will ensure retention of our coveted Aa1 credit rating. The budget achieves these goals while remaining within the State mandated cap on the property tax levy.

ACKNOWLEDGMENTS

Appreciation is extended to all department heads for their cooperation and participation throughout the entire budget process. I specifically thank Eileen Bradley, Carolyn Mayo, James Heslop, John Delaney and Deputy Commissioner of Finance Carol Endres for their efforts in preparing this budget.



James Arnett
Budget Director

Budget at a Glance

Fiscal Year
July 1, 2024 - June 30, 2025
Date of Budget Adoption on or
Before May 30, 2024

General Fund Tax Budget:

- ◆ Total General Fund Tax Budget: \$212,317,269
- ◆ Change versus 2023-2024 Adopted Budget: \$10,818,737
- ◆ Percentage Change: 5.37%

Tax Base:

- ◆ Total Taxable Assessed Valuation: \$278,501,783
- ◆ Change versus 2023-2024 Assessment: \$(3,033,073)
- ◆ Percentage Change: (1.1%)

Property Taxes:

- ◆ Property Tax Rate (per \$1,000 Taxable Assessed Valuation): \$244.18
- ◆ Change versus 2023-2024 Tax Rate: \$5.89
- ◆ Percentage Change: 2.47%

Combined Operating Budgets:

(General, Library, Self Insurance, Sewer Rent and Water Funds)

- ◆ Total (Memorandum Only): \$234.1M
- ◆ Change versus 2023-2024 Adopted Budgets: \$12.1M
- ◆ Percentage Change: 5.45%

Budget Strategies

The Fiscal Year 2024-2025 Budget has been prepared in compliance with the City's Fiscal Performance Goals and the City Charter. Section 68 of the City Charter requires the Budget Director to prepare a proposed budget in the form required by law and transmit this proposed budget in writing to the Common Council at their stated meeting in April. Copies of the proposed budget are made available to the public immediately following transmission to the Common Council.

The Common Council must consider the proposed budget as submitted by the Budget Director and adopt a budget for the ensuing fiscal year on or before the 30th day of May. The following strategies were used in reviewing departmental requests and in preparing the proposed budget:

- ◆ The property tax levy does not exceed the state mandated cap calculated using the Office of the State Comptroller's Local Government Property Tax Cap filing system.
- ◆ The property tax rate is proposed at the level needed to remain within the state-mandated property tax levy and to maintain a high level of City service.
- ◆ All City fees were reviewed and revised, as needed, in the proposed budget to 1) ensure that the historical relationship between the fees and the cost of providing services for which the fees are charged is maintained and 2) ensure that fees are imposed and levied on a fair and equitable basis.
- ◆ All other revenues are budgeted in accordance with the guidelines mandated by the City's Charter.
- ◆ Departments were required to submit budgets within a target developed to minimize expenditure growth.
- ◆ Departmental budget proposals were analyzed in the context of available resources, expenditure growth rates, program objectives and performance measures as demonstrated by the budget submission materials, annual reports, discussions with department heads and City priorities.
- ◆ Full-time positions are budgeted according to current labor contracts, and pension costs are funded as mandated by the State retirement system.
- ◆ Self-insurance costs are budgeted in accordance with state regulations and actuarial projections of risk exposure.
- ◆ Tax certiorari claims expected to be settled within the new fiscal year continue to be fully funded with current operating revenues and without the use of debt.
- ◆ Capital needs of the City's general, water, and sewer infrastructure are supported in the proposed budget in accordance with the 2024-2030 Capital Improvement Program and as adopted by the Capital Projects Board.
- ◆ In conformance with the City's Fiscal Performance goals, the Reserve for Financing for contingencies is budgeted in an amount not to exceed 1% of the proposed tax budget.
- ◆ Water Fund and Sewer Rent Fund operating and capital expenses are supported entirely by user charges.

How to Use this Budget

When adopted, this budget becomes an important legal document that serves as a policy document, a financial plan, an operations guide, and a communications device.

Table of Contents: The Table of Contents specifies each of the areas addressed in the budget, allowing the reader to quickly find items or areas of interest.

Introduction: In this section the Budget Director gives a brief overview of the budget, covering the important issues facing the City and proposed solutions. Also included are a section discussing budget strategies, a one-page summary of pertinent budget facts, this reader's guide to the budget, and an explanation of the budget's accounting and budgeting format related to funds, programs and departments.

General Fund: This section is the largest part of this budget book and covers a great deal of information. It provides the reader with information on the General Fund and on the specific budgets for all of the operating departments, including their objectives and performance measures. Topics include a discussion of the proposed budget and the City's fiscal performance goals, a forecast of financial condition, the budget development process, and a summary of the accounting, budgeting and management policies that the City follows.

The majority of this section provides information on the operating budgets for the City's many departments. Departments are organizational units established under the authority of the City Charter to provide specific programs and services. Displayed in this section is a city-wide organizational chart, followed by descriptions of each department and any subdivisions within the department, as well as a listing of the services that each provides. Historical and proposed revenue and expenditures are provided for each department, as well as an analysis of filled and vacant positions.

Other Funds: This section contains information related to the funds other than the General Fund that are adopted by the Common Council: the Library Fund, the Self Insurance Fund, the Sewer Rent Fund and the Water Fund. Also included is the Debt Service Fund. Graphic and tabular summaries for each of these funds are presented.

Supplemental Information: This section contains statistical information on the City as a whole, including detailed information on the City's assessment roll, property taxes, sales taxes, personnel costs, staffing levels, demographics and other useful information.

Appendix: This section contains a glossary of terms and acronyms used throughout this document.

Funds, Departments and Activities

The City uses a three-tiered organizational structure to budget and account for the needs and desires of the community: funds, departments, and activities.

Funds: A “fund” is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein that are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The City adopts annual budgets for the General Fund, Library Fund, Debt Service Fund, Self Insurance Fund, Sewer Rent Fund and Water Fund. This document references other funds, such as the Cable Television Fund, Youth Development Fund and Community Development Fund, that have an impact on the City’s operations, but do not have budgets adopted annually by the Common Council. Information on these last funds can be found in the Supplemental Information section.

FUND/PURPOSE	RELATIONSHIP TO OTHER FUNDS
<p><u>General Fund</u> The General Fund is used to account for and report all financial resources not accounted for and reported in another fund. Budget is adopted by the Common Council.</p>	<p>Provides funding to the Library Fund for Library operations; to the Debt Service Fund for payments of principal and interest on general long-term debt other than water, sewer, open space and municipal garage debt; to the Capital Projects Fund for capital improvements; to other funds for specific purposes. “Buys” services from the Self-Insurance Fund.</p>
<p><u>Library Fund</u> The Library Fund is a special revenue fund used to account for the operations of the White Plains Public Library. Budget is adopted by the Common Council.</p>	<p>Receives funding from the General Fund for operating expenditures. Provides funding to the Debt Service Fund and the Capital Projects Fund. “Buys” services from the Self Insurance Fund.</p>
<p><u>Self Insurance Fund</u> The Self Insurance Fund is an internal service fund that accounts for and reports on the City’s risk management and insurance program. Budget is adopted by the Common Council.</p>	<p>“Sells” risk management services and provides insurance protection to all entities of the City.</p>
<p><u>Sewer Rent Fund</u> The Sewer Rent Fund is an enterprise fund, funded entirely by fees charged to users of the sewer system, that accounts for and reports on the City’s sanitary sewer operations. Budget is adopted by the Common Council.</p>	<p>“Buys” services from the General and Self Insurance Funds. Uses no tax dollars for support.</p>
<p><u>Water Fund</u> The Water Fund is an enterprise fund, funded entirely by fees charged to users of the water system, that accounts for and reports on the City’s water supply and distribution operations. Budget is adopted by the Common Council.</p>	<p>“Buys” services from the General and Self Insurance Funds. Uses no tax dollars for support.</p>

<p><u>Cable Television Fund</u> The Cable Television Fund is a special revenue fund used to account for and report the proceeds of cable television franchise fees (as determined by the Common Council) that are restricted or committed to expenditure for the operation of cable television channels for public and governmental purposes. Budgets are approved by the Cable Commission.</p>	<p>Receives funding from the City's cable franchise fees, as determined by the Common Council.</p>
<p><u>Capital Projects Fund</u> The Capital Projects fund is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets. A multi-year Capital Improvement Program is developed annually. Individual project budgets are adopted by the Common Council as needed or desired.</p>	<p>Receives funding from the General Fund and Library Fund, various forms of grants, aid and contributions, and from the proceeds of the sale of debt instruments to be used to acquire or construct capital facilities and other capital assets.</p>
<p><u>Debt Service Fund</u> The Debt Service Fund is used to account for and report financial resources that are restricted, committed, or assigned for principal and interest expenditures. Budget is adopted by Common Council.</p>	<p>Receives funding from the General Fund and Library Fund for annual principal and interest payments on general long-term debt. Also, receives dedicated revenues as specified by the Common Council to meet the debt service requirements of the City's open space bonds.</p>
<p><u>Youth Development Fund</u> The Youth Development Fund is a special revenue fund used to account for and report the proceeds of grants and contributions that are restricted or committed to expenditure for youth development programs.</p>	<p>Receives funding from various grants related to youth. Grant terms vary in length and terms.</p>
<p><u>White Plains Housing Authority</u> The White Plains Housing Authority is a separate public agency established to manage the City's public housing facilities.</p>	<p>The City pays the Chairman and tenant members of the Board of Directors an annual stipend from the General Fund.</p>
<p><u>Community Development Block Grant (CDBG)</u> CDBG is a special revenue fund used to account for and report proceeds of grants restricted or committed to expenditure for housing, public works and assistance programs. Budget is determined by the grant application as amended and approved by the authorizing federal agency and public service programs.</p>	<p>Provides funding to various City programs, "buys" services from several General Fund Departments (Finance, Law, Planning, etc.).</p>
<p><u>White Plains City Court</u> The White Plains City Court is an entity of the New York State Unified Court System and is administered by the New York State Office of Court Administration.</p>	<p>The City of White Plains appoints four full-time City Court Judges for a term expiring ten years after the date of such appointment or upon a vacancy within the ten-year appointment. The Court adjudicates violations of various statutes and transfers municipal related fines to the City. Most of the expenses of the Court are funded by the State of New York, but the City funds some minimal expenses. The City of White Plains Traffic Violations Bureau, which operates under the Parking Department, assists the court in disposition of offenses in relation to traffic violations.</p>
<p><u>White Plains Urban Renewal Agency</u> The White Plains Urban Renewal Agency is a public benefit corporation authorized by Title 14, Article 15-B of New York State General Municipal Law to exercise certain powers to carry out urban renewal projects approved by the Common Council which conform to and promote the goals and objectives of the City's Comprehensive Plan.</p>	<p>The White Plains Urban Renewal Agency is composed of a five-member board including the Mayor and four other members appointed by the Mayor. City departments provide administrative support to the White Plains Urban Renewal Agency for which the City is reimbursed by the Agency.</p>

Departments: Departments are organizational units established under the authority of the City Charter. The City appropriates funding by department and department heads are empowered to commit City resources. The Public Works Department includes "sub-organizations" called bureaus. Budgets are adopted for the major bureaus, but ultimate management and financial responsibility remains with the department heads.

Activities: Activities are groupings of identifiable programs or services which are provided by the departments that are of sufficient magnitude and interest to the public to warrant tracking.

Chart of Funds, Departments & Activities: The exhibit on the next page illustrates the organizational structure of the City in terms of funds, departments, and activities. It shows the five operating funds for which the Common Council adopts budgets (General Fund, Library Fund, Self-Insurance Fund, Sewer Rent Fund and Water Fund). Within each fund, the schedule shows the various departments, and within each department, the organization of services provided by the departments.

GENERAL FUND

Council & Boards

Assessment Review Board
Assessment Review

White Plains Board of Ethics
Board of Ethics

City Court
City Court Proceedings

Common Council
Policy Formulation

Real Estate Committee
Tax Property Management

Zoning Board of Appeals
Review of Zoning Appeals

WP Housing Authority Board
White Plains Housing Authority

General Government

Budget Department
Resource Planning & Management

Building Department
Engineering Review & Construction
Code Enforcement
Equipment & Environmental Code
Enforcement
Housing Code Enforcement

Finance Department
Bookkeeping & Financial Reporting
City-wide Financial Activities
Disbursements & Payroll
Financial Policy & Administration
Revenue Collections

General Government (continued)

Information Technology
Information Technology

Law Department
Counsel to City
Labor Relations
Litigation & Tax Assessment Review

Office of the Assessor
Establish/Maintain Assessment Roll

Office of the City Clerk
City Clerk Services
Elections

Office of the Mayor
Municipal Management

Personnel Department
Civil Service Administration
Personnel Administration

Planning Department
City Support to Federal Programs
Support to Urban Renewal Agency
Planning Services

Purchase Department
Purchasing/Stockroom/Warehouse

Parking

Department of Parking
General Operations
Garages
Parking Lots & On-street Parking
Parking Violations
Enforcement-General & City Center
Traffic Engineering
Traffic Maintenance

Public Works (continued)

Bureau of Highways & Grounds

Street Lighting
Forestry Services
Leaf Removal
Snow Removal
Street Cleaning
Street Repairs
Parks Maintenance

Bureau of Sanitation
Waste Collection/Disposal/Recycling

Bureau of Storm Water
Storm Water System Maintenance

Bureau of Engineering
Engineering Services

Community Services

Public Library

General Fund Contribution to Library

Recreation & Parks

Cultural & Special Events
Admin. Services Rec. & Parks
Prog. for People with Differing Abilities
Ebersole Rink
Day Camps & Special Interest Camps
Outdoor Pools
Youth Sports, Athletics & Spec. Interests
Adult Sports, Athletics & Special Interests
Renaissance Plaza
Senior & Citizens Services

Youth Bureau

Before & After School Centers
Bits' N' Pieces Summer Day Camp
& Saturday Academy
Alternatives Program
Neighborhood Services
Youth Employment Services
Youth Program Management & Admin.

LIBRARY FUND

White Plains Public Library
Library Administration
Circulation/Technical Support
Adult Services
Youth Services
Library Building Operations

SELF INSURANCE FUND

Risk Management
Self Insurance

SEWER RENT FUND

Waste Water Operations
& Maintenance

WATER FUND

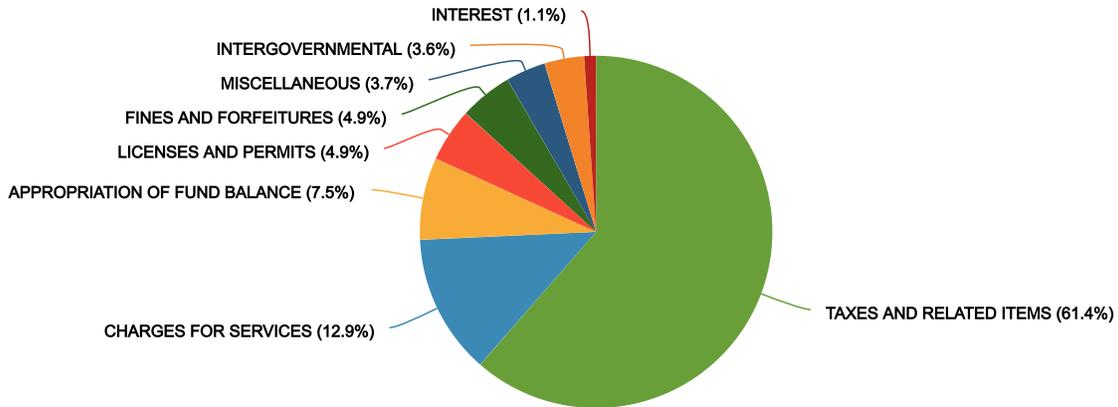
Bureau of Water
Water Bureau Administration
Water Supply Operations
Water Distribution System

GENERAL FUND

Overview of General Fund Revenues and Expenditures

This section addresses the various revenue and expenditure assumptions contained in the budget. Section 68(5)(C)(a) of the City Charter requires that revenue estimates are conservative: “With the exception of additional revenues resulting from increases in fees or intergovernmental assistance, or the additional revenue to be derived from sources other than those which furnish revenues in the current year, miscellaneous revenues from sources other than the property tax levy shall in no instances nor as to any item be estimated at an amount in excess of the amount of such miscellaneous revenues estimated to be recognized in the current year.”

Major Revenue Sources General Fund

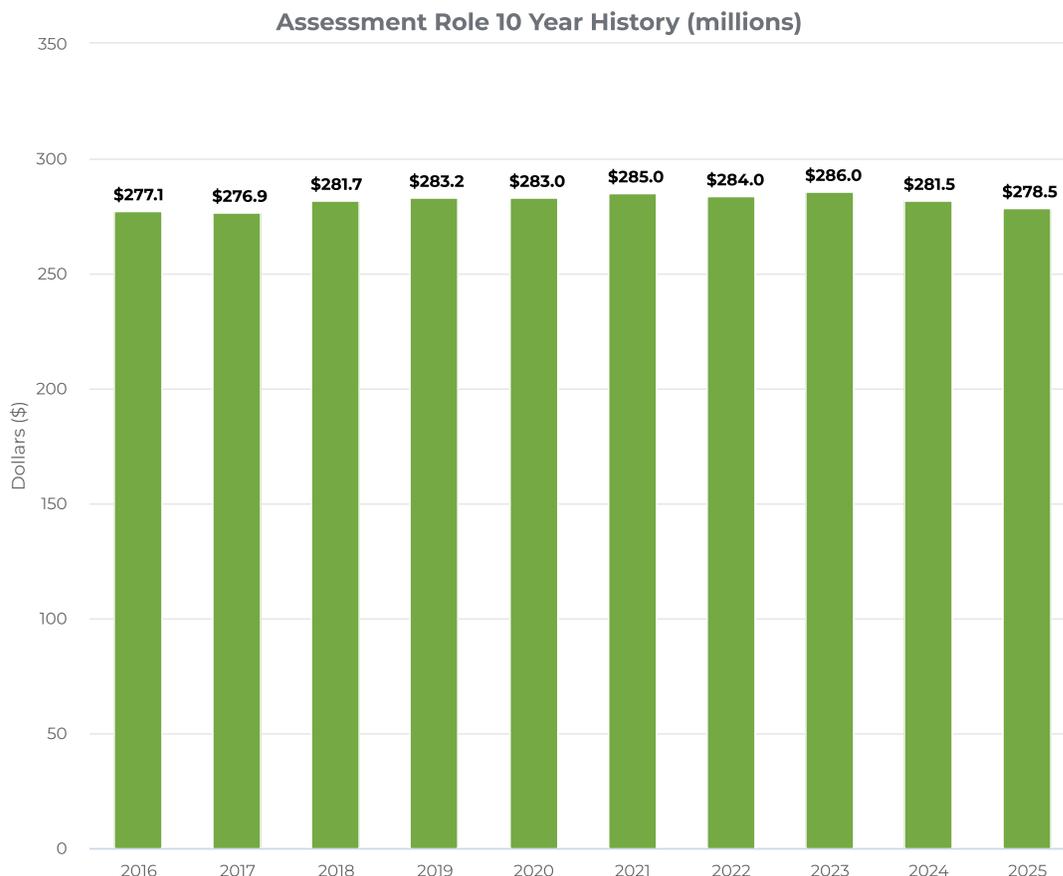


Name	FY22-23 Actual	FY23-24 Revised	FY24-25 Proposed
Revenue Source			
TAXES AND RELATED ITEMS	\$128,504,036	\$127,233,581	\$130,438,290
INTERGOVERNMENTAL	\$8,328,414	\$8,133,950	\$7,725,532
CHARGES FOR SERVICES	\$24,340,455	\$24,164,190	\$27,292,339
LICENSES AND PERMITS	\$9,801,822	\$10,141,527	\$10,474,872
FINES AND FORFEITURES	\$10,087,606	\$9,862,111	\$10,306,400
MISCELLANEOUS	\$6,597,093	\$6,738,635	\$7,769,134
INTEREST	\$2,752,945	\$1,530,000	\$2,300,000
Appropriated Open Space Reserve Fund Balance		\$120,000	\$120,000
Appropriated Tax Cert Fund Balance		\$1,700,000	\$1,700,000
Appropriation Fund Balance Prior Year Encumbrance		\$3,434,465	
Appropriated Fund Balance		\$13,177,038	\$14,190,702
Total Revenue Source:	\$190,412,371	\$206,235,497	\$212,317,269

Property Tax Levy: The assessed valuation of taxable properties in the City of White Plains on March 1, 2023, was \$281,534,856. As of March 1, 2024, the assessment roll totaled \$278,501,783, a decrease of \$3,033,073 from the 2023 roll. The following schedule summarizes the changes:

	Taxable Properties	Special Franchise	Total Taxable Roll
FY 2023-2024 Taxable Roll	\$ 266,764,949	\$ 14,769,907	\$ 281,534,856
Assessments Added to Roll	787,721	1,528,526	2,316,247
Assessments Removed from Roll	(5,434,771)	-	(5,434,771)
Net Change to Partial Exemption	85,451	-	85,451
FY 2024-2025 TAXABLE ROLL	\$ 262,203,350	\$ 16,298,433	\$ 278,501,783
Net Change	\$ (4,561,599)	\$ 1,528,526	\$ (3,033,073)

The exhibit below shows the changes to the City’s assessment roll over the last ten years. The City’s assessment roll for FY 2024-2025 decreased by \$3 million following a decrease of \$4.5 million in the previous fiscal year. Components of the year-to-year change impacting the proposed budget are as follows: additional assessments of \$2.3 million, net change to partial exemptions of \$85,451, and assessments removed from the roll of \$5.4 million. The current fiscal year City tax rate is \$238.29. The fiscal year 2024-2025 budget proposes a property tax rate increase of 2.47%, or \$5.89 per thousand dollars of assessed value, for a total rate of \$244.18. For a residential home with a median assessment of \$13,500, City property taxes will be \$3,296 an increase of approximately \$80 annually. Revenue from payments in lieu of taxes (PILOTs) is budgeted at \$2.2 million in fiscal year 2024-2025, an increase of \$599,885 from the current fiscal year.



The following schedule summarizes the changes in the City's property tax levy, including PILOTs and prior year tax collections:

	2022-2023	2023-2024	2024-2025
	Actual	Budget	Budget
Property Tax Levy	\$66,446,438	\$67,086,941	\$68,004,565
Payments in Lieu of Taxes	1,390,350	1,615,840	2,215,725
Prior Year Collections	26,215	200,000	200,000
Allowance for Refunds/ Uncollected Taxes	(1,007)	(22,000)	(22,000)
	<u>\$67,920,273</u>	<u>\$68,880,781</u>	<u>\$70,398,290</u>
Tax Rate	<u>\$234.51</u>	<u>\$238.29</u>	<u>\$244.18</u>

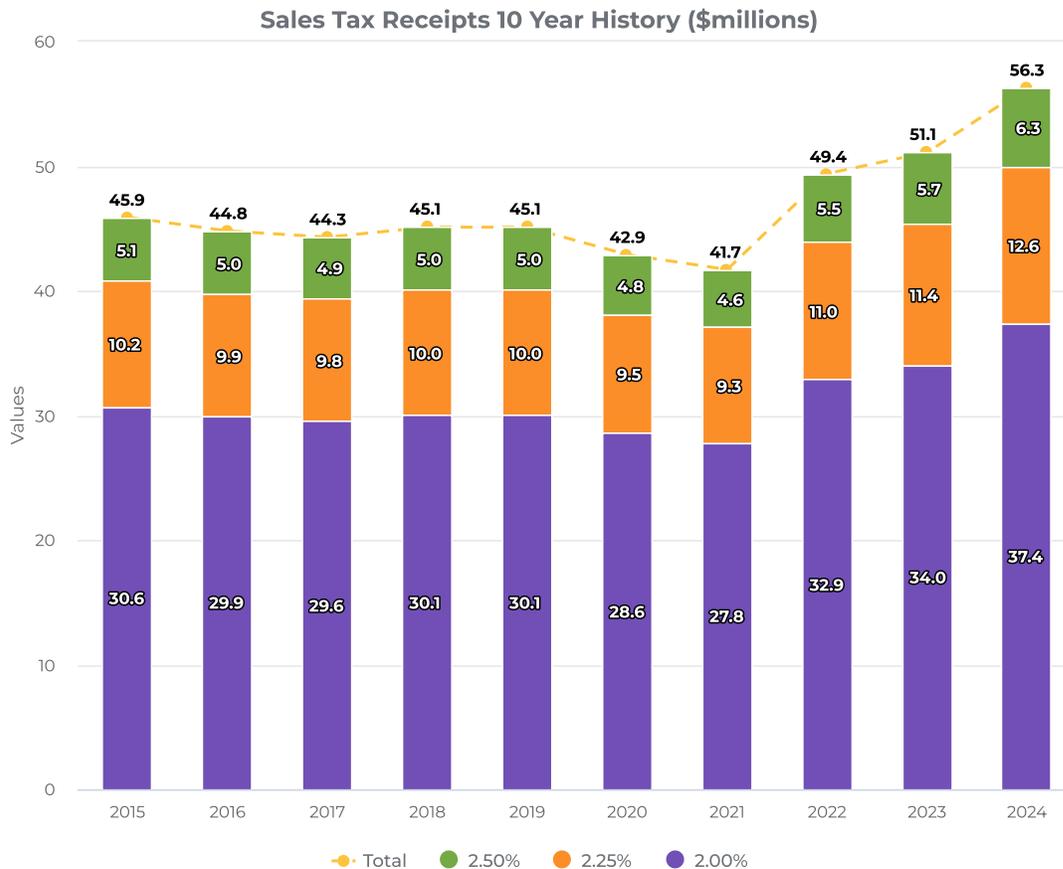
Chapter 97 of the (New York State) Laws of 2011 established a tax levy limit (“tax cap”) that became effective in 2012 and was made permanent in 2019. Under this law, the property taxes levied cannot increase by more than two percent or the rate of inflation (whichever is lower) plus or minus other allowable adjustments, unless a super majority of the Common Council votes affirmatively to override the tax cap. The formula used to calculate the tax cap includes property taxes; the City's Business Improvement District (BID) special assessments; PILOTs; a tax based growth factor (generally new construction); exclusions for increases in employer contributions to the New York State Retirement Systems where the increase is caused by growth in the system average actuarial contribution rate in excess of two percentage points; exclusions for expenditures resulting in court orders or judgments arising out of tort actions (this does not include tax certiorari) for any amount that exceeds five percent of the prior year tax levy, and adjustments for cost and savings as determined by the State Comptroller due to the transfer of functions from one local government to another. The proposed tax levy increase is less than the maximum allowed by the above formula.

In addition to the tax cap, there is a New York State constitutional tax limit that restricts the total amount of the property tax levy to two percent of the five-year average full valuation of real property within the City. It is projected that the City will have a constitutional tax limit of \$804.93 per \$1,000 on July 1, 2024. This limit, when compared with the proposed tax rate of \$244.18, less allowable exclusions, leaves a potential taxing margin of \$633.55 per \$1,000.

Sales Tax: The exhibit below shows a ten-year history of receipts from the City's sales tax. Since its inception in 1973, the City's sales tax has generated significant revenues. The local sales tax rate was two percent until 1982 when Westchester County pre-empted one half of one percent of the tax, reducing the City's rate to one and a half percent. The City's sales tax rate was subsequently increased back up to 2% in 1993. In 2008, the New York State Legislature approved an additional 1/4% increment bringing the sales tax rate to 2.25%. Then in 2010, New York State again approved another 1/4% increment bringing the sales tax rate to its current rate of 2.50%. Every two years since 1993 these additional amounts have been set to expire and have required the City to be granted approval by New York State to retain the full sales tax rate. The 2010 increase was required by New York State to be deposited into the City's Contingency and Tax Stabilization Reserve Fund until 2023 when the restriction was removed. The FY 2024-2025 proposed budget of \$56.0 million (the full 2 1/2% rate), is \$1.56 million more than the \$54.44 million included in the current year budget. The increase is based on current year's actual receipts through January 2024 and projections for the remainder of the fiscal year. The authorization for the increases noted above (1%) expire on August 31, 2025. The 1.5% base sales tax rate is

permanent and not subject to renewal. The increase in the chart below beginning with FY 2023-2024 is due to the previously restricted sales tax amount converting to unrestricted which has added over \$5 million per year to the unrestricted sales tax collections.

The 2024-2025 fiscal year proposed budget includes a sales tax estimate of \$56 million (26.4% of the General Fund revenue appropriations) which is 2.9% more than what is budgeted in the current year. Total Sales tax collections for the first seven months of FY 2023-2024 are \$33.6 million compared to \$34.1 million for the same time period last fiscal year. The State does not supply the City with detailed information about its sales tax distributions which can make predicting these revenues in the next budget year difficult. While the City’s sales tax is an equitable way to fund the services needed in a retail, governing and business center, it must be recognized that it is a revenue source that is sensitive to economic fluctuations.



Other Tax-Related Sources: Revenue sources in this category include property tax interest and penalties (\$300,000), and the utilities gross receipts tax which is budgeted at \$1,325,000. The taxes levied for the Business Improvement District (B.I.D.) remain at \$900,000. The remaining source in this category is the hotel occupancy tax budgeted at \$1,375,000, which is an increase of approximately \$300,000 from the \$1,070,800 budgeted in the current year. The higher amount planned for FY 2024-2025 is based on current year’s receipts as of December 31, 2023. This tax is also subject to authorization by the State. The current authorization has been extended until December 31, 2025.

Intergovernmental Revenues: Intergovernmental revenues in the FY 2024-2025 proposed budget are down from the current fiscal year’s budget chiefly because of fluctuations in the real estate mortgage tax which may continue for another six to twelve months because of low inventory and high interest rates. General state aid, known as Aid and Incentives to Municipalities (AIM), is the largest revenue item in this category and is budgeted at \$5.46 million. This is the same amount that the City had been receiving for many years.

Mortgage Recording Tax revenue is proposed at \$1,750,000 in the fiscal year 2024-2025 budget, down \$550,000 from the current year's budget. Six-month receipts totaled \$1 million for the period April 2023 through September 2023. Preliminary returns for the second half of the year (October through April), combined with the actual receipts received thus far have led to the decrease being proposed in next year's budget. All other Intergovernmental revenue, such as HUD-CD Block Grant funding, Youth Program State Aid, Nutrition Program T-IIIC, a NYS Unified Court System Grant and various miscellaneous sources are budgeted at \$512,276.

Charges for Services: As part of the budget process each year, all departments are asked to review the fees that are charged for services provided to ensure that the historical relationship between the fees and the cost of providing the service is maintained. That exercise is especially critical in the development of any budget because of the limitations imposed by the property tax levy cap. Charges for services represents fees levied for a variety of City services including recreation and camp fees, vital statistic fees, towing, parking permits and fees, as well as charges to other funds and governmental entities.

Charges for Services in the proposed FY 2024-2025 budget total \$27.3 million, an increase of \$3.1 million or 13% compared to the FY 2023-2024 adopted budget. Parking meter and parking violation increases were approved by the Common Council in December 2023 and are included in the proposed budget.

A charge to the Water Fund (\$1.9 million) for services provided by the General Fund, as well as a charge to the Sewer Rent Fund (\$0.9 million) is included in the proposed budget. The charges in both categories reflect the need for increased engineering services from City staff to comply with federal and state mandates and to implement capital projects approved by the Common Council. Fee increases for Recreation and Youth programs approved earlier this year are also reflected in the proposed budget. Revenue for Police and Fire contracted services is \$2.1 million, which is similar to the same amount as the current fiscal year.

Licenses and Permits: Revenues from various types of licenses and permits are proposed conservatively at \$10.5 million, which is an increase of approximately \$333,000 from the FY 2023-2024 adopted budget. Receipts in this category for the first six months of the current fiscal year totaled \$5.9 million. Proposed revenues from the Building Department represent the largest component of this category and total \$6.6 million, or over 62% of the total category. Building permits are budgeted at \$4.3 million in fiscal year 2024-2025, representing new building construction, as well as the regular annual building activity in the City. Another important revenue source in the Licenses and Permits category is franchise fees (cable and fiber optic) which are budgeted at \$951,500. Of this amount, \$837,500 represents the City's share of monies expected from Cable Television Franchise Fees. Based on current agreements, cable television companies that operate within the City are required to remit 5% of their gross receipts to the City as part of their franchise agreement. These monies are then used by the City and the Cable TV Fund. There has been a decrease in this revenue source annually, perhaps because consumers are converting to newer technology as their entertainment sources. Public Works is proposing rate increases for street opening and street obstruction permits as the cost of providing the services related to these permits increases. Total Public Works revenue from Licenses and Permits is proposed at \$1,484,250, which is up over \$200,000 from what was budgeted in the current year. Revenue from Public Safety permits in total is expected to remain approximately the same as the current year's budget based on revenue projections for the current fiscal year. Public Safety revenue (\$1.2 million) includes permits for taxis, towing medallions, fire alarm registration (Fire) and hazard alarm registration (Police). Also included in the category of licenses and permits is filming fees and permits, which are included in the proposed budget at \$100,000.

Fines and Forfeitures: Fines and forfeitures in the proposed budget total \$10.3 million, an increase of 4.5% from the \$9.9 million in the fiscal year 2023-2024 adopted budget. Major revenue sources within this category include parking fines (\$8 million), fines and bail imposed by the City Court (\$800,000, the same amount in the

current budget), overtime parking notices (\$36,600), hazard alarm fines (\$60,000), and fines imposed for red light violations (\$1.4 million). The proposed budget for the red light violations assumes the continued use of cameras in all intersections authorized by the State.

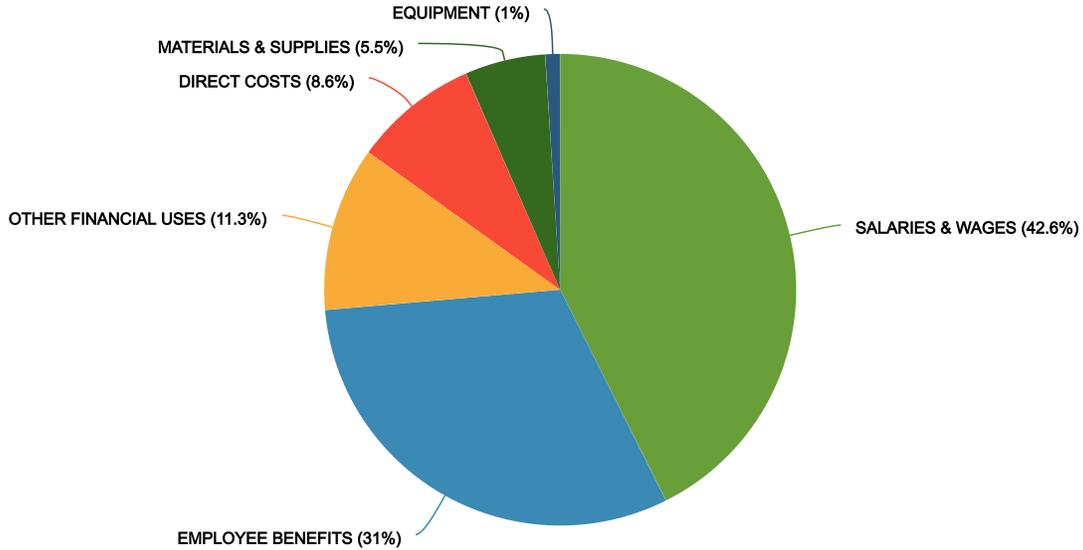
Miscellaneous Revenues: Miscellaneous revenues are budgeted at \$7.8 million in fiscal year 2024-2025, which is increased over a million dollars from the current year's adopted budget. The largest revenue sources in this category are developer's contributions/fees (\$3,532,910), the rental of City properties (\$1,874,561) including the lease payments for the approved solar panel rental agreement initiative, the lease of parking spaces within the Longview garage (\$884,025), advertising revenues (\$208,700), as well as the rental of a portion of Renaissance Fountain Park (\$146,480). Other sources of revenue within this category are the sale of rolling stock and other surplus property, certain insurance reimbursements, and the partial repayment of health insurance fees (due over a five-year period).

Interest Income: Interest income from the City's investments has varied over the years based on the City's fund balance, revenue stream and investment rates. Based on current rates and projections, the proposed interest income budget for FY 2024-2025 is \$2.3 million. It is anticipated that the City will earn \$3.5 million in the current fiscal year.

Appropriation of Fund Balance: The City Charter states, "An amount not to exceed the undesignated fund balance as of the close of the preceding fiscal year may be appropriated for use in the (succeeding) budget year." The proposed budget for FY 2024-2025 recommends an appropriation of \$14.2 million to balance the budget. An appropriation of \$1,700,000 from fund balance committed to tax certiorari is also recommended. In addition, as in prior years, a portion of the City's recreation and open space reserve (\$120,000) will be allocated towards debt service on prior recreation improvements and land acquired by the City. There is no longer an appropriation from the City's Tax Stabilization and Reserve Account because the City successfully petitioned the State to remove that restriction. The proposed appropriations of fund balance constitute 7.5% of the total general fund revenue budget. The appropriation of fund balance is an important tool in balancing the budget. One of the objectives of this budget proposal is to maintain a structural balance on the revenue side of the budget without negatively impacting property taxes or total fund balance.

Revenue Outlook: The City is committed to securing new sources of income to fund operations and to maintain or grow its fund balance in order to provide for long term financial stability. The proposed budget includes revenue (\$936,464) to be earned from the installation of solar panels over certain City facilities and garages. Continuation of the City's current temporary authorization of its 1% sales tax rate, which provides over \$20 million annually, is a top priority for the City. In 2023 the City requested and successfully petitioned New York State to remove the restriction to place a portion of the sales tax revenue into a Contingency and Tax Stabilization Reserve Fund and instead allow this portion of the sales tax to be considered as unrestricted current year, General Fund revenue. This added over five million dollars in current year revenue beginning with the 2023-2024 budget that can be used to offset increasing expenses without relying solely on the property tax levy or other fees. The local hotel occupancy tax that also requires State renewal is expected to provide \$1.4 million in revenue to the City. The City has also negotiated payments from developers, who are using the County's IDA, to replace local sales and mortgage taxes. The proposed (\$3.5 million) and future budgets will continue to reflect these payments based on the building permit approval process and loan closings. Also included in these negotiations, are payments into a fund to develop new parks in the City. The extension of the City's utilities gross receipts tax to cell phones is another revenue initiative that would enhance the City's revenues, but State approval would be needed for this. The City will continue to adjust the revenue sources within its jurisdiction (charges for services, licenses and permits and certain fines) as it has in the proposed budget, to reflect the increase in the cost of providing services, but the cooperation of the county and state will always be needed to impact certain revenue sources positively.

Major Expenditures General Fund



A comparison of expenditures between the proposed budget, the revised budget as of December 31, 2023 and last year's actual expenditures are shown below:

Name	FY22-23 Actual	FY23-24 Revised	FY24-25 Proposed
SALARIES & WAGES	\$80,784,355	\$85,357,721	\$90,457,540
EMPLOYEE BENEFITS	\$54,289,362	\$59,688,999	\$65,875,120
MATERIALS & SUPPLIES	\$9,653,054	\$11,988,150	\$11,742,959
DIRECT COSTS	\$16,353,984	\$19,995,009	\$18,156,747
EQUIPMENT	\$2,131,038	\$1,956,863	\$2,140,345
To Special Revenue Fund	\$11,500		
To Special Revenue Fund-Library Fund Contribution	\$6,610,557	\$6,985,708	\$7,132,209
To Debt Service Fund-General Fund Contribution	\$13,071,918	\$13,350,496	\$13,989,849
To CPF-General Fund Contribution	\$1,110,000	\$1,295,000	
Reserve for Financing		\$5,617,551	\$2,822,500
Total:	\$184,015,768	\$206,235,497	\$212,317,269

Salaries & Wages: Based on approved pay plans, \$90.5 million is budgeted for salaries and wages. This is an increase of \$2.6 million or 3% from the FY 2023-2024 adopted budget. The increase is related to certain contractual labor agreements, a change in the number of filled positions or funded vacant positions that are expected to be filled in the near future, plus or minus many other factors, such as employee step increases. The FY 2024-2025 budget reflects positions filled as of the end of February 2024 with some adjustments for positions expected to be filled or become vacant in the near future. An allowance for merit pay which will be calculated in June 2024 has been included in the Reserve for Financing rather than this category. Pursuant to City policy, the salaries and wages budget does not usually include funding for vacant full-time positions other than specific cases. For example, because of the start dates of training academies, funding has been provided for most currently vacant Public Safety positions. The City's salary and wages budget will be adjusted at budget adoption for any staffing changes that occur between the proposed and the adopted budget. The budget also provides funding for part-time positions in accordance with the City's hourly pay plan. The budget for part-time salaries totals \$3.3 million in the proposed FY 2024-2025 budget, 10% more than the FY 2023-2024 adopted budget. Increased funding for part-time salaries is mostly due to programmatic changes related to the number of individuals expected to be served next year and an attempt to remain competitive with wages currently being paid elsewhere.

A total of 907 positions are authorized City-wide (of which 859 are funded) in the proposed budget. This is an increase of 5 positions from the FY 2023-2024 adopted budget and a decrease of 8 funded positions. The proposed budget adds 3 police officer positions and 2 firefighter positions in the Department of Public Safety. All 5 new positions are needed due to the additional development in the City. There are 793 full-time positions funded in the General Fund proposed budget out of an authorized total of 835 positions. No provision has been made in the proposed budget to fund any grant positions which may end during the fiscal year. Departmental overtime proposed budgets total \$5.1 million or approximately a 13% increase as compared to current fiscal year adopted budget. Increases in the Police and Fire Bureaus account for almost this entire increase and are based on the expected level of need for this service.

As full-time positions become vacant, unused appropriations for salaries and benefits are transferred by the Budget Department to the Reserve for Financing-Position Control account under the authority of the budget ordinances. Conversely, when positions are filled, or adjustments to wages are authorized by the Personnel Officer or the Common Council, sufficient funding is transferred from Position Control to the appropriate department(s) to fund the cost of salaries and benefits from the date of hire or adjustment through the end of the fiscal year. The filling of vacant positions is controlled by the Mayor who acts on requests of the Vacancy Release Committee which is comprised of the Budget Director, the Personnel Officer and the Chief of Staff. In order to provide maximum flexibility in meeting the City's short term staffing requirements, the budget ordinances continue to include authorization for the Budget Department to transfer full-time salary savings from the Position Control account to departmental overtime, part-time and temporary office help accounts provided the approval of the Vacancy Release Committee is secured. These transfers are done on an as needed basis and are driven by personnel changes throughout the fiscal year.

Personnel costs exclusive of employee benefits represent 43% of the budget. When employee benefits are added in, that number increases to 74% of the total budget, the same percentage as the current fiscal year. To put the cost of the City's employees into perspective, the total revenues raised from the property tax and the sales tax, the two largest sources of revenue in the budget, are not sufficient to fund the cost of personnel. Salaries and benefits in the FY 2024-2025 proposed budget total \$156.3 million. Revenues from the sales and real property tax are expected to total \$124.0 million. Accordingly, management of the City's work force through the Vacancy Release Committee and the cooperation of departments that make funding requests is key to controlling costs.

The challenge facing government policy-makers and managers today is to utilize human resources more effectively, to provide employees with clear-cut objectives and to give them the tools that are necessary to get the job done correctly and efficiently. Also important is the need to eliminate unproductive and/or ineffective practices, to utilize available technology to the greatest extent possible and to review requests for additional staff critically to ensure proper staffing levels. City management reviews staffing levels throughout the year as it seeks to address these challenges.

The City-wide workforce of 907 authorized positions can be summarized as follows:

	<u>Authorized</u>	<u>% of Total</u>
General Government	103	11%
Parking	97	11%
Public Works	235	26%
Public Safety	409	45%
Community Services	<u>63</u>	<u>7%</u>
	907	100%

Vacant positions, to the extent that they are filled, can only be funded through salary savings returned by the departments to the City's position control account.

Employee Benefits: Employee benefits in the proposed budget total \$65.9 million, an increase of \$5 million over the current adopted budget. This category of expenditures consists of three major elements: social security, pension costs and health insurance. Social Security costs in the General Fund are budgeted at \$6.8 million in FY 2024-2025, an increase of 3% over the current year. Also budgeted in this category is the MTA payroll tax at \$305,331.

After decreasing from \$17.2M to \$15.6M in the FY 2022-2023 adopted budget, Pension Costs increased back up to \$17.5 million in the current year's adopted budget. This expense is now increasing significantly to \$19.9 million in the FY 2024-2025 proposed budget. Pension rates are set by the Office of the New York State Comptroller. The rates are set as of March 31st of the prior year. The wild swings in rates are likely due in part to the swings in the stock market of the past few years that have impacted the Pension Fund value each year. For example, the weak performance of the Stock Market particularly in the first quarter of 2023 potentially led to an increase in the rates. In the proposed budget, it is not anticipated that rates will increase even higher in the last three months of the new fiscal year. The following chart provides a comparison of pension rates supplied by the State for 2022-2023 through 2024-2025.

<u>Pension Rates</u>	<u>04/01/22- 03/31/23</u> <u>Actual</u>	<u>04/01/23- 06/30/24</u> <u>Actual</u>	<u>04/01/24- 06/30/25</u> <u>Budget</u>
<u>Police & Fire Retirement:</u>			
Tier 2	29.5%	30.9%	35.4%
Tier 3	29.7%	31.0%	35.5%
Tier 5	25.4%	26.7%	30.5%
Tier 6	20.5%	21.5%	24.7%

<u>Pension Rates</u>	04/01/22-	04/01/23-	04/01/24-
	03/31/23	06/30/24	06/30/25
	<u>Actual</u>	<u>Actual</u>	<u>Budget</u>
<u>Employees Retirement System:</u>			
Tier 1	17.5%	19.9%	23.5%
Tier 2	15.9%	18.2%	21.5%
Tiers 3, 4	13.0%	14.9%	17.8%
Tier 5	11.1%	12.9%	15.3%
Tier 6	8.2%	9.5%	11.3%

The final major expenditure within the employee benefits category is insurances for active and retired employees. Total health insurance costs are proposed at \$35.4 million in fiscal year 2024-2025, an increase of \$2.2 million or 7% over the adopted budget for FY 2023-2024. The New York State Health Insurance Program (NYSHIP) has increased premium rates starting January 1, 2024 (9% for family plans; 10.5% for single plans) as compared to 2023. In addition, an estimated increase of 5% is included in the proposed budget for January 1, 2025. Retiree health insurance costs are included in these increases and are budgeted at \$13.6 million, which is included in the total cost of health insurance above as is the cost for active employee premiums (\$19.9 million). Also included is the expense for Retirees Medicare Payments (\$1.9 million).

The City funds the entire premium cost for many active employees. However, new employees and some existing employees are responsible for a portion of their health insurance premiums. Some retirees must also contribute to their insurance. Effective April 1, 2020, certain retirees are eligible for 100% coverage once they are Medicare eligible plus five years. The City offers a voluntary health insurance “buy-out” program to all employees and retirees. This program generates savings for the City, a portion of which is returned to the employees or retirees. Health insurance buyout payments for active employees is budgeted at \$590,000, while buyouts for retirees is budgeted at \$190,000.

Dental insurance premium payments are budgeted at \$566,793 based on the City’s current number of eligible employees, which includes the CSEA, managerial/confidential and appointed officials. Based on the current CSEA agreement, the City will pay \$1,617 per eligible employee towards the cost of dental coverage in the new fiscal year. Employee payments make up the balance that is needed to run the program. Premiums for optical insurance are budgeted at \$117,985, based on the current number of eligible employees and the current rate of \$349 per employee. The premium for group life insurance is budgeted at \$81,500. The City also pays supplemental benefits (\$639,264), uniform and clothing related expenses (\$831,442) and a safety shoe allowance in the amount of \$21,560. Also included in the employee benefits category are expenses related to education and training (\$182,155) and tuition reimbursement (\$31,000).

Materials & Supplies: Appropriations in this category of expense total \$11.7 million in the proposed budget, up 2% from the fiscal year 2023-2024 adopted budget. The largest item in this category is the cost of electricity which is budgeted at \$3.1 million. The savings due to the continued installation of LED lighting in various locations throughout the City has helped to keep this from being an even higher amount. HVAC systems maintenance is budgeted at \$415,535 and includes the rental of temporary chillers at the Public Safety Building for 10 more months until the replacement is complete. Also included is the gasoline expense (\$830,325) which is budgeted slightly lower than in the 2023-2024 adopted budget due to gasoline prices and the increase in the number of electric vehicles in the city fleet. Other rolling stock related expenses of \$1.0 million and the purchase of salt which is budgeted at \$573,125 are also included. Other major expenditures within the category of materials and supplies include building and facility operations, office operations, traffic lighting operations and rentals.

Direct Costs: Direct costs, which are comprised primarily of insurance costs and contractual services (such as waste haul-away, ambulance and other service contracts, procedural review of tax assessments and labor counsel) total \$18.2 million in the proposed budget, an increase of 2.5% from the current year's adopted budget. Included in this category is \$900,000 for BID services (offset by BID assessments on the revenue side of the budget). The proposed budget includes an allocation of \$816,125 for the ambulance contract. The two largest components of direct costs are legal judgments and settlements for tax certiorari which is again budgeted at \$1.7 million and the contribution to the Self Insurance Fund (\$5.3 million). A detailed analysis of the Self Insurance Fund budget is contained in the Other Funds Section of this document. Other major components of Direct Costs include waste haul-away services (\$999,749), service contracts (\$1.6 million), program services (\$1.5 million), ticket collections (\$400,000) and credit card fees (\$792,000). Support to the Slater Center will remain at \$226,000. The proposed budget also includes an allocation of \$810,000 for the red light camera contract as cameras for all authorized intersections are now on line.

Equipment: Included in this category is the acquisition of rolling stock, which accounts for \$1.8 million of the \$2.1 million being proposed. The other equipment requests include protective services equipment (\$72,755), personal computers (\$82,883) and other computer related equipment (\$17,400), machinery equipment (\$97,794) and traffic control equipment (\$20,000).

Rolling Stock: The City's Capital Improvement Program recommends the replacement of certain rolling stock vehicles in FY 2024-2025. In the General Fund proposed budget, twenty-six vehicles are funded with cash. These include two electric cars, ten hybrid SUVs including seven hybrid police vehicles, six pickup trucks and one utility pickup truck, three vans (including one electric and one fifteen passenger van) a police motorcycle, a mini-tractor, a leaf vacuum and a trailer. The rolling stock plan also calls for cash to be used to fund the replacement of two pickup trucks and a mini-dump truck in the Water Fund and a sewer jetter in the Sewer Fund. A total of \$1,782,000 has been included in the General Fund proposed budget for the above listed rolling stock items. The Capital Improvement Program also recommends the purchase of fourteen vehicles to be funded with the sale of bonds in the Capital Budget at a total estimated cost of \$4,200,000.

Reserve for Financing: Pursuant to the City's Fiscal Performance Goals, the Reserve for Financing includes an amount not to exceed one percent of the budget as a contingency for unknown expenses which might occur during the fiscal year. The Reserve for Financing in the FY 2024-2025 Budget includes an allowance for merit pay increases owed as of July 1 pursuant to the CSEA contract and an allowance to settle any potential labor contracts that may be agreed upon during the next fiscal year. If necessary, funds will be transferred to the appropriate salary and benefit accounts after budget adoption. The proposed budget for the Reserve for Financing is \$2.8 million.

Transfer to Library Fund: The proposed budget includes a General Fund contribution to the Library Fund in the amount of \$7,132,209. All Library merit increases are currently budgeted in the General Fund pending their approval. Once approved, these monies will be moved to the Library Fund and the budget will be increased accordingly. The transfer to the Library Fund, as proposed, is 3.4% of the City's total budget, approximately the same as this year. A more detailed analysis of the Library Fund Budget is contained in the Other Funds section of this document.

Transfer to Capital Projects Fund: On February 5, 2024, the Chairman of the Capital Projects Board submitted the approved Capital Improvement Program (CIP) for 2024-2025 and the succeeding five years to the Common Council. Pursuant to City policy, the program is not adopted by the Common Council as a capital budget. Rather, the Common Council acts on each specific project, including the review of plans and specifications, and adopts budgets for each project at the completion of the competitive bidding process. The funding provided in this expenditure category represents the General Fund's cash contribution to those projects.

If any projects in the 2024-2025 Capital Improvement Program are approved by the Common Council during the 2024-2025 Fiscal Year with cash as the funding source, monies will need to be transferred into the General Fund to cover that expense. At this time, with the exception of rolling stock financed with cash as noted above, none are included in the proposed operating budget for FY 2024-2025.

Transfer to Debt Service: An appropriation for debt service in the amount of \$14.0 million is included in the General Fund budget as a contribution to make principal and interest payments (on tax-supported debt other than the Library) that are due in fiscal year 2024-2025. This is an increase of 4.8% from what was included in the current year adopted budget. In addition, an appropriation of debt service fund balance (\$650,000) is being used to meet current obligations in the new budget year. Based on the recommendations of the Budget and Management Advisory Committee, the proceeds from certain foreclosed property sales have been dedicated to the Debt Service Fund available for appropriation in FY 2024-2025.

A complete discussion and analysis of the Debt Service Fund and City indebtedness, including multi-year projections of authorized and outstanding indebtedness, is provided in the Other Funds section of this budget.

Expenditure Outlook: In the FY 2024-25 proposed budget, the City has continued its efforts to control costs. All full time positions are reviewed before approval to hire is granted. Current labor contracts include provisions for reduced pay plans for new employees. Also key to continued expenditure control are pension rates set by the State and other employee benefits. Grant funding for capital projects will reduce the challenge of funding future debt service costs.

The City continues to pay over three hundred thousand annually city-wide in payroll tax to the MTA (Metropolitan Transportation Authority). This onerous tax has been repealed by the State on many small businesses, schools and not-for-profits, yet City government continues to be saddled with this obligation. Relief from the State for this tax and for numerous unfunded mandates that originate at the state level would be helpful for the annual budget. A two percent cap on municipal tax levies has been imposed by the State with the promise of mandate relief to result in expenditure savings. Until the state delivers on its promise, funding the expenditures required to provide the services needed by our residents will continue to be a concern and could, in the future, require the City to override the property tax limit as some communities have already done.

There will undoubtedly continue to be upward pressure on costs in the future due to employee salary progression as well as increased demand for services driven by the expansion of the White Plains population - both resident and non-resident. In response to these pressures, the City will need to continue to look at duplication of services, new technologies and other approaches to improve efficiency. One example of an expenditure efficiency that the City has achieved in the proposed budget is through the installation of solar panels over certain city property.

With the associated inflation of the current economic environment, controlling expenditures where possible is of critical importance. Ensuring expenditures do not outpace revenues will need to be closely monitored by all Local Governments. Examples of this are the increase in Pension related and Health Insurance costs (rates for both are set by NYS) for City employees effective January 1st 2024, increases in service contracts as contracts are renewed at higher rates and increases in materials and supplies expenses. Other examples are the increases in utilities seen by not only residential customers, but by Municipalities as well.

Discussion of FY 2024-25 Proposed Budget and City's Fiscal Performance Goals

The City's Fiscal Performance Goals require the proposed and adopted tax budget documents to include "an explanation as to how the budget compares to the City's Fiscal Performance Goals." Following is a discussion of how the City's proposed FY 2024-2025 Budget applies to each Fiscal Performance Goal that is applicable to the budget.

Revenue Performance Goals

All the City's revenue performance goals are addressed in the FY 2024-2025 proposed budget. The General Fund budget is financed by a diversified and stable revenue system; annual revenues are estimated on an objective and reasonable basis; and user charges and fees were evaluated and adjusted, as necessary. Included in the proposed budget are fee increases for the Departments of Recreation and Parks, the Youth Bureau and the Fire Department. Funding is provided in the proposed budget for a lobbyist to continue to assist the City in securing alternative revenue sources that require State authorization. In the proprietary funds (Self Insurance Fund, Sewer Rent Fund and Water Fund), revenues and other financing sources are sufficient to support current operating costs. The Sewer Rent surcharge that the City bills residents and businesses is 18% of the total water bill. As new developments are approved, the Common Council is imposing a fee-in-lieu to be used exclusively for park, playground and other recreational purposes, including the acquisition of real property. The Common Council has also imposed on IDA supported projects, the requirement to pay local sales tax and mortgage tax to the City.

Operating Expenditures Goals

The 2024-2025 Proposed Budget is balanced, and current operating and maintenance expenses are funded from current revenues and other financing sources. Adequate funding is provided for all employee benefit programs, as well as for the maintenance of capital assets and equipment. Sufficient resources are in place for a risk management and insurance program that includes coverage for current general and automobile liability, unemployment insurance and workers' compensation. Many vacant positions in the proposed budget are not funded and can only be filled from the savings generated when other positions become vacant during the fiscal year. The effort to replace incandescent and fluorescent lighting with energy efficient LED (light emitting diode) lighting continues. The City has already replaced street lighting, lighting in certain City garages and facilities as well as at Delfino Park and City Hall and has now begun to replace lighting at the Library, as well as reviewing other potential locations to continue this initiative. The streetlights that have been replaced with LED lights have resulted in a net savings of well over \$200,000 annually in electrical costs. The City will soon have estimates on the savings from other facilities as well.

Reserve Performance Goals

A Reserve for Financing is included in the 2024-2025 Proposed Budget as specified by the Fiscal Performance Goals and provides for the funding of salary and merit increases as well as unknown contingencies. The amount budgeted for the latter category does not exceed one percent (1%) of the budget. A position control reserve account is budgeted as specified.

An unassigned fund balance of \$35.1 million as of June 30, 2023 (\$20.9 million after an appropriation of \$14.2 million for 2024-2025) is maintained in an amount necessary to maintain adequate cash flow and to avoid large increases in the property tax rate. The total amount of unrestricted fund balance (including what

was formerly the Tax Stabilization and Reserve Fund) as of June 30, 2023 is 21.4% of 2024-2025 General Fund expenditures.

Capital Improvements Performance Goals

The development of the 2024-2030 Capital Improvement Program (CIP) was coordinated with the operating budget in order to maintain a reasonably stable total tax levy. The CIP identifies the estimated cost and potential funding sources for all capital projects. The estimated amount of annual debt service payments is included in the CIP and the proposed budget. Annual operating and maintenance costs associated with each project were submitted by departments during the capital program review process. The Capital Improvement Program for 2024-2030 includes limited funding from intergovernmental sources such as the New York State Consolidated Highway Improvements Program (CHIPS), PAVE NY, Touring Routes, the NYS Library Construction Fund and the City's Community Development Grant.

Debt Performance Goals

In the FY 2024-2025 Proposed Budget, long-term debt is recommended for only those capital improvements that cannot be financed from current revenues. The City's constitutional debt margin of 86.5% compares favorably with the need to reserve 30% for emergency purposes. Total net indebtedness does not exceed five percent (5%) of the full assessed value of taxable property. Total outstanding debt per capita at June 30, 2024 is projected to be \$3,065, but net debt per capita is projected at \$2,008, which is slightly higher than the recommended limit of \$2,000 per capita. The City still has the capacity for significant additional debt under the State constitutional taxing limit and will need to watch closely how it compares to its debt performance goals. The proposed budget does not include the issuance of budget, tax or revenue anticipation notes.

Financial Reporting Performance Goals

The 2024-2025 Proposed Budget was prepared in a manner to maximize its understanding by both citizens and elected officials. Copies of the FY 2024-2025 Proposed Budget are made available to the public in print and posted to the City's website (www.whiteplainsny.gov). Summaries of the budget are publicly noticed. Public budget review sessions will be held during the month of April. A public hearing on the proposed budget will be held at the regularly scheduled May meeting of the Common Council. The FY 2024-2025 budget will be adopted at a public meeting held on or before May 30, 2024.

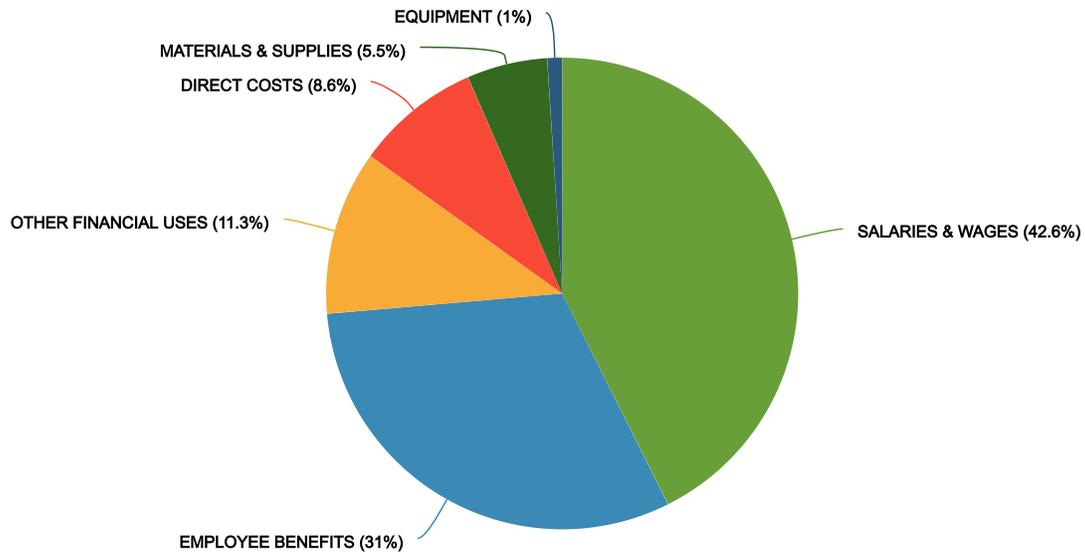
Schedules

Charts in this section detail the distribution of resources in the proposed FY 2024-2025 budget by department and by expense type. In analyzing the relative size of the various City departments, it is important to note that some departmental budgets include amounts which are attributable to all General Fund Departments. For example, the Common Council's budget includes the Reserve for Financing and the Finance Department includes the General Fund's total insurance and retirees' health insurance costs, as well as the contribution to the Debt Service Fund exclusive of the contribution for parking debt.

A more comprehensive schedule of the General Fund budget by department, including historical comparisons, is provided at the end of this section as is detailed information on each department.

General Fund Expenditures and Revenues

General Fund Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Elected Officials Salary	\$405,100	\$417,400	\$200,673	\$417,400
Appointed Officials Salaries	\$4,057,276	\$4,695,354	\$2,118,358	\$4,689,300
Managerial Salaries	\$2,783,438	\$2,824,656	\$1,387,447	\$3,599,356
Managerial Overtime	\$29,234	\$44,968	\$14,781	\$47,812
M/C Attendance Bonus	\$6,800	\$10,000		\$10,000
CSEA Salaries and Wages	\$22,261,488	\$23,031,052	\$11,054,710	\$24,240,010
CSEA Overtime	\$936,353	\$1,278,820	\$485,268	\$1,291,545
CSEA Attendance Bonus	\$54,700	\$65,000		\$65,000
Police Salaries and Wages	\$19,875,412	\$20,651,995	\$10,063,126	\$22,260,914
Police Overtime	\$1,627,728	\$1,550,000	\$900,625	\$1,851,300
Police OT-Contractual Services	\$1,502,063	\$1,600,000	\$952,226	\$1,648,000
Police Attendance Bonus	\$151,450	\$160,000		\$160,000
Police Differential 7pm-7am	\$365,423	\$370,000	\$179,599	\$391,400
Police Differential 7am-7pm	\$178,675	\$180,000	\$99,211	\$216,150
Police Bilingual Stipend	\$184,695	\$200,000	\$103,263	\$211,150

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Police Detective Stipend	\$380,820	\$380,000	\$204,576	\$412,000
Police Other Salaries	\$77,971	\$85,000	\$37,577	\$87,550
Police Holiday Pay	\$908,340	\$980,000	\$480,527	\$1,009,400
Police Vacation Buyouts	\$58,542	\$70,000		\$72,100
Firefighters Salaries	\$16,154,732	\$16,852,089	\$8,100,317	\$17,215,533
Firefighters Overtime	\$1,197,028	\$1,381,000	\$890,992	\$1,673,000
Fire OT - Contracted Services	\$85,480	\$60,000	\$34,849	\$60,000
Firefighter Attendance Bonus	\$106,500	\$112,000		\$112,000
Firefighter Stipends	\$155,181	\$155,490	\$84,555	\$156,000
Fire Holiday Pay	\$683,854	\$710,160	\$393,604	\$689,500
Sanitation Salary-Wages	\$4,030,490	\$4,018,495	\$1,994,981	\$4,088,494
Sanitation Overtime	\$160,098	\$211,844	\$67,399	\$199,000
Sanitation Longevity	\$33,050	\$34,950	\$31,650	\$33,650
Teamsters Attendance Bonus	\$9,000	\$14,500	\$10,000	\$13,900
Teamsters Stipend	\$40,608	\$41,600	\$14,556	\$41,600
Special Election Officers				\$2,000
Part-Time Salaries	\$2,118,756	\$3,009,671	\$1,630,731	\$3,325,178
Pensioners Payments	\$143,484	\$141,177	\$69,746	\$146,798
207-A Contractual Payments	\$20,586	\$20,500	\$9,823	\$20,500
Total SALARIES & WAGES:	\$80,784,355	\$85,357,721	\$41,615,172	\$90,457,540
EMPLOYEE BENEFITS				
Social Security	\$5,964,024	\$6,415,369	\$3,045,694	\$6,821,541
MTA Payroll Tax	\$273,684	\$287,906	\$141,971	\$305,331
NYS Employee Pension System	\$3,756,676	\$4,638,573	\$2,207,149	\$5,680,958
NYS Police & Fire Pension System	\$10,639,553	\$12,197,029	\$5,937,289	\$13,998,670
Pension Adjustment (P & F)	\$218,020	\$218,020	\$218,020	\$218,020
Employee Active Health Insurance	\$17,579,498	\$18,357,822	\$8,854,484	\$19,945,821
Retirees Health Insurance	\$11,201,157	\$12,300,000	\$5,965,646	\$13,599,300
Retirees Health Insurance Buyout	\$187,963	\$190,000	\$165,492	\$190,000
NYS Health Insurance Administrative Charges	\$22,823	\$42,000	\$45,970	\$46,500
Retirees Medicare Payment	\$1,704,541	\$1,783,007	\$768,364	\$1,857,000
Active Health Insurance Buyout	\$538,797	\$590,000	\$550,371	\$590,000
Dental Insurance Plan	\$509,935	\$517,554	\$260,850	\$566,793
Optical Insurance	\$111,933	\$112,472	\$55,528	\$117,985
Group Life Insurance-Management	\$74,607	\$79,100	\$39,242	\$81,500
Memberships-Fees-Dues	\$34,587	\$52,610	\$24,487	\$53,720
Education and Training Fees	\$114,556	\$147,840	\$57,607	\$182,155
Travel and Transportation	\$31,252	\$54,100	\$19,479	\$82,000
Tuition Reimbursement - CSEA	\$889	\$3,000		\$3,000
Tuition Reimbursement - Other	\$3,248	\$3,000		\$3,000
Tuition Reimbursement - PBA	\$25,000	\$25,000		\$25,000
Work Clothing	\$66,208	\$101,187	\$38,252	\$72,700
Protective Clothing	\$220,245	\$437,424	\$115,291	\$313,230

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Uniforms	\$178,790	\$281,060	\$78,792	\$262,007
Loss Reimbursement		\$200		\$200
Uniform Maintenance	\$180,404	\$181,650	\$4,000	\$183,505
Safety Shoe Allowance	\$18,975	\$21,560	\$21,071	\$21,560
Police Contractual Supplemental Benefits	\$314,010	\$331,702	\$161,361	\$333,336
Firefighter Cont Supplement Benefit	\$217,871	\$216,406	\$113,578	\$217,000
Teamsters Welfare Fund	\$85,737	\$88,928	\$42,207	\$88,928
Employee Assistance Program	\$14,380	\$14,480	\$7,240	\$14,360
Total EMPLOYEE BENEFITS:	\$54,289,362	\$59,688,999	\$28,939,432	\$65,875,120
MATERIALS & SUPPLIES				
Office Supplies	\$150,177	\$155,150	\$77,842	\$171,150
Advertising	\$14,886	\$25,972	\$5,569	\$26,939
Printing	\$73,015	\$98,950	\$17,154	\$101,500
Postage	\$115,753	\$145,040	\$47,794	\$143,990
Books-Processing	\$20,404	\$22,000	\$13,217	\$25,200
Subscriptions-Periodicals	\$45,046	\$56,200	\$22,319	\$63,705
Licenses-Permits-Fees	\$6,982	\$4,500	\$1,885	\$3,800
Program Supplies	\$245,360	\$345,431	\$114,469	\$358,178
Office Equipment Maintenance	\$730	\$3,350	\$215	\$3,100
Computer Supplies	\$540	\$1,741	\$740	\$1,000
Computer Equipment Maintenance	\$314,944	\$331,415	\$282,919	\$360,710
Personal Computer Software	\$25,216	\$23,000	\$1,952	\$23,000
Copier Supplies	\$2,262	\$3,500	\$1,449	\$3,700
Land Maintenance	\$503	\$600		\$700
Landscaping		\$1,500		\$1,500
Street Resurfacing		\$250,000	\$125,000	\$125,000
Asphalt Materials	\$457,462	\$356,910	\$308,267	\$479,090
Land Maintenance Supplies	\$311,728	\$327,390	\$60,854	\$337,930
Portable Equipment Maintenance	\$125,814	\$152,531	\$94,209	\$152,831
Sand	\$14,622	\$12,530	\$5,277	\$17,510
Salt	\$224,410	\$705,920	\$7,686	\$573,125
Tree Removal/Replacement	\$122,518	\$100,795	\$31,685	\$133,280
Street Lighting	\$14,342	\$50,000	\$332	\$65,000
Lamps and Poles	\$2,901	\$43,720		\$47,900
Signs and Signals		\$3,000	\$508	\$3,000
Emergency Repairs		\$7,500		\$7,500
Traffic Light Maintenance Supplies	\$132,105	\$148,095	\$10,466	\$150,100
Traffic Sign/Marking Supplies		\$2,000		\$2,000
Building/Facility Repairs	\$546,044	\$488,965	\$311,712	\$441,380
Building/Facility Emergency Repairs	\$30,213	\$29,000	\$23,422	\$34,000
Security Devices	\$15,265	\$26,000	\$6,792	\$26,000
Fuel Oil	\$11,662	\$15,980	\$593	\$12,750
Maintenance Supplies	\$210,011	\$267,605	\$139,051	\$255,990

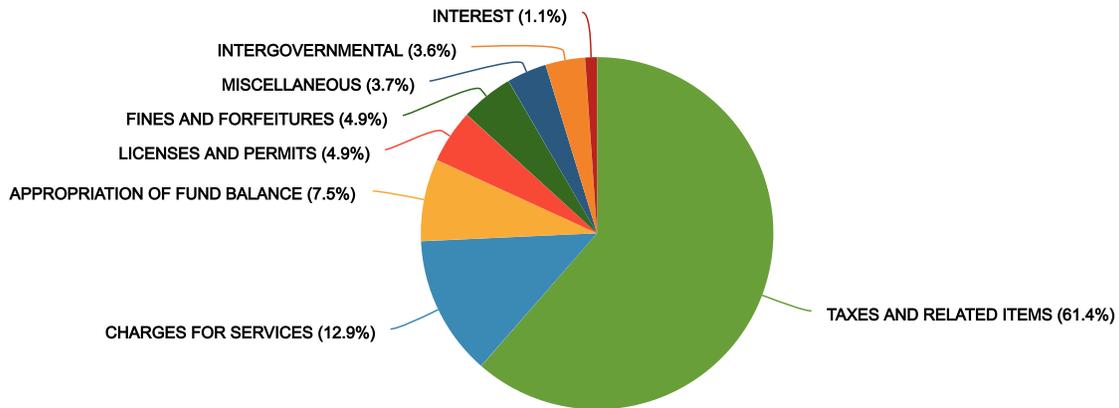
Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Equipment Repairs		\$1,500		\$1,500
Swimming Pool Chemicals	\$12,690	\$16,250	\$6,673	\$16,250
Skating Rink Materials		\$3,000		\$3,000
Ammunition	\$62,749	\$116,980	\$34,677	\$110,000
Acquired Building Maintenance	\$5,712	\$7,350	\$955	\$6,225
Radio Communications	\$15,792	\$65,044	\$4,204	\$64,875
Plumbing Systems	\$29,847	\$27,000	\$11,469	\$30,000
Electrical Systems	\$12,948	\$29,650	\$2,890	\$29,650
HVAC Systems	\$413,966	\$490,750	\$296,350	\$415,535
Fire Warning System	\$468	\$17,000	\$3,612	\$14,000
Parking Meter Maint/Parts	\$27,589	\$58,253	\$43,264	\$69,000
Park/Playground Repair/Replacement	\$2,512	\$6,600	\$1,422	\$6,600
Pool Maint Equipment/Supplies	\$8,316	\$2,800	\$1,496	\$2,800
Pool Emergency Repairs		\$2,500		\$2,500
Glass Replacement	\$3,145	\$10,750		\$10,750
Rolling Stock Repair/Maintenance	\$950,444	\$865,706	\$347,561	\$934,358
Gasoline	\$768,706	\$874,567	\$355,673	\$830,325
Diesel Fuel	\$5,525	\$9,000	\$3,853	\$6,500
Tires and Chains	\$33,287	\$33,100	\$21,119	\$33,050
Lubricants/Anti-Freeze		\$2,400		\$2,350
Fire Engine Supplies	\$11,039	\$26,347	\$15,076	\$26,347
Power Sweeper Brooms		\$6,000		\$6,000
Police Car Supplies	\$5,070	\$11,800	\$925	\$11,800
Rolling Stock Fleet Program Supplies	\$5,364	\$6,000	\$35,522	\$7,000
Rolling Stock Delivery Charges	\$42	\$400	\$12	\$400
Rolling Stock Machinery/Parts Maintenance	\$22,119	\$18,000	\$5,284	\$23,000
Electricity	\$2,602,916	\$3,336,391	\$985,198	\$3,114,100
Telephone	\$174,657	\$238,865	\$86,220	\$256,895
Natural Gas	\$472,370	\$555,494	\$141,993	\$579,895
Water	\$70,399	\$81,225	\$36,981	\$83,805
Water Hydrants	\$10,000	\$10,000		\$10,000
Data Communications Lines	\$26,877	\$29,745	\$12,238	\$27,825
Property Rental	\$201,392	\$174,000	\$59,966	\$195,000
Space Rental	\$60,000	\$64,500	\$60,000	\$64,500
Equipment Rental	\$21,818	\$21,916	\$7,961	\$22,416
Copier Rental	\$43,384	\$66,345	\$21,333	\$62,875
Computer System Software	\$147,099	\$148,207	\$103,376	\$152,850
Automotive Software	\$1,160	\$3,550	\$2,816	\$3,550
Computer Aided Design Software	\$27,959	\$30,000	\$29,314	\$30,000
Geographic Information Sys Software		\$600		\$600
Post Office Box Rental	\$1,800	\$1,600	\$140	\$1,600
Munis Software	\$135,454	\$140,000	\$143,191	\$150,000
Assessment Software Maintenance	\$12,800	\$153,675		\$153,675
Recreation Mgmt Software Maintenance	\$10,725	\$11,000		\$11,000

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
K-9 Police Unit		\$6,000	\$1,510	\$6,000
Total MATERIALS & SUPPLIES:	\$9,653,054	\$11,988,150	\$4,597,653	\$11,742,959
DIRECT COSTS				
Ambulance Service Contract	\$771,237	\$780,980	\$455,573	\$816,125
Arbitration Hearing		\$75,000		\$75,000
Consultants	\$137,147	\$1,469,907	\$41,180	\$466,400
Financial and Auditing Costs	\$104,761	\$106,817	\$104,017	\$108,932
Humane Society	\$44,892	\$44,892	\$14,964	\$44,892
Laundry and Dry Cleaning	\$1,044	\$1,100	\$454	\$1,100
Legal Services	\$8,200	\$163,395	\$1,575	\$92,500
Meals	\$42,712	\$40,500	\$19,851	\$50,500
Medical Examinations	\$31,965	\$60,838	\$7,809	\$60,000
Public Relations	\$917	\$2,000	\$862	\$2,000
Public Stenographer	\$9,942	\$27,000	\$4,727	\$26,100
Service Contracts	\$1,315,080	\$1,638,429	\$529,686	\$1,575,895
Weather Service	\$1,930	\$1,950	\$1,950	\$1,970
Bus Transportation	\$111,325	\$186,095	\$124,634	\$189,095
Athletic Officials-WAO	\$42,023	\$52,000	\$24,672	\$47,000
Fingerprint Record Searches	\$6,975	\$7,000	\$3,225	\$7,000
Waste Disposal Haul away	\$918,787	\$975,822	\$410,362	\$999,749
Program Services	\$1,075,925	\$1,549,694	\$435,875	\$1,472,825
Exterminating Services	\$25,018	\$23,145	\$12,999	\$30,145
City Historian Services	\$324	\$20,855	\$6,476	\$18,000
Intergovernmental Relations	\$202	\$2,000		\$2,000
Hearing Officers		\$5,700		\$5,700
White Plains School Gasoline Charges	\$37,700	\$48,075	\$16,966	\$40,125
Hockey Officials Association	\$13,870	\$18,000	\$3,282	\$18,000
Custodian Fee-Banks	\$28,667	\$30,000	\$11,500	\$30,000
Network Support and Service	\$107,273	\$120,000	\$105,578	\$120,000
Labor Counsel	\$17,825	\$466,430	\$3,779	\$200,000
Civil Service Exam Administration	\$2,978	\$1,500		\$1,500
Fire/Police Exam Administration	\$39,845	\$55,000	\$8,173	\$55,000
Basketball Officials Assn	\$18,920	\$20,000	\$11,426	\$22,500
Red Light Camera Contract	\$810,000	\$810,000	\$256,550	\$810,000
On Line Subscription Service	\$110,442	\$100,000	\$62,731	\$100,000
Ticket Collection Contract	\$366,737	\$400,000	\$151,725	\$400,000
In Rem - Foreclosure Costs		\$20,000		\$30,000
Towing	\$32,484	\$32,000	\$8,550	\$33,000
General Liability Premium	\$70,193	\$110,250	\$227	\$110,250
Judicial Liability Insurance		\$2,500		\$2,000
Legal Judgements - Tax Ceritoraris	\$805,679	\$1,700,000	\$385,953	\$1,700,000
Taxes on City Property	\$467,761	\$477,300		\$519,700
Rent Abatements	\$31,501	\$50,000	\$15,673	\$50,000

