

**CITY OF WHITE PLAINS  
DEPARTMENT OF PARKING**

255 Main Street - Annex Building, White Plains, NY 10601 • 914-422-1232

**TransCenter BIKE SHELTER PERMIT APPLICATION**

NAME	EMAIL*	
ADDRESS		
CITY	STATE	ZIP
PHONE (HOME)	(Work)	(Cell) *

\*E-mail and Cell phone number must be provided.

**Important: Must read prior to signing**

- a. **SECURE YOUR OWN BIKE AND ACCESSORIES THE CITY OF WHITE PLAINS IS NOT LIABLE FOR STOLEN OR DAMAGED PROPERTY.**
- b. Do not let others in and make sure door closes behind you.
- c. Once you have secured your bike ensure that the door locks behind you.
- d. Issuance of a permit does not guarantee an automatic right of renewal.
- e. **Full-electric or gas-powered bicycles are NOT permitted.**
- f. Your bicycle must fit in one space and not block the aisle.
- g. Abandoned/unauthorized bikes may be immobilized or impounded. Fees may apply.
- h. Consecutive parking is limited to 72 hours. Bicycles parked for over 72 hours may be impounded.
- i. Permit is only valid for one bike at a time.
- j. **Do not share access code. Sharing access code may result in permit being revoked.**
- k. Conduct by a permit holder or permit applicant which, in the City of White Plains, Department of Parking's judgment, endangers the health, safety, or welfare of the public shall constitute grounds for denial of the permit application and possible revocation of the permit.
- l. Conduct by any permit holder or permit applicant which is abusive, belligerent, or threatening to employees, or conduct which is deemed to be illegal shall also constitute grounds for the denial of a permit or for the revocation of a permit.
- m. A permit is a revocable license subject to termination at the City of White Plains, Department of Parking's discretion upon refund of remaining permit value.
- n. The City of White Plains, Department of Parking does not guarantee that a permit will be available or issued upon proper completion of an application.
- o. Conduct by the permit holder or permit applicant which violates or has violated the City of White Plains, Department of Parking's Rules and Regulations shall constitute grounds for denial of the permit or for the revocation of the permit. Any payment remitted for the purposes of obtaining a permit will be refunded to the applicant upon denial of the application or upon revocation.

**I, the permit applicant, have read the above and am fully aware of the City of White Plains, Department of Parking's Rules & Regulations.**

**Permit Holder Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

FOR OFFICE USE ONLY

ACCESS CODE NUMBER ISSUED: \_\_\_\_\_

COMMENTS: \_\_\_\_\_