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Celebrations-Entertainment	\$1,102	\$4,500	\$1,070	\$4,750
Special Events	\$77,685	\$336,980	\$23,341	\$90,000
July 4th Celebration	\$89,918	\$44,000	\$14	\$49,000
Summer Music Festival	\$41,519	\$42,000	\$34,445	\$47,000
Business Improvement District Services	\$700,000	\$900,000	\$900,000	\$900,000
Slater Center	\$226,000	\$226,000	\$169,500	\$226,000
Self Insurance Fund Contribution	\$6,432,360	\$5,299,074	\$5,299,074	\$5,264,494
Aging Services Grant		\$8,500		\$8,500
Crime Control Planning	\$12,062	\$20,000	\$3,833	\$20,000
Procedural Revenue-Tax Assessment	\$37,875	\$275,500		\$100,000
NYS Emerg Tenants Prot Act Admin Charges	\$49,000	\$50,000	\$49,000	\$50,000
Armory Contract Charges	\$294,392	\$300,281	\$173,925	\$270,000
Credit Card Fees	\$779,791	\$792,000	\$317,855	\$792,000
Total DIRECT COSTS:	\$16,353,984	\$19,995,009	\$10,215,058	\$18,156,747
EQUIPMENT				
Passenger Vehicle		\$45,000	\$31,494	\$135,000
Police Vehicles	\$1,046,915	\$678,542	\$257,675	\$619,000
Light Duty Vehicle	\$668,143	\$804,000	\$440,523	\$1,010,000
Heavy Duty Vehicles		\$85,000		\$18,000
SUV/Minicarryall	\$33,279			
Utility Trucks	\$51,620			
Compressor	\$82,043			
Furniture and Fixtures	\$1,302	\$53,070	\$1,498	\$13,813
Copiers	\$7,995	\$155	\$662	
Office Machinery/Equipment	\$2,729			
Computer Peripheral Equipment	\$14,314	\$15,191	\$2,546	\$16,400
Personal Computers	\$40,125	\$92,842	\$13,660	\$82,883
CPU and Servers	\$625	\$1,000	\$299	\$1,000
Recreational Equipment	\$4,226	\$3,200		\$3,200
Security Equipment		\$5,000		\$5,000
Other Equipment-Machinery	\$63,665	\$25,278	\$23,910	\$97,794
Mobile Radios	\$4,736	\$18,000	\$709	\$18,000
Fire Station Furnishings	\$3,791	\$7,155	\$6,097	\$10,000
Other Equipment-Tools	\$3,199	\$13,675	\$12,846	\$8,500
Protective Services Equipment	\$29,772	\$72,755	\$26,185	\$72,755
Building/Facility Enhancement	\$20,550	\$19,000	\$4,211	\$9,000
Traffic Control Equipment	\$18,009	\$18,000	\$10,811	\$20,000
Containers	\$34,000			
Total EQUIPMENT:	\$2,131,038	\$1,956,863	\$833,128	\$2,140,345
OTHER FINANCIAL USES				
To Special Revenue Fund	\$11,500			
To Special Revenue Fund-Library Fund Contribution	\$6,610,557	\$6,985,708	\$2,767,998	\$7,132,209

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
To Debt Service Fund-General Fund Contribution	\$13,071,918	\$13,350,496	\$4,674,534	\$13,989,849
To CPF-General Fund Contribution	\$1,110,000	\$1,295,000	\$1,295,000	
Reserve for Financing		\$5,617,551		\$2,822,500
Total OTHER FINANCIAL USES:	\$20,803,975	\$27,248,755	\$8,737,532	\$23,944,558
Total Expense Objects:	\$184,015,768	\$206,235,497	\$94,937,975	\$212,317,269

General Fund Revenues by Source of Revenue



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
TAXES AND RELATED ITEMS				
Property Tax Levy	\$66,446,438	\$67,086,941	\$66,941,585	\$68,004,565
Interest - Penalty	\$281,372	\$360,000	\$135,356	\$300,000
Prior Year Property Tax Collection	\$26,215	\$200,000	\$1,919	\$200,000
Business Improvement District Assessments	\$700,000	\$900,000	\$900,000	\$900,000
In Lieu - 150 Lake Street	\$15,454	\$15,800	\$15,677	\$15,800
In Lieu - 70 Ferris Ave	\$22,462	\$16,000		\$16,000
In Lieu - The Prelude	\$15,937	\$15,900	\$16,777	\$16,000
In Lieu - White Plains HA	\$29,426	\$45,000		\$29,000
In Lieu - 120 Lake Street	\$13,350	\$12,000		\$12,000
In Lieu - 86 Dekalb Ave	\$19,940	\$10,000		\$10,000
In Lieu - 440 Hamilton Ave	\$154,777	\$157,271	\$157,271	\$195,344
In Lieu - Hamilton Green		\$98,890	\$49,445	\$101,335
In Lieu - Arthouse White Plains		\$122,719	\$61,360	\$129,415
In Lieu - Lmv II Mmp Holdings LP	\$211,059	\$214,461	\$107,231	\$256,389
In Lieu - Power Authority State of NY	\$79,942	\$81,231	\$81,231	\$77,730

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
In Lieu - TB White Plains	\$126,635	\$153,697	\$153,697	\$157,496
In Lieu - Hale White Plains Owner LLC	\$28,376	\$35,744	\$35,744	\$83,021
In Lieu - Cohen Brothers	\$261,479	\$265,693	\$265,693	\$272,261
In Lieu - 25 N. Lexington Ave	\$46,902	\$95,316	\$47,658	\$146,508
In Lieu- 250 Mamaroneck Ave	\$93,804	\$95,316	\$95,316	\$107,439
In Lieu - Bank St Commons				\$170,926
In Lieu - Fortunoff				\$22,184
In Lieu - RMS Bdwy-51 S Bdwy		\$32,407	\$16,204	\$33,208
In Lieu - Kensico Terrace LLC	\$7,387	\$7,506	\$7,506	\$7,081
In Lieu - 1133 West. Ave				\$158,717
In Lieu - LCOR 55 Bank St.	\$138,654	\$140,889	\$140,889	\$144,371
In Lieu - Main St White Plains Hotel	\$126,635			
Sales Tax	\$56,757,582	\$54,440,000	\$28,677,434	\$56,000,000
Hotel Occupancy Tax	\$1,288,015	\$1,070,800	\$655,744	\$1,375,000
Utility Gross Receipts-New York Telephone	\$33,253	\$25,000	\$6,035	\$25,000
Utility Gross Receipts-Consolidated Edison	\$1,279,803	\$1,221,000	\$517,210	\$1,100,000
Utility Gross Receipts - Other	\$100,419	\$181,000	\$65,643	\$200,000
Allowance for Uncollected Taxes	-\$1,007	-\$22,000		-\$22,000
White Plains School Tax Penalty	\$143,320	\$155,000	\$38,993	\$140,000
In Lieu - Trinity Brookfield Cmmns			\$22,520	\$22,500
In Lieu - Kingsley House	\$56,408			\$31,000
Total TAXES AND RELATED ITEMS:	\$128,504,036	\$127,233,581	\$99,214,137	\$130,438,290
INTERGOVERNMENTAL				
Federal Emergency Management Assistance	\$288,431		\$2,695	
HUD-CD Block Grant	\$91,386	\$87,950	\$57,208	\$87,950
Federal Relief Aid				\$126,425
Senior Citizens III-B	\$21,000	\$21,000	\$5,948	\$21,000
US DOJ Bullet Vest Program	\$35,723	\$21,000		\$24,750
NYS Criminal Justice Service	\$12,308	\$6,000		\$8,250
Aid and Incentives for Municipalities	\$5,463,256	\$5,463,256	\$952,802	\$5,463,256
F.B.I. (West. Cty Violent Crime Taskforce)	\$36,501		\$8,144	
Youth Program State Aid	\$27,819	\$30,519		\$30,519
Arterial Highway Maintenance	\$28,050	\$28,050	\$14,025	\$28,050
NYS Energy Research & Development Authority			\$30,000	
Mental Health	\$16,409	\$15,000	\$3,310	\$15,000
Commodity Funding	\$6,200	\$6,200	\$3,100	\$6,200
NYS Unified Court System	\$88,538	\$65,000	\$65,000	\$65,000
New York State Grant	\$61,306	\$46,375	\$6,918	\$55,532
Mortgage Tax	\$2,098,982	\$2,300,000	\$1,029,384	\$1,750,000
Nutrition Program Title IIIC	\$35,200	\$35,200	\$18,350	\$35,200
Stop DWI/Seas Program	\$17,304	\$8,400	\$2,181	\$8,400
Total INTERGOVERNMENTAL:	\$8,328,414	\$8,133,950	\$2,199,066	\$7,725,532

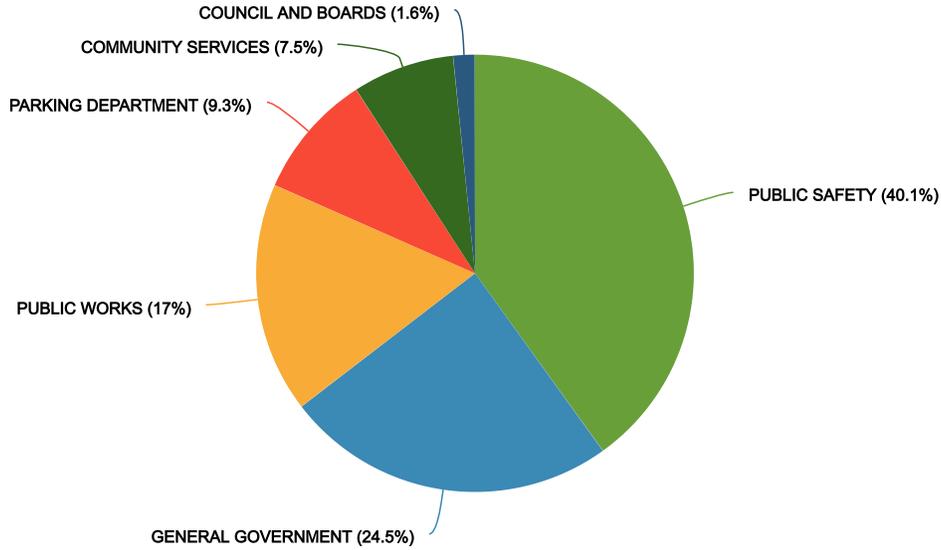
Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
CHARGES FOR SERVICES				
Snow Removal	\$107,463	\$115,167		\$111,804
Prisoner Transportation				\$125,000
White Plains School Tax-Assessments	\$40,000	\$40,000	\$40,000	\$40,000
White Plains School Civil Service	\$12,000	\$12,000	\$12,000	\$12,000
White Plains School Police Services	\$8,000	\$8,000	\$8,000	\$8,000
White Plains School Gas Reimbursemt	\$37,700	\$48,075	\$16,966	\$40,125
White Plains HA Payroll Services	\$4,000	\$4,000	\$4,000	\$4,000
Civil Service Exam Fees	\$3,933	\$76,300	\$35,000	\$45,000
Civil Service Non Compliance Application Fee	\$1,600	\$1,000	\$625	\$1,000
Water Fund General Government	\$1,645,302	\$1,741,082	\$1,741,082	\$1,892,476
Sewer Rent Fund GF Services	\$841,952	\$893,087	\$893,087	\$918,604
Parking Meter Fees	\$8,759,788	\$8,587,900	\$4,432,912	\$11,130,556
Key Meter Collections	\$6,000		\$2,000	\$2,000
Meter Bag Rentals	\$249,060	\$192,000	\$156,945	\$282,000
Permit - Day	\$4,546,782	\$4,724,100	\$3,734,158	\$4,689,500
Permit - Night	\$53,948	\$56,575	\$36,898	\$56,950
Permit - Weekend	\$145,028	\$137,610	\$95,151	\$140,600
Permit - 24 Hour	\$1,420,408	\$1,548,100	\$1,090,125	\$1,434,000
Permit - Motorcycle	\$4,562	\$3,530	\$5,456	\$6,600
Permit - Temporary	\$2,820	\$200	\$1,140	\$200
Permit - Replacement	\$11,532	\$7,500	\$6,547	\$8,000
Permit - Commercial	\$52,184	\$53,000	\$46,567	\$57,800
Permit-Resident Evening & Weekend	\$1,800	\$1,350	\$675	\$1,800
Valet Permit	\$300	\$8,900		\$8,900
Engineer Inspection Fee	\$42,392	\$15,000	\$40,604	\$40,000
Community Development	\$42,310	\$39,652	\$40,000	\$39,652
Urban Renewal Agency	\$17,547	\$9,750	\$9,222	\$12,350
Building Code Enforcement Fee	\$376,457	\$205,000	\$115,002	\$250,000
Cobra Hi Administrative Fee	\$305	\$50		\$50
Neglected Property 5% Surcharge	\$90	\$250	\$169	\$150
Vital Record Certificates	\$120,900	\$119,000	\$60,380	\$119,000
Public Works-Public Refuse	\$60,000	\$60,000		\$60,000
Public Works-Shopping Cart Removal	\$16,900	\$9,000	\$6,350	\$16,800
Genealogical Searches	\$1,078	\$450	\$836	\$450
Storage	\$66,520	\$60,000	\$23,245	\$50,000
Police Contract Services	\$2,318,168	\$2,147,040	\$1,580,361	\$2,038,411
Police Records	\$21,585	\$30,000	\$9,179	\$30,000
Towing	\$101,050	\$132,000	\$34,700	\$87,000
Fire Records		\$200		\$200
Fingerprinting	\$17,125	\$16,000	\$9,275	\$16,000
Fire Contract Services	\$64,997	\$80,514	\$54,279	\$74,214
Miscellaneous Reimbursements	\$308,773	\$375,000	\$23,366	\$375,000
Youth Bureau Camp Fees	\$94,689	\$88,000	\$55,168	\$90,640

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Youth After School Fees	\$759,647	\$595,600	\$454,536	\$870,000
Recreation Special Interest Programs	\$108,213	\$98,000	\$75,527	\$96,000
Recreation Tennis-Permits	\$41,350	\$45,000	\$6,300	\$41,000
Camp Fees	\$469,569	\$500,000	\$614,905	\$604,000
Recreation Youth Sports League	\$121,970	\$100,000	\$96,777	\$110,000
Recreation League Entry Fees	\$95,585	\$110,000	\$31,840	\$95,000
Recreation Field Rental	\$43,241	\$45,000	\$31,507	\$45,800
Recreation Concessions	\$3,750	\$3,750		\$3,750
Recreation Swim Instructions	\$67,078	\$70,000	\$51,248	\$65,000
Recreation Swim Recreation	\$29,766	\$39,000	\$16,320	\$30,000
Recreation Skating Admission Fee	\$107,819	\$90,000	\$37,789	\$92,000
Recreation Skating Rink Rental	\$56,185	\$50,000	\$225	\$50,000
Recreation Skating Group Instruction	\$79,720	\$85,000	\$75,543	\$85,000
Recreation Ice Hockey Leagues	\$175,433	\$170,000	\$188,635	\$190,000
Recreation Locker Rentals	\$53	\$50		\$50
Recreation Special Interest Camps	\$29,683	\$30,000	\$25,663	\$30,000
Garden Plots	\$3,280	\$3,000		\$3,000
Ice Skate Rentals/Maintenance	\$38,975	\$35,000	\$15,490	\$35,000
Recreation Tennis-Daily Fees	\$19,184	\$20,000	\$12,555	\$20,000
Recreation Tennis-Concession	\$167,512	\$167,508	\$83,756	\$175,887
White Plains City Center-Parking Sec and Enf	\$295,399	\$260,900	\$159,416	\$334,020
Total CHARGES FOR SERVICES:	\$24,340,455	\$24,164,190	\$16,399,500	\$27,292,339
LICENSES AND PERMITS				
Cable Franchise Fees	\$835,938	\$825,000	\$348,061	\$837,500
Fiber Optic Franchise Fee	\$114,320	\$114,000	\$82,656	\$114,000
Fire Inspection Certificates	\$890,943	\$916,831	\$875,583	\$916,831
Marriage Licenses	\$2,348	\$3,600	\$1,043	\$3,600
International Open Air Market	\$6,000	\$3,200		\$3,200
Occupational Licenses	\$2,375	\$3,000	\$750	\$3,000
Bingo Licenses	\$1,303	\$1,000	\$246	\$1,000
Dog Licenses	\$6,029	\$6,000	\$3,001	\$6,000
Transient Merchant - Shows	\$255			\$255
Games of Chance	\$298	\$60	\$497	\$300
Conduit Occupancy Fee	\$6,711	\$6,711	\$6,711	\$6,711
Kitchen Annual Renewal	\$13,400	\$10,000	\$10,775	\$11,500
Building Permits	\$3,363,934	\$4,300,000	\$2,172,032	\$4,300,000
Elevator Annual Renewal	\$315,415	\$255,000	\$247,825	\$250,000
Elevator Inspection Certificate	\$100	\$25	\$25	\$25
Signs and Awnings	\$68,339	\$61,000	\$6,125	\$61,000
Rooming House Licenses	\$4,850	\$3,150	\$800	\$3,150
Plumbing Permits	\$615,369	\$888,000	\$335,731	\$750,000
Hoist Permits	\$6,628	\$7,500	\$2,800	\$7,600
Hoist Licenses	\$10,500	\$6,000	\$3,000	\$6,000

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Rental Housing License	\$5,360	\$5,000	\$4,825	\$5,500
Zoning Filing Fees	\$155,504	\$165,000	\$78,429	\$160,000
Electrical Permits-Fees	\$656,541	\$730,000	\$332,204	\$650,000
Boiler Annual Renewal	\$59,950	\$37,000	\$3,100	\$37,000
Street Openings	\$365,243	\$265,000	\$258,592	\$367,500
Street Obstructions	\$844,885	\$750,000	\$529,146	\$866,250
Sidewalks-Curbs-Driveways	\$44,370	\$75,000	\$21,266	\$42,000
Street Vaults	\$76,000	\$90,000	\$64,000	\$90,000
Subdivision Filing Fees	\$116,750	\$6,000		\$150,000
Sidewalk Cafe	\$58,942	\$10,000	\$2,480	\$50,000
Storm Water MS4 Permits	\$60,550	\$65,000	\$38,900	\$60,000
Gardeners	\$8,250	\$8,000	\$3,000	\$8,000
Antennas	\$7,700	\$1,000		\$500
Taxi and Operators	\$71,842	\$93,000	\$53,830	\$93,000
Cabaret Licenses	\$36,250	\$15,000	\$1,250	\$15,000
Towing Medallions	\$50,000	\$60,000		\$50,000
Laundry Coin Operator	\$2,200	\$1,800	\$750	\$1,800
Sound Devices	\$1,300	\$800	\$625	\$800
Station Engineer License	\$22,575	\$11,000	\$10,325	\$11,000
Refrigerator Operators License	\$4,600	\$2,800	\$2,600	\$2,800
Hazard Alarm Registration	\$115,800	\$125,000	\$92,975	\$125,000
Finishing Shop Permits	\$40	\$50	\$10	\$50
TCO Permit-Fees	\$543,950	\$100,000	\$242,300	\$275,000
Certificate Occupancy Permits	\$10,935	\$25,000	\$20,375	\$32,000
Filming Fees & Permits	\$217,230	\$90,000	\$11,350	\$100,000
Total LICENSES AND PERMITS:	\$9,801,822	\$10,141,527	\$5,869,992	\$10,474,872
FINES AND FORFEITURES				
Overtime Parking Notices	\$48,095	\$65,540	\$17,010	\$36,600
Parking Fines	\$7,646,473	\$7,456,271	\$3,519,290	\$7,965,000
Forfeited Deposits		\$300		\$300
Hazard Alarm - Fines	\$81,900	\$60,000	\$31,300	\$60,000
Red Light Fees	\$1,454,414	\$1,480,000	\$724,449	\$1,444,500
Fines and Bail Court	\$856,763	\$800,000	\$320,587	\$800,000
Parking Fines - Refund	-\$40		-\$130	
Total FINES AND FORFEITURES:	\$10,087,606	\$9,862,111	\$4,612,505	\$10,306,400
MISCELLANEOUS				
Tenant Emergency Protection Act	\$98,000	\$96,000	\$94,760	\$94,000
Developers Contributions/Fees	\$2,309,468	\$2,655,773	\$1,220,000	\$3,532,910
Contributions	\$46,845	\$44,550	\$27,031	\$28,650
Books and Pamphlets	\$4			
Maps	\$3,943	\$3,510	\$3,265	\$3,710
Scrap Sales	\$18,880	\$8,000	\$4,863	\$8,000

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Sale of Rolling Stock	\$226,850	\$150,000		\$175,000
Seized Property	-\$16,871	\$7,500	\$11,692	\$10,000
Other Minor Sales	\$46,870	\$50,250	\$60,373	\$70,250
Workers Compensation	\$167,391	\$67,000	\$86,833	\$97,000
Liability Insurance Claims	\$38,375	\$40,500	\$28,660	\$48,000
Seniors Contribution for Meals	\$12,112	\$12,000	\$6,340	\$12,000
Seniors Prgm Materials Fees	\$11,113	\$8,000	\$10,052	\$10,000
Seniors Trip Fees	\$24,544	\$12,000	\$20,707	\$18,000
Advertising Revenues	\$79,943	\$154,800	\$189,608	\$208,700
Lease Payment Other	\$66,884	\$80,910	\$22,128	\$84,898
White Plains Hospital Lease	\$872,629	\$870,030	\$179,226	\$884,025
Certified Copies	\$9,074	\$8,000	\$2,062	\$6,500
Rental Renaissance Plaza	\$132,712	\$135,000	\$56,467	\$146,480
Rental Real Property	\$1,796,279	\$1,885,612	\$870,581	\$1,874,561
Refund Prior Year Expenditures	\$306,487	\$201,000	\$133,282	\$150,000
Other	\$345,561	\$248,200	\$267,128	\$306,450
Total MISCELLANEOUS:	\$6,597,093	\$6,738,635	\$3,295,056	\$7,769,134
INTEREST				
Interest Revenue	\$2,665,373	\$1,500,000	\$1,863,694	\$2,250,000
Interest - General	\$87,572	\$30,000	\$53,579	\$50,000
Total INTEREST:	\$2,752,945	\$1,530,000	\$1,917,273	\$2,300,000
APPROPRIATION OF FUND BALANCE				
Appropriated Open Space Reserve Fund Balance		\$120,000		\$120,000
Appropriated Tax Cert Fund Balance		\$1,700,000		\$1,700,000
Appropriation Fund Balance Prior Year Encumbrance		\$3,434,465		
Appropriated Fund Balance		\$13,177,038		\$14,190,702
Total APPROPRIATION OF FUND BALANCE:		\$18,431,503		\$16,010,702
Total Revenue Source:	\$190,412,371	\$206,235,497	\$133,507,530	\$212,317,269

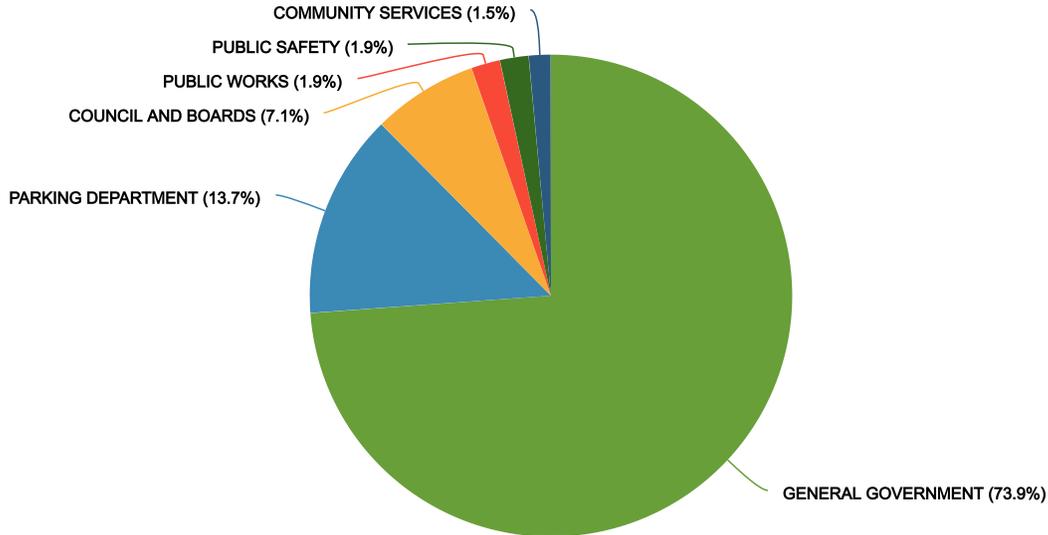
General Fund Expenditures by Program and Department



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
COUNCIL AND BOARDS (1.6%)				
COMMON COUNCIL	\$325,360	\$6,082,358	\$158,065	\$3,322,590
CITY COURT	\$24,341	\$31,500	\$13,643	\$33,500
BOARD OF ASSESSMENT REV	\$18,020	\$19,533		\$19,871
ZONING APPEALS BOARD	\$3,300	\$3,551	\$1,514	\$3,530
REAL ESTATE COMMITTEE		\$3,025		\$3,025
BOARD OF ETHICS		\$300		\$300
WP HOUSING AUTHORITY BOARD	\$8,828	\$10,489	\$5,241	\$10,532
Total COUNCIL AND BOARDS:	\$379,848	\$6,150,756	\$178,464	\$3,393,348
GENERAL GOVERNMENT (24.5%)				
OFFICE OF THE MAYOR	\$813,805	\$1,188,529	\$402,598	\$1,086,407
CITY CLERK OFFICE	\$700,663	\$799,820	\$319,125	\$837,221
LAW DEPARTMENT	\$1,446,387	\$4,042,496	\$681,663	\$3,169,412
ASSESSOR OFFICE	\$711,764	\$904,274	\$344,234	\$912,693
FINANCE DEPARTMENT	\$33,753,578	\$34,721,265	\$19,178,123	\$36,925,934
BUDGET DEPARTMENT	\$1,595,587	\$1,913,974	\$1,522,906	\$576,160
INFORMATION TECHNOLOGY	\$1,698,250	\$1,739,746	\$1,022,679	\$1,809,093
PURCHASE DEPARTMENT	\$586,266	\$726,805	\$378,985	\$705,976
PLANNING DEPARTMENT	\$1,199,506	\$1,286,299	\$618,065	\$1,337,575
BUILDING DEPARTMENT	\$3,284,076	\$3,493,972	\$1,676,318	\$3,632,284
PERSONNEL DEPARTMENT	\$841,258	\$1,124,614	\$427,011	\$1,035,875
Total GENERAL GOVERNMENT:	\$46,631,141	\$51,941,794	\$26,571,707	\$52,028,630

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
PUBLIC WORKS				
BUREAU OF ADMINISTRATION	\$1,918,665	\$2,024,416	\$943,826	\$2,113,129
BUREAU OF ENGINEERING	\$2,885,919	\$2,957,953	\$1,409,545	\$3,080,117
BUREAU OF BUILDING MAINT	\$5,071,496	\$5,682,573	\$2,571,942	\$5,558,764
BUREAU OF GARAGE AND SHOP	\$2,435,152	\$2,612,266	\$1,273,472	\$2,889,157
BUREAU OF STORM WATER	\$139,544	\$133,629	\$58,220	\$150,313
BUREAU OF HIGHWAYS	\$8,634,852	\$10,214,346	\$4,059,131	\$10,787,231
PARKS MAINTENANCE BUREAU	\$2,260,580	\$2,578,094	\$1,171,405	\$2,651,570
BUREAU OF SANITATION	\$8,204,470	\$8,633,025	\$4,138,615	\$8,927,749
Total PUBLIC WORKS:	\$31,550,678	\$34,836,302	\$15,626,155	\$36,158,030
PUBLIC SAFETY				
PUBLIC SAFETY ADMINISTRTRN	\$1,840,424	\$1,992,300	\$1,120,907	\$2,016,305
FIRE DEPARTMENT	\$30,305,008	\$32,728,116	\$16,009,696	\$34,383,720
POLICE DEPARTMENT	\$42,087,922	\$44,583,011	\$21,519,879	\$48,676,388
Total PUBLIC SAFETY:	\$74,233,354	\$79,303,427	\$38,650,482	\$85,076,413
COMMUNITY SERVICES				
PUBLIC LIBRARY	\$6,610,557	\$6,985,708	\$2,767,998	\$7,132,209
RECREATION AND PARKS	\$4,148,435	\$4,783,992	\$2,546,804	\$5,143,885
YOUTH BUREAU	\$2,575,393	\$3,314,352	\$1,736,593	\$3,689,425
Total COMMUNITY SERVICES:	\$13,334,385	\$15,084,052	\$7,051,395	\$15,965,519
PARKING DEPARTMENT				
CPD GENERAL OPERATIONS	\$9,126,750	\$9,834,327	\$3,107,886	\$10,082,394
CPD GARAGES	\$2,185,496	\$2,461,283	\$860,927	\$2,424,918
CPD PARKING LOTS	\$259,925	\$260,334	\$62,687	\$269,793
CPD VIOLATIONS BUREAU	\$1,848,161	\$1,866,728	\$735,546	\$1,972,008
CPD ENFORCEMENT GENRL PARKING	\$2,633,875	\$2,737,093	\$1,330,857	\$3,020,320
CPD CITY CENTER ENFORCEMENT	\$288,575	\$309,092	\$156,598	\$334,164
CPD TRAFFIC	\$1,543,579	\$1,450,309	\$605,270	\$1,591,732
Total PARKING DEPARTMENT:	\$17,886,361	\$18,919,166	\$6,859,772	\$19,695,329
Total Expenditures:	\$184,015,768	\$206,235,497	\$94,937,975	\$212,317,269

General Fund Revenues by Program and Department

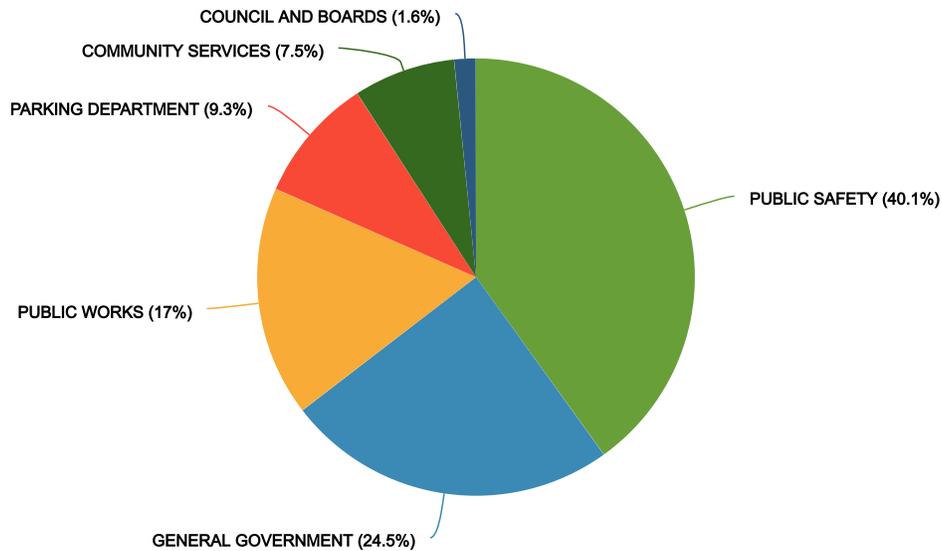


Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue				
COUNCIL AND BOARDS				
COMMON COUNCIL		\$15,316,503		\$14,190,702
CITY COURT	\$856,763	\$800,000	\$320,587	\$800,000
Total COUNCIL AND BOARDS:	\$856,763	\$16,116,503	\$320,587	\$14,990,702
GENERAL GOVERNMENT				
OFFICE OF THE MAYOR	\$237,230	\$90,000	\$11,350	\$100,000
CITY CLERK OFFICE	\$136,058	\$135,110	\$68,002	\$135,105
LAW DEPARTMENT	\$41,814	\$5,500		\$5,500
ASSESSOR OFFICE	\$4,586	\$3,980	\$2,987	\$4,180
FINANCE DEPARTMENT	\$144,602,476	\$146,018,751	\$107,442,968	\$149,158,008
PURCHASE DEPARTMENT	\$273,275	\$200,000	\$60,714	\$245,000
PLANNING DEPARTMENT	\$253,810	\$134,010	\$126,699	\$280,610
BUILDING DEPARTMENT	\$6,246,108	\$6,820,725	\$3,620,859	\$6,819,975
PERSONNEL DEPARTMENT	\$17,573	\$89,300	\$47,625	\$58,000
Total GENERAL GOVERNMENT:	\$151,812,929	\$153,497,376	\$111,381,203	\$156,806,378
PUBLIC WORKS				
BUREAU OF ADMINISTRATION	\$1,923,963	\$1,389,475	\$1,050,821	\$1,695,475
BUREAU OF ENGINEERING	\$102,942	\$80,300	\$79,510	\$100,300
BUREAU OF BUILDING MAINT	\$1,890,753	\$1,958,112	\$946,935	\$1,943,561
BUREAU OF GARAGE AND SHOP	\$815			
BUREAU OF STORM WATER	\$225,000			
BUREAU OF HIGHWAYS	\$161,361	\$151,967	\$25,654	\$156,604

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
PARKS MAINTENANCE BUREAU	\$165,993	\$160,500	\$67,467	\$171,480
BUREAU OF SANITATION	\$79,603	\$68,000	\$5,622	\$68,000
Total PUBLIC WORKS:	\$4,550,430	\$3,808,354	\$2,176,008	\$4,135,420
PUBLIC SAFETY				
PUBLIC SAFETY ADMINISTRTRN	\$18,065	\$1,600	\$600	\$1,600
FIRE DEPARTMENT	\$984,004	\$1,000,645	\$931,072	\$993,145
POLICE DEPARTMENT	\$3,206,853	\$3,076,415	\$1,895,584	\$3,083,243
Total PUBLIC SAFETY:	\$4,208,922	\$4,078,660	\$2,827,256	\$4,077,988
COMMUNITY SERVICES				
RECREATION AND PARKS	\$1,851,106	\$1,844,858	\$1,486,510	\$2,091,962
YOUTH BUREAU	\$927,840	\$749,119	\$541,615	\$1,026,159
Total COMMUNITY SERVICES:	\$2,778,946	\$2,593,977	\$2,028,125	\$3,118,121
PARKING DEPARTMENT				
CPD GENERAL OPERATIONS	\$622,705	\$610,750	\$629,596	\$762,700
CPD GARAGES	\$10,517,133	\$10,675,695	\$6,554,936	\$11,435,248
CPD PARKING LOTS	\$3,094,970	\$3,125,800	\$1,837,829	\$4,037,800
CPD STREETS	\$2,372,384	\$2,332,500	\$1,274,553	\$3,055,681
CPD VIOLATIONS BUREAU	\$9,282,597	\$9,116,271	\$4,305,442	\$9,544,500
CPD CITY CENTER ENFORCEMENT	\$295,399	\$260,900	\$159,416	\$334,020
CPD TRAFFIC	\$19,193	\$18,711	\$12,580	\$18,711
Total PARKING DEPARTMENT:	\$26,204,380	\$26,140,627	\$14,774,351	\$29,188,660
Total Revenue:	\$190,412,371	\$206,235,497	\$133,507,530	\$212,317,269

Expenditures by Program - General Fund

General Fund Expenditures by Program and Organization



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
COUNCIL AND BOARDS				
CC POLICY FORMULATION - A001	\$325,360	\$464,807	\$158,065	\$500,090
CC POLICY & BUDGET FORMULATION - A002		\$5,617,551		\$2,822,500
CITY COURT PROCEEDINGS - A003	\$24,341	\$31,500	\$13,643	\$33,500
ASSESSMENT REVIEW - A004	\$18,020	\$19,533		\$19,871
REVIEW OF ZONING APPEALS - A005	\$3,300	\$3,551	\$1,514	\$3,530
TAX PROPERTY MANAGEMENT - A038		\$3,025		\$3,025
BOARD OF ETHICS - A040		\$300		\$300
WP HOUSING AUTHORITY - A039	\$8,828	\$10,489	\$5,241	\$10,532
Total COUNCIL AND BOARDS:	\$379,848	\$6,150,756	\$178,464	\$3,393,348
GENERAL GOVERNMENT				
MUNICIPAL MANAGEMENT - A007	\$813,805	\$1,188,529	\$402,598	\$1,086,407
CITY CLERK SERVICES - A009	\$616,286	\$714,820	\$318,118	\$743,420
ELECTIONS - A010	\$84,377	\$85,000	\$1,008	\$93,801
COUNSEL TO CITY - A011	\$1,152,444	\$1,970,627	\$562,525	\$2,121,414

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
LITIGATION - A012	\$210,035	\$845,642	\$101,486	\$410,027
LABOR RELATIONS - A013	\$46,033	\$950,727	\$17,653	\$537,971
TAX ASSESSMENT REVIEW - A014	\$37,875	\$275,500		\$100,000
ESTABLISH/MAINTAIN ASSESSMENT ROLL - A015	\$711,764	\$904,274	\$344,234	\$912,693
FINANCIAL POLICY AND ADMINISTRATION - A017	\$659,821	\$702,295	\$334,678	\$735,464
BOOKKEEPING & FINANCIAL REPORTING - A018	\$330,092	\$240,231	\$100,496	\$366,074
DISBURSEMENTS & PAYROLL - A019	\$576,346	\$582,203	\$293,928	\$655,327
REVENUE COLLECTIONS - A020	\$565,449	\$611,196	\$268,510	\$642,949
CITY-WIDE FINANCIAL ACTIVITIES - A021	\$31,621,871	\$32,585,340	\$18,180,510	\$34,526,120
RESOURCE PLANNING & MANAGEMENT - A022	\$1,595,587	\$1,913,974	\$1,522,906	\$576,160
INFORMATION TECHNOLOGY - IS01	\$1,698,250	\$1,739,746	\$1,022,679	\$1,809,093
PURCHASING, STOCKROOM & WAREHOUSE - A025	\$584,862	\$667,705	\$320,427	\$705,526
STOCK ROOM - A026	\$1,403	\$59,100	\$58,558	\$450
PLANNING SERVICES - F001	\$1,187,681	\$1,273,646	\$611,998	\$1,324,211
CITY SUPPORT TO FEDERAL PROGRAMS - F022	\$4,434	\$4,745	\$2,275	\$5,012
CITY SUPPORT TO URA - F025	\$7,391	\$7,908	\$3,792	\$8,352
HOUSING CODE ENFORCEMENT - C007	\$777,958	\$752,921	\$366,243	\$699,307
EQUIP/ENVIRONMENTAL CODE ENFORCEMENT - C008	\$1,229,141	\$1,315,476	\$646,095	\$1,412,341
ENG. REVIEW/CONSTRUCTION CODE ENF. - C010	\$1,276,978	\$1,425,575	\$663,980	\$1,520,636
PERSONNEL ADMINISTRATION - A029	\$282,532	\$310,939	\$137,911	\$320,201
CIVIL SERVICE ADMINISTRATION - A030	\$558,726	\$813,675	\$289,100	\$715,674
Total GENERAL GOVERNMENT:	\$46,631,141	\$51,941,794	\$26,571,707	\$52,028,630
PUBLIC WORKS				
DPW PROGRAM MGMT. & ADMIN. - A032	\$1,918,665	\$2,024,416	\$943,826	\$2,113,129
ENGINEERING SERVICES - F027	\$2,885,919	\$2,957,953	\$1,409,545	\$3,080,117
DPW CITY-OWNED BLDG. MAINTENANCE - A033	\$3,145,513	\$3,454,273	\$1,626,732	\$3,427,035
DPW PUBLIC SAFETY BLDG MT - A035	\$1,427,907	\$1,748,176	\$797,007	\$1,672,099
SLATER BLDG MNTNC - A036	\$107,326	\$102,438	\$37,902	\$106,632
WPPAC BLDG MNTNC - A037	\$309,826	\$288,594	\$88,190	\$264,298
ETC BLDG MNTNC - A041	\$80,925	\$89,092	\$22,111	\$88,700
DPW ROLLING STOCK MAINTENANCE - A034	\$2,435,152	\$2,612,266	\$1,273,472	\$2,889,157
STORM WATER SYSTEM MAINTENANCE - C002	\$139,544	\$133,629	\$58,220	\$150,313
STREET LIGHTING - B004	\$961,950	\$1,332,721	\$429,289	\$1,352,873
FORESTRY SERVICES - D004	\$752,901	\$597,338	\$283,959	\$837,680
SNOW REMOVAL - D005	\$582,648	\$1,417,846	\$13,673	\$1,197,217
STREET CLEANING - D013	\$629,086	\$711,949	\$323,447	\$756,782
STREET REPAIRS - D014	\$5,405,290	\$5,808,043	\$2,875,328	\$6,290,170
LEAF REMOVAL - D015	\$302,978	\$346,449	\$133,434	\$352,509
PARKS & PLAYGROUNDS - E03P	\$2,006,333	\$2,234,684	\$1,067,806	\$2,316,683
PMP RINK/SKATE PARK - E10P	\$69,698	\$105,546	\$65,438	\$113,511
PMP BALLFIELDS - E13P	\$56,486	\$95,123	\$13,910	\$70,900
PMP TENNIS COURTS - E14P	\$78,069	\$88,873	\$2,176	\$90,498
PMP POOLS - E15P	\$49,994	\$53,868	\$22,074	\$59,978

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
WASTE COLLECTION, DISPOSAL & RECYCLING - C003	\$8,204,470	\$8,633,025	\$4,138,615	\$8,927,749
Total PUBLIC WORKS:	\$31,550,678	\$34,836,302	\$15,626,155	\$36,158,030
PUBLIC SAFETY				
PUBLIC SAFETY ADMINISTRATION - B005	\$1,069,187	\$1,211,320	\$665,334	\$1,200,180
EMERGENCY MEDICAL SERVICES - B020	\$771,237	\$780,980	\$455,573	\$816,125
FIRE PREVENTION - B008	\$1,006,436	\$1,012,027	\$485,573	\$1,040,907
FIRE ADMINISTRATION - B009	\$453,212	\$490,076	\$227,339	\$516,946
FIRE TRAINING - B010	\$510,542	\$573,335	\$253,002	\$581,110
FIRE APPARATUS & BUILDING MAINTENANCE - B011	\$251,954	\$258,855	\$119,346	\$274,400
FIRE SPECIAL OPERATIONS - B012	\$27,736	\$49,838	\$6,652	\$48,000
FIRE SUPPRESSION - B021	\$28,055,130	\$30,343,985	\$14,917,784	\$31,922,357
POLICE PERSONNEL/ADMINISTRATION - BA30	\$3,655,859	\$4,090,448	\$1,710,601	\$4,200,973
POLICE COMM/EQUIP. MAINT. - BA31	\$41,229	\$60,869	\$12,178	\$60,700
POLICE SUPPORT SERVICES - BA33	\$1,609,563	\$1,888,787	\$897,448	\$2,108,657
POLICE TRAINING/SPECIAL PROGRAMS - BA36	\$405,139	\$367,057	\$173,812	\$414,725
COMMUNITY POLICING - BC20	\$2,443,829	\$2,339,930	\$1,215,861	\$2,370,922
CRIMINAL INVESTIGATIONS - BD40	\$5,274,178	\$5,137,332	\$2,464,608	\$4,862,354
NARCOTICS UNIT - BD42	\$950,359	\$1,000,338	\$485,005	\$1,071,677
PATROL OPERATIONS - BP50	\$25,340,001	\$27,114,785	\$13,299,669	\$30,896,077
TRAFFIC ENFORCEMENT - BS11	\$2,243,949	\$2,469,401	\$1,188,773	\$2,556,412
ESU/SPECIAL RESPONSE TEAM - BS12	\$123,816	\$114,064	\$71,924	\$133,891
Total PUBLIC SAFETY:	\$74,233,354	\$79,303,427	\$38,650,482	\$85,076,413
COMMUNITY SERVICES				
GENERAL FUND CONTRIBUTION TO LIBRARY - F019	\$6,610,557	\$6,985,708	\$2,767,998	\$7,132,209
RECREATION & PARKS ADMINISTRATION - E002	\$979,574	\$1,123,044	\$533,819	\$1,361,929
EBERSOLE RINK - E004	\$381,443	\$455,146	\$135,952	\$369,498
CAMPS - E005	\$699,842	\$959,815	\$691,695	\$988,734
POOLS - E006	\$210,978	\$193,206	\$175,018	\$227,696
YOUTH SPORTS & ACTIVITIES - E007	\$595,085	\$623,611	\$362,763	\$748,376
ADULT SPORTS & ACTIVITIES - E008	\$344,584	\$403,762	\$206,178	\$418,382
PROGRAMS FOR PEOPLE WITH DIFFERING ABILITIES - E009	\$36,464	\$60,413	\$17,564	\$61,270
CULTURAL & SPECIAL EVENTS - E011	\$219,061	\$227,930	\$117,770	\$252,037
RENAISSANCE PLAZA - E018	\$54,060	\$60,402	\$30,747	\$58,797
SENIOR & CITIZENS SERVICES - F006	\$627,343	\$676,663	\$275,297	\$657,166
YOUTH PROGRAM MGMT/ADMINISTRATION - F010	\$667,967	\$951,760	\$477,280	\$912,937
AFTER SCHOOL CENTERS & SATURDAY ACADEMY - F011	\$555,986	\$853,852	\$394,871	\$1,135,348
YOUTH EMPLOYMENT - F012	\$569,028	\$630,501	\$448,950	\$678,441
NEIGHBORHOOD SERVICES - F013	\$233,083	\$265,658	\$113,115	\$303,610
ALTERNATIVES PROGRAM - F014	\$393,156	\$385,870	\$182,009	\$416,311
BITS 'N PIECES SUMMER DAY CAMP - F016	\$75,890	\$110,054	\$87,579	\$120,364
SATURDAY ACADEMY - F017	\$80,283	\$116,657	\$32,788	\$122,414
Total COMMUNITY SERVICES:	\$13,334,385	\$15,084,052	\$7,051,395	\$15,965,519

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
PARKING DEPARTMENT				
PARKING - P100	\$9,126,750	\$9,834,327	\$3,107,886	\$10,082,394
MAPLE GARAGE - P202	\$144,567	\$170,712	\$67,424	\$173,843
MAIN GARAGE - P203	\$279,041	\$253,868	\$111,243	\$255,871
CPD LIBRARY GARAGE - P204	\$23,041	\$16,118	\$2,507	\$13,917
GROVE WEST GARAG - P205	\$443,637	\$593,309	\$170,098	\$521,327
GROVE EAST GARAG - P206	\$368,013	\$466,616	\$150,003	\$449,573
CPD TRANSCENTER GARAGE - P207	\$108,365	\$121,757	\$32,024	\$105,221
CPD LONGVIEW GARAGE - P208	\$562,255	\$507,470	\$228,795	\$579,847
CPD LYON PLACE GARAGE - P209	\$256,577	\$331,433	\$98,833	\$325,319
CPD PARKING LOTS - P300	\$259,925	\$260,334	\$62,687	\$269,793
CPD VIOLATIONS ADMINISTRATION - P500	\$1,848,161	\$1,866,728	\$735,546	\$1,972,008
CPD ENFORCEMENT GENRL PARKING - P600	\$2,633,875	\$2,737,093	\$1,330,857	\$3,020,320
CPD CITY CENTER ENFORCEMENT - P700	\$288,575	\$309,092	\$156,598	\$334,164
TRAFFIC ENGINEERING & ADMINISTRATION - P809	\$448,176	\$459,654	\$217,375	\$477,335
OPERATIONS/MAINT. OF TRAFFIC CONTROL DEVICES - P810	\$1,095,403	\$990,655	\$387,895	\$1,114,397
Total PARKING DEPARTMENT:	\$17,886,361	\$18,919,166	\$6,859,772	\$19,695,329
Total Expenditures:	\$184,015,768	\$206,235,497	\$94,937,975	\$212,317,269

Forecast of Financial Condition - General Fund

The schedule below shows total revenues and expenditures, the amount of revenues over/under expenditures and the ending fund balance of the General Fund during the past five years.

Fiscal Year	Total Revenues & Other Sources	Total Expenditures & Other Uses	Revenues Over/(Under) Expenditure	Tax Stabilization Account	Fund Balance
2018-19	164,402,611	166,480,702	(2,078,091)	5,011,553	38,452,372
2019-20	164,356,208	166,486,667	(2,130,459)	4,771,469	41,093,382
2020-21	168,259,509	168,295,180	(35,671)	4,629,104	45,686,815
2021-22	194,381,926	177,444,691	16,937,235	5,491,084	68,115,134
2022-23	190,412,380	184,015,795	6,396,585	0	74,511,737

Expenditures: The foregoing schedule shows the most recent five-year analysis and how the City has significantly re-built its fund balance and restored fiscal stability in recent years. The impact of previous staff reductions and the implementation of different pay plans for new employees by the City continue to be reflected in the expenditure column. Beginning in fiscal year 2016-2017, new union contracts included significant changes to pay grades for new employees. These changes will continue to provide significant savings in future payroll expenses and related benefits. As can be seen above, there was no expenditure growth for FY 2019-2020 due to the Covid-19 global pandemic which began at the tail end of that fiscal year. The impact of the pandemic on the economy resulted in the City cutting costs wherever possible. Expenditure growth for FY 2020-2021 was 1.1% as the impact to the economy continued. Expenditure growth for FY 2021-2022 was 5.4% as the impact of the pandemic waned and the current period of inflation began. This high level of inflation has continued to impact expenses for the City and all other public and private entities to this day. Other components of this expenditure growth have been the significant increase in pension costs and health insurance premiums which are both set by New York State, energy cost increases, salary increases due to union contract settlements and the additional positions the City has added to its budget over the past few years, in particular police and fire positions.

Revenues: The General Fund's two major sources of revenue, the property tax and sales tax, are included in the FY 2023-2024 proposed budget at \$68.0 million and \$56.0 million, respectively. Property tax rates generally increase to fund losses in assessed value and expenditure growth not funded through an increase in sales tax receipts or other revenue sources. Sales tax revenues have increased since the height of the pandemic due to at first a thriving economy and the additional sales tax collections resulting from changes in State Law governing online purchases and then because of the inflation discussed above as higher prices for goods and services result in higher sales taxes. Another positive impact on sales tax revenues beginning in the FY 2023-2024 year was the removal of the restriction on a portion of the City's sales tax collections which has converted over \$5 million per year from a restricted revenue to an unrestricted revenue.

Federal Relief aid in the amount of \$23.2 million was allocated to the City in the "American Rescue Plan Act of 2021". This revenue was received in two equal allocations. The first allocation was received in FY 2020-2021 and helped to offset revenue losses incurred since the beginning of the pandemic and the second allocation was received during FY 2021-2022. If not for this revenue the chart above would show a very different picture for those years. It should, however, be noted that this revenue fell well short of the actual

revenue lost by the City due to the pandemic. But, combined with the City's strong fiscal standing when the pandemic began, the City endured this economic challenge with little disruption to the vital services and programs provided.

Assessed value has decreased by \$3.0 million after decreasing \$4.5 million in FY 2023-2024. Over the past ten years, the assessment roll has remained flat due to the decrease of the past two years. Much of this is due to properties that were transferred from the Assessment Roll to PILOT payments. Until projects currently approved and/or under consideration are constructed and transfer back from PILOT payments to the Assessment Roll, it is anticipated that there will be no substantial growth in the City's total Assessed Value.

This year and every other year, the City (and all other local taxing jurisdictions) is again required to comply with, or override by a super majority, a state-imposed cap on its property tax levy. This year the cap is based on a 2.0% inflation growth which is the maximum allowed, plus or minus other factors. However, the City has never needed to override the Tax Cap and as proposed, will not need to this year either. The property tax levy as proposed will increase by 1.37%, but the maximum allowed as per the NYS Tax Cap is 3.77%. The levy reflects the amount of revenue that is collected from all property owners in the City required to be balance the City's budget after all other revenues have been included.

The City's sales tax represents 26% of proposed operating revenues in the General Fund based on the above mentioned unrestricted City sales tax rate increasing to 2.50% and with the requirement to place the 1/4% sales tax into the Tax Stabilization and Reserve Account now being lifted. This fund was an important tool for the City to re-build its fund balance but is no longer necessary as the fund balance has growth to a very healthy level and this fund was too restrictive to provide the maximum benefit the City. Of this 2.50% tax rate, only 1.5% is permanent and the rest is required to be extended every two years and is currently set to expire on August 31, 2023.

The next largest source of operating revenue to the City in the General Fund is Charges for Services which is budgeted at \$27.3 million in the FY 2024-2025 Proposed Budget. This is an increase over what was budgeted in the current fiscal year due in large part to parking meter increases which were approved by the Common Council in December of 2023. This category of revenue provides 13% of the funding in the proposed budget, up from 12% in the current year's adopted budget. Charges for Services fees in several departments are raised periodically to reflect the increased cost of providing services. In the 2024-2025 Budget, Recreation and Parks, the Youth Bureau, Public Works and the Parking Department are proposing fee increases in this category. The Parking Department is expected to raise \$29.2 million in total revenue for FY 2024-2025. Included in this amount is \$18.3 million in Charges for Services and \$9.4 million in Fines and Forfeitures which finance the maintenance and operation of the City's extensive parking system which serves residents and non-residents alike. Parking revenues, like sales tax collections, were also hit hard by the recent economic downturn and collections have rebounded significantly off of the recent lows. The City will continue to periodically evaluate its various parking fees in order to ensure that the ongoing and future needs of its parking system will be met. Revenue from licenses and permits is \$10.5 million in the Proposed Budget. Building permit revenue is in the largest item in this category and budgeted at \$4.3 million, the same as the amount budgeted in the current year, but well below what is expected to be received in the current fiscal year as this revenue can be inconsistent from year to year and difficult to predict. In the Intergovernmental category of revenue, State aid is currently projected at the amount included in the Governor's Budget (\$5.5 million). This amount, has remained at this level for well over a decade. Mortgage tax receipts are also included in this category and budgeted at \$1.75 million which is down from the \$2.3 million budgeted in the current year and based upon the amount expected to be received for this year. Interest income is projected at \$3.5 million in the current year as interested rates have skyrocketed recently. The amount budgeted for next year assumes a decrease in rates will occur at some point and is conservatively budgeted at \$2.3 million.

Fund Balance: The total appropriation of fund balance in the proposed fiscal year 2024-2025 General Fund budget has increased to \$16.0 million from \$13.7 million. The appropriation of unassigned fund balance is \$14.2 million. An appropriation of \$120,000 from the recreation and open space reserve and \$1,700,000 from the tax certiorari reserve are also being proposed in 2024-2025. The following forecasts are not absolutes, but are provided to stimulate a constructive discussion of the City's overall economic position as the Common Council reviews the proposed budget.

	Actual <u>2022-23</u>	Forecast <u>2023-24</u>	Forecast <u>2024-25</u>
Revenues & Other Sources			
Property Tax Levy	\$ 66.4	\$ 67.1	\$ 68.0
Sales Tax - Unrestricted	51.1	56.3	56.0
Other Tax Related Items	5.3	5.7	6.4
Intergovernmental	8.3	8.0	7.7
Charges for Services	24.3	26.3	27.3
Licenses Permits	9.8	11.6	10.5
Fines & Forfeitures	10.1	9.8	10.3
All Other	9.4	10.3	10.1
	<u>184.7</u>	<u>195.1</u>	<u>196.3</u>
Expenditures & Other Uses:			
Salaries & Wages	80.8	86.0	90.5
Employee Benefits	54.3	60.2	65.9
Materials & Supplies	9.7	11.0	11.7
Direct Costs	16.3	16.8	18.2
Equipment/Rolling Stock	2.1	2.0	2.1
Reserve for Financing	0.0	0.0	0.0
Interfund Transfers:			
Library Fund	6.6	7.0	7.1
Debt Service Fund	13.1	13.4	14.0
Other Funds	1.1	1.3	0.0
	<u>184.0</u>	<u>197.7</u>	<u>209.5</u>
Total Revenues Over (Under) Expenditures	.7	(2.6)	(13.2)
Restricted Sales Tax	5.7	0.0	0.0
Beginning Fund Balance	68.1	74.5	71.9
Ending Fund Balance	<u>\$ 74.5</u>	<u>\$ 71.9</u>	<u>\$ 58.7</u>
Components of Ending Fund Balance:			
Non-spendable (inventory/prepaid expenditures/receivables)	\$ 1.2	\$ 1.5	\$ 1.5
Advance to component unit	4.5	4.5	4.5
Assigned to purchases on order	3.4	3.9	3.5
Assigned to tax certiorari	6.0	5.5	5.0
Assigned to subsequent year's expenditure	13.7	16.0	15.0
Assigned to WP Housing Authority	0.0	0.0	0.0
Committed for open space	0.2	0.3	0.2
Restricted for tax stabilization	10.4	8.4	7.5
Unassigned	35.1	31.8	21.5
Total Components of Ending Fund Balance	<u>\$ 74.5</u>	<u>\$ 71.9</u>	<u>\$ 58.7</u>

The Budget Development Cycle

Planning for the FY 2024-2025 budget began in September 2023 when department heads' input was solicited for the Capital Improvement Program. Their proposals for capital improvements to be undertaken in the upcoming and five subsequent years were consolidated by the Budget Department and submitted to the Capital Projects Board for review. Simultaneously, the Budget Department outlined the financial limits within which the Capital Improvement Program could be developed in order to ensure that the program is affordable by the City and that the City's credit rating is preserved.

The Capital Projects Board, which consists of the Commissioners of Public Works, Recreation & Parks, Public Safety, Finance, Planning, the Budget Director, the Deputy of Commissioner of Parking II, a Planning Board representative, a member of the Common Council and the Mayor (ex-officio), reviewed each project proposal according to the City's need to undertake the project and the implications of not doing so; the relative priority for each project vis-a-vis the various other projects; and the City's ability to successfully implement the project using available resources with the least possible disruption to the daily routine of the people of White Plains. The Rolling Stock Committee, appointed by the Mayor, provided recommendations on the replacement and major refurbishing of the City's rolling stock fleet for inclusion in the Capital Improvement Program. The Capital Projects Board concluded its review in December 2023 and submitted its program to the Budget Department for inclusion in the operating budget. The Program was also submitted to the Common Council at its February 2024 meeting.

Concurrently, a manual containing operating budget forms and instructions was sent to the departments in late December of 2023 for fiscal year 2024-25 operating budgets. The Budget Department outlined the financial parameters within which each department was to formulate budget requests. Forms containing the department heads' recommended spending plan for the new fiscal year were returned to the Budget Department by January 29, 2024. During the period between late February and early March, the Budget Department reviewed the department heads' recommendations and held budget review sessions with departments.

In accordance with the City Charter, the proposed budget is submitted to the Mayor and Common Council at the regularly scheduled meeting in April. A public notice of the formal public hearing on the proposed budget, which will be held on May 6, 2024 this year, will be published in the City's official newspaper. A copy of the proposed budget will be made available for the public to review at the Library and the City Clerk's office. The proposed budget will also be posted on the City's website. The Common Council will review the proposed budget at public work sessions scheduled in conjunction with the Mayor's office. These public meetings are traditionally held during April. The public, press, members of the Mayor's Budget and Management Advisory Committee, League of Women Voters and all interested parties are invited to participate in the review process.

Each year, the Mayor appoints a Budget and Management Advisory Committee. This Committee is responsible for developing in-depth analyses and recommendations for the City's fiscal and programmatic operations. In addition, they review and comment on the City's proposed budget. The Committee will review the City's proposed budget and hold meetings to formulate their report to the Common Council. The Committee submits a written report of findings and recommendations to the Common Council at the Public Hearing.

As a result of this review and public comment, the Common Council may revise proposed expenditures and/or revenues. The Common Council must adopt a balanced tax budget where planned expenditures equal estimated revenues no later than May 30th of each fiscal year. The Fiscal Year 2024-2025 budget will be adopted at a Special Meeting of the Common Council held in May 2024.

Finally, the Common Council does not adopt a Capital Improvement Budget per se. Rather, the Common Council formally adopts budgets for each new capital project outlined in the City's Capital Improvement Program after reviewing plans and specifications and after public bidding has been concluded.

Procedures employed to amend the budget once adopted by the Common Council are outlined on the following page under the heading entitled Summary of Significant Accounting, Budgeting and Management Policies. The exhibit below depicts the budget development cycle.

July	August	September	October	November	December
For the fiscal year beginning on July 1st. The Budget Department begins analysis of fiscal planning and performance.	The capital improvement planning process begins in the Budget Department.	The Budget Department distributes capital projects and rolling stock instructions and forms to departments.	Department heads submit capital improvement proposals. The Budget Director submits recommendations on the financial limits of the program.	The Capital Projects Board begins deliberations.	Capital Projects Board deliberations continue. Capital Improvement Program approved by Capital Projects Board.
January	February	March	April	May	June
The operating budget process begins with forms and instructions sent to department heads. Operating budget requests are submitted to the Budget Director.	The capital improvement program submitted to the Common Council and the Budget Director. Departmental budget reviews begin.	Budget Department conducts departmental review conferences and considers capital improvement program (ongoing).	Proposed operating budget submitted to the Common Council by the Budget Department.	Public hearing held. Budget & Management Advisory Committee reports to the Common Council. Deliberations continue. Budget adopted no later than May 30th.	Summary of the adopted budget published in the newspaper. Copies of budget ordinances submitted to the NYS Comptroller.

Summary of Significant Accounting, Budgeting and Management Policies

The following information, while technical in nature, is provided to inform the interested reader of significant accounting practices and internal control mechanisms adhered to by the City of White Plains and how they are utilized to ensure that government resources are managed and accounted for in compliance with applicable laws and regulations.

Basis/Focus: The City's operating budgets, i.e. General Fund, Library Fund, Self Insurance Fund, Water Fund, Sewer Rent Fund and Debt Service Fund are prepared on a basis consistent with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB) and the best practices and advisories set forth by the Government Finance Officers Association of the United States and Canada (GFOA).

Governmental funds (General Fund, Debt Service Fund and Library Fund) are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become susceptible to accrual, that is, when they become both “measurable” and “available” to finance expenditures of the fiscal period. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related liability is incurred, except for interest that has not matured on general long-term debt and compensated absences which are recognized when due.

Proprietary Funds (Self Insurance Fund, Water Fund and Sewer Rent Fund) are accounted for using the economic resources measurement focus and accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Under the basis of accounting, receipt of long-term debt proceeds, capital outlays and debt service principal payments are not reported, but allocations for depreciation and amortization expense are recorded. Often, *but not always*, the opposite is true under the basis of budgeting.

Internal Controls: The City of White Plains employs a system where budgetary accounts are formally integrated with the City's general ledger accounts. As a result, budgetary financial statements present actual vs. budgetary comparisons, thus enhancing budgetary control and management decision-making. The City also utilizes encumbrance accounting to assure effective budgetary control and accountability and to facilitate effective cash planning and control.

Encumbrances are commitments related to unperformed (executory) contracts for goods or services and are recorded and reported as restrictions, commitments or assignments of fund balance. Outstanding encumbrances do not constitute expenditures or liabilities.

Other internal controls employed by the City in the management of its resources includes formal review procedures in the filling of vacant positions (Position Control), in the processing of purchase orders and contracts, payroll transactions, inventory and in the handling of cash. Funding for vacant positions is not generally provided in the City's budget.

Budget Amendments: The City's Charter establishes the procedures for amending the operating and capital budgets during the fiscal year and for the processing of transfers between appropriations.

The Common Council must formally approve amendments to the budget that increase overall spending or the spending level of individual departments. Transfers within the budgets of departments may be made by the Budget Department within specified limits as requested by department heads or deemed necessary by the Budget Director. The Budget Director may also employ a budgetary allotment system and may set aside an amount not to exceed twenty percent of unobligated appropriations for possible emergencies arising during the budget year.

Independent Audit: The City of White Plains issues a Comprehensive Annual Financial Report (CAFR) which is audited by an independent certified public accountant. The City's financial records are also audited on a periodic basis by the Office of the Comptroller of the State of New York. The City of White Plains has earned the GFOA's *Certificate of Achievement for Excellence in Financial Reporting* each year since 1981 and the GFOA's *Distinguished Budget Presentation Award* each year from 1984 to 2019.

MANAGEMENT POLICIES - FISCAL PERFORMANCE GOALS

The City's Fiscal Performance Goals, which were formally adopted by the Common Council, represent ongoing policies to guide the City's financial management practices. While some of the performance goals are specific and will limit certain types of financial activity, the goal statements are not intended to restrict the Common Council's ability and responsibility to respond to emergencies or service delivery requirements above or beyond the limitations established by the Fiscal Performance Goals. The City's goals are:

REVENUE PERFORMANCE GOALS

The City will maintain a diversified and stable revenue system as protection from short-run fluctuations.

The City will estimate annual revenues on an objective and reasonable basis. The City will develop a method to project revenues, expenditures/expenses and fund balance on a multi-year basis.

The City will use one-time or special purpose revenues for capital expenditures, reduction of outstanding debt or for expenditures required by the revenue, and not to subsidize recurring operating and maintenance costs.

The City will establish and annually re-evaluate all user charges and fees at a level related to the cost of providing the services.

The City will endeavor to reduce reliance on the property tax by developing and expanding alternative revenue sources.

The City will endeavor to improve and diversify the City's mix of commercial and residential properties.

Proprietary funds (Self Insurance Fund, Water Fund and Sewer Rent Fund) will maintain revenues sufficient to support their respective full direct and indirect costs.

OPERATING EXPENDITURES PERFORMANCE GOALS

The Budget Director will propose and the Common Council will adopt and maintain a balanced budget in which expenditures will not be allowed to exceed reasonable estimated resources and revenues.

The City will pay for all current operating and maintenance expenses from current revenue sources.

The operating budget will provide for the adequate maintenance of capital assets and equipment.

The budget will provide for adequate funding of all employee benefit programs.

The City will maintain a budgetary control system that will enable it to adhere to the adopted budget.

The City will maintain a system of financial and budgetary reporting that provides comparative actual to budget results.

The City will develop and implement an effective risk management program to minimize losses and reduce costs. The Common Council will ensure that adequate resources and insurance are in place. This shall include coverage for general and automobile liability, unemployment and Workers Compensation.

The City will encourage delivery of services by other public and private organizations whenever and wherever greater efficiency and effectiveness can be expected, as well as to develop and internally use technology and productivity advancements that will help reduce or avoid increasing personnel costs. The intent is to control personnel costs as a proportion of the total budget, to more productively and creatively use available resources, and to avoid duplication of effort and resources.

RESERVE PERFORMANCE GOALS

The City will establish annually in the operating budget a reserve for financing to:

- provide for settlement of pending labor contract negotiations;
- provide for temporary funding of unforeseen needs of an emergency or non-recurring nature;
- permit orderly budgetary adjustments when revenues are lost through the actions of other governmental bodies;
- provide the local match for public or private grants; and,
- meet unexpected small increases in service delivery costs.

The reserve for financing will be budgeted at a level sufficient to provide for settlement of pending labor contract negotiations plus an amount not to exceed one percent (1%) of the proposed tax budget. Use of the contingency funds will only be by action of the Common Council. The reserve for financing shall be separate from any component of fund balance (restricted, committed or assigned) used to fund subsequent year's expenditures.

The City will maintain an employee position control reserve account. Funding will be provided from salary lines plus related benefits as positions become vacant during the fiscal year. Funding for personnel to fill authorized but unfilled budgetary salary positions will be provided from the position control reserve account. The Budget Department will be responsible for the control of the reserve account. The Personnel Department will be responsible for ensuring that positions are filled only when adequate funds are available in the reserve account.

The City will maintain spendable fund balance in an amount necessary to maintain adequate cash flow to prevent the demand for short-term borrowing, the disruption of services to its citizens due to unexpected temporary revenue shortfalls or unpredicted one-time expenditures and the need for large increases in the property tax rate. The fund balance has been accumulated to provide stability and flexibility to respond to unexpected adversity and/or opportunities.

The fund balance comprised of amounts restricted for tax stabilization or subsequent year's expenditures, amounts assigned for subsequent year's expenditures, plus unassigned fund balance shall be maintained at a minimum of fifteen percent (15%) of the General Fund total expenditures, and shall be separate from the amount provided for in the reserve for financing.

When the previously identified fund balance comprised of amounts restricted for tax stabilization or subsequent year's expenditures, amounts assigned for subsequent year's expenditures, plus unassigned fund balance falls below the 15% of total expenditures target, a plan shall be developed to replenish the deficient amount as soon as is necessary and/or reasonable, but in no event over a period greater than five years after the original determination was made that the amount was below target level.

The Common Council is the highest level of decision-making authority and may restrict, commit or assign portions of fund balance by adopted resolution and/or ordinance. The Common Council has designated the Commissioner of Finance as the official having authority to assign portions of fund balance categories based on generally accepted accounting principles. The City will expend funds in the following order: restricted first, the committed, then assigned, and lastly, unassigned.

INVESTMENT PERFORMANCE GOALS

The City's primary investment performance objectives, in priority order, shall be legality, safety, liquidity and yield.

The City will develop a cash flow analysis of all funds on a regular basis. Collections, deposits and disbursements of all funds will be scheduled to ensure maximum cash availability.

The City will optimize the return on all cash investments.

Where permitted by law, cash from several separate funds and sources will be pooled to optimize investment yields. Interest will be credited to the sources of the invested monies.

The Department of Finance will provide quarterly information to the Common Council concerning investment performance.

CAPITAL IMPROVEMENTS PERFORMANCE GOALS

Capital improvements will be based on long range projected needs rather than on immediate needs in order to minimize future maintenance, replacement, and capital costs.

All capital improvements will be made in accordance with the City's approved five year capital improvement program (CIP). The CIP shall be updated annually.

The development of the CIP will be coordinated with the operating budget in order to maintain a reasonably stable total tax levy.

The City will identify the estimated cost and potential funding sources for each capital project proposed in the CIP before submission to review bodies and the Common Council.

Future annual costs associated with a proposed capital improvement, including annual debt service and operating and maintenance costs will be estimated and included in the CIP and updated if necessary before a decision to implement a project is made by the Common Council.

Federal, State and other intergovernmental and private funding sources shall be sought out and used as available to assist in financing capital improvements.

DEBT PERFORMANCE GOALS

The City will limit long-term debt to only those capital improvements that cannot be financed from current revenues.

The maturity date for any debt will not exceed the period of probable usefulness (PPU) provided for in the New York State Local Finance Law.

Thirty percent (30%) of the City's available general obligation debt limit shall be reserved for emergency purposes.

As a means of further minimizing the impact of debt obligations on the City taxpayers:

- the total net indebtedness (total general obligations less exclusions for water projects, sewer projects and current debt principal appropriations) shall not exceed five percent (5%) of the full assessment value of taxable property;
- long-term net debt shall not exceed \$2,000 per capita;
- these limitations shall not apply to any debt incurred for emergency purposes.

The City will avoid the issuance of budget, tax and revenue anticipation notes.

The City will issue debt that will be repaid from special assessments, specific revenues (such as water rents, sewer rents, parking revenues, etc.) and/or any source other than property taxes ("self-liquidating debt") whenever reasonable and appropriate.

The City will prepare and distribute an official statement whenever required for the issuance of debt and maintain compliance with the annual reporting requirements of Securities and Exchange Commission (SEC) Rule 15c2-12 (municipal securities disclosure).

The City shall encourage and maintain good relations with financial and bond rating agencies, and will follow a policy of full and open disclosure on every financial report and official statement.

FINANCIAL REPORTING PERFORMANCE GOALS

The City will adhere to a policy of full and open public disclosure of all financial activity. The proposed tax budget will be prepared in a manner to maximize its understanding by citizens and elected officials. Copies of financial documents will be made publicly available. Opportunities will be provided for full citizen participation prior to final decisions on adopting the budget. Detailed budgetary information; i.e. specific sources of revenue and objects of expenditure, will be made publicly available.

The City shall include in the proposed and adopted tax budget documents an explanation as to how the budget compares to the City's Fiscal Performance Goals.

The City's accounting system will maintain records on a basis consistent with generally accepted accounting principles.

The Commissioner of Finance will prepare regular quarterly and annual financial reports presenting a summary of financial activity by major types of funds and programs.

The City will prepare The Comprehensive Annual Financial Report in conformity with generally accepted governmental accounting principles and financial reporting best practices.

The City will employ an independent certified public accounting firm to perform an annual audit of all funds, authorities, agencies, and grant programs and will make the annual audited report publicly available. The audit shall be completed and submitted to the Common Council within 180 days of the close of the City's fiscal year.

The annual audit of the City will be conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* issued by the Comptroller General of the United States and in conformity with accounting principles generally accepted in the United States of America.

The annual audit of the City will comply with the requirements of the U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments and Non-Profit Organizations* ("Single Audit").

The City each year will submit its Annual Comprehensive Financial Report to the GFOA for GFOA's *Certificate of Achievement for Excellence in Financial Reporting* award program.

Summary of Combined Operating Budgets 2024-2025 (in 000's of dollars)

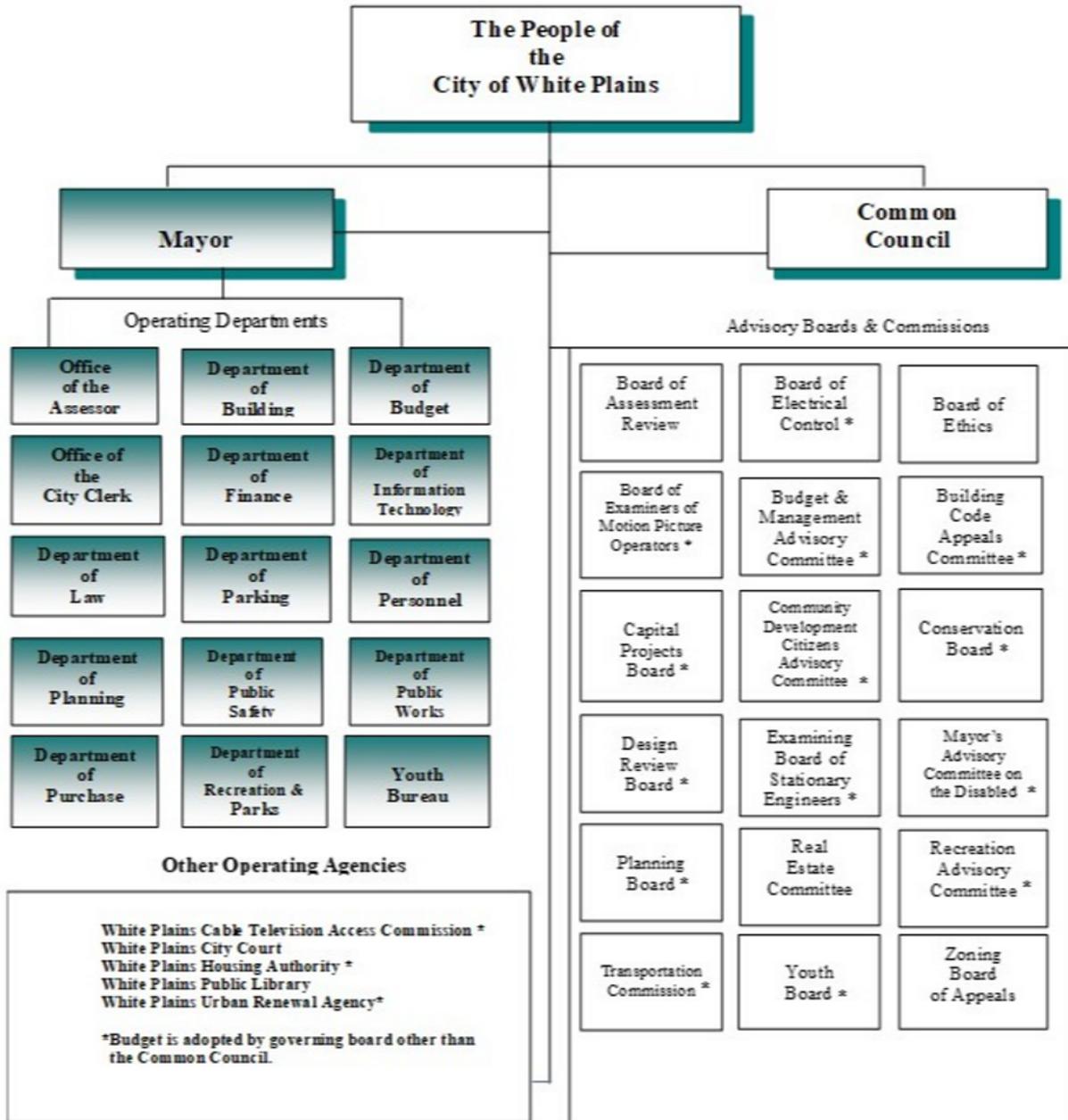
	General Fund	Library Fund	Self Insurance Fund	Sewer Rent Fund	Water Fund	Interfund Adjustments	Combined Total (Memorandum Only)
REVENUES:							
Property Tax & Related Items	\$ 130,438	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,438
Intergovernmental	7,726	18	-	-	129	-	7,873
Charges for Services	27,292	7	5,586	3,273	18,314	(8,390)	46,082
Licenses & Permits	10,475	-	-	-	11	-	10,486
Fines & Forfeitures	10,306	-	-	-	-	-	10,306
Miscellaneous	7,769	23	-	-	37	-	7,829
Interest & Dividends	2,300	-	525	125	600	-	3,550
Operating Transfers	-	7,132	-	-	-	(7,132)	-
Total Revenues	196,306	7,180	6,111	3,398	19,091	(15,522)	216,564
Appropriation of Fund Balance	16,011	200	-	575	780	-	17,566
Total Funds Available	\$ 212,317	\$ 7,380	\$ 6,111	\$ 3,973	\$ 19,871	\$ (15,522)	\$ 234,130
EXPENDITURES:							
Salaries and Wages	\$ 90,458	\$3,291	\$ 18	\$ 569	\$ 2,670	\$ -	\$ 97,006
Employee Benefits	65,875	1,945	21	471	1,664	-	69,976
Materials & Supplies	11,743	1,022	-	294	8,293	-	21,352
Direct Costs	18,157	455	6,072	1,208	2,375	(8,390)	19,877
Equipment/Rolling Stock	2,140	11	-	98	421	-	2,670
Depreciation	-	-	-	523	1,745	-	2,268
Capital Outlay	-	-	-	525	900	-	1,425
Debt Service	-	-	-	227	1,724	-	1,951
Operating Transfers:	-	-	-	-	-	-	-
Debt Service Fund	13,990	636	-	-	-	-	14,626
Library Fund	7,132	-	-	-	-	(7,132)	-
Reserve for Financing	2,822	20	-	58	79	-	2,979
Total Expenditures	212,317	7,380	6,111	3,973	19,871	(15,522)	234,130
Interfund Adjustments	(12,396)	(75)	-	(1,031)	(2,020)	-	-
Total (Memorandum Only)	\$ 199,921	\$ 7,305	\$ 6,111	\$ 2,942	\$ 17,851	\$ -	\$ 234,130

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Departments

Departments are organizational units established under the authority of the City Charter. The City appropriates funding by department and department heads are empowered to commit City resources. The Public Works Department includes "sub-organizations" called bureaus. Budgets are adopted for the major bureaus, but ultimate management and financial responsibility remains with the department heads.

Organizational Chart



Board of Assessment Review

Department Description:

The Board of Assessment Review is a quasi-judicial agency which conducts public hearings to review taxpayer complaints of alleged illegality, or erroneousess of their property assessments. The Board administers oaths and receives evidence. The Board, in executive session, determines the assessment of the real property of each complainant and amends the tentative assessment roll, if necessary. There are three members of this Board who receive an annual stipend pursuant to the City's Compensation and Leave Ordinance. *The Board of Assessment Review has no full-time positions.*

Objectives:

The objectives of the Board of Assessment Review are to ensure that all taxpayers are treated fairly and equally, and to hear and act upon taxpayers' grievances administratively.

Activities Performed:

The Board of Assessment Review categorizes all its expenses under the function code A004 - Assessment Review.

Board of Assessment Review: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY24-25 Proposed
Expense Objects			
SALARIES & WAGES			
Appointed Officials Salaries	\$9,000	\$9,000	\$9,000
CSEA Overtime	\$1,176	\$1,363	\$1,404
Part-Time Salaries	\$5,544	\$6,400	\$6,600
Total SALARIES & WAGES:	\$15,720	\$16,763	\$17,004
EMPLOYEE BENEFITS			
Social Security	\$1,203	\$1,285	\$1,303
MTA Payroll Tax	\$53	\$60	\$61
NYS Employee Pension System	\$564	\$625	\$703
Total EMPLOYEE BENEFITS:	\$1,820	\$1,970	\$2,067
MATERIALS & SUPPLIES			
Office Supplies	\$99	\$100	\$100
Printing		\$100	\$100
Postage	\$83	\$150	\$150
Program Supplies		\$150	\$150
Total MATERIALS & SUPPLIES:	\$182	\$500	\$500

Name	FY22-23 Actual	FY23-24 Revised	FY24-25 Proposed
DIRECT COSTS			
Program Services	\$297	\$300	\$300
Total DIRECT COSTS:	\$297	\$300	\$300
Total Expense Objects:	\$18,020	\$19,533	\$19,871

Board of Assessment Review: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
NY	No. of sessions conducted:				
	Public	3	3	3	3
	Executive	6	6	6	6
	Administrative	2	2	2	2
	Total no. of filings	455	455	550	575
	No. of cases adjudicated	455	455	549	575
	No. of cases withdrawn	0	0	1	0
	No. of corrections to the assessment roll approved	1	1	1	1
	No. of reductions to the assessment roll approved	9	9	53	55

Assessor

Department Description:

This office performs the assessments for all real property and apportions special franchise assessments within the City of White Plains. It provides the City with a basis for determining the tax levy for the operations of the City for each fiscal year. As administrator of real property records, it provides services, as required, to the public. The Assessor is also a member of the City's Real Estate Committee.

Objectives:

The Assessor's Office has the following objectives: 1) Provide assessments for all real property and apportion special franchise assessments within the City of White Plains in accordance with applicable laws and practices; 2) Provide the City with a basis for determining the annual tax levy; 3) Provide services, as required, to the public; and 4) Assist in maintaining fair and equitable assessments on all real properties within the City.

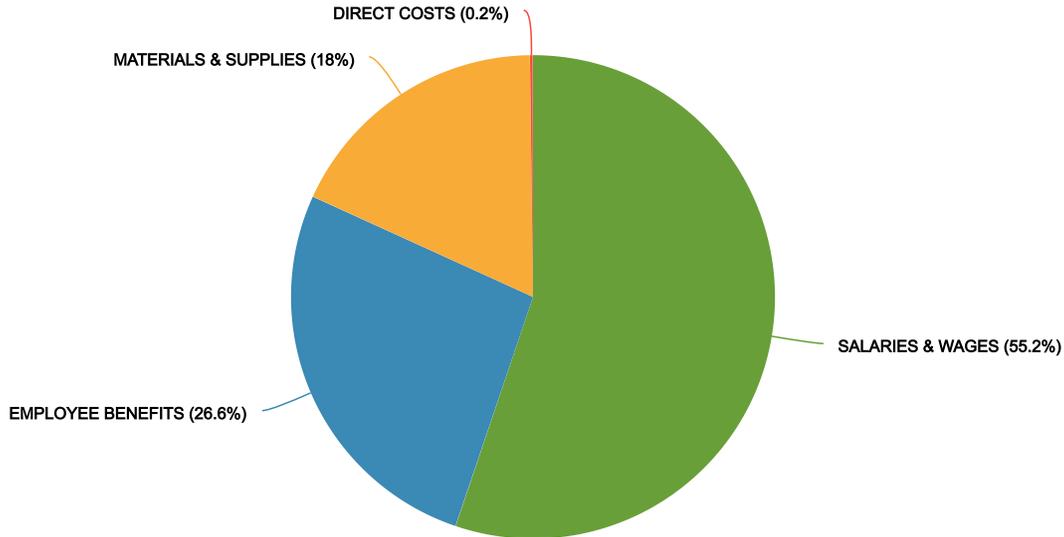
Activities Performed:

The Assessor's Office categorizes all its expenses under the function code A015 - Establish/Maintain Assessment Roll.

Assessor's Office - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Assessor	Appt.	1	1	-	1	1	-
Assistant Assessor	13	1	1	-	1	1	-
Assessor's Aide	11	1	1	-	1	1	-
Senior Assessment Clerk	8	1	1	-	1	1	-
Assessment Clerk	3	1	1	-	1	1	-
		<u>5</u>	<u>5</u>	<u>-</u>	<u>5</u>	<u>5</u>	<u>-</u>

Assessor: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$159,300	\$164,100	\$78,894	\$164,100
CSEA Salaries and Wages	\$316,512	\$329,860	\$154,523	\$339,693
Total SALARIES & WAGES:	\$475,811	\$493,960	\$233,417	\$503,793
EMPLOYEE BENEFITS				
Social Security	\$35,152	\$36,812	\$17,532	\$37,843
MTA Payroll Tax	\$1,593	\$1,645	\$789	\$1,683
NYS Employee Pension System	\$54,967	\$67,636	\$32,132	\$82,281
Employee Active Health Insurance	\$109,384	\$119,426	\$48,983	\$103,668
Dental Insurance Plan	\$7,784	\$7,785	\$3,925	\$8,110
Optical Insurance	\$1,746	\$1,750	\$858	\$1,750
Memberships-Fees-Dues	\$1,495	\$1,610		\$1,610
Education and Training Fees	\$775	\$1,940	\$400	\$1,740
Travel and Transportation	\$2,045	\$5,400	\$1,740	\$4,300
Total EMPLOYEE BENEFITS:	\$214,941	\$244,004	\$106,360	\$242,985
MATERIALS & SUPPLIES				
Office Supplies	\$2,893	\$3,245	\$2,544	\$3,500
Advertising	\$190	\$200		\$250
Printing	\$44	\$500		\$500
Postage	\$1,457	\$2,390	\$783	\$2,390
Subscriptions-Periodicals	\$1,841	\$2,400	\$425	\$2,400

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Rolling Stock Repair/Maintenance	\$347	\$500	\$112	\$500
Gasoline	\$139	\$400	\$100	\$400
Tires and Chains		\$200		\$200
Telephone	\$278	\$300	\$117	\$300
Assessment Software Maintenance	\$12,800	\$153,675		\$153,675
Total MATERIALS & SUPPLIES:	\$19,989	\$163,810	\$4,081	\$164,115
DIRECT COSTS				
Service Contracts	\$361	\$1,800	\$376	\$1,800
Total DIRECT COSTS:	\$361	\$1,800	\$376	\$1,800
EQUIPMENT				
Personal Computers	\$661	\$700		
Total EQUIPMENT:	\$661	\$700		
Total Expense Objects:	\$711,764	\$904,274	\$344,234	\$912,693

Assessor: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
MISCELLANEOUS				
Maps	\$3,900	\$3,400	\$2,825	\$3,600
Other	\$686	\$580	\$162	\$580
Total MISCELLANEOUS:	\$4,586	\$3,980	\$2,987	\$4,180
Total Revenue Source:	\$4,586	\$3,980	\$2,987	\$4,180

Assessor: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23</u> <u>Estimate</u>	<u>FY 22-23</u> <u>Actual</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 24-25</u> <u>Planned</u>
NY	No. of inspections	2,000	2,000	2,000	2,000
NY	Property Transfers:				
	Ownership changes	673	673	446	400
	Deed review	953	953	666	600
	Tax bill address changes	1,228	1,228	1,200	1,200
NY	Review of Wholly Exempt Parcels	403	403	410	410
NY	Review of Partial Exemptions:				
	Veteran	1,809	1,809	1,825	1,694
	Senior	185	185	175	169
	STAR Enhanced	895	895	850	811
	STAR Basic	3,325	3,325	3,200	2,839
NY	RAR* Ration Survey Analysis	700	700	700	700
NY	Inventory:				
	Update Property Record Cards & Property Assessment System	3,000	3,000	3,000	3,000
	Splits and merges of parcels	16	16	8	5
	Digital property photographs	2,500	2,500	2,500	2,500
	Update tax maps	18	18	18	18
NY	Court Appearances/Appraisal Review:				
	Small Claims Assessment Review (SCAR)	94	94	183	225
	Certiorari appraisal review	600	600	600	600
NY	Assessment valuation review	2,500	2,500	2,500	2,500
	Assessment Changes:				
	Residential	254	254	261	300
	Commercial	352	352	473	400
	No. of income & expense reports	256	256	251	260
NY	State reports	10	10	10	10
WC	County reports	4	4	4	4
	Public assistance	12 hrs/wk	12 hrs/wk	12 hrs/wk	12 hrs/wk
WP	No. of assessment complaints reviewed	1,200	1,200	1,200	1,200
	No. of tax certiorari cases settled	36	36	29	25
	No. of hours of conferences with the Assessor and special counsel	3 hrs/wk	3 hrs/wk	3 hrs/wk	3 hrs/wk
	No. of small claims filed	147	147	183	225
	No. of hours in service of this activity	21 hrs/wk	21 hrs/wk	21 hrs/wk	21 hrs/wk

*Residential Assessment Ratio

Budget Department

Department Description:

The Budget Department is responsible for presenting a complete financial plan to the Mayor and Common Council for the ensuing fiscal year and for the management of the City's revenues and expenditures throughout the year. It analyzes the financial condition of the City by balancing its management resources and physical and financial assets against its statutory obligations and service delivery commitments; formulates recommendations for improved management of the City's operations; and carries out management and productivity improvement studies of departmental organizations, functions, and procedures.

Objectives:

The Budget Department has the following goals: 1) budget development; 2) budget management; and 3) management analysis. These goals are further broken down into specific objectives and performance measures below.

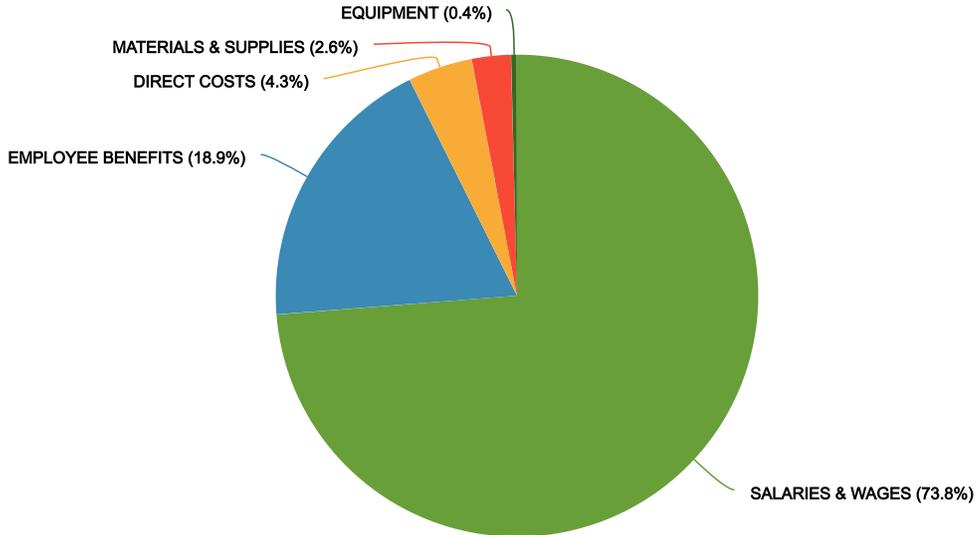
Activities Performed:

The Budget Department's expenditures are classified under one function: A022 Resource Planning and Management.

Budget Department - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Budget Director	Appt.	1	1	-	1	1	-
Deputy Budget Director	Appt.	1	-	1	1	-	1
Budget Analyst	M/C12	1	-	1	1	-	1
Budget Assistant	10	1	-	1	1	-	1
		<u>4</u>	<u>1</u>	<u>3</u>	<u>4</u>	<u>1</u>	<u>3</u>

Budget Department: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$177,100	\$185,000	\$88,942	\$185,000
CSEA Salaries and Wages	\$46,211			
Part-Time Salaries	\$158,106	\$240,000	\$80,588	\$240,000
Total SALARIES & WAGES:	\$381,417	\$425,000	\$169,530	\$425,000
EMPLOYEE BENEFITS				
Social Security	\$27,404	\$30,875	\$11,908	\$31,399
MTA Payroll Tax	\$1,279	\$1,422	\$573	\$1,422
NYS Employee Pension System	\$26,569	\$27,565	\$13,252	\$32,931
Employee Active Health Insurance	\$36,273	\$33,205	\$15,755	\$35,204
Dental Insurance Plan	\$2,206	\$1,557	\$798	\$1,622
Optical Insurance	\$495	\$350	\$175	\$350
Memberships-Fees-Dues	\$388	\$500	\$190	\$1,000
Education and Training Fees		\$1,000		\$2,000
Travel and Transportation		\$2,000		\$3,000
Total EMPLOYEE BENEFITS:	\$94,612	\$98,474	\$42,651	\$108,928
MATERIALS & SUPPLIES				
Office Supplies	\$1,594	\$3,000	\$744	\$3,500
Printing	\$6,720	\$8,000		\$10,000
Postage	\$14	\$50	\$10	\$50
Telephone	\$278	\$350	\$117	\$350

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Copier Rental	\$351	\$1,300	\$154	\$1,300
Total MATERIALS & SUPPLIES:	\$8,957	\$12,700	\$1,025	\$15,200
DIRECT COSTS				
Program Services		\$80,600	\$14,700	\$24,832
Total DIRECT COSTS:		\$80,600	\$14,700	\$24,832
EQUIPMENT				
Furniture and Fixtures		\$1,000		\$1,000
Personal Computers	\$601	\$1,200		\$1,200
Total EQUIPMENT:	\$601	\$2,200		\$2,200
OTHER FINANCIAL USES				
To CPF-General Fund Contribution	\$1,110,000	\$1,295,000	\$1,295,000	
Total OTHER FINANCIAL USES:	\$1,110,000	\$1,295,000	\$1,295,000	
Total Expense Objects:	\$1,595,587	\$1,913,974	\$1,522,906	\$576,160

Budget Department: Objectives

Budget Development

The Budget Department will submit to the Mayor and Common Council annual budgets for the City's operating funds every April in accordance with the City's Charter, and will provide the Mayor and Common Council with the information and assistance they require in their review of those proposed budgets.

The Budget Department will ensure that the City's operating budgets are prepared and managed to achieve compliance with the City's Fiscal Performance Goals relating to Operating Revenues, Expenditures and Reserve performance.

The Budget Department will participate in the development of the City's Capital Improvement Program as a member of the Capital Projects Board and will ensure that the program is in compliance with the City's Fiscal Performance Goals relating to Capital Improvements and Debt.

Budget Management

The Budget Department will analyze operating revenues and expenditures throughout the year. All proposed revisions to the City's Adopted Budgets will be acted upon pursuant to the requirements of the City Charter and Budget Ordinances within five days of approval by appropriate authority.

The Budget Department will provide the Mayor with an analysis of workforce utilization on a monthly basis.

Management Analysis

The Budget Department will conduct management studies as required to improve the effectiveness and efficiency of the City services.

Budget Department: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	<u>Budget Development:</u>				
WP	Departmental budget reviews conducted	15	15	15	15
WP	Budgets proposed to the Common Council by stated meeting in April	6	6	6	6
	Common Council Budget review sessions conducted	4	2	3	3
	Capital Projects Board/Rolling Stock meetings attended and documented	4	3	5	5
	<u>Budget Management:</u>				
	Capital Projects Budgets established or amended	26	26	30	28
	Percentage of budget changes processed within 5 days of approval	100%	100%	100%	100%
	Monthly Manpower Reports prepared	12	12	12	12

Building Department

Department Description:

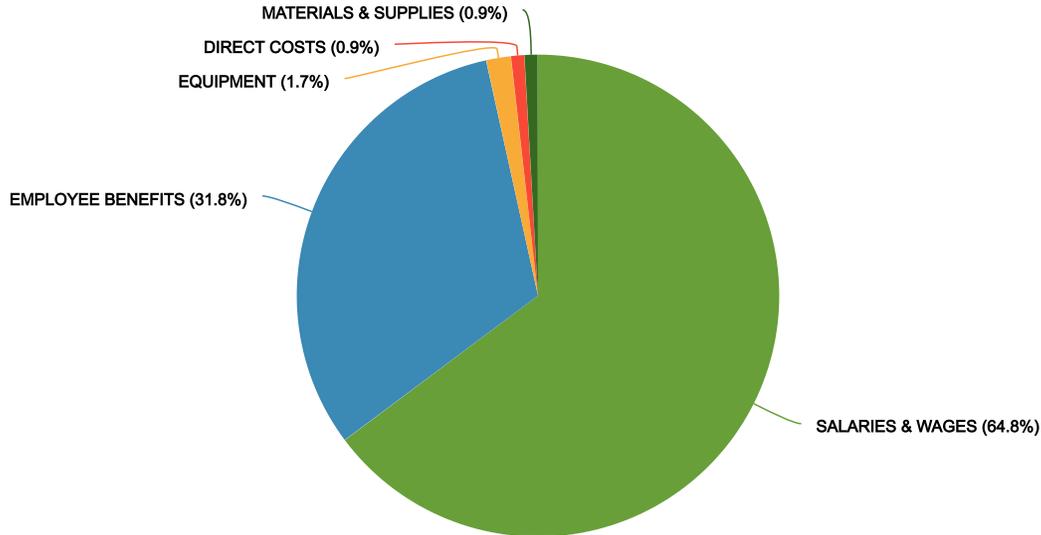
The Department of Building is responsible for the enforcement of the Ordinances of the City of White Plains and all applicable County and State Laws which regulate the use and occupancy of private land and structures. The goal is to secure the public's general health and safety through inspections relating to the structural strength, stability, means of egress, adequate light and ventilation of occupied structures. Our permit procedure provides oversight on the design, construction, alteration, addition, repair, removal, demolition, and the use and occupancy of structures in the City, thereby minimizing the loss of property and life which could occur as a result of accidents and natural disasters. The Department coordinates its program with other departments and agencies of the City, County and State Governments and also with private agencies that have similar responsibilities, including, among others, the American Society for Testing & Materials, the National Fire Protection Association and the Underwriters Laboratories. City Ordinances enforced by the Department include the White Plains Supplemental Building Code Ordinance, the Zoning Ordinance, Charter related laws and the Municipal Code of the City of White Plains. State Laws enforced include the Multiple Residence Law, the State Labor Law, the State Industrial Code, the New York State Uniform Fire Prevention and Building Code.

Building Department - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Commissioner of Building	Appt.	1	1	-	1	1	-
Deputy Comm. of Building	Appt.	1	1	-	1	1	-
Secretary to the Commissioner	M/C8	1	1	-	1	1	-
Senior Architect Code							
Enforcement Spanish Spk.	16	1	1	-	1	1	-
Senior Engineer Code							
Enforcement	16	2	1	1	2	1	1
Senior Code							
Enforcement Officer	14	5	4	1	5	4	1
Sr. Electric. Code							
Enforcement Officer	14	1	1	-	1	1	-
Sr. Elevator Code							
Enforcement Officer	14	1	1	-	1	1	-
Sr. Plumbing Code							
Enforcement Officer	14	2	2	-	2	2	-
Sr. Bldg./Housing Code							
Enforcement Officer	14	1	1	-	1	1	-
Elevator Code Enf Officer	12	1	1	-	1	1	-
Housing Code Enf Officer	12	2	2	-	2	2	-
Plumbing Code							
Enforcement Officer	12	1	-	1	1	-	1
Office Assistant I - Spanish Speaking	4	1	1	-	1	1	-
Office Assistant I	3	2	2	*	2	2	*
		23	20	3	23	20	3

* One or more positions underfilled

Building Department: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$336,000	\$348,700	\$167,644	\$348,700
Managerial Salaries	\$70,617	\$72,736	\$34,969	\$74,918
CSEA Salaries and Wages	\$1,691,406	\$1,802,632	\$866,849	\$1,805,408
CSEA Overtime	\$43,958	\$42,000	\$17,282	\$44,000
Part-Time Salaries	\$9,569	\$45,000	\$6,600	\$80,000
Total SALARIES & WAGES:	\$2,151,549	\$2,311,068	\$1,093,345	\$2,353,026
EMPLOYEE BENEFITS				
Social Security	\$159,372	\$172,086	\$81,045	\$176,112
MTA Payroll Tax	\$7,188	\$7,715	\$3,663	\$7,880
NYS Employee Pension System	\$241,934	\$301,394	\$144,710	\$351,640
Employee Active Health Insurance	\$491,953	\$525,584	\$265,552	\$568,045
Dental Insurance Plan	\$30,421	\$31,140	\$15,967	\$32,440
Optical Insurance	\$6,824	\$7,000	\$3,492	\$7,000
Memberships-Fees-Dues	\$1,167	\$2,400	\$175	\$2,400
Education and Training Fees	\$4,899	\$6,600	\$578	\$6,300
Travel and Transportation	\$213	\$500		\$500
Work Clothing	\$1,250	\$2,000		\$2,000
Total EMPLOYEE BENEFITS:	\$945,221	\$1,056,419	\$515,183	\$1,154,317
MATERIALS & SUPPLIES				
Office Supplies	\$7,806	\$5,850	\$3,932	\$5,350

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Advertising	\$198	\$300		\$300
Printing	\$1,355	\$1,700	\$541	\$1,250
Postage	\$8,719	\$9,200	\$4,006	\$7,000
Books-Processing		\$500		\$500
Subscriptions-Periodicals	\$1,553	\$1,600	\$2,944	\$800
Office Equipment Maintenance		\$450		\$200
Building/Facility Repairs		\$1,000		\$500
Rolling Stock Repair/Maintenance	\$3,244	\$3,230	\$1,336	\$1,900
Gasoline	\$3,569	\$4,800	\$1,219	\$2,500
Tires and Chains	\$773	\$1,400	\$334	\$1,150
Lubricants/Anti-Freeze		\$200		\$150
Telephone	\$6,577	\$5,600	\$2,475	\$5,100
Copier Rental	\$2,609	\$4,500	\$2,765	\$5,700
Total MATERIALS & SUPPLIES:	\$36,403	\$40,330	\$19,552	\$32,400
DIRECT COSTS				
Consultants		\$1,000		\$1,000
Public Stenographer		\$2,000		\$1,100
Service Contracts	\$25,100	\$20,600	\$14,128	\$21,441
Program Services	\$8,557	\$9,000	\$1,954	\$9,000
Total DIRECT COSTS:	\$33,657	\$32,600	\$16,082	\$32,541
EQUIPMENT				
Light Duty Vehicle	\$103,497	\$45,000	\$31,494	\$60,000
Copiers	\$7,995	\$155	\$662	
Computer Peripheral Equipment	\$1,485	\$2,000		
Personal Computers	\$4,269	\$6,400		
Total EQUIPMENT:	\$117,247	\$53,555	\$32,156	\$60,000
Total Expense Objects:	\$3,284,076	\$3,493,972	\$1,676,318	\$3,632,284

Building Department: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
INTERGOVERNMENTAL				
NYS Energy Research & Development Authority			\$30,000	
Total INTERGOVERNMENTAL:			\$30,000	
CHARGES FOR SERVICES				
Building Code Enforcement Fee	\$376,457	\$205,000	\$115,002	\$250,000
Neglected Property 5% Surcharge	\$90	\$250	\$169	\$150
Total CHARGES FOR SERVICES:	\$376,547	\$205,250	\$115,171	\$250,150
LICENSES AND PERMITS				
Kitchen Annual Renewal	\$13,400	\$10,000	\$10,775	\$11,500

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Building Permits	\$3,363,934	\$4,300,000	\$2,172,032	\$4,300,000
Elevator Annual Renewal	\$315,415	\$255,000	\$247,825	\$250,000
Elevator Inspection Certificate	\$100	\$25	\$25	\$25
Signs and Awnings	\$68,339	\$61,000	\$6,125	\$61,000
Rooming House Licenses	\$4,850	\$3,150	\$800	\$3,150
Plumbing Permits	\$615,369	\$888,000	\$335,731	\$750,000
Hoist Permits	\$6,628	\$7,500	\$2,800	\$7,600
Hoist Licenses	\$10,500	\$6,000	\$3,000	\$6,000
Rental Housing License	\$5,360	\$5,000	\$4,825	\$5,500
Zoning Filing Fees	\$155,504	\$165,000	\$78,429	\$160,000
Electrical Permits-Fees	\$656,541	\$730,000	\$332,204	\$650,000
Boiler Annual Renewal	\$59,950	\$37,000	\$3,100	\$37,000
Station Engineer License	\$22,575	\$11,000	\$10,325	\$11,000
Refrigerator Operators License	\$4,600	\$2,800	\$2,600	\$2,800
TCO Permit-Fees	\$543,950	\$100,000	\$242,300	\$275,000
Certificate Occupancy Permits	\$10,935	\$25,000	\$20,375	\$32,000
Total LICENSES AND PERMITS:	\$5,857,950	\$6,606,475	\$3,473,271	\$6,562,575
MISCELLANEOUS				
Certified Copies	\$9,074	\$8,000	\$2,062	\$6,500
Other	\$2,537	\$1,000	\$355	\$750
Total MISCELLANEOUS:	\$11,611	\$9,000	\$2,417	\$7,250
Total Revenue Source:	\$6,246,108	\$6,820,725	\$3,620,859	\$6,819,975

Building Department: Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
GENERAL GOVERNMENT				
HOUSING CODE ENFORCEMENT - C007	\$777,958	\$752,921	\$366,243	\$699,307
EQUIP/ENVIRONMENTAL CODE ENFORCEMENT - C008	\$1,229,141	\$1,315,476	\$646,095	\$1,412,341
ENG. REVIEW/CONSTRUCTION CODE ENF. - C010	\$1,276,978	\$1,425,575	\$663,980	\$1,520,636
Total GENERAL GOVERNMENT:	\$3,284,076	\$3,493,972	\$1,676,318	\$3,632,284
Total Expenditures:	\$3,284,076	\$3,493,972	\$1,676,318	\$3,632,284

Building Department: Objectives and Performance Measures

Objectives:

- 1) Promote the environmental health and safety of the public as it relates to construction, use and occupancy of new buildings on private property, through plan review and inspection;
- 2) Promote the environmental health and safety of the public as it relates to maintenance of existing buildings and structures, as well as new buildings and structures on private property, through a program of plan review and inspection, and equipment and environmental code enforcement; and
- 3) Promote the environmental health and safety of the public as it relates to occupancy of existing buildings and structures on private property, through an ongoing hoisting code enforcement program.

Performance Measures:

HOUSING CODE ENFORCEMENT

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP	No. of property violations recorded	567	629	521	502
	No. of property violations cleared	214	432	210	256
	No. of substitute certificates of occupancy inspections, including updates	32	30	26	24

EQUIPMENT & ENVIRONMENTAL CODE ENFORCEMENT

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP/NY	No. of plumbing permits issued	828	806	648	710
	Valuation of plumbing work	\$31.9M	\$22.4M	\$19.4M	\$18.0M
	No. of annual test/periodic elevators and escalators inspections performed	1,015	1,027	1,032	1,040
	No. of re-inspections of elevators and escalators performed	105	156	128	130
	No. of new elevators, escalators, auto lifts, etc., installed or modernized	28	31	18	15
	No. of auto lifts, conveyors, and dumbwaiters monitored	169	343	345	345

	Valuation of elevators (et al) cost-new work	\$7.3M	\$9.7M	\$6.6M	\$5.5M
WP	No. of sign & awning permits issued	54	57	36	40
WP	No. of hoisting licenses issued	8	4	6	5
	No. of hoisting permits issued	40	36	44	40
	No. of electrical permits issued	992	1,024	910	811
	Valuation of electrical work	\$40.9M	\$42.1M	\$37.3M	\$28.5M

ENGINEERING REVIEW & CONSTRUCTION CODE ENFORCEMENT

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP	Valuation of new construction starts (under permit)	\$354.9M	\$295.4M	\$204.2M	\$197.0M
WP	No. of building permits issued	1,600	1,605	1,366	1,250
WP	No. of final certificates of occupancy issued	10	13	12	13
	No. of temporary certificates of occupancy issued	50	68	70	80

City Clerk

Functions of the City Clerk:

Vital Statistics: All births, deaths and marriages are recorded, certificates are issued, and activities reported as required to New York State and Westchester County.

Clerk of the Common Council: Preparation of agendas for monthly Regular Stated Meetings and Special Meetings of the Common Council; preparation and maintenance of the Official Proceedings Minutes; certifications of authenticity of Ordinances and Resolutions; indexing Common Council proceedings; and administrative support for the Common Council.

Administrative Services: Various administrative services including acting as liaison to constituents for the Westchester County Board of Elections; licensing of other activities under the Municipal Code/City Charter, or State Law, including dogs, transient merchants, window cleaners, peddlers, and transient sales; researching legislation for City Departments; response to all information inquiries on both the City Hall phone line, and the City's website.

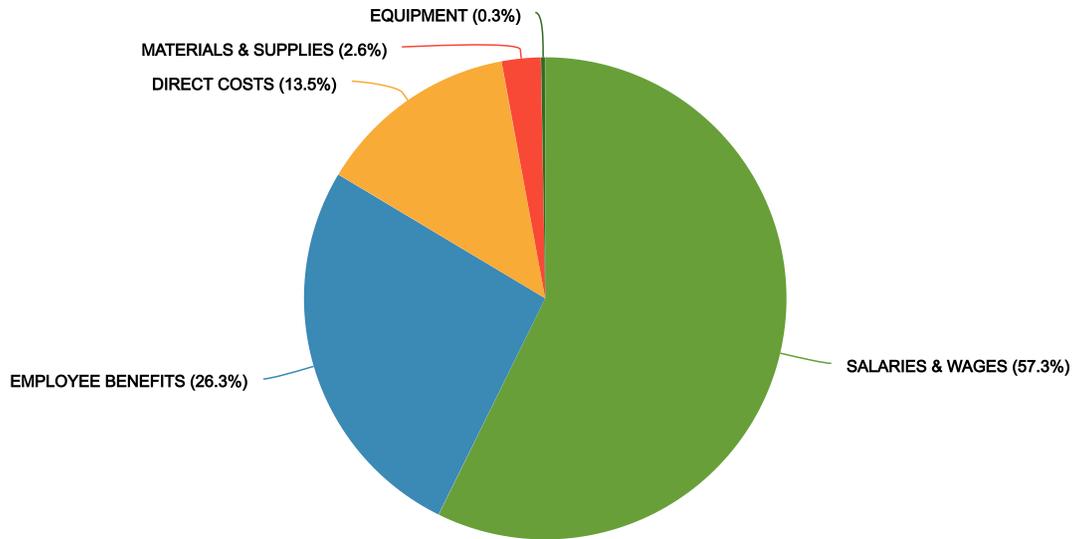
Archives-Records Management: Dissemination of information regarding records retention, management and storage; coordination of records management process for the City; management of the City Archives of historical records and artifacts, including acquisition, processing, preservation and re-formatting to digital records for future generations.

Film Office for the City of White Plains: Handle all logistics for film shoots, coordinate with City departments details of shoot and insurance documents. Issue permits and market White Plains as film friendly to increase revenue. Act as liaison to location scouts to identify locations in White Plains.

City Clerk - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
City Clerk	Appt.	1	1	-	1	1	-
Deputy City Clerk	Appt.	1	1	-	1	1	-
Principal Clerk	8	1	1	-	1	1	-
Office Assistant II Spanish Spk.	6	1	1	-	-	-	-
Office Assistant II	6	2	1	1	2	1	1
Sr.Clerk Spanish Speaking	5	-	-	-	1	1	-
		<u>6</u>	<u>5</u>	<u>1</u>	<u>6</u>	<u>5</u>	<u>1</u>

City Clerk: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$144,009	\$190,254	\$77,010	\$227,100
CSEA Salaries and Wages	\$256,163	\$235,727	\$126,108	\$219,109
CSEA Overtime	\$5,147	\$20,000	\$842	\$11,500
Special Election Officers				\$2,000
Part-Time Salaries	\$12,561	\$20,000	\$6,662	\$20,000
Total SALARIES & WAGES:	\$417,881	\$465,981	\$210,622	\$479,709

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
EMPLOYEE BENEFITS				
Social Security	\$31,118	\$34,690	\$15,760	\$35,328
MTA Payroll Tax	\$1,383	\$1,547	\$701	\$1,575
NYS Employee Pension System	\$39,311	\$51,682	\$23,253	\$61,680
Employee Active Health Insurance	\$94,137	\$102,880	\$48,812	\$109,519
Dental Insurance Plan	\$7,784	\$7,785	\$3,992	\$8,110
Optical Insurance	\$1,746	\$1,750	\$873	\$1,750
Memberships-Fees-Dues		\$300		\$300
Education and Training Fees				\$1,000
Travel and Transportation				\$1,000
Total EMPLOYEE BENEFITS:	\$175,479	\$200,634	\$93,390	\$220,262
MATERIALS & SUPPLIES				
Office Supplies	\$2,905	\$3,000	\$797	\$3,500
Postage	\$3,817	\$4,500	\$1,890	\$5,200
Copier Supplies	\$2,262	\$3,000	\$1,449	\$3,200
Telephone	\$561	\$550	\$236	\$550
Copier Rental	\$5,697	\$6,500	\$2,524	\$6,500
Computer System Software		\$3,000		\$3,000
Total MATERIALS & SUPPLIES:	\$15,242	\$20,550	\$6,895	\$21,950
DIRECT COSTS				
Program Services	\$86,624	\$90,000	\$1,742	\$95,000
City Historian Services	\$324	\$20,855	\$6,476	\$18,000
Total DIRECT COSTS:	\$86,948	\$110,855	\$8,218	\$113,000
EQUIPMENT				
Office Machinery/Equipment	\$2,729			
Computer Peripheral Equipment				\$2,300
Personal Computers	\$2,384	\$1,800		
Total EQUIPMENT:	\$5,114	\$1,800		\$2,300
Total Expense Objects:	\$700,663	\$799,820	\$319,125	\$837,221

City Clerk: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
CHARGES FOR SERVICES				
Vital Record Certificates	\$120,900	\$119,000	\$60,380	\$119,000
Genealogical Searches	\$1,078	\$450	\$836	\$450
Total CHARGES FOR SERVICES:	\$121,978	\$119,450	\$61,216	\$119,450
LICENSES AND PERMITS				
Marriage Licenses	\$2,348	\$3,600	\$1,043	\$3,600
Occupational Licenses	\$2,375	\$3,000	\$750	\$3,000

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Bingo Licenses	\$1,303	\$1,000	\$246	\$1,000
Dog Licenses	\$6,029	\$6,000	\$3,001	\$6,000
Transient Merchant - Shows	\$255			\$255
Games of Chance	\$298	\$60	\$497	\$300
Total LICENSES AND PERMITS:	\$12,608	\$13,660	\$5,537	\$14,155
MISCELLANEOUS				
Books and Pamphlets	\$4			
Maps	\$15		\$8	
Refund Prior Year Expenditures			\$129	
Other	\$1,453	\$2,000	\$1,112	\$1,500
Total MISCELLANEOUS:	\$1,472	\$2,000	\$1,249	\$1,500
Total Revenue Source:	\$136,058	\$135,110	\$68,002	\$135,105

City Clerk: Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
GENERAL GOVERNMENT				
CITY CLERK SERVICES - A009	\$616,286	\$714,820	\$318,118	\$743,420
ELECTIONS - A010	\$84,377	\$85,000	\$1,008	\$93,801
Total GENERAL GOVERNMENT:	\$700,663	\$799,820	\$319,125	\$837,221
Total Expenditures:	\$700,663	\$799,820	\$319,125	\$837,221

City Clerk: Objectives

City Clerk Services

To record Vital Statistics and issue certificates with immediate service at the counter and within 24 hours for mail requests.

To prepare the Common Council Meeting Agenda draft promptly after the Pre-Agenda Meeting; to mail all certified copies the day following stated monthly meetings; to complete Official Minutes for printing within one week of Stated Monthly Meeting; create searchable digital Agendas; to provide research service of Common Council Proceedings to Council members and City Departments.

To provide each Department of the City with record retention reminders on a quarterly basis to insure that non-essential documents are removed from active files.

To conserve, preserve, and protect, for future generations of citizens, the records, photographs, films, and artifacts that document the historical past of the City and promote the City Archives as a resource for educators, students and the public.

Elections

To provide support to voters on polling places, districts and candidates; provide information to candidates as requested; notification, coordination and safety of polling places throughout the City; staff the Office on election day for voter support and serve as liaison for the Westchester County Board of Elections during election for all aspects of voting in the City of White Plains.

City Clerk: Performance Measures

City Clerk Services

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
NY	Births recorded	2,000	2,078	2,100	2,200
	Certificates issued	2,200	2,936	2,300	2,400
NY	Deaths recorded	750	747	850	900
	Certificates issued	9,000	7,724	8,500	9,000
NY	Marriage licenses issued	300	279	310	325
	Certificates issued	1,000	715	900	950
NY/WP	Other licenses issued	480	435	460	475
NY/WP	Genealogy requests	50	112	100	115
NY/WP	Minutes recorded/indexed	N/A	N/A	N/A	N/A
NY/WP	Code books/maps	0	1	26	25
NY/WP	Archival accessions	100 c.f.	65 c.f.	100 c.f.	150 c.f.
NY/WP	Archival processing	100 c.f.	90 c.f.	100 c.f.	100 c.f.
NY/WP	Media conversion archival	2	3	2	2
NY	EZ Pass	350	330	350	360
NY/WP	Archival man-hours	760	760	760	760

Elections

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
NY	No. of elections	2	1	2	3
NY	No. of elections districts	46	46	46	46
NY	Ballots cast	34,000	26,136	34,700	38,000

City Court

Department Description:

The City Court of White Plains is a "multipurpose" Court which handles criminal and civil matters, small claims cases, vehicle and traffic law infractions and misdemeanors, City Ordinance violations, and parking violations. In addition, there is an active Hub-Drug Treatment Court, a Veterans Court, and a DWI Court. The Court, which is a Court of record under the Unified Court System of the State of New York, decides all matters presented for resolution fairly and promptly. *Full-time Court Personnel are New York State Employees. Therefore, there are no full-time City positions budgeted.*

Objectives:

The goal of the City Court is to decide all matters for resolution fairly and promptly.

Activities Performed:

The City Court categorizes all its expenses under the function code A003 - City Court Proceedings.

City Court: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
Memberships-Fees-Dues	\$920	\$2,500	\$525	\$2,000
Office Supplies	\$4,351	\$5,000	\$1,440	\$5,000
Printing	\$1,020	\$1,500	\$225	\$1,500
Books-Processing	\$18,050	\$17,000	\$11,454	\$20,000
Public Stenographer		\$3,000		\$3,000
Judicial Liability Insurance		\$2,500		\$2,000
Total Expense Objects:	\$24,341	\$31,500	\$13,643	\$33,500

City Court: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
Fines and Bail Court	\$856,763	\$800,000	\$320,587	\$800,000
Total Revenue Source:	\$856,763	\$800,000	\$320,587	\$800,000

Common Council

Department Description:

The City of White Plains is governed by a Common Council which consists of a Mayor and six other Council members. The seven-member Common Council is the City's policymaking legislative body. It enacts laws and performs the administrative functions of establishing municipal departments and positions, prescribing duties, and fixing salaries. It adopts a budget, appropriates monies, grants franchises, and sells or leases properties. The Council must approve appointments to key administrative posts made by the Mayor.

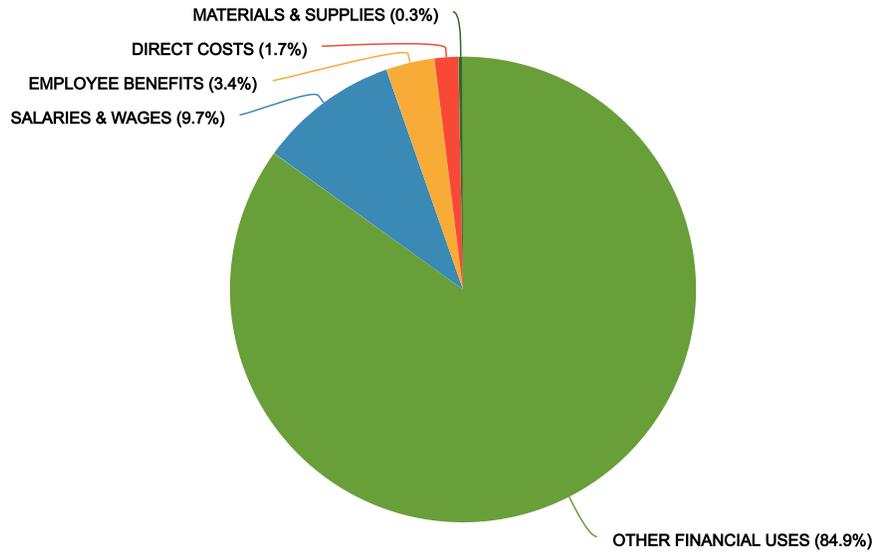
Objectives:

The goal of this Council is to review and enact legislation for the benefit of our City and its residents; to review and enact legislation for our City in relation to and with other governmental bodies; and to be responsive to and available to our constituency.

Common Council - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Common Council Member (President's Stipend)	Elec.	1	1	-	1	1	-
Common Council Member	Elec.	5	5	-	5	5	-
Legislative Aide-Common Council	MC/1C	1	1	-	1	1	-
		<u>7</u>	<u>7</u>	<u>-</u>	<u>7</u>	<u>7</u>	<u>-</u>

Common Council: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Elected Officials Salary	\$233,501	\$240,700	\$115,721	\$240,700
Managerial Salaries		\$43,077	\$1,538	\$82,400
Total SALARIES & WAGES:	\$233,501	\$283,777	\$117,259	\$323,100
EMPLOYEE BENEFITS				
Social Security	\$17,522	\$21,180	\$8,993	\$24,543
MTA Payroll Tax	\$779	\$942	\$400	\$1,092
NYS Employee Pension System	\$19,058	\$27,477	\$11,388	\$36,907
Employee Active Health Insurance	\$32,042	\$56,645	\$7,850	\$35,566
Dental Insurance Plan	\$9,341	\$9,991	\$4,790	\$9,732
Optical Insurance	\$1,746	\$1,895	\$873	\$1,750
Memberships-Fees-Dues	\$100	\$200	\$50	\$200
Education and Training Fees		\$1,000		\$1,000
Travel and Transportation				\$1,000
Total EMPLOYEE BENEFITS:	\$80,588	\$119,330	\$34,344	\$111,790
MATERIALS & SUPPLIES				
Office Supplies	\$721	\$1,500	\$1,219	\$2,000
Advertising	\$5,072	\$4,000	\$1,644	\$7,000
Printing		\$500		\$500
Postage		\$500	\$48	\$500
Program Supplies		\$200		\$200

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Total MATERIALS & SUPPLIES:	\$5,793	\$6,700	\$2,911	\$10,200
DIRECT COSTS				
Program Services	\$5,479	\$55,000	\$3,551	\$55,000
Total DIRECT COSTS:	\$5,479	\$55,000	\$3,551	\$55,000
OTHER FINANCIAL USES				
Reserve for Financing		\$5,617,551		\$2,822,500
Total OTHER FINANCIAL USES:		\$5,617,551		\$2,822,500
Total Expense Objects:	\$325,360	\$6,082,358	\$158,065	\$3,322,590

Common Council: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY24-25 Proposed
Revenue Source			
APPROPRIATION OF FUND BALANCE			
Appropriation Fund Balance Prior Year Encumbrance		\$3,434,465	
Appropriated Fund Balance		\$11,882,038	\$14,190,702
Total APPROPRIATION OF FUND BALANCE:		\$15,316,503	\$14,190,702
Total Revenue Source:		\$15,316,503	\$14,190,702

Common Council: Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
COUNCIL AND BOARDS				
CC POLICY FORMULATION - A001	\$325,360	\$464,807	\$158,065	\$500,090
CC POLICY & BUDGET FORMULATION - A002		\$5,617,551		\$2,822,500
Total COUNCIL AND BOARDS:	\$325,360	\$6,082,358	\$158,065	\$3,322,590
Total Expenditures:	\$325,360	\$6,082,358	\$158,065	\$3,322,590

Common Council: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP/NY	No. of Common Council meetings	25	24	25	24
WP/NY	No. of agenda items	1,100	1,063	1,100	1,200
WP/NY	No. of pages of minutes documented	2,200	3,900	4,200	4,500
WP	No. of Common Council Public Hearings	30	14	30	16

Finance Department

Department Description:

The Finance Department is responsible for the administration and management of all the City's finances pursuant to local and state laws, the City Charter, and ordinances of the Common Council. Included in these functions are the receipt, disbursement, and accounting of all City funds. The Department is responsible for the billing and receipt of all property taxes on behalf of the City, School District, and County, water collections, and receipt of all other monies collected by the City. As the custodian for all City cash, all banking and investments are conducted through the Finance Department.

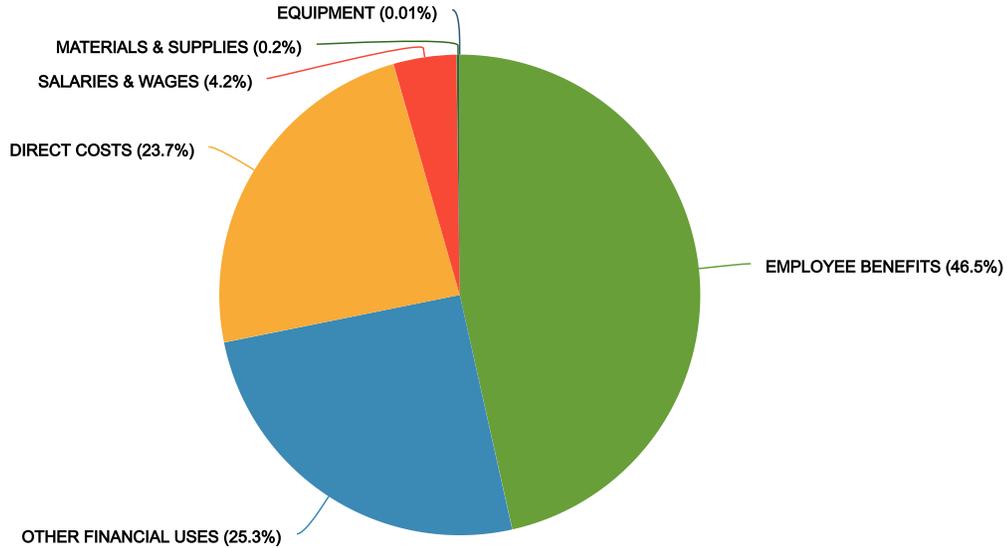
As the disbursing officer of the City's monies, the Finance Department is responsible for the auditing and payment of all claims, including those to vendors and other recipients. The Department processes the City's payroll and is responsible for tax returns and other filings on behalf of the City. Employee benefits and risk management functions are also conducted through the Finance Department. The Department manages and sells all City debt and is responsible for the proper accounting of all financial transactions. Each year the department produces the Annual Comprehensive Financial Report, (CAFR), the City's annual financial audit to the Mayor, Common Council, and other interested parties.

The Department operates in accordance with its stated Fiscal Performance Goals, adopted by the Common Council in 1981 and amended in 1985 and 2013, in the areas of revenue systems, operating expenditures, capital improvements, investments, debt management, and financial reporting. In addition, the department operates in accordance with Charter requirements, State Laws, Comptroller's Guidelines and Government Accounting Standards. The Commissioner of Finance is the City's Chief Financial Officer and Receiver of Taxes. The Commissioner of Finance also serves as Fiscal Officer to the Cable TV Commission, Urban Renewal Agency, and the White Plains Local Development Corporation.

Finance Department - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Commissioner of Finance	Appt.	1	1	-	1	1	-
Deputy Commissioner of Finance	Appt.	1	1	-	1	1	-
Chief Accountant	M/C17	1	-	1	1	-	1
Secretary to the Commissioner	M/C 8	1	1	-	1	1	-
Accts. Receivable Supervisor	15	1	-	1	1	-	1
Accts. Payable Supervisor	15	1	1	-	1	1	-
Senior Accountant	14	1	-	1	1	1	-
Accountant	12	1	1	-	1	1	-
Assistant Accountant	11	1	1	-	1	1	-
Senior Payroll Clerk	10	1	1	-	1	1	-
Employee Benefits Clerk	10	1	1	-	1	1	-
Assist. Employee Benefits Clerk	8	1	-	1	1	-	1
Bookkeeper	8	4	4	-	4	4	-
Senior Account Clerk	5	1	1	-	1	1	-
		<u>17</u>	<u>13</u>	<u>4</u>	<u>17</u>	<u>14</u>	<u>3</u>

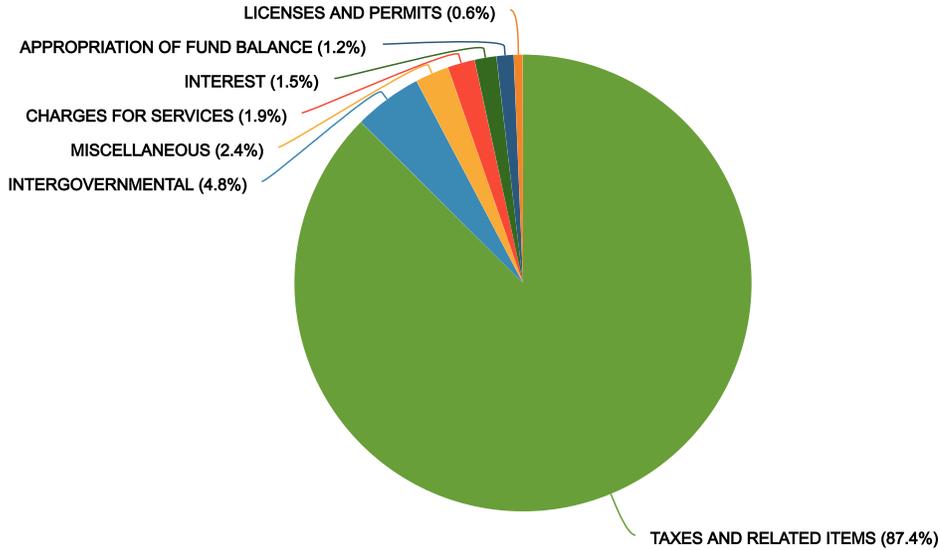
Finance Department: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$342,700	\$353,000	\$169,711	\$353,000
Managerial Salaries	\$61,119	\$66,731	\$32,082	\$74,918
M/C Attendance Bonus	\$6,800	\$10,000		\$10,000
CSEA Salaries and Wages	\$993,250	\$902,210	\$433,876	\$1,004,125
CSEA Overtime	\$8,298	\$6,000	\$1,216	\$6,000
CSEA Attendance Bonus	\$54,700	\$65,000		\$65,000
Part-Time Salaries	\$39,538	\$46,000	\$22,359	\$50,000
Total SALARIES & WAGES:	\$1,506,405	\$1,448,941	\$659,245	\$1,563,043
EMPLOYEE BENEFITS				
Social Security	\$161,245	\$166,844	\$97,828	\$175,855
MTA Payroll Tax	\$7,511	\$7,499	\$4,627	\$7,869
NYS Employee Pension System	\$165,193	\$189,023	\$85,945	\$237,641
Employee Active Health Insurance	\$681,753	\$278,815	\$150,450	\$352,191
Retirees Health Insurance	\$11,201,157	\$12,300,000	\$5,965,646	\$13,599,300
Retirees Health Insurance Buyout	\$187,963	\$190,000	\$165,492	\$190,000
NYS Health Insurance Administrative Charges	\$22,823	\$42,000	\$45,970	\$46,500
Retirees Medicare Payment	\$1,704,541	\$1,783,007	\$768,364	\$1,857,000
Active Health Insurance Buyout	\$538,797	\$590,000	\$550,371	\$590,000
Dental Insurance Plan	\$20,702	\$20,243	\$10,379	\$22,708
Optical Insurance	\$4,643	\$4,552	\$2,270	\$4,900
Group Life Insurance-Management	\$74,607	\$79,100	\$39,242	\$81,500

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Memberships-Fees-Dues	\$1,925	\$2,125	\$720	\$2,125
Education and Training Fees	\$320	\$2,500		\$2,500
Travel and Transportation	\$507	\$2,300		\$2,300
Total EMPLOYEE BENEFITS:	\$14,773,686	\$15,658,008	\$7,887,301	\$17,172,389
MATERIALS & SUPPLIES				
Office Supplies	\$14,955	\$20,000	\$6,423	\$30,000
Advertising	\$544	\$650	\$174	\$1,000
Printing	\$6,481	\$8,600	\$345	\$8,600
Postage	\$22,017	\$28,250	\$8,981	\$28,250
Books-Processing		\$300		\$300
Subscriptions-Periodicals	\$65	\$1,500		\$1,500
Program Supplies	\$380			
Office Equipment Maintenance		\$150		\$150
Telephone	\$838	\$900	\$356	\$900
Copier Rental	\$3,190	\$4,000	\$1,130	\$4,000
Total MATERIALS & SUPPLIES:	\$48,471	\$64,350	\$17,409	\$74,700
DIRECT COSTS				
Consultants	\$5,675	\$40,000		\$40,000
Financial and Auditing Costs	\$104,761	\$106,817	\$104,017	\$108,932
Legal Services	\$8,200	\$20,000		\$20,000
Service Contracts	\$1,795	\$3,800	\$1,845	\$3,800
Program Services	\$284,669	\$138,000	\$46,686	\$110,000
In Rem - Foreclosure Costs		\$20,000		\$30,000
Legal Judgements - Tax Ceritoraris	\$805,679	\$1,700,000	\$385,953	\$1,700,000
Taxes on City Property	\$467,761	\$477,300		\$519,700
Business Improvement District Services	\$700,000	\$900,000	\$900,000	\$900,000
Self Insurance Fund Contribution	\$6,432,360	\$5,299,074	\$5,299,074	\$5,264,494
Credit Card Fees	\$41,134	\$58,000	\$14,915	\$58,000
Total DIRECT COSTS:	\$8,852,035	\$8,762,991	\$6,752,489	\$8,754,926
EQUIPMENT				
Personal Computers	\$2,576			\$4,500
Total EQUIPMENT:	\$2,576			\$4,500
OTHER FINANCIAL USES				
To Debt Service Fund-General Fund Contribution	\$8,570,405	\$8,786,975	\$3,861,679	\$9,356,376
Total OTHER FINANCIAL USES:	\$8,570,405	\$8,786,975	\$3,861,679	\$9,356,376
Total Expense Objects:	\$33,753,578	\$34,721,265	\$19,178,123	\$36,925,934

Finance Department: Revenues by Source



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
TAXES AND RELATED ITEMS				
Property Tax Levy	\$66,446,438	\$67,086,941	\$66,941,585	\$68,004,565
Interest - Penalty	\$281,372	\$360,000	\$135,356	\$300,000
Prior Year Property Tax Collection	\$26,215	\$200,000	\$1,919	\$200,000
Business Improvement District Assessments	\$700,000	\$900,000	\$900,000	\$900,000
In Lieu - 150 Lake Street	\$15,454	\$15,800	\$15,677	\$15,800
In Lieu - 70 Ferris Ave	\$22,462	\$16,000		\$16,000
In Lieu - The Prelude	\$15,937	\$15,900	\$16,777	\$16,000
In Lieu - White Plains HA	\$29,426	\$45,000		\$29,000
In Lieu - 120 Lake Street	\$13,350	\$12,000		\$12,000
In Lieu - 86 Dekalb Ave	\$19,940	\$10,000		\$10,000
In Lieu - 440 Hamilton Ave	\$154,777	\$157,271	\$157,271	\$195,344
In Lieu - Hamilton Green		\$98,890	\$49,445	\$101,335
In Lieu - Arthouse White Plains		\$122,719	\$61,360	\$129,415
In Lieu - Lmv II Mmp Holdings LP	\$211,059	\$214,461	\$107,231	\$256,389
In Lieu - Power Authority State of NY	\$79,942	\$81,231	\$81,231	\$77,730
In Lieu - TB White Plains	\$126,635	\$153,697	\$153,697	\$157,496
In Lieu - Hale White Plains Owner LLC	\$28,376	\$35,744	\$35,744	\$83,021
In Lieu - Cohen Brothers	\$261,479	\$265,693	\$265,693	\$272,261
In Lieu - 25 N. Lexington Ave	\$46,902	\$95,316	\$47,658	\$146,508
In Lieu- 250 Mamaroneck Ave	\$93,804	\$95,316	\$95,316	\$107,439
In Lieu - Bank St Commons				\$170,926
In Lieu - Fortunoff				\$22,184

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
In Lieu - RMS Bdwy-51 S Bdwy		\$32,407	\$16,204	\$33,208
In Lieu - Kensico Terrace LLC	\$7,387	\$7,506	\$7,506	\$7,081
In Lieu - 1133 West. Ave				\$158,717
In Lieu - LCOR 55 Bank St.	\$138,654	\$140,889	\$140,889	\$144,371
In Lieu - Main St White Plains Hotel	\$126,635			
Sales Tax	\$56,757,582	\$54,440,000	\$28,677,434	\$56,000,000
Hotel Occupancy Tax	\$1,288,015	\$1,070,800	\$655,744	\$1,375,000
Utility Gross Receipts-New York Telephone	\$33,253	\$25,000	\$6,035	\$25,000
Utility Gross Receipts-Consolidated Edison	\$1,279,803	\$1,221,000	\$517,210	\$1,100,000
Utility Gross Receipts - Other	\$100,419	\$181,000	\$65,643	\$200,000
Allowance for Uncollected Taxes	-\$1,007	-\$22,000		-\$22,000
White Plains School Tax Penalty	\$143,320	\$155,000	\$38,993	\$140,000
In Lieu - Trinity Brookfield Cmmns			\$22,520	\$22,500
In Lieu - Kingsley House	\$56,408			\$31,000
Total TAXES AND RELATED ITEMS:	\$128,504,036	\$127,233,581	\$99,214,137	\$130,438,290
INTERGOVERNMENTAL				
Federal Emergency Management Assistance	\$54,927		\$2,695	
Aid and Incentives for Municipalities	\$5,463,256	\$5,463,256	\$952,802	\$5,463,256
Mortgage Tax	\$2,098,982	\$2,300,000	\$1,029,384	\$1,750,000
Total INTERGOVERNMENTAL:	\$7,617,165	\$7,763,256	\$1,984,881	\$7,213,256
CHARGES FOR SERVICES				
White Plains School Tax-Assessments	\$40,000	\$40,000	\$40,000	\$40,000
White Plains HA Payroll Services	\$4,000	\$4,000	\$4,000	\$4,000
Water Fund General Government	\$1,645,302	\$1,741,082	\$1,741,082	\$1,892,476
Sewer Rent Fund GF Services	\$841,952	\$893,087	\$893,087	\$918,604
Community Development	\$17,322	\$10,152	\$18,103	\$10,152
Urban Renewal Agency	\$1,613	\$1,750	\$1,609	\$1,750
Cobra Hi Administrative Fee	\$305	\$50		\$50
Total CHARGES FOR SERVICES:	\$2,550,493	\$2,690,121	\$2,697,880	\$2,867,032
LICENSES AND PERMITS				
Cable Franchise Fees	\$835,938	\$825,000	\$348,061	\$837,500
Fiber Optic Franchise Fee	\$114,320	\$114,000	\$82,656	\$114,000
Total LICENSES AND PERMITS:	\$950,258	\$939,000	\$430,717	\$951,500
MISCELLANEOUS				
Developers Contributions/Fees	\$1,834,468	\$2,405,773	\$970,000	\$3,282,910
Workers Compensation	\$6,047			
Refund Prior Year Expenditures	\$257,485	\$201,000	\$93,342	\$150,000
Other	\$129,579	\$141,020	\$134,737	\$135,020
Total MISCELLANEOUS:	\$2,227,579	\$2,747,793	\$1,198,079	\$3,567,930
INTEREST				

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Interest Revenue	\$2,665,373	\$1,500,000	\$1,863,694	\$2,250,000
Interest - General	\$87,572	\$30,000	\$53,579	\$50,000
Total INTEREST:	\$2,752,945	\$1,530,000	\$1,917,273	\$2,300,000
APPROPRIATION OF FUND BALANCE				
Appropriated Open Space Reserve Fund Balance		\$120,000		\$120,000
Appropriated Tax Cert Fund Balance		\$1,700,000		\$1,700,000
Appropriated Fund Balance		\$1,295,000		
Total APPROPRIATION OF FUND BALANCE:		\$3,115,000		\$1,820,000
Total Revenue Source:	\$144,602,476	\$146,018,751	\$107,442,968	\$149,158,008

Finance Department: Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
GENERAL GOVERNMENT				
FINANCIAL POLICY AND ADMINISTRATION - A017	\$659,821	\$702,295	\$334,678	\$735,464
BOOKKEEPING & FINANCIAL REPORTING - A018	\$330,092	\$240,231	\$100,496	\$366,074
DISBURSEMENTS & PAYROLL - A019	\$576,346	\$582,203	\$293,928	\$655,327
REVENUE COLLECTIONS - A020	\$565,449	\$611,196	\$268,510	\$642,949
CITY-WIDE FINANCIAL ACTIVITIES - A021	\$31,621,871	\$32,585,340	\$18,180,510	\$34,526,120
Total GENERAL GOVERNMENT:	\$33,753,578	\$34,721,265	\$19,178,123	\$36,925,934
Total Expenditures:	\$33,753,578	\$34,721,265	\$19,178,123	\$36,925,934

Finance Department: Objectives

Bookkeeping & Financial Reporting:

To maintain the financial records of all City Departments, the Cable TV Commission, the Urban Renewal Agency and the White Plains Local Development Corporation, in conformance with GASB, State, Local and Federal financial reporting requirements.

To monitor fiscal performance and trends through timely and accurate financial reporting to all City departments, component units and the Common Council.

To provide accounting services for all City budgets and capital projects.

To receive an unqualified audit opinion from the City's outside auditors and to prepare the annual CAFR for submission to GFOA.

To implement the City's debt service policy and to prepare all documentation necessary for the City's official statement.

City-wide Financial Activities:

To oversee and account for all City-wide receipts including property taxes, sales tax, hotel occupancy tax, intergovernmental aid, utility gross receipts, and franchise fees.

To effectively administer and account for City-wide expenditures including taxes on City-owned property, insurance costs, active and retired employee health benefits, and the year-end audit.

To coordinate and oversee the year-end audit and all other such audits that affect City departments.

To administer all City employee benefit programs at the least cost to employees.

To administer the New York State ETPA Program, in full compliance with program guidelines.

Disbursements & Payroll:

To efficiently process all claims for payments on behalf of the City departments and agencies including those for payroll, contracts, and purchases and to ensure that City monies are being expended for the appropriate purpose.

To accurately report all payroll and tax information related to these claims to the appropriate State and Federal agencies.

To maintain compliance with IRS regulations.

To provide for efficient benefit and retirement reporting on behalf of all City employees.

Financial Policy & Administration:

To serve as the City's Chief Fiscal Officer, and financial advisor to the Mayor, the Common Council, City Departments, Boards and Commissions, including the Cable TV Commission, Urban Renewal Agency, and the White Plains Local Development Corporation.

To maintain a system of accounts in conformance with State regulations and GASB standards.

To plan and direct fiscal operations of the City to maximize investment returns and ensure the safety of the principal.

To ensure that City fiscal policies mandated by Charter and outlined in the City's fiscal performance goals are being implemented and adhered to City-wide.

To administer and direct all borrowing on behalf of the City with the intent of obtaining the lowest interest rates at the least cost. To administer the City's debt service policy in conformance with state law and the City's fiscal performance goals.

To implement fiscal policies that support the City's strong credit rating and strengthen its value in the market.

Revenue Collections:

To receive and account for all monies due and payable to the City of White Plains and ensure the efficient and effective investment of these funds.

To maintain all property tax accounts on behalf of the City, School District, and County; prepare all tax bills and receipts; process collections; and handle constituent inquiries to ensure the most timely payment of bills.

To process all water payments from City residents and commercial users and to respond to inquiries related to the same.

To provide for reimbursement billing, including Police and Fire overtime.

Finance Department: Performance Measures

Bookkeeping & Financial Reporting

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Accounting System in compliance with GASB standards and pronouncements	100%	100%	100%	100%
	Financial reports to Common Council	4	4	4	4
	No. of financial reports submitted to City Departments	26	26	26	26
	No. of external financial reports submitted	45	45	45	45
	No. of grants accounted for	77	74	76	74
	Grants subject to single audit	25	20	20	20
	No. of Capital Projects accounted for	56	59	62	62

City-wide Financial Activities

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	No. of ETPA units billed	2,400	2,450	2,419	2,400
	No. of employee benefit consultations	2,000	2,000	2,000	2,000
	No. of active employees receiving health benefits	713	750	750	750
	No. of retired employees receiving health benefits	743	746	746	746
	No. of employees receiving dental benefits	428	460	460	460
	No. of employees receiving optical benefits	410	441	441	441
	No. of employees receiving life insurance	60	59	59	59
	No. of enrollments/changes processed	300	300	300	300
	No. of employees participating in Flex Spending Plan	95	80	80	80
	No. of employees participating in the Dental Premium Redirection	216	216	216	216
	No. of persons receiving COBRA benefits	9	12	12	12
	No. of Employees in Deferred Compensation Program	520	525	532	540

Disbursements & Payroll

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP	No. of employees utilizing direct deposit of payroll (includes part time)	1,055	1,042	1,055	1,055
	No. of manual checks	25	30	25	20
	Accuracy of claims processed	99%	99%	99%	99%
	No. of purchase orders outstanding for more than a year	20	15	15	10
	No. of federal and state payroll reports	22	22	22	22
	No. of City payroll reports	42	42	42	42
	No. of tax returns filed	32	32	32	32
	W-2's issued	1,560	1,568	1,560	1,560
	1099's issued	180	186	180	180
	Compliance with IRS Regulations	100%	100%	100%	100%

Financial Policy & Administration

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	City's Credit Rating	Moody's Aa1	Moody's Aa1	Moody's Aa1	Moody's Aa1
	Interest Income (all Funds)	\$1,000,000	\$4,717,724	\$5,000,000	\$5,000,000
	Outstanding Debt exclusive of Enterprise Funds	\$126.3M	\$109.7M	\$122.2M	\$126.9M
	Number of In Rem properties at year-end	60	132	132	132
	Timely and unqualified independent audit	1	1	1	1
	Receive GFOA Certificate of Excellence in Financial Reporting	1	1	1	1
	Timely submittal of SEC Annual Disclosure	1	1	1	1

Revenue Collections

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Property tax collection rate	99.60%	99.36%	99.50%	99.60%
	Water billing collection rate	90.00%	90.97%	91.00%	92.00%
	No. of tax bills in delinquency	1,200	1,265	1,200	1,300
	No. of ACH tax payments	1,650	1,730	1,800	1,900
	No. of lockbox tax payments	20,300	17,900	17,780	17,630
	No. of web tax payments	6,000	6,400	6,450	6,500

Information Technology

Department Description:

The Information Technology (IT) Department is responsible for the planning and development of the City-wide information service policy. IT directs, coordinates and manages new automated information and communication systems and technology, as well as provides enhancements to existing automated systems. IT is responsible for the planning, coordination and implementation of the security measures used to ensure the security and integrity of data and computer files developed by the City. The IT Department provides consulting, support services and guidance to all departments which require the application of technology to meet their departmental goals.

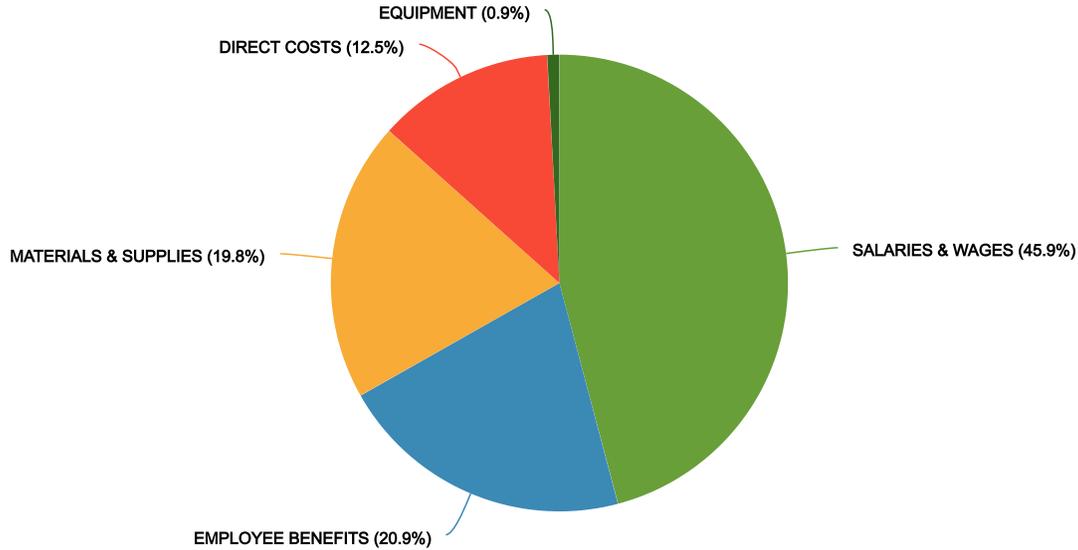
Activities Performed:

IT categorizes all its expenses under the function code IS01 - Information Technology.

Information Technology - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Chief Information Officer	Appt.	1	1	-	1	1	-
Information Tech. Manager	M/C16	1	1	-	1	1	-
PC Network Specialist	14	4	3	1	4	3	1
PC Network Technician	12	1	1	-	1	1	-
		7	6	1	7	6	1

Information Technology: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$162,900	\$167,800	\$80,673	\$167,800
Managerial Salaries	\$140,455	\$144,636	\$69,558	\$148,942
Managerial Overtime	\$458	\$2,000	\$2,918	\$3,500
CSEA Salaries and Wages	\$471,334	\$485,175	\$233,298	\$499,668
CSEA Overtime	\$5,839	\$7,652	\$8,659	\$10,000
Total SALARIES & WAGES:	\$780,985	\$807,263	\$395,106	\$829,910
EMPLOYEE BENEFITS				
Social Security	\$58,388	\$60,456	\$29,844	\$62,501
MTA Payroll Tax	\$2,603	\$2,690	\$1,327	\$2,782
NYS Employee Pension System	\$84,508	\$104,142	\$51,018	\$127,123
Employee Active Health Insurance	\$150,165	\$164,464	\$78,033	\$174,570
Dental Insurance Plan	\$9,341	\$9,342	\$4,790	\$9,732
Optical Insurance	\$2,095	\$2,100	\$1,048	\$2,100
Total EMPLOYEE BENEFITS:	\$307,102	\$343,194	\$166,059	\$378,808
MATERIALS & SUPPLIES				
Office Supplies	\$706	\$700	\$143	\$700
Postage	\$24	\$50		\$50
Office Equipment Maintenance		\$100		\$100
Computer Supplies	\$540	\$1,241	\$740	\$500
Computer Equipment Maintenance		\$750		\$750

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Building/Facility Repairs		\$100		\$100
Electrical Systems		\$150		\$150
HVAC Systems		\$150		\$150
Rolling Stock Repair/Maintenance	\$363	\$300	\$1,287	\$300
Gasoline	\$67	\$300		\$300
Telephone	\$2,805	\$2,500	\$1,147	\$2,500
Data Communications Lines	\$24,348	\$25,000	\$11,087	\$25,000
Copier Rental		\$1,600		\$1,600
Computer System Software	\$144,513	\$141,207	\$101,173	\$145,850
Computer Aided Design Software	\$27,959	\$30,000	\$29,314	\$30,000
Munis Software	\$135,454	\$140,000	\$143,191	\$150,000
Total MATERIALS & SUPPLIES:	\$336,777	\$344,148	\$288,082	\$358,050
DIRECT COSTS				
Service Contracts	\$4,250	\$8,950	\$2,125	\$6,825
Network Support and Service	\$107,273	\$120,000	\$105,578	\$120,000
On Line Subscription Service	\$110,442	\$100,000	\$62,731	\$100,000
Total DIRECT COSTS:	\$221,965	\$228,950	\$170,433	\$226,825
EQUIPMENT				
SUV/Minicarryall	\$33,279			
Furniture and Fixtures	\$88	\$500		\$500
Computer Peripheral Equipment	\$9,112	\$9,691	\$2,546	\$9,000
Personal Computers	\$8,316	\$5,000	\$153	\$5,000
CPU and Servers	\$625	\$1,000	\$299	\$1,000
Total EQUIPMENT:	\$51,420	\$16,191	\$2,998	\$15,500
Total Expense Objects:	\$1,698,250	\$1,739,746	\$1,022,679	\$1,809,093

Information Technology: Objectives

To direct, manage, support and extend the information technology utilized by the departments throughout the City of White Plains.

To effectively track all issues routed to the IT support desk, record the approach taken to remedy the issue, and foster accountability within IT while providing clarity and attentiveness to the user community.

To provide subject expertise and to serve as technical advisor to the Mayor, Common Council, Department Heads, and the user community throughout the various departments within the City of White Plains.

To leverage knowledge of new or existing technologies that satisfy the goals of the City, reduce costs and create technical efficiencies.

To centralize and simplify the disparate systems utilized throughout the City of White Plains in order to provide agile support, timely issue resolution and/or rapid deployment.

Information Technology: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	No. of support calls taken	5,900	6,000	6,000	5,900
	Support Tickets per resource	983	1,000	1,017	983
	Response by priority:				
	Low	1 hour	1 hour	1 hour	1 hour
	Medium	30 min	30 min	30 min	30 min
	High	10 min	10 min	10 min	10 min
	Reduction in PC's	None	None	None	20

Law Department

Department Description:

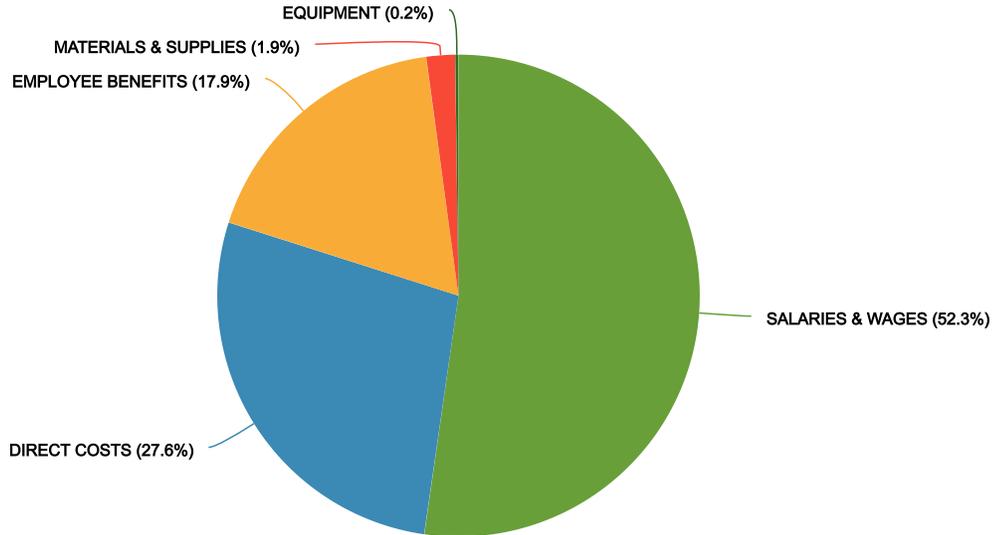
The Law Department is in charge of and conducts all of the legal business of the municipal corporation, the City of White Plains. The Corporation Counsel is the legal advisor to the Common Council and to each officer, department, bureau, board and commission of the City, and furnishes to them such advice and assistance as counsel and attorney, in and out of Court, as may be necessary.

Law Department - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Corporation Counsel	Appt.	1	1	-	1	1	-
Deputy Corp. Counsel	Appt.	1	-	1	1	1	-
Sr. Asst. Corp. Counsel	M/C20	6	5	*	6	6	*
Secretary to the Corporation Counsel	M/C10	1	-	1	1	-	1
Departmental Secretary I	M/C8	1	1	-	1	1	-
		10	7	3	10	9	1

* One position filled on a 1/2 time basis

Law Department: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$231,000	\$436,800	\$114,375	\$436,800
Managerial Salaries	\$715,944	\$634,797	\$351,250	\$1,200,225
Part-Time Salaries	\$2,049	\$20,000	\$2,438	\$20,000
Total SALARIES & WAGES:	\$948,993	\$1,091,597	\$468,062	\$1,657,025
EMPLOYEE BENEFITS				
Social Security	\$60,266	\$65,081	\$26,248	\$111,323
MTA Payroll Tax	\$3,278	\$3,676	\$1,649	\$5,600
NYS Employee Pension System	\$78,942	\$106,381	\$45,309	\$186,658
Employee Active Health Insurance	\$142,551	\$170,099	\$74,140	\$231,102
Dental Insurance Plan	\$6,554	\$6,881	\$3,193	\$11,354
Optical Insurance	\$1,470	\$1,549	\$698	\$2,450
Memberships-Fees-Dues	\$1,586	\$5,200	\$1,569	\$5,200
Education and Training Fees	\$2,959	\$5,000	\$218	\$7,500
Travel and Transportation	\$1,180	\$5,000	\$1,422	\$7,500
Total EMPLOYEE BENEFITS:	\$298,786	\$368,867	\$154,447	\$568,687
MATERIALS & SUPPLIES				
Office Supplies	\$839	\$4,000	\$824	\$4,000
Postage	\$895	\$2,000	\$119	\$2,000
Books-Processing		\$500		\$500
Subscriptions-Periodicals	\$37,096	\$40,000	\$18,367	\$45,000

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Program Supplies		\$200		\$200
Telephone	\$278	\$500	\$118	\$500
Copier Rental	\$1,797	\$10,500	\$2,163	\$8,500
Total MATERIALS & SUPPLIES:	\$40,905	\$57,700	\$21,591	\$60,700
DIRECT COSTS				
Arbitration Hearing		\$75,000		\$75,000
Consultants	\$87,372	\$1,347,507	\$23,680	\$344,000
Legal Services		\$143,395	\$1,575	\$72,500
Public Stenographer	\$9,942	\$22,000	\$4,727	\$22,000
Program Services	\$4,688	\$162,500	\$3,801	\$62,500
Labor Counsel	\$17,825	\$466,430	\$3,779	\$200,000
Procedural Revenue-Tax Assessment	\$37,875	\$275,500		\$100,000
Total DIRECT COSTS:	\$157,703	\$2,492,332	\$37,562	\$876,000
EQUIPMENT				
Furniture and Fixtures		\$20,000		\$4,000
Personal Computers		\$12,000		\$3,000
Total EQUIPMENT:		\$32,000		\$7,000
Total Expense Objects:	\$1,446,387	\$4,042,496	\$681,663	\$3,169,412

Law Department: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY24-25 Proposed
Revenue Source			
Community Development	\$2,700	\$2,500	\$2,500
Urban Renewal Agency	\$1,800	\$3,000	\$3,000
Refund Prior Year Expenditures	\$37,314		
Total Revenue Source:	\$41,814	\$5,500	\$5,500

Law Department: Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
GENERAL GOVERNMENT				
COUNSEL TO CITY - A011	\$1,152,444	\$1,970,627	\$562,525	\$2,121,414
LITIGATION - A012	\$210,035	\$845,642	\$101,486	\$410,027
LABOR RELATIONS - A013	\$46,033	\$950,727	\$17,653	\$537,971
TAX ASSESSMENT REVIEW - A014	\$37,875	\$275,500		\$100,000
Total GENERAL GOVERNMENT:	\$1,446,387	\$4,042,496	\$681,663	\$3,169,412
Total Expenditures:	\$1,446,387	\$4,042,496	\$681,663	\$3,169,412

Law Department: Objectives

Counsel to the City:

To give legal advice to the Common Council with respect to all proposed legislative actions, including the preparation of all ordinances and resolutions, to ensure that City actions comply with Federal and State laws and regulations.

To give legal advice to all boards and commissions of the City.

To give legal advice to each officer and department of the City.

Labor Relations:

To assist in securing current, fair and equitable collective bargaining agreements with the City's labor unions.

To counsel and assist in administering the terms of the City's collective bargaining agreements.

To effectively and fairly represent the City in disciplinary and grievance hearings.

Litigation and Tax Assessment Review:

To represent the interests of the City in all litigation.

To assist in maintaining fair and equitable assessments on all real properties within the City.

To provide legal advice to the Assessor.

Law - Counsel to the City: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP	No. of Common Council meetings	30	30	32	32
	No. of Common Council ordinances	250	210	215	220
	No. of Common Council resolutions	210	195	195	200
	Transportation Commission meetings	12	12	12	12
	Urban Renewal Agency meetings	3	1	4	5
	WP Cable TV Commission meetings (as needed)	1	0	0	0
WP	No. of meetings of Planning Board and Zoning Board of Appeals (as needed)	26	26	24	24
WP	No. of Historic Preservation Commission meetings	11	6	10	12
	No. of Zoning Board of Appeals and Historic Preservation Commission resolutions	25	32	35	30
WP	No. of meetings of the Board of Ethics	1	1	1	1
WP	No. of hours devoted to conferences and meetings	2,200	2,520	2,750	2,600

Law - Labor Relations: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP	No. of personnel consultations with departmental heads and labor counsel	2,200	2,350	2,400	2,400
	No. of grievance proceedings	3	2	3	4
	Disciplinary proceedings:				
	No. of charges	15	10	12	10
	No. of trials	0	1	1	0
	No. of settlements	15	9	11	10
	No. of Arbitrations	1	1	1	1
NY	No. of PERB* actions	1	0	0	1

*PERB: Public Employment Relations Board

Law - Litigation and Tax Assessment Review: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP	No. of State Supreme Court cases	280	275	270	270
	No. of Appellate Division cases	10	4	3	4
WP	No. of City Court cases	950	1,000	1,150	1,150
	No. of Federal cases	20	14	15	17
	No. of State Agency cases	3	3	2	3
	No. of Assessment cases reviewed	550	520	540	555
	No. of Tax Certiorari cases reviewed	250	253	245	245

Office of the Mayor

Department Description:

The Mayor is the Chief Executive Officer and is responsible for the overall management of the City. He directs and coordinates the activities of all City departments, boards and commissions, enforces the provisions of the City Charter, local laws and ordinances, and executes contracts and other legal agreements on behalf of the City. The Mayor's Office oversees City economic development initiatives and programs. The Mayor presides at all meetings of the Common Council, and implements policies approved by that body, including administration of the budget and appointment of key staff.

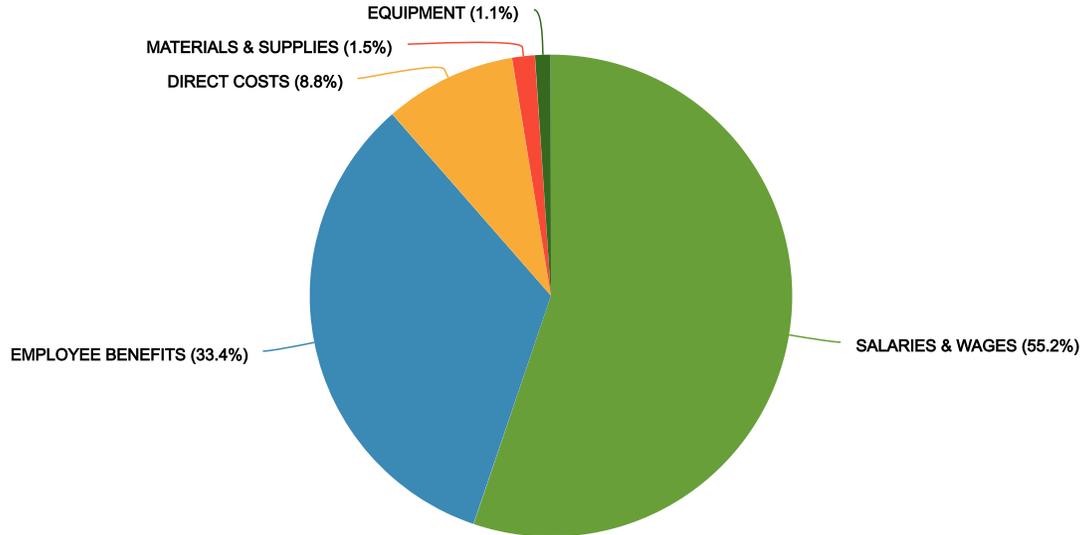
Activities Performed:

The Mayor's Office categorizes all its expenses under the function code A007 - Municipal Management.

Office of the Mayor - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Mayor	Elec.	1	1	-	1	1	-
Chief of Staff	Appt.	1	-	1	1	-	1
Coordinator of Economic Dev. & Public Information	M/C17	1	1	-	1	1	-
Administrative Aide	M/C14	1	-	1	1	1	-
Executive Secretary to the Mayor	M/C11	1	1	-	1	1	-
Graphics Technician	M/C 8	1	1	-	1	1	-
		6	4	2	6	5	1

Office of the Mayor: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Elected Officials Salary	\$171,600	\$176,700	\$84,952	\$176,700
Managerial Salaries	\$298,438	\$307,358	\$147,594	\$403,005
Part-Time Salaries	\$2,049	\$20,000		\$20,000
Total SALARIES & WAGES:	\$472,087	\$504,058	\$232,545	\$599,705
EMPLOYEE BENEFITS				
Social Security	\$33,771	\$36,245	\$16,630	\$44,221
MTA Payroll Tax	\$1,562	\$1,651	\$777	\$1,988
NYS Employee Pension System	\$55,193	\$67,317	\$32,347	\$91,604
Employee Active Health Insurance	\$131,859	\$144,541	\$68,580	\$168,357
Dental Insurance Plan	\$7,374	\$7,786	\$3,992	\$9,732
Optical Insurance	\$1,397	\$1,401	\$698	\$1,750
Memberships-Fees-Dues	\$17,434	\$25,000	\$16,206	\$25,000
Education and Training Fees	\$1,550	\$500		\$5,000
Travel and Transportation	\$7,127	\$5,000	\$2,404	\$15,000
Total EMPLOYEE BENEFITS:	\$257,267	\$289,441	\$141,634	\$362,652
MATERIALS & SUPPLIES				
	\$5,647	\$15,550	\$4,216	\$16,550
Total MATERIALS & SUPPLIES:	\$5,647	\$15,550	\$4,216	\$16,550
DIRECT COSTS				
Public Relations	\$917	\$2,000	\$862	\$2,000

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Intergovernmental Relations	\$202	\$2,000		\$2,000
Celebrations-Entertainment		\$2,000		\$2,000
Special Events	\$77,685	\$336,980	\$23,341	\$90,000
Total DIRECT COSTS:	\$78,804	\$342,980	\$24,203	\$96,000
EQUIPMENT		\$36,500		\$11,500
Total EQUIPMENT:		\$36,500		\$11,500
Total Expense Objects:	\$813,805	\$1,188,529	\$402,598	\$1,086,407

Office of the Mayor: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Filming Fees & Permits	\$217,230	\$90,000	\$11,350	\$100,000
Contributions	\$20,000			
Total:	\$237,230	\$90,000	\$11,350	\$100,000

Office of the Mayor: Objectives

The Office of the Mayor provides policy direction for City departments and works to ensure that municipal programs and services meet the needs of all residents and businesses in the City. In particular, the Office of the Mayor focuses on:

- Economic development and maintenance of a strong economic base in the City;
- Ensuring that the government is providing services in the most cost-effective and efficient manner;
- Preserving and strengthening the City's neighborhoods;
- Maintaining productive relationships with the School District and County, State and Federal Governments;
- Communicating with residents and the business community in an accurate and consistent way about programs and services as well as issues of concern;
- Enhancing citizen participation in government through regular meetings with neighborhood associations and community groups and expanding the number of citizen volunteers serving on City Committees, boards, and commissions; and
- Creating a government of courtesy and inclusion.

Parking Department

Department Description:

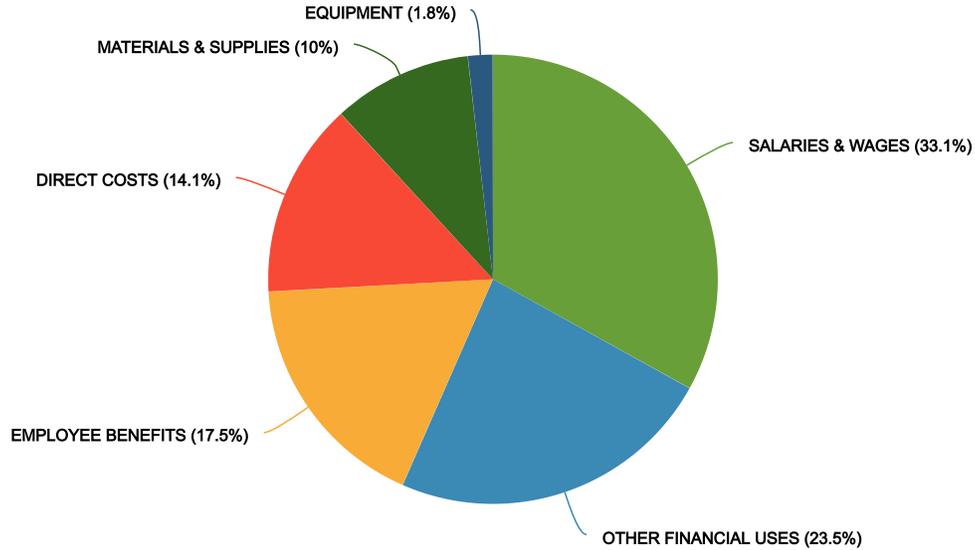
The Parking Department operates, manages, and maintains the City of White Plains Municipal Parking System (MPS). The Department also oversees the City's Traffic Division which is responsible for the design, installation and maintenance of all traffic control devices within the City. The Department also reviews the impact of proposed development in order to determine the current and future transportation needs of the City as required by projected traffic flows. The Municipal Parking System includes nine garages and twenty-three surface lots throughout the City. The MPS also includes all on-street parking meters in White Plains. There are over 13,400 spaces within the City of White Plains' MPS. Additionally, the Department operates the Parking Violations Office. The Department of Parking is responsible for meter revenue collection, meter revenue processing, parking facility maintenance, general cleaning, landscaping, snow removal, signage maintenance and installation throughout the MPS. The Department maintains and collects revenue for approximately 1,600 single space parking meters and 156 multi-space parking meters throughout the MPS. The Department sells permits, takes parking ticket payments, and assists the public at four parking garage offices. The Department oversees the Parking Enforcement Unit. The Department prepares the annual budget and monitors and evaluates the Parking Department's income and expenses. The Department continually responds to the changing demands and needs of the City of White Plains.

Parking Department - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Commissioner of Parking	Appt.	1	1	-	1	1	-
Dep. Commissioner of Pkg I	Appt.	1	-	1	1	-	1
Dep. Commissioner of Pkg II	Appt.	1	1	-	1	1	-
Secretary to the Commissioner of Parking	M/C 8	1	1	-	1	1	-
Supervisor of Enforcement-Pkg	15	1	1	-	1	1	-
Transportation Engineer II	15	1	1	-	1	1	-
Traffic Signal Installer II	13	1	1	-	1	1	-
Traffic Signal Installer	12	2	1	1	2	1	1
Parking Violations Supvr.	12	1	1	-	1	1	-
Parking Ramp Attendant Supvr.	12	2	2	-	2	2	-
Sr. Parking Ramp Attendant	10	5	5	-	5	5	-
Electrician	10	1	1	-	1	1	-
Staff Assistant	10	1	1	-	1	1	-
Collection Clerk	9	1	1	-	1	1	-
Sr. Traffic Sign Installer	9	1	1	-	1	1	-
Crew Leader	9	4	4	-	4	4	-
Sr. Parking Enforcement Officer	9	1	-	1	1	-	1
Sr. Pkg Code Enforce Officer	9	3	3	-	3	3	-
Parking Ramp Attendant	8Q	6	3	3	5	3	2
Traffic Sign Installer	8	2	2	-	2	2	-
Bookkeeper	8	1	-	1	1	1	-
Parking Enforcement Officer	7	7	7	-	6	6	-
Pkg/ Code Enforcement Officer	7	19	18	1	20	20	-
Pkg./Code Enforce Off- Span S.	7	2	1	* 1	2	1	* 1
Skilled Laborer	6	17	16	1	18	18	-
Senior Clerk	5	2	2	-	2	2	-
Semi-Skilled Laborer	4	2	-	2	2	-	2
Cashier	4	10	10	-	10	9	1
		<u>97</u>	<u>85</u>	<u>12</u>	<u>97</u>	<u>88</u>	<u>9</u>

* One or more positions underfilled

Parking Department: Expenditures by Expense Type

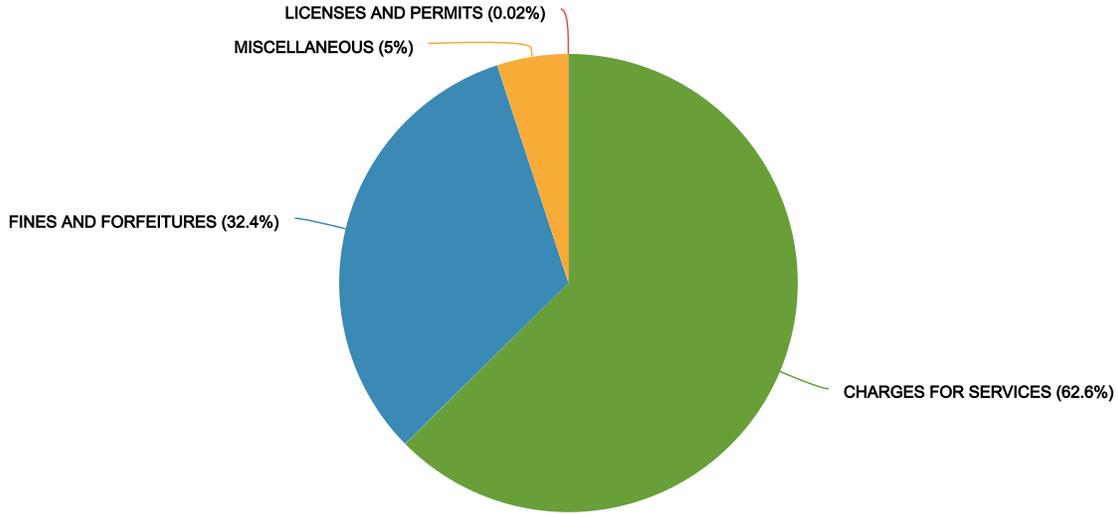


Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$332,775	\$351,400	\$168,942	\$351,400
Managerial Salaries	\$81,001	\$83,431	\$40,111	\$85,934
CSEA Salaries and Wages	\$5,348,334	\$5,415,791	\$2,619,006	\$5,731,510
CSEA Overtime	\$289,751	\$281,300	\$153,300	\$324,300
Part-Time Salaries	\$12,666	\$19,000		\$19,000
Total SALARIES & WAGES:	\$6,064,527	\$6,150,922	\$2,981,359	\$6,512,144
EMPLOYEE BENEFITS				
Social Security	\$453,819	\$450,730	\$222,182	\$486,649
MTA Payroll Tax	\$20,212	\$20,118	\$9,942	\$21,685
NYS Employee Pension System	\$623,259	\$718,203	\$347,357	\$886,410
Employee Active Health Insurance	\$1,546,601	\$1,590,562	\$786,075	\$1,867,128
Dental Insurance Plan	\$114,557	\$108,267	\$57,949	\$124,870
Optical Insurance	\$25,667	\$24,086	\$12,271	\$26,285
Memberships-Fees-Dues	\$1,305	\$1,900	\$630	\$1,900
Education and Training Fees	\$589	\$3,800		\$3,800
Travel and Transportation	\$981	\$4,800		\$4,800
Work Clothing	\$435	\$500	\$225	\$500
Protective Clothing	\$13,181	\$18,576	\$9,469	\$15,200
Uniforms	\$12,871	\$15,900	\$3,748	\$15,900
Total EMPLOYEE BENEFITS:	\$2,813,477	\$2,957,442	\$1,449,847	\$3,455,127

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
MATERIALS & SUPPLIES				
Office Supplies	\$27,977	\$22,850	\$9,840	\$22,950
Advertising	\$619	\$1,000		\$1,000
Printing	\$28,591	\$38,800	\$919	\$38,800
Postage	\$57,826	\$66,000	\$19,391	\$66,000
Books-Processing		\$500		\$500
Subscriptions-Periodicals	\$414	\$1,100	\$354	\$1,100
Office Equipment Maintenance		\$800		\$800
Computer Supplies		\$500		\$500
Computer Equipment Maintenance		\$1,000		\$1,000
Personal Computer Software		\$3,000		\$3,000
Landscaping		\$1,500		\$1,500
Portable Equipment Maintenance	\$616	\$1,500	\$61	\$1,500
Lamps and Poles	\$597	\$25,420		\$25,000
Signs and Signals		\$3,000	\$508	\$3,000
Traffic Light Maintenance Supplies	\$115,599	\$122,995	\$8,099	\$125,000
Traffic Sign/Marking Supplies		\$2,000		\$2,000
Building/Facility Repairs	\$45,651	\$41,400	\$31,231	\$64,400
Security Devices	\$3,646	\$16,000	\$1,317	\$16,000
Maintenance Supplies	\$94,034	\$114,250	\$25,496	\$114,500
Equipment Repairs		\$1,500		\$1,500
Radio Communications		\$4,875	\$624	\$4,875
Plumbing Systems	\$745	\$2,000		\$2,000
Electrical Systems		\$1,000		\$1,000
HVAC Systems	\$6,997	\$3,500		\$3,500
Fire Warning System	\$468	\$2,000		\$2,000
Parking Meter Maint/Parts	\$27,589	\$58,253	\$43,264	\$69,000
Glass Replacement	\$3,145	\$10,750		\$10,750
Rolling Stock Repair/Maintenance	\$59,145	\$43,600	\$12,652	\$43,600
Gasoline	\$66,007	\$65,000	\$33,498	\$65,500
Tires and Chains	\$6,316	\$5,500	\$2,546	\$5,500
Lubricants/Anti-Freeze		\$800		\$800
Power Sweeper Brooms		\$6,000		\$6,000
Electricity	\$885,344	\$1,128,744	\$298,684	\$1,052,300
Telephone	\$24,497	\$26,350	\$8,894	\$26,350
Natural Gas	\$20,814	\$17,250	\$6,483	\$19,505
Water	\$13,620	\$14,725	\$2,871	\$14,725
Data Communications Lines	\$2,529	\$2,825	\$1,151	\$2,825
Property Rental	\$156,392	\$129,000	\$37,466	\$150,000
Equipment Rental	\$5,189	\$3,000	\$158	\$3,000
Post Office Box Rental	\$1,800	\$1,600	\$140	\$1,600
Total MATERIALS & SUPPLIES:	\$1,656,166	\$1,991,887	\$545,648	\$1,974,880
DIRECT COSTS				

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Service Contracts	\$589,941	\$671,677	\$160,370	\$614,538
Program Services	\$25,000	\$26,250		\$39,000
Exterminating Services	\$3,336	\$3,600	\$1,390	\$5,600
Custodian Fee-Banks	\$28,667	\$30,000	\$11,500	\$30,000
Red Light Camera Contract	\$810,000	\$810,000	\$256,550	\$810,000
Ticket Collection Contract	\$366,737	\$400,000	\$151,725	\$400,000
Towing	\$20,800	\$25,000	\$5,700	\$25,000
General Liability Premium	\$70,193	\$110,250	\$227	\$110,250
Credit Card Fees	\$738,656	\$734,000	\$302,940	\$734,000
Total DIRECT COSTS:	\$2,653,331	\$2,810,777	\$890,403	\$2,768,388
EQUIPMENT				
Passenger Vehicle		\$45,000	\$31,494	\$135,000
Light Duty Vehicle	\$171,822	\$278,300	\$137,355	\$160,000
Heavy Duty Vehicles		\$85,000		\$18,000
Computer Peripheral Equipment	\$830	\$2,000		\$2,000
Personal Computers	\$3,140	\$3,317		\$3,317
Security Equipment		\$5,000		\$5,000
Mobile Radios	\$3,546	\$8,000		\$8,000
Traffic Control Equipment	\$18,009	\$18,000	\$10,811	\$20,000
Total EQUIPMENT:	\$197,347	\$444,617	\$179,660	\$351,317
OTHER FINANCIAL USES				
To Debt Service Fund-General Fund Contribution	\$4,501,513	\$4,563,521	\$812,855	\$4,633,473
Total OTHER FINANCIAL USES:	\$4,501,513	\$4,563,521	\$812,855	\$4,633,473
Total Expense Objects:	\$17,886,361	\$18,919,166	\$6,859,772	\$19,695,329

Parking Department: Revenues by Source



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
CHARGES FOR SERVICES				
Parking Meter Fees	\$8,759,788	\$8,587,900	\$4,432,912	\$11,130,556
Key Meter Collections	\$6,000		\$2,000	\$2,000
Meter Bag Rentals	\$249,060	\$192,000	\$156,945	\$282,000
Permit - Day	\$4,546,782	\$4,724,100	\$3,734,158	\$4,689,500
Permit - Night	\$53,948	\$56,575	\$36,898	\$56,950
Permit - Weekend	\$145,028	\$137,610	\$95,151	\$140,600
Permit - 24 Hour	\$1,420,408	\$1,548,100	\$1,090,125	\$1,434,000
Permit - Motorcycle	\$4,562	\$3,530	\$5,456	\$6,600
Permit - Temporary	\$2,820	\$200	\$1,140	\$200
Permit - Replacement	\$11,532	\$7,500	\$6,547	\$8,000
Permit - Commercial	\$52,184	\$53,000	\$46,567	\$57,800
Permit-Resident Evening & Weekend	\$1,800	\$1,350	\$675	\$1,800
Valet Permit	\$300	\$8,900		\$8,900
Storage	\$66,520	\$60,000	\$23,245	\$50,000
Towing	\$87,150	\$120,000	\$28,750	\$75,000
White Plains City Center-Parking Sec and Enf	\$295,399	\$260,900	\$159,416	\$334,020
Total CHARGES FOR SERVICES:	\$15,703,280	\$15,761,665	\$9,819,984	\$18,277,926
LICENSES AND PERMITS				
Conduit Occupancy Fee	\$6,711	\$6,711	\$6,711	\$6,711
Total LICENSES AND PERMITS:	\$6,711	\$6,711	\$6,711	\$6,711
FINES AND FORFEITURES				

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Overtime Parking Notices	\$48,095	\$65,540	\$17,010	\$36,600
Parking Fines	\$7,646,473	\$7,456,271	\$3,519,290	\$7,965,000
Red Light Fees	\$1,454,414	\$1,480,000	\$724,449	\$1,444,500
Parking Fines - Refund	-\$40		-\$130	
Total FINES AND FORFEITURES:	\$9,148,942	\$9,001,811	\$4,260,618	\$9,446,100
MISCELLANEOUS				
Developers Contributions/Fees	\$250,000	\$250,000	\$250,000	\$250,000
Scrap Sales		\$1,000		\$1,000
Workers Compensation	\$29,369	\$2,000	\$22,978	\$2,000
Liability Insurance Claims	\$12,482	\$14,000	\$7,369	\$14,000
Advertising Revenues	\$75,083	\$150,000	\$186,893	\$206,000
Lease Payment Other	\$66,884	\$80,910	\$22,128	\$84,898
White Plains Hospital Lease	\$872,629	\$870,030	\$179,226	\$884,025
Rental Real Property	\$3,500		\$3,500	\$3,500
Refund Prior Year Expenditures			\$2,656	
Other	\$35,500	\$2,500	\$12,289	\$12,500
Total MISCELLANEOUS:	\$1,345,447	\$1,370,440	\$687,038	\$1,457,923
Total Revenue Source:	\$26,204,380	\$26,140,627	\$14,774,351	\$29,188,660

Parking Department: Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
PARKING DEPARTMENT				
PARKING - P100	\$9,126,750	\$9,834,327	\$3,107,886	\$10,082,394
MAPLE GARAGE - P202	\$144,567	\$170,712	\$67,424	\$173,843
MAIN GARAGE - P203	\$279,041	\$253,868	\$111,243	\$255,871
CPD LIBRARY GARAGE - P204	\$23,041	\$16,118	\$2,507	\$13,917
GROVE WEST GARAG - P205	\$443,637	\$593,309	\$170,098	\$521,327
GROVE EAST GARAG - P206	\$368,013	\$466,616	\$150,003	\$449,573
CPD TRANSCENTER GARAGE - P207	\$108,365	\$121,757	\$32,024	\$105,221
CPD LONGVIEW GARAGE - P208	\$562,255	\$507,470	\$228,795	\$579,847
CPD LYON PLACE GARAGE - P209	\$256,577	\$331,433	\$98,833	\$325,319
CPD PARKING LOTS - P300	\$259,925	\$260,334	\$62,687	\$269,793
CPD VIOLATIONS ADMINISTRATION - P500	\$1,848,161	\$1,866,728	\$735,546	\$1,972,008
CPD ENFORCEMENT GENRL PARKING - P600	\$2,633,875	\$2,737,093	\$1,330,857	\$3,020,320
CPD CITY CENTER ENFORCEMENT - P700	\$288,575	\$309,092	\$156,598	\$334,164
TRAFFIC ENGINEERING & ADMINISTRATION - P809	\$448,176	\$459,654	\$217,375	\$477,335
OPERATIONS/MAINT. OF TRAFFIC CONTROL DEVICES - P810	\$1,095,403	\$990,655	\$387,895	\$1,114,397
Total PARKING DEPARTMENT:	\$17,886,361	\$18,919,166	\$6,859,772	\$19,695,329
Total Expenditures:	\$17,886,361	\$18,919,166	\$6,859,772	\$19,695,329

General Operations

The Parking Department operates, manages, and maintains the City of White Plains Municipal Parking System (MPS). The MPS includes garages, surface lots, and all on-street parking meters throughout the City. General Operations is responsible for the meter revenue collection, meter revenue processing and it performs daily parking facility maintenance, which includes general cleaning, landscaping, snow removal and signage maintenance. General Operations maintains and collects the revenue throughout the MPS. General Operations sells permits, accepts parking ticket payments, sells CashKeys and assists the public at the four parking garage offices. The Enforcement Unit patrols and issues tickets at all garages, lots and City streets.

Parking - General Operations: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES	\$2,143,067	\$2,333,992	\$1,079,596	\$2,396,908
EMPLOYEE BENEFITS	\$1,017,887	\$1,187,553	\$556,579	\$1,351,192
MATERIALS & SUPPLIES	\$293,791	\$376,453	\$122,595	\$387,200
DIRECT COSTS	\$994,701	\$954,191	\$367,413	\$990,304
EQUIPMENT	\$175,792	\$418,617	\$168,849	\$323,317
OTHER FINANCIAL USES	\$4,501,513	\$4,563,521	\$812,855	\$4,633,473
Total Expense Objects:	\$9,126,750	\$9,834,327	\$3,107,886	\$10,082,394

Parking - General Operations: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
CHARGES FOR SERVICES	\$257,333	\$203,250	\$159,620	\$295,700
MISCELLANEOUS	\$365,373	\$407,500	\$469,976	\$467,000
Total Revenue Source:	\$622,705	\$610,750	\$629,596	\$762,700

Parking - General Operations: Objectives and Performance Measures

Ojectives

To maintain the municipal parking system of the City of White Plains.

To support the economic vitality of the City by providing clean, safe, convenient, and economical parking.

Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Meter bag rental revenue	\$ 232,356	\$ 249,000	\$ 192,000	\$ 192,000
	City-wide permits revenue	\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800
	Parking Card revenue	\$ 9,600	\$ 6,000	\$ 6,000	\$ 6,000

Garages

The Parking Department operates and maintains nine municipal parking garages within the City of White Plains. Four of these garages have an office open to the public for general assistance, as well as permit sales, parking ticket payment, overtime notice payment and CashKey sales. Other functions of the Parking Department staff at various City parking garages include general cleaning services, building systems monitoring, parking meter repair, parking meter collection, snow and ice control and traffic control. City-owned and operated parking facilities are critical to the economic vitality of the City of White Plains.

Parking - Garages: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES	\$662,780	\$616,495	\$319,063	\$664,215
EMPLOYEE BENEFITS	\$330,980	\$307,763	\$163,322	\$350,557
MATERIALS & SUPPLIES	\$825,953	\$1,028,999	\$282,125	\$985,255
DIRECT COSTS	\$365,783	\$508,026	\$96,417	\$424,891
Total Expense Objects:	\$2,185,496	\$2,461,283	\$860,927	\$2,424,918

Parking - Garages: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
CHARGES FOR SERVICES	\$9,529,525	\$9,659,215	\$6,336,572	\$10,429,725
FINES AND FORFEITURES	\$48,095	\$65,540	\$17,010	\$36,600
MISCELLANEOUS	\$939,512	\$950,940	\$201,354	\$968,923
Total Revenue Source:	\$10,517,133	\$10,675,695	\$6,554,936	\$11,435,248

Parking - Garages: Objectives and Performance Measures

Objectives

To support the economic vitality of the City by providing clean, safe, convenient, and economical parking and to maximize the use of available parking. To maintain parking facilities consistent with first class municipal parking garages. To provide parking facilities that meet the needs of a wide variety of users.

Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP	Meter Revenue:				
	Chester-Maple	\$ 540,000	\$ 553,720	\$ 540,000	\$ 540,000
	Hamilton-Main	526,000	540,019	487,000	487,000
	Lexington Grove-East	366,000	344,136	350,000	350,000
	Lexington Grove-West	734,000	637,483	630,000	630,000
	Library	200,000	217,943	190,000	190,000
	Longview-Cromwell	461,000	472,191	470,000	420,000
	Lyon Place	568,884	428,875	450,000	450,000
	TransCenter	909,000	963,546	817,000	817,000
WP	Permit Revenue:				
	Chester-Maple	\$ 1,324,000	\$ 1,250,570	\$ 1,250,000	\$ 1,250,000
	Hamilton-Main	728,000	631,458	728,000	728,000
	Lexington Grove-East	731,000	1,040,258	1,000,000	1,000,000
	Lexington Grove-West	1,000,000	694,412	7,000,000	7,000,000
	Library	164,000	150,000	190,000	190,000
	Longview-Cromwell	330,000	301,622	330,000	330,000
	Lyon Place	590,000	625,269	620,000	620,000
	TransCenter	635,000	677,059	670,000	670,000
WP	Number of Permits Sold:				
	Chester-Maple	4,300	4,678	4,500	4,500
	Hamilton-Main	2,500	2,888	2,800	2,800
	Lexington Grove-East	3,000	2,774	2,700	2,700
	Lexington Grove-West	1,950	1,482	1,400	1,400
	Library	550	1,051	1,000	1,000
	Longview-Cromwell	1,620	1,520	1,500	1,500
	Lyon Place	2,100	1,788	1,800	1,800
	TransCenter	1,820	2,284	2,200	2,200
WP	Number of Overtime Notices Paid:				
	Hamilton-Main	1,050	874	870	870
	Lexington Grove -East	2,155	1,437	1,400	1,400
	Lexington Grove -West	2,695	2,370	2,300	2,300
WP	Overtime Notice Revenue:				
	Hamilton-Main	\$ 10,500	\$ 8,745	\$ 8,700	\$ 8,700
	Lexington Grove-East	21,550	14,370	14,000	14,000
	Lexington Grove-West	26,950	23,705	23,000	23,000

Lots and On-Street Parking

The Parking Department operates and maintains twenty-three municipal parking lots throughout the City of White Plains. Functions performed include general cleaning services, parking meter repair, parking meter collection, snow and ice control, lighting maintenance and repair, and pavement maintenance. Municipal lots within the City vary greatly in type of utilization. These surface lots serve commuters, overnight and 24-hour residential parkers, central business district transient parkers, school district employees, City employees, etc. On-street Parking maintains all on-street meters throughout the City. This includes meter maintenance, repair and replacement, and the collection of monies.

Lots and Street Parking: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
MATERIALS & SUPPLIES	\$208,357	\$200,064	\$55,487	\$217,800
DIRECT COSTS	\$51,569	\$60,270	\$7,200	\$51,993
Total Expense Objects:	\$259,925	\$260,334	\$62,687	\$269,793

Lots and Street Parking: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
CHARGES FOR SERVICES	\$3,094,970	\$3,125,800	\$1,837,829	\$4,037,800
Total Revenue Source:	\$3,094,970	\$3,125,800	\$1,837,829	\$4,037,800

Parking - Lots and Street Parking: Objectives and Performance Measures

Objectives

- To support the economic vitality of the City by providing clean, safe, convenient, and economical parking. To maximize the use of available parking especially in densely populated areas of the City.
- To promote the availability of parking in the various business districts within the City by encouraging and enforcing the "turn-over" of on-street parking spaces.
- To maintain parking facilities consistent with first class municipal parking facilities.
- To collect parking meter revenue efficiently.

Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP	Meter Revenue:				
	Parking Lots	\$ 2,253,245	\$ 2,229,480	\$ 2,232,000	\$ 2,232,000
	On-Street Parking	2,308,643	2,372,834	2,332,000	2,332,000
WP	Permit Revenue - Parking Lots	\$ 772,506	\$ 865,457	\$ 893,800	\$ 893,800
WP	Number of Permits Sold - Parking Lots	3,400	3,548	3,500	3,500

Parking Violations

The Parking Department operates the City Court's Parking Violations Office. The Office provides assistance to the public regarding all parking ticket issued within the City of White Plains. The Parking Violations Office (PVO) is responsible for maintaining all parking ticket records and data. The PVO processes parking ticket payments by mail, over the phone, and in-person at PVO public payment windows. The PVO is responsible for mailing late payment notices and managing the City's scofflaw program. The PVO processes in-person red light camera notice of liability payments.

Parking - Parking Violations: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES	\$400,748	\$405,607	\$196,731	\$417,643
EMPLOYEE BENEFITS	\$159,475	\$130,131	\$96,981	\$223,215
MATERIALS & SUPPLIES	\$78,359	\$80,950	\$22,811	\$80,950
DIRECT COSTS	\$1,209,579	\$1,250,040	\$419,023	\$1,250,200
Total Expense Objects:	\$1,848,161	\$1,866,728	\$735,546	\$1,972,008

Parking - Parking Violations: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
CHARGES FOR SERVICES	\$153,670	\$180,000	\$51,995	\$125,000
FINES AND FORFEITURES	\$9,100,847	\$8,936,271	\$4,243,608	\$9,409,500
MISCELLANEOUS	\$28,080		\$9,839	\$10,000
Total Revenue Source:	\$9,282,597	\$9,116,271	\$4,305,442	\$9,544,500

Parking Violations: Objectives and Performance Measures

Objectives

- To assist the City Court in managing parking summonses.
- To efficiently and accurately maintain and manage all parking summons data.
- To provide convenient methods of payment for parking summonses.
- To accurately process all parking summons payments.
- To send delinquent notices to registrants for failure to pay parking summonses.
- To provide support services to the Department of Public Safety regarding parking enforcement.

Performance Measures

<u>Mandate</u> <u>Task/Measure</u>	<u>FY 22-23</u> <u>Estimate</u>	<u>FY 22-23</u> <u>Actual</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 24-25</u> <u>Planned</u>
Number of summons paid	190,000	197,805	195,000	195,000
Amount of fines collected	\$ 6,100,000	\$ 7,646,473	\$ 7,456,271	\$ 7,456,271
Number of summons entered	240,000	241,448	240,000	240,000
Number of vehicles towed	900	621	700	700
Amount of storage fees collected	\$ 60,000	\$ 66,520	\$ 60,000	\$ 60,000
Amount of booting/towing fees collected	\$ 127,000	\$ 87,150	\$ 100,000	\$ 100,000
Amount red light camera fines collected	\$ 1,508,000	\$ 1,454,414	\$ 1,480,000	\$ 1,480,000

Enforcement - General Parking

The Enforcement Unit of the Parking Department consists of a Supervisor of Enforcement, thirteen uniformed Parking Enforcement Officers, two Senior Parking Enforcement Officers, one Senior Parking/Code Enforcement Officer, and twelve Parking/Code Enforcement Officers, one of which is Spanish speaking. The primary duty of this Unit is the issuance of summonses for parking violations throughout the City; however, summonses are also issued for various code violations. This includes all City streets, lots and parking structures. The Unit works rotating shifts with several different starting times. These shifts cover day and night tours seven days a week, including most holidays. Their posts are patrolled by walking and motorized vehicle, providing a more uniform presence to the public. Members of this Unit observe the safety of the general public, and notify the police when the need arises. Tickets are written both on paper and state-of-the-art hand-held units that are downloaded into a computerized system.

Parking - Enforcement - General Parking: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES	\$1,849,838	\$1,879,087	\$932,984	\$2,023,086
EMPLOYEE BENEFITS	\$775,768	\$841,531	\$394,728	\$980,759
MATERIALS & SUPPLIES	\$4,722	\$8,475	\$3,145	\$8,475
EQUIPMENT	\$3,546	\$8,000		\$8,000
Total Expense Objects:	\$2,633,875	\$2,737,093	\$1,330,857	\$3,020,320

Enforcement - City Center

The City Center parking structure is centrally located in the business district and provides metered and permit parking in support of the City Center retail facility.

Parking - Enforcement - City Center: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES	\$177,789	\$189,586	\$96,977	\$212,552
EMPLOYEE BENEFITS	\$110,786	\$119,506	\$59,621	\$121,612
Total Expense Objects:	\$288,575	\$309,092	\$156,598	\$334,164

Parking - Enforcement - City Center: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
CHARGES FOR SERVICES	\$295,399	\$260,900	\$159,416	\$334,020
Total Revenue Source:	\$295,399	\$260,900	\$159,416	\$334,020

Traffic Division

The Parking Department's Traffic Division is responsible for the design, installation, and maintenance of all traffic control devices within the City. There are over 14,000 traffic signs throughout the City which are in frequent need of replacement due to wear, accident damage or vandalism. The City also has over 50 miles of pavement markings including 550 crosswalks which must be remarked on a regular schedule during the warmer months. The Division utilizes both paint and thermoplastic to refresh the markings. Finally, the Traffic Control System consists of 136 signalized intersections, most of which are connected via communications cable to the Central Computer Room at City Hall. All of the signals and the computers are maintained as part of a 24/7 emergency repair operation which is provided by the Division.

The Division performs traffic surveys, accident studies, travel time studies, highway capacity calculations, signal timing optimization programming (SYNCRO) and traffic volume counts.

The Division also reviews the impact of proposed development in order to determine the current and future transportation needs of the City, as required by projected traffic flows. There are also several databases maintained, including accident records, sign/marketing inventories and volume histories.

There are currently 6.0 miles of designated bike lanes and 24.0 additional miles of bike paths and bike routes with painted shoulders and sharrows for shared lanes in the City. The bike lanes have all been designed by the Traffic Division and all signs and markings are either maintained by the Division following Capital Project installation or actually installed using Division maintenance forces.

The Division/Department coordinates the new red light camera program. There are currently 18 cameras installed at 12 intersections.

The Traffic Division had been active in working with various agencies to advance Transit Signal Priority (TSP) and Integrated Corridor Management (ICM) as part of the Lower Hudson Transit Link (LHTL) project. There are 22 intersections planned for the addition of TSP. The City is currently operating TSP at ten intersections along Central Avenue and four intersections along Tarrytown Road.

Parking - Traffic Division: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES	\$830,306	\$726,155	\$356,007	\$797,740
EMPLOYEE BENEFITS	\$418,581	\$370,958	\$178,617	\$427,792
MATERIALS & SUPPLIES	\$244,983	\$296,946	\$59,485	\$295,200
DIRECT COSTS	\$31,700	\$38,250	\$350	\$51,000
EQUIPMENT	\$18,009	\$18,000	\$10,811	\$20,000
Total Expense Objects:	\$1,543,579	\$1,450,309	\$605,270	\$1,591,732

Parking - Traffic Division: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
LICENSES AND PERMITS	\$6,711	\$6,711	\$6,711	\$6,711
MISCELLANEOUS	\$12,482	\$12,000	\$5,869	\$12,000
Total Revenue Source:	\$19,193	\$18,711	\$12,580	\$18,711

Parking - Traffic Engineering: Objectives and Performance Measures

OBJECTIVES:

To advise Mayor and Common Council on any matters that may involve pedestrian safety, the safe and efficient movement of vehicles, and all other reports and submissions required.

To coordinate, monitor & supervise all departmental, administrative, engineering, budget, and maintenance activities.

To review and comment on plan submissions for accuracy, content and adherence to City ordinances, and traffic engineering standards.

To operate the "Central Traffic Control Computer" system efficiently and effectively by developing and fine-tuning timing patterns to improve the flow of traffic.

To collect vehicle volume data so that accurate analysis and forecasts of travel patterns can be made.

To analyze accident reports and prepare collision diagrams at high frequency locations, as well as locations requested by civic groups, Common Council or the Mayor.

To investigate and report requests concerning various traffic problems such as signals, signs, sight obstructions or other citizen requests.

PERFORMANCE MEASURES

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP	No. of reports prepared for the Mayor, Common Council and Traffic Commission and other Departments/Boards	110	151	150	150
WP	No. of citizen requests received/ responded to	1,000	668	650	650
NY	No. of site plan reviews	90	88	90	90
	No. of operational changes in data base	250	171	150	150
	Retrieve and analyze computer data	2,700	2,688	2,700	2,700
	Prepare and upgrade timing patterns	120	144	150	150
NY	No. of Code 53 requests	190	222	200	200
	No. of traffic counts	5	3	5	5
	No. of field investigations conducted	200	216	200	200
	No. of accident, parking or speed studies completed	200	214	200	200

Parking - Traffic Maintenance: Objectives and Performance Measures

OBJECTIVES:

To fabricate, install and maintain all traffic control signs in accordance with mandated standards.

To apply pavement markings so that motorists are guided safely to their destination.

To keep operational, through required and preventive maintenance programs, the signal systems in White Plains.

To test and repair the controller equipment associated with the computer system.

PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP/NY	No. of sign fabrications & installations	2,250	1,712	2,000	2,000
NY	No. of 4" painted line applied	110,000	83,000	100,000	100,000
WP	No. of symbols and legends applied	45	12	50	50
WP	No. of tons of thermoplastic applied	30	27	30	30
WP/NY	No. of controllers replaced	35	42	40	40
WP	No. of emergencies responded to	100	128	120	120
WP	No. of sensing devices installed	30	8	10	10
NY	No. of controllers repaired or rebuilt	10	5	5	5
WP	No. of components rebuilt	5	3	5	5
WP	No. of LED displays replaced	100	112	110	110

Personnel Department

The Personnel Department is responsible for the establishment and implementation of comprehensive policies and procedures consistent with professional standards and labor agreements, as well as applicable Federal, State, and Local laws affecting all aspects of employment, compensation, labor relations, and performance standards to insure a stable, productive, effective and diverse workforce for the various mandates, services and programs carried out by the Departments of the City of White Plains.

In addition, the Personnel Officer functions as the local Civil Service administrator of the City of White Plains, the White Plains Board of Education and the Housing Authority with responsibility for ensuring compliance to New York State Civil Service Law and Rules for the selection, retention, classification, discipline, and employment records of all applicable staff.

The Personnel Department provides consulting support services to the various City Departments to assist in managing their staff to meet the City's goals and objectives, as well as departmental service mandates. Work is performed in coordination with the Law Department relative to legal matters affecting employment, labor and civil service.

Personnel Department - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Personnel Officer	Appt.	1	1	-	1	1	-
Deputy Personnel Officer	Appt.	1	1	-	1	1	-
Personnel Associate	M/C13	1	1	*	1	1	*
Civil Service Assistant	M/C8	2	2	-	2	2	-
		5	5	-	5	5	-

* One or more positions underfilled

Personnel Department: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Appointed Officials Salaries	\$312,400	\$321,800	\$154,662	\$321,800
Managerial Salaries	\$215,436	\$225,432	\$108,400	\$235,942
Part-Time Salaries	\$20,520	\$200,000	\$33,599	\$90,000
Social Security	\$38,648	\$54,121	\$20,731	\$47,129
MTA Payroll Tax	\$1,816	\$2,478	\$982	\$2,158
NYS Employee Pension System	\$61,657	\$82,839	\$37,248	\$94,408
Employee Active Health Insurance	\$84,419	\$91,943	\$43,622	\$98,332
Dental Insurance Plan	\$7,784	\$7,785	\$3,992	\$8,110
Optical Insurance	\$1,746	\$1,750	\$873	\$1,750
Memberships-Fees-Dues		\$200		\$100
Education and Training Fees		\$150		\$150
Travel and Transportation		\$2,000		\$2,000
Tuition Reimbursement - CSEA	\$889	\$3,000		\$3,000
Tuition Reimbursement - Other	\$3,248	\$3,000		\$3,000
Employee Assistance Program	\$14,380	\$14,480	\$7,240	\$14,360
Office Supplies	\$4,181	\$3,000	\$1,363	\$3,000
Advertising	\$1,125	\$2,000		\$2,000
Printing	\$972	\$2,000	\$601	\$2,000
Postage	\$2,022	\$3,000	\$1,732	\$3,000
Program Supplies	\$1,375	\$2,700	\$236	\$2,700
Office Equipment Maintenance	\$295	\$450		\$450
Telephone	\$282	\$500	\$117	\$500
Space Rental		\$5,000		\$5,000
Consultants	\$18,800	\$18,000		\$18,000
Medical Examinations	\$550	\$2,000		\$2,000
Service Contracts	\$1,817	\$2,500	\$1,186	\$2,500
Program Services	\$1,968	\$14,673	\$1,440	\$14,673
Civil Service Exam Administration	\$2,978	\$1,500		\$1,500
Fire/Police Exam Administration	\$39,845	\$55,000	\$8,173	\$55,000
Furniture and Fixtures	\$1,214	\$813	\$813	\$813
Computer Peripheral Equipment	\$233	\$500		\$500
Personal Computers	\$660			
Total:	\$841,258	\$1,124,614	\$427,011	\$1,035,875

Personnel Department: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
White Plains School Civil Service	\$12,000	\$12,000	\$12,000	\$12,000
Civil Service Exam Fees	\$3,933	\$76,300	\$35,000	\$45,000
Civil Service Non Compliance Application Fee	\$1,600	\$1,000	\$625	\$1,000
Other	\$40			
Total:	\$17,573	\$89,300	\$47,625	\$58,000

Personnel Department: Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
GENERAL GOVERNMENT				
PERSONNEL ADMINISTRATION - A029	\$282,532	\$310,939	\$137,911	\$320,201
CIVIL SERVICE ADMINISTRATION - A030	\$558,726	\$813,675	\$289,100	\$715,674
Total GENERAL GOVERNMENT:	\$841,258	\$1,124,614	\$427,011	\$1,035,875
Total Expenditures:	\$841,258	\$1,124,614	\$427,011	\$1,035,875

Personnel Department: Objectives

Personnel Administration:

To serve as personnel advisor to the Mayor, Common Council, City department heads and managers, and develop appropriate policies and procedures in managing the workforce.

To manage all City recruitment (vacancy control, posting, advertising, application review) to insure the hiring and promotion of qualified candidates consistent with Civil Service law, State and Federal requirements, and applicable labor agreements.

To manage and ensure compliance to Federal Consent Decrees for recruitment, training, selection and reporting of Police Officers and Fire Fighters.

To review, study and recommend proper classification and salary allocations for the City's positions, manage employee compensation and merit reviews, develop appropriate job specifications, and maintain employment records.

To ensure compliance to the applicable provisions of the Federal Regulations, New York State Retirement System, Americans with Disabilities Act, Equal Employment Opportunity, Family Medical Leave Act (FMLA), City of White Plains policies, and Department of Labor regulations as well as provide management support and professional consultation to the City's departments.

To manage tuition reimbursement, employee ID's, employee assistance, supervisory and sexual harassment training; and coordinate participation in various community and employee programs.

To maintain effective labor/management relations under the New York State Taylor Law; and coordinate the administration of labor agreements with departments in a fair and consistent manner; and participate in grievance procedures.

To advertise and participate in executive searches and recruitment.

Civil Service Administration:

To administer and ensure compliance to Civil Service Laws, rules and procedures by all departments of the City, Board of Education and the Housing Authority while striving to maximize recruitment and retention goals, and support operational objectives.

To administer and update the local Civil Service Rules and Appendices.

To maintain accurate personnel and exam records; and report to New York State Civil Service required statistical data in an annual report.

To administer all Civil Service examinations, establish and certify lists, and coordinate candidate recruitment and appointment.

To administer written and agility police and fire exams, coordinate medical exams and psychological testing, establish eligible lists, prepare statistical reports; and coordinate with counsel the requirements set forth by Federal Court consent decrees.

To approve hires, promotions, leaves, reinstatements, transfers and workforce reductions consistent with Civil Service Law and Rules.

To assist departments in the processing of Civil Service Law Section 71 & 72 proceedings related to employees who are unable to work.

To ensure implementation of NYS mandated hiring/promotional preferences for active military and veterans.

Personnel Department: Performance Measures

Personnel Administration:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23</u> <u>Estimate</u>	<u>FY 22-23</u> <u>Actual</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 24-25</u> <u>Planned</u>
	Personnel recruitment/related procedures:				
	- Executive	4	1	3	2
	- Full time	50	65	60	75
	- Hourly	300	300	300	300
NY/WP	Salary/classification studies	10	15	15	10
	Surveys completed	10	10	10	10
WP	Changes to the Compensation and Leave Plan	10	10	10	10
	Tuition reimbursements	6	5	0	4
	Advertisements placed	4	7	0	7
	Training/Community Service Programs (including F/T Employee Orientation, P/T Retirement Registration and Retirement Assistance)	1,300	1,300	1,300	1,300
	No. of contracts administered	4	4	4	4
WP	No. of merit performance reviews	16	15	15	9
	No. Payroll/Personnel Action Forms	1,500	1,600	1600	1,600
	BOE Change Order Forms	100	63	150	100
NY/WP	Job specifications written/revised	50	36	36	40
NY	Employee Verifications	100	48	50	50
WP	Records Retention				
	Stored	300	300	300	300
	Destroyed	400	300	270	300

Civil Service Administration

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
NY	Payroll certifications	3	3	3	3
NY	Roster records maintained	1,900	1,500	1,500	1,500
NY/FED	Exam applications processed	3,750	185	1,450	1,150
NY/FED	Examinations administered	55	38	48	50
NY/FED	Physical agility exams administered	5	0	85	0
	No. of candidates eligible (agility, practice/actual)	5	0	808	0
FED	Training for actual exams	0	0	15	12
	No. of candidates eligible (training)	0	0	1,275	900
NY	Performance exams administered (typing, database, etc.)	8	12	15	10
	No. of candidates eligible (performance)	20	27	35	30
NY	Eligible lists established	20	46	40	40
NY	Eligible lists certified	40	46	46	40
NY	Collected exam fees (no. of checks, money orders, etc.)	3,750	185	1,450	1,150
NY	Collected fees for non-competitive and promotional (no. of checks, money orders, etc.)	50	59	75	75
NY	Candidate verifications	50	23	25	25
WP	Records Retention				
	Stored	200	147	140	180
	Destroyed	250	355	160	200

Planning Department

The central purpose and function of the Department of Planning is to create and implement plans, policies, and programs that work together to achieve the community's vision for the City of White Plains today and in the future - a sustainable City with a diverse population, a robust economy, and interesting and livable neighborhoods that are easily accessible to all.

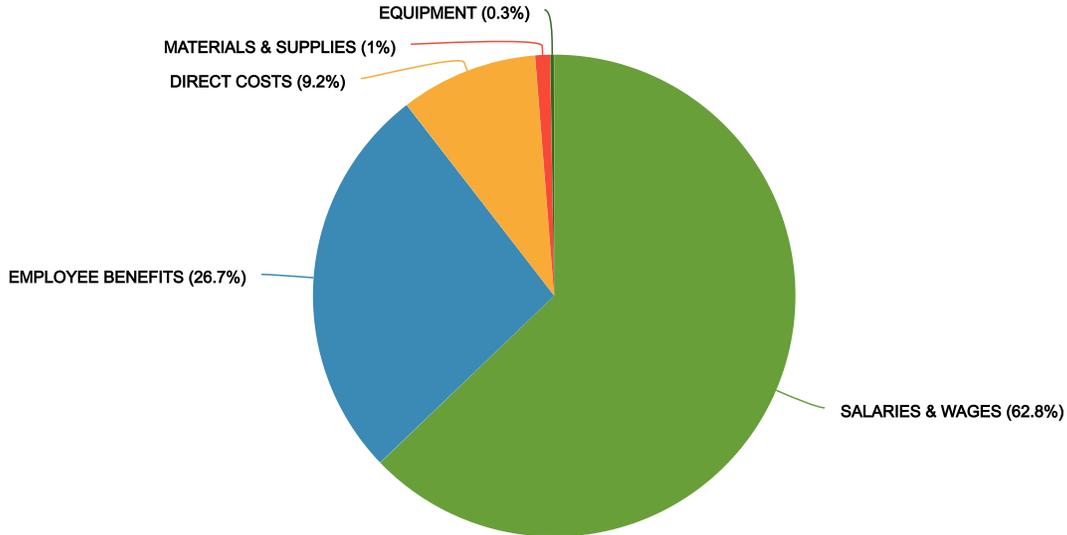
The Department supports and advises the Mayor, the Common Council, and other Boards and Departments on a wide range of issues related to the development and preservation of the City. Each year, the Department reviews more than 70 land use applications for zoning amendments, site plan approvals, special permit approvals and disposition of City property. The Planning Department also directs comprehensive, consensus-based planning, zoning, and economic development initiatives that apply both city-wide and to individual neighborhoods. Its support of other City agencies includes technical assistance such as map preparation, and data base research as well as the identification of funding opportunities and the application for grants from government and private sources.

The Planning Department also administers federally assisted activities including the Community Development Block Grant, and provides staff support to the Urban Renewal Agency.

Planning Department - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Comm. of Planning	Appt.	1	1	-	1	1	-
Deputy Comm. of Planning	Appt.	1	1	-	1	1	-
Senior Planner	17	1	1	-	1	1	-
Planner II	14	1	1	-	1	1	-
Planner I	11	1	-	1	1	-	1
Drafter II	10	1	1	-	1	1	-
Housing Coordinator	8	1	1	-	1	1	-
		7	6	1	7	6	1

Planning Department: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
Appointed Officials Salaries	\$329,600	\$342,000	\$164,423	\$342,000
CSEA Salaries and Wages	\$391,003	\$420,923	\$202,332	\$433,453
Part-Time Salaries	\$53,230	\$65,000	\$24,360	\$65,000
Social Security	\$56,853	\$61,179	\$28,642	\$62,826
MTA Payroll Tax	\$2,605	\$2,784	\$1,325	\$2,833
NYS Employee Pension System	\$86,141	\$100,454	\$48,294	\$121,945
Employee Active Health Insurance	\$129,774	\$141,945	\$67,347	\$150,936
Dental Insurance Plan	\$8,303	\$8,564	\$4,790	\$9,732
Optical Insurance	\$1,746	\$1,750	\$873	\$1,750
Memberships-Fees-Dues	\$800	\$2,100	\$648	\$2,100
Education and Training Fees	\$1,445	\$2,100	\$1,375	\$2,100
Travel and Transportation	\$1,835	\$3,000	\$250	\$3,000
MATERIALS & SUPPLIES	\$10,861	\$12,100	\$7,418	\$13,400
Consultants		\$20,000		\$20,000
Service Contracts	\$3,385	\$2,400	\$1,316	\$3,000
Rent Abatements	\$31,501	\$50,000	\$15,673	\$50,000
NYS Emerg Tenants Prot Act Admin Charges	\$49,000	\$50,000	\$49,000	\$50,000
Light Duty Vehicle	\$39,335			
Furniture and Fixtures				\$1,500
Personal Computers	\$2,089			\$2,000
Total Expense Objects:	\$1,199,506	\$1,286,299	\$618,065	\$1,337,575

Planning Department: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
Community Development	\$22,288	\$27,000	\$21,897	\$27,000
Urban Renewal Agency	\$14,134	\$5,000	\$7,614	\$7,600
Subdivision Filing Fees	\$116,750	\$6,000		\$150,000
Tenant Emergency Protection Act	\$98,000	\$96,000	\$94,760	\$94,000
Maps	\$10	\$10		\$10
Refund Prior Year Expenditures	\$377		\$178	
Other	\$2,250		\$2,250	\$2,000
Total Revenue Source:	\$253,810	\$134,010	\$126,699	\$280,610

Planning Department: Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
GENERAL GOVERNMENT				
PLANNING SERVICES - F001	\$1,187,681	\$1,273,646	\$611,998	\$1,324,211
CITY SUPPORT TO FEDERAL PROGRAMS - F022	\$4,434	\$4,745	\$2,275	\$5,012
CITY SUPPORT TO URA - F025	\$7,391	\$7,908	\$3,792	\$8,352
Total GENERAL GOVERNMENT:	\$1,199,506	\$1,286,299	\$618,065	\$1,337,575
Total Expenditures:	\$1,199,506	\$1,286,299	\$618,065	\$1,337,575

City Support to Federal Programs

Objectives:

To administer the City's Community Development Block Grant (CDBG) Program in strict compliance with all applicable Federal regulations and pursuant to the requisite Annual Action Plan and Consolidated Plan adopted by the Common Council.

To provide staff support to the Community Development Citizens Advisory Committee (CDCAC).

To prepare the CDBG Consolidated Plan, Annual Action Plans and Annual Performance Reports for the U.S. Department of Housing and Urban Development (HUD) and other reports that may be required by statute or regulation.

To oversee all projects funded with Community Development (CD) funds, and to provide technical assistance to funded public service organizations and neighborhood organizations.

Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
FED	No. of CD funded programs supervised	24	22	18	18
FED	No. of public service groups receiving technical assistance	24	26	20	20
FED	Support to CDCAC (number of meetings)	6	6	6	6
FED	No. of reports to HUD	2	2	2	2
	No. of reports and resolutions to Common Council	2	2	2	2

City Support to URA: Objectives and Performance Measures

Objectives:

The Urban Renewal Agency is a separate Public Benefit Corporation which is staffed on a hourly reimbursement basis by the staff of the Department of Planning under a Cooperation Agreement with the City of White Plains.

The objectives are:

- To carry out the completion of the Central Renewal Project ensuring redevelopment in accordance with contracts and plans approved by the Urban Renewal Agency and the Common Council and in compliance with all applicable Federal and State regulations.
- To undertake and carry out such other renewal projects and economic development projects as the Agency and Common Council deem appropriate and in the public interest and as are consistent with Article 15(a) of the General Municipal Law.

Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
FED	Central Renewal Project NY R:37: No. of hours staff support to Agency	125	125	125	125
NY/WP	Establishment of new urban renewal areas or plans (unassisted)	0	0	0	0
	Parcels purchased	1	0	1	1
	Parcels sold	0	0	0	0
	Parcels subject to development or amendment to contracts	1	1	1	1
	No. of hours of staff support related to unassisted urban renewal areas	350	350	350	350
	Redevelopment Projects approved or amended or extended	2	2	2	2
	Communications & resolutions to Common Council	10	10	10	10

Planning Services: Objectives and Performance Measures

Objectives:

To develop proposals and provide advice to the Common Council and to City boards, commissions and agencies on long-range planning and physical development of the City of White Plains, including responsibility for updating the City's Comprehensive Plan.

On referral, and on initiation of the Department, to provide advice to the Common Council and City boards and commissions on land development, zoning, special permit and site plan proposals.

To maintain statistical information, and respond to public information inquires.

To develop a program for the City to promote economic development, to stabilize and, ultimately, enlarge the City's tax base.

To provide professional and technical support to various City boards and commissions and to other agencies, both permanent and ad hoc, and various committees appointed by the Mayor and Common Council.

To administer the NYS Administrative Charges for units covered under the Emergency Tenant Protection Act of 1974, as amended.

To determine eligibility of senior citizens for the Senior Center Rent Increase Exemption (SCRIE) program, also known as the Rent Abatement Program and to administer the City's Affordable Rental Housing Program (ARHP) and the Affordable Home Ownership Program (AHOP).

Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP	No. of City boards, commissions, committees and agencies receiving technical support	10	17	15	15
	Common Council (meetings attended)	12	20	20	20
	Planning Dept. reports to Common Council	80	86	80	80
	Planning Board reviews and applications	65	62	65	65
	Zoning Board of Appeals case reviews	38	31	30	30
	Environmental Officer reports	90	89	85	85
	Tree Committee reports & site visits	0	5	2	2
	No. of existing ARHP Units	362	303	350	350
	No. of existing ARHP Tenant Recertification Reviews	233	240	220	220
	No. of ARHP New Application Reviews	540	467	450	450
	ARHP New Project Initiation (no. of units)	200	200	200	200
	No. of ARHP inquires	1,300	5,000	5,000	5,000
	NY/WP	No. of ETPA units	2,750	2,750	2,750
No. of qualified SCRIE program participants		21	24	24	24
Dollar value of SCRIE abatements		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000

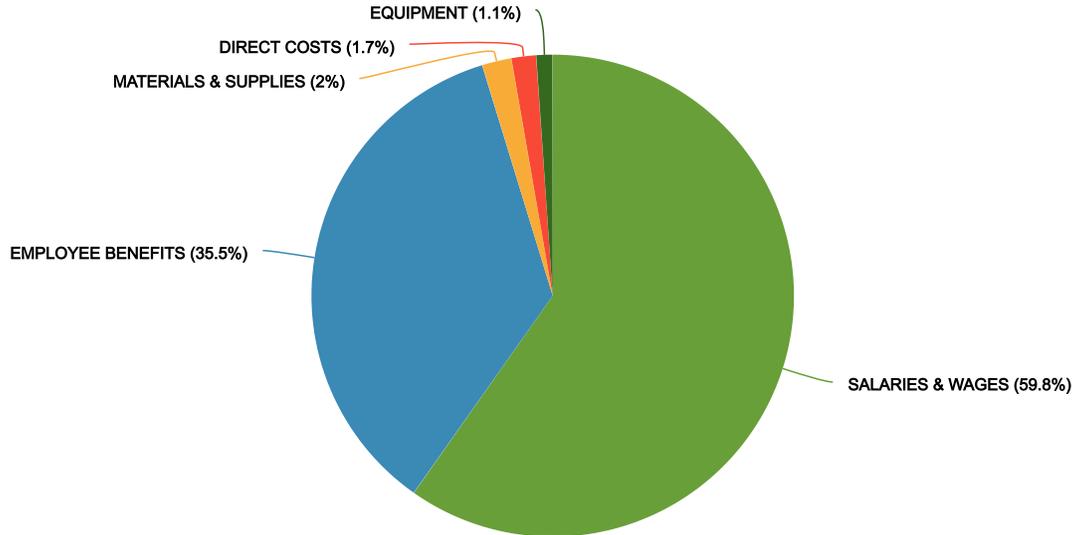
Public Safety

The City Charter directs the Commissioner of Public Safety to have jurisdiction, supervision and control of the government, administration, disposition, and discipline of the officers and members of the Fire and Police Bureaus, Emergency Planning and Emergency Medical Services, and shall provide in all ways possible for the safety and protection of the inhabitants of the City and of their property; and, they shall have further powers and duties as may be provided by ordinance of the Common Council. To increase overall accountability and improve management in the Department, significant changes have been made to identify spending and revenues by specific police and fire divisions.

Public Safety Department - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Comm. of Public Safety	Appt.	1	1	-	1	1	-
Deputy Comm. of Public Safety	Appt.	1	1	-	1	1	-
Physician	Appt.	1	1	-	1	1	-
Fire Chief	M/C	1	1	-	1	1	-
Police Chief	M/C	1	1	-	1	1	-
Asst. Police Chief	M/C	1	-	1	1	-	1
Captain (Police)	3	4	4	-	4	4	-
Deputy Chief (Fire)	3	6	6	-	6	6	-
Lieutenant (Police)	2	13	13	-	13	13	-
Lieutenant (Fire)	1	40	40	-	40	40	-
Sergeant (Police)	1	20	20	-	20	20	-
Police Officer	P	168	155	13	171	166	5
Fire Fighter	F	111	109	2	113	109	4
Secretary to the Commissioner of Public Safety	M/C8	1	1	-	1	1	-
Departmental Secretary I-Police	8	1	1	-	1	1	-
PSA I-Dispatcher	8	6	6	-	6	6	-
Public Safety Records Clerk	8	1	1	-	1	1	-
PSA I-Animal Enforcement	7	1	1	-	1	1	-
Special Patrol Officer	7	1	1	-	1	1	-
Secretary	7	1	1	-	1	1	-
Office Assistant II	6	1	1	-	1	1	-
Senior Clerk	5	2	2	-	2	2	-
Senior Clerk Sp Spk	5	1	1	-	1	1	-
School Crossing Guard	1	20	20	-	20	20	-
		404	388	16	409	399	10

Public Safety: Expenditures by Expense Type



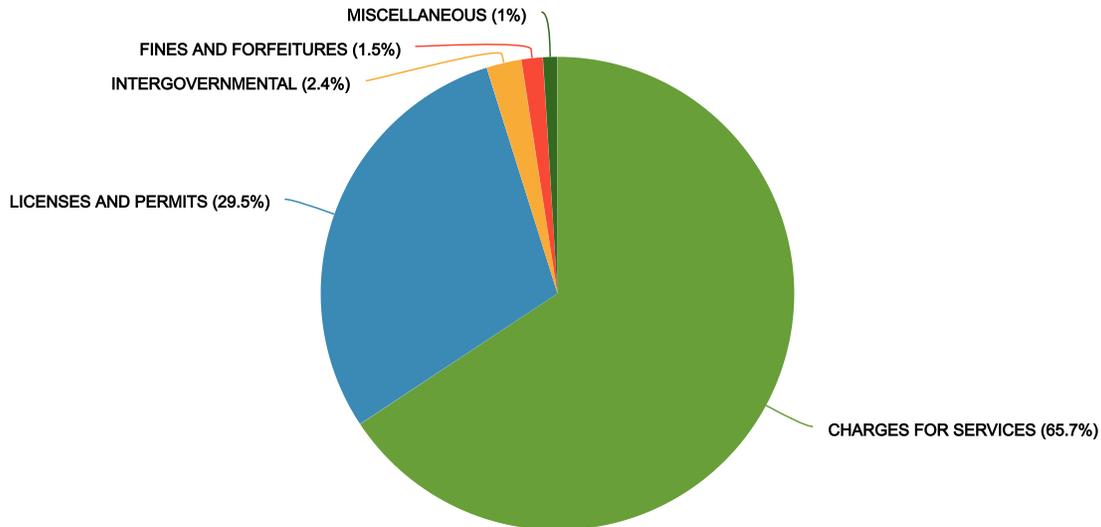
Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$410,846	\$502,500	\$217,740	\$460,700
Managerial Salaries	\$481,403	\$499,789	\$240,304	\$514,750
CSEA Salaries and Wages	\$1,190,253	\$1,373,933	\$586,952	\$1,449,651
CSEA Overtime	\$25,123	\$15,000	\$15,111	\$30,000
Police Salaries and Wages	\$19,875,412	\$20,651,995	\$10,063,126	\$22,260,914
Police Overtime	\$1,627,728	\$1,550,000	\$900,625	\$1,851,300
Police OT-Contractual Services	\$1,502,063	\$1,600,000	\$952,226	\$1,648,000
Police Attendance Bonus	\$151,450	\$160,000		\$160,000
Police Differential 7pm-7am	\$365,423	\$370,000	\$179,599	\$391,400
Police Differential 7am-7pm	\$178,675	\$180,000	\$99,211	\$216,150
Police Bilingual Stipend	\$184,695	\$200,000	\$103,263	\$211,150
Police Detective Stipend	\$380,820	\$380,000	\$204,576	\$412,000
Police Other Salaries	\$77,971	\$85,000	\$37,577	\$87,550
Police Holiday Pay	\$908,340	\$980,000	\$480,527	\$1,009,400
Police Vacation Buyouts	\$58,542	\$70,000		\$72,100
Firefighters Salaries	\$16,154,732	\$16,852,089	\$8,100,317	\$17,215,533
Firefighters Overtime	\$1,197,028	\$1,381,000	\$890,992	\$1,673,000
Fire OT - Contracted Services	\$85,480	\$60,000	\$34,849	\$60,000
Firefighter Attendance Bonus	\$106,500	\$112,000		\$112,000
Firefighter Stipends	\$155,181	\$155,490	\$84,555	\$156,000
Fire Holiday Pay	\$683,854	\$710,160	\$393,604	\$689,500

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Pensioners Payments	\$143,484	\$141,177	\$69,746	\$146,798
207-A Contractual Payments	\$20,586	\$20,500	\$9,823	\$20,500
Total SALARIES & WAGES:	\$45,965,590	\$48,050,633	\$23,664,725	\$50,848,396
EMPLOYEE BENEFITS				
Social Security	\$3,325,951	\$3,595,427	\$1,664,615	\$3,801,684
MTA Payroll Tax	\$154,614	\$161,033	\$79,251	\$169,872
NYS Employee Pension System	\$127,572	\$166,514	\$75,461	\$207,792
NYS Police & Fire Pension System	\$10,639,553	\$12,197,029	\$5,937,289	\$13,998,670
Pension Adjustment (P & F)	\$218,020	\$218,020	\$218,020	\$218,020
Employee Active Health Insurance	\$8,905,575	\$9,504,498	\$4,616,477	\$10,317,312
Dental Insurance Plan	\$42,243	\$50,960	\$19,479	\$51,021
Optical Insurance	\$7,784	\$8,925	\$3,696	\$8,750
Memberships-Fees-Dues	\$3,385	\$3,310	\$2,395	\$4,060
Education and Training Fees	\$99,642	\$97,000	\$53,544	\$125,000
Travel and Transportation	\$15,295	\$21,000	\$12,359	\$33,000
Tuition Reimbursement - PBA	\$25,000	\$25,000		\$25,000
Work Clothing	\$64,523	\$98,687	\$38,028	\$70,200
Protective Clothing	\$190,346	\$399,688	\$95,630	\$279,000
Uniforms	\$100,755	\$192,685	\$27,670	\$170,000
Loss Reimbursement		\$200		\$200
Uniform Maintenance	\$180,404	\$181,650	\$4,000	\$183,505
Police Contractual Supplemental Benefits	\$314,010	\$331,702	\$161,361	\$333,336
Firefighter Cont Supplement Benefit	\$217,871	\$216,406	\$113,578	\$217,000
Total EMPLOYEE BENEFITS:	\$24,632,542	\$27,469,734	\$13,122,851	\$30,213,422
MATERIALS & SUPPLIES				
Office Supplies	\$32,261	\$28,500	\$23,054	\$30,000
Advertising		\$100		\$100
Printing	\$7,377	\$9,750	\$4,345	\$9,750
Postage	\$5,994	\$6,000	\$2,921	\$6,000
Books-Processing		\$300		\$300
Subscriptions-Periodicals	\$3,049	\$1,850	\$200	\$2,955
Program Supplies	\$62,016	\$113,265	\$31,640	\$103,180
Computer Equipment Maintenance	\$314,944	\$329,665	\$282,919	\$358,960
Personal Computer Software	\$6,395	\$2,000		\$2,000
Portable Equipment Maintenance	\$91,643	\$101,531	\$86,002	\$101,531
Building/Facility Repairs	\$29,649	\$90,000	\$20,489	\$105,000
Building/Facility Emergency Repairs	\$29,216	\$15,000	\$22,800	\$30,000
Maintenance Supplies	\$19,880	\$16,500	\$10,916	\$19,000
Ammunition	\$62,749	\$116,980	\$34,677	\$110,000
Radio Communications	\$15,792	\$60,169	\$3,580	\$60,000
Rolling Stock Repair/Maintenance	\$167,546	\$121,500	\$57,351	\$126,500
Gasoline	\$215,726	\$242,750	\$102,784	\$219,000

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Diesel Fuel	\$5,525	\$9,000	\$3,853	\$6,500
Tires and Chains	\$24,557	\$24,000	\$16,828	\$24,000
Lubricants/Anti-Freeze		\$1,400		\$1,400
Fire Engine Supplies	\$11,039	\$26,347	\$15,076	\$26,347
Police Car Supplies	\$5,070	\$11,800	\$925	\$11,800
Electricity	\$44,226	\$59,375	\$18,856	\$52,600
Telephone	\$88,169	\$125,500	\$45,685	\$125,500
Natural Gas	\$37,575	\$55,000	\$10,077	\$55,000
Water	\$4,941	\$3,500	\$6,704	\$3,500
Water Hydrants	\$10,000	\$10,000		\$10,000
Data Communications Lines		\$1,920		
Property Rental	\$45,000	\$45,000	\$22,500	\$45,000
Equipment Rental	\$5,304	\$5,450	\$2,648	\$6,400
Copier Rental	\$21,915	\$22,470	\$9,091	\$19,800
K-9 Police Unit		\$6,000	\$1,510	\$6,000
Total MATERIALS & SUPPLIES:	\$1,367,557	\$1,662,622	\$837,428	\$1,678,123
DIRECT COSTS				
Ambulance Service Contract	\$771,237	\$780,980	\$455,573	\$816,125
Humane Society	\$44,892	\$44,892	\$14,964	\$44,892
Meals	\$2,500	\$2,500		\$2,500
Medical Examinations	\$31,415	\$58,838	\$7,809	\$58,000
Service Contracts	\$83,753	\$116,518	\$57,628	\$190,550
Fingerprint Record Searches	\$6,975	\$7,000	\$3,225	\$7,000
Program Services	\$74,144	\$96,500	\$87,171	\$245,400
Exterminating Services	\$3,312	\$2,500	\$2,232	\$4,500
Hearing Officers		\$5,000		\$5,000
Towing	\$11,684	\$7,000	\$2,850	\$8,000
Celebrations-Entertainment	\$1,102	\$2,500	\$1,070	\$2,750
Crime Control Planning	\$12,062	\$20,000	\$3,833	\$20,000
Total DIRECT COSTS:	\$1,043,075	\$1,144,228	\$636,354	\$1,404,717
EQUIPMENT				
Police Vehicles	\$1,046,915	\$678,542	\$257,675	\$619,000
Light Duty Vehicle		\$155,000	\$84,014	\$170,000
Compressor	\$82,043			
Personal Computers	\$10,429	\$52,758	\$13,507	\$50,000
Mobile Radios	\$1,190	\$10,000	\$709	\$10,000
Fire Station Furnishings	\$3,791	\$7,155	\$6,097	\$10,000
Protective Services Equipment	\$29,772	\$72,755	\$26,185	\$72,755
Building/Facility Enhancement	\$4,950		\$935	
Containers	\$34,000			
Total EQUIPMENT:	\$1,213,090	\$976,210	\$389,124	\$931,755

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
OTHER FINANCIAL USES				
To Special Revenue Fund	\$11,500			
Total OTHER FINANCIAL USES:	\$11,500			
Total Expense Objects:	\$74,233,354	\$79,303,427	\$38,650,482	\$85,076,413

Public Safety: Revenues by Source



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
INTERGOVERNMENTAL				
Federal Emergency Management Assistance	\$16,665			
US DOJ Bullet Vest Program	\$35,723	\$21,000		\$24,750
NYS Criminal Justice Service	\$12,308	\$6,000		\$8,250
F.B.I. (West. Cty Violent Crime Taskforce)	\$36,501		\$8,144	
New York State Grant	\$61,306	\$46,375	\$6,918	\$55,532
Stop DWI/Seas Program	\$17,304	\$8,400	\$2,181	\$8,400
Total INTERGOVERNMENTAL:	\$179,808	\$81,775	\$17,243	\$96,932
CHARGES FOR SERVICES				
Prisoner Transportation				\$125,000
White Plains School Police Services	\$8,000	\$8,000	\$8,000	\$8,000
Police Contract Services	\$2,318,168	\$2,147,040	\$1,580,361	\$2,038,411
Police Records	\$21,585	\$30,000	\$9,179	\$30,000
Towing	\$13,900	\$12,000	\$5,950	\$12,000
Fire Records		\$200		\$200
Fingerprinting	\$17,125	\$16,000	\$9,275	\$16,000

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Fire Contract Services	\$64,997	\$80,514	\$54,279	\$74,214
Miscellaneous Reimbursements	\$308,773	\$375,000	\$23,366	\$375,000
Total CHARGES FOR SERVICES:	\$2,752,548	\$2,668,754	\$1,690,410	\$2,678,825
LICENSES AND PERMITS				
Fire Inspection Certificates	\$890,943	\$916,831	\$875,583	\$916,831
Taxi and Operators	\$71,842	\$93,000	\$53,830	\$93,000
Cabaret Licenses	\$36,250	\$15,000	\$1,250	\$15,000
Towing Medallions	\$50,000	\$60,000		\$50,000
Laundry Coin Operator	\$2,200	\$1,800	\$750	\$1,800
Sound Devices	\$1,300	\$800	\$625	\$800
Hazard Alarm Registration	\$115,800	\$125,000	\$92,975	\$125,000
Finishing Shop Permits	\$40	\$50	\$10	\$50
Total LICENSES AND PERMITS:	\$1,168,375	\$1,212,481	\$1,025,023	\$1,202,481
FINES AND FORFEITURES				
Hazard Alarm - Fines	\$81,900	\$60,000	\$31,300	\$60,000
Total FINES AND FORFEITURES:	\$81,900	\$60,000	\$31,300	\$60,000
MISCELLANEOUS				
Contributions	\$12,750	\$26,550	\$7,500	\$8,150
Seized Property	-\$16,871	\$7,500	\$11,288	\$10,000
Workers Compensation	\$5,915		\$5,490	
Liability Insurance Claims		\$15,000		\$15,000
Refund Prior Year Expenditures	\$14,652		\$36,527	
Other	\$9,845	\$6,600	\$2,475	\$6,600
Total MISCELLANEOUS:	\$26,291	\$55,650	\$63,280	\$39,750
Total Revenue Source:	\$4,208,922	\$4,078,660	\$2,827,256	\$4,077,988

Public Safety: Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
PUBLIC SAFETY				
PUBLIC SAFETY ADMINISTRTRN				
PUBLIC SAFETY ADMINISTRATION - B005	\$1,069,187	\$1,211,320	\$665,334	\$1,200,180
EMERGENCY MEDICAL SERVICES - B020	\$771,237	\$780,980	\$455,573	\$816,125
Total PUBLIC SAFETY ADMINISTRTRN:	\$1,840,424	\$1,992,300	\$1,120,907	\$2,016,305
FIRE DEPARTMENT				
FIRE PREVENTION - B008	\$1,006,436	\$1,012,027	\$485,573	\$1,040,907
FIRE ADMINISTRATION - B009	\$453,212	\$490,076	\$227,339	\$516,946
FIRE TRAINING - B010	\$510,542	\$573,335	\$253,002	\$581,110
FIRE APPARATUS & BUILDING MAINTENANCE - B011	\$251,954	\$258,855	\$119,346	\$274,400
FIRE SPECIAL OPERATIONS - B012	\$27,736	\$49,838	\$6,652	\$48,000

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
FIRE SUPPRESSION - B021	\$28,055,130	\$30,343,985	\$14,917,784	\$31,922,357
Total FIRE DEPARTMENT:	\$30,305,008	\$32,728,116	\$16,009,696	\$34,383,720
POLICE DEPARTMENT				
POLICE PERSONNEL/ADMINISTRATION - BA30	\$3,655,859	\$4,090,448	\$1,710,601	\$4,200,973
POLICE COMM/EQUIP. MAINT. - BA31	\$41,229	\$60,869	\$12,178	\$60,700
POLICE SUPPORT SERVICES - BA33	\$1,609,563	\$1,888,787	\$897,448	\$2,108,657
POLICE TRAINING/SPECIAL PROGRAMS - BA36	\$405,139	\$367,057	\$173,812	\$414,725
COMMUNITY POLICING - BC20	\$2,443,829	\$2,339,930	\$1,215,861	\$2,370,922
CRIMINAL INVESTIGATIONS - BD40	\$5,274,178	\$5,137,332	\$2,464,608	\$4,862,354
NARCOTICS UNIT - BD42	\$950,359	\$1,000,338	\$485,005	\$1,071,677
PATROL OPERATIONS - BP50	\$25,340,001	\$27,114,785	\$13,299,669	\$30,896,077
TRAFFIC ENFORCEMENT - BS11	\$2,243,949	\$2,469,401	\$1,188,773	\$2,556,412
ESU/SPECIAL RESPONSE TEAM - BS12	\$123,816	\$114,064	\$71,924	\$133,891
Total POLICE DEPARTMENT:	\$42,087,922	\$44,583,011	\$21,519,879	\$48,676,388
Total PUBLIC SAFETY:	\$74,233,354	\$79,303,427	\$38,650,482	\$85,076,413
Total Expenditures:	\$74,233,354	\$79,303,427	\$38,650,482	\$85,076,413

Public Safety: Revenue by Department

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue				
PUBLIC SAFETY				
PUBLIC SAFETY ADMINISTRTRN				
Federal Emergency Management Assistance	\$16,665			
Other	\$1,400	\$1,600	\$600	\$1,600
Total PUBLIC SAFETY ADMINISTRTRN:	\$18,065	\$1,600	\$600	\$1,600
FIRE DEPARTMENT				
Fire Contract Services	\$64,997	\$80,514	\$54,279	\$74,214
Fire Inspection Certificates	\$890,943	\$916,831	\$875,583	\$916,831
Finishing Shop Permits	\$40	\$50	\$10	\$50
Fire Records		\$200		\$200
Miscellaneous Reimbursements	\$26,573			
Contributions	\$1,450	\$3,050	\$1,200	\$1,850
Total FIRE DEPARTMENT:	\$984,004	\$1,000,645	\$931,072	\$993,145
POLICE DEPARTMENT				
US DOJ Bullet Vest Program	\$35,723	\$21,000		\$24,750
NYS Criminal Justice Service	\$12,308	\$6,000		\$8,250
Contributions	\$11,300	\$23,500	\$6,300	\$6,300
Taxi and Operators	\$71,842	\$93,000	\$53,830	\$93,000
Cabaret Licenses	\$36,250	\$15,000	\$1,250	\$15,000
Towing Medallions	\$50,000	\$60,000		\$50,000

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Laundry Coin Operator	\$2,200	\$1,800	\$750	\$1,800
Sound Devices	\$1,300	\$800	\$625	\$800
Hazard Alarm Registration	\$115,800	\$125,000	\$92,975	\$125,000
Hazard Alarm - Fines	\$81,900	\$60,000	\$31,300	\$60,000
Police Records	\$21,585	\$30,000	\$9,179	\$30,000
Fingerprinting	\$17,125	\$16,000	\$9,275	\$16,000
Miscellaneous Reimbursements	\$275,000	\$360,000		\$360,000
F.B.I. (West. Cty Violent Crime Taskforce)	\$36,501		\$8,144	
New York State Grant	\$61,306	\$46,375	\$6,918	\$55,532
Stop DWI/Seas Program	\$17,304	\$8,400	\$2,181	\$8,400
Prisoner Transportation				\$125,000
White Plains School Police Services	\$8,000	\$8,000	\$8,000	\$8,000
Police Contract Services	\$2,318,168	\$2,147,040	\$1,580,361	\$2,038,411
Towing	\$13,900	\$12,000	\$5,950	\$12,000
Miscellaneous Reimbursements			\$23,366	
Seized Property	-\$16,871	\$7,500	\$11,288	\$10,000
Workers Compensation	\$5,915		\$5,490	
Liability Insurance Claims		\$15,000		\$15,000
Refund Prior Year Expenditures	\$14,652		\$36,527	
Other	\$8,445	\$5,000	\$1,875	\$5,000
Miscellaneous Reimbursements	\$7,200	\$15,000		\$15,000
Total POLICE DEPARTMENT:	\$3,206,853	\$3,076,415	\$1,895,584	\$3,083,243
Total PUBLIC SAFETY:	\$4,208,922	\$4,078,660	\$2,827,256	\$4,077,988
Total Revenue:	\$4,208,922	\$4,078,660	\$2,827,256	\$4,077,988

Public Safety Administration

The Department of Public Safety provides overall management support and technical expertise to the department bureaus; the Department assures that resources are utilized effectively and efficiently; that all department personnel remain highly trained and motivated through proper support and direction; and that all Public Safety services are coordinated to achieve the City's goal of protecting its persons and property.

Public Safety Administration - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Comm. of Public Safety	Appt.	1	1	-	1	1	-
Deputy Comm. of Public Safety	Appt.	1	1	-	1	1	-
Physician	Appt.	1	1	-	1	1	-
Secretary to the Commissioner of Public Safety	MC/8	1	1	-	1	1	-
Secretary	7	1	1	-	1	1	-
		<u>5</u>	<u>5</u>	<u>-</u>	<u>5</u>	<u>5</u>	<u>-</u>

Public Safety Administration: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES	\$568,369	\$664,661	\$295,723	\$627,693
EMPLOYEE BENEFITS	\$176,665	\$196,209	\$92,516	\$198,317
MATERIALS & SUPPLIES	\$311,662	\$325,700	\$267,124	\$347,670
DIRECT COSTS	\$783,728	\$805,730	\$465,544	\$842,625
Total Expense Objects:	\$1,840,424	\$1,992,300	\$1,120,907	\$2,016,305

Public Safety Administration: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
Federal Emergency Management Assistance	\$16,665			
Other	\$1,400	\$1,600	\$600	\$1,600
Total Revenue Source:	\$18,065	\$1,600	\$600	\$1,600

Objectives - Public Safety Administration

To preserve the rights of citizens and reduce fear in the City through the prevention of crime, prevention and suppression of fire, and to anticipate and respond to events that threaten public order.

Public Safety's mission also requires that the Department deal with a wide range of behavioral and social problems that arise in the City and that the end product of Public Safety consists of dealing with these problems.

Performance Measures - Public Safety Administration

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
	Percentage of Public Safety objectives achieved	82%	90%	92%	90%
	Emergency Medical Services	100%	90%	100%	90%
	Police Department	83%	90%	92%	90%
	Fire Department	77%	90%	94%	90%

Objectives - Emergency Medical Services

To provide prompt and effective emergency medical assistance to all residents and visitors.

To investigate all allegations pertaining to delay of transport and inappropriate medical procedures.

To monitor accuracy and procedures of current ambulance contract.

To monitor performance and response time of current EMS contract holder.

Performance Measures - Emergency Medical Services

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
WP	No. of Police dispatched emergency ambulance calls	7,719	8,000	8,660	9,050
	No. of allegations of delay of transport investigated	0	2	6	5
	Percentage of ambulance call response under 7 minutes	90%	90%	90%	90%

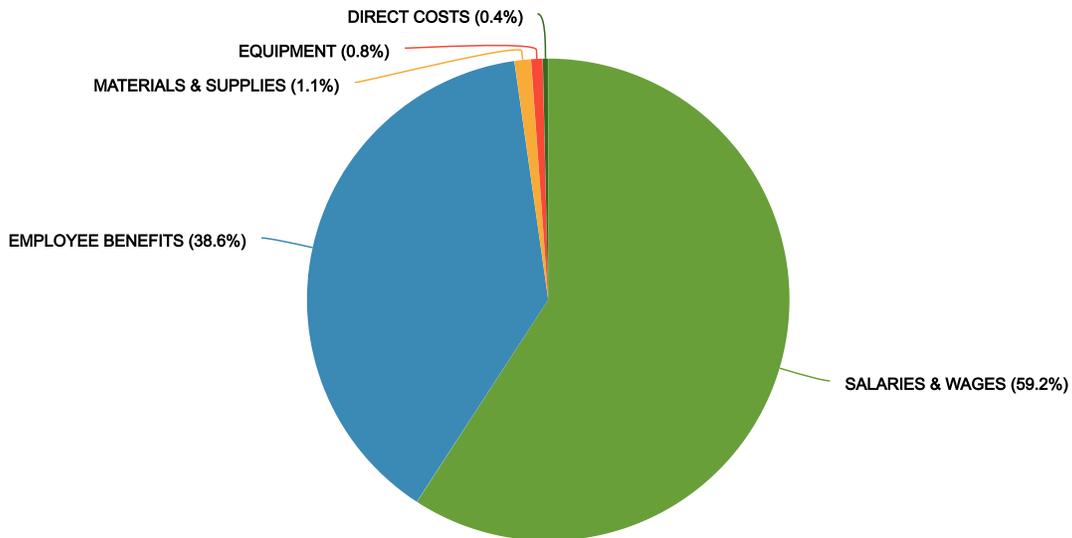
Fire Department

The mission of the Fire Bureau is to provide fire prevention, education, suppression and rescue services through effective management and training. If these services are properly delivered, City-wide fire safety will be increased, citizen fear will be reduced, and personal satisfaction will have been achieved.

Fire Department - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Chief	M/C	1	1	-	1	1	-
Deputy Chief	3	6	6	-	6	6	-
Lieutenant	1	40	40	-	40	40	-
Fire Fighter	F	111	109	2	113	109	4
Office Assistant II	6	1	1	-	1	1	-
		<u>159</u>	<u>157</u>	<u>2</u>	<u>161</u>	<u>157</u>	<u>4</u>

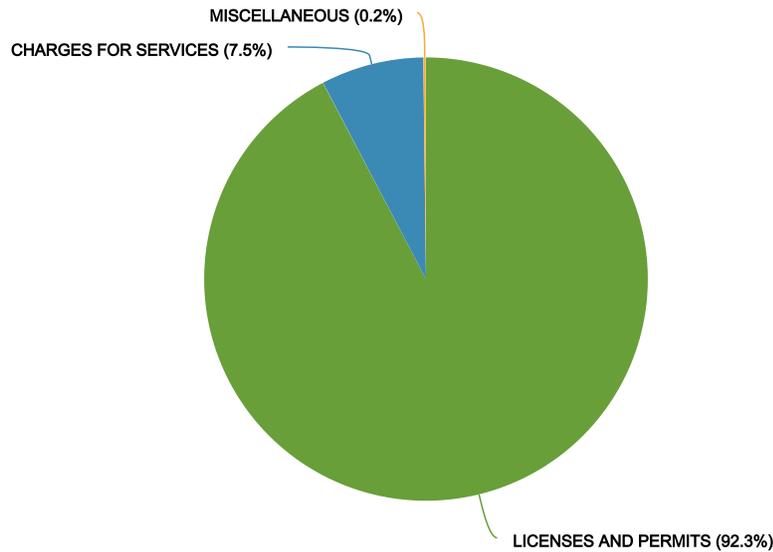
Fire Department: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
SALARIES & WAGES	\$18,800,227	\$19,695,496	\$9,710,368	\$20,344,304
EMPLOYEE BENEFITS	\$10,963,391	\$12,304,436	\$5,965,556	\$13,269,138
MATERIALS & SUPPLIES	\$314,075	\$364,848	\$158,416	\$378,623
DIRECT COSTS	\$73,247	\$110,668	\$53,909	\$123,900
EQUIPMENT	\$154,068	\$252,668	\$121,448	\$267,755
Total Expense Objects:	\$30,305,008	\$32,728,116	\$16,009,696	\$34,383,720

Fire Department: Revenues by Source



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
CHARGES FOR SERVICES				
Fire Records		\$200		\$200
Fire Contract Services	\$64,997	\$80,514	\$54,279	\$74,214
Miscellaneous Reimbursements	\$26,573			
Total CHARGES FOR SERVICES:	\$91,570	\$80,714	\$54,279	\$74,414
LICENSES AND PERMITS				
Fire Inspection Certificates	\$890,943	\$916,831	\$875,583	\$916,831
Finishing Shop Permits	\$40	\$50	\$10	\$50
Total LICENSES AND PERMITS:	\$890,983	\$916,881	\$875,593	\$916,881
MISCELLANEOUS				
Contributions	\$1,450	\$3,050	\$1,200	\$1,850
Total MISCELLANEOUS:	\$1,450	\$3,050	\$1,200	\$1,850
Total Revenue Source:	\$984,004	\$1,000,645	\$931,072	\$993,145

Fire Prevention - Objectives:

To reduce the probability of loss of life and property through systematic control and elimination of fire hazards in the City, and to educate the public on all matters of fire safety.

To enforce the Fire Code of New York State and the White Plains Supplemental Code through plan review, consultation, and on-site inspection.

To continue to get the fire message out via cable television, radio and newspaper, Lexington-Grove Municipal Parking Garage Variable Message Sign, school presentations, fire house visits, etc.

Fire Prevention - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
NY	No. of buildings inspections	834	1,000	908	1,000
NY	No. of violations issued	1,033	1,000	1,865	1,500
	No. of re-checks performed	192	200	305	250
	No. of consultations, including meetings with design personnel and contractors	175	180	194	180
	Estimate of number of people reached with a fire safety message	18,205	20,000	19,000	19,000
WP	No. of legal actions taken (Court Appearance Tickets issued)	23	15	22	20
	No. of complaint investigations	36	40	54	45
NY/WP	No. of fires investigated by Cause and Origin Unit	31	30	22	25
	No. of public education details completed	88	80	84	80
WP	No. of life safety systems and building site plan reviews	220	250	238	225
FED	No. of property violation record searches performed	26	15	31	20
	No. of juvenile fire interventions	3	5	5	5

Fire Suppression - Objectives:

To suppress fires resulting in: (1) prevention of loss of life and property, (2) confinement of fire to place of origin.

To respond to citizen requests for emergency services in situations other than actual fires; i.e., rescue, emergency medical assist, explosions, hazardous conditions; electrical, flammable gas or liquid, hazardous materials response, service calls, water and smoke conditions, public service assistance; fire alarm response, severe weather and natural disasters.

To perform fire prevention assistance, train school children in evacuation procedures and educate suppression force in building familiarization and pre-planning.

Fire Suppression - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
	Structure Fire	43	43	38	40
	Mobile Property Fire	8	10	12	10
	Natural Vegetation/Outside Fire	49	30	31	30
WC	Mutual Aid rendered to other municipalities	11	10	11	10
WC	Mutual Aid requested by White Plains	4	3	6	5
	Rescue /Emergency Medical Service	597	550	717	600
	Other Alarms (explosion, hazardous condition, service call, good intent)	1,330	1,200	1,460	1,250
	False calls (malicious, malfunction, unintentional)	1,893	1,700	2,001	1,800
WP	Public assembly inspections	84	100	36	75
	Average response time (department)	4 min.	4 min.	4 min.	4 min.

Fire Training - Objectives:

To provide 229 hours of recruit training per fire-fighter pursuant to State mandate. Recruit firefighters receive 680 hours of instruction.

To provide 101 hours of in-service training per fire-fighter pursuant to State mandate.

To provide the training necessary to achieve 100% certification of those volunteer fire-fighters who meet department requirements.

To provide a diversified qualified in-service training program for all fire-fighters and officers.

Fire Training - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
NY	Percentage of recruits who receive state-mandated training (229 hours mandated, recruit firefighters receive 680 hours of instruction)	100%	100%	100%	100%
NY	Percentage of firefighters who receive state-mandated training (101 hours required, recruit firefighters receive 150 hours of instruction)	100%	100%	100%	100%
NY	No. of man-hours of in-service training for firefighters and superior officers	26,339	30,000	32,472	30,000
NY	No. of man-hours of volunteer division certification training	930	900	930	900
NY	No. of man-hours of specialized training (codes, sprinklers, arson, etc.)	808	1,000	1,472	1,000

Fire Special Operations - Objectives:

To provide appropriate, specialized rescue and hazardous material response to the City of White Plains.

To provide specialized rescue and hazardous material technician training for firefighters.

To participate in a Regional Task Force performing decontamination and other hazardous materials functions during emergencies in the City of White Plains and areas throughout Westchester County.

Fire Special Operations - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
	No. of man-hours of specialized rescue training	1,264	1,500	1,710	1,500
FED	No. of man-hours of hazardous material technician training	1,607	1,500	1,594	1,500
NYS/WP	Percentage of participation in all Task Force hazardous material responses	100%	100%	100%	100%

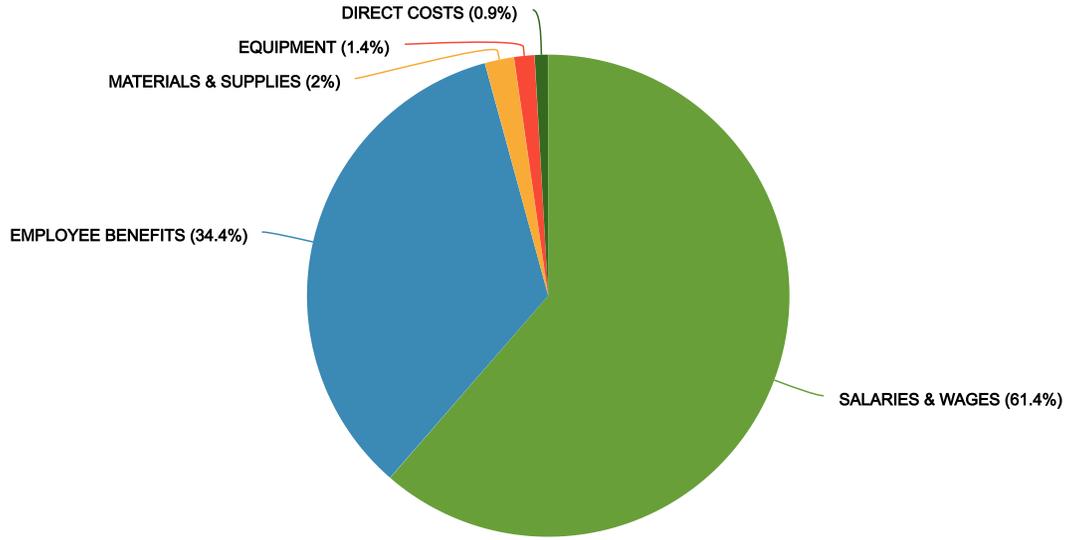
Police Department

The mission of the Police Bureau is to prevent crime and disorder, to preserve peace, community safety and well-being; to protect life and property and individual freedom for personal safety and well-being through the enforcement of State laws and City ordinances. The Police mission requires that the department deal with a wide range of behavioral and social problems that arise in a community and that the end product consists of dealing with these problems. The Police Bureau is accredited by the State of New York.

Police Department - Full Time Positions

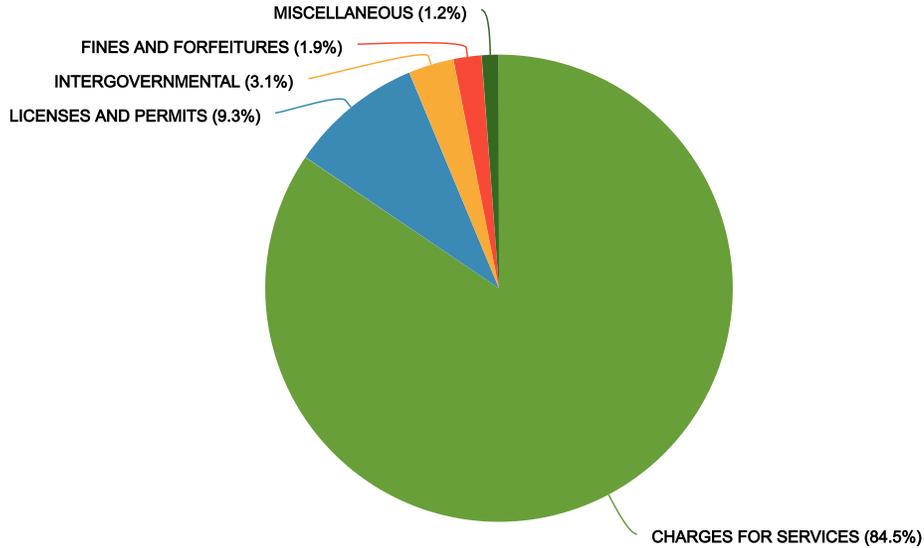
Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Chief	M/C	1	1	-	1	1	-
Asst. Police Chief	M/C	1	-	1	1	-	1
Captain	3	4	4	-	4	4	-
Lieutenant	2	13	13	-	13	13	-
Sergeant	1	20	20	-	20	20	-
Police Officer	P	168	155	13	171	166	5
Departmental Secretary I	8	1	1	-	1	1	-
Public Safety Records Clerk	8	1	1	-	1	1	-
PSA I-Dispatcher	8	6	6	-	6	6	-
PSA I-Animal Enforcement	7	1	1	-	1	1	-
Special Patrol Officer	7	1	1	-	1	1	-
Senior Clerk	5	2	2	-	2	2	-
Senior Clerk-Spanish Spk.	5	1	1	-	1	1	-
School Crossing Guard	1	20	20	-	20	20	-
		240	226	14	242	237	5

Police Department: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES	\$26,596,993	\$27,690,476	\$13,658,634	\$29,876,399
EMPLOYEE BENEFITS	\$13,492,487	\$14,969,089	\$7,064,780	\$16,745,967
MATERIALS & SUPPLIES	\$741,820	\$972,074	\$411,889	\$951,830
DIRECT COSTS	\$186,100	\$227,830	\$116,901	\$438,192
EQUIPMENT	\$1,059,022	\$723,542	\$267,675	\$664,000
OTHER FINANCIAL USES	\$11,500			
Total Expense Objects:	\$42,087,922	\$44,583,011	\$21,519,879	\$48,676,388

Police Department: Revenues by Source



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
INTERGOVERNMENTAL				
US DOJ Bullet Vest Program	\$35,723	\$21,000		\$24,750
NYS Criminal Justice Service	\$12,308	\$6,000		\$8,250
F.B.I. (West. Cty Violent Crime Taskforce)	\$36,501		\$8,144	
New York State Grant	\$61,306	\$46,375	\$6,918	\$55,532
Stop DWI/Seas Program	\$17,304	\$8,400	\$2,181	\$8,400
Total INTERGOVERNMENTAL:	\$163,143	\$81,775	\$17,243	\$96,932
CHARGES FOR SERVICES				
Prisoner Transportation				\$125,000
White Plains School Police Services	\$8,000	\$8,000	\$8,000	\$8,000
Police Contract Services	\$2,318,168	\$2,147,040	\$1,580,361	\$2,038,411
Police Records	\$21,585	\$30,000	\$9,179	\$30,000
Towing	\$13,900	\$12,000	\$5,950	\$12,000
Fingerprinting	\$17,125	\$16,000	\$9,275	\$16,000
Miscellaneous Reimbursements	\$282,200	\$375,000	\$23,366	\$375,000
Total CHARGES FOR SERVICES:	\$2,660,978	\$2,588,040	\$1,636,131	\$2,604,411
LICENSES AND PERMITS				
Taxi and Operators	\$71,842	\$93,000	\$53,830	\$93,000
Cabaret Licenses	\$36,250	\$15,000	\$1,250	\$15,000
Towing Medallions	\$50,000	\$60,000		\$50,000
Laundry Coin Operator	\$2,200	\$1,800	\$750	\$1,800
Sound Devices	\$1,300	\$800	\$625	\$800

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Hazard Alarm Registration	\$115,800	\$125,000	\$92,975	\$125,000
Total LICENSES AND PERMITS:	\$277,392	\$295,600	\$149,430	\$285,600
FINES AND FORFEITURES				
Hazard Alarm - Fines	\$81,900	\$60,000	\$31,300	\$60,000
Total FINES AND FORFEITURES:	\$81,900	\$60,000	\$31,300	\$60,000
MISCELLANEOUS				
Contributions	\$11,300	\$23,500	\$6,300	\$6,300
Seized Property	-\$16,871	\$7,500	\$11,288	\$10,000
Workers Compensation	\$5,915		\$5,490	
Liability Insurance Claims		\$15,000		\$15,000
Refund Prior Year Expenditures	\$14,652		\$36,527	
Other	\$8,445	\$5,000	\$1,875	\$5,000
Total MISCELLANEOUS:	\$23,441	\$51,000	\$61,480	\$36,300
Total Revenue Source:	\$3,206,853	\$3,076,415	\$1,895,584	\$3,083,243

Police Administration - Objectives:

To coordinate all transactions, i.e., recording attendance, computing overtime, processing personnel requests for time off, time owed, and monitoring all personnel contractual obligations.

To maintain a liaison with all unit commanders for scheduling, and to increase the Bureau's efficiency, productivity and effectiveness.

To monitor sick time for the entire department and conduct personnel interviews with division members who exceed the desired goal.

To achieve 90% of the department's stated objectives.

Police Administration - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
	No. of personnel transactions processed	9,188	10,100	10,077	10,100
WP	No. of vouchers for overtime, court time processed	8,513	8,700	9,611	9,800
	No. of personnel interviews to reduce sick time	20	25	19	25
	Average number of sick hours taken by personnel	43	45	43	45
	No. of vacation selections processed and recorded	1,115	1,125	1,044	1,031
	No. of vacation changes processed and recorded	73	75	60	65

Communication and Equipment - Objectives:

To ensure that Police vehicles and radios are maintained in a state of readiness for the safety of the officers and the protection of the public by maintaining effective in-house repairs.

To keep current with all the latest state-of-the-art equipment to bring to the department the best communications technology available.

To maintain an inventory of all rolling stock assigned to the Police Bureau.

To act as the contact and control person for telecommunications and alarm systems in the department.

To maintain an appropriate level of vehicle supplies, emergency lighting and radio equipment parts as necessary to maintain fleet operations 24 hours a day, including storm preparedness and response.

Communication and Equipment - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
	Radio equipment maintenance in-house *180 (Police Department units) hours	700	600	650	650
FED	Maintain and inventory telephone radio frequency tapes - Police/Fire Departments - Hours	800	900	800	800
	Install and maintain radios, light bars, sirens, portable radios, digital and other auto equipment - Hours	1,000	800	700	800
	Maintain service records of Police vehicles (60 vehicles) - Hours	500	500	700	800
	Maintain, issue and inventory emergency equipment (flares, oxygen, etc.) - Hours	500	500	300	300
	Prepare, record and file requisitions, and specifications for ordering Police and Fire equipment - Hours	500	500	600	600
	Maintain total communications system including: satellite receivers, base stations, mobiles, portable vocal alarms, consoles, telephones, etc. - Hours	1,800	1,600	1,600	1,600

* Hours based on Police only. Fire, Parking, and Housing maintain their Department radios, vehicles, and equipment

License Unit - Objectives:

To improve the services and safety of taxicabs operating in the City by conducting inspections to ensure compliance under laws and ordinances.

To investigate taxi complaints and make disciplinary recommendations to the Commissioner of Public Safety or his designee.

To investigate and process various licenses and permits issued by the City for the safety and security of home and store owners.

License Unit - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
WP	Taxicab inspections	133	190	133	140
WP	Taxi complaints	4	5	5	5
WP	Taxicab medallions (renewals)	177	190	138	145
WP	Taxi driver licenses (renewals and new issues)	198	201	189	195
WP	City license renewals (i.e. junk dealer, second-hand dealer, cabaret and peddlers)	54	60	52	56
WP	No. of taxi medallions	200	200	200	200
WP	No. of taxi medallions sales processed	5	4	3	4
WP	No. of taxi companies operating in White Plains	4	4	4	4
WP	No. of independent taxi companies	35	35	35	35

Support Services - Objectives:

To coordinate all departmental purchasing, including supervising the preparation of direct claim vouchers, purchase requisitions and payment of purchase orders.

To plan, develop, install, implement and maintain the Computer Aided Dispatch System, Records Management System and Mobile Computers software for the Police and Fire Departments and to create and maintain the files necessary for accurate reporting and retrieval, and to produce reports as required.

To ensure that the information allowed by law, and/or departmental procedures will be supplied to citizens and other government agencies in a timely manner. This shall include request fulfillment, FOIL requests, Good Conduct Certificate processing and Special Event request processing and notification.

To produce all digital evidence requests required by law including Body Worn Camera video, City Camera video, Digital Photos and Police Audio recordings. Provide courtroom testimony when necessary.

To approve and process all Red Light Camera violations recorded by the City of White Plains Traffic Safety Program System and to conduct monthly hearings and testify when necessary

To monitor and act as Westchester County Liaison for the White Plains E911 emergency call answering point.

To secure all system and data files from unauthorized use and to provide on-going review of computer capacity to meet user demand.

To maintain an error rate of less than 3% in our monthly IBR (Incident Based Reporting) data submission to DCJS (Department of Criminal Justice Services).

Support Services - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
WP	Purchase-related claims & requisitions processed	457	600	886	950
WP	Processed - calls for service	88,244	88,500	97,778	100,000
NY	Monitor NYS TSLED Personal Summons	8,960	9,250	9,909	10,200
NY	Red light Camera Violations Processed	31,757	32,000	33,165	33,400
NY	Red light Camera Hearings	43	40	35	35
NY	911 calls received	25,451	25,500	20,063	20,500
NY	Personal Computers Maintained	195	195	195	195
NY	Arrests Processed	2,000	2,025	2,481	2,700
NY	Fingerprints (ink) civilian	264	300	445	475
NY	Fingerprints (electronic) criminal	1,199	1,250	1,581	1,700
NY	Fingerprints (electronic) civil applicant	125	135	100	120
NY	FOIL requests processed	256	270	230	270
NY	Report Requests inter-agency processed	853	875	988	1,000
NY	Accident Reports processed	1,943	2,000	1,919	2,000
NY	Online Report requests	476	500	500	525
WP	Special Event Permits processed	89	95	95	95
WP	Good Conduct Certificates processed	41	50	75	80
NY	Body Worn Camera evidence processed	1,376	1,400	1,683	1,750
NY	City Camera video evidence processed	235	250	258	275
NY	Booking video evidence processed	1,095	1,110	1,456	1,600
NY	Police/Fire audio recordings processed	1,369	1,400	1,718	1,900
NY	Digital photo evidence processed	447	460	444	460
NY	Discovery Compliance Packets Processed	1,562	1,650	1,832	2,000

Training/Special Projects - Objectives:

To research, plan and direct new special projects and coordinate media productions.

To update and disseminate Departmental rules and procedures manual.

To coordinate with division commanders and assist them with developing training strategies to maintain the appropriate levels of recruit, in-service and field training, in order to comply with all training mandates of the New York State Bureau of Municipal Police and the New York State Accreditation Council.

Responsible for conducting thorough background investigations of police and fire candidates for White Plains Public Safety as well as civilian hires for the City of White Plains Personnel Department.

Training/Special Projects - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
NY	Hours of in-service training, including use of force and law updates	7,800	8,000	8,040	7,500
NY	Hours of recruit training	21,280	15,000	8,500	20,000
NY	Hours of supervisor training	1,420	1,000	1,732	1,000
NY	Hours of field training	9,280	8,500	8,820	8,000
NY	Hours of specialized training	4,855	5,000	5,675	5,000
NY	Percent of State-mandates satisfied	100%	100%	100%	100%
NY	Hours of public safety aide training	72	100	91	100
NY	Hours of special weapons training	1,900	2,000	2,100	2,000
	Number of applicant investigations initiated	135	85	80	150

Community Policing - Objectives:

To promote and foster partnerships between the police and its citizens. Community and Police involvement in solving problems will reduce crime, the fear of crime and social and physical disorder. The result will be the overall improvement of the quality of life for all residents, workers and visitors to the City of White Plains.

Community Policing - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
	Number of mental health outreach and referrals	410	430	439	450
	Number of crime prevention through environmental design reviews	7	10	9	12
NY	Number of domestic violence and violent crime victims receiving intervention and referral services	1,275	1,300	1,225	1,350
	Number of community presentations	30	40	20	40
NY	Number of youth (persons less than 19 yrs.) receiving intervention and referral services	423	450	250	300
NY	Number of registered sex offender monitoring activities initiated	84	90	70	80
NY	Number of missing persons investigations	201	250	115	130
NY	Homeless Outreach	165	180	174	190

Criminal Investigations - Objectives:

To investigate all cases of missing persons, all crimes committed by or against any youth under the age of 18, and all crimes involving offenses against a person involving physical injury, sexual conduct, restraint and intimidation and specific sex offenses as defined in the New York State Penal Law under Article 130.

To increase the number of cases investigated and ensure that the quality of such investigations provides substantial evidence to exceed judicial standards.

To increase the number of cases closed by arrest or investigation, ensuring that the Constitutional rights of each Citizen are upheld.

To gather and disseminate police related information to all divisions of the department.

To analyze and identify patterns of criminal activity in an effort to assist and coordinate police efforts and promote collective intelligence by sharing information with outside agencies.

To maintain accurate records pertaining to the receiving and executing of warrants issued by the Criminal Court System and to ensure compliance with NYS Criminal Procedure Law.

Criminal Investigations - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
NY	Number of juvenile cases/arrests	85/41	95/50	62/19	95/20
NY	Number of sex crime cases/arrests	56/18	60/20	69/20	60/20
NY	Cases Reviewed by CID	727	800	942	950
NY	Number of investigations initiated	733	750	712	750
	Number of cases closed	502	550	510	550
NY	Number of cases cleared by arrest	55	60	69	70
	Number of arrests	55	60	78	80
	Number of intelligence flyers disseminated:				
	City of White Plains flyers	99	110	102	110
	Outside agency flyers	101	110	104	110
	Outside Agency flyers received	2,555	2,700	2,640	2,700
	Number of outside departmental intelligence meetings attended	90	110	94	100
NY	Number of warrants received	510	600	996	1,000
NY	Number of warrants arrests	316	400	381	400

Narcotics Unit - Objectives:

To foster and maintain active participation relationships with Federal, State and Local law enforcement agencies.

To increase the number of narcotics/vice cases being actively investigated and to ensure that the quality of such investigations provides substantial evidence to exceed judicial standards.

To either apprehend or deter, by means of clandestine or aggressive investigation, those persons involved in offenses against public health and morals as defined in Title M of the New York State Penal Law.

To increase the number of intelligence files as they relate to crimes involving narcotics, gambling, prostitution, and gangs.

Narcotics Unit - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
NY	Number of narcotics cases	160	170	170	180
NY	Number of narcotics arrests	96	110	106	120
NY	Number of overall cases handled	141	150	149	160
NY	Number of narcotics search warrants executed	8	10	10	15
NY	Number of narcotics intelligence bulletins	0	5	1	5
NY	Amount of narcotics seized by type:				
	Cocaine base	1,552 g	600 g	1,852 g	1,900 g
	Opium base	581 g	600 g	604 g	625 g
	MDMA	105 g	250 g	115 g	120 g
	PCP	64 g	100 g	71 g	75 g

Police Patrol Operations - Objectives:

To render a wide variety of services which directly or indirectly further the protection of life and property in White Plains and to ensure that no member of this division unnecessarily denies the rights, dignity, or liberty of any person.

To terminate/prevent violations of the laws and ordinances, to arrest or summons the offenders, to give aid, relief and information to citizens as circumstances require.

To promptly dispatch and respond to calls for service by the public. To maintain the flow of information from state/federal computers to officers in the field by the timely forwarding of requested information.

To supervise the transfer of prisoners from various facilities such as the County Jail, Penitentiary, and Ryker's Island, to City Court for proceedings and to conform to NYS mandates regarding the security and care of prisoners.

Through strict enforcement of City Ordinances and quick response to citizen complaints, maintain a safe and clean environment by the control of loose, stray and wild dogs. Investigate those complaints of animal bites by working with Westchester County Health officials.

To attend community events and engage community members in the furtherance of enhancing police community relations.

Police Patrol Operations - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
NY/WP	John Doe summonses (includes overnight parking)	23,629	25,000	30,121	30,000
	Dispatched calls (less Directed Patrol)	35,595	37,500	39,984	40,500
	Directed Patrol	40,842	41,000	44,746	45,000
NY	Moving violations (Uniformed Traffic Tickets)	4,482	4,500	4,391	4,500
NY	Arrests	2,000	2,000	2,299	2,200
NY	No. of inquires in E-Justice (listings and criminal checks, etc.)	73,872	73,000	85,848	86,000
NY	Prisoners handled for court appearances	1,762	1,800	2,695	2,580
NY	No. of times medical aid provided to prisoners as mandated by law	46	50	79	75
NY	Criminal intake-arraignments	2,000	2,000	2,299	2,200
NY	Prisoners transported (male/female)	516/31	630/70	486/75	500/75
NY	Total number of prisoners transported to/from County Jail	547	700	561	575

NY/WP	No. of animal complaints received and investigated	304	275	259	275
NY/WP	No. of animals taken to shelter	5	5	6	5
NY/WP	No. of summonses issued for City Ordinance and animal violations	32	50	158	175
NY/WP	No. of Community Problem Cases initiated	46	50	57	45

Emergency Service Unit/Special Response Team - Objectives:

To utilize trained officers, equipped with specialized equipment, to respond to unusual incidents throughout the City and to support all divisions within the department with special weapons, less lethal options, defense equipment and medical equipment.

To provide high visibility patrol while being prepared for rapid response to incidents beyond the normal operational capabilities of regular patrol officers.

To continually train, update and hone skills.

To coordinate and develop local, State and Federal planning, including Federal and local disaster operations on a 24-hour basis to satisfy at least 90% of all designated requirements.

To provide a City-wide, comprehensive emergency management-oriented, disaster plan.

To maintain a viable Public Safety Emergency Operations Center capable of being effectively staffed by an integrated emergency response team.

Emergency Service Unit/Special Response Team - Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>2023 Actual</u>	<u>2024 Planned</u>	<u>2024 Actual</u>	<u>2025 Planned</u>
	No. of tactical incidents response	740	750	760	800
NY	No. of warrant executions	2	3	0	1
NY	No. of training man-hours	5,600	5,600	4,800	4,800
NY/WP	No. of Uniformed Traffic Tickets issued	47	50	21	22
NY	No. of arrests	10	10	45	20
	No. of hours of Directed Patrol	3,500	3,500	3,900	4,000
	Hours spent on the following activities:				
NY	Update of emergency operation procedures	120	110	110	115
NY	Update of White Plains Comprehensive Emergency Management Plan	90	90	90	100
NY	Prepare quarterly & annual program reports	100	100	100	83
NY	Attend training seminars & district meetings	650	650	650	700
NY	Conduct and/or participate in local coordination meetings on readiness and response	650	600	600	600

Public Works

The Department of Public Works provides many essential services for the residents of the City. It is responsible for the design, construction, maintenance, cleaning and lighting of all public streets, parks and rights-of-way, any trees or shrubs contained therein, the municipal water works, the collection and disposal or recycling of waste and garbage; the construction and maintenance of all public buildings, sanitary sewers and storm drains; and the design, specification and subsequent inspection of all municipal motor vehicles, and the complete maintenance of vehicles. The Department is also responsible for placement of orders, and the record keeping of the fuel, electricity and natural gas used by various City Agencies and Departments. This responsibility pertains to building structures, as well as detailed vehicle-by-vehicle information on motor fuel consumption, including the City of White Plains School District vehicles.

Public Works - Full Time Positions

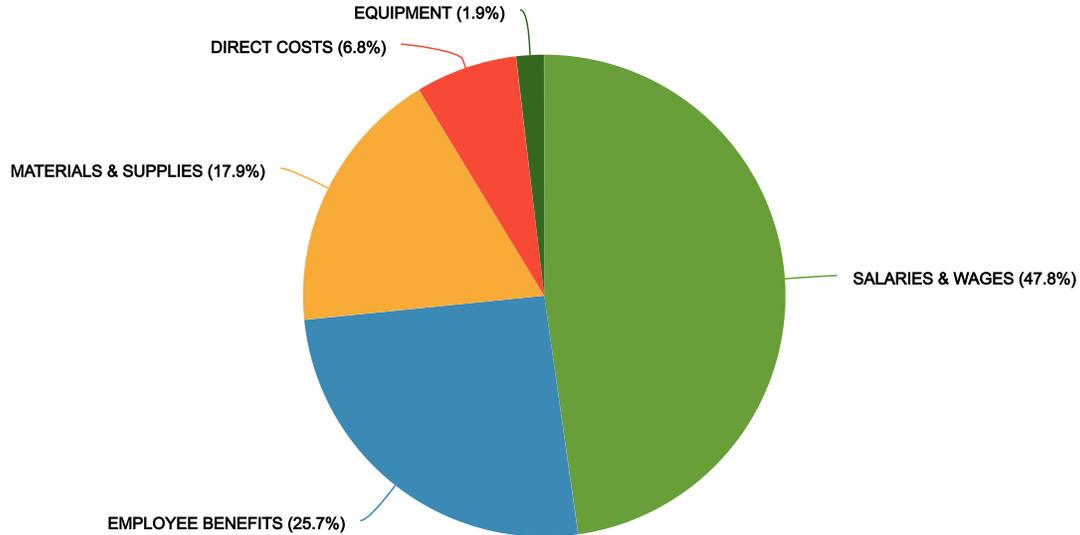
Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Comm. of Public Works Deputy Commissioner	Appt.	1	1	-	1	1	-
of Public Works	Appt.	2	2	-	2	2	-
Supt. of Highways & Grounds	M/C17	1	1	-	1	1	-
Assoc. Engineer (B.S.)	17	1	1	-	1	1	-
Assoc. Mech. Engineer (B.S.)	17	1	1	-	1	1	-
Supt. of Public Facilities	17	1	1	-	1	1	-
Chief Construction Coord.	16	1	1	-	1	1	-
Sr. Engineer (B.S.)	16	3	3	-	3	3	-
Garage & Shop Supt.	M/C16	1	1	-	1	1	-
Sanitation Superintendent	M/C15	1	1	-	1	1	-
Coord. Computer Systems	15	1	1	-	1	1	-
Assistant Highway Supt.	14	1	1	-	1	1	-
Asst. Super. Pub. Facilities	14	1	1	-	1	1	-
Engineer II (B.S.)	14	2	2	-	2	2	-
Construction Coordinator	14	2	1	1	2	1	1
Administrative Officer	M/C15	1	1	-	1	1	-
Design Coordinator	14	1	1	-	1	1	-
Assistant Sanitation Supt.	14	1	1	-	1	1	-
Assistant Construction Coordinator	11	2	2	-	2	2	-
Building Service Manager	11	2	2	-	2	2	-
Parks Maintenance Supvr I	11	2	2	-	2	2	-
Lead Auto. Mechanic	11	2	2	-	2	2	-
Street Light Installer	11	1	1	-	1	1	-
Code Enforcement Officer II - PW	11	1	1	-	1	1	-
Plumber	11	1	1	-	1	1	-
Secretary to the Commissioner of Public Works	M/C10	1	1	-	1	1	-
Safety Coordinator	10	1	1	-	1	1	-
Lead Tree Trimmer	10	1	1	-	1	1	-
Subtotal		37	36	1	37	36	1

Public Works - Full Time Positions (continued)

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget				
		Authorized	Filled	Vacant	Authorized	Funded	Vacant		
Subtotal brought forward		37	36	1	37	36	1		
Welder	10	1	1	-	1	1	-		
Carpenter	10	1	1	-	1	1	-		
Automotive Mechanic II	10	11	9	*	2	11	10	*	1
Jr. Administrative Assistant	10	-	-	-	2	2	-	-	
Crew Leader	9	6	6	-	6	6	-	-	
Automotive Mechanic I	9	1	1	-	1	1	-	-	
Engineering Technician	9	2	1	1	2	1	1	-	
Code Enforcement Officer I	9	2	2	-	2	2	-	-	
Contracts Clerk	8	1	1	-	1	1	-	-	
Maintenance Mechanic	8	14	14	-	14	14	-	-	
Tree Trimmer	8	4	2	2	4	4	-	-	
Bookkeeper	8	2	2	0	-	-	-	-	
Motor Equipment Operator	7A	19	18	1	19	18	1	-	
Skilled Laborer	6	12	11	*	1	12	11	*	1
Automotive Stock Clerk	8	1	1	-	1	1	-	-	
Semi-Skilled Laborer	4	15	13	2	15	15	-	-	
Building Service Worker	3	11	11	*	-	11	11	*	-
Messenger	3	1	1	-	1	1	-	-	
Sanitation Leader	39	1	1	-	1	1	-	-	
Sanitation Driver	37	19	18	1	19	18	1	-	
Sanitation Worker	35	38	33	5	38	35	3	-	
		<u>199</u>	<u>183</u>	<u>16</u>	<u>199</u>	<u>190</u>	<u>9</u>	<u> </u>	<u> </u>

* One or more positions underfilled

Public Works - Expenditures by Expense Type

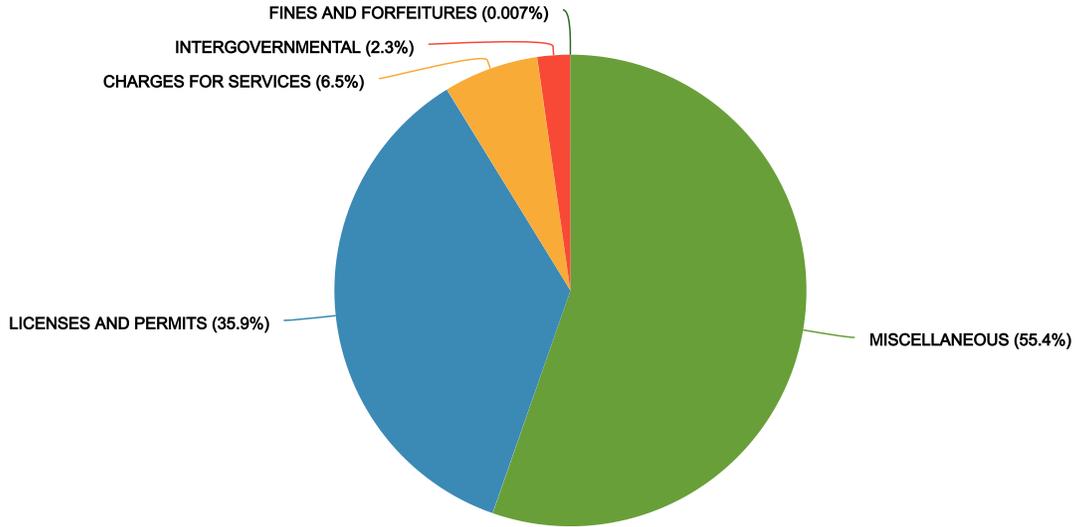


Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$525,931	\$543,000	\$260,529	\$541,900
Managerial Salaries	\$637,023	\$662,238	\$321,030	\$691,388
Managerial Overtime	\$28,776	\$42,968	\$11,863	\$44,312
CSEA Salaries and Wages	\$9,426,429	\$9,838,304	\$4,751,656	\$10,390,636
CSEA Overtime	\$553,437	\$902,505	\$287,688	\$861,341
Sanitation Salary-Wages	\$4,030,490	\$4,018,495	\$1,994,981	\$4,088,494
Sanitation Overtime	\$160,098	\$211,844	\$67,399	\$199,000
Sanitation Longevity	\$33,050	\$34,950	\$31,650	\$33,650
Teamsters Attendance Bonus	\$9,000	\$14,500	\$10,000	\$13,900
Teamsters Stipend	\$40,608	\$41,600	\$14,556	\$41,600
Part-Time Salaries	\$252,652	\$272,437	\$121,787	\$361,729
Total SALARIES & WAGES:	\$15,697,495	\$16,582,841	\$7,873,139	\$17,267,950
EMPLOYEE BENEFITS				
Social Security	\$1,175,485	\$1,239,166	\$589,577	\$1,299,273
MTA Payroll Tax	\$52,543	\$55,295	\$26,396	\$57,953
NYS Employee Pension System	\$1,731,904	\$2,151,748	\$1,026,257	\$2,577,158
Employee Active Health Insurance	\$4,345,484	\$4,641,155	\$2,201,280	\$4,871,504
Dental Insurance Plan	\$189,680	\$191,907	\$98,198	\$209,238
Optical Insurance	\$42,544	\$42,938	\$21,447	\$44,800
Memberships-Fees-Dues	\$2,767	\$3,065	\$534	\$3,325
Education and Training Fees	\$1,195	\$24,350	\$620	\$18,115

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Travel and Transportation	\$633	\$750	\$567	\$1,500
Protective Clothing	\$16,718	\$19,160	\$10,192	\$19,030
Uniforms	\$55,690	\$61,625	\$47,089	\$64,507
Safety Shoe Allowance	\$18,975	\$21,560	\$21,071	\$21,560
Teamsters Welfare Fund	\$85,737	\$88,928	\$42,207	\$88,928
Total EMPLOYEE BENEFITS:	\$7,719,355	\$8,541,647	\$4,085,434	\$9,276,891
MATERIALS & SUPPLIES				
Office Supplies	\$22,324	\$23,850	\$11,585	\$25,550
Advertising	\$2,772	\$10,800	\$2,233	\$7,850
Printing	\$2,538	\$2,800	\$931	\$3,300
Postage	\$1,305	\$1,550	\$776	\$1,950
Books-Processing	\$2,354	\$2,400	\$1,763	\$2,600
Subscriptions-Periodicals	\$780	\$6,500		\$8,100
Licenses-Permits-Fees	\$3,735	\$1,000	\$990	
Program Supplies	\$3,361	\$21,981	\$9,553	\$12,480
Office Equipment Maintenance	\$435	\$1,400	\$215	\$1,400
Personal Computer Software	\$18,821	\$18,000	\$1,952	\$18,000
Street Resurfacing		\$250,000	\$125,000	\$125,000
Asphalt Materials	\$457,462	\$356,910	\$308,267	\$479,090
Land Maintenance Supplies	\$311,728	\$327,390	\$60,854	\$337,930
Portable Equipment Maintenance	\$33,555	\$49,500	\$8,146	\$49,800
Sand	\$14,622	\$12,530	\$5,277	\$17,510
Salt	\$224,410	\$705,920	\$7,686	\$573,125
Tree Removal/Replacement	\$122,518	\$100,795	\$31,685	\$133,280
Street Lighting	\$14,342	\$50,000	\$332	\$65,000
Lamps and Poles	\$2,304	\$18,300		\$22,900
Emergency Repairs		\$7,500		\$7,500
Traffic Light Maintenance Supplies	\$16,506	\$25,100	\$2,367	\$25,100
Building/Facility Repairs	\$457,615	\$346,865	\$260,703	\$245,800
Building/Facility Emergency Repairs		\$13,000		\$3,000
Security Devices	\$11,520	\$10,000	\$5,475	\$10,000
Fuel Oil	\$11,662	\$15,980	\$593	\$12,750
Maintenance Supplies	\$89,855	\$130,755	\$98,393	\$115,940
Swimming Pool Chemicals	\$12,690	\$16,250	\$6,673	\$16,250
Skating Rink Materials		\$3,000		\$3,000
Acquired Building Maintenance	\$5,712	\$7,350	\$955	\$6,225
Plumbing Systems	\$29,102	\$25,000	\$11,469	\$28,000
Electrical Systems	\$12,948	\$28,500	\$2,890	\$28,500
HVAC Systems	\$406,969	\$487,100	\$296,350	\$411,885
Fire Warning System		\$15,000	\$3,612	\$12,000
Park/Playground Repair/Replacement	\$2,512	\$6,600	\$1,422	\$6,600
Pool Maint Equipment/Supplies	\$8,316	\$2,800	\$1,496	\$2,800
Pool Emergency Repairs		\$2,500		\$2,500

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Rolling Stock Repair/Maintenance	\$709,778	\$687,776	\$273,296	\$752,808
Gasoline	\$471,045	\$547,917	\$212,496	\$528,625
Rolling Stock Fleet Program Supplies	\$5,364	\$6,000	\$35,522	\$7,000
Rolling Stock Delivery Charges	\$42	\$400	\$12	\$400
Rolling Stock Machinery/Parts Maintenance	\$22,119	\$18,000	\$5,284	\$23,000
Electricity	\$1,404,955	\$1,807,898	\$565,610	\$1,680,900
Telephone	\$37,890	\$62,615	\$21,544	\$81,145
Natural Gas	\$403,487	\$468,556	\$119,411	\$488,510
Water	\$51,838	\$63,000	\$27,406	\$65,580
Equipment Rental	\$10,366	\$11,966	\$4,675	\$11,516
Automotive Software	\$1,160	\$3,550	\$2,816	\$3,550
Geographic Information Sys Software		\$600		\$600
Total MATERIALS & SUPPLIES:	\$5,422,817	\$6,783,204	\$2,537,717	\$6,466,349
DIRECT COSTS				
Laundry and Dry Cleaning	\$1,044	\$1,100	\$454	\$1,100
Service Contracts	\$590,934	\$790,959	\$284,712	\$715,116
Weather Service	\$1,930	\$1,950	\$1,950	\$1,970
Waste Disposal Haul away	\$918,787	\$975,822	\$410,362	\$999,749
Program Services	\$367,921	\$548,061	\$128,420	\$424,570
Exterminating Services	\$15,644	\$15,220	\$8,561	\$18,220
Hearing Officers		\$700		\$700
White Plains School Gasoline Charges	\$37,700	\$48,075	\$16,966	\$40,125
Armory Contract Charges	\$294,392	\$300,281	\$173,925	\$270,000
Total DIRECT COSTS:	\$2,228,351	\$2,682,168	\$1,025,350	\$2,471,550
EQUIPMENT				
Light Duty Vehicle	\$353,490	\$200,000	\$65,160	\$560,000
Utility Trucks	\$51,620			
Computer Peripheral Equipment	\$2,653			
Personal Computers	\$3,902	\$6,167		\$6,996
Other Equipment-Machinery	\$63,665	\$24,600	\$23,233	\$97,794
Other Equipment-Tools	\$3,199	\$11,675	\$12,846	\$6,500
Building/Facility Enhancement	\$4,132	\$4,000	\$3,276	\$4,000
Total EQUIPMENT:	\$482,661	\$246,442	\$104,515	\$675,290
Total Expense Objects:	\$31,550,678	\$34,836,302	\$15,626,155	\$36,158,030

Public Works - Revenues by Source



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
INTERGOVERNMENTAL				
Federal Emergency Management Assistance	\$216,840			
Arterial Highway Maintenance	\$28,050	\$28,050	\$14,025	\$28,050
NYS Unified Court System	\$88,538	\$65,000	\$65,000	\$65,000
Total INTERGOVERNMENTAL:	\$333,428	\$93,050	\$79,025	\$93,050
CHARGES FOR SERVICES				
Snow Removal	\$107,463	\$115,167		\$111,804
White Plains School Gas Reimbursemt	\$37,700	\$48,075	\$16,966	\$40,125
Engineer Inspection Fee	\$42,392	\$15,000	\$40,604	\$40,000
Public Works-Public Refuse	\$60,000	\$60,000		\$60,000
Public Works-Shopping Cart Removal	\$16,900	\$9,000	\$6,350	\$16,800
Total CHARGES FOR SERVICES:	\$264,455	\$247,242	\$63,920	\$268,729
LICENSES AND PERMITS				
Street Openings	\$365,243	\$265,000	\$258,592	\$367,500
Street Obstructions	\$844,885	\$750,000	\$529,146	\$866,250
Sidewalks-Curbs-Driveways	\$44,370	\$75,000	\$21,266	\$42,000
Street Vaults	\$76,000	\$90,000	\$64,000	\$90,000
Sidewalk Cafe	\$58,942	\$10,000	\$2,480	\$50,000
Storm Water MS4 Permits	\$60,550	\$65,000	\$38,900	\$60,000
Gardeners	\$8,250	\$8,000	\$3,000	\$8,000
Antennas	\$7,700	\$1,000		\$500
Total LICENSES AND PERMITS:	\$1,465,941	\$1,264,000	\$917,384	\$1,484,250

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
FINES AND FORFEITURES				
Forfeited Deposits		\$300		\$300
Total FINES AND FORFEITURES:		\$300		\$300
MISCELLANEOUS				
Developers Contributions/Fees	\$225,000			
Maps	\$18	\$100	\$432	\$100
Scrap Sales	\$18,880	\$7,000	\$4,863	\$7,000
Other Minor Sales	\$975	\$250	\$63	\$250
Workers Compensation	\$126,060	\$65,000	\$52,179	\$95,000
Liability Insurance Claims	\$25,893	\$11,500	\$21,292	\$19,000
Advertising Revenues	\$4,860	\$4,800	\$2,715	\$2,700
Rental Renaissance Plaza	\$132,712	\$135,000	\$56,467	\$146,480
Rental Real Property	\$1,792,779	\$1,885,612	\$867,081	\$1,871,061
Refund Prior Year Expenditures	\$321			
Other	\$159,108	\$94,500	\$110,590	\$147,500
Total MISCELLANEOUS:	\$2,486,607	\$2,203,762	\$1,115,680	\$2,289,091
Total Revenue Source:	\$4,550,430	\$3,808,354	\$2,176,008	\$4,135,420

Public Works Department - Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
BUREAU OF ADMINISTRATION				
DPW PROGRAM MGMT. & ADMIN. - A032	\$1,918,665	\$2,024,416	\$943,826	\$2,113,129
Total BUREAU OF ADMINISTRATION:	\$1,918,665	\$2,024,416	\$943,826	\$2,113,129
BUREAU OF ENGINEERING				
ENGINEERING SERVICES - F027	\$2,885,919	\$2,957,953	\$1,409,545	\$3,080,117
Total BUREAU OF ENGINEERING:	\$2,885,919	\$2,957,953	\$1,409,545	\$3,080,117
BUREAU OF BUILDING MAINT				
DPW CITY-OWNED BLDG. MAINTENANCE - A033	\$3,145,513	\$3,454,273	\$1,626,732	\$3,427,035
DPW PUBLIC SAFETY BLDG MT - A035	\$1,427,907	\$1,748,176	\$797,007	\$1,672,099
SLATER BLDG MNTNC - A036	\$107,326	\$102,438	\$37,902	\$106,632
WPPAC BLDG MNTNC - A037	\$309,826	\$288,594	\$88,190	\$264,298
ETC BLDG MNTNC - A041	\$80,925	\$89,092	\$22,111	\$88,700
Total BUREAU OF BUILDING MAINT:	\$5,071,496	\$5,682,573	\$2,571,942	\$5,558,764
BUREAU OF GARAGE AND SHOP				
DPW ROLLING STOCK MAINTENANCE - A034	\$2,435,152	\$2,612,266	\$1,273,472	\$2,889,157
Total BUREAU OF GARAGE AND SHOP:	\$2,435,152	\$2,612,266	\$1,273,472	\$2,889,157
BUREAU OF STORM WATER				

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
STORM WATER SYSTEM MAINTENANCE - C002	\$139,544	\$133,629	\$58,220	\$150,313
Total BUREAU OF STORM WATER:	\$139,544	\$133,629	\$58,220	\$150,313
BUREAU OF HIGHWAYS				
STREET LIGHTING - B004	\$961,950	\$1,332,721	\$429,289	\$1,352,873
FORESTRY SERVICES - D004	\$752,901	\$597,338	\$283,959	\$837,680
SNOW REMOVAL - D005	\$582,648	\$1,417,846	\$13,673	\$1,197,217
STREET CLEANING - D013	\$629,086	\$711,949	\$323,447	\$756,782
STREET REPAIRS - D014	\$5,405,290	\$5,808,043	\$2,875,328	\$6,290,170
LEAF REMOVAL - D015	\$302,978	\$346,449	\$133,434	\$352,509
Total BUREAU OF HIGHWAYS:	\$8,634,852	\$10,214,346	\$4,059,131	\$10,787,231
PARKS MAINTENANCE BUREAU				
PARKS & PLAYGROUNDS - E03P	\$2,006,333	\$2,234,684	\$1,067,806	\$2,316,683
PMP RINK/SKATE PARK - E10P	\$69,698	\$105,546	\$65,438	\$113,511
PMP BALLFIELDS - E13P	\$56,486	\$95,123	\$13,910	\$70,900
PMP TENNIS COURTS - E14P	\$78,069	\$88,873	\$2,176	\$90,498
PMP POOLS - E15P	\$49,994	\$53,868	\$22,074	\$59,978
Total PARKS MAINTENANCE BUREAU:	\$2,260,580	\$2,578,094	\$1,171,405	\$2,651,570
BUREAU OF SANITATION				
WASTE COLLECTION, DISPOSAL & RECYCLING - C003	\$8,204,470	\$8,633,025	\$4,138,615	\$8,927,749
Total BUREAU OF SANITATION:	\$8,204,470	\$8,633,025	\$4,138,615	\$8,927,749
Total Expenditures:	\$31,550,678	\$34,836,302	\$15,626,155	\$36,158,030

Public Works - Administration

The Bureau of Administration provides administrative support and assistance to the Commissioner, Deputies and Bureau Chiefs in responsibilities related to its personnel, payrolls, purchasing, contracting, correspondence, records, telephone service, and duplicating service. The Bureau develops and coordinates the Department segment of the City operating budget. It is also responsible for providing technical advice and written specifications for City Agencies and Departments for purchasing mechanical equipment and rolling stock. The Bureau has the responsibility to institute and expand an occupational safety training and risk reduction program for the Department, as well as inter-agency cross training as feasible. The Bureau of Administration provides Code Enforcement that is responsible for the investigation of potential violations and the enforcement of municipal codes, ordinances and regulations. The Bureau addresses matters from both residential and commercial properties that affect the City Right-of-Way (ROW).

Public Works Administration - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Commissioner of Public Works	Appt.	1	1	-	1	1	-
Deputy Commissioner of PW	Appt.	2	2	-	2	2	-
Administrative Officer	M/C15	1	1	-	1	1	-
Code Enforcement Officer II-PW	11	1	1	-	1	1	-
Secretary to the Commissioner of Public Works	M/C10	1	1	-	1	1	-
Safety Coordinator	10	1	1	-	1	1	-
Code Enforcement Officer I-PW	9	2	2	-	2	2	-
Jr. Administrative Assistant	10	-	-	-	2	2	-
Bookkeeper	8	2	2	-	-	-	-
		<u>11</u>	<u>11</u>	<u>-</u>	<u>11</u>	<u>11</u>	<u>-</u>

Public Works - Administration: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES	\$1,242,284	\$1,239,409	\$614,434	\$1,303,859
EMPLOYEE BENEFITS	\$559,991	\$570,636	\$282,881	\$636,068
MATERIALS & SUPPLIES	\$62,292	\$83,731	\$27,047	\$103,156
DIRECT COSTS	\$54,098	\$64,240	\$19,464	\$65,150
EQUIPMENT		\$66,400		\$4,896
Total Expense Objects:	\$1,918,665	\$2,024,416	\$943,826	\$2,113,129

Public Works - Administration: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
INTERGOVERNMENTAL	\$216,840			
CHARGES FOR SERVICES	\$54,600	\$57,075	\$23,316	\$56,925
LICENSES AND PERMITS	\$1,405,391	\$1,199,000	\$878,484	\$1,424,250
MISCELLANEOUS	\$247,133	\$133,400	\$149,021	\$214,300
Total Revenue Source:	\$1,923,963	\$1,389,475	\$1,050,821	\$1,695,475

Public Works - Program Management and Administration: Objectives

To manage all resources of the Department of Public Works to provide the services set forth in the City Charter in the most efficient and effective manner possible.

To respond to all departments' requests processed through the Bureau of Building Maintenance.

To manage the City's fleet tracker system and to provide rolling stock billing and accounting services to all City departments and agencies. To maintain compliance with applicable City codes and ordinances within the City rights-of-way that may adversely affect quality of life, aesthetics, public health, safety and welfare.

To provide Departmental occupational safety training for field personnel.

Public Works - Program Management and Administration: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP	No. of payrolls prepared	29	29	29	29
WP	No. of requisitions prepared	240	172	200	200
	No. of purchase orders handled	200	172	200	200
WP	No. of purchase/vouchers orders prepared	1,290	1,370	1,300	1,300
	No. of personnel files maintained	350	350	350	350
WP	No. of sidewalk vault permits renewed	35	35	35	35
	No. of pieces of inter-office and metered mail processed	241,000	241,000	241,000	241,000
	Municipal Court and examination before trial appearances/affidavits, claim investigations and FOIL responses	10	9	14	14
	No. of street opening/obstruction permits issued (includes those issued to Verizon)	150	140	145	151
	Con Edison street opening/obstruction permits issued	220	251	260	275
	No. of sidewalk, curb and driveway permits issued	45	38	43	43
	No. of sidewalk café licenses issued	30	25	30	30
	No. of Gedney Way landscaper drop off permits issued	6	6	6	6
	No. of Safety Seminar Presentations & Inspections	28	28	30	30
	No. of cell phone sites reviewed/monitored	70	60	70	70

Public Works - Building Maintenance

The Bureau of Building Maintenance provides centralized maintenance services for City-owned buildings, including the T. H. Slater Center and the Performing Arts Center, in the areas of cleaning, painting, carpentry, general repairs; maintenance of plumbing, electrical, heating, cooling, security, fire alarm and mechanical systems; and any and all other building services, including responsibilities related to mail and messenger service. The Bureau awards and administers contractual maintenance services for all City agencies.

Public Works Building Maintenance - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Supt. of Public Facilities	17	1	1	-	1	1	-
Asst. Superintendent of Public Facilities	14	1	1	-	1	1	-
Plumber	11	1	1	-	1	1	-
Building Service Manager	11	2	2	-	2	2	-
Carpenter	10	1	1	-	1	1	-
Maintenance Mechanic	8	3	3	-	3	3	-
Building Service Worker	3	11	11	-	11	11	-
Messenger	3	1	1	-	1	1	-
		<u>21</u>	<u>21</u>	<u>-</u>	<u>21</u>	<u>21</u>	<u>-</u>

Public Works - Building Maintenance: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES	\$1,523,810	\$1,606,130	\$789,048	\$1,656,930
EMPLOYEE BENEFITS	\$702,328	\$783,321	\$377,932	\$858,980
MATERIALS & SUPPLIES	\$1,868,155	\$2,183,289	\$935,073	\$1,893,596
DIRECT COSTS	\$908,185	\$1,088,058	\$449,447	\$983,633
EQUIPMENT	\$69,018	\$21,775	\$20,441	\$165,625
Total Expense Objects:	\$5,071,496	\$5,682,573	\$2,571,942	\$5,558,764

Public Works - Building Maintenance: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
INTERGOVERNMENTAL	\$88,538	\$65,000	\$65,000	\$65,000
MISCELLANEOUS	\$1,802,215	\$1,893,112	\$881,935	\$1,878,561
Total Revenue Source:	\$1,890,753	\$1,958,112	\$946,935	\$1,943,561

Public Works - Building Maintenance: Objectives and Performance Measures

Objectives:

To consolidate all work requests from the various City Agencies in order to schedule work in an efficient manner.

To provide repair, renovation and custodial services for over 37 City-owned buildings; to maintain the Thomas H. Slater Center facility, the White Plains Performing Arts Center and the Education Training Center.

To respond to all departments' requests processed through the Bureau of Building Maintenance.

To maintain the City-owned fiber optic network.

Performance Measures:

<u>Mandate</u> <u>Task/Measure</u>	<u>FY 22-23</u> <u>Estimate</u>	<u>FY 22-23</u> <u>Actual</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 24-25</u> <u>Planned</u>
Average response days to review work requests	0.0625	0.0625	0.0625	0.0416
Percentage of requests done "in-house"	97%	97%	97%	97%
Heating plants operated	34	34	34	35
Buildings cleaned	3	3	3	3
Buildings Maintained:				
Occupied	38	38	38	38
Non-occupied	12	12	12	12
Miles of fiber optic cable maintained	35	35	35	35

Public Works - Engineering

The Bureau of Engineering is responsible for the planning, design and construction of Public Works and Capital Improvement Projects. The majority of these projects include City-owned facilities, Right-of-Way (ROW) and utilities. We also assist internal clients to plan, design and construct City Projects. The Bureau performs essential Departmental functions which include, but are not limited to, the following: (1) Administration and Annual Program Management (e.g. roads, curbs and sidewalks, pedestrian curb ramps, utilities, etc.), (2) Survey, (3) Site Plan Review (4) Design, (5) Contractor Procurement and (6) Construction Administration and Inspection. Staff consists of highly professional administrative and technical personnel that provide both office and field support for a variety of City and private projects. Execution of these functions provides a sound infrastructure that meets the current and future public needs.

Public Works Engineering - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Assoc. Engineer (B.S.)	17	1	1	-	1	1	-
Assoc. Mech. Engineer (B.S)	17	1	1	-	1	1	-
Sr. Engineer (B.S.)	16	3	3	-	3	3	-
Chief Construction Coordinator	16	1	-	1	1	-	1
Coord. Computer Systems	15	1	1	-	1	1	-
Engineer II (B.S.)	14	2	2	-	2	2	-
Construction Coordinator	14	2	1	1	2	1	1
Design Coordinator	14	1	1	-	1	1	-
Asst. Construction Coordinator	11	2	2	-	2	2	-
Engineering Technician	9	2	2	-	2	2	-
Contracts Clerk	8	1	1	-	1	1	-
		17	15	2	17	15	2

Public Works - Engineering: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES	\$1,871,078	\$1,930,069	\$922,522	\$1,943,570
EMPLOYEE BENEFITS	\$911,119	\$991,327	\$475,404	\$1,014,197
MATERIALS & SUPPLIES	\$24,985	\$27,550	\$8,360	\$27,150
DIRECT COSTS	\$5,418	\$4,240	\$3,259	\$5,200
EQUIPMENT	\$73,319	\$4,767		\$90,000
Total Expense Objects:	\$2,885,919	\$2,957,953	\$1,409,545	\$3,080,117

Public Works - Engineering: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
Engineer Inspection Fee	\$42,392	\$15,000	\$40,604	\$40,000
Storm Water MS4 Permits	\$60,550	\$65,000	\$38,900	\$60,000
Forfeited Deposits		\$300		\$300
Other			\$6	
Total Revenue Source:	\$102,942	\$80,300	\$79,510	\$100,300

Public Works - Engineering: Objectives

To provide a variety of engineering and construction services designed to protect public safety and welfare, while maintaining a high quality of service and efficiency.

To develop high quality projects completed within the allocated construction schedule and budget.

To maintain cooperative professional relationships with the public, City entities and non-City entities (e.g. consulting engineers, utility companies, contractors, developers, suppliers and outside government agencies).

Public Works - Engineering: Performance Measures

<u>Mandate</u> <u>Task/Measure</u>	<u>FY 22-23</u> <u>Estimate</u>	<u>FY 22-23</u> <u>Actual</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 24-25</u> <u>Planned</u>
Contracts administered	70	47	70	70
Information requested/furnished	2,000	1,700	1,700	1,700
GIS, orthographic and design map requests or plots	1,800	1,200	1,000	1,000
Municipal plans/projects prepared/reviewed	125	115	125	125
Reviews for Common Council & other Boards & Commissions	100	88	100	100
Reviews for City departments	300	260	300	300
Govt. agencies/utility co. plans/projects reviews	25	30	30	30
Code compliance reviews/investigations	40	30	40	40
Backflow device reviews/approvals	52	30	40	40
Construction projects inspected	300	305	300	300
Studies/surveys/research prepared	80	85	80	80
Infrastructure drawings updated/created	70	60	70	70
Engineering documents reviewed/created/updated	130	125	130	130
Engineering documents digitally archived	2,000	300	700	700
FOIL requests	40	28	40	40
SWPPP's/SWMP's reviewed/prepared	60	55	60	60
Witness MS4 soil testing	100	20	25	25
Field Investigations	200	260	250	250
Flood Permitting Review/ Inspections	1	1	1	1
Outfall inspections	100	41	100	100
Sediment Erosion Control Inspections (Site Plan & SWPPP)	300	200	300	300

Public Works - Garage and Shop

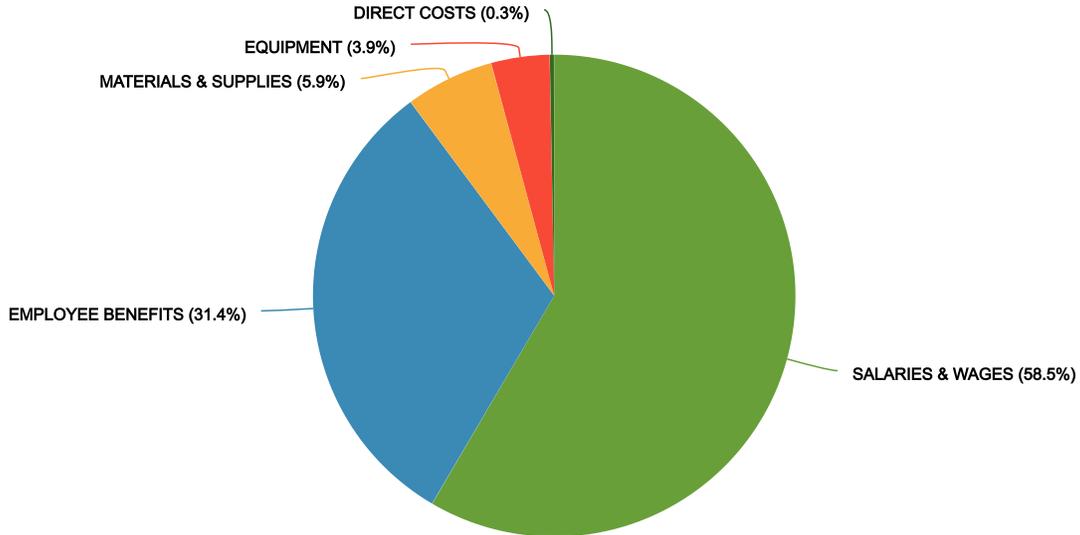
The Bureau of Garage and Shop provides both centralized maintenance and repairs, and preventative maintenance, for all City-owned motor vehicles, including automobiles, trucks, heavy equipment and specialized units, including Fire vehicles. These services are also provided to the White Plains School District (WPSD). The Bureau also provides mandated State inspection services for municipal vehicles, and works in conjunction with the City's Department of Purchase to dispose of vehicles at public auction.

Public Works Garage and Shop - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Garage & Shop Supt.	M/C16	1	1	-	1	1	-
Lead Auto. Mechanic	11	2	2	-	2	2	-
Automotive Mechanic II	10	11	9	*	11	10	*
Welder	10	1	1	-	1	1	-
Automotive Mechanic I	9	1	1	-	1	1	-
Automotive Stock Clerk	8	1	1	-	1	1	-
Skilled Laborer	6	2	2	-	2	2	-
Semi-skilled Laborer	4	1	1	-	1	1	-
		20	18	2	20	19	1

* One or more positions underfilled

Public Works - Garage and Shop: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES	\$1,509,232	\$1,579,103	\$759,474	\$1,688,737
EMPLOYEE BENEFITS	\$698,115	\$779,831	\$384,007	\$907,350
MATERIALS & SUPPLIES	\$124,560	\$160,732	\$116,907	\$171,370
DIRECT COSTS	\$5,002	\$7,600	\$5,095	\$8,500
EQUIPMENT	\$98,243	\$85,000	\$7,988	\$113,200
Total Expense Objects:	\$2,435,152	\$2,612,266	\$1,273,472	\$2,889,157

Public Works - Garage and Shop: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY24-25 Proposed
Revenue Source			
MISCELLANEOUS			
Other Minor Sales	\$815		
Total MISCELLANEOUS:	\$815		
Total Revenue Source:	\$815		

Objectives:

To maintain and repair all City-owned vehicles, including those of the Public Safety Department and the White Plains School District.

To maintain and repair mechanized units, non-self propelled.

To provide state emission and safety inspections for municipal vehicles.

To maintain parts inventory and work orders through fleet tracker system.

Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	No. of City vehicles maintained	417	419	419	419
	No. of School District vehicles maintained	35	35	35	35
	No. of work orders processed	2,800	2,788	2,800	2,800
NY	No. of emission inspections performed* (includes safety inspections for most vehicles)	275	272	275	275
NY	No. of safety inspections performed (includes five motorcycles)	75	80	75	75
	No. of lawn equipment, saws, pumps and generators served	260	262	260	260

* New York Emissions inspections include diesel.

Public Works - Highways and Grounds

The Bureau of Highways maintains and repairs all City streets, highways, bridges, and other municipal properties, including certain maintenance functions on Country roadways, together with removal of ice and snow, collection of leaves and brush, and provides labor and equipment to other operational divisions of the City government. It also directs and supervises Street Cleaning, Forestry, Parks Maintenance and Street Lighting activities. The Bureau also is responsible for certain recycling programs*, storage and transportation to market of scrap metal (including resident's "white goods"), and recycling of discarded sections of old asphalt for use as pothole patching material in City streets.

*Including residential compostable pickup

Public Works Highways and Grounds - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Superintendent of Highways and Grounds	M/C17	1	1	-	1	1	-
Asst. Highway Superintendent	14	1	1	-	1	1	-
Parks Maintenance Superv. I	11	2	2	-	2	2	-
Street Light Installer	11	1	1	-	1	1	-
Lead Tree Trimmer	10	1	1	-	1	1	-
Crew Leader	9	6	6	-	6	6	-
Maintenance Mechanic	8	11	11	-	11	11	-
Tree Trimmer	8	4	2	2	4	4	-
Motor Equipment Operator	7A	18	17	1	18	17	1
Skilled Laborer	6	10	9	*	10	9	*
Semi-Skilled Laborer	4	13	11	2	13	13	-
		68	62	6	68	66	2

* One or more positions underfilled

Public Works - Highways and Grounds: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES	\$5,030,888	\$5,588,221	\$2,506,668	\$5,961,142
EMPLOYEE BENEFITS	\$2,417,075	\$2,795,888	\$1,267,315	\$3,025,245
MATERIALS & SUPPLIES	\$2,886,524	\$3,814,223	\$1,257,263	\$3,760,827
DIRECT COSTS	\$319,525	\$525,608	\$123,203	\$390,718
EQUIPMENT	\$241,420	\$68,500	\$76,086	\$300,869
Total Expense Objects:	\$10,895,432	\$12,792,440	\$5,230,535	\$13,438,801

Public Works - Highways and Grounds: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
INTERGOVERNMENTAL	\$28,050	\$28,050	\$14,025	\$28,050
CHARGES FOR SERVICES	\$107,463	\$115,167		\$111,804
MISCELLANEOUS	\$191,841	\$169,250	\$79,097	\$188,230
Total Revenue Source:	\$327,354	\$312,467	\$93,122	\$328,084

Public Works - Street Lighting: Objectives and Performance Measures

Objectives

To maintain the City's street lighting system to provide nighttime safety for motorists and pedestrians.

Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23</u> <u>Estimate</u>	<u>FY 22-23</u> <u>Actual</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 24-25</u> <u>Planned</u>
	Total number of lights in street lighting system	4,860	4,860	4,860	4,860
	Total number of LUMAC-LED lights in the promenade area (included in above)	620	620	620	620
	No. of LUMAC-LED lights repaired/replaced	150	60	100	100
	No. of new LED lights installed	10	0	30	30
	No. of LUMAC poles replaced	20	4	20	20
	No. of photo cells replaced or repaired	500	100	300	300
	No. of fuses replaced	500	100	300	300
	No. of pigtailed installed	650	70	200	200
	No. of 30' poles replaced	25	3	15	15
	No. of 8' arms replaced	30	2	15	15
	No. of handhold covers installed	250	50	100	100
	No. of service drops (Con Ed.)	30	24	30	30
	No. of transformer bases	5	0	3	3
	No. of total light repairs	2,100	800	1,000	1,000

Public Works - Forestry Services: Objectives and Performance Measures

Objectives

To maintain trees on City-owned land and rights-of-way in order to enhance the appearance of the City.

Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23</u> <u>Estimate</u>	<u>FY 22-23</u> <u>Actual</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 24-25</u> <u>Planned</u>
	Approximate number of trees maintained	25,000	25,000	25,000	25,000
	No. of diseased trees removed	300	257	300	300
	No. of trees planted	150	119	125	125
	No. of trees trimmed	250	425	350	350
	No. of tree stumps removed	200	260	200	200

Public Works - Leaf Removal: Objectives and Performance Measures

Objectives

To maintain trees on City-owned land and rights-of-way in order to enhance the appearance of the City.

Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23</u> <u>Estimate</u>	<u>FY 22-23</u> <u>Actual</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 24-25</u> <u>Planned</u>
	No. of cubic yards of leaves collected	45,000	45,000	45,000	45,000
	No. of cubic yards of leaves composted	9,000	10,000	10,000	10,000
	No. of leaf collection days	65	65	65	65
	Brush collected (cubic yards)	15,000	16,000	16,000	16,000
	Logs and stumps collected (cubic yards)	1,500	2,100	18,000	18,000
	Brush chipped into mulch (cubic yards)	9,000	10,000	10,000	10,000
	Food Scrapes processed on site (new program August 2023)	0	0	30	40

Public Works - Snow Removal: Objectives and Performance Measures

Objectives

To remove snow and ice from City streets to provide safe road conditions for motorists.

Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Miles of City streets maintained	144.5	144.5	144.5	144.5
	Miles of County roads maintained within City limits	16	16	16	16
	Miles of State roads maintained within City limits	1	1	1	1
	Materials purchased for ice and snow control:				
	No. of yards of sand	50	2	15	50
	No. of tons of salt	10,000	2,307	8,000	10,000
	No. of gallons of brine	30,000	4,000	20,000	30,000
	No. of gallons of calcium	10,000	0	10,000	10,000

Public Works - Street Cleaning: Objectives and Performance Measures

Objectives

To maintain public roadways and Central Business District sidewalks in a clean and attractive manner.

Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Total miles of all City streets cleaned	160.5	160.5	160.5	160.5
	Curb miles of streets cleaned:				
	Downtown - 3 times a week	25	25	25	25
	Other - 5 times per year	135	172	135	135

Public Works - Street Repairs: Objectives and Performance Measures

Objectives

To provide for the safe and unobstructed movement of vehicular traffic through maintenance of the facilities within the street rights-of-way.

To provide for collection of abandoned shopping carts on City streets.

Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Total miles of streets maintained	144.5	144.5	144.5	144.5
	Tons of asphalt mix used (cold mix)	80	0	15	20
	Tons of asphalt mix used (hot winter mix) for potholes	200	210	200	200
	Tons of asphalt mix used (hot mix) for road paving	3,000	2,490	3,000	3,000
	Tons of asphalt used for patching	300	470	400	400
	Gallons of crack sealer	1,778	915	1,580	1,778

Public Works - Parks Maintenance: Objectives and Performance Measures

Objectives

To maintain safe, useable and attractive recreation, park and other facilities through a comprehensive maintenance management system designed to increase productivity of staff and increase overall efficiency of operations.

Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	No. of park areas maintained	24	24	24	24
	No. of other maintenance sites: malls, medians, entrance gardens, etc.	60	60	60	60
	Total City maintained sites	84	84	84	84
	Acres of parks & playgrounds and other areas maintained, including schools	134.1	134.1	134.1	134.1
	Acres of nature areas	32.5	32.5	32.5	32.5
	Acres of greenbelt areas mowed/trimmed	50.5	50.5	50.5	50.5
	Total acreage maintained	217.0	217.0	217.0	217.0
	Total number of special events supported by Parks Maintenance	65	44	50	55

Public Works - Sanitation

The Bureau of Sanitation provides a solid-waste and refuse collection system for residents, institutions and commercial establishments within the City on established schedules. It also provides weekly newspaper, corrugated cardboard and food and beverage container recycling collections from all residential and commercial buildings for recycling purposes and maintains records and necessary billing statements for materials processed for other agencies. Recycling of "white goods" (scrap metal) and other large (scrap metal) items as well as maintaining a recycling drop-off facility is conducted by this Bureau which also provides recycling consulting services for business and multi-family housing facilities. The Bureau is also responsible for meeting State and County imposed recycling and waste reduction goals.

Public Works - Sanitation: Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Sanitation Superintendent	M/C15	1	1	-	1	1	-
Asst. Sanitation Superintendent	14	1	1	-	1	1	-
Sanitation Leader	39	1	1	-	1	1	-
Sanitation Driver	37	19	18	1	19	18	1
Sanitation Worker	35	38	33	5	38	35	3
		60	54	6	60	56	4

Public Works - Sanitation: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES	\$4,423,456	\$4,545,009	\$2,238,612	\$4,603,555
EMPLOYEE BENEFITS	\$2,397,974	\$2,594,415	\$1,284,369	\$2,807,895
MATERIALS & SUPPLIES	\$446,259	\$501,179	\$190,793	\$497,250
DIRECT COSTS	\$936,122	\$992,422	\$424,840	\$1,018,349
EQUIPMENT	\$660			\$700
Total Expense Objects:	\$8,204,470	\$8,633,025	\$4,138,615	\$8,927,749

Public Works - Sanitation: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Public Works-Public Refuse	\$60,000	\$60,000		\$60,000
Scrap Sales	\$18,880	\$7,000	\$4,863	\$7,000
Other	\$722	\$1,000	\$759	\$1,000
Total:	\$79,603	\$68,000	\$5,622	\$68,000

Public Works - Sanitation: Objectives

To promote a clean environment by providing to all residents, institutions and commercial establishments, prompt, scheduled and courteous solid waste management and collection systems, within all mandated Federal, State and County regulations.

To promote and expand recycling and waste reduction programs as cost-effective methods to reduce solid waste.

To achieve State and County mandated recycling and waste reduction goals through promotional and educational programs designed to decrease garbage disposal and to educate residents to the environmental and economic benefits derived from source reduction activities.

To increase the percentage of sold waste recycling by adding items acceptable and marketable for recycling and to operate a recycling drop off depot for use by residents and City merchants.

To institute yard and garden composting programs designed to divert a significant portion of the waste stream and to provide assistance to the Bureau of Highways as may be necessary during leaf removal operations.

To expand recycling of office paper and corrugated cardboard by continuing to provide assistance to the business community.

To educate residents on the use of nonhazardous alternatives to household toxic substances to achieve proper management and reduction in the generation of household chemical waste.

Public Works - Sanitation: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Tons of solid waste collected	29,000	27,520	37,960	29,000
	Tons of paper recycled and combined recyclables	5,400	4,866	4,840	5,400
	Tons of organic waste collected	4,000	3,287 *	3,500 *	4,000*
	Tons of residential food scrap transported and disposal or processed on site*	25	23.4 *	0 *	0*
	Tons of scrap metal recycled	325	237.5	230	300
	Gallons of motor oil recycled	2,100	1,020	2,000	2,000
	Gallons of anti-freeze recycled	150	110	150	150
	Automotive batteries recycled	185	135	175	175
	Tires	250	409	400	400

*Includes organic and food scraps now collected for in-house processing in Highway

Public Works - Storm Water

The Bureau of Storm Water maintains the storm water drain system owned by the City.

Public Works Storm Water - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Motor Equipment Operator	7A	1	1	-	1	1	-
Semi-skilled Laborer	4	1	1	-	1	1	-
		2	2	-	2	2	-

Public Works - Storm Water: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES	\$96,747	\$94,900	\$42,380	\$110,157
EMPLOYEE BENEFITS	\$32,754	\$26,229	\$13,526	\$27,156
MATERIALS & SUPPLIES	\$10,043	\$12,500	\$2,273	\$13,000
DIRECT COSTS			\$41	
Total Expense Objects:	\$139,544	\$133,629	\$58,220	\$150,313

Public Works - Storm Water: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY24-25 Proposed
Developers Contributions/Fees	\$225,000	\$0	\$0
Total Developers Contributions/Fees:	\$225,000	\$0	\$0

Storm Water System Maintenance: Objectives

The primary responsibilities of the Bureau are the following: (1) operation, maintenance and protection of the City's storm water system; (2) protection of adjacent waterways; and (3) assistance in the development of the Department of Public Works Capital Improvement Program (storm sewer). The Bureau, in conjunction with the Department of Building, approves and inspects storm sewer connections performed by licensed plumbers and/or authorized contractors. The Bureau also stocks materials to perform in-house storm sewer connections for capital and private projects. In addition, the Bureau has overall responsibility for the approval and inspection of all public and private construction projects which, if not properly designed and constructed, can adversely impact the City's storm sewer system.

This Bureau (coordinated with the Department of Building, and the Bureau of Engineering), is responsible for maintaining and updating storm sewer system information records for the City of White Plains.

Services include responding to a variety of problems and emergency situations. These include, but are not limited to, the following: (1) storm sewer/culvert repairs or failures, (2) catch basin repairs or failures and (3) street flooding.

Storm Water System Maintenance: Performance Measures

<u>Mandate</u> <u>Task/Measure</u>	<u>FY 22-23</u> <u>Estimate</u>	<u>FY 22-23</u> <u>Actual</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 24-25</u> <u>Planned</u>
Miles of storm water drains maintained	85	95	100	100
No. of feet of pipelines flushed and rodded	58,000	113,849	85,000	85,000
No. of catch basins to maintain	3,500	3,076	3,500	3,500
No. of manholes to maintain	2,927	2,783	3,000	3,000
No. of catch basins cleaned	500	191	300	300
No. of manhole and catch basins repaired	150	144	150	150
No. of field inspections	200	345	300	300
No. of emergency investigations	250	307	275	275

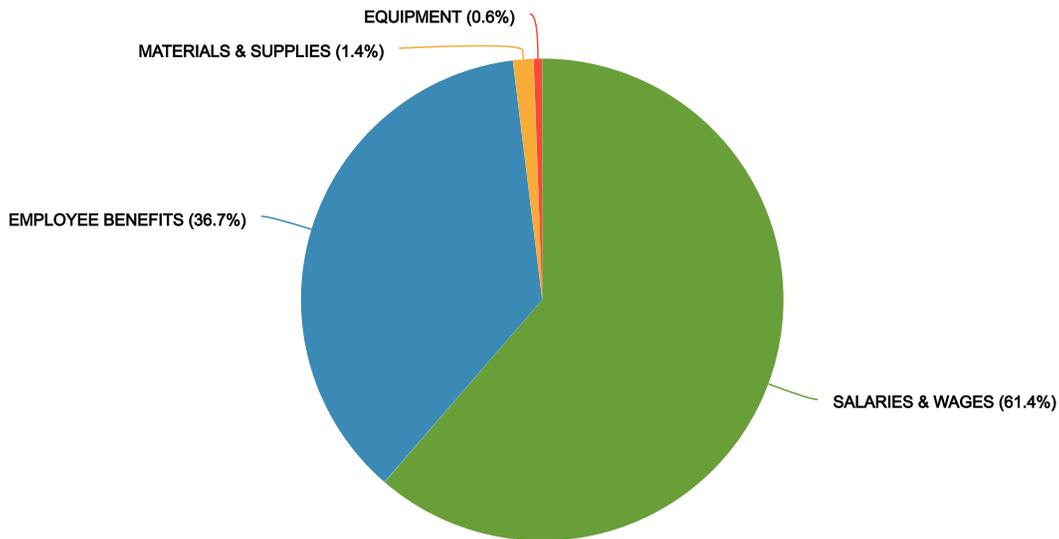
Purchase Department

The Department of Purchase provides the various departments and agencies of the City of White Plains with all required materials, supplies and equipment through sound purchasing techniques pursuant to New York State Municipal Law and the Charter of the City of White Plains.

Purchase Department - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Commissioner of Purchase	Appt.	1	1	-	1	1	-
Buyer	12	1	1	-	1	1	-
Purchase Clerk	8	1	1	-	1	1	-
Sr. Data Entry Operator/Verifier	5	1	1	-	1	1	-
Stock Clerk I	5	1	1	-	1	1	-
		5	5	-	5	5	-

Purchase Department: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$146,700	\$151,100	\$72,644	\$151,100
CSEA Salaries and Wages	\$251,160	\$273,856	\$131,681	\$282,042
Total SALARIES & WAGES:	\$397,860	\$424,956	\$204,325	\$433,142
EMPLOYEE BENEFITS				
Social Security	\$29,873	\$31,795	\$15,333	\$32,163
MTA Payroll Tax	\$1,328	\$1,414	\$681	\$1,432
NYS Employee Pension System	\$42,806	\$54,321	\$26,144	\$66,011
Employee Active Health Insurance	\$92,090	\$125,399	\$63,946	\$148,268
Dental Insurance Plan	\$7,805	\$7,785	\$3,992	\$8,110
Optical Insurance	\$1,751	\$1,750	\$873	\$1,750
Memberships-Fees-Dues	\$210	\$200	\$60	\$250
Education and Training Fees		\$500	\$195	\$250
Travel and Transportation	\$591	\$750	\$285	\$1,000
Total EMPLOYEE BENEFITS:	\$176,452	\$223,914	\$111,509	\$259,234
MATERIALS & SUPPLIES				
Office Supplies	\$1,404	\$2,500	\$1,280	\$3,000
Advertising	\$2,274	\$2,500	\$1,194	\$3,000
Printing	\$401	\$500	\$500	\$1,000
Postage	\$9	\$100	\$42	\$150
Land Maintenance	\$503	\$600		\$700
Building/Facility Repairs	\$4,267	\$600		\$700
Security Devices	\$99			
Rolling Stock Repair/Maintenance	\$1,011	\$500	\$325	\$450
Gasoline	\$392	\$400	\$35	
Telephone	\$496	\$600	\$214	\$600
Total MATERIALS & SUPPLIES:	\$10,856	\$8,300	\$3,590	\$9,600
EQUIPMENT				
Light Duty Vehicle		\$58,200	\$58,198	
Furniture and Fixtures		\$10,757	\$686	\$1,000
Computer Peripheral Equipment				\$1,600
Personal Computers	\$1,098			\$1,400
Other Equipment-Machinery		\$678	\$677	
Total EQUIPMENT:	\$1,098	\$69,635	\$59,561	\$4,000
Total Expense Objects:	\$586,266	\$726,805	\$378,985	\$705,976

Purchase Department: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
MISCELLANEOUS				
Sale of Rolling Stock	\$226,850	\$150,000		\$175,000
Seized Property			\$404	
Other Minor Sales	\$45,895	\$50,000	\$60,310	\$70,000
Other	\$530			
Total MISCELLANEOUS:	\$273,275	\$200,000	\$60,714	\$245,000
Total Revenue Source:	\$273,275	\$200,000	\$60,714	\$245,000

Purchase Department: Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
GENERAL GOVERNMENT				
PURCHASING, STOCKROOM & WAREHOUSE - A025	\$584,862	\$667,705	\$320,427	\$705,526
STOCK ROOM - A026	\$1,403	\$59,100	\$58,558	\$450
Total GENERAL GOVERNMENT:	\$586,266	\$726,805	\$378,985	\$705,976
Total Expenditures:	\$586,266	\$726,805	\$378,985	\$705,976

Purchase Department: Objectives

To facilitate the purchase of all equipment, materials and supplies utilized by the City and ensure the most economical use of taxpayers' dollars in providing quality, price and timeliness of delivery.

To maintain a central stockroom for the common use commodities required by various City agencies, and to obtain better commodity pricing through the bulk purchase method.

To enhance inventory control and reduce the cost of carrying inventory through the application of efficient materials management techniques.

To provide adequate and safe storage of valuable City materials.

Purchase Department: Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23</u> <u>Estimate</u>	<u>FY 22-23</u> <u>Actual</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 24-25</u> <u>Planned</u>
NY	No. of advertised bids	45	28	35	35
NY	No. of unadvertised bids	70	65	70	70
WP	No. of purchase requisitions processed	750	1,130	1,200	1,200
	No. of purchase orders issued	450	450	450	450
	No. of direct claim vouchers processed	2,800	2,900	3,000	3,000
	No. of Credit Card Transactions	2,000	1,300	1,500	1,500
	Value of Credit Card Transactions	\$500,000	\$466,000	\$500,000	\$500,000
	On-line auctions of surplus equipment and rolling stock	3	4	3	3
	Value of on-line auctions combined	\$200,000	\$228,000	\$200,000	\$200,000
	Value of issued purchase orders and direct claim vouchers	\$17.0M	\$16.0M	\$16.5M	\$17.0M
	No. of contract claim vouchers prepared	500	500	500	500
	Value of contract claim vouchers prepared	\$3.0M	\$2.0M	\$2.0M	\$2.0M
	Value of stock room goods distributed & inventory	\$435,000	\$445,200	\$445,200	\$464,000
	Department estimate of savings achieved through bulk purchasing, central storage and distribution	\$210,000	\$210,000	\$210,000	\$210,000
	Average response time (days) to department requests (stock room requisitions)	1-2 days	1-2 days	1-2 days	1-2 days
WP	No. of stock room requisitions processed	450	454	450	450
	<u>Bulk Storage Area:</u>				
WP	Storage Capacity (cu. ft.)	4,000	4,000	4,000	4,000
	Estimated savings due to bulk storage	\$60,000	\$60,000	\$60,000	\$60,000
	Sale of topsoil and mulch	\$40,000	\$44,000	\$45,000	\$45,000

Real Estate Committee

The Real Estate Committee, established by Section 105 (as amended) of the City Charter consists of the Assessor, the Corporation Counsel, and the Commissioners of Finance, Planning and Public Works. The primary function of the Real Estate Committee is to hold and manage all property acquired by the City through tax foreclosures and to recommend to the Common Council the disposition of these properties. The Commissioner of Finance is the current chairperson of the Committee. *There are no full-time positions.*

Real Estate Committee: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY24-25 Proposed
Expense Objects			
MATERIALS & SUPPLIES		\$525	\$525
DIRECT COSTS		\$2,500	\$2,500
Total Expense Objects:		\$3,025	\$3,025

Real Estate Committee: Objectives and Performance Measures

Objectives

To review tax foreclosed property and recommend disposition of such property to the Common Council.

To dispose of tax foreclosed property approved for sale by the Common Council.

To lease tax foreclosed property as approved by the Common Council.

Performance Measures

<u>Mandate</u> <u>Task/Measure</u>	<u>FY 22-23</u> <u>Estimate</u>	<u>FY 22-23</u> <u>Actual</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 24-25</u> <u>Planned</u>
No. of Committee meetings	1	0	1	2
No. of parcels of tax foreclosed property to be disposed of through private sale or public auction	1	0	1	1
No. of tax foreclosed properties over which the Committee has jurisdiction	2	2	2	2
Cost-basis of tax foreclosed properties under the Committee's jurisdiction	\$ 20,100	\$ 20,700	\$ 21,400	\$ 22,100

Recreation and Parks

The Department of Recreation & Parks is charged with ensuring that White Plains is a beautiful City in which a variety of recreational and cultural experiences are available to the general population. As the City department responsible for recreational services, it is community-driven and dedicated to creatively developing and providing quality programs, services and opportunities which enable all people to participate and enjoy, thereby enhancing the quality of life within our community. The Department provides approximately three hundred fifty (350) different recreational, cultural and sports programs, special events and services which are directed at all age groups and encourage participation at all levels of proficiency.

Special efforts are made to improve the access that all children, young people and families have to participate in the programs of the Department of Recreation and Parks through increased financial aid, collaboration with the City's Youth Bureau including co-planning programs, co-promotion of programs, bilingual flyers and information in our bi-annual program brochure. The City's contribution to the Thomas H. Slater Center for youth and adult programs and activities is now funded through the Recreation and Parks budget.

The Department of Recreation and Parks operates the Senior Center, offering recreational and cultural opportunities to seniors, as well as transportation services, nutritional and educational programs and outreach services throughout the City of White Plains. It also oversees seventy-six (76) parks, playgrounds, gardens, and malls and medians that are maintained by the Department of Public Works.

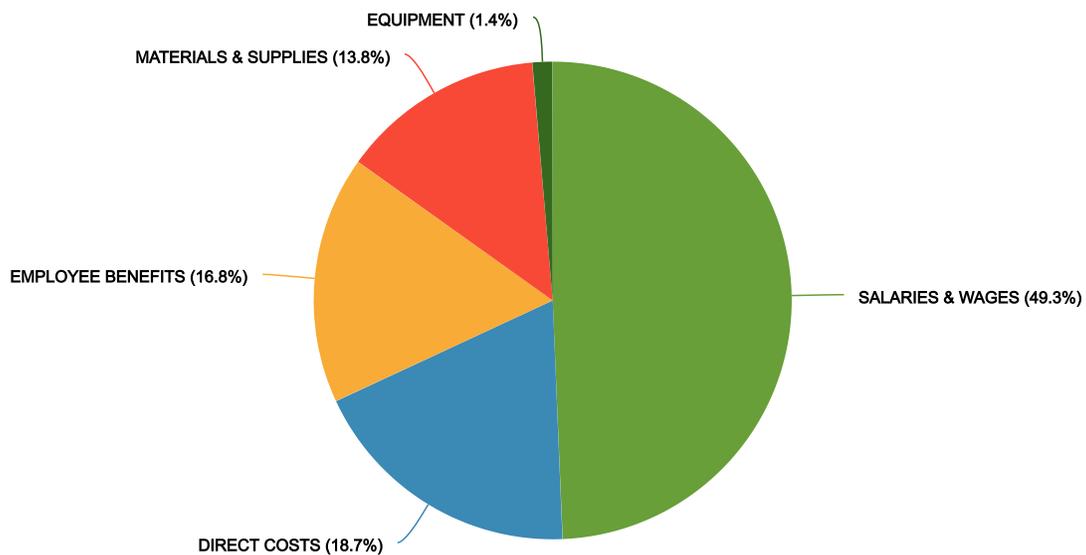
The mission of the City of White Plains Recreation and Parks Department is to enhance the quality of life by providing recreational opportunities through safe, well-organized and affordable programs and facilities; and to maintain a comprehensive network of parks, trails and open spaces that promote the mental, physical and social well-being of our residents.

Recreation and Parks - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Commissioner of Recreation and Parks	Appt.	1	1	-	1	1	-
Deputy Commissioner of Recreation and Parks	Appt.	1	1	-	1	1	-
Secretary to the Commissioner of Recreation and Parks	M/C 7	1	1	*	1	1	*
Recreation Administrator	15	1	1	-	1	1	-
Director Community Center	14	1	1	-	1	1	-
Recreation Supervisor I	13	3	2	1	3	3	-
Asst. Director - Community Center	12	1	1	-	1	1	-
Assistant Accountant	11	1	1	-	1	1	-
Office Assistant II-Spanish Spk.	6	1	1	-	1	1	-
Driver/Custodian	5	1	1	-	1	1	-
Recreation Leader	4	1	1	-	1	1	-
Office Assistant I	3	1	1	-	1	1	-
		14	13	1	14	14	-

* One or more positions underfilled

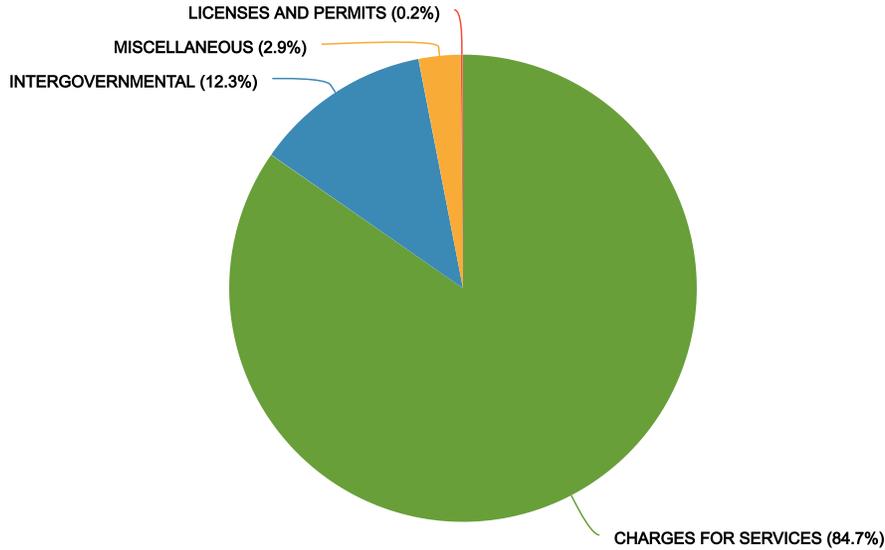
Recreation and Parks: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$257,745	\$316,700	\$152,260	\$316,700
CSEA Salaries and Wages	\$941,506	\$948,976	\$466,459	\$1,037,970
CSEA Overtime	\$3,623	\$3,000	\$1,169	\$3,000
Part-Time Salaries	\$932,271	\$1,155,976	\$771,381	\$1,180,700
Total SALARIES & WAGES:	\$2,135,145	\$2,424,652	\$1,391,268	\$2,538,370
EMPLOYEE BENEFITS				
Social Security	\$160,427	\$182,739	\$104,613	\$192,028
MTA Payroll Tax	\$7,195	\$8,159	\$4,692	\$8,568
NYS Employee Pension System	\$168,706	\$219,567	\$110,564	\$265,970
Employee Active Health Insurance	\$312,522	\$331,986	\$158,790	\$358,404
Dental Insurance Plan	\$17,813	\$17,978	\$9,447	\$19,464
Optical Insurance	\$3,995	\$4,026	\$2,066	\$4,200
Memberships-Fees-Dues	\$830	\$1,000	\$660	\$1,250
Education and Training Fees	\$513	\$500	\$376	\$1,500
Travel and Transportation				\$500
Uniforms	\$8,774	\$10,500	\$285	\$11,250
Total EMPLOYEE BENEFITS:	\$680,775	\$776,455	\$391,495	\$863,134
MATERIALS & SUPPLIES				
Office Supplies	\$7,680	\$6,500	\$2,443	\$6,500
Advertising	\$1,396	\$2,250		\$2,250
Printing	\$15,951	\$20,200	\$6,271	\$20,200
Postage	\$8,914	\$15,000	\$5,270	\$15,000
Subscriptions-Periodicals		\$250		\$250
Licenses-Permits-Fees	\$3,247	\$3,500	\$895	\$3,800
Program Supplies	\$137,240	\$163,728	\$54,450	\$183,931
Building/Facility Repairs	\$7,351	\$7,000	-\$782	\$22,880
Building/Facility Emergency Repairs	\$997	\$1,000	\$622	\$1,000
Maintenance Supplies	\$4,785	\$4,500	\$2,500	\$4,950
Rolling Stock Repair/Maintenance	\$7,097	\$4,000	\$1,063	\$4,000
Gasoline	\$8,080	\$9,000	\$4,003	\$10,000
Tires and Chains	\$317	\$500	\$240	\$700
Electricity	\$268,391	\$340,374	\$102,048	\$328,300
Telephone	\$8,590	\$9,050	\$3,963	\$9,050
Natural Gas	\$10,493	\$14,688	\$6,023	\$16,880
Space Rental	\$60,000	\$59,500	\$60,000	\$59,500
Equipment Rental	\$959	\$1,500	\$480	\$1,500
Copier Rental	\$4,160	\$7,000	\$1,957	\$7,000
Recreation Mgmt Software Maintenance	\$10,725	\$11,000		\$11,000
Total MATERIALS & SUPPLIES:	\$566,374	\$680,540	\$251,445	\$708,691

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
DIRECT COSTS				
Meals	\$40,212	\$38,000	\$19,851	\$48,000
Service Contracts	\$7,891	\$10,575	\$4,048	\$8,250
Bus Transportation	\$101,615	\$161,970	\$117,429	\$164,970
Athletic Officials-WAO	\$42,023	\$52,000	\$24,672	\$47,000
Program Services	\$167,808	\$272,450	\$127,448	\$323,650
Exterminating Services	\$672	\$650	\$480	\$650
Hockey Officials Association	\$13,870	\$18,000	\$3,282	\$18,000
Basketball Officials Assn	\$18,920	\$20,000	\$11,426	\$22,500
July 4th Celebration	\$89,918	\$44,000	\$14	\$49,000
Summer Music Festival	\$41,519	\$42,000	\$34,445	\$47,000
Slater Center	\$226,000	\$226,000	\$169,500	\$226,000
Aging Services Grant		\$8,500		\$8,500
Total DIRECT COSTS:	\$750,447	\$894,145	\$512,596	\$963,520
EQUIPMENT				
Light Duty Vehicle				\$60,000
Computer Peripheral Equipment		\$1,000		\$1,000
Personal Computers		\$2,000		\$3,970
Recreational Equipment	\$4,226	\$3,200		\$3,200
Other Equipment-Tools		\$2,000		\$2,000
Building/Facility Enhancement	\$11,468			
Total EQUIPMENT:	\$15,694	\$8,200		\$70,170
Total Expense Objects:	\$4,148,435	\$4,783,992	\$2,546,804	\$5,143,885

Recreation and Parks: Revenues by Source



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
INTERGOVERNMENTAL				
HUD-CD Block Grant	\$48,886	\$52,950	\$34,200	\$52,950
Federal Relief Aid				\$126,425
Senior Citizens III-B	\$21,000	\$21,000	\$5,948	\$21,000
Mental Health	\$16,409	\$15,000	\$3,310	\$15,000
Commodity Funding	\$6,200	\$6,200	\$3,100	\$6,200
Nutrition Program Title IIIC	\$35,200	\$35,200	\$18,350	\$35,200
Total INTERGOVERNMENTAL:	\$127,695	\$130,350	\$64,908	\$256,775
CHARGES FOR SERVICES				
Recreation Special Interest Programs	\$108,213	\$98,000	\$75,527	\$96,000
Recreation Tennis-Permits	\$41,350	\$45,000	\$6,300	\$41,000
Camp Fees	\$469,569	\$500,000	\$614,905	\$604,000
Recreation Youth Sports League	\$121,970	\$100,000	\$96,777	\$110,000
Recreation League Entry Fees	\$95,585	\$110,000	\$31,840	\$95,000
Recreation Field Rental	\$43,241	\$45,000	\$31,507	\$45,800
Recreation Concessions	\$3,750	\$3,750		\$3,750
Recreation Swim Instructions	\$67,078	\$70,000	\$51,248	\$65,000
Recreation Swim Recreation	\$29,766	\$39,000	\$16,320	\$30,000
Recreation Skating Admission Fee	\$107,819	\$90,000	\$37,789	\$92,000
Recreation Skating Rink Rental	\$56,185	\$50,000	\$225	\$50,000
Recreation Skating Group Instruction	\$79,720	\$85,000	\$75,543	\$85,000
Recreation Ice Hockey Leagues	\$175,433	\$170,000	\$188,635	\$190,000

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Recreation Locker Rentals	\$53	\$50		\$50
Recreation Special Interest Camps	\$29,683	\$30,000	\$25,663	\$30,000
Garden Plots	\$3,280	\$3,000		\$3,000
Ice Skate Rentals/Maintenance	\$38,975	\$35,000	\$15,490	\$35,000
Recreation Tennis-Daily Fees	\$19,184	\$20,000	\$12,555	\$20,000
Recreation Tennis-Concession	\$167,512	\$167,508	\$83,756	\$175,887
Total CHARGES FOR SERVICES:	\$1,658,364	\$1,661,308	\$1,364,079	\$1,771,487
LICENSES AND PERMITS				
International Open Air Market	\$6,000	\$3,200		\$3,200
Total LICENSES AND PERMITS:	\$6,000	\$3,200		\$3,200
MISCELLANEOUS				
Contributions	\$14,095	\$18,000	\$19,531	\$20,500
Seniors Contribution for Meals	\$12,112	\$12,000	\$6,340	\$12,000
Seniors Prgm Materials Fees	\$11,113	\$8,000	\$10,052	\$10,000
Seniors Trip Fees	\$24,544	\$12,000	\$20,707	\$18,000
Refund Prior Year Expenditures	-\$3,663		\$450	
Other	\$846		\$443	
Total MISCELLANEOUS:	\$59,048	\$50,000	\$57,523	\$60,500
Total Revenue Source:	\$1,851,106	\$1,844,858	\$1,486,510	\$2,091,962

Recreation and Parks: Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
COMMUNITY SERVICES				
RECREATION & PARKS ADMINISTRATION - E002	\$979,574	\$1,123,044	\$533,819	\$1,361,929
EBERSOLE RINK - E004	\$381,443	\$455,146	\$135,952	\$369,498
CAMPS - E005	\$699,842	\$959,815	\$691,695	\$988,734
POOLS - E006	\$210,978	\$193,206	\$175,018	\$227,696
YOUTH SPORTS & ACTIVITIES - E007	\$595,085	\$623,611	\$362,763	\$748,376
ADULT SPORTS & ACTIVITIES - E008	\$344,584	\$403,762	\$206,178	\$418,382
PROGRAMS FOR PEOPLE WITH DIFFERING ABILITIES - E009	\$36,464	\$60,413	\$17,564	\$61,270
CULTURAL & SPECIAL EVENTS - E011	\$219,061	\$227,930	\$117,770	\$252,037
RENAISSANCE PLAZA - E018	\$54,060	\$60,402	\$30,747	\$58,797
SENIOR & CITIZENS SERVICES - F006	\$627,343	\$676,663	\$275,297	\$657,166
Total COMMUNITY SERVICES:	\$4,148,435	\$4,783,992	\$2,546,804	\$5,143,885
Total Expenditures:	\$4,148,435	\$4,783,992	\$2,546,804	\$5,143,885

Cultural and Special Events: Objectives and Performance Measures

Objectives:

To provide diverse, quality cultural programs and special events to the members of the White Plains community of all ages.

Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	No. of youth events	8	17	23	23
	No. of events for adults (18+ years)	16	21	23	23
	No. of program participants	17,000	27,700	32,500	32,500

Administrative Services: Objectives and Performance Measures

Objectives:

To provide overall management and technical support necessary to efficiently and effectively administer a comprehensive City-wide Recreation and Parks program.

To seek maximum public participation in organized recreation programs and informal use of City park facilities, playgrounds and downtown parades and festivals.

Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	No. of program brochures distributed	65,000	55,000	55,000	55,000
	No. of recreation programs administered	420	400	425	425
	No. of field permits issued	650	650	670	700
	No. of grant-in-aid programs administered	8	8	8	8
	No. of program flyers printed/distributed	60,000	61,500	64,000	65,000
	No. of email newsletters	300,000	200,000	250,000	300,000
	No. of Seasonal Pool Passes	1,100	1,063	1,004	1,100
	No. of Paddle Court Permits	65	46	65	75

Senior and Citizens Services: Objectives and Performance Measures

Objectives:

To provide diversified recreational and instructional programs, special events, transportation, nutrition, physical education, preventative medicine and health screening programs for the senior citizen population of White Plains.

To provide all residents with information, guidance, advocacy and support services that help their quality of life by acting as a liaison between government and family service agencies.

To provide assistance to senior citizens with issues related to their health insurance.

Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Average daily attendance	100	144	148	150
	No. of transportation service units	5,000	4,428	5,239	5,500
	No. of meals served in Senior Nutrition Program	5,300	6,438	7,464	7,500
	No. of participants in recreational and instructional programs (unduplicated)	1,875	2,702	3,141	3,200
	No. of participants in health screening services	0	0	0	0
	No. of recreational/instructional programs (unduplicated)	36	74	80	85
	No. of units of service for Senior Citizens	14,200	15,584	15,600	15,650
	No. of non-seniors served	25	25	25	25

Renaissance Plaza: Objectives and Performance Measures

Objectives:

To provide a venue for concerts which offer visual and auditory stimulation in an urban setting.

Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Number of programs/concerts, special events	14	14	14	14
	Number of program participants	6,000	6,000	6,000	6,000

Programs for People with Differing Abilities: Objectives and Performance Measures

Objectives:

To provide diverse, quality recreation programs and activities for developmentally disabled members of the White Plains community.

Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	No. of youth/teen sessions (duplicated)	0	0	0	0
	Camp	6	0	0	0
	No. of adult, youth and teen programs	10	13	15	16
	No. of unduplicated teen/adult participants	15	10	12	15
	No. of units of service adults and youth	420	450	460	470
	No. of adult sessions (duplicated)	40	43	45	45

Ebersole Ice Rink: Objectives and Performance Measures

Objectives:

To provide seasonal ice skating instruction, ice hockey programs, figure skating programs and public ice skating sessions.

Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Number of programs available for youth	55	55	60	60
	Number of youth participants (unduplicated)	1,360	1,320	1,320	1,320
	Number of programs available for adults	57	55	52	50
	Number of adult participants (unduplicated)	38	40	35	35
	Number of participants at public ice sessions	9,225	10,086	10,500	10,500

Day and Special Interest Camps: Objectives and Performance Measures

Objectives:

To provide numerous summer camp programs that are fun, instructional, affordable and meet the needs of children and/or their families.

Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Number of programs for youth	20	23	23	23
	Number of youth participants (unduplicated)	1,100	1,100	1,200	1,200
	Number of Units of Service	16,500	16,500	15,440	18,000

Outdoor Pools: Objectives and Performance Measures

Objectives:

To provide safe, clean and enjoyable outdoor swim facilities.

To provide swimming lessons for resident youth.

Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Number of pool patrons	17,000	17,760	17,400	17,800
	Number of participants in Specialty Programs	100	100	100	100

Youth Sports, Athletic and Special Interest Programs: Objectives and Performance Measures

Objectives:

To provide a variety of sports, athletic and special interest programs to engage resident youth in supervised recreational activities.

Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Number of programs available for youth	155	160	165	167
	Number of youth participants	67,000	67,200	67,500	67,600
	Number of youth participants (unduplicated)	6,000	5,950	6,200	6,500

Adult Sports, Athletics and Special Interest Programs: Objectives and Performance Measures

Objectives:

To provide a variety of quality adult sports, athletic and special interest programs for White Plains residents, ages eighteen and older.

Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Number of programs available for adults	125	127	135	137
	Number of adult participants	12,000	16,135	16,150	16,200
	Number of adult participants (unduplicated)	2,000	2,200	2,300	2,400

Youth Bureau

The Youth Bureau is responsible for the planning, implementation and coordination of the continuum of youth development services for all youth, ages 5 - 24, in the City of White Plains. Youth development is a process which prepares young people to meet the challenges of adolescence and adulthood through a coordinated, progressive series of activities and experiences which help them to become socially, morally, emotionally, physically, and cognitively competent. Positive youth development addresses the broader developmental needs of youth, in contrast to deficit-based models which focus solely on youth problems.

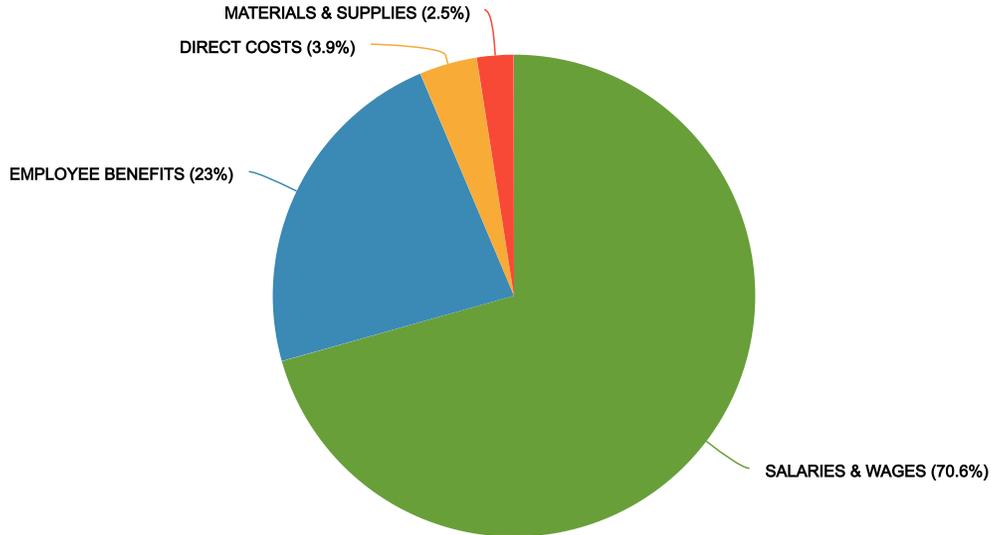
The Youth Bureau fosters youth development through the provision of a wide array of programs under the broad categories of Youth Employment Services, Neighborhood Services, After School Services, Prevention Services, Counseling, Youth Leadership Services, and Community Education and Training Services. The Youth Bureau acts as the lead agency in developing collaborations with other youth and community organizations to provide an integrated service delivery system in White Plains that is responsive to the current needs of youth and families that maximize the strength of all community resources.

Youth Bureau - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Youth Services Director	Appt.	1	1	-	1	1	-
Deputy Youth Services Director	Appt.	1	1	-	1	1	-
Asst. to YB Director - Admin.	M/C11	1	1	*	1	1	*
Youth Specialist II	14	4	4	-	4	4	-
Youth Specialist I	12	1	1	*	1	1	*
Youth Care Specialist	11	1	1	-	1	1	-
Bookkeeper - Youth Bureau	10	1	1	-	1	1	-
Youth Services Aide	9	3	3	-	3	3	-
Office Assist. I (Spanish Spk.)	4	1	1	-	1	1	-
		14	14	-	14	14	-

* One or more positions underfilled

Youth Bureau: Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$168,970	\$300,200	\$144,108	\$300,200
Managerial Salaries	\$82,001	\$84,431	\$40,611	\$86,934
CSEA Salaries and Wages	\$937,927	\$1,003,665	\$481,970	\$1,046,745
Part-Time Salaries	\$618,002	\$899,858	\$560,957	\$1,172,149
Total SALARIES & WAGES:	\$1,806,900	\$2,288,154	\$1,227,646	\$2,606,028
EMPLOYEE BENEFITS				
Social Security	\$136,740	\$173,736	\$93,769	\$198,439
MTA Payroll Tax	\$6,107	\$7,729	\$4,178	\$8,829
NYS Employee Pension System	\$148,083	\$201,288	\$96,303	\$251,694
Employee Active Health Insurance	\$292,918	\$334,675	\$158,791	\$355,715
Dental Insurance Plan	\$20,239	\$21,798	\$11,177	\$22,708
Optical Insurance	\$4,540	\$4,900	\$2,444	\$4,900
Memberships-Fees-Dues	\$275	\$1,000	\$125	\$900
Education and Training Fees	\$670	\$900	\$300	\$4,200
Travel and Transportation	\$845	\$1,600	\$452	\$1,600
Uniforms	\$700	\$350		\$350
Total EMPLOYEE BENEFITS:	\$611,117	\$747,976	\$367,538	\$849,335
MATERIALS & SUPPLIES				
Office Supplies	\$8,681	\$12,255	\$3,791	\$11,500
Advertising		\$1,000		\$1,000

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Printing	\$849	\$3,000	\$2,107	\$3,000
Postage	\$1,198	\$4,375	\$1,382	\$4,375
Subscriptions-Periodicals	\$160	\$200		\$200
Program Supplies	\$40,988	\$39,707	\$18,437	\$51,837
Copier Supplies		\$500		\$500
Building/Facility Repairs	\$1,511	\$1,700	\$70	\$1,700
Maintenance Supplies	\$1,458	\$1,600	\$1,747	\$1,600
Rolling Stock Repair/Maintenance	\$1,741	\$4,000	\$138	\$4,000
Gasoline	\$3,611	\$4,000	\$1,539	\$4,000
Tires and Chains	\$1,323	\$1,500		\$1,500
Telephone	\$2,561	\$2,500	\$1,003	\$2,500
Copier Rental	\$1,605	\$3,475	\$938	\$3,475
Total MATERIALS & SUPPLIES:	\$65,688	\$79,812	\$31,152	\$91,187
DIRECT COSTS				
Consultants	\$25,300	\$40,900	\$17,500	\$40,900
Service Contracts	\$5,854	\$8,650	\$1,951	\$8,075
Bus Transportation	\$9,710	\$24,125	\$7,205	\$24,125
Program Services	\$48,771	\$56,060	\$18,962	\$68,600
Exterminating Services	\$2,054	\$1,175	\$336	\$1,175
Total DIRECT COSTS:	\$91,688	\$130,910	\$45,954	\$142,875
EQUIPMENT				
Light Duty Vehicle		\$67,500	\$64,303	
Total EQUIPMENT:		\$67,500	\$64,303	
Total Expense Objects:	\$2,575,393	\$3,314,352	\$1,736,593	\$3,689,425

Youth Bureau: Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
HUD-CD Block Grant	\$42,500	\$35,000	\$23,008	\$35,000
Youth Program State Aid	\$27,819	\$30,519		\$30,519
Youth Bureau Camp Fees	\$94,689	\$88,000	\$55,168	\$90,640
Youth After School Fees	\$759,647	\$595,600	\$454,536	\$870,000
Workers Compensation			\$6,187	
Other	\$3,186		\$2,716	
Total Revenue Source:	\$927,840	\$749,119	\$541,615	\$1,026,159

Youth Bureau: Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
COMMUNITY SERVICES				
YOUTH PROGRAM MGMT/ADMINISTRATION - F010	\$667,967	\$951,760	\$477,280	\$912,937
AFTER SCHOOL CENTERS & SATURDAY ACADEMY - F011	\$555,986	\$853,852	\$394,871	\$1,135,348
YOUTH EMPLOYMENT - F012	\$569,028	\$630,501	\$448,950	\$678,441
NEIGHBORHOOD SERVICES - F013	\$233,083	\$265,658	\$113,115	\$303,610
ALTERNATIVES PROGRAM - F014	\$393,156	\$385,870	\$182,009	\$416,311
BITS 'N PIECES SUMMER DAY CAMP - F016	\$75,890	\$110,054	\$87,579	\$120,364
SATURDAY ACADEMY - F017	\$80,283	\$116,657	\$32,788	\$122,414
Total COMMUNITY SERVICES:	\$2,575,393	\$3,314,352	\$1,736,593	\$3,689,425
Total Expenditures:	\$2,575,393	\$3,314,352	\$1,736,593	\$3,689,425

Youth Bureau: Objectives

Before and After School Centers:

To provide needed safe and affordable before and after school supervision and enriching activities.

To contribute to the wholesome and productive development of youth by offering a broad array of youth development activities and opportunities in an after-school setting.

Bits 'n Pieces Summer Day Camp and Saturday Academy:

The Bits 'n Pieces Tutorial Camp offers children entering grades 1 through 5 the opportunity to stay on track with their studies. The camp offers a safe, enjoyable, educational six-week program, emphasizing reading, writing, math, science and computers. In addition, tennis, swimming, arts & crafts and field trips are a part of this summer experience.

To provide needed, safe and affordable out-of-school enrichment activities.

To contribute to the wholesome and productive development of youth by offering a broad array of youth development activities and opportunities.

To provide leadership development, academic, cultural and social enrichment in the Saturday Academy program.

Alternatives Program: Youth Development and Delinquency Prevention:

The Alternatives Program provides comprehensive group, individual and counseling services for young people and their families.

Provide information and referral services for young people and their families.

Provide mentoring and community service opportunities for young people.

Provide advocacy for young people in negotiating educational, social and legal systems.

Provide young people with career exploration, training, and education.

Neighborhood Services:

To provide youth with neighborhood Teen Centers where they can participate in youth development programs to enhance self-management, social skills and refusal skills.

To provide participating youth with access to staff who serve as positive role models and provide youth with needed information and provide assistance as necessary.

To provide young people with information, skill and competency development that will prevent risky behaviors.

To provide young people with choices of after-school and weekend programs that promote physical activity and team building.

Youth Employment:

To help young people between the ages of 14 and 21 prepare to enter the job market by providing job readiness training, related counseling, and support services.

To find temporary, part-time, and full-time job placements for young people and thereby reduce at risk behavior.

To increase the number of jobs received by intensifying job development activities.

Youth Program Management and Administration:

To provide the overall management and technical support necessary to efficiently and effectively administer a comprehensive youth service delivery system.

To develop and implement strategies for youth development and disconnected youth prevention.

To develop collaborations and coordinate youth services with other agencies serving youth.

To coordinate the City of White Plains' youth service delivery system with regional, County, and State efforts to maximize opportunities for the youth of White Plains.

Before and After School Centers:

To provide needed safe and affordable before and after school supervision and enriching activities.

To contribute to the wholesome and productive development of youth by offering a broad array of youth development activities and opportunities in an after-school setting.

Youth Bureau: Performance Measures

Before and After School Centers - Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23</u> <u>Estimate</u>	<u>FY 22-23</u> <u>Actual</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 24-25</u> <u>Planned</u>
	No. of week-day Before School Centers in operation	5	5	5	5
	Total no. of days of operation (39wks/yr)	183	80	158	180
	Total no. of youth registered	44	57	55	58
	Total no. of youth participating per day	40	54	52	55
	No. of week-day After School Centers in operation	8	8	8	8
	Total no. of days of operation (39 wks/yr)	177	177	180	177
	Total no. of youth registered-school based	228	250	249	261
	Total no. of youth registered-community learning center	20	20	20	20
	Total no. of youth participating per day	181	230	229	241
	Youth participating in school based programs will increase homework completion as measured by staff observation, parent survey and student records	246	150	135	112
	No. of youth volunteers participating in Community Gardens	66	55	100	125
	No. of adult volunteers participating in Community Gardens	54	45	48	48

Bits 'n Pieces Summer Day Camp and Saturday Academy - Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23</u> <u>Estimate</u>	<u>FY 22-23</u> <u>Actual</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 24-25</u> <u>Planned</u>
	Operation of Tutorial Day Camp: (6 weeks during the summer)				
	Total number of days	29	29	29	29
	Total number of youth	150	150	150	180
	No. of youth participating in pre- and post-tests in reading and math	150	150	150	150
	No. of youth whose post-test indicated progress	75	75	86	90
	No. of educational field trips	3	3	3	3
	Saturday Academy for Boys in Grades 4-12 and Girls in Grades 5-12:				
	No. of weekends centers in operation	25	25	25	25
	Total number of youth registered	70	79	80	80

Total number of youth participating per day	65	70	70	70
No. of youth participating in pre- and post-test in reading	40	50	50	50
No. of youth with post-test results progress	25	35	35	35

Alternatives Program: Youth Development and Delinquency Prevention - Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
NY	No. of youth ages 11-21 receiving programming and counseling - 75% will improve academics/attendance and self-esteem	270	222	267	330
NY	No. of Hispanic clients served including counseling, tutorial & outreach - 75% will improve attendance, grades and self-esteem	210	154	184	221
	No. of volunteer mentors	20	20	24	29
	No. of mentees (bi-weekly meetings with mentor/mentee)	10	19	23	27
	No. of students in Youth Council (W.P.H.S., Stepinac, Middle School)-85% will participate in Community Service projects; 90% will develop greater leadership skills	15	22	26	31
	No. of participants in educational and cultural activities - 70% in educational programs will improve academically per progress reports	270	222	267	330
	No. of youth served by grant funded programs - 75% will improve academically per progress reports and report cards	105	57	69	93
	No. of youth participating in the Aviation Academy	35	25	30	36

Neighborhood Services - Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Leadership -Youth will improve their leadership skills in a variety of settings (dance, Youth	425	303	318	340

Leadership Toastmasters, Teen Lounge) by using their abilities to organize and plan activities.

Citizenship-Youth will improve their mastery 260 277 300 300
of the soft skills of honesty, compassion, respect, responsibility and courage while participating in Teens On the Go, Saturday Teen Lounge Events, Open Gym, Drum Corps, Dance Team, Capoeira, and Toastmasters leadership to develop higher level interests and skills of understanding how government works and their role in it and global awareness.

Health and Wellness- Youth will engage in 310 272 269 290
activities (Teens On the Go, Performing Arts, Teen Lounge, Open Gym) where they will get hands-on experience with developing/improving behaviors that support good eating habits and physical and emotional strengthening as well as fiscal responsibility.

The Arts- Youth will engage in the musical 70 100 116 125
and theatre arts performing on stage where they will engage in hands on experiences that encourage understanding of the Arts in all forms.

Youth Employment - Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Participating youth will successfully complete summer employment	142	186	161	177
	Youth participating in career exploration programs will demonstrate an increase in awareness of careers/trades	747	688	722	794
	Youth participating in employment training programs will demonstrate an increase in job readiness skills	79	151	159	175
	Participating youth will demonstrate increased knowledge in the basics of business development	21	12	12	0
	Youth participating in financial literacy training will demonstrate increased knowledge in				

the basics of business development	0	0	182	191
Participating middle school aged youth will demonstrate increased awareness of employment skills	77	119	125	138

Youth Program Management and Administration - Performance Measures

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	No. of programs designed and implemented	7	11	7	15
	No. of grant applications submitted	15	14	14	15
	No. of grant applications approved	10	23	20	25
NY	No. of community collaborations with agencies serving youth	120	74	74	80
	No. of staff supervision sessions per month	20	64	64	66
	No. of special youth programs/conferences	12	32	12	46
	No. of press releases	8	28	32	32
	No. of staff training development seminars	22	40	56	56
NY	No. of program reports and evaluations completed	42	58	60	60

Zoning Board of Appeals

The Zoning Board of Appeals, a quasi-judicial body, consists of five members and a secretary, all of whom are appointed by the Mayor. Because zoning ordinances are in many respects technical and restrictive, the Zoning Board of Appeals may grant relief where hardship or practical difficulty would result if the ordinances were strictly followed. The Board may permit certain reasonable differences from the Zoning Ordinance itself where the community or applicant would mutually benefit. The Zoning Board of Appeals also passes on all applications for permits for Special uses listed in the Zoning Ordinance that are subject to review. Any company or individual making an application to the Board must first publish its intention in a local newspaper and give notice to the owners within 200 feet of the applicant's property and adjoining municipalities. This requirement gives all interested parties a fair opportunity to support or challenge such requests and obtain reasonable conditions of safeguards deemed appropriate by the Board. The Board meets the first Wednesday of each month, except August, in the Common Council Chambers and holds executive meetings as required. It also makes field trips to inspect actual site conditions. There are three members of this Board who receive an annual stipend pursuant to the City's Compensation and Leave Ordinance. *There are no full-time positions budgeted.*

Zoning Board of Appeals: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$2,300	\$2,500	\$1,050	\$2,500
Total SALARIES & WAGES:	\$2,300	\$2,500	\$1,050	\$2,500
EMPLOYEE BENEFITS				
Social Security	\$176	\$194	\$80	\$194
MTA Payroll Tax	\$8	\$12	\$4	\$12
NYS Employee Pension System	\$120	\$173	\$56	\$135
Total EMPLOYEE BENEFITS:	\$304	\$379	\$140	\$341
MATERIALS & SUPPLIES				
Advertising	\$696	\$672	\$324	\$689
Postage	\$1			
Total MATERIALS & SUPPLIES:	\$697	\$672	\$324	\$689
Total Expense Objects:	\$3,300	\$3,551	\$1,514	\$3,530

Zoning Board of Appeals: Objectives and Performance Measures

Objective:

To act as a "safety-valve" to relieve the pressure caused by too rigid enforcement of zoning regulations and to grant relief from such enforcement where it is shown the same will benefit the surrounding property, the owner and the City in general.

Performance Measures:

<u>Mandate</u>	<u>Task/Measure</u>	FY 22-23 Estimate	FY 22-23 Actual	FY 23-24 Estimate	FY 24-25 Planned
WP	No. of monthly review meetings (public)	11	11	11	11
	No. of executive meetings, discussions, and field trips	11	11	11	11
	No. of cases studied	36	33	35	37
	Percentage of cases studied for which relief was granted	95%	94%	95%	95%

Board of Ethics

Department Description:

The White Plains Board of Ethics consists of (5) members appointed by the Common Council. A majority of the members are people other than officers or employees of the City, but there must be at least one (1) member who is an elected or appointed officer or employee of the City. The City Corporation Counsel, or his designate, is a member ex-officio of the Board without the power to vote. The Board of Ethics has the powers and duties prescribed by Article 18 of the General Municipal Law and renders advisory opinions to officers and employees of the City, with respect to Article 18 of the General Municipal Law and any code of ethics adopted pursuant to such article under such rules and regulations as the Board of Ethics may prescribe. The advisory opinions are on ethics-related matters involving prospective conduct and may be requested only by the individual officer or employee whose conduct may be called into question. The Board may make recommendations with respect to the drafting and adoption of a code of ethics or amendments thereto upon request of the Common Council. The Board also has the authority to receive from any person a written complaint with respect to the compliance by any City officer with the provision of the Code and to resolve the same in accordance with the terms of the Code of Ethics. *There are no full-time positions budgeted.*

Objective:

To administer and enforce the City's Code of Ethics.

Board of Ethics: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY24-25 Proposed
DIRECT COSTS			
Program Services		\$300	\$300
Total DIRECT COSTS:		\$300	\$300

Housing Authority Board

Department Description:

The White Plains Housing Authority is responsible for operating and maintaining public housing facilities in the City of White Plains. The Authority Board consists of seven members, five of whom are appointed by the Mayor to serve terms of five years. The remaining two members are elected by the tenants for terms of two years. The Chairman and tenant members receive an annual stipend which is paid by the City for their services. The information provided on this page represents those stipends. There are no full-time positions budgeted.

Objective:

To operate and maintain public housing facilities in the City of White Plains.

Housing Authority Board: Expenditures by Expense Type

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
Appointed Officials Salaries	\$8,000	\$9,500	\$4,750	\$9,500
Social Security	\$612	\$728	\$363	\$728
MTA Payroll Tax	\$27	\$37	\$16	\$37
NYS Employee Pension System	\$188	\$224	\$112	\$267
Total Expense Objects:	\$8,828	\$10,489	\$5,241	\$10,532

OTHER FUNDS

Library Fund



Library Fund FY 2024-2025 Budget Overview

The Library Fund was established by the Common Council effective July 1, 1979 as a special revenue fund to account for the operations of the White Plains Public Library. The Library's services are provided to residents and non-residents alike at no cost to the user. A significant number of the Library's users are non-residents who indirectly support the Library through the City's sales tax. The City provides in its proposed budget 97% of the resources needed to operate the Library.

The Proposed Library Fund Budget for FY 2024-2025 totals \$7.4 million and includes total salaries and benefits of \$5.2 million, which represents 71% of the total budget. The total for salaries and benefits is exclusive of monies needed for merit increases which have not been determined at this time. Funds for these purposes have been included in the City's reserve for financing and will be moved to the Library Fund once they have been approved (after budget adoption).

Materials and supplies are budgeted at \$1,022,073, an increase of 3% from the current year budget. Included in this amount are utility costs and the costs of books, periodicals and other materials distributed by the Library to its patrons. Direct costs in the Library Fund are proposed at \$454,763, an increase of 12%. Included in this total is the Library's required FY 2024-2025 contribution to the Self Insurance Fund (\$75,407), service contracts (\$182,430), security guards (\$111,652) and on-line subscription services (\$55,955). The proposed contribution to the Debt Service Fund of \$635,936, which decreased 9% from the current year, accounts for approximately 9% of the Library's FY 2024-2025 proposed budget.

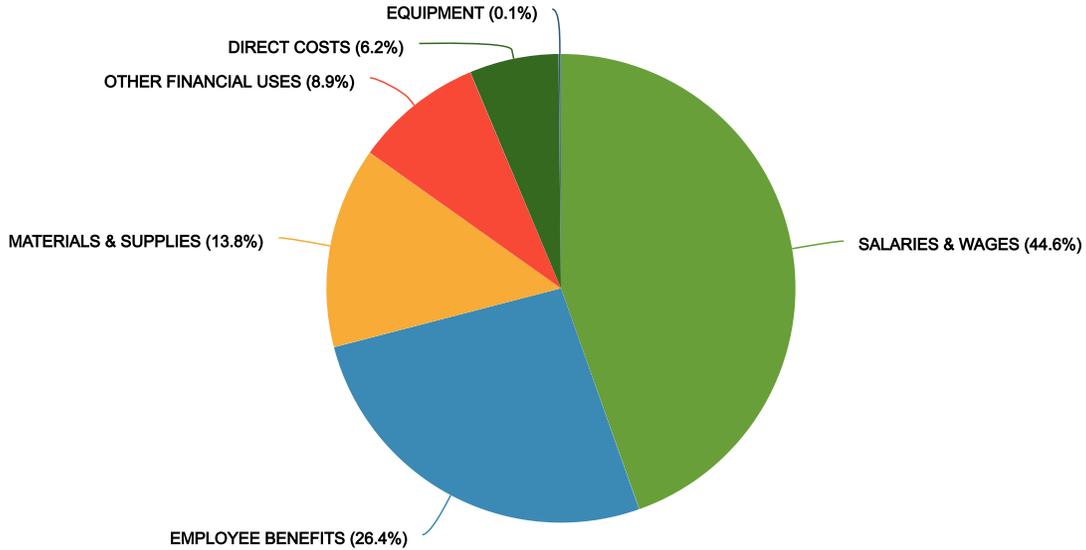
The components of the Library Fund revenue budget include intergovernmental, charges for services, miscellaneous revenues, the contribution from the General Fund, and an appropriation of the Library's fund balance. The proposed budget includes a contribution of \$7.1 million from the City's General Fund. There is an appropriation of fund balance of \$200,000 and other revenues are budgeted at \$48,149.

The following chart illustrates the trends of Library Fund revenue for the most recent five-year period.

Trend of Library Fund Revenue for the Most Recent 5 Years

Name	FY20-21 Actual	FY21-22 Actual	FY22-23 Actual	FY23-24 Revised	FY24-25 Proposed
LIBRARY FUND					
INTERGOVERNMENTAL	\$17,461	\$17,458	\$18,571	\$17,457	\$18,149
CHARGES FOR SERVICES	\$381	\$1,372	\$980	\$1,000	\$7,000
MISCELLANEOUS	\$1,644	\$7,202	\$23,334	\$22,500	\$23,000
APPROPRIATION OF FUND BALANCE	\$6,407,805	\$6,657,332	\$6,610,557	\$7,085,708	\$7,332,209
Total LIBRARY FUND:	\$6,427,291	\$6,683,363	\$6,653,442	\$7,126,665	\$7,380,358

Library Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Appointed Officials Salaries	\$177,100	\$182,400	\$87,692	\$182,400
Managerial Salaries	\$251,980	\$260,406	\$125,234	\$268,158
CSEA Salaries and Wages	\$2,196,973	\$2,409,606	\$1,125,447	\$2,486,632
CSEA Overtime	\$36,012	\$43,000	\$11,998	\$44,000
CSEA Attendance Bonus	\$3,000	\$10,000		\$10,000
Part-Time Salaries	\$257,102	\$300,000	\$130,286	\$300,000
Total SALARIES & WAGES:	\$2,922,166	\$3,205,412	\$1,480,657	\$3,291,190
EMPLOYEE BENEFITS				
Social Security	\$220,013	\$241,002	\$112,841	\$246,856
MTA Payroll Tax	\$9,871	\$10,782	\$5,085	\$11,022
NYS Employee Pension System	\$342,732	\$404,920	\$190,655	\$492,646
Employee Active Health Insurance	\$596,341	\$707,702	\$317,962	\$740,770
Retirees Health Insurance	\$207,866	\$228,000	\$108,729	\$254,500
Retirees Health Insurance Buyout	\$4,500	\$3,000	\$3,000	\$3,000
NYS Health Insurance Administrative Charges	\$932	\$2,000	\$292	\$2,000
Retirees Medicare Payment	\$82,829	\$85,000	\$31,166	\$89,000
Active Health Insurance Buyout	\$27,416	\$30,500	\$29,992	\$30,500
Dental Insurance Plan	\$44,047	\$47,619	\$23,286	\$50,282
Optical Insurance	\$9,879	\$10,705	\$5,093	\$10,850
Group Life Insurance-Management	\$4,812	\$5,086	\$2,526	\$5,200
Memberships-Fees-Dues	\$4,680	\$6,300	\$2,145	\$5,500

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Education and Training Fees	\$249	\$1,800	\$108	\$1,000
Travel and Transportation	\$765			\$2,000
Uniforms		\$350		\$350
Employee Assistance Program	\$1,200	\$1,160	\$580	\$1,200
Total EMPLOYEE BENEFITS:	\$1,558,130	\$1,785,926	\$833,458	\$1,946,676
MATERIALS & SUPPLIES				
Office Supplies	\$16,326	\$12,600	\$6,535	\$14,000
Printing	\$240		\$272	\$1,500
Postage	\$1,756	\$1,920	\$1,058	\$2,220
Books-Processing	\$139,719	\$198,000	\$74,906	\$210,000
Subscriptions-Periodicals	\$4,613	\$1,980	\$922	\$2,140
Program Supplies	\$1,915	\$2,000	\$1,422	
Office Equipment Maintenance	\$875	\$500	\$440	\$600
Personal Computer Software	\$7,448	\$4,643	\$3,560	\$14,645
Building/Facility Repairs	\$26,540	\$15,000	\$10,962	\$17,000
Building/Facility Emergency Repairs	\$3,655	\$3,325	\$3,325	\$3,325
Maintenance Supplies	\$23,721	\$20,000	\$8,583	\$22,000
Electricity	\$264,838	\$352,908	\$97,369	\$314,700
Telephone	\$3,139	\$3,420	\$1,232	\$3,420
Natural Gas	\$104,084	\$108,732	\$18,087	\$119,446
Water	\$9,938	\$10,000	\$6,344	\$10,000
Equipment Rental	\$111			
Copier Rental				\$12,000
Non-Book-Processing	\$224,575	\$165,000	\$92,985	\$174,000
Library Supplies	\$5,431	\$7,500	\$8,401	\$7,500
Library Software Lease	\$84,044	\$85,728	\$42,438	\$93,577
Total MATERIALS & SUPPLIES:	\$922,967	\$993,256	\$378,839	\$1,022,073
DIRECT COSTS				
Financial and Auditing Costs	\$4,668	\$4,760	\$4,760	\$4,854
Service Contracts	\$177,092	\$185,436	\$82,350	\$182,430
Security Guards	\$102,526	\$103,550	\$46,222	\$111,652
Program Services	\$3,316	\$3,505	\$143	\$3,505
Exterminating Services	\$864	\$912	\$432	\$960
On Line Subscription Service	\$45,167	\$47,790	\$28,562	\$55,955
Self Insurance Fund Contribution	\$40,625	\$39,175	\$39,175	\$75,407
Library Program Activities	\$27,380	\$20,000	\$8,804	\$20,000
Total DIRECT COSTS:	\$401,638	\$405,128	\$210,448	\$454,763
EQUIPMENT				
Furniture and Fixtures	\$2,910			
Computer Peripheral Equipment	\$7,874	\$3,468	\$4,033	\$5,312
Personal Computers	\$8,252	\$6,704	\$3,659	\$5,490

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Total EQUIPMENT:	\$19,036	\$10,172	\$7,692	\$10,802
OTHER FINANCIAL USES				
To Debt Service Fund-Library Fund Contribution	\$694,557	\$695,474	\$117,998	\$635,936
Reserve for Financing		\$31,297		\$18,918
Total OTHER FINANCIAL USES:	\$694,557	\$726,771	\$117,998	\$654,854
Total Expense Objects:	\$6,518,495	\$7,126,665	\$3,029,093	\$7,380,358

Library Revenues by Source

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Library - Other Libraries	\$18,571	\$17,457	\$16,798	\$18,149
Replacement Materials Fee	\$980	\$1,000	\$1,067	\$7,000
Refund Prior Year Expenditures	\$1,994		\$251	
Other	\$425	\$500	\$366	\$1,000
Library Fines	\$5,307	\$5,000	\$1,742	
Rental Library Space	\$3,300	\$7,000	\$3,425	\$7,000
Commission Coin Machine	\$12,307	\$10,000	\$6,399	\$15,000
Appropriated Fund Balance		\$100,000		\$200,000
General Fund Contribution	\$6,610,557	\$6,985,708	\$2,767,998	\$7,132,209
Total:	\$6,653,442	\$7,126,665	\$2,798,047	\$7,380,358

Library Fund - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Filled	Vacant
Library Director	Appt.	1	1	-	1	1	-
Assistant Library Director	M/C17	1	1	-	1	1	-
Business Manager	M/C11	1	1	-	1	1	-
Librarian IV	16	1	1	*	1	1	*
Librarian III	14	3	3	*	3	3	*
Librarian II	12	7	7	*	7	7	*
PC Network Technician	12	1	1	-	1	1	-
Librarian I	10	6	6	-	6	6	-
Chief Library Clerk	9	1	1	-	1	1	-
Library Assistant	9	2	-	2	2	-	2
Digital Media Specialist-Library	9	1	1	-	1	1	-
Departmental Secretary I	8	1	1	-	1	1	-
Library Media Technician	6	1	1	-	1	1	-
Senior Library Clerk	6	2	1	1	2	1	1
Library Clerk	3	6	4	2	6	5	1
		35	30	5	35	31	4

* One or more positions underfilled

White Plains Public Library Department Description and Activities Performed

Department Description:

The White Plains Public Library is a dynamic, civic resource that enables all members of the community to engage in lifelong learning, find inspiration and build citizenship by providing:

- free and open access to knowledge
- personal guidance in its use
- formal and informal opportunities for learning and cultural exchange, the exploration of ideas, entertainment and fun

Through the planning and action of the Staff and Trustees, the Library will:

- play a vigorous role in the life of the City as a center of information, education, cultural and recreational enrichment
- encourage and market the Library's services
- provide the greatest possible access through hours of service, an up-to-date website, social networking, and other means of delivery
- employ and develop a staff that ensures the Library's success
- offer an up-to-date collection that is responsive to the community's needs, well organized and maintained, and aggressively promoted
- carry out its program of services in a comfortable, attractive and safe building and grounds

Activities Performed:

- Administration
- Circulation/Technical Support
- Adult Services
- Children's Services
- Building Operations

Library Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
LIBRARY				
PUBLIC LIBRARY				
LIBRARY ADMINISTRATION - L001				
SALARIES & WAGES	\$512,709	\$535,766	\$252,830	\$545,977
EMPLOYEE BENEFITS	\$529,049	\$575,454	\$281,665	\$627,165
MATERIALS & SUPPLIES	\$8,733	\$7,420	\$4,017	\$12,535
DIRECT COSTS	\$48,819	\$47,535	\$45,064	\$84,661
OTHER FINANCIAL USES		\$31,297		\$18,918
Total LIBRARY ADMINISTRATION - L001:	\$1,099,310	\$1,197,472	\$583,575	\$1,289,256
CIRCULATION/TECH SUPPORT - L002				
SALARIES & WAGES	\$985,739	\$1,050,963	\$504,727	\$1,114,248

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
EMPLOYEE BENEFITS	\$484,413	\$542,774	\$260,825	\$615,646
MATERIALS & SUPPLIES	\$98,938	\$100,171	\$56,007	\$120,150
DIRECT COSTS	\$17,755	\$17,613	\$12,273	\$15,329
EQUIPMENT	\$19,036	\$10,172	\$7,692	\$10,802
Total CIRCULATION/TECH SUPPORT - L002:	\$1,605,882	\$1,721,693	\$841,524	\$1,876,175
ADULT SERVICES - L003				
SALARIES & WAGES	\$727,078	\$766,053	\$365,544	\$795,783
EMPLOYEE BENEFITS	\$299,114	\$328,437	\$156,638	\$363,866
MATERIALS & SUPPLIES	\$287,146	\$320,980	\$142,797	\$345,282
DIRECT COSTS	\$65,067	\$63,740	\$33,868	\$66,905
Total ADULT SERVICES - L003:	\$1,378,405	\$1,479,210	\$698,847	\$1,571,836
CHILDRENS SERVICES - L004				
SALARIES & WAGES	\$695,599	\$851,630	\$356,059	\$832,182
EMPLOYEE BENEFITS	\$245,319	\$338,700	\$133,992	\$339,048
MATERIALS & SUPPLIES	\$92,124	\$51,300	\$30,118	\$54,215
DIRECT COSTS	\$8,380	\$5,000	\$4,398	\$10,000
Total CHILDRENS SERVICES - L004:	\$1,041,422	\$1,246,630	\$524,567	\$1,235,445
LIBRARY BUILDING OPNS - L005				
SALARIES & WAGES	\$1,041	\$1,000	\$1,496	\$3,000
EMPLOYEE BENEFITS	\$236	\$561	\$339	\$951
MATERIALS & SUPPLIES	\$436,026	\$513,385	\$145,901	\$489,891
DIRECT COSTS	\$261,617	\$271,240	\$114,846	\$277,868
OTHER FINANCIAL USES	\$694,557	\$695,474	\$117,998	\$635,936
Total LIBRARY BUILDING OPNS - L005:	\$1,393,477	\$1,481,660	\$380,580	\$1,407,646
Total PUBLIC LIBRARY:	\$6,518,495	\$7,126,665	\$3,029,093	\$7,380,358
Total LIBRARY:	\$6,518,495	\$7,126,665	\$3,029,093	\$7,380,358

Library Revenue by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue				
LIBRARY				
PUBLIC LIBRARY				
LIBRARY ADMINISTRATION				
INTERGOVERNMENTAL	\$18,571	\$17,457	\$16,798	\$18,149
MISCELLANEOUS	\$5,294	\$7,000	\$3,676	\$7,000
APPROPRIATION OF FUND BALANCE	\$5,916,000	\$6,390,234	\$2,100,000	\$6,696,273
Total LIBRARY ADMINISTRATION:	\$5,939,866	\$6,414,691	\$2,120,474	\$6,721,422
CIRCULATION/TECH SUPPORT				
MISCELLANEOUS	\$5,732	\$5,500	\$2,108	\$1,000
Total CIRCULATION/TECH SUPPORT:	\$5,732	\$5,500	\$2,108	\$1,000
ADULT SERVICES				
CHARGES FOR SERVICES	\$980	\$1,000	\$1,067	\$7,000
MISCELLANEOUS	\$12,307	\$10,000	\$6,399	\$15,000
Total ADULT SERVICES:	\$13,287	\$11,000	\$7,466	\$22,000
LIBRARY BUILDING OPNS				
APPROPRIATION OF FUND BALANCE	\$694,557	\$695,474	\$667,998	\$635,936
Total LIBRARY BUILDING OPNS:	\$694,557	\$695,474	\$667,998	\$635,936
Total PUBLIC LIBRARY:	\$6,653,442	\$7,126,665	\$2,798,047	\$7,380,358
Total LIBRARY:	\$6,653,442	\$7,126,665	\$2,798,047	\$7,380,358
Total Revenue:	\$6,653,442	\$7,126,665	\$2,798,047	\$7,380,358

Library - Administration: Objectives and Performance Measures

OBJECTIVES:

Provide the City of White Plains with best-in-class library services.

With the Library Board, develop a three-year operational plan, with action steps to enact the plan, and align resources to support the plan.

Engage in rigorous quantitative and qualitative analysis to support continuous improvement in library operations.

Foster relationships with community and non-profit organizations, governmental agencies, library networks, professional associations and the business community to broaden resources and expand services.

Recruit, hire, and develop a skilled and responsive staff that values innovation while providing a work environment that encourages their success.

Administer the business affairs of the library: prepare the budget, control expenditures, negotiate with vendors, seek efficiencies in operations and procedures.

Develop a public relations program to increase the community’s awareness of the full range of library services.

Work with the Library Board, Friends, Foundation and others to secure funds to enhance library services.

Work with other City agencies and local non-profits to maximize use at the Library building and promote the Library as a community center for the City.

Participate in the leadership of the Westchester Library System and the continued development of shared library services in Westchester.

PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23</u> <u>Estimate</u>	<u>FY 22-23</u> <u>Actual</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 24-25</u> <u>Planned</u>
	Meetings with the Library Board	12	12	12	12
	Other meetings attended (City, Professional, Community)	360	360	360	360
	Claim vouchers issued	200	228	350	350
	Requisitions/direct claims prepared	130	150	130	130
	Meeting Room Rentals	28	8	41	30
	<i>Public information materials issued:</i>				
	Flyers, calendars, brochures, booklists produced	615	581	600	600
	Flyers & calendars distributed (est)	150,000	150,000	150,000	150,000
	E-newsletters	960,000	1,000,888	1,000,000	1,000,000

Library - Circulation/Technical Support: Objectives and Performance Measures

OBJECTIVES:

Provide the technology (hardware, software, network, partner solutions) that enables excellent public services and effective library management.

Support seamless operations between the White Plains Library and the Westchester Library System.

Provide excellent customer service supporting the circulation of materials, both analog and digital, and the use of technology.

Maintain an accurate inventory of library users and holdings and the appropriate measure to secure holdings.

House and maintain collections to maximize their full use.

Continue to evaluate outcomes and workflow to improve efficiency, provide staff training as needed.

Seek out new solutions within the industry that can help streamline materials handling and library operations, including the use of downloadable and streaming materials.

PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
NY	Items added/materials processed	19,000	17,416	15,000	15,000
NY	Items removed	9,000	15,797	12,000	12,000
NY	Collection size (cataloged items)	225,000	237,916	250,000	250,000
NY	Total turnstile estimate	141,000	244,841	300,000	325,000
NY	Total circulation - checkouts	380,000	380,093	400,000	400,000
NY	Total registered borrowers	34,000	35,173	37,000	37,000
	New patrons registered	2,000	2,625	2,500	2,500
NY	Interlibrary loans sent and received	63,000	62,032	63,000	63,000
	Electronic services:				
	Onsite user sessions	90,000	102,103	120,000	135,000
	Offsite (remote) user sessions	785,000	738,675	750,000	750,000

Library - Adult Services: Objectives and Performance Measures

OBJECTIVES:

Provide a full-range of informational, cultural, educational, and recreational library services to patrons for self-improvement, personal growth, and enrichment.

Deliver effective and timely customer service through a variety of channels.

Develop and maintain up-to-date collections that respond to community needs.

Provide formal and informal learning opportunities through classes, workshops, one-on-one training and reference services. Instruct users in library resources and information technology.

Develop collections and services to support literacy and English language acquisition, citizenship, and workforce and local business development.

Participate in community partnerships to both increase public awareness of the library and ensure that the library is responding to the community.

PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23</u> <u>Estimate</u>	<u>FY 22-23</u> <u>Actual</u>	<u>FY 23-24</u> <u>Estimate</u>	<u>FY 24-25</u> <u>Planned</u>
NY	Adult Services turnstile (estimate)	100,000	147,254	175,000	200,000
NY	Adult circulation (check-outs)	260,000	258,510	280,000	280,000
NY	Adult registration	26,378	27,426	28,500	28,500
NY	Adult reference questions	45,000	42,800	45,000	45,000
	General assistance	21,000	22,239	22,000	22,000
	Magazines requested	7,560	7,674	7,600	7,600
	Outreach to local organizations (# of contacts)	840	849	900	900
	Homebound visits	5	5	5	5
	Partnership activities	320	613	600	600
	Participants in partnership activities	6,750	13,578	11,000	11,000
NY	Adult library programs & class visits	1,475	508	525	525
NY	Attendance at Adult Library programs	5,200	4,606	5,500	5,500
NY	Meeting Room use	28	39	50	50
NY	Attendance at meetings	1,000	3,860	5,000	5,000
	Museum Gallery Exhibits	6	7	6	3
	Exhibits, book displays, booklists	225	255	250	250
	Computer users	20,500	21,500	30,000	30,000

Library - Youth Services: Objectives and Performance Measures

OBJECTIVES:

Promote lifelong learning, family literacy, and an appreciation of reading by encouraging families and children to make regular use of the library and its resources and programs.

Create a culture of inclusion and acceptance by providing access to information, resources, programs, languages, and services that reflect the diversity of White Plains. Celebrate the many cultures and traditions that comprise the White Plains community.

Enhance the lives of White Plains community youth through opportunities for playful learning, exploration of the arts and technologies, and entertaining and educational programming.

Select, maintain, and promote collections, programs, electronic resources, and reference services to youth from birth through teenage years, as well as parents and caregivers. Develop a continuum of family-centered and developmentally appropriate services for children, teens, caregivers and those who work with them.

Through collections, programs, and activities: prepare pre-school children to enter school ready to read and promote the critical role of parents and caregivers as their child's first teacher; and provide support and resources for the learning success of students, while also creating opportunities for exploratory learning and recreation.

Collaborate with the White Plains Public Schools to help support the school's mission, curriculum and initiatives.

Collaborate with the community and other partners to provide programs and services that meet the needs of White Plains' youth and families.

Provide youth and families with an introduction and access to technology, including the appropriate use of online resources; and new and emerging technologies in order to create a future-ready community.

Deliver excellent customer service and provide expert guidance in the use of library resources and information technology.

Stay abreast of current research and trends in reading and literacy; library programs and services; and new and emerging technologies, and develop programs and services accordingly.

PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
NY	Youth Services turnstile	52,000	61,383	65,000	65,000
NY	Youth Services circulation - checkouts	120,000	121,583	125,000	125,000
NY	Youth Services registration	7,500	7,747	8,000	8,000
NY	Youth Services reference questions	18,000	17,996	18,000	18,000
	General assistance	21,000	30,854	48,000	48,000
	Exhibits, book displays, booklists	400	326	350	350
	Outreach to local organizations (# of contacts)	800	1,238	1,500	1,500
	Programs & class visits	3,300	1,909	2,000	2,000
	Attendance at Programs	12,900	14,762	15,000	15,000
	Computer users	1,200	1,239	2,000	2,000

Library - Building Operations: Objectives and Performance Measures

OBJECTIVES:

Provide heating, lighting, cooling and cleaning of the Library building for safety, efficiency, and comfort.

Monitor condition of building, grounds, furnishings, library and building equipment and take appropriate action to correct problems and malfunctions.

Communicate issues with Library Administration.

Provide a full range of maintenance support for day-to-day Library activities.

Coordinate with Public Works in carrying out general maintenance and repairs.

Cooperate with Public Works in the planning and implementation of capital projects to protect the City's investment in and public enjoyment of the Library building and grounds.

Ensure public safety and enjoyment of Library facilities.

PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	General cleaning and maintenance	81,000 sq. ft.	81,000 sq. ft.	81,000 sq. ft.	81,000 sq. ft.
	Meeting room setups	500	750	750	750
	Security coverage against hours of operation	98%	98%	98%	98%
	Days open	345	346	345	345

Library Fund: Statement of Revenues, Expenses and Changes in Net Position

	FY 2023-2024			
	FY 22-23	Revised	Projected	FY 24-25
	Actual ⁽¹⁾	Budget	Actual	Proposed
	Actual	12/31/23	06/30/24	Budget
Revenues & Other Sources:				
Intergovernmental Revenues	\$ 18,571	\$ 17,457	\$ 8,614	\$ 18,149
Charges for Services	980	1,000	7,000	7,000
Miscellaneous Revenues	23,334	22,500	23,000	23,000
Transfer In -				
General Fund Contribution	6,610,557	6,985,708	6,985,708	7,132,209
Appropriation of Fund Balance	-	100,000	-	200,000
Total Revenues & Other Sources	\$ 6,653,442	\$ 7,126,665	\$ 7,034,322	\$ 7,380,358
Expenditures & Other Uses:				
Personal Services	2,922,166	\$3,205,412	3,196,907	\$3,291,190
Employee Benefits	1,558,131	1,785,926	1,790,801	1,946,676
Materials & Supplies	922,967	993,256	906,681	1,022,073
Direct Costs	401,639	405,128	398,814	454,763
Equipment	19,036	10,172	11,361	10,802
Transfer to Debt Service Fund	-	695,474	-	635,936
Reserve for Financing	-	31,297	-	18,918
Total Expenditures & Other Uses	\$ 5,823,939	\$ 7,126,665	\$ 6,304,564	\$ 7,380,358
Excess of Revenues & Other Sources Over/(Under) Expenditures & Other Uses				
	829,503		729,758	
Other Financing Sources (Uses)-				
Transfer to Debt Service Fund	(694,557)		(695,474)	
Net Change in Fund Balance	134,946		34,284	
Fund Balance at Beginning of Year	253,448		388,394	
Fund Balance at End of Year	\$ 388,394		\$ 422,678	

⁽¹⁾ City of White Plains Comprehensive Annual Financial Report, July 1, 2022 - June 30, 2023

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Self Insurance Fund

Self Insurance Fund FY 2024-2025 Budget Overview

The Self Insurance Fund (SIF) was established by the Common Council effective July 1, 1985 as an internal service fund to account for the resources employed in administering the City’s insurance program which is primarily self-insured. The self insurance program is managed by the Commissioner of Finance. The City also contracts with a third-party administrator to process liability and workers’ compensation claims and assist the City in establishing reserves. In addition, the City hires an actuary to review the adequacy of its reserves. The City’s Law Department is also actively involved in resolving general liability claims. Risk management is a key component of the City’s self-insurance program. Each year, a number of training sessions and inspections are held to minimize risk and other circumstances that lead to accidents.

White Plains is self-insured for liability, workers’ compensation and unemployment benefits. When it is prudent and cost-effective, the City purchases policies in the marketplace for such coverage as public officials’ liability, property insurance, and a stop-loss policy for workers’ compensation. The City also purchases an excess liability policy for any liability claim settlements in excess of \$1 million to a maximum of \$20 million. The bulk of the City’s exposure, however, is self-insured.

Based upon the actuarial determinations of risk provided by the City’s insurance consultant and the other costs of the program, a total budget of \$6.1 million has been proposed for fiscal year 2024-2025. Of this amount, \$5.7 million is provided for insurance premiums, claims and reserves with the remaining \$393,508 available to administer the program. Insurance costs will increase by 9% from the FY 2023-2024 adopted budget.

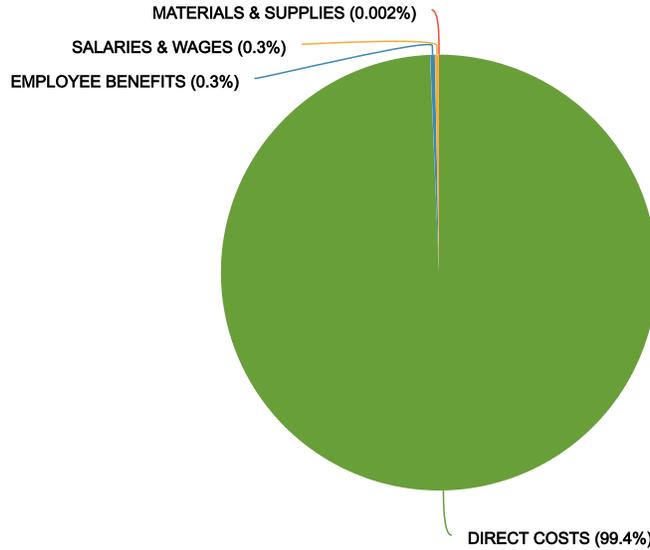
Funding for the Self Insurance Fund is in large part determined by an actuarial calculation that analyzes how much each of the other funds in the city should contribute based upon previous and expected levels of utilization by those other funds each year. Approximately 86% of the funding will be provided from the General Fund in the 2024-2025 Budget.

The Self Insurance Fund ended fiscal year 2022-2023 with a net position of \$3,757,047, an increase of \$2,146,592 from the prior year. This is significant as the fund had previously ended every year in deficit from 2011 through 2021. The city made a concerted effort in the last few years to reverse this deficit and the fund is now in a much stronger position because of it. Projections for June 30, 2024 indicate that a positive net position will remain in place at the end of the current fiscal year. The following chart illustrates the trend of revenues in the Self Insurance Fund for the most recent five year period:

Trend of Self Insurance Fund Revenues for the Most Recent 5 Year Period

Name	FY20-21 Actual	FY21-22 Actual	FY22-23 Actual	FY23-24 Revised	FY24-25 Proposed
SELF INSURANCE FUND					
CHARGES FOR SERVICES	\$5,888,755	\$8,373,167	\$6,717,143	\$5,623,833	\$5,585,634
MISCELLANEOUS	\$490,024	\$220,311	\$318,979		
INTEREST	\$75,909	\$43,006	\$729,428		\$525,000
Total SELF INSURANCE FUND:	\$6,454,688	\$8,636,484	\$7,765,550	\$5,623,833	\$6,110,634

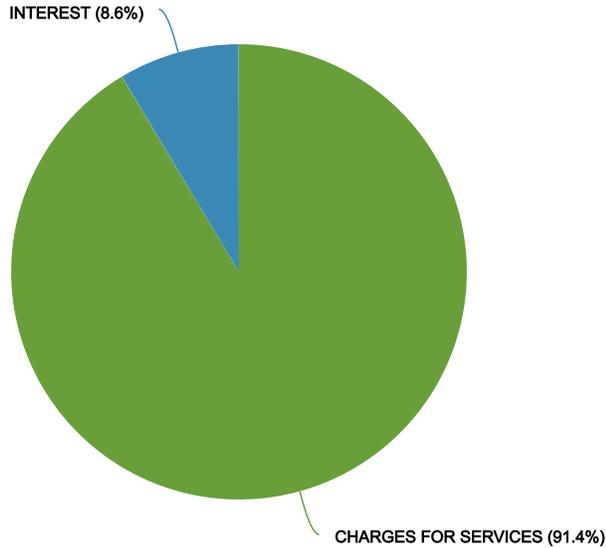
Self Insurance Expenditures by Expense Type



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Part-Time Salaries		\$18,000		\$18,000
Total SALARIES & WAGES:		\$18,000		\$18,000
EMPLOYEE BENEFITS				
Social Security		\$1,377		\$1,377
MTA Payroll Tax		\$62		\$62
Retirees Health Insurance	\$10,414	\$11,000	\$5,281	\$11,800
Retirees Medicare Payment	\$5,652	\$7,553	\$1,979	\$7,700
Total EMPLOYEE BENEFITS:	\$16,066	\$19,992	\$7,260	\$20,939
MATERIALS & SUPPLIES				
Office Supplies		\$100		\$100
Total MATERIALS & SUPPLIES:		\$100		\$100
DIRECT COSTS				
Financial and Auditing Costs	\$10,547	\$10,754	\$10,754	\$10,969
Program Services	\$26	\$1,000	\$25	\$1,000
Appraisal Services	\$2,885	\$3,000		\$3,000
Excess Liability Premiums	\$734,245	\$793,000	\$841,209	\$1,155,271
Workers Comp Board Assessments	\$159,955	\$190,000	\$95,000	\$180,000
Insurance Claim Service	\$152,150	\$152,500	\$111,670	\$159,500
Workers Compensation Loss Payment	\$2,670,936	\$2,200,000	\$1,005,076	\$2,200,000

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Unemployment Insurance Loss	\$56,837	\$62,556	\$29,796	\$60,775
Property Insurance Premium	\$245,033	\$273,000	\$380,192	\$392,000
Public Officers Insurance Premium	\$164,045	\$169,000	\$120,286	\$124,000
Employers Liability Premium	\$8,616	\$9,000	\$178,834	\$9,000
General Liability Loss Payments	\$1,122,560	\$1,399,931	\$679,216	\$1,455,080
Public Employee Blanket Insurance	\$5,197	\$5,000	\$5,197	\$5,000
Public Official Liability Loss		\$25,000		\$25,000
Workers Compensation Excess Policy	\$283,876	\$292,000	\$282,520	\$291,000
Total DIRECT COSTS:	\$5,616,908	\$5,585,741	\$3,739,775	\$6,071,595
Total Expense Objects:	\$5,632,974	\$5,623,833	\$3,747,034	\$6,110,634

Self Insurance Revenues by Source



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
CHARGES FOR SERVICES				
Self Insurance Fund Contribution-Liability	\$3,364,836	\$2,673,931	\$2,673,931	\$2,874,679
Self Insurance Fund Contribution-Workers Comp	\$2,900,047	\$2,492,000	\$2,492,000	\$2,262,253
Self Insurance Fund Contribution-Unemployment	\$70,122	\$62,556	\$62,556	\$55,194
Self Insurance Fund Contribution Admin-Gen Fund	\$366,302	\$378,962	\$378,962	\$370,902
Self Insurance Fund Contribution Admin-Library	\$2,859	\$2,958	\$2,958	\$5,311
Self Insurance Fund Contribution Admin-Water Fund	\$8,787	\$9,090	\$9,090	\$9,047
Self Insurance Fund Contribution Admin-Sewer Fund	\$3,820	\$3,953	\$3,953	\$7,867
Self Insurance Fund Contribution Admin Cable TV	\$370	\$383	\$383	\$381
Total CHARGES FOR SERVICES:	\$6,717,143	\$5,623,833	\$5,623,833	\$5,585,634

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
MISCELLANEOUS				
Workers Compensation	\$18,929		\$2,690	
Liability Insurance Claims	\$300,000		\$290	
Other	\$50		\$25	
Total MISCELLANEOUS:	\$318,979		\$3,005	
INTEREST				
Interest - General	\$722,528		\$527,433	\$525,000
Treasury Securities	\$6,900		\$3,450	
Total INTEREST:	\$729,428		\$530,883	\$525,000
Total Revenue Source:	\$7,765,550	\$5,623,833	\$6,157,721	\$6,110,634

Self Insurance Fund Revenue by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue				
SELF INSURANCE				
SELF INSURANCE PROGRAM				
RISK MANAGEMENT	\$1,104,666	\$395,346	\$922,804	\$918,508
GENERAL FUND	\$6,385,037	\$4,920,112	\$4,923,092	\$4,893,591
LIBRARY FUND	\$37,766	\$36,217	\$36,217	\$70,096
WATER FUND	\$122,709	\$151,057	\$154,507	\$119,420
SIF - SEWER RENT	\$110,351	\$116,286	\$116,286	\$103,842
CABLE TV FUND	\$5,021	\$4,815	\$4,815	\$5,177
Total SELF INSURANCE PROGRAM:	\$7,765,550	\$5,623,833	\$6,157,721	\$6,110,634
Total SELF INSURANCE:	\$7,765,550	\$5,623,833	\$6,157,721	\$6,110,634
Total Revenue:	\$7,765,550	\$5,623,833	\$6,157,721	\$6,110,634

Self Insurance Fund - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Insurance/Risk Manager	M/C17	1	-	1	1	-	1
		1	-	1	1	-	1

Self Insurance Fund Department Description and Activities Performed

Department Description:

The City of White Plains is self-insured for liability, workers' compensation and unemployment benefits. Other risks are insured through commercial carriers. The Department of Finance is responsible for administering the City's insurance program and for providing risk management services. The primary objective of the insurance program is to maintain sufficient commercial insurance and self-insurance reserves to protect the City of White Plains so that it may fulfill its responsibilities to the people of White Plains. Key to meeting this objective is a sound risk management safety/loss control program designed to identify and correct potential hazards and thereby reduce risk exposure.

Self Insurance Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expenditures				
SELF INSURANCE				
SELF INSURANCE PROGRAM				
RISK MANAGEMENT - A043				
SALARIES & WAGES		\$18,000		\$18,000
EMPLOYEE BENEFITS	\$16,066	\$19,992	\$7,260	\$20,939
MATERIALS & SUPPLIES		\$100		\$100
DIRECT COSTS	\$325,563	\$357,254	\$217,449	\$354,469
Total RISK MANAGEMENT - A043:	\$341,630	\$395,346	\$224,708	\$393,508
GENERAL FUND - S001				
DIRECT COSTS	\$5,051,609	\$4,920,112	\$3,442,555	\$5,388,404
Total GENERAL FUND - S001:	\$5,051,609	\$4,920,112	\$3,442,555	\$5,388,404
LIBRARY FUND - S201				
DIRECT COSTS	\$38,373	\$36,217	\$13,563	\$77,183
Total LIBRARY FUND - S201:	\$38,373	\$36,217	\$13,563	\$77,183
WATER FUND - S630				
DIRECT COSTS	\$94,677	\$151,057	\$46,316	\$131,494
Total WATER FUND - S630:	\$94,677	\$151,057	\$46,316	\$131,494
SIF - SEWER RENT - S635				
DIRECT COSTS	\$102,568	\$116,286	\$18,148	\$114,342
Total SIF - SEWER RENT - S635:	\$102,568	\$116,286	\$18,148	\$114,342
CABLE TV FUND - S902				
DIRECT COSTS	\$4,118	\$4,815	\$1,743	\$5,703
Total CABLE TV FUND - S902:	\$4,118	\$4,815	\$1,743	\$5,703
Total SELF INSURANCE PROGRAM:	\$5,632,974	\$5,623,833	\$3,747,034	\$6,110,634
Total SELF INSURANCE:	\$5,632,974	\$5,623,833	\$3,747,034	\$6,110,634
Total Expenditures:	\$5,632,974	\$5,623,833	\$3,747,034	\$6,110,634

Self Insurance - Risk Management: Objectives and Performance Measures

OBJECTIVES:

Self Insurance

To provide the financial resources necessary to administer the City's Self Insurance Program.

Risk Management

To administer the City's liability, workers' compensation and unemployment self insurance programs in a fiscally prudent manner.

To systematically and continuously identify accidental loss exposure to the City, analyze the exposure in terms of frequency and severity probabilities, apply sound risk control and loss prevention procedures, and finance the risk consistent with financial resources.

To reduce insurance claims against the City by administering a City-wide Safety and Loss Control Program and the New York State Department of Labor-Division of Safety and Health (NYSDOL-DOSH) Program.

To protect the interests of the people of White Plains by reviewing and processing all insurance claims in a thorough and timely manner.

PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Total Claims Processed:				
NY	Workers' Compensation	120	96	100	100
NY	Liability	15	21	15	15
NY	Unemployment Insurance	70	43	60	60
WP	No. of safety training sessions conducted	1	0	1	1
WP	Risk exposure surveys	1	1	1	1
WP	Safety and Loss Control Committee meetings held	1	0	1	1
WP	Safety and Loss Departmental meetings held	1	0	1	1
FED	Summary Work Related Injury and Illnesses (Form 300A) (OSHA)	1	1	1	1
NY	Summary Work-Related Injury and Illnesses (Form SH-900.1) (PESH)	20	20	20	20

Note: The risk management safety program is under review. The training sessions, risk exposure surveys, and safety and loss control committee meetings and safety and loss departmental meetings are being evaluated. Maintenance of OSHA and PESH logs are new measures.

Self Insurance Fund: Statement of Revenues, Expenses and Changes in Net Position

	FY 22-23 Actual ⁽¹⁾	FY 2023-2024		FY 24-25 Proposed Budget
		Revised Budget 12/31/23	Projected Actual 06/30/24	
Operating Revenues:				
Charges for Services	\$ 6,717,143	\$5,623,833	\$5,623,833	\$ 5,585,634
Miscellaneous	318,979	-	3,005	-
Total Operating Revenues	<u>7,036,122</u>	<u>5,623,833</u>	<u>5,626,838</u>	<u>5,585,634</u>
Operating Expenses:				
Personal Services	-	18,000	-	18,000
Employee Benefits	2,050	19,992	18,553	20,939
Materials & Supplies	-	100	100	100
Direct Costs	5,616,908	5,585,741	5,585,741	6,071,595
Reserve for Financing	-	-	-	-
Total Operating Expenses	<u>5,618,958</u>	<u>\$5,623,833</u>	<u>5,604,394</u>	<u>\$ 6,110,634</u>
Operating Income	1,417,164	-	22,444	(525,000)
Non-Operating Revenues				
Interest Income	<u>729,428</u>	-	<u>600,000</u>	<u>525,000</u>
Change in Net Position	2,146,592	-	622,444	-
Net Position-Beginning of Year	<u>1,610,455</u>		<u>3,757,047</u>	
Net Position-End of Year	<u>\$ 3,757,047</u>		<u>\$4,379,491</u>	

⁽¹⁾City of White Plains Comprehensive Annual Financial Report, July 1, 2022 - June 30, 2023

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Sewer Rent Fund

Sewer Rent Fund FY 2024-2025 Budget Overview

The Sewer Rent Fund was established by the Common Council as an enterprise fund effective July 1, 2010 to account for all revenues, expenses and deposit of funds related exclusively for the operation, maintenance and repair of the City’s sanitary sewer system. This also includes the payment of principal and interest on sewer related debt and capital improvements to the sewer system. This Fund is a bureau of the Department of Public Works and is operated in a manner which is similar to a private enterprise where the costs of providing goods and services are recovered primarily through user charges. The major funding source is sewer rents that are based on a percentage of water consumption. The costs of the system are distributed over all sewer system users, both taxable and tax-exempt, as authorized by New York State General Municipal Law.

Revenue in the proposed FY 2024-2025 Sewer Rent Fund totals \$3,973,250 of which 82% is from sewer rents. These rents are billed and collected as a percentage of water usage on all properties that are connected to the City’s water distribution system. A rate of 18% of the billing for water consumption is again being proposed. Because water consumption is billed semi-annually for most water users, the timing of the approval directly impacts the percentage of water consumption to be set as sewer rents. The City’s water rates, which were last increased in December of 2023, are included in the calculation of sewer rents.

Proposed expenses for the Sewer Rent Fund total \$3,973,250, an increase of 3% from the current year’s adopted budget. The majority of the increase is attributable to an increase in debt service interest and depreciation expense. Personnel costs account for \$1,041,306 or 26% of the total expenditures in the fund. Materials and supplies total \$294,368 and direct costs total \$1,208,087. Included within direct costs is a payment to the General Fund for services such as engineering, financial accounting and billing (\$918,604). Interest payments on debt (\$227,264) account for 6% of the budget. The allowance for depreciation is budgeted at \$522,690, which is up from \$411,450 as newer projects are now subject to depreciation. A Reserve for Financing is proposed at \$56,596 to fund employee merit increases and any unanticipated expenses.

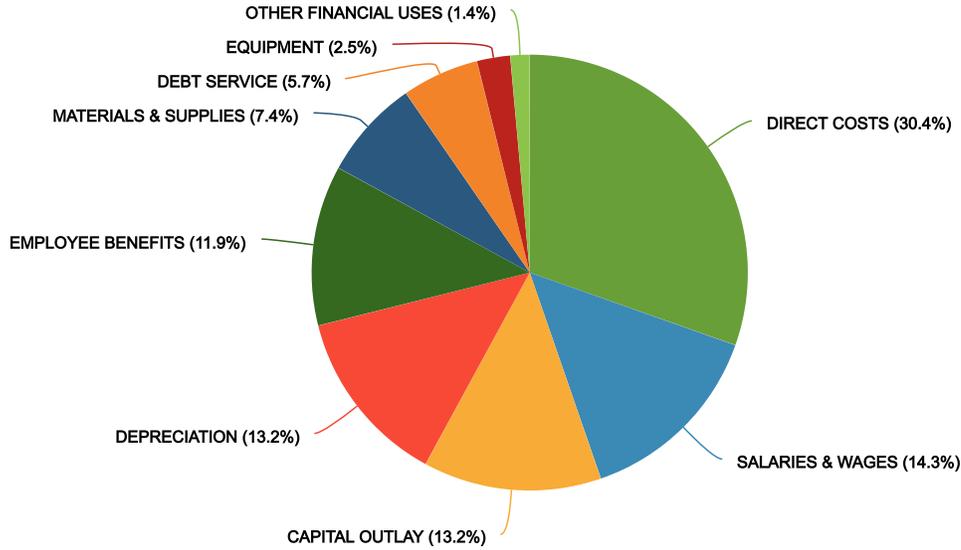
As of June 30, 2023, the Sewer Rent Fund had a net operating gain of \$559,387 and a net position of \$10,001,599.

The following chart illustrates the trend of revenues in the Sewer Rent Fund for the most recent five year period:

Trend of Sewer Rent Fund Revenue for the Most Recent 5 Years

Name	FY20-21 Actual	FY21-22 Actual	FY22-23 Actual	FY23-24 Revised	FY24-25 Proposed
SEWER RENT FUND					
INTERGOVERNMENTAL		\$272,171	\$170,389		
CHARGES FOR SERVICES	\$2,785,386	\$2,551,778	\$2,819,829	\$3,183,000	\$3,273,000
MISCELLANEOUS	\$78,528	\$553,722	\$294,263	\$250	\$250
INTEREST	\$2,200	\$1,977	\$152,009	\$60,000	\$125,000
APPROPRIATION OF FUND BALANCE				\$1,414,880	\$575,000
Total SEWER RENT FUND:	\$2,866,114	\$3,379,648	\$3,436,490	\$4,658,130	\$3,973,250

Sewer Rent Fund Expenditures by Expense Type

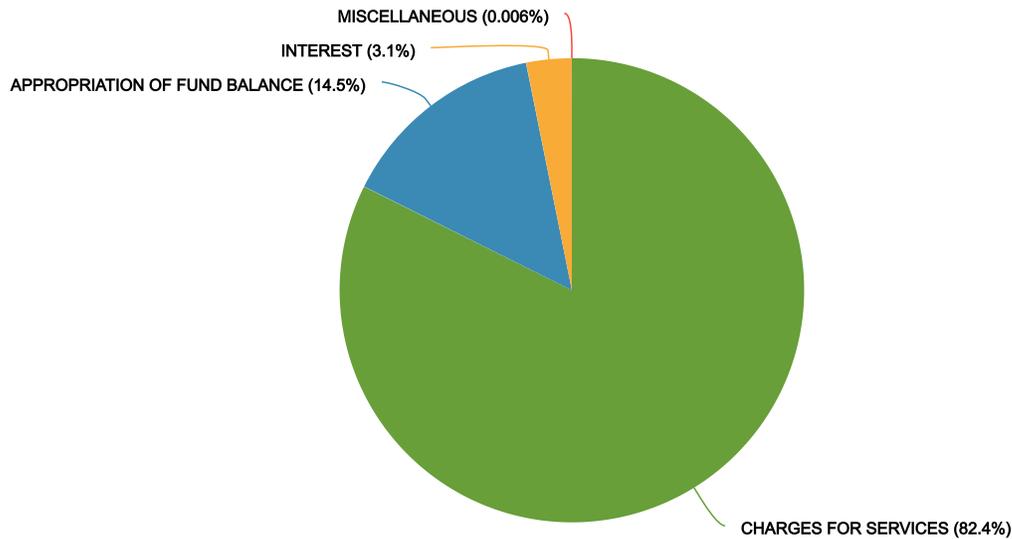


Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Managerial Overtime				\$19,000
CSEA Salaries and Wages	\$461,546	\$482,359	\$216,416	\$472,161
CSEA Overtime	\$44,177	\$51,769	\$37,145	\$76,500
CSEA Attendance Bonus		\$1,200		\$1,200
Part-Time Salaries	\$1,860			
Total SALARIES & WAGES:	\$507,583	\$535,328	\$253,561	\$568,861
EMPLOYEE BENEFITS				
Social Security	\$38,656	\$40,906	\$19,564	\$43,101
MTA Payroll Tax	\$1,724	\$1,822	\$873	\$1,920
NYS Employee Pension System	\$56,767	\$67,124	\$32,353	\$82,826
Employee Active Health Insurance	\$96,392	\$102,880	\$48,812	\$144,723
Retirees Health Insurance	\$136,811	\$120,000	\$72,890	\$166,900
NYS Health Insurance Administrative Charges	\$170	\$400	\$55	\$400
Retirees Medicare Payment	\$10,050	\$9,000	\$4,947	\$11,000
Active Health Insurance Buyout	\$5,450	\$5,000	\$6,200	\$6,500
Dental Insurance Plan	\$9,798	\$10,120	\$4,790	\$8,110
Optical Insurance	\$2,022	\$1,925	\$873	\$1,750
Education and Training Fees		\$1,240		\$1,000
Protective Clothing	\$1,241	\$1,400	\$182	\$1,400
Uniforms	\$1,797	\$1,815	\$2,373	\$2,575
Employee Assistance Program	\$240	\$280	\$140	\$240

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Vacation Accrual	\$2,266			
Total EMPLOYEE BENEFITS:	\$363,384	\$363,912	\$194,052	\$472,445
MATERIALS & SUPPLIES				
Office Supplies	\$50	\$500		\$500
Advertising	\$1,130	\$2,450		\$2,500
Postage	\$5,735	\$4,900	\$2,082	\$5,900
Personal Computer Software	\$4,000	\$4,000	\$429	\$5,320
Land Maintenance Supplies	\$20,992	\$23,000	\$14,615	\$30,000
Portable Equipment Maintenance	\$235	\$9,500	\$1,553	\$9,500
Chemicals	\$3,050	\$5,500		\$5,500
Maintenance Supplies	\$238	\$1,000		\$1,000
Equipment Repairs		\$1,500		\$1,500
Rolling Stock Repair/Maintenance	\$74,487	\$40,000	\$24,395	\$75,000
Gasoline	\$30,129	\$47,875	\$15,007	\$43,125
Electricity	\$56	\$39	\$189	\$300
Telephone	\$1,291	\$3,032	\$641	\$3,923
Property Rental	\$295	\$300	\$265	\$300
Sewer Improvements	\$99,888	\$100,000		\$110,000
Total MATERIALS & SUPPLIES:	\$241,577	\$243,596	\$59,176	\$294,368
DIRECT COSTS				
Financial and Auditing Costs	\$10,201	\$10,931	\$10,931	\$11,148
Program Services	\$61,460	\$131,139	\$5,419	\$136,626
Waste Maintenance	\$23,648	\$23,621		\$30,000
Self Insurance Fund Contribution	\$114,171	\$120,239	\$120,239	\$111,709
General Fund Services	\$841,952	\$893,087	\$893,087	\$918,604
Total DIRECT COSTS:	\$1,051,432	\$1,179,017	\$1,029,676	\$1,208,087
EQUIPMENT				
Heavy Duty Vehicles		\$250,000		\$75,000
Other Equipment-Machinery	\$84,500	\$85,000	\$84,095	\$22,939
Total EQUIPMENT:	\$84,500	\$335,000	\$84,095	\$97,939
DEBT SERVICE				
Serial Bond-Interest	\$153,424	\$165,286	\$82,473	\$227,264
Total DEBT SERVICE:	\$153,424	\$165,286	\$82,473	\$227,264
DEPRECIATION				
Depreciation	\$374,869	\$411,450	\$205,725	\$522,690
Total DEPRECIATION:	\$374,869	\$411,450	\$205,725	\$522,690
CAPITAL OUTLAY				
Sanitary Sewers	\$273,215	\$1,334,491	\$55,844	\$525,000
Total CAPITAL OUTLAY:	\$273,215	\$1,334,491	\$55,844	\$525,000

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
OTHER FINANCIAL USES				
Reserve for Financing		\$90,050		\$56,596
Total OTHER FINANCIAL USES:		\$90,050		\$56,596
Total Expense Objects:	\$3,049,985	\$4,658,130	\$1,964,602	\$3,973,250

Sewer Rent Fund Revenues by Source



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
Federal Emergency Management Assistance	\$170,389			
Sewer Interest/Penalty	\$54,036	\$15,000	\$12,194	\$15,000
Sewer Rents	\$2,765,793	\$3,168,000	\$1,261,257	\$3,258,000
Developers Contributions/Fees	\$287,860			
Workers Compensation	\$1,766	\$250		\$250
Refund Prior Year Expenditures	\$1,806			
Other	\$2,831		-\$75	
Interest Revenue	\$152,009	\$60,000	\$103,618	\$125,000
Appropriation Fund Balance Prior Year Encumbrance		\$814,880		
Appropriated Fund Balance		\$600,000		\$575,000
Total Revenue Source:	\$3,436,490	\$4,658,130	\$1,376,994	\$3,973,250

Sewer Rent Fund Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Lead Waste Water Maintenance Wkr.	10	1	1	-	1	1	-
Crew Leader	9	1	1	-	1	1	-
Maintenance Mechanic	8	2	1	1	2	2	-
Motor Equipment Operator	7A	1	1	-	1	1	-
Semi-Skilled Laborer	4	2	2	-	2	2	-
		7	6	1	7	7	-

Sewer Rent Fund Department Description

The primary responsibilities of the Sewer Rent Fund, Bureau of Waste Water are the following: (1) operation, maintenance and protection of the City's waste water collection (sanitary sewer) systems; (2) protection of adjacent waterways; and (3) assistance in the development of the Department of Public Works Capital Improvement Program (waste water). The Bureau, in conjunction with the Department of Building, also approves and inspects sanitary sewer connections performed by licensed plumbers and/or authorized contractors.

The Bureau has overall responsibility for the approval and inspection of all public and private construction projects relating to sanitary sewers and waste water. Approval of this Bureau (coordinated with the Department of Building and Bureau of Engineering) must be obtained for anyone proposing the following activities: (1) installation of a private sewer, (2) construction of any type of sanitary structure in the City Right-of-Way, (3) discharge effluent into the sanitary sewer system or (4) connection of a service line to the City sanitary sewer system. This Bureau, and the Bureau of Engineering, are responsible for maintaining and updating sanitary sewer information records for the City of White Plains.

Through the maintenance and repair of the City's sanitary sewer system, our field forces ensure that we will have a properly functioning waste water collection system. Thus, the services we provide extend beyond day-to-day operations. Services include responding to a variety of problems and emergency situations. These include sanitary sewer main breaks, leaks from sewer mains, sewer backups or overflows, pump station failure and odor problems.

Sewer Rent Fund: Objectives and Performance Measures

OBJECTIVES:

To provide supervision and administrative support for the White Plains sanitary sewer system.

Establish sewer rent fees based upon percentage of user water consumption.

Operate and maintain the sewage pump station and sewer lines.

Monitor performance of the sewer pump station in compliance with applicable Federal, State and County regulations.

Bill and maintain records for all users.

PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	Miles of sanitary sewer lines maintained	130	130	130	130
	Gallons of bioculture used to treat sanitary lines to control grease	120	120	120	120
	No. of manholes to maintain	3,220	2,783	3,000	3,000

Sewer Rent Fund: Statement of Revenues, Expenses and Changes in Net Position

	FY 22-23 Actual ⁽¹⁾	FY 2023-2024		FY 24-25 Proposed Budget
		Revised Budget 12/31/23	Projected Actual 06/30/24	
Operating Revenues:				
Intergovernmental	\$ 170,389	\$ -	\$ 89,456	\$ -
Charges for Services	2,765,793	3,183,000	3,273,000	3,273,000
Miscellaneous	348,298	250	51,425	250
Appropriation of Net Position		1,414,880	-	575,000
Total Operating Revenues	<u>3,284,480</u>	<u>4,598,130</u>	<u>3,413,881</u>	<u>3,848,250</u>
Operating Expenses:				
Personal Services	507,583	535,328	587,919	568,861
Employee Benefits	293,398	363,912	371,106	472,445
Material & Supplies	241,577	243,596	260,582	294,368
Direct Costs	1,306,251	1,179,017	1,179,017	1,208,087
Equipment/Rolling Stock	-	335,000	334,095	97,939
Depreciation	374,869	411,450	411,450	522,690
Capital Outlay	-	1,334,491	1,334,491	525,000
Reserve for Financing	-	90,050	-	56,596
Total Operating Expenses	<u>2,723,678</u>	<u>4,492,844</u>	<u>4,478,660</u>	<u>3,745,986</u>
Operating Income	560,802	105,286	(1,064,779)	102,264
Non-Operating Revenues (Expenses):				
Interest Income	152,009	60,000	200,000	125,000
Interest Expense	(153,424)	(165,286)	(165,286)	(227,264)
	<u>(1,415)</u>	<u>(105,286)</u>	<u>34,714</u>	<u>(102,264)</u>
Change in Net Position	559,387	-	(1,030,065)	-
Net Position-Beginning of Year	<u>9,442,212</u>		<u>10,001,599</u>	
Net Position-End of Year	<u>\$10,001,599</u>		<u>\$ 8,971,534</u>	

⁽¹⁾City of White Plains Comprehensive Annual Financial Report, July 1, 2022 - June 30, 2023

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Water Fund

Water Fund FY 2024-2025 Budget Overview

The Water Fund was established by the Common Council on July 1, 1979 as an enterprise fund to account for the operation of the City's water works. It is a bureau of the Department of Public Works and it is operated in a manner which is similar to a private business enterprise, where the costs (expenses, including depreciation) of providing goods and services are recovered primarily through user charges.

The City of White Plains purchases water from the New York City (NYC) system, and operates and maintains an extensive system for the delivery of water to its residents and commercial establishments. The ability to utilize the City's own water resources in the future will allow the City to partially mitigate its reliance on water from NYC sources which are billed on a per capita allotment. As water needs escalate, and the City exceeds its per capita allowance on a regular basis, significant increases in the cost of purchasing water may occur. NYC charges an excess per capita rate that is more than double the regular rate and the per capita billing formula imposed allows no flexibility for the City of White Plains which has a significant day-time population not included in its per capita allowance.

Water Fund expenses in the proposed budget total \$19.9 million, an increase of 4% from the current year's adopted budget. Salary and fringe benefit costs which total \$4.3 million account for 22% of the proposed Water Fund budget. The cost of purchasing untreated water from NYC is budgeted at \$7.1 million and is 36% of the total Water Fund budget. NYC had been steadily increasing its water charges in recent years to finance its costs of complying with state and federal mandates. The current water rate charged by NYC is \$2,224.32 per mg. A rate increase from NYC of 7% is projected for July 1, 2024. All other materials and supplies total \$1,183,125. Direct costs total \$2,374,760, or 12% of the proposed budget and include a contribution to the Self Insurance Fund (\$128,466) and also to the General Fund (\$1,892,476) for services such as engineering, financial accounting and billing. Interest on Water Fund debt totals \$1,723,420 or 9% of the proposed budget, while depreciation is budgeted at \$1,745,372. The purchase of equipment totals \$421,072 and includes the purchase of three pickup trucks and two digital message boards. The remaining proposed expenses for FY 2024-2025 include the capital outlay of \$900,000 and a Reserve for Financing of \$79,409 for employee merit increases and any unanticipated expenses.

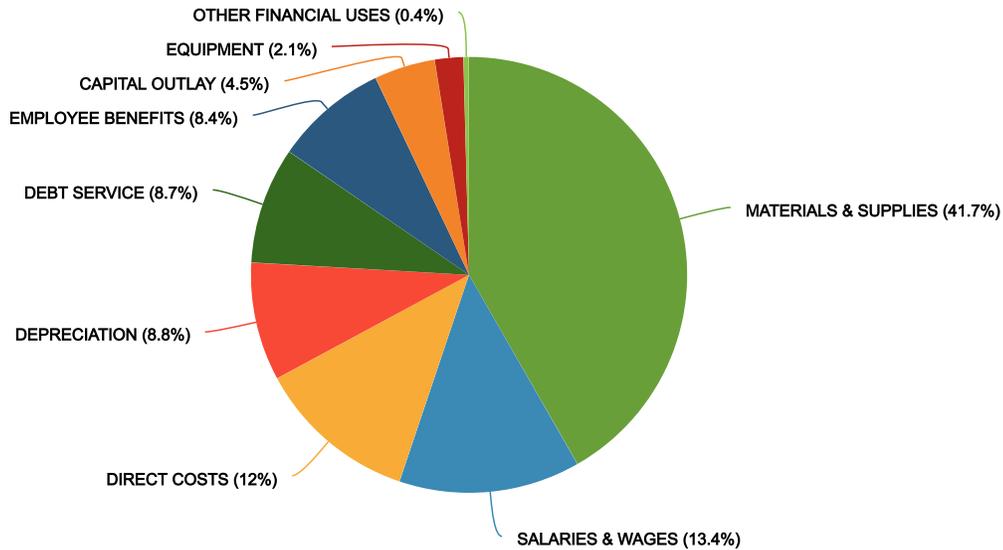
Revenue in the proposed FY 2024-2025 budget totals \$19.9 million, an increase of 4% from the current year's adopted budget. The City utilizes a progressive water rate structure whereby the cost per cubic foot of water increases with escalating usage. Approximately 91% of the proposed revenue budget is from metered water sales. Water rates were last increased by the Common Council in December of 2023. As of June 30, 2023, the Water Fund had a net position of \$41.7 million.

Trend of Water Fund Revenue for the Most Recent 5 Years

The following chart illustrates the trend of revenues in the Water Fund for the most recent five-year period:

Name	FY20-21 Actual	FY21-22 Actual	FY22-23 Actual	FY23-24 Revised	FY24-25 Proposed
WATER FUND					
INTERGOVERNMENTAL	\$121,348	\$123,381	\$125,466	\$127,603	\$129,051
CHARGES FOR SERVICES	\$17,860,355	\$16,431,584	\$17,942,067	\$17,811,500	\$18,314,000
LICENSES AND PERMITS	\$3,534	\$11,882	\$11,277	\$11,500	\$11,500
MISCELLANEOUS	\$377,666	\$99,565	\$86,967	\$36,500	\$36,500
INTEREST	\$29,710	\$25,086	\$859,296	\$400,000	\$600,000
APPROPRIATION OF FUND BALANCE				\$1,135,106	\$780,000
Total WATER FUND:	\$18,392,613	\$16,691,498	\$19,025,074	\$19,522,209	\$19,871,051

Water Fund Expenditures by Expense Type

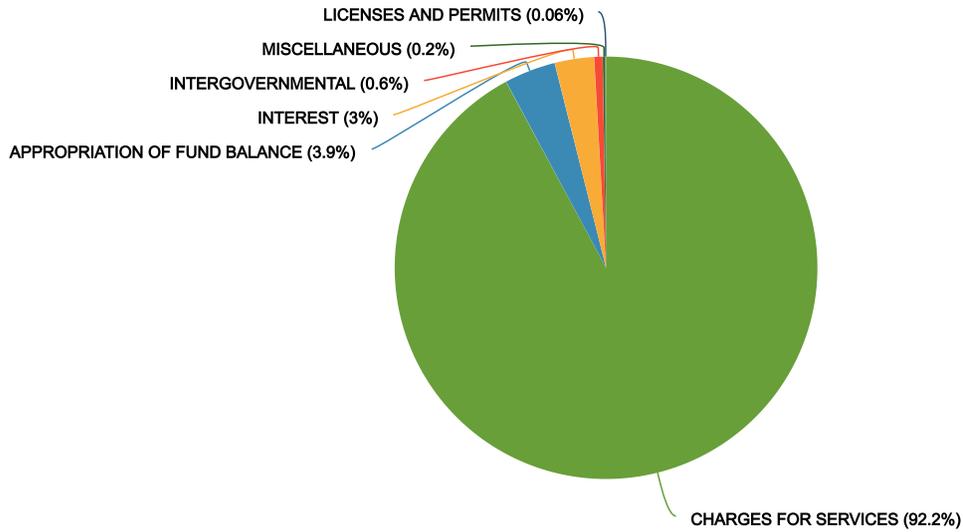


Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Expense Objects				
SALARIES & WAGES				
Managerial Salaries	\$126,878	\$129,904	\$67,302	\$146,966
Managerial Overtime	\$51,712	\$48,000	\$29,643	\$37,000
M/C Attendance Bonus	\$600	\$600		\$600
CSEA Salaries and Wages	\$1,853,411	\$2,021,726	\$940,168	\$2,159,676
CSEA Overtime	\$231,443	\$308,217	\$128,665	\$317,429
CSEA Attendance Bonus	\$6,400	\$8,500		\$8,500

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Part-Time Salaries	\$7,688			
Total SALARIES & WAGES:	\$2,278,132	\$2,516,947	\$1,165,778	\$2,670,171
EMPLOYEE BENEFITS				
Social Security	\$171,798	\$192,201	\$87,594	\$200,138
MTA Payroll Tax	\$7,722	\$8,561	\$3,979	\$8,909
NYS Employee Pension System	\$264,644	\$315,932	\$146,472	\$381,537
Employee Active Health Insurance	\$494,874	\$523,786	\$268,583	\$612,973
Retirees Health Insurance	\$266,589	\$273,000	\$136,494	\$310,700
Retirees Health Insurance Buyout	\$1,650	\$1,650		\$1,650
NYS Health Insurance Administrative Charges	\$475	\$1,000	\$143	\$1,000
Retirees Medicare Payment	\$20,100	\$23,000	\$8,245	\$19,000
Active Health Insurance Buyout	\$41,298	\$47,300	\$30,190	\$47,300
Dental Insurance Plan	\$38,860	\$43,772	\$19,693	\$43,794
Optical Insurance	\$8,715	\$9,829	\$4,307	\$9,100
Group Life Insurance-Management	\$1,275	\$1,348	\$677	\$1,400
Memberships-Fees-Dues	\$2,845	\$3,240	\$2,503	\$3,100
Education and Training Fees	\$6,010	\$11,550	\$1,445	\$10,785
Travel and Transportation	\$610	\$750	\$567	\$750
Protective Clothing	\$1,440	\$3,200	\$762	\$3,200
Uniforms	\$5,636	\$5,600	\$8,182	\$7,345
Employee Assistance Program	\$1,040	\$1,000	\$500	\$1,040
Total EMPLOYEE BENEFITS:	\$1,335,581	\$1,466,719	\$720,336	\$1,663,721
MATERIALS & SUPPLIES				
Office Supplies	\$6,321	\$7,800	\$5,217	\$8,600
Advertising		\$3,000		\$3,000
Printing	\$2,967	\$6,100	\$578	\$5,300
Postage	\$10,040	\$10,900	\$2,588	\$11,400
Licenses-Permits-Fees	\$1,110	\$1,110	\$1,000	\$1,110
Land Maintenance	\$33,514	\$21,974		\$35,000
Land Maintenance Supplies	\$43,170	\$45,700	\$20,458	\$45,700
Portable Equipment Maintenance	\$1,032	\$1,500	\$2,410	\$2,500
Building/Facility Repairs	\$27,197	\$37,000	\$18,530	\$52,000
Maintenance Supplies	\$22,463	\$13,500	\$13,940	\$23,500
Rolling Stock Repair/Maintenance	\$35,425	\$41,400	\$18,337	\$43,400
Gasoline	\$42,881	\$56,850	\$18,273	\$54,675
Laboratory Control	\$120,340	\$108,600	\$21,960	\$114,400
Electricity	\$317,306	\$432,247	\$110,198	\$390,000
Telephone	\$11,307	\$14,410	\$4,960	\$16,000
Natural Gas	\$33,909	\$41,000	\$6,633	\$45,000
Water	\$6,216,790	\$6,882,700	\$1,380,607	\$7,109,995
Water Equipment Maintenance	\$60,209	\$64,641	\$33,678	\$60,000
Water Treatment Chemicals	\$71,575	\$86,540	\$40,576	\$86,540

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Water Pipe Lines/Hydrant	\$63,194	\$78,000	\$7,043	\$125,000
Water Service Lines	\$47,360	\$26,000	\$11,446	\$60,000
Total MATERIALS & SUPPLIES:	\$7,168,111	\$7,980,972	\$1,718,433	\$8,293,120
DIRECT COSTS				
Financial and Auditing Costs	\$12,622	\$13,575	\$13,575	\$13,844
Legal Services	\$8,070	\$37,930	\$4,007	\$20,000
Service Contracts	\$57,976	\$112,050	\$35,406	\$130,650
Program Services	\$138,025	\$159,490	\$61,414	\$172,880
Exterminating Services		\$750		\$750
Taxes on City Property	\$13,989	\$14,575	\$10,044	\$15,700
Self Insurance Fund Contribution	\$124,596	\$160,147	\$160,147	\$128,466
General Fund Services	\$1,645,302	\$1,741,082	\$1,741,082	\$1,892,476
Total DIRECT COSTS:	\$2,000,579	\$2,239,599	\$2,025,675	\$2,374,766
EQUIPMENT				
Light Duty Vehicle		\$60,000	\$60,053	\$250,000
Heavy Duty Vehicles	\$231,971			
Miscellaneous Rolling Stock				\$50,000
Personal Computers	\$1,201			\$700
Other Equipment-Machinery	\$57,299	\$59,528	\$23,965	\$80,372
Water Meters	\$31,691	\$29,700		\$40,000
Total EQUIPMENT:	\$322,162	\$149,228	\$84,018	\$421,072
DEBT SERVICE				
Serial Bond-Interest	\$1,774,198	\$1,865,906	\$1,056,126	\$1,723,420
Total DEBT SERVICE:	\$1,774,198	\$1,865,906	\$1,056,126	\$1,723,420
DEPRECIATION				
Depreciation	\$1,742,654	\$1,785,122	\$892,561	\$1,745,372
Total DEPRECIATION:	\$1,742,654	\$1,785,122	\$892,561	\$1,745,372
CAPITAL OUTLAY				
Water System	\$790,825	\$1,242,523	\$35,760	\$900,000
Total CAPITAL OUTLAY:	\$790,825	\$1,242,523	\$35,760	\$900,000
OTHER FINANCIAL USES				
Reserve for Financing		\$275,193		\$79,409
Total OTHER FINANCIAL USES:		\$275,193		\$79,409
Total Expense Objects:	\$17,412,243	\$19,522,209	\$7,698,686	\$19,871,051

Water Fund Revenues by Source



Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
Revenue Source				
Westchester County	\$125,466	\$127,603	\$40,000	\$129,051
Meter Water Sales	\$17,500,274	\$17,600,000	\$8,078,401	\$18,100,000
Water Interest-Penalty	\$331,122	\$100,000	\$74,057	\$100,000
Taps and Connections	\$50,650	\$45,000	\$28,700	\$50,000
Special Water Services	\$47,946	\$50,000	\$29,275	\$50,000
AMR Reading	\$12,075	\$16,500	\$6,000	\$14,000
Hydrant Permit Fees	\$11,277	\$11,500	\$2,450	\$11,500
Workers Compensation	\$27,957	\$10,000	\$11,491	\$10,000
Liability Insurance Claims	\$21,982	\$18,000	\$8,430	\$18,000
Refund Prior Year Expenditures	\$31,035			
Other	\$5,994	\$8,500	\$405	\$8,500
Interest Revenue	\$859,296	\$400,000	\$525,401	\$600,000
Appropriation Fund Balance Prior Year Encumbrance		\$384,207		
Appropriated Fund Balance		\$750,899		\$780,000
Total Revenue Source:	\$19,025,074	\$19,522,209	\$8,804,610	\$19,871,051

Water Fund - Full Time Positions

Title	Grade	FY 23-24 Revised Budget 12/31/23			FY 24-25 Proposed Budget		
		Authorized	Filled	Vacant	Authorized	Funded	Vacant
Sup't. of Water & Waste Water	M/C 18	1	-	1	1	-	1
Asst. Sup't. of Water & Waste Water	M/C 14	1	1	-	1	1	-
Drafter III	13	1	1	-	1	1	-
Senior Water Plant Operator	12	1	1	-	1	1	-
Electronics Field Technician	12	1	1	-	1	1	-
Engineer I (B.S.)	11	1	1	-	1	1	-
Lead Water Maintenance Worker	9	2	1	1	2	2	-
Water Maintenance Mechanic	9	1	1	-	1	1	-
Water Plant Operator	9	5	4	1	5	5	-
Water Maintenance Worker, Grade I	8	4	4	-	4	4	-
Bookkeeper	8	3	3	-	3	3	-
Water Maintenance Worker, Grade II	7	6	5	1	6	6	-
Skilled Laborer	6	1	1	-	1	1	-
Senior Account Clerk	5	1	1	-	1	1	-
		29	25	4	29	28	1

Water Fund Department Description and Activities Performed

Department Description:

The Water Fund is an enterprise fund established to account for all revenues and expenses related to the supply and distribution of water within the City of White Plains. The primary responsibilities of the Bureau of Water are the following: (1) operation, maintenance and protection of the City's water supply and distribution systems; (2) protection of adjacent waterways; and (3) assistance in the development of the Department of Public Works Capital Improvement Program (water). The fund is divided into three functional areas: Administration, Supply, and Distribution. Additional information on these activities is on the pages referenced below.

Activities Performed:

Water Department Administration
 Water Supply Operations
 Water Distribution Systems

Water Fund Expenditures by Organization

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
WHITE PLAINS WATER SYSTEM				
BUREAU OF WATER				
WATER FUND ADMINISTRATION - W001				
SALARIES & WAGES	\$701,147	\$868,335	\$385,558	\$818,563
EMPLOYEE BENEFITS	\$601,013	\$704,845	\$329,810	\$739,673
MATERIALS & SUPPLIES	\$21,943	\$31,615	\$6,892	\$32,980
DIRECT COSTS	\$1,919,137	\$2,084,344	\$1,975,229	\$2,199,786

Name	FY22-23 Actual	FY23-24 Revised	FY23-24 Actual	FY24-25 Proposed
EQUIPMENT	\$1,201			\$700
DEBT SERVICE	\$1,774,198	\$1,865,906	\$1,056,126	\$1,723,420
OTHER FINANCIAL USES		\$275,193		\$79,409
Total WATER FUND ADMINISTRATION - W001:	\$5,018,638	\$5,830,238	\$3,753,616	\$5,594,531
WATER SUPPLY OPERATIONS - W002				
SALARIES & WAGES	\$554,613	\$645,529	\$282,004	\$656,198
EMPLOYEE BENEFITS	\$253,087	\$292,064	\$126,756	\$298,403
MATERIALS & SUPPLIES	\$6,896,614	\$7,696,258	\$1,640,213	\$7,913,765
DIRECT COSTS	\$39,466	\$66,755	\$18,920	\$75,980
EQUIPMENT	\$18,323	\$18,496	\$12,554	\$23,065
DEPRECIATION	\$1,742,654	\$1,785,122	\$892,561	\$1,745,372
Total WATER SUPPLY OPERATIONS - W002:	\$9,504,757	\$10,504,224	\$2,973,008	\$10,712,783
WATER DISTRIB SYSTEM MT - W003				
SALARIES & WAGES	\$1,022,372	\$1,003,083	\$498,216	\$1,195,410
EMPLOYEE BENEFITS	\$481,482	\$469,810	\$263,770	\$625,645
MATERIALS & SUPPLIES	\$249,555	\$253,099	\$71,327	\$346,375
DIRECT COSTS	\$41,976	\$88,500	\$31,526	\$99,000
EQUIPMENT	\$302,638	\$130,732	\$71,464	\$397,307
CAPITAL OUTLAY	\$790,825	\$1,242,523	\$35,760	\$900,000
Total WATER DISTRIB SYSTEM MT - W003:	\$2,888,847	\$3,187,747	\$972,062	\$3,563,737
Total BUREAU OF WATER:	\$17,412,243	\$19,522,209	\$7,698,686	\$19,871,051
Total WHITE PLAINS WATER SYSTEM:	\$17,412,243	\$19,522,209	\$7,698,686	\$19,871,051

Water Bureau: Objectives and Performance Measures

OBJECTIVES:

To provide supervision and administrative support for the White Plains Water System.

To maintain water account files and record keeping system necessary for account billing.

To manage all correspondence relating to water accounts.

To schedule monitor testing and replacement of official water meters and backflow devices.

To issue permits and receipts relating to water installation and street openings for the Department of Public Works.

To maintain updated and accurate database of regulatory compliance records for the City of White Plains as required by County, State and Federal agencies.

PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP	No. of accounts	10,400	10,375	10,400	10,400
WP	No. of semi-annual billings	23,200	23,176	23,200	23,200
	No. of work orders written & processed	1,800	1,900	1,900	1,900
WP	No. of special bills rendered	400	360	400	400
	No. of telephone inquiries answered	8,000	8,000	8,000	8,000
	No. of letters sent	1,800	1,900	1,900	1,900
WP	No. of permits issued	100	46	50	50
WP	No. of receipts issued	50	87	70	70
	No. of large meters tested	60	58	60	60
NY	No. of backflow devices tested	800	915	850	850
NY	No. of NYS Code Rule 753's received and processed for White Plains and adjoining communities	4,000	5,000	5,000	5,000

Water Supply: Objectives and Performance Measures

OBJECTIVES:

To operate and maintain two (2) water pumping stations, one booster station, chemical treatment facilities, two (2) reservoir systems and three (3) wells.

To provide a sufficient supply of potable water for human consumption and emergencies.

To investigate questions and complaints concerning water quality.

To perform all required water testing.

To keep records in an efficient and accurate manner.

PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
	No. of pumps maintained	25	25	25	35
	No. of chemical equipment maintained	26	26	26	36
NY	No. of chemical, bacteriological and physical tests	30,000	30,000	30,000	30,000
	MG of water pumped	2,700	2,558	2,600	2,700
WP	No. of pumping record entries	175,000	175,000	175,000	200,000
	No. of telephone and radio responses	9,000	9,000	9,000	9,000

Water Distribution: Objectives and Performance Measures

OBJECTIVES:

To maintain and repair the City's water distribution system.

To install and maintain water meters.

To read meters measuring water consumption.

PERFORMANCE MEASURES:

<u>Mandate</u>	<u>Task/Measure</u>	<u>FY 22-23 Estimate</u>	<u>FY 22-23 Actual</u>	<u>FY 23-24 Estimate</u>	<u>FY 24-25 Planned</u>
WP	No. of new service connections	25	22	25	25
	No. of feet of new service line installed	275	375	350	350
	No. of valves maintained	600	1,100	800	800
	No. of valves inspected	3,250	3,250	3,250	3,250
	No. of valves in system	7,055	7,060	7,060	7,060
	No. of hydrants maintained	375	402	350	350
	No. of hydrants inspected	2,090	1,468	2,110	2,110
	No. of hydrants in system	2,110	2,110	2,110	2,110
	No. of private hydrants inspected	150	150	200	200
WP	No. of emergency call-outs	265	210	250	250
NY	No. of facilities located within the City of Plains per NYS Code Rule 753	3,500	3,606	3,500	3,500
WP	No. of large and small meter manual readings	421	336	350	350
WP	No. of automated meter readings (small meters only)	10,365	9,287	9,300	9,300
	No. of complaints investigated	700	650	675	675
	No. of field investigations	2,000	2,000	2,000	2,000
WP	No. of miles of water mains to maintain	165	165	165	165

Water Fund: Statement of Revenues, Expenses and Changes in Net Position

	FY 2023-2024			
	FY 22-23	Revised	Projected	FY 24-25
	Actual	Budget	Actual	Proposed
	(1)	12/31/23	06/30/24	Budget
Operating Revenues:				
Intergovernmental	\$ 125,466	\$ 127,603	\$ 127,603	\$ 129,051
Charges for Services	17,942,067	17,811,500	18,314,000	18,314,000
Miscellaneous	98,245	48,000	88,400	48,000
Appropriation of Net Position	-	1,135,106	-	780,000
Total Operating Revenues	<u>18,165,778</u>	<u>19,122,209</u>	<u>18,530,003</u>	<u>19,271,051</u>
Operating Expenses:				
Personal Services	2,278,132	2,516,947	2,525,000	2,670,171
Employee Benefits	1,275,152	1,466,719	1,475,000	1,663,721
Material & Supplies	7,168,111	7,980,972	7,980,972	8,293,120
Direct Costs	2,791,405	2,239,599	2,239,599	2,374,766
Equipment/Rolling Stock	39,466	149,228	149,228	421,072
Depreciation	1,742,655	1,785,122	1,785,122	1,745,372
Capital Outlay	-	1,242,523	1,242,523	900,000
Reserve for Financing	-	275,193	-	79,409
Total Operating Expenses	<u>15,294,921</u>	<u>17,656,303</u>	<u>17,397,444</u>	<u>18,147,631</u>
Operating Income	2,870,857	1,465,906	1,132,559	1,123,420
Non-Operating Revenues				
(Expenses):				
Interest Income	859,296	400,000	900,000	600,000
Interest Expense	(1,774,198)	(1,865,906)	(1,865,906)	(1,723,420)
	<u>(914,902)</u>	<u>(1,465,906)</u>	<u>(965,906)</u>	<u>(1,123,420)</u>
Change in Net Position	1,955,955		166,653	
Net Position-Beginning of Year	<u>39,745,131</u>		<u>41,701,086</u>	
Net Position-End of Year	<u>\$41,701,086</u>		<u>\$41,867,739</u>	

(1) City of White Plains Comprehensive Annual Financial Report, July 1, 2022 - June 30, 2023

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Debt Service Fund

Debt Service Fund FY 2024-2025 Budget Overview

The City issues general obligation (GO) bonds to provide funds for major capital projects. General obligation bonds are issued for general government (General and Library Funds) and proprietary activities (Water and Sewer Rent Funds). The City may also issue Bond Anticipation Notes (BANs) to finance all or part of the cost of any project authorized by New York State Local Finance Law. Bond anticipation notes are issued in anticipation of permanent financing but are often paid off before permanent financing is required. BANs may be renewed from time to time, but each renewal may not exceed a one year period, and in most circumstances may not be extended more than five years beyond the original issue date. Performance contracts are another way that the City can fund long-term capital projects which are financed through leasing.

General obligation bonds are issued by the City which pledges its full faith and credit and is liable for all debt service requirements. The City has incurred general obligation debt in connection with the acquisition, rehabilitation and construction of streets, storm water drains and public buildings; traffic improvements; parks and recreation facilities; water supply and distribution facilities; sanitary sewer improvements; parking facilities; and related equipment. The Water Fund and the Sewer Rent Fund pay the principal and interest costs of each of their related obligations through user fees, and the General and Library Funds incur the expense of their obligations. In the General Fund, parking fees and fines provide the funding for all parking improvements and operations. Thus, the Water Fund, Sewer Rent Fund and Parking Improvements debt are generally considered self-liquidating, while all other General Fund and Library Fund debt is considered tax-supported.

The City's next major issue of debt (\$26.34 million) is planned for April of 2024. The City may not sell any additional debt during FY 2024-2025.

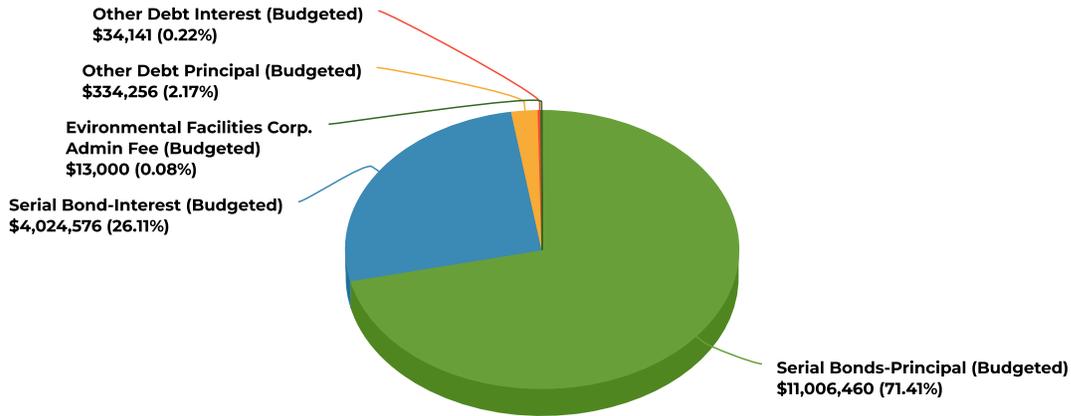
The City's Debt Performance Goals (see Section I), together with generally recognized credit industry benchmarks, are the basis upon which the City must determine what it believes to be acceptable debt levels. The City must consider (1) its total indebtedness, (2) the relationship of its debt burden vis-a-vis the Constitutional Debt Limit (its ability to borrow against its credit limit) and (3) its ability to repay its debt obligations. The City maintains a Aa1 rating from Moody's Investor's Service and has done so since 1988. A comprehensive plan which includes conservative revenue assumptions, adherence to the City's fiscal performance goals, a tax stabilization and reserve fund, and firm control of expenditures, particularly personnel costs, remains in place to stabilize tax increases and to meet the criteria of the rating agency.

On June 30, 2023, outstanding indebtedness totaled \$170,121,677 a decrease of 7.3% as compared to the previous fiscal year. Of that amount, \$55,700,487 was for water improvements, \$4,747,181 was for sewer improvements and \$31,211,674 was for parking facilities, all of which are considered self-supporting debt. The remaining \$78,462,335 is considered net direct indebtedness which will be retired from future General Fund tax levies and from any other revenue which the Common Council may dedicate for this purpose.

The City also had \$16,847,299 of authorized, but unissued debt, of which \$11,898,299 was for general projects, \$2,222,000 was for sewer improvements, and \$2,727,000 was for parking projects. Outstanding and authorized but unissued debt totaled \$186,968,976 at June 30, 2023, a decrease of \$2,280,238 or 1.2% less than the previous year. Like most other municipalities struggling to keep tax rate increases as low as possible, maintain infrastructure and address revenue and expenditure fluctuations, debt has been used to finance some of the City's needs, where appropriate. A significant portion of outstanding indebtedness is attributable to self-liquidating debt (principally the Water Fund), but growth in tax-supported debt must be evaluated carefully as well.

Debt Service Fund Expenditures

Debt Service Fund Expenditures: \$15,412,433

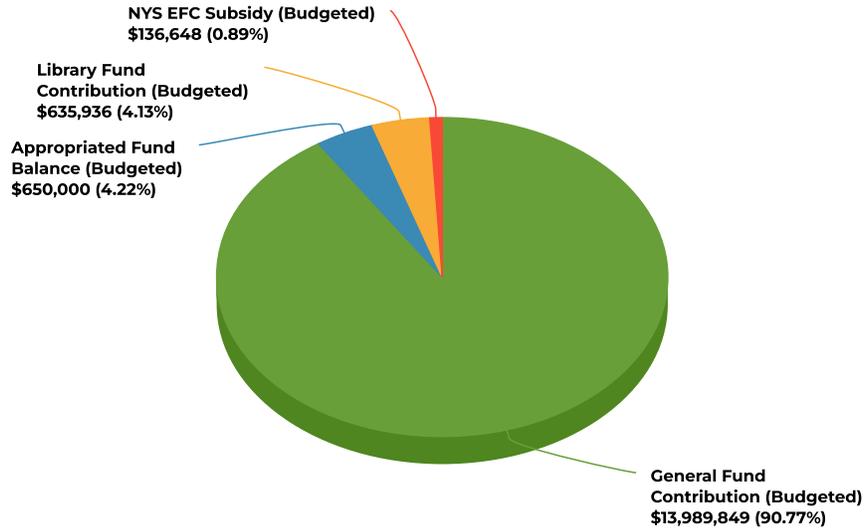


The proposed Debt Service Fund expenditure budget for FY 2024-25 totals \$15,412,433, an increase of \$499,021 or 3% percent more than the current year’s adopted budget. A comparison between the proposed budget, the FY 2023-24 adopted budget and last year’s actuals (exclusive of refunding issues) is shown below.

Expenditures	2022-23 Actual	2023-24 Adopted Budget	2024-25 Proposed Budget
Principal Payments	\$10,257,813	\$11,022,812	\$11,340,716
Interest & Fiscal Charges	4,218,561	3,876,276	4,058,717
EFC Fees (Fiscal Charges)	15,636	14,324	13,000
Total	\$14,492,010	\$14,913,412	\$15,412,433

Debt Service Fund Revenues

Debt Service Fund Revenues: \$15,412,433



The Debt Service Fund budget for FY 2024-25 includes principal and interest payments related to debt attributable to the General and Library Funds. Debt service related to the Water and Sewer Rent Funds is budgeted and reported in each of those funds. FY 2024-25 financing sources include an appropriation of fund balance from the Debt Service Fund of \$650,000, which is \$100,000 less than the current fiscal year's appropriation. The General Fund contribution, which will increase by 5%, is offset by an appropriation from the open space reserve in the amount of \$120,000 and the White Plains Hospital's portion of debt service (\$548,753) on the Longview Garage. A subsidy of \$136,648 from the Environmental Facilities (EFC) is also included as a revenue in the Debt Service Fund.

The proposed Debt Service Fund revenue budget for FY 2024-25 totals \$15,412,443, an increase of almost \$500,000 or 3%, over the current year's adopted budget. A comparison between the FY 2024-25 proposed budget, the FY 2023-24 adopted budget and last year's actuals (exclusive of refunding issues) is shown below.

Name	FY22-23 Actual	FY2024 Adopted	FY24-25 Proposed
DEBT SERVICE FUND			
NYS EFC Subsidy	\$125,535	\$117,442	\$136,648
General Fund Contribution	\$13,071,918	\$13,350,496	\$13,989,849
Capital Project Unused Funds	\$83,348		
Appropriated Fund Balance		\$750,000	\$650,000
Library Fund Contribution	\$694,557	\$695,474	\$635,936
Interest Revenue	\$73,393		
Total DEBT SERVICE FUND:	\$14,048,751	\$14,913,412	\$15,412,433

Debt Projections for FY 2023-24

Based upon new indebtedness incurred and/or issued in the current fiscal year and scheduled principal payments to be made during the same time period, total authorized and outstanding indebtedness is projected to be \$257,270,776 at June 30, 2024 which is summarized below.

	Self-Liquidating Debt			Tax-Supported Debt		Total
	Parking	Water	Sewer	Library	All Other	
Serial Bonds	\$30,918,307	\$52,385,234	\$7,273,046	\$2,593,191	\$87,252,521	\$180,422,299
Energy Contract					1,396,477	1,396,477
Unissued	3,788,000	60,500,000			11,164,000	75,452,000
	\$34,706,307	\$112,885,234	\$7,273,046	\$2,593,191	\$99,812,998	\$257,270,776

Authorized and unissued debt, during the current fiscal year, based on the actions of the Common Council as of February 5, 2024 totaled \$2,730,500. It is anticipated that any future new indebtedness authorized by the Common Council in the current fiscal year (\$72,721,500) will also remain unissued as of June 30, 2024. The City will retire approximately \$15.0 million in debt during the 2024-25 fiscal year and expend approximately \$6.0 million for interest expense.

Debt Service Projections for FY 2024-25

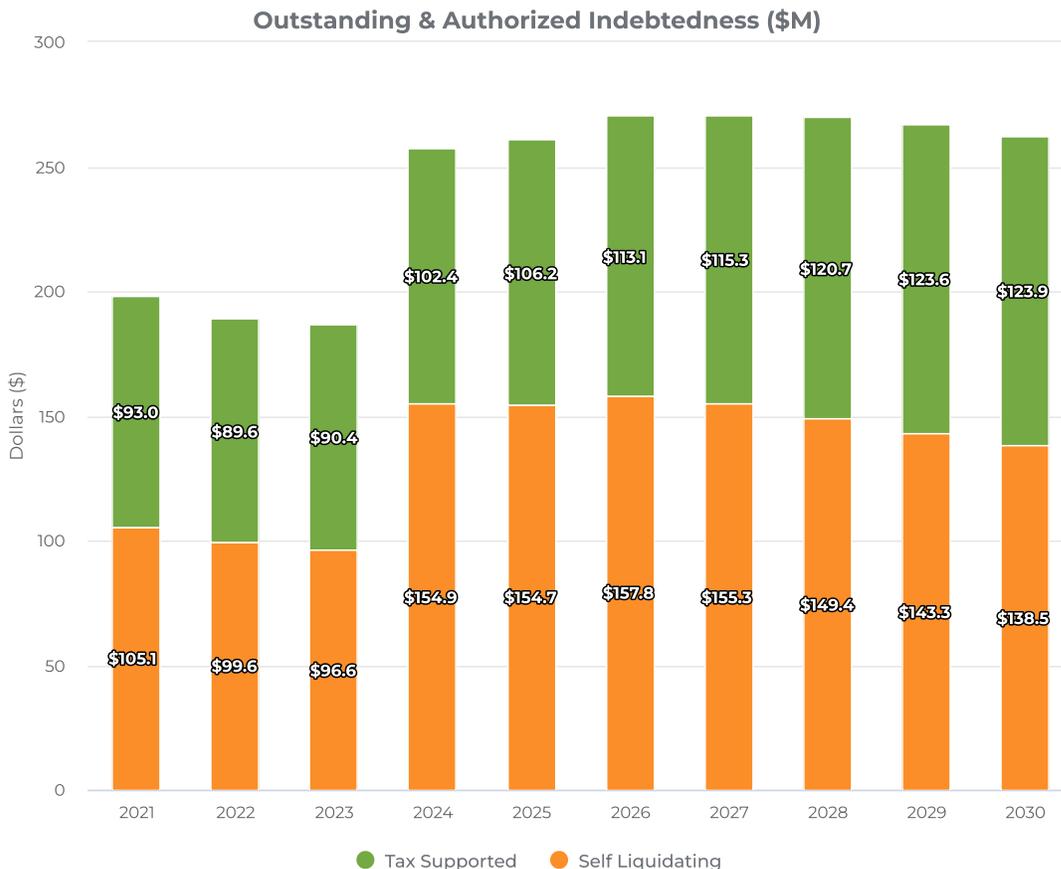
Based upon anticipated indebtedness incurred prior to June 30, 2024, during FY 2024-2025 and scheduled principal and interest payments during FY 2024-2025, authorized and outstanding indebtedness at June 30, 2025, is projected to total \$260.9 million, an increase of \$3.6 million or 1.4% over FY 2023-24. Debt-related activity for the new fiscal year is projected as follows (in millions):

Projected Debt	Self-Liquidating	Tax Support Debt		Total
	Debt	General Debt	Library Fund	
As of June 30, 2024	\$154.9	\$99.8	\$2.6	\$257.3
FY 24-25 Capital Improvement Program	7.1	11.5	-	18.6
Retired /Rescinded Debt	(7.3)	(7.2)	(0.5)	(15.0)
As of June 30, 2025	\$154.7	\$104.1	\$2.1	\$260.9

Outstanding and Authorized Indebtedness

The exhibit below demonstrates the trend of City indebtedness beginning in fiscal year 2020-2021 through the period covered by the 2024-2030 Capital Improvement Program, including the relationship between tax-supported indebtedness and indebtedness which is self-liquidating. The funding for self-liquidating debt is provided from water billings, sewer rent billings and parking revenues. The funding for tax-supported debt comes from general City revenue, including real property taxes. Self-liquidating debt increases throughout the years, as the chart below indicates, and this trend will reach its peak in FY 2025-2026 before moderating slightly beginning in FY 2026-2027.

At the beginning of the period, authorized and outstanding indebtedness totaled \$198.1 million, with tax-supported debt accounting for approximately 47% and self-liquidating debt accounting for 53% of the total. In FY 2021-2022, total authorized and outstanding debt totaled \$189.2 million, with 53% attributable to self-liquidating debt. Self-liquidating debt exceeds tax-support debt as a percentage of total debt through FY 2029-30. Indebtedness projected from 2023-2024 through 2029-2030 is based on the current Capital Improvement Program. Total authorized and outstanding debt is projected at \$257.3 million for FY 2023-2024 and \$260.9 million for FY 2024-2025. Throughout the period covered by this graph, tax-supported as a percentage of total debt will range from a low of 40% in FY 2023-2024 to a high of 47% in FY 2029-2030 which is the length of the current Capital Improvement Program (FY 2024-2030). During that time period, new authorizations for self-liquidating debt are projected to exceed those of tax-supported new debt. The City's actual indebtedness and subsequent debt service during this time period will depend on the approval and timing of the related bond issues which is projected on the following page.

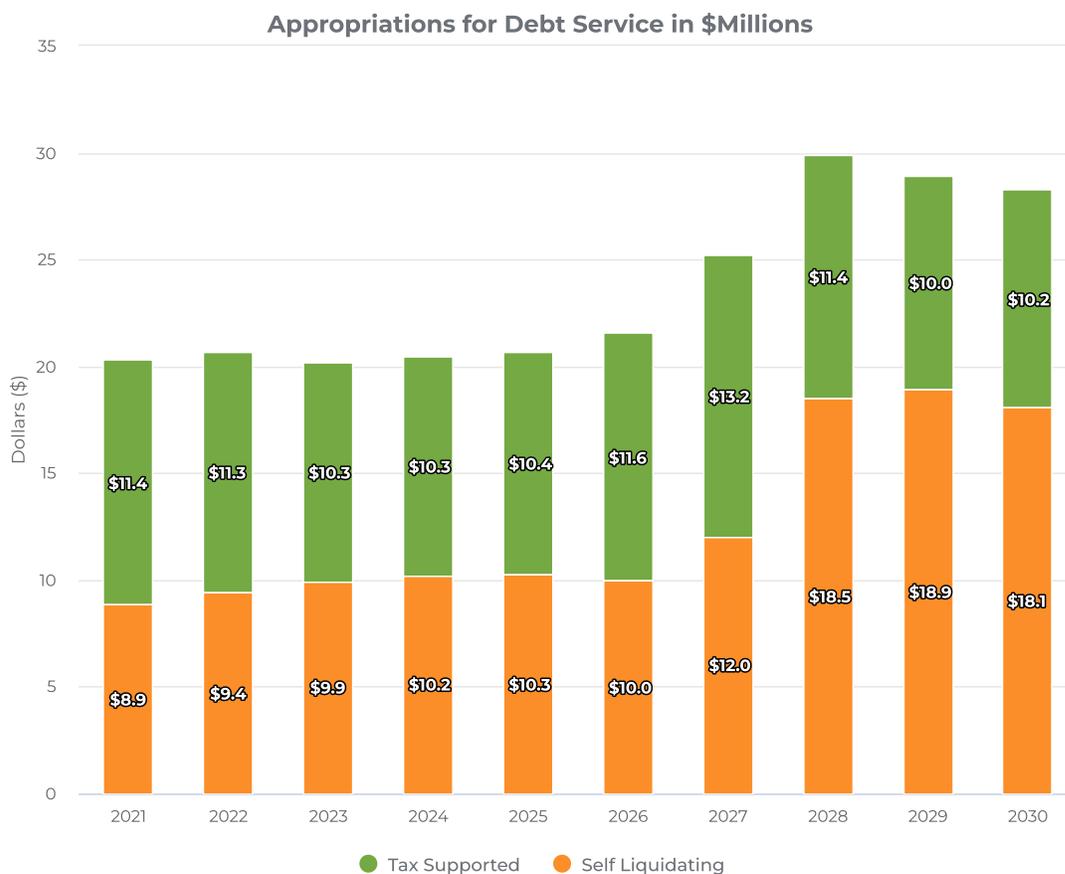


It is important to note in any discussion of indebtedness that White Plains' credit rating from Moody's Investors Services is Aa1, thereby indicating the Mayor and Common Council have traditionally established and followed debt management policies which have protected the financial well-being of the City.

The Local Finance Law of the State of New York establishes a cap on the level of debt cities may incur. The constitutional debit limit is calculated at 7% of the average last five years full valuation. It is currently projected that the City will have exhausted 13.5% of its available debt limit and will have approximately \$678.5 million of debt contracting margin (borrowing authority) available when the constitutional debt limitation is computed at June 30, 2024.

The final consideration in determining acceptable debt levels is the City's ability to repay its debt obligations. Based upon the 2024-2030 Capital Improvement Program adopted by the Capital Projects Board, it is projected that net debt service payments for the operating funds combined will equal less than the credit industry bench mark of 10% of general expenditures as of June 30, 2024. Total authorized and outstanding indebtedness will be less than 5% of the full valuation of property within the City as of the same date. Total authorized and outstanding debt per capita as of June 30, 2024 is projected to be \$3,065. Net debt per capita is projected to equal \$2,008.

The exhibit below demonstrates the City's appropriations for debt service since fiscal year 2020-2021 through fiscal year 2023-2024 and the projected payments for fiscal years 2025-2030 based on the 2024-2030 Capital Improvement Program.



In fiscal year 2024-25 debt service payments will total \$21.0 million, an increase of 2.3% over the current fiscal year. Included in this increase are debt service payments which will be funded from parking revenues for continuing garage elevator modernization, structural work in various garages and parking lot rehabilitation. Payments to continue the City's annual program to reconstruct/replace various water lines as well as water system security improvements are funded in the Water Fund. Payments from the Sewer Rent Fund will be made for miscellaneous sanitary sewer reconstruction. Debt service payments from the General Fund include design and construction to remove and replace chillers at the Public Safety building, miscellaneous street reconstruction, replacement of heavy-duty rolling stock, renovations to fire facilities, Public Safety sprinkler system, miscellaneous storm water drain reconstruction, Library building exterior rehabilitation, heating units at the City Garage and improvements to various parks.

Finally, as indicated by the exhibit above, debt service payments for self-liquidating debt are expected to be approximately \$10.3 million in FY 2024-25, while tax supported debt service payments are projected at approximately \$10.8 million. The increase in debt service payments for self-liquidating debt in future years is based on the City's plan to build a new water treatment plant at a cost of \$45 million, the replacement of water lines and other necessary water projects.

Debt Service Fund: Statement of Revenues, Expenditures and Changes in Fund Balance

	ACTUALS			Projected FY 23-24	Proposed FY 24-25
	FY 20-21*	FY 21-22*	FY 22-23*		
Revenues:					
Intergovernmental	\$139,929	\$133,087	\$125,535	\$117,442	\$136,648
Interest	9,446	4,552	73,392	120,000	-
Miscellaneous	3,765	701	-	-	-
Total Revenues	153,140	138,340	\$198,927	\$237,442	\$136,648
Expenditures:					
Debt Service:					
Principal Retirement	11,351,953	11,680,052	10,257,813	11,022,812	11,340,716
Interest & Fiscal Charges	4,314,775	3,966,540	4,234,197	3,890,600	4,071,717
Refunded Bonds & Related	89,732	80,106	-	-	-
Total Expenditures	15,756,460	15,726,698	14,492,010	14,913,412	15,412,433
Other Financing Sources:					
Transfer In:					
General Fund	13,550,554	13,578,534	13,071,918	13,350,496	13,989,849
Library Fund	707,805	702,569	694,557	695,474	635,934
Capital Fund	387,168	61,106	83,348	60,000	-
Refunding bonds issued	12,075,379	11,318,095	-	-	-
Payment to refunded bond escrow agent	(14,134,425)	(12,420,771)	-	-	-
Issuance premium	2,472,544	2,093,233	-	-	-
Total Other Financing Sources	15,059,025	15,332,766	13,849,823	14,105,970	14,625,785
Net Changes in Fund Balance	(544,295)	(255,592)	(443,260)	(570,000)	(650,000)
Fund Balance at Beginning of Year	3,466,936	2,922,641	2,667,049	2,223,789	1,653,789
Fund Balance at End of Year	\$2,922,641	\$2,667,049	\$2,223,789	\$1,653,789	\$1,003,789

* Source: City of White Plains Comprehensive Annual Financial Reports for the fiscal years ended June 30th.

**RATIO OF ANNUAL DEBT SERVICE FOR GENERAL
LONG-TERM DEBT TO TOTAL GENERAL EXPENDITURES
LAST TEN FISCAL YEARS (1)**

Fiscal Year	Principal Retirements	Total Interest and Fiscal Charges	Total Debt Service	Total General Expenditures (2)	Ratio of Debt Service to Total General Expenditures
2022-23	\$ 10,257,813	\$ 4,234,197	\$ 14,492,010	\$ 192,654,244	7.5%
2021-22	11,680,052	4,046,646	15,726,698	178,775,999	8.8
2020-21	11,351,953	4,404,507	15,756,460	169,800,650	9.3
2019-20	11,216,604	4,314,601	15,531,205	167,477,798	9.3
2018-19	10,512,844	3,837,379	14,350,223	167,681,632	8.6
2017-18	9,739,538	4,033,851	13,773,389	165,678,857	8.3
2016-17	9,231,948	4,029,876	13,261,824	162,092,380	8.2
2015-16	8,800,004	4,086,873	12,886,877	160,132,274	8.1
2014-15	7,260,984	4,086,857	11,347,841	157,563,497	7.2
2013-14	6,528,502	3,613,368	10,141,870	156,863,185	6.5

(1)Source - City of White Plains Comprehensive Annual Financial Reports for the fiscal years ended June 30th and other Finance Department reports.

(2)Includes the General, Library and Debt Service Funds.

**City of White Plains
Constitutional Debt Statement
Pro Forma Projected as of July 1, 2024**

Fiscal Year Ended June 30	Assessed Valuation	State Equalization Rate	Full Valuation
2025	278,501,783	2.37%	\$ 11,751,130,084
2024	281,534,856	2.39%	11,779,701,088
2023	286,074,129	2.58%	11,088,144,535
2022	284,300,633	2.66%	10,687,993,722
2021	284,515,957	2.65%	10,736,451,208
Total Five Year Full Valuation			<u>\$ 56,043,420,636</u>
Average Five Year Full Valuation			<u>\$ 11,208,684,127</u>
Constitutional Debt Limit (7% of Average Full Valuation)			<u>\$ 784,607,889</u>
Outstanding Indebtedness June 30, 2024			
Serial Bonds			\$ 180,422,299
Less Exclusions:			
2024-25 Debt Service Appropriation (Principal Only)			\$ (14,695,000)
Water and Sewer System Debt - June 30, 2024			<u>(59,658,280)</u> (74,353,280)
TOTAL PROJECTED NET INDEBTEDNESS			<u>\$ 106,069,019</u>
Net Debt Contracting Margin			<u>\$ 678,538,870</u>
Pro Forma Projected Percentage of Debt Contracting Power Exhausted			<u>13.5%</u>

Summary of Authorized and Outstanding Debt

FISCAL YEAR	SERIAL BONDS	BOND ANTICIPATION NOTES	ENERGY PERFORM. GRANT	TOTAL OUTSTANDING	PERCENTAGE OF CONSTITUTIONAL DEBT LIMIT EXHAUSTED	AUTHORIZED BUT UNISSUED	AUTHORIZED AND UNISSUED
2006-2007	\$71,551,500	\$ 2,049,375	\$ -	\$ 73,600,875	10.57%	\$24,950,000	\$98,550,875
2007-2008	88,561,000	2,273,750	-	90,834,750	12.37%	8,517,800	99,352,550
2008-2009	82,815,000	9,530,200	-	92,345,200	15.61%	9,849,225	102,194,425
2009-2010	87,656,825	8,400,000	-	96,056,825	15.52%	10,024,675	106,081,500
2010-2011	82,188,000	18,099,650	-	100,287,650	16.81%	15,420,125	115,707,775
2011-2012	106,606,555	-	-	106,606,555	21.25%	36,195,125	142,801,680
2012-2013	110,542,555	-	-	110,542,555	22.20%	37,468,075	148,010,630
2013-2014	136,675,800	-	-	136,675,800	25.57%	12,702,350	149,378,150
2014-2015	154,452,742	-	-	154,452,742	31.01%	17,665,250	172,117,992
2015-2016	156,406,200	-	-	156,406,200	31.61%	19,022,650	175,428,850
2016-2017	160,170,901	-	-	160,170,901	30.88%	11,999,400	172,170,301
2017-2018	148,693,901	-	3,217,627	151,911,528	31.40%	29,454,650	181,366,178
2018-2019	158,955,351	-	2,934,160	161,889,511	35.49%	43,093,750	204,983,261
2019-2020	180,045,001	-	2,643,245	182,688,246	30.16%	14,729,300	197,417,546
2020-2021	175,285,000	-	2,344,454	177,629,454	30.07%	19,174,200	196,803,654
2021-2022	181,565,000	-	2,037,342	183,602,342	26.44%	5,646,872	189,249,214
2022-2023	168,400,000	-	1,721,677	170,121,677	25.04%	16,847,299	186,968,976
2023-2024							
July	168,400,000	-	1,694,855	170,094,855	25.63%	21,271,099	191,365,954
August	167,995,000	-	1,668,095	169,663,095	25.76%	22,634,099	192,297,194
September	165,365,000	-	1,641,396	167,006,396	25.93%	26,593,299	193,599,695
October	165,365,000	-	1,614,514	166,979,514	25.93%	26,593,299	193,572,813
November	164,040,000	-	1,587,569	165,627,569	25.83%	27,199,299	192,826,868
December	164,040,000	-	1,560,563	165,600,563	26.03%	28,714,299	194,314,862

**PRO FORMA SUMMARY OF TOTAL DEBT SERVICE PAYABLE
AND BUDGET PROJECTION FOR FISCAL YEAR 2024-2025**

	Actual 2022-23	Estimates 2023-24	Budget Projections 2024-2025		Less Funds Available	Amount Needed
			Principal	Interest		
PROPRIETARY FUNDS						
Water Fund:						
Serial Bonds	\$ 5,434,746	\$ 5,181,159	\$ 3,373,252	\$ 1,723,412	\$ 5,096,664	\$ -
Bond Anticipation Notes	-	-	-	-	-	-
Total Water Fund	<u>5,434,746</u>	<u>5,181,159</u>	<u>3,373,252</u>	<u>1,723,412</u>	<u>5,096,664</u>	<u>(1)</u>
Sewer Fund:						
Serial Bonds	423,728	467,421	315,288	227,259	542,547	-
Bond Anticipation Notes	-	-	-	-	-	-
Total Sewer Fund	<u>423,728</u>	<u>467,421</u>	<u>315,288</u>	<u>227,259</u>	<u>542,547</u>	<u>(2)</u>
GENERAL LONG TERM/SHORT TERM DEBT						
General Projects:						
EFC Fees	15,636	14,324	-	-	-	13,000
Serial Bonds	13,413,421	13,835,216	10,461,700	3,933,384	14,395,084	(3)
Energy Performance Contract	368,396	368,398	334,256	34,141	368,397	-
	13,797,453	14,217,938	10,795,956	3,967,525	14,776,481	-
Total General Fund	<u>13,797,453</u>	<u>14,217,938</u>	<u>10,795,956</u>	<u>3,967,525</u>	<u>14,776,481</u>	<u>786,648</u>
Library Fund:						
Serial Bonds	694,557	695,474	544,760	91,174	635,934	635,934
Total Library Fund	<u>694,557</u>	<u>695,474</u>	<u>544,760</u>	<u>91,174</u>	<u>635,934</u>	<u>-</u>
Total Debt Service	<u>\$ 20,350,485</u>	<u>\$ 20,561,992</u>	<u>\$ 15,029,256</u>	<u>\$ 6,009,370</u>	<u>\$ 21,051,626</u>	<u>\$ 14,625,767</u>
Recapitulation:						
EFC Administrative Fee	\$ 15,636	\$ 14,324	-	-	\$ 13,000	\$ 13,000
Serial Bonds	19,966,452	20,179,270	14,695,000	5,975,229	20,670,229	14,244,370
Energy Performance Contract	368,396	368,398	334,256	34,141	368,397	368,397
	<u>\$ 20,350,484</u>	<u>\$ 20,561,992</u>	<u>\$ 15,029,256</u>	<u>\$ 6,009,370</u>	<u>\$ 21,051,626</u>	<u>\$ 14,625,767</u>

(1) \$5,096,664 Water Fees
(2) \$578,080 Sewer Rent Fees
(3) Includes \$548,753 WP Hospital's portion of debt service for Longview Garage and \$120,000 from Open Space Reserve
(4) \$650,000 from Appropriation of Debt Service Fund Balance; \$136,648 EFC Subsidy

PRO FORMA SCHEDULE OF SERIAL BOND INDEBTEDNESS
JUNE 30, 2024 & 2025

Description	Sale Date	Original Borrowing	Interest Rate (%)	Fiscal Year Final Maturity	Outstanding 6/30/2024	Fiscal Year 2024-2025		Balance Outstanding 6/30/2025
						Principal Payments	Interest Payments	
General Projects:								
Public Improvements	2014	3,269,991	2.00-3.25	2029	1,326,570	249,404	41,184	1,077,166
Public Improvements	2015	8,703,200	3.00-5.00	2035	5,585,633	438,943	152,179	5,146,690
Public Improvements	2016	8,920,250	2.00-5.00	2036	6,096,625	441,417	174,098	5,655,208
Public Improvements - R 2006 & 2007	2016	5,758,200	0.640-1.670	2027	1,330,852	433,617	26,617	897,235
Public Improvements	2017	7,719,250	3.00	2032	4,727,738	535,065	141,832	4,192,673
Public Improvements - R 2008 A - Series B	2017	1,776,715	3.00-4.00	2028	701,962	178,484	28,078	523,498
Public Improvements	2018	12,473,350	3.00-5.00	2039	9,913,552	543,285	363,472	9,370,267
Public Improvements	2019	10,116,749	2.25-5.00	2040	8,996,775	412,779	295,238	8,583,996
Public Improvements	2020	3,148,324	2.00-5.00	2041	2,914,678	127,174	81,067	2,787,504
Public Improvements - R 2010 - Series B	2020	6,917,487	5.00	2030	3,662,748	902,822	160,567	2,759,926
Public Improvements - R 2010 - Series B	2020	3,461,057	5.00	2030	1,673,206	490,714	71,392	1,182,492
Public Improvements Series A	2022	11,594,530	3.00-5.00	2042	11,198,776	417,150	451,748	10,781,626
Public Improvements Series B (R-2012, 2012 R & 2013)	2022	6,280,414	5.00	2028	3,646,107	1,126,656	182,305	2,519,451
Public Improvements-EFC-R2013-Series A	2023	5,730,000		2033	5,200,000	535,000	216,748	4,665,000
Public Improvements	2024	20,277,299	2.53-3.37	2042	20,277,299	-	542,602	20,277,299
		<u>116,146,816</u>			<u>87,252,521</u>	<u>6,832,490</u>	<u>2,929,127</u>	<u>80,420,031</u>
Library Fund:								
Public Improvements	2014	1,263,000	2.00-3.25	2029	512,374	96,330	15,907	416,044
Public Improvements	2017	1,919,000	3.00	2032	1,175,310	133,017	35,259	1,042,293
Public Improvements	2019	144,207	2.25-5.00	2040	128,243	5,884	4,209	122,359
Public Improvements - R 2010 (2010&2011)	2020	394,525	5.00	2030	186,041	57,083	7,875	128,958
Public Improvements Series A	2022	175,457	3.00-5.00	2042	169,468	6,313	6,836	163,155
Public Improvements Series B (R-2012, 2012 R & 2013)	2022	1,068,340	5.00	2028	421,755	246,133	21,088	175,622
		<u>4,984,529</u>			<u>2,593,191</u>	<u>544,780</u>	<u>91,174</u>	<u>2,048,431</u>
		<u>121,111,345</u>			<u>89,845,712</u>	<u>7,377,250</u>	<u>3,020,301</u>	<u>82,468,462</u>
S/T Tax-Supported								
Parking Projects:								
Public Improvements - Series C (Taxable)	2008	250,000	6.25-6.75	2033	90,000	10,000	6,075	80,000
Public Improvements	2014	17,548,350	2.00-3.25	2029	7,119,016	1,338,421	221,012	5,780,595
Public Improvements	2015	1,717,000	2.00-3.00	2035	1,101,954	86,596	30,022	1,015,358
Public Improvements	2016	303,000	3.00-5.00	2036	207,088	14,994	5,914	192,094
Public Improvements - R 2006 & 2007	2016	937,149	0.640-1.670	2027	238,442	77,690	4,769	160,752
Public Improvements	2017	3,363,300	3.00	2032	2,059,886	233,129	61,797	1,826,757
Public Improvements - R 2008 B Series A	2017	13,805,000	2.00-3.00	2033	8,960,000	865,000	268,800	8,095,000
Public Improvements	2018	808,000	3.00-5.00	2039	642,181	35,193	23,545	606,988
Public Improvements	2019	1,490,136	2.25-5.00	2040	1,325,171	60,800	43,487	1,284,371
Public Improvements	2020	1,245,723	2.00-5.00	2041	1,153,275	50,320	32,076	1,102,955
Public Improvements - R 2010 B	2020	1,302,310	5.00	2030	731,523	159,703	32,584	571,820
Public Improvements Series A	2022	1,628,784	3.00-5.00	2042	1,573,190	58,600	63,461	1,514,590
Public Improvements Series B (R-2012, 2012 R & 2013)	2022	3,969,341	5.00	2029	2,484,581	638,764	124,229	1,845,817
Public Improvements	2024	3,232,000	2.53-3.37	2042	3,232,000	-	86,486	3,232,000
		<u>51,600,093</u>			<u>30,918,307</u>	<u>3,629,210</u>	<u>1,004,257</u>	<u>27,289,097</u>

PRO FORMA SCHEDULE OF SERIAL BOND INDEBTEDNESS
JUNE 30, 2024 & 2025 (cont.)

Description	Sale Date	Original Borrowing	Interest Rate (%)	Fiscal Year Final Maturity	Balance Outstanding 6/30/2024	Fiscal Year 2024-2025			Balance Outstanding 6/30/2025
						Principal Payments	Interest Payments		
Water Fund:									
Public Improvements	2014	252,500	2.00-3.25	2029	102,435	19,258	3,180	83,177	
Public Improvements	2015	15,554,000	2.00-3.00	2035	9,982,413	784,461	271,968	9,197,952	
Public Improvements	2016	2,800,750	3.00-5.00	2036	1,914,198	138,595	54,663	1,775,603	
Public Improvements - R 2006 & 2007	2016	2,574,730	0.640-1.670	2027	569,366	187,303	11,387	382,063	
Public Improvements	2017	992,350	3.00	2032	607,775	68,785	18,233	538,990	
Public Improvements - R 2008 A Series B	2017	463,285	3.00-4.00	2028	183,038	46,536	7,322	136,502	
Public Improvements	2018	8,484,000	3.00-5.00	2039	6,742,904	369,526	247,223	6,373,378	
Public Improvements	2019	21,237,185	2.25-5.00	2040	18,886,125	866,505	619,766	18,019,620	
Public Improvements	2020	5,404,959	2.00-5.00	2041	5,003,837	218,332	139,173	4,785,505	
Public Improvements - R 2010	2020	1,480,654	5.00	2030	983,557	144,417	45,567	839,140	
Public Improvements Series A	2022	7,024,738	3.00-5.00	2042	6,784,963	252,731	273,699	6,532,232	
Public Improvements Series B (R2012,2012 R & 2013)	2022	1,469,665	5.00	2028	624,623	276,803	31,231	347,820	
		<u>67,738,816</u>			<u>52,385,234</u>	<u>3,373,252</u>	<u>1,723,412</u>	<u>49,011,982</u>	
Sewer Fund:									
Public Improvements	2014	479,700	2.00-3.25	2029	194,605	36,587	6,042	158,018	
Public Improvements	2016	303,000	3.00-5.00	2036	207,089	14,994	5,914	192,095	
Public Improvements - R 2006 & 2007	2016	319,921	0.640-1.670	2027	96,340	31,390	1,927	64,950	
Public Improvements	2017	505,000	3.00	2032	309,291	35,004	9,279	274,287	
Public Improvements	2018	505,000	2.63-3.81	2039	401,363	21,996	14,715	379,367	
Public Improvements	2019	1,201,723	2.25-5.00	2040	1,068,686	49,032	35,070	1,019,654	
Public Improvements	2020	845,994	2.00-5.00	2041	783,210	34,174	21,783	749,036	
Public Improvements - R 210 & 211	2020	193,967	5.00	2030	102,925	25,261	4,515	77,664	
Public Improvements Series A	2022	1,256,491	3.00-5.00	2042	1,213,603	45,206	48,955	1,168,397	
Public Improvements Series B (R2012,2012 R & 2013)	2022	132,240	5.00	2027	67,934	21,644	3,397	46,290	
Public Improvements	2024	2,828,000	2.53-3.37	2044	2,828,000	-	75,662	2,828,000	
		<u>8,571,036</u>			<u>7,273,046</u>	<u>315,288</u>	<u>227,259</u>	<u>6,957,758</u>	
s/t Self-Liquidating		<u>127,909,945</u>			<u>90,576,587</u>	<u>7,317,750</u>	<u>2,954,928</u>	<u>83,258,837</u>	
Total Serial Bonds:		\$ 249,021,290			\$ 180,422,299	\$ 14,695,000	\$ 5,975,229	\$ 165,727,299	

**PRO FORMA SCHEDULE OF DEBT PAYABLE
JUNE 30, 2024 & 2025**

<u>Description</u>	<u>Authorization</u>	<u>Unissued</u>	<u>Original Issue</u>	<u>Projected Balance 6/30/24</u>	<u>Projected Interest Rate</u>	<u>Fiscal Year 2024-2025</u>		<u>Balance Outstanding 6/30/25</u>
						<u>Principal Payments</u>	<u>Interest Payments</u>	
General Projects: RS Acquisition: Electric Garbage Truck	\$ 458,000	\$ 458,000		\$ 458,000				\$ 458,000
FY 23-24 Capital Improvement Program		10,706,000		10,706,000				10,706,000
FY 24-25 Capital Improvement Program								11,530,000
S/T General Improvements	458,000	11,164,000	-	11,164,000			-	22,694,000
Library: None								
S/T Library Improvements	-	-	-	-			-	-

**PRO FORMA SCHEDULE OF DEBT PAYABLE
JUNE 30, 2024 & 2025 (cont.)**

Description	Authorization	Unissued	Original Issue	Projected Balance 6/30/24	Projected Interest Rate	Fiscal Year 2024-2025		Balance Outstanding 6/30/25
						Principal Payments	Interest Payments	
Parking:								
Municipal Parking Lot Rehabilitation FY 17	404,000	404,000	-	404,000				404,000
FY 24 Garage Elevator Modernization		1,515,000		1,515,000				1,515,000
Transcenter Fire System Upgrade		353,500		353,500				353,500
FY 23-24 Capital Improvement Program		1,515,500		1,515,500				1,515,500
FY 24-25 Capital Improvement Program								3,535,000
S/T Parking Improvements	404,000	3,788,000	-	3,788,000				7,323,000
Water Fund:								
FY 23-24 Capital Improvement Program		60,500,000		60,500,000				60,500,000
FY 24-25 Capital Improvement Program								3,616,000
S/T Water Fund	-	60,500,000	-	60,500,000				64,116,000
Sewer Fund:								
FY 23-24 Capital Improvement Program								-
FY 24-25 Capital Improvement Program								-
S/T Sewer Fund								-
S/T Debt Payable	862,000	75,452,000	-	75,452,000				94,133,000
Performance Contract:								
Energy Performance-NYPA Street Lighting	3,217,627	-	-	1,396,477	2.50%	334,256	34,141	1,062,221
S/T Other Debt Payable	\$ 4,079,627	\$ 75,452,000	\$ -	\$ 76,848,477		\$ 334,256	\$ 34,141	\$ 95,195,221
Total Outstanding/Authorized Debt 6/30/2024				\$ 257,270,776				\$ 260,922,520
Total Outstanding/Authorized/Planned Debt 6/30/25								

SUPPLEMENTAL INFORMATION

Demographics

Located in central Westchester, the City of White Plains, with a 2020 census population of 59,559, occupies an area of almost 10 square miles. It is the seat of Westchester County, located just north of New York City about 4 miles east of the Hudson River and 2.5 miles northwest of the Long Island Sound.

The first non-native settlement of White Plains was in November 1683 by a party of Connecticut Puritans. In 1758, White Plains became the seat of Westchester County, and in 1788, the Town of White Plains was created. In the first United States Census, conducted in 1790, the White Plains population was 505. In 1800, the population was 575 and in 1830 it was 830. White Plains was incorporated as a village in 1866. By 1870, 26 years after the arrival of the railroad, the population was 2,630 and it was 4,508 in 1890. In 1900 the population was 7,899 and it increased to 26,425 in 1910. White Plains became a city in 1916.

With the building boom after World War II and the construction of parkways and expressways, downtown White Plains became a major and destination retail shopping location. This was also a period during which many major corporations based in New York City relocated operations to White Plains. By the early 1990s, economic development had stagnated and was hampered by a deep recession. By 2003, however, the City had new developments, such as the City Center, followed by the Ritz-Carlton Hotel. In 2010, White Plains started the beginning of a new downtown development renaissance which has continued ever since.

Despite its modest geographic size and population, White Plains is a regional center for business, retail, government and medical services. Its commercial base and business economy are comparable to cities much larger in area and population, yet White Plains is first and foremost a community of distinct and diverse residential neighborhoods with a substantial open space character.

DEMOGRAPHIC STATISTICS (1)

Fiscal Year	Population	Median Age	Per Capita Income	Median Family Income	Median Household Income	Public School Enrollment	Unemployment Rate
2022-23	59,316	41.4	\$60,740	\$132,294	\$104,849	6,674	2.6%
2021-22	60,372	41.5	\$56,195	\$118,785	\$96,715	6,938	2.6%
2020-21	59,559	40.0	\$52,683	\$115,875	\$90,427	7,056	4.4%
2019-20	58,109	41.7	\$51,416	\$109,161	\$84,415	7,150	10.3%

1. Source: City of White Plains Comprehensive Annual Financial Report for Fiscal Year July 1, 2022-2023.

General Information

Date of Incorporation	1916	Municipal Water Operations:	
Form of Government	Mayor-Council	Number of Metered Accounts	10,374
Area	9.79 square miles	Average Daily Consumption	7,008,485
Police Protection:		Miles of Water Mains	159.8
Number of Stations	1	Supply	NYC Aqueduct
Fire Protection:		Recreation and Culture:	
Number of Stations	7 (2 of which are equipped but not staffed)	Total Acres of Parks	231
Number of Fire Hydrants	2,065	Number of Parks and Recreation Facilities	23
Public Works:		Number of Youth Programs	326
Number of Street Lights	6,418	Number of Adult Programs	81
Miles of Paved City Streets	150	Number of Seniors Programs	114
Miles of Sanitary Sewers	127.1	Number of Libraries	1
Miles of Storm Water Drains	83	Number of Volumes	211,539

Principal Taxpayers June 30, 2023

Rank	Taxpayer	Type of Business	Assessed Valuation	% of Total Assessed Valuation
1	Consolidated Edison	Public Utility	\$ 14,545,907	5.08%
2	Westchester Mall LLC	Retail Outlet	11,376,450	3.98%
3	Hart BS Commons, LLC	Apartments	3,728,000	1.30%
4	44 South Broadway Property, LLC	Office Space Rental	3,675,000	1.28%
5	City Center	Retail Outlet	3,625,000	1.27%
6	Gateway I Group, Inc.	Office Space Rental	3,392,250	1.19%
7	360 Hamilton Plaza	Office Space Rental	2,675,000	0.94%
8	One City DE LLC	Apartments	2,300,000	0.80%
9	WP Galleria Realty LLC	Retail Outlet	2,286,000	0.80%
10	WPP Owner LLC	Office Space Rental	2,225,100	0.78%
11	Avalon WP I, LLC	Apartments	2,207,000	0.77%
12	Bloomingtondale Road	Retail Outlet	2,100,000	0.73%
13	Clayton Estates LLC	Apartments	1,825,000	0.64%
14	1133-399 Westchester Ave LLC	Office Space Rental	1,725,000	0.60%
15	Westpark Associates	Office Space Rental	1,675,000	0.59%
16	ERST 10 Bank Street, LLC	Office Space Rental	1,500,000	0.52%
17	MG RMC Main LLC	Office Space Rental	1,450,000	0.52%
18	HPT ING-2 Properties	Office Space Rental	1,425,000	0.50%
19	Bryant Gardens Corp.	Cooperative Apartments	1,340,000	0.47%
20	Verizon	Public Utility	1,293,806	0.45%
			\$ 66,369,513	23.21%

**CITY OF WHITE PLAINS
 CONSTITUTIONAL TAX LIMIT
 PRO FORMA PROJECTED AS OF JULY 1, 2024**

	<u>Fiscal Year Ended June 30</u>	<u>Full Valuation Real Estate</u>	<u>Tax Rate Equivalent</u>	<u>Percentage</u>
	2025	\$ 11,751,130,084		
	2024	11,779,701,088		
	2023	11,088,144,535		
	2022	10,687,993,722		
	2021	10,736,451,208		
Five Year Total Full Valuation		<u>\$ 56,043,420,637</u>		
Five Year Average Full Valuation		<u>\$ 11,208,684,127</u>		
Constitutional Tax Limit 2%		<u>\$ 224,173,683</u>	<u>\$ 804.93</u>	<u>100.00%</u>
FY 2024-25 Tax Levy (1)		\$ 68,004,565	\$ 244.18	30.34%
Allowable Exclusions		<u>(20,274,830)</u>	<u>(72.80)</u>	<u>-9.04%</u>
Tax Levy Subject to Limit		<u>\$ 47,729,735</u>	<u>\$ 171.38</u>	<u>21.29%</u>
Constitutional Tax Margin		<u>\$ 176,443,948</u>	<u>\$ 633.55</u>	<u>78.71%</u>

(1) Based upon Assessed Valuation of \$278,501,783 as certified by the Assessor on March 1, 2024 and proposed Tax Rate of \$244.18 per \$1,000 of assessed value.

SCHEDULE OF PROPERTY TAX RATES PER \$1,000 ASSESSED VALUATION ALL OVERLAPPING GOVERNMENTS

Year	City of White Plains	White Plains School District	Westchester County				Total Tax Rate
			County	Sewer Districts	Refuse Disposal District	Total	
2024-25	\$244.18 (3)	\$728.37 (3)	\$104.71	\$20.38 (1) 24.52 (2)	\$12.51	\$137.60 141.74	\$1,110.15 1,114.29
2023-24	238.29	712.85	106.22	19.04 (1) 22.79 (2)	12.00	137.26 141.01	1,088.40 1,092.15
2022-23	234.51	688.17	111.83	16.59 (1) 21.42 (2)	11.41	139.83 144.66	1,062.51 1,067.34
2021-22	230.22	692.24	114.27	16.06 (1) 21.86 (2)	10.70	141.03 146.83	1,063.49 1,069.29
2020-21	224.52	683.17	122.08	16.51 (1) 21.60 (2)	9.59	148.18 153.27	1,055.87 1,060.96
2019-20	217.07	672.66	118.14	17.11 (1) 20.64 (2)	9.83	145.08 148.61	1,034.81 1,038.34
2018-19	211.36	644.66	103.32	14.37 (1) 18.03 (2)	8.92	126.61 130.27	982.63 986.29
2017-18	205.37	625.46	102.96	14.68 (1) 18.25 (2)	9.26	126.90 130.47	957.73 961.30
2016-17	200.95	615.61	103.89	14.77 (1) 16.63 (2)	9.27	127.93 129.79	944.49 946.35
2015-16	200.74	613.74	103.73	14.80 (1) 15.92 (2)	9.53	128.06 129.18	942.54 943.66
2014-15	196.14	600.22	100.99	14.80 (1) 15.53 (2)	9.14	124.93 125.66	921.29 922.02
2013-14	191.74	583.21	99.24	15.79 (1) 16.33 (2)	9.43	124.46 125.00	899.41 899.95
2012-13	184.47	565.50	106.28	16.43 (1) 18.28 (2)	10.02	132.73 134.58	882.70 884.55
2011-12	176.11	548.89	110.59	17.17 (1) 18.82 (2)	10.51	138.27 139.92	863.27 864.92
2010-11	167.82	534.63	112.97	17.13 (1) 18.94 (2)	10.50	140.60 142.41	843.05 844.86

- (1) Bronx Valley District
- (2) Mamaroneck District
- (3) Proposed

Office of State Comptroller Tax Levy Cap Reporting Form
Proposed Budget Fiscal Year Ended June 30, 2025
Prepared March 1, 2024
Tax Levy Cap - Calculations and Totals

Tax Levy Limit (Cap) Before Adjustments and Exclusions:

1. a. Real property tax levy current fiscal year	\$	67,086,941
b. BID special assessment levies current fiscal year		900,000
Total taxes levied current fiscal year		67,986,941
2. Less total reserve amount (including interest earned) from current fiscal year		-
		67,986,941
3. Tax Base Growth Factor		1.0000
		67,986,941
4. Add PILOTS receivable current fiscal year		1,615,840
		69,602,781
Allowable levy growth factor (2% or rate of inflation, whichever is less)		1.0200
		70,994,837
5. Less PILOTS receivable forthcoming fiscal year		(2,215,725)
7. Plus available carryover from current fiscal year		1,059,241
Total Levy Limit (Cap) Before Adjustments and Exclusions		69,838,353

9. Adjustments for Transfer of Local Government Functions:

Costs incurred from transfer of local government functions		-
Savings realized from transfer of local government functions		-
Total Adjustments for Transfer of Local Government Functions		-

Tax Levy Limit, Adjusted for Transfer of Local Government Functions		69,838,353
--	--	-------------------

Exclusions:

6. Tax levy necessary for expenditures resulting from tort orders/judgments over 5% current fiscal year tax levy		-
8. Tax levy necessary for pension contribution expenditures caused by growth in the system average actuarial contribution rate in excess of 2 percentage points:		
a. ERS		43,860
b. PFRS		668,933
c. TRS		-
Total Exclusions		712,793

Tax Levy Limit, Adjusted for Transfers and Exclusions		\$ 70,551,146
--	--	----------------------

Real property tax levy		\$ 68,004,565
BID special assessments		900,000
Total Real Property Tax Levy		\$ 68,904,565
Difference Between Tax Levy Limit and Tax Levy		\$ 1,646,581

Do you plan to override the cap in the forthcoming year?	No
--	----

For informational purposes only:

Total taxes levied current fiscal year		\$ 67,986,941
Tax levy limit forthcoming fiscal year		70,551,146
Additional tax levy amount available within tax limit in forthcoming year		\$ 2,564,205
Tax levy forthcoming year as percentage increase over current year tax levy		3.77%

**CITY OF WHITE PLAINS
ASSESSED VALUATION OF TAXABLE REAL PROPERTY**

	<u>One to Three Family Residence</u>	<u>Other Family Residences</u>	<u>Commercial</u>	<u>Total Assessed Valuation (1)</u>	<u>State Equalization Rate</u>	<u>Full Valuation</u>	<u>Increase (Decrease)</u>	
							<u>Amount</u>	<u>Percent</u>
2024-25	\$ 116,642,269	\$ 64,671,867	\$ 97,187,647	\$278,501,783	2.37%	\$ 11,751,130,084	\$ (28,571,003)	(0.2)%
2023-24	116,379,655	66,919,870	98,235,331	281,534,856	2.39	11,779,701,088	691,556,553	6.2
2022-23	116,203,891	67,338,041	102,532,197	286,074,129	2.58	11,088,144,535	400,150,813	3.7
2021-22	116,018,982	65,720,397	102,561,254	284,300,633	2.66	10,687,993,722	(48,457,486)	(0.5)
2020-21	115,864,367	65,625,893	103,025,697	284,515,957	2.65	10,736,451,208	214,975,892	2.0
2019-20	115,781,336	65,387,695	101,858,655	283,027,686	2.69	10,521,475,316	225,428,443	2.2
2018-19	115,816,025	63,174,567	104,150,697	283,141,289	2.75	10,296,046,873	1,410,902,993	15.9
2017-18	115,569,189	62,767,907	103,321,965	281,659,061	3.17	8,885,143,880	231,122,318	2.7
2016-17	115,264,619	59,141,077	102,522,994	276,928,690	3.20	8,654,021,563	258,415,199	3.1
2015-16	115,123,876	59,166,927	102,764,207	277,055,010	3.30	8,395,606,364	436,436,967	5.5
2014-15	114,939,821	57,220,667	104,818,607	276,979,095	3.48	7,959,169,397	592,044,914	8.0
2013-14	114,656,558	56,959,046	106,124,989	277,740,593	3.77	7,367,124,483	(80,770,004)	(1.1)
2012-13	114,757,907	54,259,743	106,554,446	275,572,096	3.70	7,447,894,486	(545,068,991)	(6.8)
2011-12	115,114,633	54,547,189	108,493,307	278,155,129	3.48	7,992,963,477	(881,448,700)	(9.9)
2010-11	116,684,188	55,034,084	109,600,594	281,318,866	3.17	8,874,412,177	(1,168,276,062)	(11.6)
2009-10	118,076,632	55,418,691	111,717,023	285,212,346	2.84	10,042,688,239	(509,652,743)	(4.8)
2008-09	118,436,012	55,608,043	116,145,322	290,189,377	2.75	10,552,340,982	10,435,127	0.1
2007-08	117,902,605	55,193,343	116,788,463	289,902,411	2.75	10,541,905,855	1,401,332,892	15.3
2006-07	117,281,934	55,476,793	123,395,837	296,154,564	3.24	9,140,572,963	602,262,257	7.1
2005-06	116,070,345	52,124,218	134,061,636	302,256,199	3.54	8,538,310,706	562,386,387	7.1

(1) Assessed values are established by the City of White Plains Assessor on March 1 of each year and includes special Franchise Assessments as established by the New York State Board of Equalization and Assessment.

Schedule of Estimated Value of Building Construction Permits Issued Last Ten Years*

Fiscal Year	New Non-Residential			New Residential			Misc. (Alterations, Equipment, Installations, etc.)		Total Estimated Value Issued (\$)
	Number of Permits	Square Feet	Estimated Value (\$)	Number of Permits	Dwelling Units	Estimated Value (\$)	Number of Permits	Estimated Value	
2023	3	179,204	17,172,760	9	681	23,076,498	1,689	159,878,159	300,127,417
2022	1	24,000	17,185,490	10	941	207,173,676	1,626	190,088,142	414,447,308
2021	1	7,727	500,000	10	312	42,248,741	1,668	198,292,321	241,041,062
2020	2	281,773	144,161,125	3	443	73,947,854	1,509	123,968,074	342,077,053
2019	1	2,661	744,000	13	574	106,420,804	1,803	96,816,283	203,981,087
2018	1	109,212	17,879,160	9	105	4,978,500	1,474	101,887,151	124,744,811
2017	2	8,585	1,455,000	8	8	2,858,000	1,582	131,674,198	135,987,198
2016				9	296	19,577,000	1,899	142,223,065	161,800,065
2015	4	87,144	25,090,900	8	31	5,771,579	1,713	91,420,908	122,283,387
2014	1	223,831	8,000,000	3	195	23,890,000	1,686	81,717,001	113,607,001

*Source: City of White Plains Building Department

**CITY OF WHITE PLAINS
QUARTERLY SALE TAX RECEIPTS**

Month	2018-19		2019-20		2020-21		2021-22		2022-23		2023-24		Variance Over / Under 22-23
	\$	%	\$	%	\$	%	\$	%	\$	%	\$	%	
July	3,747,372	7.1%	3,495,587	-6.7%	3,154,771	-9.7%	3,790,549	20.2%	3,881,452	2.4%	4,451,426	14.7%	
August	3,500,948	-17.3%	3,528,241	0.8%	3,285,256	-6.9%	3,543,321	7.9%	3,934,909	11.1%	4,354,007	10.7%	
September	3,744,163	12.3%	4,803,682	28.3%	2,876,235	-40.1%	4,609,764	60.3%	5,147,094	11.7%	5,246,483	1.9%	
Sub-Total	10,992,483	-0.7%	11,827,510	7.6%	9,316,262	-21.2%	11,943,634	28.2%	12,963,455	8.5%	14,051,916	8.4%	
October	3,639,983	-7.9%	3,608,318	-0.9%	3,549,080	-1.6%	3,870,292	9.1%	4,065,523	5.0%	4,529,356	17.0%	
November	3,599,834	-5.8%	3,578,341	-0.6%	3,416,681	-4.5%	3,872,984	13.4%	4,080,292	5.4%	4,658,361	20.3%	
December	4,076,901	-0.7%	5,247,193	28.7%	3,264,800	-37.8%	4,951,218	51.7%	4,846,415	-2.1%	5,437,800	9.8%	
Sub-Total	11,316,718	-4.7%	12,433,852	9.9%	10,230,561	-17.7%	12,684,494	24.1%	12,992,230	2.3%	14,625,517	15.2%	
January	4,094,116	-0.6%	4,575,641	11.8%	4,054,784	-11.4%	4,621,583	14.0%	4,695,658	1.6%	4,943,308	7.0%	
February	3,331,635	-4.9%	3,718,564	11.6%	3,357,157	-9.7%	3,841,556	14.4%	3,715,351	-3.3%			
March	4,133,375	14.4%	3,312,253	-19.9%	3,427,606	3.5%	3,936,783	14.9%	4,509,627	14.6%			
Sub-Total	11,559,126	2.9%	11,606,458	0.4%	10,839,547	-6.6%	12,399,922	14.4%	12,920,636	4.2%	4,943,308		
April	3,334,283	-1.4%	2,665,412	-20.1%	3,537,914	32.7%	3,722,630	5.2%	4,006,522	7.6%			
May	3,358,753	1.3%	2,266,985	-32.5%	3,493,426	54.1%	3,804,205	8.9%	3,879,284	2.0%			
June	4,542,618	8.5%	2,143,008	-52.8%	4,244,231	98.1%	4,854,891	14.4%	4,319,697	-11.0%			
Sub-Total	11,235,654	3.2%	7,075,405	-37.0%	11,275,571	59.4%	12,381,726	9.8%	12,205,503	-1.4%	-		
Restricted	5,011,553		4,771,469		4,629,104		5,491,084		5,675,757		-		
Total	\$ 50,115,534	0.1%	\$ 47,714,694	-4.8%	\$ 46,291,045	-3.0%	\$ 54,910,860	18.6%	\$ 56,757,581	3.4%	\$ 33,620,741		

Seven Months Year To Date: **\$ 34,056,707** **\$ 33,620,741** **-1.3%**

**CITY OF WHITE PLAINS
SCHEDULE OF PROPERTY TAX LEVIES AND
COLLECTIONS LAST TEN FISCAL YEARS ⁽¹⁾**

Fiscal Year	Property Tax Levy	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years ⁽²⁾	Total Collections to Date	
		Amount Collected	Percent of Levy		Amount Collected	Percent of Levy
2022-23	\$67,087,244	\$66,658,791	99.36%	\$ -	\$ 66,658,791	99.36%
2021-22	65,451,693	65,159,823	99.55%	158,217	65,318,040	99.80%
2020-21	63,879,523	63,490,820	99.39%	289,719	63,780,539	99.85%
2019-20	61,436,820	61,082,946	99.42%	289,725	61,372,671	99.90%
2018-19	59,844,743	59,521,700	99.46%	288,630	59,810,330	99.94%
2017-18	57,844,321	57,594,024	99.57%	237,928	57,831,952	99.98%
2016-17	55,648,820	55,336,066	99.44%	303,519	55,639,585	99.98%
2015-16	55,616,023	55,317,834	99.46%	287,133	55,604,967	99.98%
2014-15	54,326,680	54,060,085	99.51%	259,441	54,319,526	99.99%
2013-14	53,253,982	52,945,567	99.42%	308,415	53,253,982	100.00%

(1) Source - City of White Plains Comprehensive Annual Financial Report for the Fiscal Year July 1, 2022 - June 30, 2023

(2) Collections in subsequent years are through June 30, 2023

CITY OF WHITE PLAINS, NEW YORK
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS
LAST FOUR FISCAL YEARS ⁽¹⁾

	2023	2022	2021	2020
REVENUES				
Taxes and related items	\$ 128,504,036	\$ 124,957,627	\$ 113,707,881	\$ 113,694,074
Intergovernmental	14,888,014	28,703,174	25,839,917	11,899,926
Charges for services	24,340,455	21,953,442	17,007,361	20,696,862
Licenses and permits	9,801,822	14,660,064	9,522,262	12,127,241
Fines and forfeitures	10,087,606	9,978,372	7,538,190	8,121,833
Interest	2,973,991	87,698	91,059	1,000,467
Fees and program income	4,422,179	4,553,043	4,025,234	4,766,085
Miscellaneous	9,699,378	11,156,152	6,598,762	5,963,379
Total Revenues	<u>204,717,481</u>	<u>216,049,572</u>	<u>184,330,666</u>	<u>178,269,867</u>
EXPENDITURES				
Current:				
Council and Boards	379,849	432,719	433,758	431,447
General Government	36,950,734	36,894,542	32,947,046	33,545,512
Public Works	31,550,678	30,624,554	29,316,255	29,020,559
Parking	13,384,849	13,030,652	12,519,302	12,687,230
Public Safety	74,570,112	70,782,867	68,747,796	65,085,499
Community Services	21,326,012	19,256,565	16,964,022	18,400,778
Debt Service:				
Principal	10,257,813	11,680,052	11,351,953	11,216,604
Interest and fiscal charges	4,234,197	3,966,540	4,314,775	4,314,601
Refunding bond issuance costs	-	80,106	89,732	-
Capital Outlay	13,005,875	9,276,475	8,805,283	13,984,892
Total Expenditures	<u>205,660,119</u>	<u>196,025,072</u>	<u>185,489,922</u>	<u>188,687,122</u>
Excess (Deficiency) of Revenues over Expenditures	<u>(942,638)</u>	<u>20,024,500</u>	<u>(1,159,256)</u>	<u>(10,417,255)</u>
OTHER FINANCING SOURCES (USES)				
Energy performance contract debt issued	-	-	-	-
Bonds issued	-	13,398,771	4,394,047	11,751,092
Refunding bonds issued	-	11,318,095	12,075,379	-
Issuance premium	-	3,234,342	2,799,797	1,796,285
Payment to refunded bond escrow agent	-	(12,420,771)	(14,134,425)	-
Transfers in	14,971,323	14,363,959	14,645,527	14,650,475
Transfers out	(14,971,323)	(14,363,959)	(14,645,527)	(14,650,475)
Total Other Financing Sources (Uses)	<u>-</u>	<u>15,530,437</u>	<u>5,134,798</u>	<u>13,547,377</u>
Net Change in Fund Balances	<u>\$ (942,638)</u>	<u>\$ 35,554,937</u>	<u>\$ 3,975,542</u>	<u>\$ 3,130,122</u>
Debt Service as a percentage of noncapital expenditures	<u>7.52%</u>	<u>8.42%</u>	<u>8.92%</u>	<u>8.89%</u>

(1) Source - City of White Plains Comprehensive Annual Financial Report for the Fiscal Year July 1, 2022 - June 30, 2023

Full Time Salary Schedules

Category

Elected Officials

Mayor	\$176,700
Common Council Member	39,700
Common Council Member (President's Stipend)	2,500

Appointed Officials

Assessor	\$164,100
Budget Director	185,000
Deputy Budget Director	0
Commissioner of Building	185,000
Deputy Commissioner of Building	163,700
City Clerk	145,600
Deputy City Clerk	72,000
Corporation Counsel	237,900
Deputy Corporation Counsel	198,900
Chief of Staff	0
Commissioner of Finance	185,900
Deputy Commissioner of Finance	167,100
Chief Information Officer	167,800
Library Director	182,400
Personnel Officer	193,000
Deputy Personnel Officer	128,800
Physician	63,300
Commissioner of Parking	185,000
Deputy Commissioner of Parking I	155,500
Deputy Commissioner of Parking II	166,400
Commissioner of Planning	185,000
Deputy Commissioner of Planning	157,000
Commissioner of Public Safety	225,400
Deputy Commissioner of Public Safety	213,800
Commissioner of Public Works	199,300
Deputy Commissioner of Public Works	171,300
Commissioner of Purchase	151,100
Commissioner of Recreation & Parks	177,600
Deputy Commissioner of Recreation & Parks	139,100
Youth Services Director	161,900
Deputy Youth Services Director	138,300

Category / Bargaining Unit	Grade	Minimum	Maximum	
Managerial / Confidential and MC7A	6	\$ 50,675	\$ 65,896	
	7	53,070	69,013	
	8	55,933	83,431	
	9	59,850	89,208	
	10	64,039	95,986	
	11	68,520	102,192	
	12	73,315	110,523	
	13	78,450	118,967	
	14	83,941	127,054	
	15	89,816	135,184	
	16	96,103	143,536	
	17	102,831	156,214	
	18	112,087	168,779	
	19	122,173	181,813	
	20	143,156	195,185	
		Fire Chief	207,629	
		Police Chief	207,629	
		Asst. Police Chief	190,074	
	CSEA, CS7A and CS8A	1	\$ 41,455	\$ 61,234
2		43,158	63,733	
3		46,053	66,907	
4		47,271	70,006	
5		49,431	73,345	
6		50,740	75,989	
7		53,128	79,959	
7A		54,283	81,227	
8		56,003	84,419	
8Q		65,986	86,657	
9		50,740	90,259	
10		64,124	97,129	
11		68,292	103,408	
12		73,346	111,849	
13		78,435	120,385	
14		83,640	128,573	
15		88,900	136,796	
16		94,065	145,256	
17		103,060	158,079	
18		112,497	170,803	
19		121,705	183,996	
20	130,757	195,935		
	School Crossing Guard	15,718	16,183	
PBA and PBA1	Police Officer	\$ 60,008	\$ 117,484	
	Sergeant	134,015	139,736	
	Lieutenant	154,118	160,643	
	Captain	177,235	184,685	
PFFA and FIRA	Fire Fighter	\$ 57,686	\$ 112,687	
	Lieutenant	128,539	134,031	
PFFA Deputies	Deputy Chief	\$ 169,992	\$ 177,142	
Teamsters and TEA1	Sanitation Worker	\$ 46,382	\$ 78,536	
	Sanitation Driver	76,965	84,453	
	Sanitation Leader	85,471	94,687	

Full Time Personnel Summary

Department	2020-21 Adopted Budget	2021-22 Adopted Budget	2022-23 Adopted Budget	2023-24 Adopted Budget	2024-25 Proposed Budget
General Fund:					
Council and Boards:					
Common Council	6	6	6	6	6
Zoning Board of Appeals	0	0	0	1	1
Subtotal	6	6	6	7	7
General Government:					
Office of the Mayor	6	6	6	6	6
City Clerk's Office	6	6	6	6	6
Law Department	10	10	10	10	10
Assessor's Office	5	5	5	5	5
Finance Department	17	17	17	17	17
Information Technology	7	7	7	7	7
Budget Department	4	4	4	4	4
Purchase Department	5	5	5	5	5
Planning Department	7	7	7	7	7
Building Department	23	23	23	23	23
Personnel Department	5	5	5	5	5
Subtotal	95	95	95	95	95
Public Works:					
Bureau of Administration	10	10	11	11	11
Bureau of Engineering	17	17	17	17	17
Bureau of Building Maintenance	19	19	21	21	21
Bureau of Garage and Shop	20	20	20	20	20
Bureau of Storm Water	2	2	2	2	2
Bureau of Highways	70	70	68	68	68
Bureau of Sanitation	60	60	60	60	60
Subtotal	198	198	199	199	199
Public Safety:					
Public Safety Administration	5	5	5	5	5
Fire Department	154	154	156	159	161
Police Department	233	233	236	240	243
Subtotal	392	392	397	404	409
Community Services:					
Recreation & Parks	14	14	14	14	14
Youth Bureau	13	13	13	14	14
Subtotal	27	27	27	28	28

Parking Department:					
Administration	7	7	7	7	7
Lots/Garages	46	46	46	46	46
Enforcement/Violations	38	38	38	38	38
Traffic Maintenance	6	6	6	6	6
Subtotal	97	97	97	97	97
TOTAL GENERAL FUND	815	815	821	830	835
Library Fund	35	35	35	35	35
Self Insurance Fund	1	1	1	1	1
Sewer Rent Fund	7	7	7	7	7
Water Fund	29	29	29	29	29
TOTAL AUTHORIZED PERSONNEL	887	887	893	902	907

Total Staffing

	Authorized	Funded	Vacant	%Vacant
Proposed Budget	907	859	48	5.2%
12/31/23	902	828	74	8.2%
6/30/23	893	826	67	7.5%
6/30/22	887	811	76	8.6%
6/30/21	887	805	82	9.2%
6/30/20	879	821	58	6.6%

Staffing by Fund

	General Fund		Library Fund		Sewer Fund		Water Fund		Self-Insurance Fund	
	Authorized	Funded	Authorized	Funded	Authorized	Funded	Authorized	Funded	Authorized	Funded
Proposed Budget	835	793	35	31	7	7	29	28	1	0
12/31/23	830	767	35	30	7	6	29	25	1	0
06/30/23	821	736	35	29	7	7	29	27	1	0
06/30/22	815	749	35	28	7	7	29	27	1	0
06/30/21	815	739	35	31	7	7	29	28	1	0
06/30/20	807	755	35	32	7	6	29	28	1	0

Staffing by Function

	General Government			Public Works			Public Safety			Community Services		
	Authorized	Filled	Vacant	Authorized	Filled	Vacant	Authorized	Filled	Vacant	Authorized	Filled	Vacant
Proposed Budget	200	176	24	235	225	10	409	399	10	63	59	4
12/31/23	200	169	31	235	214	21	404	388	16	63	57	6
6/30/23	199	166	33	235	218	17	397	386	11	62	56	6
6/30/22	199	167	32	234	218	16	392	373	19	62	53	9
6/30/21	199	168	31	234	214	20	392	366	26	62	57	5
6/30/20	199	173	26	234	214	20	384	376	8	62	58	4

Salaries and Wages

Fiscal Year	Total Salaries & Wages	FY Change	Full-time Salaries & Wages	% of Total	Other than Full-time Salaries & Wages			Total	% of Total
					Overtime	Part-time	Other ⁽¹⁾		
2024-2025 (Proposed)	\$90,457,540	6.0%	80,194,407	88.7%	6,770,657	3,325,178	167,298	10,263,133	11.3%
2023-24 (Revised)	85,357,721	5.7%	76,059,741	89.1%	6,126,632	3,009,671	161,677	9,297,980	10.9%
2022-23	80,784,361	4.8%	72,963,550	90.3%	5,537,984	2,118,757	164,070	7,820,811	9.7%
2021-22	77,063,043	0.3%	69,745,491	90.5%	4,913,553	2,249,450	154,549	7,317,552	9.5%
2020-21	76,820,272	2.5%	70,668,931	92.0%	4,893,843	1,102,864	154,634	6,151,341	8.0%
2019-20	74,923,833	0.6%	68,589,353	91.5%	4,239,362	1,896,879	198,239	6,334,480	8.5%
2018-19	74,441,233	-0.8%	67,342,495	90.5%	4,610,555	2,266,122	222,061	7,098,738	9.5%
2017-18	75,030,908	0.1%	67,835,235	90.4%	4,773,241	2,205,157	217,275	7,195,673	9.6%
2016-17	74,923,117	1.6%	67,479,561	90.1%	4,975,440	2,252,250	215,866	7,443,556	9.9%
2015-16	73,727,275	1.4%	66,944,901	90.8%	4,263,498	2,308,094	210,782	6,782,374	9.2%

(1) Includes 207-A Payments and Pensioners Payments.

Summary of Negotiated Wage Settlements

F/Y	CSEA	Police	Fire	Teamsters
2025-26	3.00%	3.00%	*	*
2024-25	3.00%	3.00%	*	*
2023-24	3.00%	3.00%	3.00%	3.00%
2022-23	2.50%	3.00%	3.00%	2.50%
2021-22	2.25%	2.25%	2.25%	2.25%
2020-21	3.00%	3.00%	3.00%	3.00%
2019-20	3.00%	3.00%	3.00%	3.00%
2018-19	1.25%	1.25%	0.25%	1.25%
2017-18	2.00%	2.50%	2.50%	2.00%

* No Contract

Fringe Benefit Rates

<u>Health Insurance*</u>	<u>Monthly Premiums</u>			
	<u>Individual</u>	<u>% Increase</u>	<u>Family</u>	<u>% Increase</u>
January 1, 2025 (estimate)	\$1,517.94	5.0%	3,535.44	5.0%
January 1, 2024	1,445.66	10.5%	3,367.09	9.0%
January 1, 2023	1,308.34	9.4%	3,089.17	11.8%
January 1, 2022	1,196.12	11.3%	2,763.74	12.7%
January 1, 2021	1,074.87	4.2%	2,452.24	2.7%
January 1, 2020	1,031.82	-1.1%	2,387.58	-1.0%
January 1, 2019	1,042.85	2.7%	2,412.77	2.8%
January 1, 2018	1,014.98	7.5%	2,348.15	8.7%
January 1, 2017	944.39	11.2%	2,160.64	12.2%
January 1, 2016	849.01	5.5%	1,926.21	6.5%

* New York State Plan (Non-Medicare)

<u>Social Security</u>	<u>Rate</u>	<u>Maximum Salary Subject to Withholding</u>
2025 (estimate)	6.20%	\$168,600
	1.45%	No Limit
2024	6.20%	\$168,600
	1.45%	No Limit
2023	6.20%	\$160,200
	1.45%	No Limit
2022	6.20%	\$147,000
	1.45%	No Limit
2021	6.20%	\$142,800
	1.45%	No Limit
2020	6.2%	\$137,700
	1.45%	No Limit
2019	6.2%	\$132,900
	1.45%	No Limit
2018	6.2%	\$128,400
	1.45%	No Limit
2017	6.2%	\$127,200
	1.45%	No Limit
2016	6.2%	\$118,500
	1.45%	No Limit

Fringe Benefit Rates - NYS Retirement Systems

	Pension Year Ending	No. of Employees	Salary Base (1)	Gross Contribution	Composite Percentage Rates	
<u>EMPLOYEES:</u>						
	3/31/24	566	\$42,723,346	\$5,619,786	13.15	%
	3/31/23	556	39,482,522	4,612,489	11.68	
	3/31/22	546	39,670,403	6,506,130	16.40	
	3/31/21	532	39,240,237	5,748,872	14.65	
	3/31/20	580	38,912,291	5,673,510	14.58	
	3/31/19	553	38,802,082	5,770,915	14.87	
	3/31/18	553	39,475,710	6,090,993	15.43	
	3/31/17	567	38,120,220	5,939,705	15.58	
	3/31/16	604	38,099,707	7,050,768	18.51	
	3/31/15	560	38,212,059	7,622,845	19.95	
	3/31/14	565	38,169,038	7,958,482	20.85	
	3/31/13	572	38,032,280	7,749,360	19.10	
	3/31/12	565	37,415,138	5,827,839	15.58	
	3/31/11	593	38,362,370	3,955,963	10.30	
	3/31/10	597	41,978,109	2,975,186	7.09	
	3/31/09	611	40,003,254	3,267,070	8.17	
	3/31/08	625	38,958,507	3,568,193	9.16	
 <u>POLICE & FIRE:</u>						
	3/31/24	354	\$44,547,831	\$12,264,891	27.53	%
	3/31/23	344	40,665,394	10,992,540	27.03	
	3/31/22	333	40,578,763	11,514,003	28.37	
	3/31/21	341	39,411,033	9,422,971	23.91	
	3/31/20	335	39,126,458	8,684,529	22.20	
	3/31/19	340	40,383,991	8,981,568	22.24	
	3/31/18	340	38,900,754	9,069,870	23.32	
	3/31/17	328	40,131,030	9,243,254	23.03	
	3/31/16	336	35,646,847	8,329,872	23.37	
	3/31/15	344	36,141,020	9,153,504	25.33	
	3/31/14	344	36,103,141	9,648,718	26.73	
	3/31/13	351	37,752,472	10,591,566	24.67	
	3/31/12	349	36,849,244	7,377,743	20.02	
	3/31/11	345	37,831,569	6,424,475	16.90	
	3/31/10	373	36,252,597	4,832,609	13.33	
	3/31/09	381	35,721,366	5,381,586	15.07	
	3/31/08	380	32,970,785	4,762,007	14.44	

(1) Estimated by the New York State Retirement Systems.

Community Development Expenditures by Program Year and Category as of June 30, 2023

<u>Program Description</u>	Program Years	Program Year	Program Year	<u>Totals</u>
	1982-83 - 2018-19*	2021-22	2022-23	
<u>Acquisition of Real Property/Development</u>	\$ 3,105,031	\$ -	\$ -	\$ 3,105,031
<u>Public Works Facilities Site Improvements</u>				
• Neighborhood Public Works Imp. Program	3,293,185	-	115,421	3,408,606
• Recreation & Parks related	1,299,765	-	-	1,299,765
• White Plains Parks	1,042,670	114,049	-	1,156,719
• Removal of barriers to handicapped	702,406	-	-	702,406
• No. Arterial & Bronx Parkway Access Ramp	366,450	-	-	366,450
• Mamaroneck Avenue	982,489	-	-	982,489
• Multi-purpose Neighborhood Center	1,067,628	-	-	1,067,628
• Eastview Rec. Facilities	292,075	-	-	292,075
• Gardella Park Playground	76,700	-	-	76,700
• WPHA Schuyler-Dekalb	159,296	-	-	159,296
• Senior Center	175,375	-	-	175,375
• Other	939,075	22,628	-	961,703
S/T	10,397,114	136,677	115,421	10,649,212
<u>Economic Development</u>	7,500			7,500
<u>Clearance, Demolition, Rehabilitation</u>				
• Winbrook	1,258,135	-	-	1,258,135
• Purdy House	229,835	-	-	229,835
S/T	1,487,970	-	-	1,487,970
<u>Rehabilitation Loan & Grants</u>	26,734,186	227,317	190,006	27,151,509
<u>Special Projects for the Elderly</u>	73,011	-	-	73,011
<u>Provision for Public Services</u>				
• Day Care	1,295,622	-	-	1,295,622
• Mother-Child Program	119,769	-	-	119,769
• Sr. Citizen Transportation	114,391	-	-	114,391
• For the Alcoholic	351,032	-	-	351,032
• Centro Hispano	1,367,437	19,770	16,149	1,403,356
• YMCA/YWCA Programs	210,947	8,000	7,910	226,857
• Meals on Wheels	820,772	42,333	-	863,105
• Sr. Personnel Employment	75,500	-	-	75,500
• Thomas H. Slater Center	1,171,256	19,760	18,980	1,209,996
• Ecumenical Food Pantry	499,275	47,000	-	546,275
• WRO Housing Info. Services	748,590	168,072	10,284	926,946
• Impact Academy	17,932	-	-	17,932
• Westco/Slater Center	176,401	-	-	176,401
• Center for Learning	88,668	-	-	88,668
• Westchester Legal Services	183,203	70,811	-	254,014
• Grace Church Community Center	518,208	38,496	-	556,704
• After School Scholarships	544,481	20,000	20,000	584,481
• Camp Scholarships	1,094,604	47,718	45,286	1,187,608
• Programs for Developmentally Disabled	221,507	8,550	-	230,057
• Performing Arts Center	110,000	-	-	110,000
• Other	1,653,283	466,999	84,847	2,205,129

S/T	11,382,878	957,509	203,456	12,543,843
<u>Completion of Urban Renewal Projects</u>	3,480,848	-	-	3,480,848
<u>Code Enforcement</u>	5,351,472	117,434	92,266	5,561,172
<u>Planning & Management Development Administration:</u>	882,732	-	-	882,732
• General	6,548,597	211,787	169,605	6,929,989
• Cable TV Outreach	262,455	-	-	262,455
• Human Relations	360,000	-	-	360,000
<u>Categorical Program Settlement Grant</u>	10,672,055	-	-	10,672,055
TOTAL:	\$ 80,745,849	\$ 1,650,724	\$ 770,754	\$ 83,167,327
*Includes 1983-84 Jobs Bill				

Note: The FY 2022-23 General Fund budget will receive reimbursement from the Community Development Fund for certain administrative services provided by the Departments of Law, Finance and Planning. The Fund also provides funding for certain capital projects in the CIP.

Youth Development Fund - Special Revenue Fund

STATEMENT OF REVENUES AND EXPENDITURES ⁽¹⁾

	FY 23-24 Revised Budget 12/31/23	FY 23-24 Actual 12/31/23	FY 24-25 Planned Grants
REVENUES:			
Grants:			
Child Care Stabilization Grant	\$ 303,100	\$ 281,250	\$ -
Friends of Youth Bureau	157,831	-	-
Great Potential	65,200	53,700	11,500
Higher Aims Program	40,000	-	40,000
NYS Children & Family Services - SGPU	104,472	-	-
NY Community Trust	5,976	5,976	-
OASAS	193,707	121,039	215,883
Research Foundation for Mental Hygiene	35,236	29,872	-
STEM- Summer Camp	28,554	14,362	15,000
TANFS Summer Employment	49,400	-	49,400
US Department of Health	78,884	18,884	-
West Community Foundation	16,500	16,500	-
Westchester County Invest-in-Kids	132,362	46,991	-
Work Force Investment Act (WIOA)	139,005	69,700	139,005
Total Revenues	\$ 1,350,227	\$ 658,274	\$ 470,788
EXPENDITURES:			
Grants:			
Child Care Stabilization Grant	\$ 303,100	\$ 255,429	\$ -
Friends of Youth Bureau	157,831	20,272	-
Great Potential	65,200	50,295	11,500
Higher Aims Program	40,000	18,675	40,000
NYS Children & Family Services - SGPU	104,472	44,213	-
NY Community Trust	5,976	233	-
OASAS	193,707	99,245	215,883
STEM- Summer Camp	28,554	7,406	15,000
TANFS Summer Employment	49,400	50,740	49,400
US Department of Health	78,884	18,527	-
West Community Foundation	16,500	16,500	-
Westchester County Invest-in-Kids	132,362	60,747	-
Work Force Investment Act (WIOA)	139,005	43,018	139,005
Total Expenditures	\$ 1,350,227	\$ 715,172	\$ 470,788

⁽¹⁾ As of July 1996, the City established a new special revenue fund to account for various grants related to youth. A separate multi-year fund was deemed suitable to best address differing lengths and terms of various grants which the City has been successful in receiving. These grants are administered by the City's Youth Bureau.

CITY OF WHITE PLAINS
SPECIAL REVENUE FUND
WHITE PLAINS URBAN RENEWAL AGENCY
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE ⁽¹⁾
JUNE 30, 2023

	Central Renewal Project Federal NY R-37	Main Mamaroneck WPUR-13	TOTAL
Miscellaneous:			
Rent	\$ 146,350	\$ -	\$146,350
Interest	18,299	8	18,307
Total Revenues	164,649	8	164,657
Expenditures:			
Community Services:			
Direct Costs	44,037	-	44,037
Total Expenditures	44,037	-	44,037
Excess of Revenues (Under) Expenditures	120,612	8	120,620
Fund Balance-Beginning of Year	405,767	230	405,997
FUND BALANCE AT END OF YEAR	\$ 526,379	\$ 238	\$526,617

⁽¹⁾ Source - City of White Plains Annual Comprehensive Financial Report for the Fiscal Year July 1, 2022 - June 2023

Note: The FY 2024-2025 General Fund budget will receive reimbursement from the Urban Renewal Agency for certain administrative services provided by the Departments of Law, Finance and Planning.

Cable TV Fund Summary of Preliminary Budget July 1, 2024 - June 30, 2025

	OPERATING BUDGET	TCAP CAPITAL	TOTAL CABLE TV FUND
REVENUES:			
Licenses:			
Franchise Fee	\$ 302,500	\$ -	\$ 302,500
PEG Grant	-	240,000	240,000
Other	680	25,000	25,680
Appropriated Fund Balance	128,000	-	128,000
TOTAL	\$ 431,180	\$ 265,000	\$ 696,180
 EXPENDITURES:			
Salaries & Wages	\$ 258,156	\$ -	\$ 258,156
Employee Benefits	149,291	-	149,291
Materials & Supplies	3,850	-	3,850
Direct Costs	37,535	-	37,535
Equipment-Studio	-	10,000	10,000
Equipment-Other	-	85,645	85,645
Reserve for Financing	10,000	141,703	151,703
TOTAL	\$ 458,832	\$ 237,348	\$ 696,180

Cable TV Fund Schedule of Revenues, Expenditures and Changes in Fund Balance

	FY 22-23 Actual	FY 23-24 Revised Budget 12/31/23	FY 23-24 Exp/Oblig 12/31/23	Projected Actuals 06/30/24
Revenues & Other Sources:				
Licenses:				
Franchise Fee	\$ 302,500	\$ 302,500	\$ 232,040	\$ 302,500
PEG Grant	240,960	248,000	136,856	240,000
Miscellaneous:				
CTV Productions	275	1,500	-	-
Other	193	-	-	-
Interest Income	41,383	23,000	28,648	25,680
Appropriated Fund Balance	-	110,000	-	128,000
TOTAL	<u>585,311</u>	<u>\$ 685,000</u>	<u>\$ 397,544</u>	<u>696,180</u>
Expenditures & Other Uses:				
Salaries & Wages	243,097	\$ 238,971	117,996	258,156
Employee Benefits	122,270	134,253	64,988	149,291
Materials & Supplies	1,345	4,350	425	3,850
Direct Costs	28,592	33,900	16,256	37,535
Equipment-TV Studio	-	10,000	3,620	10,000
Equipment-Other	7,087	13,700	121	85,645
Transfer to Capital Projects	-	-	-	-
Reserve for Financing	-	249,826	-	151,703
TOTAL	<u>402,391</u>	<u>\$ 685,000</u>	<u>\$ 203,406</u>	<u>696,180</u>
Excess of Revenues & Other Sources Over/(Under) Expenditures & Other Uses				
	182,920			-
Fund Balance - Beginning of Year	<u>790,092</u>			<u>973,012</u>
Fund Balance - End of Year	<u>\$ 973,012</u>	*		<u>\$ 973,012</u>
* Fund Balance Components:				
Operating Fund Balance	\$ (301,743)			\$ (301,743)
TCAP Capital Fund Balance	<u>1,274,755</u>			<u>1,274,755</u>
	<u>\$ 973,012</u>			<u>\$ 973,012</u>

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APPENDIX

Glossary

ACCRUAL BASIS OF ACCOUNTING. A method that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

ACTIVITY. A specific and distinguishable service provided by the government of the City of White Plains.

ACTUARIAL. The statistical calculation of risks, premiums, etc. for insurance purposes.

AMORTIZATION. The gradual reduction of a financial commitment according to a specified schedule of times and amounts.

APPROPRIATION. The legal authorization granted by the Common Council to make expenditures and to incur obligations.

ASSESSED VALUATION. A valuation set upon real estate or other property by the City as a basis for levying taxes.

ASSESSMENT ROLL. The official list containing the legal description of each parcel of property and its assessed valuation.

ASSIGNED FUND BALANCE. Amounts of fund balance that are constrained by the government's intent to be used for specific purposes, but are neither restricted nor committed, except for stabilization arrangements.

BALANCED BUDGET. Total revenues, other financing sources and appropriation of fund balance equals the total of appropriations/expenditures and other financing used in governmental funds.

BOND. A written promise to pay a specified sum of money at a specified date or dates in the future. See also general obligation, revenue, and serial bonds.

BOND ANTICIPATION NOTE. Short-term interest-bearing notes issued by a government in anticipation of bonds to be issued at a later date. The notes are retired from the proceeds of the bond issue to which they are related. The City does not issue revenue and tax anticipation notes which are repaid exclusively from taxes or the earnings from an enterprise fund.

BONDS AUTHORIZED AND UNISSUED. Bonds which have been authorized by the Common Council but not issued and which can be issued and sold without further authorization.

BUDGET. A financial work plan embodying an estimate of proposed expenditures for a given period and the proposed means of financing them.

BUSINESS IMPROVEMENT DISTRICT. The Business Improvement District (BID) is a defined area within which businesses pay an additional tax or fee in order to fund improvements within the district's boundaries. The BID provides services such as cleaning streets, providing security, funding streetscape enhancements, and marketing. The services provided by the BID are supplemental to those already provided by the municipality. Grant funds acquired through the BID for special programs can be utilized as applicable.

CAPITAL EXPENDITURES. Expenditures which result in the acquisition of, or addition or improvements to, City facilities.

CAPITAL OUTLAY. The cash contribution to capital programming made by the Water Fund and to provide funds to implement water-related projects included in the City's Capital Improvement Program.

CAPITAL PROGRAM. A plan developed by the City's Capital Projects Board for capital expenditures to be incurred each year over a six-year period. It sets forth each project and specifies the resources estimated to be available to finance the project.

CASH TO CAPITAL. The cash contributions to capital programming made by the General and Library funds to provide funds to implement the City's Capital Improvement Program.

CERTIORARI. A judicial proceeding to review an assessment of real property.

"CHIPS". The New York State Consolidated Highway Improvement Program. A New York State local aid program designed to improve the physical condition of local streets and bridges.

COMMITTED FUND BALANCE. Amounts of fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision making authority.

COMPONENT UNIT. Legally separate entities, such as the Cable Television Access Fund and the Urban Renewal Agency, which meet any of the following tests: the primary government appoints the majority of the Board and is able to impose its will on the unit, and/or is in a relationship of financial benefit; the unit is fiscally dependent upon the primary government; or the audited financial statements would be misleading if data from the unit were not included.

DEBT. An obligation resulting from the borrowing of money. The City's debt includes bonds and bond anticipation notes.

DEBT LIMIT. The maximum amount of debt which is legally permitted. In NYS, the debt limit is 7% of the average full valuation of assessable property within the City for the past five years.

DEBT SERVICE. The amount of money required to pay annual interest and principal on outstanding debt.

DEFICIT. Excess of expenditures or liabilities over revenues or assets.

DEPARTMENT. An operational unit of City government created by the City Charter.

DEPRECIATION. (1) Expiration in the service life of fixed assets (buildings, machinery, equipment, etc.) attributable to normal wear and tear. (2) The proportion of the cost of a fixed asset which is charged as an expense during a particular period.

DIRECT COSTS. A category of expenditures encompassing contractual services, insurance, legal judgments, taxes, abatements and other similar costs.

ENTERPRISE FUND. A fund, such as the White Plains Water Fund, whose operations are financed in a manner similar to a private business in which the cost of providing goods or services is recovered through user charges.

ENVIRONMENTAL FACILITIES CORPORATION (EFC). State entity authorized to sell debt for approved municipal projects and to provide a subsidy that reduces the cost of the debt issue to the municipality until the debt is retired.

FISCAL PERFORMANCE GOALS. Written policies which were adopted by the Common Council to guide the City's financial management practices.

FISCAL YEAR. A 12-month period to which the annual operation budget applies. In White Plains, the fiscal year runs from July 1 through June 30.

FUND. A fiscal and accounting entity to control and account for the use of government resources.

FULL VALUATION. The valuation of assessable property within the City of White Plains which is calculated by applying a State Equalization Rate for the purpose of "equalizing" assessment practices statewide. Full valuation is the basis of computing the city's debt and taxing limits.

FUND BALANCE. Governmental funds are, in essence, accounting segregations of financial resources. Expendable assets are assigned to various governmental funds according to the purposes for which they may or must be used; current liabilities are assigned to the fund from which they are to be paid; and the difference between governmental fund assets and liabilities, the fund equity is referred to as fund balance.

GENERAL FUND. The general fund should be used to account for and report all financial resources not accounted for and reported in another fund.

GENERAL OBLIGATION BONDS. Bonds for the payment of which the full faith and credit of the City are pledged.

GOALS-ORIENTED PERFORMANCE MEASUREMENT BUDGET. A term used in the City of White Plains to describe its budget document and budgeting process. Basically, the budget has been developed to align services (activities) with City-wide goals so that resources may be allocated based upon performance and in support of specific goals.

GOVERNMENTAL FUND. Governmental fund reporting focuses primarily on the sources, uses, and balances of current financial resources and often had a budgetary orientation. The governmental fund category includes the general fund, special revenue funds, capital projects funds, debt service funds, and permanent funds.

INTERNAL SERVICE FUND. Internal service funds may be used to report any activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

LONG-TERM DEBT. Debt with a maturity of more than one year.

MAJOR FUND. A governmental or enterprise fund reported as a separate column in the basic fund financial statements.

MORTGAGE TAX RECEIPTS. A municipality's local share of mortgage transactions which occur within its jurisdiction.

NET POSITION. In Proprietary funds, the difference between the assets and the liabilities plus or minus the net position of the fund from the prior year. The total amount is the net position of the fund. The assets are the operating revenues and the non-operating revenues. The liabilities are the operating expenses and non-operating expenses.

OBJECT. Identifies the nature of articles to be purchased or the service obtained as distinguished from the results obtained from expenditure.

ORDINANCE. A formal legislative enactment by the Common Council having the full force of effect of law. The budget is adopted by ordinance.

P.I.L.O.T. An acronym for Payment in Lieu of Taxes, referring to agreements between the taxing entity and the taxpayer whereby a negotiated payment is substituted for the property tax. PILOTs are usually for a fixed period of time and are often used in conjunction with private/public development projects.

PRO FORMA. For form's sake. Used to denote a sample statement which may either be wholly or partially hypothetical, actual facts, estimates, or proposals.

PROPRIETARY FUNDS. Funds, such as enterprise and internal service funds, which focus on determination of operating income, changes in net assets or cost recovery, financial position, and cash flows.

RESERVE FOR FINANCING. An account established annually to provide for the settlement of pending labor contracts; for temporary funding of unforeseen needs of an emergency or non-recurring nature; to permit orderly budgetary adjustments when revenues are lost through the actions of other government bodies; to provide the local match for public or private grants; to meet unexpected small increases in service delivery costs. Reserve for Financing funds may only be appropriated by ordinance or resolution of the Council.

RESOLUTION. An order of the Common Council requiring less legal formality than an ordinance.

RESTRICTED FUND BALANCE. Amounts of fund balance that are restricted to specific purposes. Fund balance should be reported as restricted when constraints placed on the use of resources are either: a) externally imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments; or b) imposed by law through constitutional provisions or enabling legislation.

RETAINED EARNINGS. An equity account which records the accumulated earnings of an enterprise fund.

REVENUE BONDS. Bonds whose principal and interest are payable exclusively from an enterprise fund. The City has not utilized this financing option.

SERIAL BONDS. Bonds whose principal interest are paid in periodic installments over the life of the bond.

SOURCE. Used to describe the origin of City revenues.

SPECIAL FRANCHISE ASSESSMENTS. Assessments on utilities which run through City rights-of-way. Special Franchise assessments are determined by New York State.

SPECIAL REVENUE FUNDS. Used to account for the proceeds of specific revenue sources, other than expendable trusts and capital projects, that are legally restricted to expenditures for specific purposes, such as Library Fund and Youth Development Fund.

"STAR". The New York State School Tax Relief Program. A State exemption program administered by the City to provide school tax relief for taxpayers of owner-occupied residences.

TAX CERTIORARI ACCOUNT. An account which reflects the property tax refunds that result from successful challenges to the City's determination of assessed property values. The term "tax certiorari" is the formal name of the legal procedure involved.

TAX STABILIZATION ACCOUNT. A fund wherein the proceeds from $\frac{1}{4}$ % sales tax is held to either address a significant and unforeseen shortfall in a major revenue source; provide funding for a significant and unforeseen increase in expenditures; and/or to be appropriated in the adoption of an annual budget to reduce a projected increase in property taxes to no more than $2\frac{1}{2}$ %.

TAXING LIMIT. The maximum rate at which the city may levy a tax. In New York State, the taxing limit is 2% of the average of the full valuation of assessable property within the City for the past five years.

UNASSIGNED FUND BALANCE. Unassigned fund balance is the residual classification for the general fund. The classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund.

"WPSD". The White Plains School District which is co-terminus with the City, but a separate taxing and administrative entity.

Acronyms

ACH	Automated Clearing House
AHOP	Affordable Home Ownership Program
AIM	Aid and Incentives to Municipalities
ARHP	Affordable Rental Housing Program
AV	Assessed Valuation
BCI	Bureau of Criminal Investigation
BID	Business Improvement District
CAFR	Comprehensive Annual Financial Report
CDBG	Community Development Block Grant
CDCAC	Community Development Citizens Advisory Board
CIP	Capital Improvement Program
COBRA	Consolidated Omnibus Budget Reconciliation Act
CSEA	Civil Service Employees Association
DEC	Department of Environmental Conservation
EFC	Environmental Facilities Corporation
ETPA	Emergency Tenants Protection Act
FED	Federal Government
FEMA	Federal Emergency Management Agency
FMLA	Family Medical Leave Act
FOIL	Freedom Of Information Law
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Governmental Finance Officers Association
GIS	Geographic Information System
HUD	Housing and Urban Development
IDA	Industrial Development Agency
LED	Light Emitting-Diode
MTA	Municipal Transportation Authority
NY	New York State
NYC	New York City
NYSHIP	New York State Health Insurance Program
OSHA	Occupational Safety and Health Administration
OSPS	Orchard Street Pump Station
PERB	Public Employment Relations Board
PESH	New York Public Employees Safety and Health Bureau
RAR	Residential Assessment Ratio
SCAR	Small Claims Assessment Review
SCRIE	Senior Rent Increase Exemption
SEC	Security Exchange Commission
SWPPP	Stormwater Pollution Prevention Plan
TSLED	Traffic Safety Law Enforcement Division
WC	Westchester County
WP	White Plains